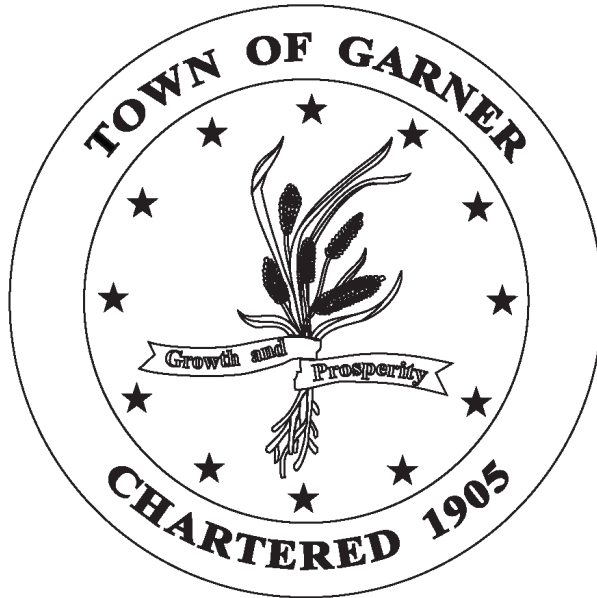


TOWN OF GARNER



Town Council Regular Session

May 4, 2020
7:00 p.m.

Garner Town Hall
900 7th Avenue
Garner, NC 27529

**Town of Garner
Town Council Agenda
May 4, 2020**

This regular meeting of the Council will be conducted electronically beginning at 7:00 p.m.

- A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ken Marshburn

The Council will call for a brief recess at 9:00 p.m.

- B. PLEDGE OF ALLEGIANCE: Council Member Phil Matthews

- C. INVOCATION: Council Member Phil Matthews

- D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Since the Council is meeting virtually during the COVID-19 stay-at-home order, the Town is providing an online form

https://forms.office.com/Pages/ResponsePage.aspx?id=1CE1sVOhL0qUAG2UeLLw3VvIaT_zGFV_GidoxzqQ5pA5URDQ3M0hGTEMxQQUzMVpUTjEyVTFETTQyOS4u

as an alternative to speaking in person. Those interested in submitting comments should complete this form between 9 a.m. and 2 p.m. on the date of the meeting. Those that prefer an offline option may call 984-233-2510 between 9 a.m. and 2 p.m. on the date of the meeting and leave a message with their comments. The Town Clerk will share comments during the meeting and include them as part of the meeting minutes. The Council is interested in hearing your concerns but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

- E. ADOPTION OF AGENDA

- F. PRESENTATIONS

- 1. Investment Update.....Page 4
Presenter: Craig Robinson, PFM Investments

Craig Robinson will present an update on the Town's investment program performance through March 31, 2020.

G. CONSENT

1. Approval of Successor in Interest Agreement with US Environmental Protection Agency.....Page 5
Presenter: Matt Roylance, Assistant Town Manager – Operations

The attached successor-in-interest agreement between the Town of Garner, City of Raleigh, and US EPA will formally transfer Garner's residual grant obligations from a mid-1980's EPA grant to the City of Raleigh. This transfer should have occurred during the utility merger in 2001 but was overlooked.

Action: Consider approving the attached successor-in-interest agreement with the US Environmental Protection Agency.

2. Council Meeting Minutes.....Page 9
Presenter: Stella Gibson, Town Clerk

Council meeting minutes from February 18, February 25, March 2, April 21 and 28, 2020 and closed session meeting minutes from April 28, 2020.

Action: Consider approving minutes

H. PUBLIC HEARINGS

I. NEW/OLD BUSINESS

1. COVID Allowance Pay Policy.....Page 28
Presenter: Rodney Dickerson, Town Manager

A policy for COVID Allowance Pay has been developed based on Council feedback from the April 28, 2020 meeting. The policy and recommendation for implementation is included for your consideration.

Action: Consider approval of policy and authorize implementation.

2. Interim Police Additional Compensation.....Page 33
Presenter: Rodney Dickerson, Town Manager

Additional compensation discussion for Interim Police Chief position and Captain due to expanded duties within Police Department management as a result of Police Chief vacancy.

Action: Consider approving additional allocation to salaries

J. COMMITTEE REPORTS

K. MANAGER REPORTS

1. Garner info
2. Building & Permit Reports

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. CLOSED SESSION

1. Pursuant to N.C. General Statutes Section 143-318-11(a)(6) to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee.

O. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 4, 2020		
Subject: Investments Update		
Location on Agenda: Presentations		
Department: Finance		
Contact: David C. Beck, Finance Director		
Presenter: Craig Robinson, PFM Investments		
Brief Summary: Craig Robinson will present an update on the Town's investment program performance through March 31, 2020.		
Recommended Motion and/or Requested Action: Receive information		
Detailed Notes:		
Funding Source: n/a		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations:		
Attachments Yes: <input type="radio"/> No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	DCB	
Finance Director:	DCB	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 4, 2020		
Subject: Approval of Successor in Interest Agreement with US Environmental Protection Agency		
Location on Agenda: Consent		
Department: Administration		
Contact: Matt Roylance, Assistant Town Manager - Operations		
Presenter: Matt Roylance, Assistant Town Manager - Operations		
<p>Brief Summary:</p> <p>The attached successor-in-interest agreement between the Town of Garner, City of Raleigh, and US EPA will formally transfer Garner's residual grant obligations from a mid-1980's EPA grant to the City of Raleigh. This transfer should have occurred during the utility merger in 2001 but was overlooked.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Consider approving the attached successor-in-interest agreement with the US Environmental Protection Agency.</p>		
<p>Detailed Notes:</p> <p>Prior to merging its utility operations with the City of Raleigh in 2001, the Town of Garner operated a spray field for sewage effluent at 8828 Wrenn Road. The EPA provided approximately \$2.5 million in grant funding to help purchase the property in 1985 and 1986, which gave it an 85% lien interest. The grant required Garner to notify EPA if it ever sold the land or changed the use. The Town did not notify EPA when it merged utility systems with Raleigh, presumably because no money changed hands and the use remained the same. As part of the 540 construction project, EPA became aware of the transaction and asked Garner to formally transfer its grant obligations to the City of Raleigh as the new property owner.</p>		
<p>Funding Source:</p> <p>N/A</p>		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
<p>Manager's Comments and Recommendations:</p> 		
<p>Attachments Yes: <input type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MAR	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

SUCCESSOR-IN-INTEREST AGREEMENT
AMONG THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY, TOWN OF
GARNER, NORTH CAROLINA and CITY OF RALEIGH, NORTH CAROLINA

1. This Agreement is between the Town of Garner (**Garner/Original Grantee and/or “Garner”**), North Carolina, and the City of Raleigh (**Raleigh/Successor Grantee, and/or “City”**), North Carolina, and the United States Environmental Protection Agency (EPA) (collectively, the “Parties”). This Agreement arises out of the Town of Garner’s transfer of title in approximately 601.30 acres of real property and improvements, with an address of 8828 Wrenn Road, Raleigh, Wake County REID 0047931, known as the Wrenn Road Wastewater Spray Irrigation Facility (Wrenn Irrigation Facility & Property), to the City in 2001. Garner apparently transferred the Wrenn Irrigation Facility & Property to the City without notifying and obtaining the approval of the EPA, which has a financial interest (federal lien) in the real property.

2. The EPA awarded a grant #C37062302 to Garner in 1984 under the Clean Water Act, Title II, Construction Grant program for the construction of a wastewater treatment facility and land irrigation for wastewater effluent disposal (hereafter wastewater spray irrigation). In accordance with EPA grant regulatory provisions, Garner purchased property for wastewater spray irrigation in 1985 and 1986 as evidenced by deeds recorded in the Wake County Register of Deeds at Book 3637, Page 0562 and Book 3637, Page 0568. The deeds contain notices of EPA’s interest in the property as follows:

“Federal Lien: Federal grant funds have been used to purchase this property. The United States’ interest is eighty-five per cent (85%) of the proceeds from any subsequent sale thereof, or eighty-five per cent (85%) of the then current (future transaction date) fair market value of the property. See 40 CFR §30.535. A lien to this effect and extent is hereby asserted.”

3. The Parties acknowledge and agree that 40 CFR §30.535 was superseded by 2 CFR §1500.4 effective December 26, 2014, and that real property purchased with a federal Award is currently governed by 2 CFR 200.311. Pursuant to that regulation, real property will be used for the originally authorized purpose for as long as it is needed for that purpose, during which time the non-Federal entity must not dispose of or encumber its title or other interests.

4. At the request of the State of North Carolina, Department of Environmental Quality (DEQ) (then known as the Department of Environment and Natural Resources (DENR), the City agreed to take over operation of the Wrenn Irrigation Facility & Property, which was experiencing permit compliance issues. In addition, the City and Garner agreed to merge their water and wastewater utility systems. This merger was accomplished by the Merger Agreement titled, Merging the Water and Sewer Utility Systems of Garner and Raleigh, North Carolina, dated July 2000, with a proposed merger date of March 1, 2001 (the Merger Agreement).

