

TOWN OF GARNER



TOWN COUNCIL WORK SESSION

May 31, 2016
6:00 p.m.

Garner Police Department
Training Room

**Town of Garner
Work Session Agenda
May 31, 2016**

Dinner will be served for town officials in the Conference Room at 5:15 p.m.

The Council will meet in a Work Session at 6:00 p.m. on Tuesday, May 31, 2016 in the Garner Police Department Training Room located at 912 7th Avenue.

A. CALL MEETING TO ORDER/ROLL CALL

B. ADOPTION OF AGENDA

C. REPORTS/DISCUSSION

1. Neighborhood Improvement UpdatePage 3
Presenter: Reginald Buie, Neighborhood Improvement Manager

Update on Neighborhood Improvement activities, projects and programs.

Action: Report only; no action required

2. Town FlagPage 7
Presenter: Rick Mercier, Communications Manager

Staff has worked with an area vendor to produce mock-ups of options for a Town of Garner flag.

Action: Discuss Options and Provide Guidance

3. Sanitary Sewer Easement RequestPage 11
Presenter: Tony Chalk, Town Engineer

The engineer working on a site plan for the property at 2015 Aversboro Road is requesting an additional easement across property the Town owns at the intersection of Old Scarborough Lane and Aversboro Road. The City of Raleigh now requires 30' easements for sewer easements, and the existing easement to serve the property at 2015 Aversboro is only 20'.

Action: Authorize Execution of Easement Agreement

- 4. Lobbyist Services ProposalPage 14
Presenter: Rodney Dickerson, Town Manager

Two individuals have submitted proposals for lobbyist services for the Town. Lobbyist services would research, guide and represent the Town on municipal and legislative matters on the local, state and federal levels. The Town could choose to have a lobbyist on retainer or just engage one as needed for a specific matter.

Action: Discussion and Direction

- 5. Fire Department Mutual Aid from Raleigh Page 15
Presenter: Rodney Dickerson, Town Manager

This agenda item will cover the current situation involving loss of the Garner Fire Department's automatic response from the City of Raleigh's Fire Department. It is intended to promote discussion of alternatives, funding sources, and formal contact with the City of Raleigh.

Action: Discuss Options

- 6. FY2016-17 Recommended BudgetPage 16
Presenter: Michael Gammon, Budget & Special Projects Manager

Following the FY 2016-17 Recommended Budget Special Work Session held on May 18, 2016, Town Council requested follow-up consideration of several projects for inclusion in the operating budget. This agenda item is intended to update Council on this work.

Action: Receive Update and Provide Further Guidance

D. COMMITTEE REPORTS

E. MANAGER REPORTS

F. ATTORNEY REPORTS

- 1. Montague/Main Street Right-of-Way EasementPage 17

G. COUNCIL REPORTS

H. CLOSED SESSION:

Pursuant to N.C.G.S. Section 143-318.11(a)(5) "to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate."

I. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 31, 2016		
Subject: Neighborhood Improvement Update Report		
Location on Agenda: Reports		
Department: Economic Development		
Contact: Reginald Buie, Neighborhood Improvement Manager		
Presenter: Reginald Buie		
Brief Summary: Update on Neighborhood Improvement activities, projects and programs.		
Recommended Motion and/or Requested Action: Report only; no action required.		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Efforts to improve neighborhoods and citizen engagement continues.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RB	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

May 24, 2016

To: Rodney Dickerson, Town Manager

From: Reginald Buie, Neighborhood Improvement Manager

Re: May 2016 Work Session Report

Background:

This memorandum will highlight neighborhood improvement programs and neighborhood projects currently under consideration.

Garner 101, Spring 2016

- Twenty (20) participants registered; twenty (20) graduates.
- Post-Academy Survey indicates participants very pleased with program.
- Water Treatment Facility and Police were top two sessions.
- Registration numbers were down from previous sessions.

Neighborhood Leadership Academy

- Classes will be held once per week beginning on Thursday, June 9th through July 21st.
- Classes will be taught by experienced Community Specialists from the City of Raleigh Community Development Department.
- Classes will focus on Leadership Development, Group Dynamics/Facilitation and Asset-Based Community Development.
- Fourteen (14) participants have been registered for the academy.

Mid-day Garner 101

- Scheduled to begin in August 2016. Registration will begin in June.

Town of Garner/Rebuilding Together of the Triangle (RTT)

- RTT has agreed to focus their outreach in the residential area behind Main Street and assist with repair/renovations to the bathrooms and shelter at Rand Mill Park. The area around New Rand Road will be a point of emphasis in next year's budget.

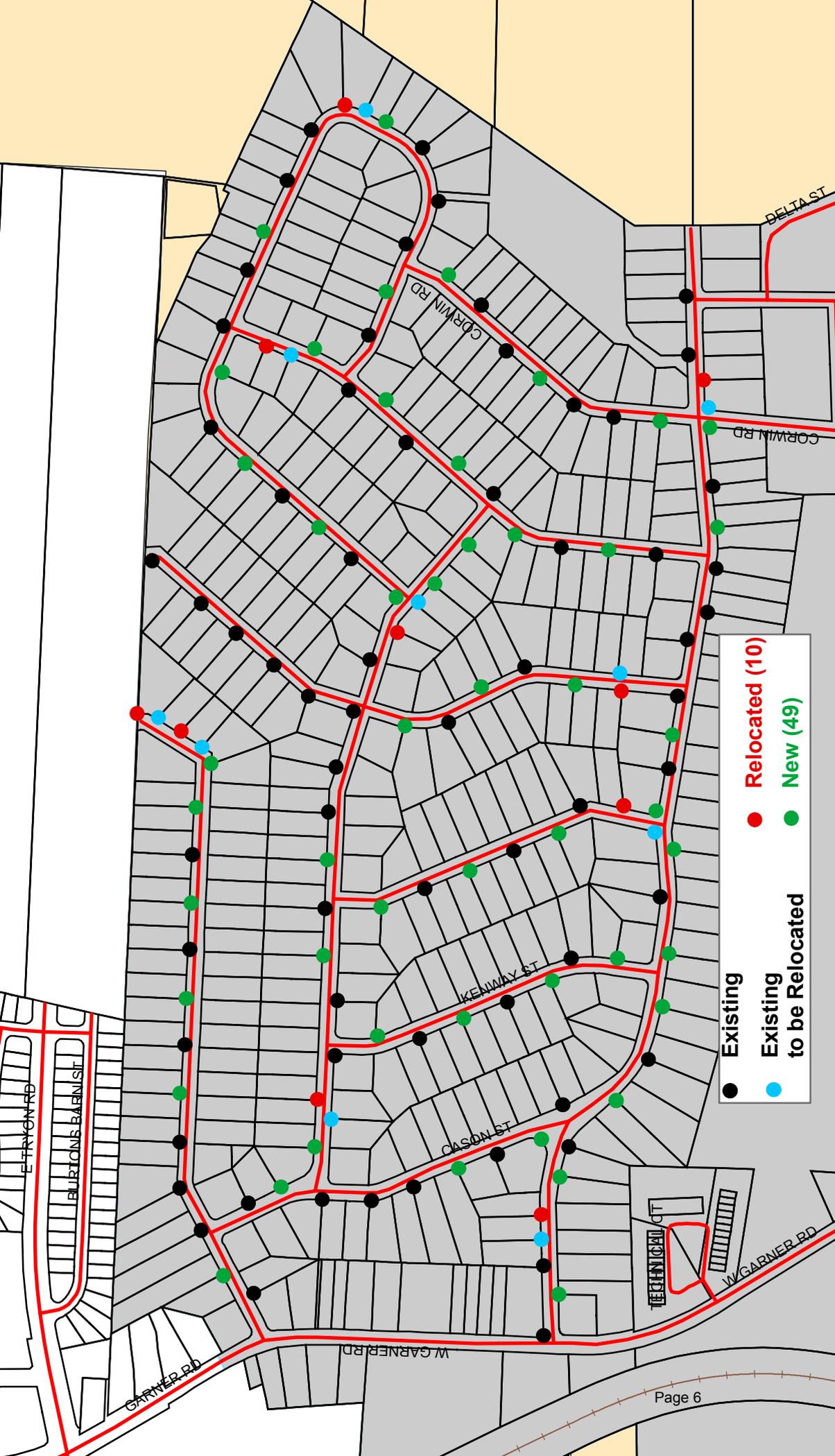
Neighborhood Improvement Projects

Cloverdale Street Lighting Project

- A recent lighting study by the Engineering Department has revealed a need for forty-nine (49) new street lights in Cloverdale Subdivision. Duke Progress has not submitted cost estimates at this time. This project will be funded through bond funds designated for neighborhood improvement. See attached map.