5. In accordance with the Merger Agreement, Raleigh acquired the entire water and sewer systems of Garner, including the Wrenn Irrigation Facility & Property. Garner transferred the Wrenn Irrigation Facility & Property to the City in 2001 by general warranty deed recorded in the Wake County Register of Deeds at Book 09082, Page 01840-01843 (the Original Deed). At the time of the transfer of title, the Wrenn Irrigation Facility & Property was subject to a federal lien that, while recorded, was not disclosed in either the Merger Agreement or the Original Deed. A correction deed referencing the federal lien was

executed on October 19, 2006, and recorded in the Wake County Register of Deeds at Book 12224, Page 00149-00180. Neither transfer of title discharged Garner's obligation under 40 CFR §30.535 (in effect at the time) to request disposition instructions from the EPA.

6. Following the City's acquisition of the Wrenn Irrigation Facility & Property, the City improved the property, expending more than \$6,000,000, to bring the Wrenn Irrigation Facility & Property into compliance with its DENR permit and upgrade the existing spray irrigation facilities. The City has continued to operate the facility for wastewater treatment and spray irrigation for the disposal of wastewater since its acquisition.

7. Following the transfer of title of the Wrenn Irrigation Facility & Property from Garner to the City, EPA has determined that the Wrenn Road Irrigation Facility & Property continues to be used for the originally authorized purpose of wastewater treatment and spray irrigation of wastewater and as such, agrees to recognize the City as the **Successor Grantee**.

Accordingly, the Parties agree as follows:

a. Garner remains solely responsible for its grant obligations to the EPA, including any recordkeeping or reporting for the Wrenn Irrigation Facility & Property while the property was still owned by Garner and providing supporting documentation regarding the transfer of title to Raleigh of the Wrenn Irrigation Facility & Property. Nothing in this Agreement discharges Garner from its obligations under the grant or the applicable laws and regulations prior to signing this Agreement.

b. The City understands its ongoing obligations under 2 CFR §200.311 to notify the EPA, request disposition instructions and obtain EPA approval prior to taking actions referenced in such regulation. Examples of actions that require prior notice, request for disposition instructions and approval by EPA are: proposed sale of any portion of real property purchased with EPA grant funds; or use by the City of any portion of the property for purposes other than for wastewater treatment and/or spray field irrigation.

c. The City has the managerial and legal capability to assume responsibilities associated with ownership and operation of the Wrenn Irrigation Facility & Property.

d. The City of Raleigh agrees that it is not entitled to any grant funds or other benefits paid to Garner by EPA, and the City will have no rights nor make any claims against the EPA for grant funds paid to Garner prior to this Agreement.

e. The City understands that upon becoming the **Successor Grantee**, it is legally obligated to use the Wrenn Irrigation Facility & Property for wastewater treatment and spray irrigation of wastewater pursuant to 2 CFR §200.311(b), and that when the Wrenn Irrigation Facility & Property is no longer needed for that originally authorized purpose, the City must obtain disposition instructions from EPA, pursuant to 2 CFR §200.311(c), should Raleigh seek to dispose of the property.

f. The City hereby notifies EPA that the North Carolina Department of Transportation (NCDOT) has notified the City that it intends to acquire by condemnation, or the threat thereof,

a portion of the irrigation spray fields for a State highway project. The portion of Wrenn Irrigation Facility & Property to be acquired by NCDOT will no longer be used for spray irrigation of wastewater effluent. NCDOT has asked the City for permission to enter the subject portion of the Wrenn Irrigation Facility & Property in advance of condemnation for ingress and egress purposes. EPA agrees that the City may grant NCDOT a limited right of entry to enter the Wrenn Irrigation Facility & Property for ingress and egress purposes prior to resolution of settlement negotiations among NCDOT, EPA and the City, or the filing of a condemnation action by NCDOT.

8. Upon execution of this Agreement, the EPA agrees that the City is owner and operator of the Wrenn Irrigation Facility & Property. And as of the effective date of this Agreement, the EPA acknowledges that the City's use of the real property for wastewater spray irrigation comports with the original purpose of the construction grant awarded to Garner under the Clean Water Act Title II in 1984.

The execution of this Agreement signifies the Parties' acceptance and agreement to be bound by its terms. This Agreement becomes effective upon the date that all Parties have signed.

ENVIRONMENTAL PROTECTION AGENCY

By/Name: _____

Title: EPA Award/Approving Official & Grants Management Officer

Date: April 30, 2020 _____

ORIGINAL GRANTEE NAME: Town of Garner

By: _____

Name: _____

Title: _____

Date: _____

SUCCESSOR GRANTEE NAME: City of Raleigh

By: _____

Name: _____

Title: _____

Date: _____

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 4, 2020		
Subject: Council Meeting Minutes		
Location on Agenda: Consent		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Stella Gibson, Town Clerk		
<p>Brief Summary:</p> <p>Council meeting minutes from February 18, February 25, March 2, April 21 and 28, 2020 and closed session meeting minutes from April 28, 2020.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Consider approving minutes</p>		
Detailed Notes:		
<p>Funding Source:</p> <p>n/a</p>		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations:		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Town of Garner
Regular Session Agenda Minutes
February 18, 2020**

The Council met in a Regular Session at 7:00 p.m. in the Council Chambers located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ken Marshburn

Present: Mayor Ken Marshburn, Mayor ProTem Kathy Behringer, Council Members Phil Matthews, Demian Dellinger, Gra Singleton, and Elmo Vance

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Royslance-Asst. Town Manager-Operations, Rick Mercier-Communications Manager, David Beck-Finance Director, Forrest Jones-Public Works Director, Gaby Lontos-Lawler, Jeff Triezenberg-Planning Director, Joe Binns-Interim Police Chief, Fred Baggett-Interim Town Attorney, and Stella Gibson-Town Clerk

PLEDGE OF ALLEGIENCE: Mayor ProTem Kathy Behringer

INVOCATION: Mayor ProTem Kathy Behringer

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Motion: Singleton
Second: Behringer
Vote: 5:0

PRESENTATIONS

Wake BRT: Southern Corridor Project Kick-off
Presenter: Gaby Lontos-Lawlor, Town Senior Planner and Het Patel, City of Raleigh Senior Transit Planner

Ms. Lontos-Lawlor presented a brief background of the Wake Transit Plan and the Wake Bus Rapid Transit (BRT) projects identified in the plan and Mr. Patel presented an overview for the kick-off of Wake BRT: Southern Corridor project. Stakeholder meetings will be held open-house style.

CONSENT

Timber Drive Sidewalk Connectors project (C-5604RA)

Presenter: Chris Johnson, Town Engineer

Award CEI contract to SEPI Engineering to cover professional services for construction administration and materials testing in conjunction with the Timber Drive Sidewalk Connectors project (C-5604RA).

Action: Authorize Manager to execute contract with SEPI Engineering, Inc. upon contract concurrence from NCDOT

Minutes

Presenter: Stella Gibson, Town Clerk

Council regular meeting and closed session minutes from December 17, 2019.

Action: Approve minutes

Budget Amendment - 2020 Debt Refunding

Presenter: David Beck, Finance Director

An opportunity to refund the 2010 Build America Bonds became known after the adoption of the original budget for FY 19-20. The amendment presented covers revenue from the new lender, the redemption of the old bonds, and the associated issuance costs.

Action: Adopt Ordinance (2020) 4041

Motion: Vance
Second: Behringer
Vote: 5:0

PUBLIC HEARING

OLD/NEW BUSINESS

Contract Approval for Space Needs Study
Presenter: Matt Roylance, Asst. Town Manager-Operations

In preparation for upcoming discussions about the Town's next bond referendum, staff recommended hiring a consultant to forecast space needs and do preliminary cost estimates for a new or expanded Public Works facility, Police large evidence storage, and general file storage.

Action: Approve contract with IBI Group to perform a space needs study

Motion: Singleton
Second: Matthews
Vote: 5:0

COMMITTEE REPORTS

Mayor Marshburn reported establishing two sub-committees. The first committee will evaluate the Town's attorney needs and present a full report to the Council in the next few weeks. The second committee will explore the best course of action to ensure a successful Christmas parade.

MANAGER REPORTS

- Garner Info
- Building & Permit Report
- BRT Public Meeting February 20, 4:00 p.m. – 7:00 p.m. at the Garner Senior Center
- Employee Pancake Breakfast Dates
- Staff is continuing to work on Garner info items.

- Council Member Singleton asked about an item in the August Garner info edition relating to a play structure at Lake Benson Park. Mr. Dickerson responded staff is in the process of replacing some of the equipment which is expected to be completed by the Eggstravaganza event.
- A public meeting was held last week with the surrounding neighbors in the vicinity of the Lake Drive and Hwy 50 project. Citizens were concerned about how much of their property would be taken for the sidewalks. Staff will work with the designer for additional options.
- A schedule of proposed meeting dates and dates for a Council Retreat needs to be confirmed.
- Request for closed session regarding property acquisition.

ATTORNEY REPORTS

- Mr. Baggett continues to work with staff on items and had no reports for Council.

COUNCIL REPORTS

Marshburn

- Distributed a letter regarding support of the 540 project and request for a grant.
- The Communications Department is working on a public service announcement for the 2020 Census.
- Successful Broadway Voices performance at the GPAC.

Behringer

- Asked about the lighting at North South Station. Staff is working with property management to improve lighting in the parking lot.
- Expressed thanks to the Public Works team for moving the gas station platform.
- Asked if DOT could clear away brush from the back of that property.
- AT&T did some upgrades along Garner Road and Penny Street and damaged the pavement. She asked if staff could contact AT&T and ask them to repair.

Vance

- Reported tall grass and debris in the yard of the unoccupied home on New Rand Road.
- Early voting has started and will end on March 3rd.

Singleton

- Asked when the presentation was conducted by the consultant regarding the PRCR Master Plan.

Council Member Dellinger and Matthews had nothing to report.

CLOSED SESSION

Pursuant to N.C. General Statutes 143-318.11(a)(5) to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate.

Council met in closed session to discuss a possible real estate matter and provided direction to staff.

Mr. Dickerson provided an update on the status of the Depot move and restoration.

ADJOURN 8:41 p.m.

**Town of Garner
Town Council Meeting Minutes
February 25, 2020**

The Council met in regular session at 6:00 p.m. in the Garner Town Hall located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Present: Mayor Ken Marshburn, Mayor ProTem Kathy Behringer, Council Members Demian Dellinger, Gra Singleton, and Elmo Vance

Council Member Phil Matthews absent.

Staff Present: Rodney Dickerson- Town Manager, Matt Roylance- Asst. Town Manager-Operations, John Hodges-Asst. Town Manager Development Services, Rick Mercier-Communications Manager, Gaby Lontos-Lawlor-Senior Planner-Transportation, Jeff Triezenberg-Planning Director, Mike Franks-Budget & Special Projects Manager, Tony Beasley- Inspections Director, Fred Baggett-Interim Town Attorney, Stella Gibson-Town Clerk, and Ashley Knotts-Deputy Town Clerk.

ADOPTION OF AGENDA

Motion: Behringer
Second: Vance
Vote: 4:0

PRESENTATIONS

DISCUSSION/REPORTS

Jones Sausage Road Feasibility Study

Presenter: Gaby Lontos-Lawlor, Senior Planner-Transportation, and Jeff Dayton-HDR

The Planning Department provided an overview of the study, which was completed by HDR to advance planned improvements along Jones Sausage Road, from the Amazon Fulfillment Center. The project is expected to include widening of the existing two-lane facility to a four-lane divided facility. Additionally, it includes the realignment of Jones Sausage Road, from just south of Partlo Street to US 70.

Morris & Associates submitted a request for a 'no school access road' design alternative because of its reduced impacts and that the design incorporate right-in/right-out access, with southbound left-over access into the Morris site from Jones Sausage Extension. They also suggested the speed limit be reduced for the section between East Garner Road to US70 when the road is extended to Timber Drive. Morris & Associates engaged an engineering firm who evaluated the alignment and finds that these minor adjustments can significantly reduce the impacts to their site, while not impacting others, nor affecting roadway function. Morris & Associates requested their engineer be able to coordinate directly and collaborate with the Town's consultant at a technical level. Mr. Triezenberg stated there is enough

room to accommodate their goals and the Town can use any work they do throughout the project. Next steps include a public hearing to start the process needed to have the plan recognized by CAMPO.

UDO Re-Write Steering Committee

Presenter: Jeff Triezenberg, Planning Director

Request from the Planning Department to have two (2) Council Members nominated for appointment to the Steering Committee for the UDO Re-Write Project. Request formal appointment of all Steering Committee members at Council's regular meeting of March 2nd, 2020. The first initial Steering Committee meeting is on March 5th, 2020.

Action: Appoint Mayor ProTem Kathy Behringer and Council Member Demian Dellinger to serve on the UDO Steering Committee.

Motion: Singleton
Second: Vance
Vote: 4:0

New Planning Technician Position Request

Jeff Triezenberg, Planning Director

Planning Department requested additional staff to help restore adequate level of staffing within the Department's Development Review Section that can promote a culture of excellent customer service for both the Section and the entire department.

Action: Council consensus to place on March 2 Consent agenda

Inspections Staffing needs

Presenters: Tony Beasley, Inspections Director

Mr. Beasley requested approval to convert one of the supplemental Building Inspector positions to a full-time position as a mid-year budget adjustment and staffing change. He also requested to promote a supplemental Fire Inspector to an already approved fire inspection position in Inspections department.

Action: Council consensus to place on March 2 Consent agenda

Third Quarter Budget Update

Presenter: Mike Franks, Budget & Special Projects Manager

Mr. Franks provided overview of the Third Quarter Review process including revenue and expenditure estimates.

MANAGER REPORTS

- BRT public meeting has been rescheduled March 3 from 4:00 p.m. to 7:00 p.m. at the Senior Center.
- Staff presented modified dates for Council's Retreat as well as proposed dates to review lines of

business, budget and CIP, and the strategic plan.

COUNCIL REPORTS

Mayor

- Distributed a draft of the Garner Rec Center Plaque.

Behringer

- Reported DOT had not cleared the brush from Timber Drive and Hwy 70 and asked staff to follow-up.
- Reported the sidewalk on Creech Road and Penny Street was repaired.
- Requested flowers be planted at the Town of Garner sign on Garner Road.
- Stated lights at North South Station are still out and the parking lot needs repair.

Singleton

- The Town hopes to obtain funding assistance for the widening of Jones Sausage Road from the Amazon project to Garner Road.

Council Members Dellinger and Vance had nothing to report.

ADJOURNMENT: 7:39 p.m.

**Town of Garner
Regular Session Agenda Minutes
March 2, 2020**

The Council met in a Regular Session at 7:00 p.m. in the Council Chambers located at 900 7th Avenue.

CALL MEETING TO ORDER: Mayor Ken Marshburn

Present: Mayor Ken Marshburn, Mayor ProTem Kathy Behringer, Council Members Phil Matthews, Demian Dellinger, Gra Singleton, and Elmo Vance

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roynance-Asst. Town Manager-Operations, Rick Mercier-Communications Manager, David Beck-Finance Director, Jeff Triezenberg-Planning Director, Stacy Harper-Principal Planner, Tony Beasley-Inspections Director, BD Sechler-Human Resources Director, Joe Stallings-Economic Development Director, Mike McIver-Captain Chris Johnson-Town Engineer, Fred Baggett-Interim Town Attorney, and Stella Gibson-Town Clerk

PLEDGE OF ALLEGIANCE: Lead by Boy Scout 392

INVOCATION: Council Member Demian Dellinger

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Motion: Matthews
Second: Vance
Vote: 5:0

PRESENTATIONS

Mr. Joe Stallings, Economic Development Director, presented the new marketing-based website for economic development. This website is being funded by the Garner Economic Development Corporation.

CONSENT

Annexation 19-12 (Starling) & Annexation 20-01 (Capaforte)

Presenter: David Bamford, Planning Services Manager

These 2 voluntary annexation petitions were submitted in order to connect to public water and sewer on Vandora Springs Rd. Single-family homes are proposed to be built on these properties. (ANX 19-12) Julie Starling – Satellite annexation, (ANX 20-01) John Capaforte – Satellite annexation

Action: Adopt Resolution (2020) 2408 to set public hearings for April 6

Recognition of Disposable Property

Presenter: Joe Binns, Interim Police Chief

Recognize service weapon and badge of First Class Officer Steven Doak as disposable property, so they can be awarded to him in recognition of his retirement from the Town after almost 15 years of service.

Action: Adopt Resolution (2020) 2407

Stop Conditions - Avenue at White Oak Phase 1

Presenter: Chris Johnson, Town Engineer

The Engineering Department is seeking approval of two Stop Conditions in the Avenue at White Oak Phase 1 on White Oak Ridge Drive at the intersection with Garner Road and Eagle Rare Lane at the intersection with White Oak Ridge Drive to serve as basic traffic control measures.

Action: Adopt Ordinance (2020) 4044

Stop Conditions - Minglewood Townhomes

Presenter: Chris Johnson, Town Engineer

The Engineering Department is seeking approval of four Stop Conditions in Minglewood Townhomes on Kinton Woods Way at the intersection with Minglewood Drive, Gosford Lane at the intersection with Kinton Woods Way, Wilmont Lane at the intersection with Minglewood Drive, and Wilmont Lane at the intersection with Gosford Lane to serve as basic traffic control measures.