Perdue Street Sidewalk Connection

- Project calls for the installation of 850 feet of curb and gutter that will provide direct connection to new subdivision.
- Cost estimate is \$35K-\$40K which includes surveying expenses.
- Project can be funded through bond funds designated for neighborhood improvement.



- Existing
- Existing to be Relocated
- Relocated (10)
- New (49)

Town of Garner
Town Council Meeting
Agenda Form

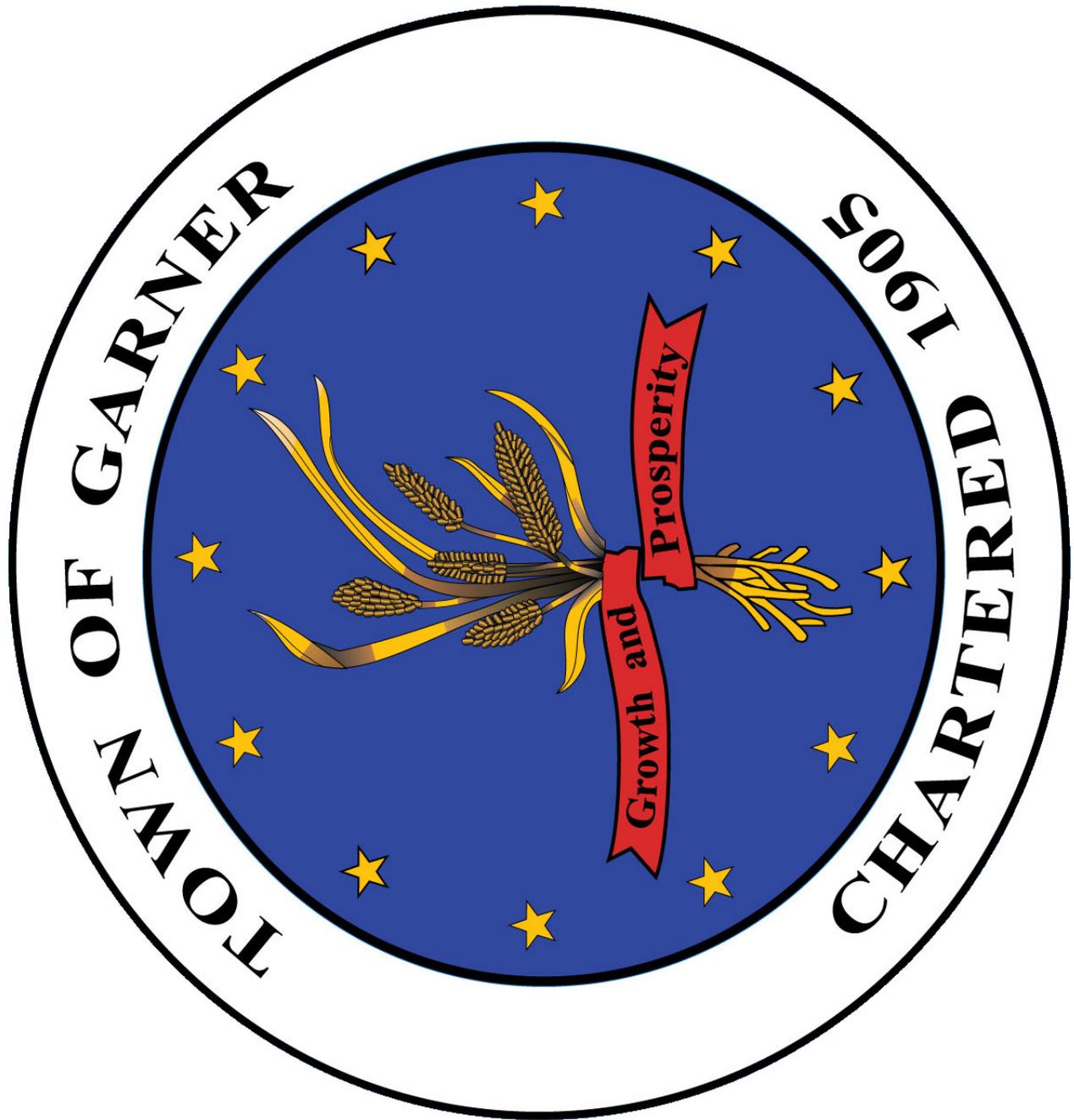
Meeting Date: May 31, 2016		
Subject: Town Flag		
Location on Agenda: Discussion		
Department: Administration		
Contact: Rick Mercier, Communications Manager		
Presenter: Rick Mercier, Communications Manager		
Brief Summary: Staff have worked with an area vendor to produce mock-ups of options for a Town of Garner flag.		
Recommended Motion and/or Requested Action: Recommend an option for a Town of Garner flag		
Detailed Notes: Several months ago, staff was directed to come up with options for a flag. Staff have worked with a vendor to create mock-ups and have priced options.		
Funding Source:		
Cost: \$500	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: 		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RM	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