Action: Adopt Ordinance (2020) 4045

Budget Amendment – Asset Forfeiture

Presenter: David Beck, Finance Director

The Police Department is requesting to utilize \$3,894 from Asset Forfeiture Restricted Fund Balance for the purchase of qualifying police department non-capital items. The funds will be used to purchase Narcan nasal spray which is used to treat individuals during an opioid overdose

Action: Adopt Ordinance (2020) 4046

Budget Amendment – PRCR Donations

Presenter: David Beck, Finance Director

The PRCR Department has received several donations from citizens towards the purchase of either memorial benches or bricks for the veteran's memorial. The donations will be used to purchase these items and have them installed.

Action: Adopt Ordinance (2020) 4047

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Council meeting minutes from January 21, 2020, January 28, 2020, February 3, 2020
Closed session minutes from January 21, 2020 and February 3, 2020

Action: Approve minutes

Approval of Planning and Inspection Positions

Presenter: BD Sechler, Human Resources Director

Approval of 1/1.0 new Planning Technician position in the Planning Department and 1/1.0 new Building Inspector position in Inspections.

Action: Approve positions

Budget Amendment - Planning and Inspection Technician Positions

Presenter: David Beck, Finance Director

At the February 25, 2020 work session meeting, staff from the Planning and Inspections departments presented staffing requests for Council consideration. After some questions and discussion, both requests received favorable feedback from Council and are now being presented for formal approval.

Action: Adopt Ordinance (2020) 4048

Motion: Behringer
Second: Singleton
Vote: 5:0

PUBLIC HEARINGS

Mayor Marshburn explained the procedures to be followed during these hearings and asked Council to disclose any ex parte communications. Hearing none, the Town Clerk administered the Affirmation of Oath to the following: Richard Herring, John Sandlin, Stacy Harper, Jeff Triezenberg, and Chris Johnson.

SUP-SP-19-12 Tru Hotel

Presenter: Stacy Harper, Principal Planner

Mayor Marshburn opened the hearing and asked Ms. Harper to provide the staff report.

Special Use Permit Site Plan application submitted by Herring-Sutton & Associates, PA for a hotel on a 4.17 +/- acre tract. The site is located at the rear of 545 US Highway 70 East and may be further identified as a portion of Wake County PIN# 1720-19-6910.

A seventh condition was added: a 50' permanent slope easement be required from the edge of the Jones Sausage right-of-way line west. (A similar 25' easement will be requested from the Dental Office property.)

Council Member Dellinger suggested staff start generating tax revenue of projects.

Mr. Herring stated the estimated fee-in-lieu for this project is \$10,000.

Mayor Marshburn closed the hearing and called for a motion.

Action: Find the Council accept the staff statements regarding plan consistency in Section V of this report as our own and find the application meets the 10 permit criteria in Section 3.14.D. and therefore approve SUP-SP-19-12, Tru Hotel.

Motion: Vance
Second: Matthews
Vote: 5:0

CUP-SP-19-21, US HWY 70 Dental Office
Presenter: Stacy Harper, Principal Planner

Mayor Williams opened the hearing and asked Ms. Harper to provide the staff report.

Special Use Permit Site Plan application submitted by Herring-Sutton & Associates, PA for a medical office on a 1.56 +/- acre tract. The site is located at the front of 545 US Highway 70 East and may be further identified as a portion of Wake County PIN# 1720-19-6910.

Mayor Marshburn closed the hearing and called for a motion.

Action: Find the Council accept staff statements regarding plan consistency in Section V of this report as our own and find the application meets the 10 permit criteria in Section 3.14.D. and therefore approve CUP-SP-19-21, US Highway 70 Dental Office.

Motion: Vance
Second: Behringer
Vote: 4:1

Council Member Dellinger voted no as he feels this project is not the highest and best use of the property.

NEW/OLD BUSINESS

2020 Annual Resurfacing Contract - Bid Award and Change Order #1
Presenter: Chris Johnson, Town Engineer

Staff presented information regarding the bid award of 2020 Annual Resurfacing Contract asked for approval of a change order to add several streets to the contract due to competitive pricing received. Total combined cost of the project not to exceed \$802,856.

Action: Award project to Daniels Inc. of Garner; Approve CO#1; authorize Town Manager to execute contract and CO#1.

Action: Singleton
Second: Matthews
Vote: 5:0

Appoint Deputy Finance Officer
David Beck, Finance Director

North Carolina General Statute chapter 159 requires each local government to have a finance officer, lays out the duties of the position, and allows for deputy finance officers to be appointed as needed. A duly appointed deputy finance officer has the authority to carry out all the required duties of the finance

officer in their absence. Having a deputy finance officer provides financial safeguards and ensures that all duties of the finance officer position are adequately and effectively covered.

Action: Adopt Resolution (2020) 2409

Motion: Singleton
Second: Vance
Vote: 5:0

Human Resource Committee Appointment Recommendations

Presenter: HR Committee Members Elmo Vance and Demian Dellinger

The Human Resources Committee of the Town Council conducted interviews to fill mid-term vacancies on the Parks, Recreation and Cultural Resources and the Senior Center Advisory Boards. The Committee presents the following recommendations: PRCR - Mon Peng Yueh; Senior Center - Sharon Verity, Ann Morgan. The term of these appointments will be June 30, 2020.

Motion: Vance
Second: Behringer
Vote: 5:0

Action: Appoint nominees

UDO Re-Write Steering Committee Appointment Recommendations

Presenter: Jeff Triezenberg, Planning Director

The Planning Department requested to appoint members to serve on the Steering Committee for the UDO Re-Write project. The project is expected to take approximately 10-15 months to complete.

Council Member Singleton stated 1 or 2 average citizens should be on the committee. Council Member Dellinger concurred.

Action: Appoint recommended individuals

COMMITTEE REPORTS

MANAGER REPORTS

- Garner Info
- A compressive Census update to be presented at the next Council meeting.
- The rescheduled meeting on bus rapid transit is tomorrow, March 3, from 4:00 p.m. to 7:00 p.m. at Senior Center.
- In order to install fencing on one side at the railroad on Main Street, bumpers will be installed for the parking spaces. Estimated cost for the bumpers is \$6,870.
- In order to keep the message consistent, the Town will take direction from Wake County Public Health relating to the Coronavirus.
- City of Raleigh sent out notices regarding the water system. They are going to be using chlorine only for disinfection of the system until April 7th. The City of Raleigh confirmed the water is still safe to drink.

- Mr. Roylance updated the Council on the progress of the MOU Committee. Council discussed the possibility of bringing in a consultant who previously worked with the Town of Wake Forest to help work through matters such as salaries. Mayor Marshburn advised that previous Council Member Buck Kennedy agreed to stay on the MOU Committee.

ATTORNEY REPORTS

COUNCIL REPORTS

Vance

- Expressed concern regarding the appearance of the Town as well as debris and trash in the right-of-ways.

Behringer

- Was pleased with the Garner's Got Talent performance.
- Reported more lights out at North South Station and the parking lot needs repair.
- Asked Mr. Roylance if we have heard anything from DOT regarding brush being cleared from the property at Hwy 70 and Timber Drive. Mr. Roylance will follow-up.
- Reported rotten railroad ties laying around the roadway at Jones Sausage Road over to White Oak and asked to follow-up on possible removal.

Dellinger

- Reported driving by the Minglewood property and noticed more trees cut down and asked if they still met the landscape requirements and/or will the trees be replaced. Mr. Triezenberg responded removal of the trees was part of the site plan and additional landscaping will be installed.
- Asked for an update at the next Council meeting regarding traffic calming measures being taken.
- Election Day is tomorrow from 6:30 p.m. to 7:30 p.m.

Singleton

- Responded to Mayor ProTem Behringer's concern regarding the lights at North South Station. Asked if there was a lighting plan as part of the CUP or SUP. Mr. Dickerson advised the owners are in the process of converting the lights to LED. Code Enforcement will follow-up.
- The large restrooms at South Garner Park are closed in early December due to no scheduled activities in the park. All restrooms in the park are scheduled to open this week. The family restroom remains open all year round.

Matthews

- Vietnam Veterans wall replica coming in April.
- Requested getting magnetic name badges to wear at functions.

Marshburn

- Asked if the Town had a program for picking up litter. Mr. Dickerson responded the Town has a big sweep program which is done on a regular basis as well as initiatives to help with lakes and streams.

ADJOURN: 8:44 p.m.

**Town of Garner
Regular Session Agenda Minutes
April 21, 2020**

This regular meeting of the Town Council was conducted electronically.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ken Marshburn

Present: Mayor Ken Marshburn, Mayor ProTem Kathy Behringer, Council Members Phil Matthews, Demian Dellinger, Gra Singleton, and Elmo Vance

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roynance-Asst. Town Manager-Operations, Rick Mercier-Communications Manager, David Beck-Finance Director, Mike Franks-Budget & Special Projects Manager, Fred Baggett-Interim Town Attorney, and Stella Gibson-Town Clerk

PLEDGE OF ALLEGIANCE: Mayor Ken Marshburn

INVOCATION: Mayor Ken Marshburn

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Motion: Behringer
Second: Matthews
Vote: 5:0

PRESENTATIONS

CONSENT

Motion: Behringer
Second: Matthews
Vote: 5:0

PUBLIC HEARINGS

NEW/OLD BUSINESS

NCDOT Planning Grant Initiative

Presenter: Gaby Lontos-Lawler, Senior Planner

Ms. Lawler provided an overview of NC DOT's bicycle and pedestrian planning grant initiative program. The deadline to apply for this grant cycle is June 30, 2020. The pedestrian plan that would result from this engagement would be used to identify sidewalk and other pedestrian improvements that may be included in the next bond referendum.

Ms. Lawler will consult with CAMPO and NC DOT for examples of the final product from others who have participated in the program.

Although several Council Members were in support of moving forward with the grant process, Council Member Singleton requested that the Town's application be withdrawn for consideration as the information is already provided in the Garner Transportation Plan adopted in June 2018.

Council Member Dellinger requested this item be placed on a future agenda for additional discussion.

COMMITTEE REPORTS

MANAGER REPORTS

- Garner info
- Building & Permit Report
- Quarterly Financial Report

- COVID-19 Update: The Town continues to follow regulations provided by Wake County. Staff is continuing to work in office or telework and follow social distancing at Town Hall. Supplies are on-hand and on order and efforts are being made to get more supplies in. Supplies can also be obtained from Wake County.
- Budget Update: In preparation of the budget shortfall, department heads are looking at bigger impact items that can be cut from the budget to get expenditures down. Items may be added back to the budget in the future, however, there is a need to be cautious. It is anticipated the proposed budget will be provided to Council on first week of May, a public hearing held May 19 with adoption by July 1.
- Sales tax revenue runs 3 months behind, which means the Town will not receive the revenue until June. Vehicle tax revenue is received from the State between the 10th and 15th of the following month.
- Council Member Behringer asked about hazard pay for emergency personnel. Mr. Dickerson advised this is done in larger governments and would be a significant cost depending on how it was structured. Wake County has not issued a higher pay expenditure for emergency personnel. The Town's focus right now is to ensure funds for PPE, sustainability and having proper staffing.
- April 28 Council Meeting: The second meeting in May will be the next Council Meeting. Council consensus to move forward with the April 28 meeting. Further discussion may be needed regarding future meetings in May.
- Mr. Baggett stated the motor vehicle tax contains provisions that relate to deadlines. The State will give flexibility on the budget and recommended the Town give it some time before bringing the budget to Council.
- NCDOT has received the right-of-entry for installation of the fencing in downtown. An amendment to the Town's maintenance agreement was executed to allow the installation and allow the Town to maintain the fence. It would also allow the Town to extend the fencing to the west beyond Montague Street. NCR and the contractor will be on-site Friday to coordinate installation details with Public Works staff.

- A news story about the impacts of NC DOT revenue shortfall ran in several outlets today. The two Garner projects mentioned were: Hwy 50 bridge over US 70 – the let date for this project has been pushed out to January 18, 2022 due to the revenue shortfall and the Hwy 401 superstreet conversion (Anaron Court to south of Old Stage) is on the list; the one month delay is due to utilities and not the revenue shortfall. The new let date is June 16, 2020.
- Beginning Friday at 8:00 p.m. crews will close the ramps to and from I-40 East at Jones Sausage Road (Exit 303). Detours will direct drivers to US 70 at White Oak Crossing to access I-40 East and Jones Sausage Road. The flyover bridge from I-440 East to I-40 East will also be closed for the weekend. A detour will lead drivers onto I-40 West to Exit 298A to take US 401 South and US 70 East through Garner to access I-40 East.

ATTORNEY REPORTS

Mr. Baggett had nothing to report.

COUNCIL REPORTS

Singleton

- Confirmed the Planning Commission will meet in May.
- Confirmed the Spring pick-up will start next Monday and requested information be marketed to the public.
- Asked if the closures on Jones Sausage Road were advertised on social media. Staff will verify.
- Thanked staff for work on Hwy 70/Purvis Street.
- Vandora Springs Road: work at Foxwood & Spring Drive sidewalk project looks good.
- Forwarded sidewalk information to Manager and staff.

Behringer

- Thanked the Public Works department for work at the Rec Center field.
- The area northwest and southwest on Umstead Drive are in terrible need of being mowed. Mr. Dickerson stated there is a work order in place for the clearing.
- Mayor Pro Tem Behringer expressed concern regarding vehicles speeding on Garner Road. Mr. Dickerson will pass along to police officials.

Vance

- Thanked the first responders and staff for their hard work.

Dellinger

- Reported on the Small Business Resiliency Fund – DGA, working with the Chamber, raised \$50K.
- Stated he is proud of Garner and how citizens/Town/police/community are coming together.

Marshburn

- Encouraged citizens to participate in the 2020 Census.
- Thanked Garner citizens for the opportunity to serve as Mayor.

ADJOURN: 8:32 p.m.

**Town of Garner
Work Session Agenda Minutes
April 28, 2020**

This work session meeting of the Town Council was conducted electronically.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ken Marshburn

Present: Present: Mayor Ken Marshburn, Mayor ProTem Kathy Behringer, Council Members Demian Dellinger, Phil Matthews , Gra Singleton, and Elmo Vance

Staff Present: Rodney Dickerson- Town Manager, Matt Roylance- Asst. Town Manager-Operations, John Hodges-Asst. Town Manager Development Services, Rick Mercier-Communications Manager, Mike Franks-Budget & Special Projects Manager, Jeff Triezenberg-Planning Director, Joe Binns-Interim Police Chief, David Beck-Finance Director, Fred Baggett-Interim Town Attorney and Stella Gibson-Town Clerk

CALL MEETING TO ORDER/ROLL CALL: Mayor Ken Marshburn

ADOPTION OF AGENDA

Motion: Behringer
Second: Matthews
Vote: 5:0

PRESENTATIONS

DISCUSSION/REPORTS

Neighborhood Meeting Emergency Interpretation

Presenter: Jeff Triezenberg, Planning Director

Mr. Triezenberg advised that developers have inquired about guidance to keep their projects moving forward through the approval process as they approach completion of the Technical Review Committee portion of the review period. Mr. Triezenberg recommended an interpretation to the UDO requirements for neighborhood meetings outlining what would be considered acceptable measures for conducting the meetings during a period of an emergency declaration restricting gatherings of up to 50 people.

Council Member Dellinger expressed concern regarding how developers would document attendance/participation in the neighborhood meetings and suggested creating a template to provide to developers, so the information is recorded in a consistent manner. Council Member Dellinger also suggested placing the projects supplemental materials on the developers or Town's website. He also requested an update of how the first project that followed the new guidelines went at the next meeting.

Mr. Baggett suggested taking roll call to capture the names and contact information of those who participate remotely.

Motion:Behringer
Second:Matthews

Vote: 5:0

Action: Concurrence from the Town Council to amend the UDO during a period of emergency declaration.

Hazard Pay

Presenter: Rodney Dickerson, Town Manager

Wake County has drafted an agreement to provide all employees required to interact directly with the public as part of their regular duties, a 5 percent pay increase. The increase will be retroactive to May 16 and continue until their EOC is closed. Staff has requested a copy of the agreement.

Wake County anticipates reimbursement by the Coronavirus Aid, Relief, and Economic Security Act which they can apply for based on the size of their population.

Based on the Town's cost share agreement with Wake County, the County's cost share is 42% when you account for the 9 fully funded positions. The Town is responsible for the other 58%. Staff is unsure if the Town's portion of this cost will be reimbursable by the CARES Act.

This includes most non-officer and civilian positions in the Fire and Police Departments, Building and Fire Inspectors in the Inspections Department and Construction Inspectors in Engineering. Based on this methodology, the cost of providing hazard pay would be approximately \$13,400 per pay period, \$29,100 per month and \$349,000 for an entire fiscal year.

Mr. Baggett advised a bill was introduced at the General Assembly to look at the COVID-19 problem relating to how the State will handle federal money managed by the State. A portion is anticipated to be directed to local governments. The bill introduced does not contain any indication as specific as hazard pay.

Staff will provide funding options at the May 4 meeting.

Staff will prepare an agreement for Council's consideration at the May 4 meeting. In addition to the agreement, a budget amendment will be needed.

Council Member Dellinger requested the funding carried through end of fiscal year.

Council consensus to discuss at the May 4 meeting.

MANAGER REPORTS

- Staff reviewed the proposed budget calendar. Final adoption of the budget is scheduled for the June 16, 2020 regular Council meeting. Additional work sessions may be needed to allow sufficient time to review the proposed budget.
- Reported the Police department successfully completed the 3-year C.A.L.E.A. Accreditation review. The assessor was complimentary of our department and stated some of the materials and planning were among the best he'd seen. He asked if they could be shared as models for struggling agencies.