GARNIER

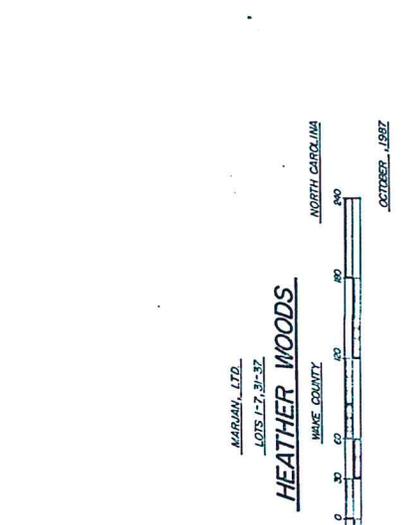
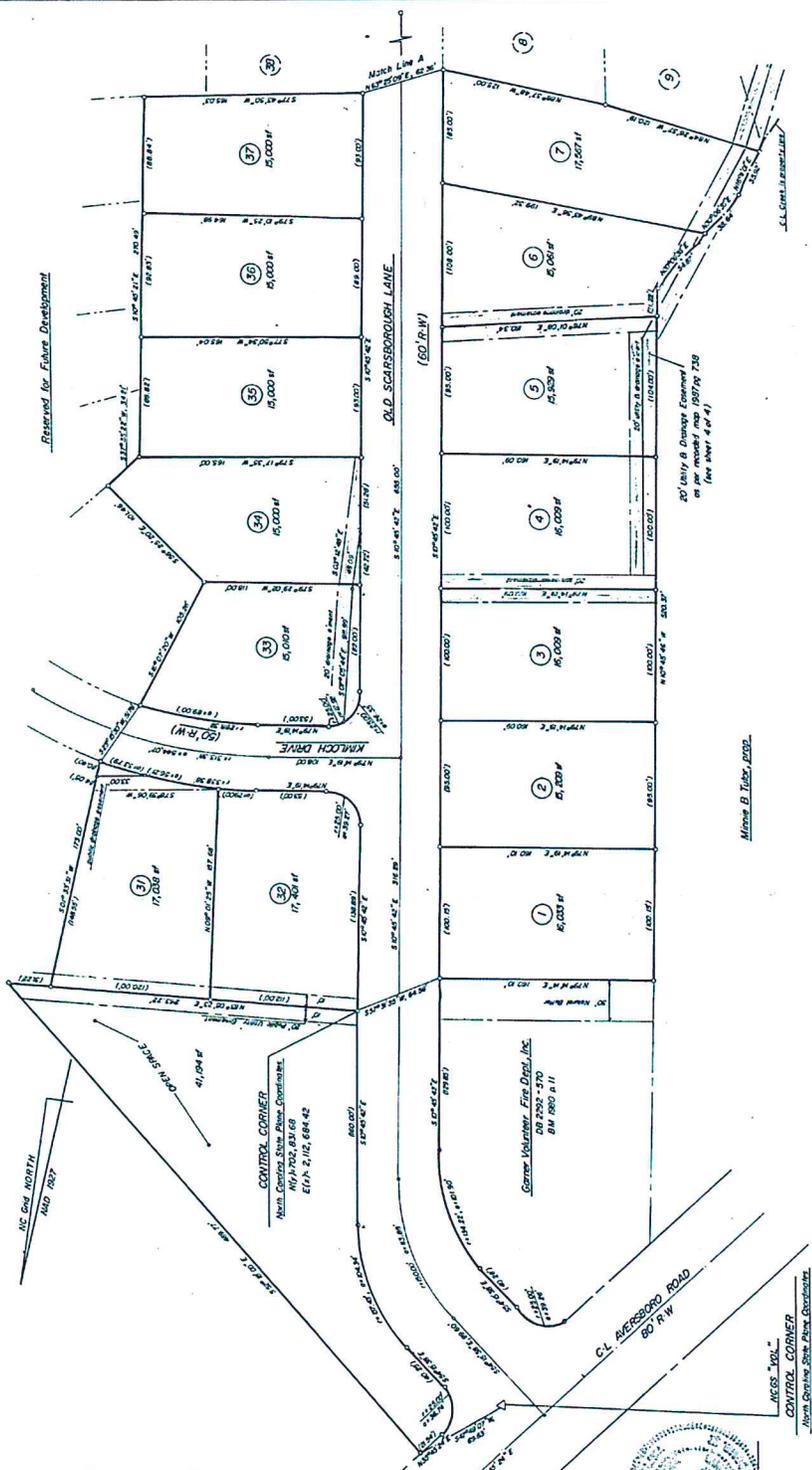
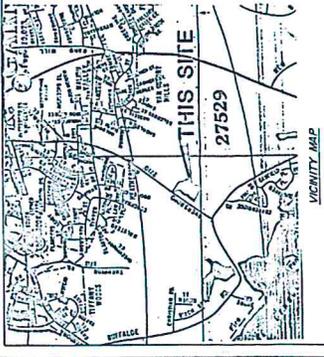
A Great Place to Be





Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 31, 2016		
Subject: Sanitary Sewer Easement Request		
Location on Agenda: Reports		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
<p>Brief Summary:</p> <p>The engineer working on a site plan for the property at 2015 Aversboro Road is requesting an additional easement across property the Town owns at the intersection of Old Scarborough Lane and Aversboro Road. The City of Raleigh now requires 30' easements for sewer easements, and the existing easement to serve the property at 2015 Aversboro is only 20'.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Authorize Town Manager to grant needed easement</p>		
<p>Detailed Notes:</p> <p>Attached map of property and aerial photography of the site in question.</p>		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>Additional easement will not affect Town use of property.</p>		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



MARIAM, LTD.
LOTS 1-7, 31-37

HEATHER WOODS

ST. MARY'S TOWNSHIP
WAKE COUNTY
NORTH CAROLINA
OCTOBER, 1987

SCALE: 1" = 60'

MARIE B. TERRY, 2002

CONTROL CORNER
North Carolina State Plane Coordinates
E171-2, 102, 664.42

Center Volunteer Fire Dept., Inc.
DN 2522-270
BM 1980 21.11

CONTROL CORNER
North Carolina State Plane Coordinates
E171-2, 102, 522.45

I, Robert T. Neidocks, III, County Clerk, do hereby certify that the foregoing plat and map were prepared from an actual field survey, that the error of closure as calculated by latitude and longitude is greater than 1/10,000, that the boundaries are surveyed by the office are shown as shown hereon, that the area of 50 acres or more, that this plat was prepared from a survey of land and that this is, day of May, 1988, at the City of Raleigh, North Carolina.

APPROVED: [Signature]
Approved: Robert T. Neidocks, III, County Clerk



Notary Public
My commission expires 7-31-90



Notary Public
My commission expires 7-31-90

Witness my hand and seal this 15th day of April, 1988, at the City of Raleigh, North Carolina.

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Witness my hand and seal this 15th day of April, 1988, at the City of Raleigh, North Carolina.