COUNCIL REPORTS

Behringer

- Requested the Police department place a radar trailer on Garner Road.
- Tractor trailer parking on right-of-way near church.
- Property at 106 W Garner Road needs mowing again.
- Confirmed the crepe myrtles will be left intact when the fencing is put up in the railroad right-of-way.

Singleton

- Thanked staff for clearing brush on Garner Road.

Vance

- Thanked public officials for their hard work.

Dellinger

- Stated some inspections departments are performing inspections virtually and asked if the Town was doing that. Mr. Dickerson advised the Town is doing some of that.
- Asked about PPE and location of COVID cases. Town Manager Dickerson responded that supplies are on-hand and on order and efforts are being made to get more supplies in. Supplies can also be obtained from Wake County. Garner had 14 positive COVID-19 cases at this time; however, the Town is not considered a hot spot. The State will start releasing detailed information based on municipal boundaries.

Marshburn

- The Wake County State of Emergency will expire April 30, however a new iteration of that may occur.
- Encouraged citizens to read the Garner Area Historical Society's newsletter.
- Reminded citizens to complete the Census data.

Matthews

- Council Member Matthews had nothing to report.

CLOSED SESSION

Pursuant to N.C. General Statutes Section 143-318-11(a)(6) to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee.

Pursuant to N.C. General Statutes 143-318.11(a)(3) to consult with the Town Attorney regarding litigation.

Council met to discuss potential litigation and provided guidance to staff. Council also discussed a personnel matter. No action was taken.

RETURN TO REGULAR SESSION AND ADJOURN: 9:35 p.m.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 4, 2020		
Subject: COVID Allowance Pay Policy		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Rodney Dickerson, Town Manager		
Presenter: Rodney Dickerson, Town Manager		
<p>Brief Summary:</p> <p>A policy for COVID Allowance Pay has been developed based on Council feedback from the April 28, 2020 meeting. The policy and recommendation for implementation is included for your consideration.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Consider approval of policy and authorize implementation.</p>		
<p>Detailed Notes:</p> 		
<p>Funding Source: Lapsed Salaries</p>		
Cost: TBD	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
<p>Manager's Comments and Recommendations:</p> 		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RD	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Town Manager's Office Memorandum

TO: Town Council

FROM: Rodney Dickerson, Town Manager

DATE: April 30, 2020

SUBJECT: COVID Allowance Pay

As discussed at the April 26 Council meeting, Wake County has agreed to provide all employees that are required to interact with the public as part of their regular duties a 5 percent pay increase for COVID Allowance Pay. This will retroactively take effect on 4/16/20 and will continue until their emergency operations center (EOC) is closed. Based on the cost share agreement the Town has with Wake County, Garner Volunteer Fire and Rescue (GVFR) will receive allowance pay for the portion of their salary covered by Wake County (approximately 42 percent).

After discussion with Town Council and further review of the actual Wake County Temporary Policy Related to COVID-19, staff and I have put together a policy for your consideration. The latest draft of the Garner policy will look a little different from the discussion and memo that was provided at Tuesday night's Council Meeting. In an effort to get at the intent of the policy while giving consideration to internal equity, I have decided if the Town Council chooses to adopt the policy, it should only pertain to certain first responders.

The basic premise for COVID Allowance Pay is for those that cannot maintain social distancing consistently while performing their job functions in the public. For that reason, I believe it should only be extended to firefighters at the Battalion Chief level and below and to police officers at the rank of Sergeant and below. These positions are likely to be within 6 feet and in some cases have actual physical contact with other human beings. I feel that other Town employees can maintain social distancing in the public for a vast majority of their jobs. Cost estimates for the recommended positions are provided below.

COVID Allowance Pay Cost Estimates

Department	Cost Per Pay Period	Cost Per Month	Cost Per Year	Notes
Garner Volunteer Fire and Rescue	\$4,067	\$8,813	\$105,751	Estimate includes all firefighters at the rank of Battalion Chief and below
Police Department	\$7,999	\$17,331	\$207,970	Estimate includes all sworn officers at the rank of Sergeant and below, to also include animal control program

The initial cost for Garner's COVID Allowance Pay can be covered with lapsed salary due to positions not being filled for some period of time over the course of a fiscal year. It is unlikely that the Town will be reimbursed for this expenditure. The federal guidelines we currently have pertain to local governments with populations over 500,000. That is the usual threshold used for individual entities to be reimbursed based on national disaster declarations. Town staff will continue to explore other sources of funding if the need arises.

I will be prepared to answer your questions and provide more information at the next Town Council meeting.

Town of Garner - Temporary Policy Related to COVID-19: COVID Allowance Pay

Effective Date: April 16, 2020 for eligible employees. Currently, this program will end on or before June 30, 2020, but could be ended or extended at any time, based upon available funding and Wake County Emergency Operations Center criteria, noted below in section II.

I. Purpose

Local Government entities are considered Essential Operations as defined in both the state and Wake County "Stay-at-Home" Orders related to the COVID-19 virus. As a result, certain employees must continue to perform their normal duties and responsibilities in positions where teleworking is not possible and/or the work site does not allow for adequate social distancing. These regular duties are being performed in the field or public facing work locations where employees have limited control over their environment and limited ability to social distance. This applies to situations where the work site or work duties do not allow for adequate social distancing from members of the public. To that end, eligible employees will be provided a COVID Allowance Pay (the "Allowance").

II. Duration of Allowance Pay

The Allowance Pay will remain in effect as long as the following conditions are met: 1. The employee continues to meet the eligibility requirements (see below); 2. The Emergency Operation Center for Wake County (EOC) is activated and operating at Level I, II or III; and 3. Any other reason deemed appropriate by Town Council.

Currently, this program will end on or before June 30, 2020, but could be ended or extended at any time, based upon available funding and Wake County Emergency Operations Center criteria.

III. Eligibility for COVID Allowance Pay

- A. Full - and part-time regular employees (both exempt and non- exempt) are eligible for Allowance Pay if the employee is performing regular duties in the field and/or at a public facing work site where social distancing from the public cannot be achieved. Social distancing is defined as maintaining a physical distance from other persons of six (6) feet or more for a duration of 10 minutes or less.

At the time of policy adoption, the following are identified as eligible. Other positions may be deemed eligible if conditions or work requirements change:

Garner Volunteer Fire & Rescue (Town's share, per current cost share agreement) – All firefighters at the rank of Battalion Chief and below;

Garner Police Department – All sworn officers at the rank of Sergeant and below, to also include animal control program.

B. Employees not eligible for COVID Allowance Pay are: 1. Department Heads and Command Staffs as well as non-sworn and or administrative staffs in the Fire and Police Departments; 2. Employees who are teleworking; 3. Employees who are not working in public facing departments; 4. Employees who are not working and are on approved, long-term leave, such as FMLA or Military Leave or light duty assignments; 5. Employees not specifically identified for the Allowance.

C. Department Heads will identify those employees eligible for the Allowance Pay, subject to approval by Payroll and Human Resources.

IV. COVID Pay Allowance Administration

A. COVID Allowance Pay is a temporary 5% pay adjustment. 1. For hourly (non-exempt employees), the allowance is a fixed amount of 5% based on the employee's hourly rate and scheduled hours. The allowance will not be used in the calculation for overtime, nor is the allowance reduced for leave taken except as identified in Section III.B.4. 2. For salaried (exempt employees), the allowance is a fixed amount of 5% of annual salary per pay period. 3. The COVID Allowance Pay is considered eligible income for retirement purposes. 4. Applicable withholdings will apply.

B. Department Heads are responsible for notifying payroll and HR when an employee's eligibility changes.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 4, 2020		
Subject: Interim Police Additional Compensation		
Location on Agenda: Consent		
Department: Administration		
Contact: Rodney Dickerson, Town Manager		
Presenter: Rodney Dickerson, Town Manager		
<p>Brief Summary:</p> <p>Interim Police Compensation:</p> <p>Additional compensation discussion for Interim Police Chief position and Captain due to expanded duties within Police Department management as a result of Police Chief vacancy.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Approve additional allocation to salaries</p>		
<p>Detailed Notes:</p> <p>Proposing a \$6000 lump sum payment to further compensate Interim Chief Joe Binns for the extended amount of time in the interim position and the next several months he will continue to do so until filled. He has dealt with some unusual situations such as the parade and COVID-19 in addition to regular law enforcement operations. I also propose that Captain Lori Smith be extended a \$3000 lump sum payment for carrying out extra duties to assist the Interim Chief and when his Captain slot was not filled. She has not received any additional compensation since her position did not actually change. Other officers have filled interim slots and received compensation based on policy.</p>		
<p>Funding Source:</p> <p>Lapsed Salaries</p>		
Cost: 9000.00	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
<p>Manager's Comments and Recommendations:</p> 		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RD	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

REPORTS

Garner Info

Id	Title	Description	Current Status	Address	Date Created
7346870	Junk Vehicle (Private Property)	Two, large, junk motorhome vehicles.	In Progress	603 Curtiss Dr	1/16/2020
7420736	Junk Vehicle (Private Property)	2 vehicles that haven't moved for over a year. Trash everywhere.	In Progress	930 Meadowbrook Dr	2/1/2020
7455060	Junk Vehicle (Private Property)	junk car - grey cadillac with flat tires, maybe other junk cars beside cadillac	In Progress	1410 Faye Dr	2/8/2020
7456034	Junk Vehicle (Private Property)	Three junk vehicles in front yard. The last time I reported them, I was told they were	In Progress	405 Avery St	2/9/2020
7489610	Sign Violation	Intersection of TimberDr and Woodland Rd. Carpet cleaning sign.	Submitted		2/16/2020
7582231	Commercial Vehicles	Two truck tractors parked on residential lot.	Submitted	1704 Spring Drive	3/6/2020
7642539	Sign Violation		Submitted		3/19/2020
7805533	Dead Tree (Private Property)	What is the status on this? Was reported back in August.	Submitted	1320 5th Ave	4/20/2020
7820202	Trim Vegetation	Trees in ROW along Circle Dr. growing over street.	Submitted	510 St Marys St	4/23/2020
7844501	Misc. - Parks / Town Property	Standing storm water	In Progress	805 Springview Trail	4/27/2020

**Building Activity by Type and Proposed Use for
Report Beginning: 04/01/2020 to Report Ending: 04/30/2020**

Addition

Proposed Use	Number of Units	Construction Value	Intown Value
DECK	2	\$6,200.00	\$6,200.00
SINGLE FAMILY DWELLING	1	\$32,500.00	\$32,500.00
SUNROOM	2	\$35,400.00	\$35,400.00
Total	5	\$74,100.00	\$74,100.00

Alteration

Proposed Use	Number of Units	Construction Value	Intown Value
ASSEMBLY/AMUSEMENT	1	\$25,000.00	\$25,000.00
BUSINESS/OFFICE	3	\$491,500.00	\$491,500.00
MERCANTILE/RETAIL	2	\$65,050.00	\$65,050.00
OTHER	1	\$100,000.00	\$100,000.00
SINGLE FAMILY DWELLING	6	\$177,400.00	\$170,000.00
SOLAR SYSTEM (RES)	3	\$39,075.00	\$39,075.00
Total	16	\$898,025.00	\$890,625.00

Electrical

Proposed Use	Number of Units	Construction Value	Intown Value
CHANGE OF SERVICE	1	\$2,200.00	\$2,200.00
ELECTRICAL SERVICE REC	1	\$300.00	\$0.00
GENERATOR	2	\$42,500.00	\$42,500.00
MANUFACTURED HOME	1	\$1,500.00	\$1,500.00
MULTI-FAMILY 5 UNITS &	1	\$350.00	\$350.00
OTHER	2	\$31,500.00	\$31,500.00
RESIDENTIAL STORAGE	1	\$500.00	\$500.00
SINGLE FAMILY DWELLING	5	\$7,439.00	\$6,939.00
Total	14	\$86,289.00	\$85,489.00

Mechanical

Proposed Use	Number of Units	Construction Value	Intown Value
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GAS FUEL LINE	1	\$700.00	\$700.00
MECHANICAL INSTALLATI	1	\$7,500.00	\$7,500.00
MECHANICAL REPLACEME	36	\$252,545.00	\$192,769.00
TANKLESS HOT WATER HE	1	\$4,415.00	\$4,415.00
Total	39	\$265,160.00	\$205,384.00

New Building

Proposed Use	Number of Units	Construction Value	Intown Value
COMMERCIAL SIGN	1	\$2,000.00	\$2,000.00
SINGLE FAMILY DWELLING	17	\$3,609,917.00	\$2,424,867.00
TOWNHOME	12	\$1,653,202.00	\$1,653,202.00
Total	30	\$5,265,119.00	\$4,080,069.00

New Structure

Proposed Use	Number of Units	Construction Value	Intown Value
CARPORT	2	\$3,076.00	\$3,076.00
DECK	1	\$700.00	\$700.00
RESIDENTIAL STORAGE	1	\$45,000.00	\$45,000.00
RETAINING WALL	3	\$309,149.00	\$255,963.00
SWIMMING POOL	2	\$48,334.00	\$48,334.00
Total	9	\$406,259.00	\$353,073.00

Plumbing

Proposed Use	Number of Units	Construction Value	Intown Value
ELECTRIC HOT WATER HE	1	\$1,226.00	\$1,226.00
IRRIGATION	1	\$850.00	\$850.00
SINGLE FAMILY DWELLING	1	\$8,300.00	\$8,300.00
TANKLESS HOT WATER HE	1	\$3,195.00	\$0.00
Total	4	\$13,571.00	\$10,376.00

Repair

Proposed Use	Number of Units	Construction Value	Intown Value
SINGLE FAMILY DWELLING	1	\$40,000.00	\$40,000.00
Total	1	\$40,000.00	\$40,000.00