RECORDED - Book of Maps 1988 page 418

ROBERT T. NEIDOCKS, III, Registered Land Surveyor, 262 West Millbrook Road, Raleigh, NC 27609 (919) 877-1800

DAVID F. POLLOCK, Notary Public



Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 31, 2016		
Subject: Lobbyist Services Proposal		
Location on Agenda: Discussion		
Department: Administration		
Contact: Rodney Dickerson		
Presenter: Rodney Dickerson		
<p>Brief Summary:</p> <p>Two individuals have submitted proposals for lobbyist services for the Town. Lobbyist services would research, guide and represent the Town on municipal and legislative matters on the local, state and federal levels. The Town could choose to have a lobbyist on retainer or just engage one as needed for a specific matter.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Discussion and provide Direction</p>		
<p>Detailed Notes:</p> <p>No funds have been budgeted for lobbyist services. Cost varies depending on scope of work.</p>		
<p>Funding Source:</p> <p>General Fund</p>		
Cost:	One Time: <input type="radio"/>	Annual: <input checked="" type="radio"/> No Cost:
<p>Manager's Comments and Recommendations:</p> <p>I am neutral on the idea to have a lobbyist on retainer. No specific issues that would engage lobbyists have been identified by staff at this time; however, there are some general items that could be addressed. We need to have a clear understanding of what the lobbyist will do and what benefits we will get out of having a lobbyist.</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 31, 2016		
Subject: Garner Fire Department Mutual Aid from City of Raleigh		
Location on Agenda: Reports		
Department: Town Manager's Office		
Contact: Rodney Dickerson, Town Manager		
Presenter: Rodney Dickerson, Town Manager		
Brief Summary: This agenda item will cover the current situation involving loss of the Garner Fire Department's automatic response from the City of Raleigh's Fire Department for structure fires. It is intended to promote discussion of alternatives, funding sources, and formal contact with the City of Raleigh.		
Recommended Motion and/or Requested Action: Discuss available options for resolution of the issue to be included in the FY 2016-17 budget.		
Detailed Notes: Currently, the Raleigh Fire Department provides the Garner Fire Department with automatic response for each structural fire call received inside the Town's limits. Following discussions between Town, Garner Fire staff, and the City of Raleigh, the Town and Garner Fire received notification from Raleigh's Fire Chief that the Raleigh Fire Department would no longer continue providing this service as of July 1, 2016.		
Funding Source: FY 2016-17 Budget		
Cost:	One Time: <input type="radio"/>	Annual: <input checked="" type="radio"/> No Cost:
Manager's Comments and Recommendations: Cost will depend on option chosen and implementation schedule. There are currently no funds in the Recommended Budget to fund additional firefighters.		
Attachments Yes: No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 31, 2016		
Subject: FY 2016-17 Recommended Budget Follow-Up		
Location on Agenda: Reports		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Town of Garner Budget Team		
Brief Summary: <p>Following the FY 2016-17 Recommended Budget Special Work Session held on May 18, 2016, Town Council requested follow-up consideration of several projects for inclusion in the operating budget. This agenda item is intended to update Council on this work.</p>		
Recommended Motion and/or Requested Action: Receive Update/Provide Further Guidance to the Budget Team		
Detailed Notes: <p>The Budget Team presented the FY 2016-17 Recommended Budget to Town Council on May 6, 2016. On May 18, 2016, Town Council held a Special Budget Work Session to discuss the recommendation at length, providing guidance as to the next steps in adopting the FY 2016-17 Budget at the June 21, 2016 Regular Town Council Meeting.</p>		
Funding Source: FY 2016-17 Budget		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Seeking Council feedback and guidance on the Recommended Budget.		
Attachments Yes: No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 31, 2016		
Subject: Montague/Main Street Right-of-Way Easement		
Location on Agenda: Reports		
Department: Legal		
Contact: Bill Anderson		
Presenter: Bill Anderson		
Brief Summary: Request from Wake County Revenue Department to formally dedicate this parcel of land as right-of-way since the purchase was for such use and to clean up the mapping in this area due to the Indoor Rec Center project and recent additional right-of-way dedications in the area now being recorded.		
Recommended Motion and/or Requested Action: Report only		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations:		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner Parcel to Montague St. Right-of-Way