Sum

Total Number of Permits

118

Total Construction Value

\$7,048,523.00

Total Intown Value

\$5,739,116.00

Permit #:	2200391	Inside Town Limits Yes	
Issue date:	4/7/2020	Census tract:	PIN#: 1619-90-7808
Lot#:	64	Subdivision: OAK PARK	Total cost: \$190,703.00
PropAddress:	159 ROSSELL PARK CIRCLE		
Owner's	MATTAMY HOMES	Owner's Phone:	919-233-3886
Contractor	MATTAMY HOMES LLC	Contractor's Phone:	919-233-3888
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200392	Inside Town Limits Yes	
Issue date:	4/7/2020	Census tract:	PIN#: 1629-01-0655
Lot#:	76	Subdivision: OAK PARK	Total cost: \$190,703.00
PropAddress:	109 ROSSELL PARK CIRCLE		
Owner's	MATTAMY HOMES LLC	Owner's Phone:	919-233-3886
Contractor	MATTAMY HOMES LLC	Contractor's Phone:	919-233-3888
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200393	Inside Town Limits Yes	
Issue date:	4/7/2020	Census tract:	PIN#: 1619-90-7944
Lot#:	65	Subdivision: OAK PARK	Total cost: \$201,624.00
PropAddress:	155 ROSSELL PARK CIRCLE		
Owner's	MATTAMY HOMES LLC	Owner's Phone:	919-233-3886
Contractor	MATTAMY HOMES LLC	Contractor's Phone:	919-233-3888
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200394	Inside Town Limits Yes	
Issue date:	4/7/2020	Census tract:	PIN#: 1619-91-8000
Lot#:	66	Subdivision: OAK PARK	Total cost: \$184,592.00
PropAddress:	151 ROSSELL PARK CIRCLE		
Owner's	MATTAMY HOMES, LLC	Owner's Phone:	919-233-3886
Contractor	MATTAMY HOMES LLC	Contractor's Phone:	919-233-3888
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200395	Inside Town Limits Yes	
Issue date:	4/7/2020	Census tract:	PIN#: 1619-91-9154
Lot#:	68	Subdivision: OAK PARK	Total cost: \$190,703.00
PropAddress:	143 ROSSELL PARK CIRCLE		
Owner's	MATTAMY HOMES LLC	Owner's Phone:	919-233-3886
Contractor	MATTAMY HOMES LLC	Contractor's Phone:	919-233-3888
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200396	Inside Town Limits Yes	
Issue date:	4/2/2020	Census tract:	PIN#: 0699-06-2020
Lot#:	5	Subdivision: MCCULLERS WALK	Total cost: \$180,579.00
PropAddress:	131 MISTY PIKE DRIVE		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN
Permit #:	2200397	Inside Town Limits Yes	
Issue date:	4/2/2020	Census tract:	PIN#: 0699-
Lot#:	21	Subdivision: MCCULLERS WALK	Total cost: \$186,266.00
PropAddress:	138 TAWNY SLOPE COURT		
Owner's	HALLE BUILDING GROUP	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN
Permit #:	2200408	Inside Town Limits Yes	
Issue date:	4/1/2020	Census tract:	PIN#: 1720-05-9334
Lot#:		Subdivision: N/A	Total cost: \$472,000.00
PropAddress:	510 TIMBER DRIVE EAST, SUITE 106		
Owner's	WAKE SPINE & PAIN	Owner's Phone:	919-787-7246
Contractor	MACALLAN CONSTRUCTION LLC	Contractor's Phone:	919-420-7801
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE
Permit #:	2200429	Inside Town Limits Yes	
Issue date:	4/9/2020	Census tract:	PIN#: 0699-16-3356
Lot#:	134	Subdivision: MCCULLERS WALK	Total cost: \$163,035.00
PropAddress:	232 MISTY PIKE DRIVE		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	TOWNHOME
Permit #:	2200430	Inside Town Limits Yes	
Issue date:	4/9/2020	Census tract:	PIN#: 0699-16-3338
Lot#:	135	Subdivision: MCCULLERS WALK	Total cost: \$153,266.00
PropAddress:	228 MISTY PIKE DRIVE		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2200431	Inside Town Limits Yes	
Issue date:	4/9/2020	Census tract:	PIN#: 0699-16-3319
Lot#:	136	Subdivision: MCCULLERS WALK	Total cost: \$158,495.00
PropAddress:	224 MISTY PIKE DRIVE		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	TOWNHOME
Permit #:	2200432	Inside Town Limits Yes	
Issue date:	4/9/2020	Census tract:	PIN#: 0699-16-2491
Lot#:	137	Subdivision: MCCULLERS WALK	Total cost: \$155,248.00
PropAddress:	220 MISTY PIKE DRIVE		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	TOWNHOME
Permit #:	2200433	Inside Town Limits Yes	
Issue date:	4/9/2020	Census tract:	PIN#: 0699-16-2482
Lot#:	138	Subdivision: MCCULLERS WALK	Total cost: \$148,578.00
PropAddress:	216 MISTY PIKE DRIVE		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	TOWNHOME
Permit #:	2200434	Inside Town Limits Yes	
Issue date:	4/9/2020	Census tract:	PIN#: 0699-16-2463
Lot#:	139	Subdivision: MCCULLERS WALK	Total cost: \$151,580.00
PropAddress:	212 MISTY PIKE DRIVE		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	TOWNHOME
Permit #:	2200438	Inside Town Limits Yes	
Issue date:	4/8/2020	Census tract:	PIN#: 1721-11-0693
Lot#:	50	Subdivision: AVENUE AT WHITE OAK	Total cost: \$130,000.00
PropAddress:	214 WHITE OAK RIDGE DR		
Owner's	PULTE HOME COMPANY LLC	Owner's Phone:	919-816-1100
Contractor	PULTE HOME COMPANY LLC	Contractor's Phone:	704-543-4922
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2200439	Inside Town Limits		Yes
Issue date:	4/8/2020	Census tract:	PIN#:	1721-11-0696
Lot#:	51	Subdivision:	AVENUE AT WHITE OAK	Total cost: \$115,000.00
PropAddress:	218 WHITE OAK RIDGE DR			
Owner's	PULTE HOME COMPANY LLC	Owner's Phone:	919-816-1100	
Contractor	PULTE HOME COMPANY LLC	Contractor's Phone:	704-543-4922	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2200440	Inside Town Limits		Yes
Issue date:	4/8/2020	Census tract:	PIN#:	1721-11-0698
Lot#:	52	Subdivision:	AVENUE AT WHITE OAK	Total cost: \$121,000.00
PropAddress:	222 WHITE OAK RIDGE DR			
Owner's	PULTE HOME COMPANY LLC	Owner's Phone:	919-816-1100	
Contractor	PULTE HOME COMPANY LLC	Contractor's Phone:	704-543-4922	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2200441	Inside Town Limits		Yes
Issue date:	4/8/2020	Census tract:	PIN#:	1721-11-0790
Lot#:	53	Subdivision:	AVENUE AT WHITE OAK	Total cost: \$121,000.00
PropAddress:	226 WHITE OAK RIDGE DR			
Owner's	PULTE HOME COMPANY LLC	Owner's Phone:	919-816-1100	
Contractor	PULTE HOME COMPANY LLC	Contractor's Phone:	704-543-4922	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2200442	Inside Town Limits		Yes
Issue date:	4/8/2020	Census tract:	PIN#:	1721-11-0792
Lot#:	54	Subdivision:	AVENUE AT WHITE OAK	Total cost: \$121,000.00
PropAddress:	230 WHITE OAK RIDGE DR			
Owner's	PULTE HOME COMPANY LLC	Owner's Phone:	919-816-1100	
Contractor	PULTE HOME COMPANY LLC	Contractor's Phone:	704-543-4922	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2200443	Inside Town Limits		Yes
Issue date:	4/8/2020	Census tract:	PIN#:	1721-11-0795
Lot#:	55	Subdivision:	AVENUE AT WHITE OAK	Total cost: \$115,000.00
PropAddress:	234 WHITE OAK RIDGE DR			
Owner's	PULTE HOME COMPANY LLC	Owner's Phone:	919-816-1100	
Contractor	PULTE HOME COMPANY LLC	Contractor's Phone:	704-543-4922	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2200444	Inside Town Limits Yes	
Issue date:	4/14/2020	Census tract:	PIN#: 1629-05-3183
Lot#:	12	Subdivision: CLIFFORD GROVE	Total cost: \$156,258.00
PropAddress:	108 PRONGHORN DEER COURT		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200474	Inside Town Limits Yes	
Issue date:	4/16/2020	Census tract:	PIN#: 1700-64-4928
Lot#:		Subdivision: N/A	Total cost: \$207,077.00
PropAddress:	1800 BUFFALOE ROAD		
Owner's	PULTE GROUP	Owner's Phone:	919-698-5847
Contractor	BLACKLEAF INC	Contractor's Phone:	919-625-7293
Type of Improvement:	New Structure	Proposed Use	RETAINING WALL

Permit #:	2200488	Inside Town Limits Yes	
Issue date:	4/27/2020	Census tract:	PIN#: 0699-05-8479
Lot#:	20	Subdivision: MCCULLERS WALK	Total cost: \$181,334.00
PropAddress:	134 TAWNY SLOPE COURT		
Owner's	HALLE	Owner's Phone:	919-387-1885
Contractor	RYAN HOMES	Contractor's Phone:	703-956-4000
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200490	Inside Town Limits Yes	
Issue date:	4/28/2020	Census tract:	PIN#: 1619-91-9154
Lot#:	69	Subdivision: OAK PARK	Total cost: \$188,505.00
PropAddress:	139 ROSSELL PARK CIRCLE		
Owner's	MATTAMY HOMES LLC	Owner's Phone:	919-233-3886
Contractor	MATTAMY HOMES LLC	Contractor's Phone:	919-233-3888
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200493	Inside Town Limits No	
Issue date:	4/23/2020	Census tract:	PIN#: 1628-08-1064
Lot#:	78	Subdivision: GLEN CREEK	Total cost: \$262,030.00
PropAddress:	5035 BLENDON TRAIL		
Owner's	ROBUCK HOMES TRIANGLE LLC	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200504	Inside Town Limits Yes	
Issue date:	4/23/2020	Census tract:	PIN#: 1701-34-7632
Lot#:		Subdivision: N/A	Total cost: \$275,000.00
PropAddress:	900 MAXWELL DRIVE		
Owner's	ADAM BEACH	Owner's Phone:	919-795-7003
Contractor	LUNDY & TRIPP INC	Contractor's Phone:	919-422-2498
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200505	Inside Town Limits No	
Issue date:	4/23/2020	Census tract:	PIN#: 1628-07-9411
Lot#:	71	Subdivision: GLEN CREEK	Total cost: \$304,220.00
PropAddress:	5164 GLEN CREEK TRAIL		
Owner's	ROBUCK HOMES TRIANGLE LLC	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200508	Inside Town Limits Yes	
Issue date:	4/29/2020	Census tract:	PIN#: 1619-87-9018
Lot#:	31	Subdivision: GLENS AT BETHEL	Total cost: \$298,600.00
PropAddress:	263 VALLEYCRUISE CIRCLE		
Owner's	BRC HOMES INC	Owner's Phone:	919-422-0355
Contractor	BRC HOMES, INC	Contractor's Phone:	919-562-1081
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200513	Inside Town Limits No	
Issue date:	4/28/2020	Census tract:	PIN#: 0699-86-1193
Lot#:	30	Subdivision: WHITECROFT MANOR	Total cost: \$189,000.00
PropAddress:	8512 HURST DRIVE		
Owner's	WILLIAMS & WILLIAMS	Owner's Phone:	919-291-8198
Contractor	WILLIAMS & WILLIAMS	Contractor's Phone:	919-662-4299
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200515	Inside Town Limits No	
Issue date:	4/28/2020	Census tract:	PIN#: 0699-86-1193
Lot#:	31	Subdivision: WHITECROFT MANOR	Total cost: \$189,000.00
PropAddress:	8508 HURST DRIVE		
Owner's	WILLIAMS & WILLIAMS	Owner's Phone:	919-291-8198
Contractor	WILLIAMS & WILLIAMS	Contractor's Phone:	919-662-4299
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2200521	Inside Town Limits	No
Issue date:	4/29/2020	Census tract:	PIN#: 1628-08-2169
Lot#:	79	Subdivision:	GLEN CREEK Total cost: \$240,800.00
PropAddress:	5034 BLENDON TRAIL		
Owner's	ROBUCK HOMES TRIANGLE LLC	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN