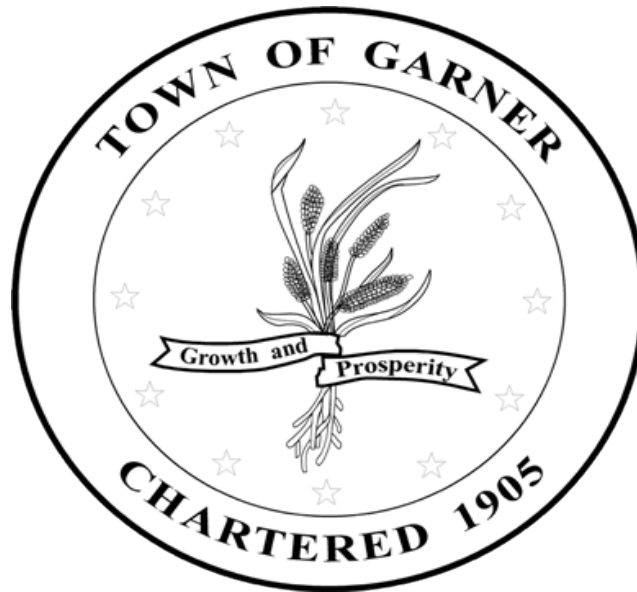


TOWN OF GARNER



TOWN COUNCIL MEETING

OCTOBER 17, 2017
7:00 P.M.

Garner Town Hall
900 7th Avenue
Garner, NC 27529

**Town of Garner
Town Council Agenda
October 17, 2017**

Dinner will be served for town officials in the Conference Room at 6:15 p.m.

The Council will meet in regular session at 7:00 p.m. in the Garner Town Hall located at 900 7th Avenue.

- A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

- B. PLEDGE OF ALLEGIANCE: Council Member Jackie Johns

- C. INVOCATION: Council Member Jackie Johns

- D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

- E. ADOPTION OF AGENDA

- F. PRESENTATIONS

- G. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

1. Council Meeting Minutes Page 4
Presenter: Stella Gibson, Town Clerk

Minutes from the September 19, 2017, September 26, 2017, and October 2 Council Meetings and Minutes from Closed Sessions on September 19, 2017 and October 2, 2017.

Action: Adopt Minutes

2. Agency Funding/Programming Partner Agreement Approved in the FY2017/2018 Budget Page 19
Presenter: Stella Gibson, Town Clerk

Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once approved, the Town will make payment to the organizations in accordance with the schedule set out in each agreement. An agreement has been executed and returned by: Resources for Seniors.

Action: Authorize Execution of Agreement

3. Ordinance Amending FY2017/2018 Operating Budget (Grant Revenue for Police)..... Page 22
Presenter: Pam Wortham, Finance Director

Request to use \$3,600 of fund balance to continue the UCAP program with the City of Raleigh and to use lapsed salary funds to pay a phone stipend to the Communications Specialist, and to budget for a grant that the Police Department received.

Action: Adopt Ordinance (2017) 3885

H. PUBLIC HEARINGS

I. NEW/OLD BUSINESS

1. Amend FY 2017/2018 Fee Schedule for Police Security on Holidays Page 25
Presenter: Joe Binns, Captain

Request to raise the rate per hour to \$54 for security performed by sworn officers during Town approved holidays - Thanksgiving Holiday: Thursday – Sunday, Christmas Eve/Christmas Day and the preceding weekend, New Years Eve and New Years Day, Easter Weekend, any other specific town recognized holiday (Veterans Day, Labor Day, Memorial Day, etc).

Action: Authorize Increase of Hourly Rate

J. COMMITTEE REPORTS

K. MANAGER REPORTS

1. garner info
2. Finance Report
3. Building & Permit Report

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: October 17, 2017		
Subject: Council Meeting Minutes		
Location on Agenda: Consent		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Stella Gibson, Town Clerk		
Brief Summary: Adopt minutes from the September 19, 2017, September 26, 2017, and October 2 Council Meetings and Minutes from Closed Sessions on September 19, 2017 and October 2, 2017.		
Recommended Motion and/or Requested Action: Adopt Minutes		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Town of Garner
Town Council Meeting Minutes
September 19, 2017**

The Council met in regular session at 7:00 p.m. in the Council Chambers located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn, Council Member Gra Singleton, and Council Member Jackie Johns.

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Pam Wortham-Finance Director, Rick Mercier-Communications Manager, Brandon Zuidema-Police Chief, Joseph Stallings-Economic Development Director, BD Sechler-Human Resources Director, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk.

Also Present: Sam Bridges, Town Lobbyist, Thad Anderson

PLEDGE OF ALLEGIANCE: Mayor Ronnie Williams

Mayor Williams asked a member from the Boy Scouts of America Troop 636 to lead the Pledge of Allegiance

INVOCATION: Mayor Ronnie Williams

PETITIONS & COMMENTS

ADOPTION OF AGENDA

Motion: Johns
Second: Marshburn
Vote: Unanimous

PRESENTATIONS

Recognize Captain Chris Hagwood for 29 years of dedicated service to the Town

Presenter: Brandon Zuidema, Police Chief

Investment Report for FY 2016/2017

Presenter: Craig Robinson, PFM

FY 2016-2017 Economic Development Annual Report

Presenter: Joseph Stallings, Economic Development Manager

Council Member Marshburn acknowledged the Garner 101 Citizens Academy participants who were present.

CONSENT

Agency Funding/Programming Partners Agreements Approved in FY 2017–18 Budget

Presenter: Rodney Dickerson, Town Manager

Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once approved, the Town will make payment to the organizations in accordance with the schedule set out in each agreement. Agreements have been executed and returned by: American Legion Post 232 and Garner Area Ministries.

Action: Authorize Execution of Agreements

Modifications to the Authorized Personnel Listing and Position Classification Plan

Presenter: BD Sechler, Human Resources Director

Amend the Authorized Personnel Listing to add the Communication Specialist position and change from supplemental to full-time. Also update the Position Classification Plan to change the position grade of the Planning Services Manager as recommended by the MAPs study. These changes were included in the FY2017/2018 budget and adequate funding is available.

Action: Authorize Modifications to the Personnel Listing and Position Classification Plan

Ordinance Amending FY2017/2018 Operating Budget

Presenter: Pam Wortham, Finance Director

The Senior Center received a grant from the Triangle J Area Agency on Aging. This amendment is to recognize the revenue and budget for the expenditure of the \$10,939 that will be received.

Action: Adopt Ordinance (2017) 3883

Resolution to Surplus Service Weapon and Badge of Captain Chris Hagwood

Presenter: Brandon Zuidema, Police Chief

Recognize service weapon and badge of Captain Chris Hagwood as disposable property so it can be awarded to him in recognition of his retirement from the Town after 29 years of service.

Action: Adopt Resolution (2017) 2331

Ordinance Suspending Collection of Certain Utility Development Fees

Presenter: William E. Anderson, Town Attorney

The NC General Assembly recently adopted HB436 establishing statewide standards for local government utility development fees. On September 5, 2017, the City of Raleigh revised the water and sewer fees and charges which the Town collects for Raleigh. This Ordinance incorporates those and conforms the Garner fees and charges to the new state law.

Action: Adopt Ordinance (2017) 3884

PUBLIC HEARINGS

NEW/OLD BUSINESS

2018 Meeting Schedule

Presenter: Stella Gibson, Town Clerk

Resolution to set the 2018 Town Council regular and work session schedule.

Action: Adopt Resolution (2017) 2332

Motion: Singleton

Second: Johns

Vote: Unanimous

Strategic Plan 2017-2018 End of Year Accomplishments

Presenter: John Hodges, Asst. Town Manager-Development Services

Mr. Hodges stated staff compiled an end of year summary of accomplishments in the implementation of the Town's Strategic Plan. The report updates the mid-year report provided in February at the Council's planning retreat.

Action: Report Only; No Action

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- Finance Report

- Building & Permit Report
- Reminded Council of invitation from Wake County to participate in a Habitat for Humanity project at 996 Skinner Drive on September 30.
- Asked Council if they would like to consider rescheduling the Work Session for October as it falls on Halloween. Council will discuss at their October 2 meeting.
- Reminded Council the Employee Health Fair is on Thursday at 10:30 a.m. at GPAC.
- Encouraged Council to go by the Rec Center and view the mock wall. Any comments should be forwarded to the Town Manager.
- Confirmed November 8 and 9 for the Council Retreat. A tentative list of topics will be provided for review.
- Advised a volunteer program will be implemented for the downstairs reception desk at Town Hall.
- Distributed materials for the September Work Session.

ATTORNEY REPORTS

COUNCIL REPORTS

Kennedy

- Asked to consider plotting a profile to establish a baseline of the bridge at Timber Drive East and Benson Road to see the changes. Council consensus to support this request.
- Suggested the topic of Affordable Housing for discussion at their Retreat. Asked if it was possible to determine an accurate inventory of what is considered affordable housing.
- Asked if it was possible for the Neighborhood Improvement Program to assist with a way to help Garner clean-up and improve the look of the Town.
- Asked if it possible to trim the trees blocking the line of sight toward Town Hall north of Aversboro Road.

Singleton

- Stated household income should be considered when discussing affordable housing.
- Thanked staff for their work on the Town Hall Ribbon Cutting event.
- Requested all information provided to the Law and Finance Committee members regarding the holiday pay item be provided to all Council Members. This item will be discussed at the October work session.

Johns

- Thanked staff for their work on the Town Hall Ribbon Cutting event.

Behringer

- Thanked staff for their work on the Town Hall Ribbon Cutting event.
- Reported the vehicles parking on the shoulder on Mechanical Drive have been removed.
- Asked Mr. Beasley to provide an update on the house at Yeargan Road and West Garner Road.
- Advised she will be attending the NC League of Municipalities Conference and will report back to Council.

Marshburn

Reported speaking with an attendee of the ribbon cutting who was spoke highly of the work performed by Tony Chalk, Town Engineer.

N. CLOSED SESSION

1. Pursuant to N.C. General Statutes Section 143-318.11(a)(3) to discuss litigation and specifically, cases regarding Calvin Davenport, Inc. v. Town of Garner and ADW Architects, 16-CVS-15166 and State of NC v. Joseph Mitchell and Natalie Mitchell, 17-CR-203238 and Town of Garner v. Joseph Mitchell and Natalie Mitchell, 16-CVS-014235.
2. Pursuant to N.C. General Statutes Section 143-318.11(a)(6) to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee.

O. RETURN TO REGULAR SESSION AND ADJOURNMENT: 9:49 p.m.

**Garner Town Council
Council Work Session Minutes
September 26, 2017**

The Council met in a Work Session at 6:00 p.m. on Tuesday, September 26, 2017 in the Town Hall Council Chambers located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, Council Member Ken Marshburn, and Council Member Gra Singleton.

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Jeff Triezenberg-Planning Director, Rick Mercier-Communications Manager, David Bamford-Planning Services Manager, William E. Anderson-Town Attorney, and Rebecca Schlichter-Deputy Town Clerk.

Also Present: Sam Bridges, Town Lobbyist

ADOPTION OF AGENDA

Motion: Johns
Second: Marshburn
Vote: Unanimous

REPORTS/DISCUSSION

Garner Forward Work Session (Comprehensive & Transportation Plans)

Presenter: David Bamford, Planning Services Manager

Mr. Bamford reviewed the timetable for the completed and upcoming scheduled meetings for the Comprehensive & Transportation Plans.

- On August 28th a Planning Commission work session on the Comprehensive Plan
- On October 10th a Planning Commission work session on Transportation Plan
- October 30th last steering Committee Meeting

Mr. Scott Lane, Consultant with Stantec Consulting Services, Inc. gave an overview of the long-range planning effort for Garner Forward which kicked off in May 2016.

First, the Comprehensive Plan providing a framework for making land development and zoning decisions, promoting orderly land use, implementing public improvements, and generating private investment.

Second, the Transportation Plan which updated the 2010 Garner Transportation Plan. It examined existing conditions and provide specific strategies and recommendations for all modes of travel including roadways, public transportation, walking, and cycling. The plan was modeled with CAMPO's Regional Travel Demand data

and later submitted to the Capital Area Metropolitan Planning Organization (CAMPO) as an official request to amend the Town's portion of the CAMPO Comprehensive Transportation Plan. Both plans will make land use and transportation recommendations through approximately the year 2045, taking into account the growth expected in Garner from the NC 540 outer-loop project. Cites and town typically update their long-range plans every 10-15 years unless significant growth or conditions change that warrant an earlier update. Staff estimates a complete overhaul or update to this Garner Forward Plan would likely be needed by the year 2030.

Formal Review Schedule

August 28, 2017	Planning Commission Work-session (Comprehensive Plan)
September 26, 2017	Town Council Work-session (Comprehensive Plan & Transportation Plan)
October 10, 2017	Planning Commission Work-session (Transportation Plan)
October 30, 2017	Last Steering Committee meeting (get their endorsement)
November 13, 2017	Planning Commission makes formal recommendation on Plan
December 2017	Town Council holds public hearing/plan adoption

Mr. Lane thanked the Town of Garner Staff for all the hard work on these Plans.

Action: Council consensus to authorize release of public draft.

Motion: Marshburn
Second: Behringer
Vote: Unanimous

COUNCIL REPORTS

Behringer

- Reported that she attended the NC League of Municipalities Conference this past week and the content was good.
- Questioned what was going to happen to the area around the median on Aversboro and 7th Avenue. Mr. Chalk has made DOT aware of that area.

Johns

- Asked about the grass at New Town Hall. Mr. Chalk reported that the Town has not accepted all the exterior landscaping.
- Asked what is the timetable for Hwy. 50 bridge? Mr. Hodges reported they are currently working on designs for the new bridge. Council Member Johns would like to see some improvements to the current bridge.

Singleton

- Thanked staff for arranging Fire Department meeting.

Kennedy

- Reported driving down St. Mary's street behind the Chamber Offices and it is a nice beautiful wide street.
- Thanked the engineering and planning departments for all the work that they do.

- Asked where the Town is in the hiring of the Transportation Planner position. Mr. Triezenberg reported that they are currently reviewing applications and plan to start interviewing shortly.

Council Member Marshburn had nothing to report.

MANAGER REPORTS

- Garner High School Homecoming Parade, October 13th at 4:00 p.m.
- Distributed the proposed retreat agenda.
- 2017 RTA Leadership Briefing and Tour in Richmond, VA November 28th & 29th.
- Advisory Board Appreciation Dinner, October 5th at the Civitan.

ADJOURNMENT: 8:05 p.m.

Motion: Marshburn
Second: Behringer
Vote: Unanimous

**Town of Garner
Town Council Meeting Minutes
October 2, 2017**

The Council met in regular session at 7:00 p.m. in the Council Chambers located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn, Council Member Gra Singleton, and Council Member Jackie Johns.

Staff Present: Rodney Dickerson-Town Manager, Matt Roylance-Asst. Town Manager-Operations, Pam Wortham-Finance Director, Rick Mercier-Communications Manager, BD Sechler-Human Resources Director, Jeff Triezenberg-Planning Director, David Bamford-Planning Services Manager, Jenny Saldi-Senior Planner, Alison Jones-Planner II, Tony Chalk-Town Engineer, Jonathan Ham-Asst. Town Engineer, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk.

Also Present: Sam Bridges, Town Lobbyist

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Kathy Behringer

INVOCATION: Mayor Pro Tem Kathy Behringer invited Pastor Joe Francisco of The Capital Area Church to deliver the invocation.

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Mayor Williams asked to add a Proclamation for Breast Cancer Awareness to the agenda.

Motion: Marshburn
Second: Singleton
Vote: Unanimous

PRESENTATIONS

Presentation to Mayor Pro Tem Kathy Behringer by the League of Women Voters
Presenter: Helen Cleereman

Ms. Cleereman presented Mayor Pro Tem Behringer with a certificate for public service in recognition of women's equality.

Recognize staff re: Town Hall Project

Presenter: Rodney Dickerson, Town Manager

Mr. Dickerson recognized the following individuals who were instrumental in the documentation, construction, oversight, and furnishings for the new Town Hall: Tony Chalk, Jonathan Ham, and Morgan King.

CONSENT

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Minutes from the August 29, 2017 Work Session, September 5, 2017 Regular Meeting, and September 5, 2017 Closed Session

Action: Adopt Minutes

Resolution Declaring Unpaid Nuisance Abatements as Liens

Presenter: Pam Wortham, Finance Director

This Resolution authorizes unpaid nuisance abatement fees to be filed with Wake County Revenue as liens to real property and added to the property owner's tax bill. The properties listed have unpaid abatements more than 30 days old.

Action: Adopt Resolution (2017) 2333

Duke Energy Easement for Town Hall Underground Line Installation

Presenter: Tony Chalk, Town Engineer

In order to relocate their lines underground, Duke Energy is requesting easements from the Town for this purpose.

Action: Grant Easement

Annexation Petition ANX-17-06, Martin Marietta

Presenter: David Bamford, Planning Services Manager

Resolution to set public hearing for contiguous annexation of 5.66 acres located at 2500 Waterfield Drive (White Oak Business Park).

Action: Adopt Resolution (2017) 2334

Annexation Petition ANX-17-07, Bryan Road

Presenter: David Bamford, Planning Services Manager

Resolution to set public hearing for contiguous annexation of 3.7 acres located at 7974 Bryan Road.

Action: Adopt Resolution (2017) 2335

Addition of New Position Title (Principal Planner)

Presenter: Jeff Triezenberg, Planning Director and BD Sechler, Human Resources Director

Request to add title and position of Principal Planner to the Town's Classification Plan. The need for this level of position within the Planning Department was outlined in the May 2017 organizational memo from the Planning Director.

Action: Authorize Addition of Position Title

Motion: Singleton
Second: Marshburn
Vote: Unanimous

PUBLIC HEARINGS

Mayor Williams stated the following requests were quasi-judicial hearings to consider conditional use site plans and asked the Town Attorney to explain the procedures to be followed during the hearings. The Clerk administered the Affirmation of Oath to the following: Daniel Blackburn, Randall Helten, Alison Jones, Jeff Triezenberg, Jenny Saldi, Chris Bostic, and Michael Slattery.

Mayor Williams asked the Council to disclose any ex parte communications regarding these projects. Hearing none, he opened the public hearing and asked Ms. Jones to provide the staff report.

Ms. Jones stated this request was for conditional use site plan approval for a gymnasium at 1601 Garner Station Blvd.

Mr. Helton stated the permit requirements related to the internal sidewalk connection to the street sidewalk and the increase to the curb radii at the entrance on Garner Station Blvd have already been met. He further explained the type of services the building would accommodate.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Motion: Singleton
Second: Marshburn
Vote: Unanimous

Action: Approve Conditional Use Site Plan CUP-SP-17-11 with 1 site specific condition: A reduction in the East and West perimeter buffers from 15' to 11'.

Conditional Use Site Plan CUP-SP-17-15, Valvoline

Presenter: Alison Jones, Planner II

Ms. Jones stated this request was for conditional use site plan approval for an oil change facility at 1517 US 70 West.

Mayor Williams opened public hearing and asked Ms. Jones to provide the staff report.

Council Member Kennedy confirmed the proposed building did not encroach on the property to the southeast. Mr. Bostwick added there are joint access agreements between Valvoline and Auto Bell for ingress/egress, landscaping, cross access, and parking.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Motion: Marshburn
Second: Singleton
Vote: Unanimous

Action: Approve Conditional Use Site Plan CUP-SP-17-15 with 3 site specific conditions: (1) Evidence recorded cross parking agreement and joint use of the existing dumpster agreement Valvoline and Auto Bell; (2) Evidence recorded landscape easement on adjacent Auto Bell site to achieve required perimeter buffer, (3) Evidence of the State of NC determination regarding continuing use of existing monitoring wells.

Council Member Marshburn recognized the Garner 101 Citizens Academy participants who were present.

NEW/OLD BUSINESS

Locally Administered Project Agreement

Presenter: Jonathan Ham, Asst. Town Engineer

Mr. Ham explained the Town received approval of matching funds from NCDOT and CAMPO to construct .75 miles of sidewalk along Timber Drive. This project will connect existing sidewalks from Blanton Street to Stowe Place and from Harth Drive to the Food Lion Shopping Center west of NC 50 highway. Five pedestrian signals will also be constructed as part of this project. It is estimated the project will cost approximately \$406,690. Federal funds will cover 80% of this cost and the Town will receive up to \$325,352 and be responsible for the remaining 20% match amount of \$81,338 which will be funded from the street and sidewalk bond dollars.

Action: Authorize Execution of Agreement

Motion: Singleton
Second: Behringer
Vote: Unanimous

Supplemental Scope of Services for Sidewalk Projects

Presenter: Tony Chalk, Town Engineer

Mr. Chalk stated Ramey Kemp and Associates provided a revised scope of services for Vandora Springs Road west of Timber Drive. This revised scope will consist of two 15 foot lanes with curb and gutter on both sides and sidewalk on one side. The storm drainage along this section will also be modified to accommodate the new section and revise existing work that has already been completed. A new survey will also be required. The revised scope of work for Vandora Springs Road near Spring Drive will extend

to Foxwood Drive so curb and gutter can be added to the intersection. The new typical section will consist of two 11' through lanes and a 12' two-way, left-turn lane. The project limits are also extended south of Spring Drive due to the transition required to tie back to the existing section. This will require revisions to the alignment, profile and cross sections. Additional survey, storm drainage, erosion control and utility coordination is also needed. The project limits are also being extended on the northeast side of Spring Drive to tie the sidewalk to the apartment driveway. Pavement marking plans were not part of the original contract and have been added for both projects due to the changes in the typical sections. The current amount of the supplemental scope of work is \$34,364.

Motion: Singleton
Second: Johns
Vote: Unanimous

Action: Authorize Execution of Contracts

COMMITTEE REPORTS

Council Members Kennedy and Marshburn were selected to serve as the Town representatives to develop a Memorandum of Understanding with the Garner Volunteer Fire Department.

MANAGER REPORTS

- garner info
- Reminded Council of the Advisory Board Appreciation Dinner on October 5th at 6:30 p.m. at the Civitan Club
- Reported receiving a letter from St. Augustine's University advising the Town effective October 31 they are no longer interested in participating in the lease-back agreement established in July 2016. A meeting will be scheduled with them to close-out the agreement.
- Asked Council if they had anything to add to the Retreat agenda and Council Members Singleton and Kennedy asked to invite Jessica Holmes and Sig Hutchinson (Wake County Commissioners) to attend and discuss affordable housing and the possible tax increase. Council Member Marshburn suggested discussing the best way to move forward with the Meadowbrook property.
- Peg Carlson is scheduled to facilitate the Retreat.

ATTORNEY REPORTS

Mr. Anderson asked to add a closed session pursuant to N.C. General Statutes Section 143-318.11(a)(3) to discuss litigation, specifically the Town of Garner v. Joseph Mitchell and Natalie Mitchell, 16-CVS-014235.

COUNCIL REPORTS

Behringer

- Reported the house at the corner of Yeargan Road and West Garner Road has been demolished.
- Attended the NC League of Municipalities Conference in Greenville where she was appointed Secretary of Women in Elected Office for the next 2 years.
- Advised the Pop-Up-Market in downtown Garner was a huge success.

- Confirmed the Work Session for October would be held on the 31st.

Singleton

- Reported paving separation on Poole Drive. Mr. Chalk advised the contractor is scheduled to repair.
- Reported a meeting is scheduled at South Garner High School on October 9th at 6:30 p.m. to discuss Wake County's new student assignment policy.

Marshburn

- Asked to be excused from the October 31st Work Session.
- Would like the Town Hall public open house be held on a Saturday and that the event be well publicized.
- Reported the Avery street sidewalk information session will be held on Thursday, October 12 at the Annex from 6:00 p.m. to 8:00 p.m.
- Participated in the Habitat project along with Sam Bridges.
- Attended the Triangle J Regional Summit at the Clayton Center on September 28th to discuss urban/suburban divide.

Williams

Reminded Council Fireman's Day is on October 7th.

Council Members John and Kennedy had nothing to report.

RETURN TO REGULAR SESSION AND ADJOURNMENT: 8:48 p.m.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: October 17, 2017			
Subject: Agency Funding/Programming Partners Agreements Approved in the FY2017/2018 Budget			
Location on Agenda: Consent			
Department: Administration			
Contact: Stella Gibson, Town Clerk			
Presenter: Stella Gibson, Town Clerk			
<p>Brief Summary:</p> <p>Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once approved, the Town will make payment to the organizations in accordance with the schedule set out in each agreement. An agreement has been executed and returned by: Resources for Seniors.</p>			
<p>Recommended Motion and/or Requested Action:</p> <p>Authorize Execution of Agreement</p>			
Detailed Notes:			
Funding Source:			
Cost: \$3,939	One Time: <input type="radio"/>	Annual:	No Cost:
<p>Manager's Comments and Recommendations:</p> <p>N/A</p>			
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>			
Agenda Form Reviewed by:	Initials:	Comments:	
Department Head:	SG		
Finance Director:			
Town Attorney:			
Town Manager:	RD		
Town Clerk:			

**AGREEMENT BETWEEN RESOURCES FOR SENIORS
AND THE TOWN OF GARNER**

NORTH CAROLINA
WAKE COUNTY

This grant agreement is made and entered into this _____ day of _____, 2017, by and between the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter called the Town, and Resources for Seniors, a non-profit community agency which provides direct services to assist older adults to remain in their own home and participate in community life, hereinafter called the Grantee.

W I T N E S S E T H:

In consideration of the mutual promises hereinafter contained, the Town and the Grantee agree as follows:

1. TERM OF AGREEMENT. This agreement shall be in effect for the grant period of July 1, 2017 through June 30, 2018.
2. RESPONSIBILITIES - GRANTEE. For the duration of this agreement, Resources for Seniors shall:
 - A. Make available to residents of the Town of Garner all of the Grantee's programs.
 - B. Accurately complete and submit to the Town of Garner a summary of the organization's activities within three months of the close of the Grantee's fiscal year.
3. INDEMNIFICATION. To the maximum extent allowed by law, the Grantee shall indemnify and save harmless the Town and its officers, officials, agents, and employees from and against all claims, judgments, costs, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this grant agreement by, or the acts or omissions of, the Grantee or the Grantee's officers, officials, agents, or employees.
4. PAYMENT FOR SERVICES. Upon execution of this agreement by both parties, the Town shall make a payment to Grantee in the amount of \$3,939 in one lump sum under its standard schedule for issuing checks.
5. ACCOUNTING/USE OF APPROPRIATION. The Resources for Seniors agrees not to spend this appropriation from the Town, or any part thereof, for any purpose other than for the express purpose of supporting the Resources for Seniors.

In order to verify compliance with this provision, the Grantee shall provide to the Town, within three months after the close of the Town's fiscal year, a true and accurate accounting of the actual expenditures of the Town's appropriation to the Grantee for the fiscal year just completed including, for the purpose of determining excess reserves, a Cash Position Report reflecting its cash position as of June 30 of the fiscal year just completed in which the Grantee received Town funding. All appropriations from the Town which remain unused by the Grantee as of June 30 of the fiscal year just completed must be accounted for.

6. NON-DISCRIMINATION ASSURANCES. It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees or servants will not discriminate in any manner on the basis of age, handicap, sex, race, color, creed, sexual orientation or national origin with reference to the subject of this Contract, no matter how remote.

This provision shall be binding on the successors and assigns of the parties hereto with reference to the subject matter of this Contract.

7. FIDELITY. Grantee covenants that all information provided, all statements and representations made on its application for funds made by this Contract are true. The Town may terminate this Contract for any inaccuracy or misrepresentation in said application.

IN WITNESS WHEREOF the Town of Garner has caused this agreement to be signed in its name by its Town Manager and attested by its Clerk, and Resources for Seniors has caused this agreement to be signed in its name by its officers.


TOWN OF GARNER

Town Manager

Attest:

Town Clerk

RESOURCES FOR SENIORS



Title: **Chairman**

Evans Taylor

Attest:

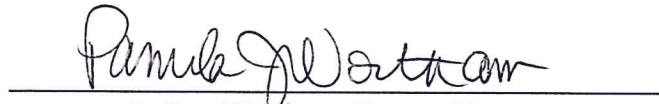


Title: **PRESIDENT/CEO**

Kristen K. Brannock

* * * * *

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act on this 6th day of Oct, 2017.



By Pam Wortham, Finance Director

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: October 17, 2017		
Subject: Ordinance Amending FY2017/2018 Operating Budget		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: We are requesting to use \$3,600 of fund balance to continue the UCAP program with the City of Raleigh. Also, we would like to use lapsed salary funds to pay a phone stipend to the Communications Specialist, and to budget for a grant that the Police Department received.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3885		
Detailed Notes: See attached.		
Funding Source:		
Cost: \$3,600	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

FINANCE DEPARTMENT MEMORANDUM

TO: RODNEY DICKERSON, TOWN MANAGER
FROM: PAM WORTHAM, FINANCE DIRECTOR
SUBJECT: BUDGET AMENDMENT REQUEST
DATE: OCTOBER 9, 2017

GENERAL FUND

- As mentioned to Council during the budget work session, the Utility Customer Assistance Program (UCAP) had remaining funds at the end of the fiscal year, and there were no funds budgeted for the program for FY 2017-18. At the end of FY 2017, there was \$10,573 of the original allocation remaining. The direction from Council was to continue the program, and that if those funds were insufficient during the current fiscal year, to bring a budget amendment forward. The original commitment from the Town was \$14,173. Therefore, we are requesting \$3,600 from unappropriated fund balance to supplement the funds carried over from FY 2017.
- There was an oversight in requesting a cell phone stipend for the Communications Specialist that was approved for this fiscal year. We are requesting to utilize \$424 in lapsed salary due to the departure of the Budget Manager from the Town Manager's budget, to be moved to the Communications budget.
- The Police Department requested and was awarded a grant of \$2,000 from Norfolk Southern Railroad. The grant is to be used to cover the cost of buying portable jump boxes which will be used to assist stranded motorist with jump starts without the need to use jumper cables. There is no matching requirement.

If you have any questions or concerns, please let me know. Thank you.

ORDINANCE NO. (2017) 3885

ORDINANCE AMENDING ORDINANCE NO. (2017) 3862
WHICH ESTABLISHED THE 2017 – 2018 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
<i>Expenditures</i>				
10603000-524600	Subsidized programs	\$53,831	\$57,431	+\$3,600
10421000-510200	Administration-Salary	\$417,433	\$417,009	-\$424
10425000-521150	Communications- Telephone	\$636	\$1,060	+\$424
10511000-523300	Police-Department Supplies	\$52,329	\$54,329	\$2,000
<i>Revenues</i>				
1030900-496900	Appropriated Fund Balance	\$1,489,501	\$1,493,101	+\$3,600
10302000-411172	Intergovernmental Revenue	\$-0-	\$2,000	+\$2,000

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted this 17th day of October, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: October 17, 2017			
Subject: Town of Garner Fiscal Year 2017 - 2018 Fee Schedule Adjustment for Police Security on Holidays			
Location on Agenda: Old/New Business			
Department: Police			
Contact: Joe Binns, Police Captain			
Presenter: Joe Binns, Police Captain			
<p>Brief Summary:</p> <p>We have discussed with Mr. Dickerson and requested raising the rate per hour for security performed by sworn officers during Town approved holidays. After discussing with finance and adjusting for FICA & Medicare, we request the hourly fee be raised to \$54.00/hour on the following holidays noted below. The hourly rate is negotiable for employers who request a large quantity of extra-duty hours.</p>			
<p>Recommended Motion and/or Requested Action:</p> <p>Authorize change in hourly rate for Off-Duty Officer on Town recognized holidays</p>			
<p>Detailed Notes:</p> <p>Thanksgiving Holiday: Thursday - Sunday Christmas Eve/Christmas Day and the preceding weekend New Years Eve and New Years Day Easter Weekend Any other specific town recognized holiday (Veterans Day, Labor Day, Memorial Day, etc).</p>			
<p>Funding Source:</p> <p>Paid by business for security - billed by TOG</p>			
Cost: 0.00	One Time:	Annual:	No Cost:
<p>Manager's Comments and Recommendations:</p> <p>The fee is essentially a pass through from private companies to police officers that work off-duty assignments. The revised hourly rate will better reflect actual cost of service on holidays.</p>			
<p>Attachments Yes: No: <input checked="" type="radio"/></p>			
Agenda Form Reviewed by:	Initials:	Comments:	
Department Head:	BVZ		
Finance Director:			
Town Attorney:			
Town Manager:	RD		
Town Clerk:			

Reports

Memorandum

To: Rodney Dickerson, Town Manager
From: Pam Wortham, Finance Director
Date: October 9, 2017
Subject: Financial Reports for September 2017
CC: Town Council

Attached is the statement of revenues and expenditures for FY 2018 through September 30, 2017. We are three months, or approximately 25% into the budget year.

The report shows that year-to-date, the Town has collected approximately 10.1% of estimated revenues. A couple of things to remember regarding revenues:

- Most property tax revenues (with the exclusion of vehicle taxes) are not received until November, December or January during the fiscal year.
- Sales taxes and other intergovernmental revenues for the current fiscal year do not start coming in until October.

Please review the attached Analysis of Revenues for additional information.

Overall, the report shows that Town expended approximately 25.8% of its budget, which is slightly higher than the 25%. At the same point in the previous fiscal year, the Town had spent 21.9% of its budget. Some of the major expenditures so far are:

- Annual dues and subscriptions and several annually contracted services usually are paid at the beginning of the year.
- The Town has made principal and interest debt service payments, accounting for 33.1% of expenditures year to date.
- The Town has had six pay periods (23.1% of all pay periods) year to date.

If you have any questions, please let me know. Thank you.

Town of Garner
Statement of Revenues and Expenditures
For the Period July 1, 2017 to September 30, 2017

FOR INTERNAL USE ONLY

	Budget	Actual	Over (Under) Budget	Percentage of Budget	Actual Prior Year
REVENUES					
Ad valorem taxes	\$ 17,714,800	\$ 2,385,128	\$ (15,329,672)	13.5%	\$ 2,376,186
Other taxes and licenses	6,366,000	(23,177)	(6,389,177)	-0.4%	75,954
Intergovernmental revenues	3,336,507	521,661	(2,814,846)	15.6%	68,298
Permits and fees	2,353,573	363,929	(1,989,644)	15.5%	292,111
Sales and services	543,898	140,887	(403,011)	25.9%	141,963
Investment earnings	160,000	29,945	(130,055)	18.7%	-
Other revenues	163,582	22,152	(141,430)	13.5%	157,439
Sale of capital assets	45,000	-	(45,000)	0.0%	-
Proceeds from issuance of debt	672,000	-	(672,000)	0.0%	-
Transfers in	79,400	-	(79,400)	0.0%	-
Appropriated fund balance	2,742,153	-	(2,742,153)	0.0%	-
Total Revenues	\$ 34,176,913	\$ 3,440,525	\$ (30,736,388)	10.1%	\$ 3,111,951
EXPENDITURES					
Governing body	\$ 381,145	\$ 114,554	\$ (266,591)	30.1%	\$ 103,270
Administration	1,395,700	318,676	(1,077,024)	22.8%	293,638
Finance	790,427	195,067	(595,360)	24.7%	117,255
Economic development	424,106	73,186	(350,920)	17.3%	77,114
Economic incentives	70,000	-	(70,000)	0.0%	-
Planning	840,153	136,817	(703,336)	16.3%	192,260
Inspections	1,022,307	189,678	(832,629)	18.6%	226,980
Engineering	624,908	135,091	(489,817)	21.6%	154,819
Information technology	590,305	97,556	(492,749)	16.5%	151,431
Police	8,449,331	2,173,045	(6,276,286)	25.7%	1,829,480
Fire services	3,279,369	779,370	(2,499,999)	23.8%	699,276
Public works	7,826,233	1,512,742	(6,313,491)	19.3%	1,412,238
Parks and recreation	2,083,504	532,788	(1,550,716)	25.6%	461,455
Debt service	3,924,469	2,090,666	(1,833,803)	53.3%	609,590
Special appropriations	1,322,437	480,751	(841,686)	36.4%	393,533
Transfers out	1,132,519	-	(1,132,519)	0.0%	-
Contingency	20,000	-	(20,000)	0.0%	1,000
Total expenditures	\$ 34,176,913	\$ 8,829,987	\$ (25,346,926)	25.8%	\$ 6,723,339
Revenues over Expenditures	\$ -	\$ (5,389,462)	\$ (5,389,462)		\$ (3,611,388)

Town of Garner
 Analysis of Major Revenues
 For the Period July 1, 2017 Through September 30, 2017

Property Tax Collections

(collections compared to budget)

	Through Month Ending	
	9/30/2017	9/30/2016
Collections--Current Year	\$ 2,366,158	\$ 2,354,733
Collection % Budget	13.45%	14.19%
Collection % Value/Levy (both DMV & Wake County)	14.16%	15.53%

Property Tax Billings (from Wake County & DMV)

	Through Month Ending		
	9/30/2017	9/30/2016	
Real Property	\$2,777,319,789	\$2,732,009,205	
Personal Property	183,494,555	165,635,567	
Public Service Property	130,999,210	0	
Vehicles	48,096,796	47,988,206	
			<u>Percent Change</u>
Total	\$3,139,910,350	\$2,945,632,978	6.60%

Sales tax revenue in September represents sales tax collected from merchants in June 2017 (prior fiscal year).

Building Permit Fees

	Through Month Ending		
	9/30/2017	9/30/2016	
Fees Collected	\$138,888	\$96,804	43.47%

PRCR Fees

	Through Month Ending		
	9/30/2017	9/30/2016	
Recreation Fees	\$61,942	\$54,390	13.88%
Facility Rentals	\$63,798	\$53,610	19.00%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through September 30, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Town Council	288,528			91,682			
Postage		(100)			(55)		
Property Taxes		(1,250)			(3,274)		
Dues and Subscriptions		(47,579)			(45,055)		
	288,528	(48,929)	239,599	91,682	(48,384)	43,298	18.07%
Attorney	92,617		92,617	22,872		22,872	24.70%
Total Town Council	381,145	(48,929)	332,216	114,554	(48,384)	66,170	19.92%
Town Manager	592,618			138,746			
Postage		-			(185)		
Equipment Rental		(3,892)			(1,306)		
	592,618	(3,892)	588,726	138,746	(1,491)	137,255	23.31%
Town Clerk	160,200			33,388			
Telephone		(636)			(159)		
Dues and Subscriptions		(475)			(370)		
	160,200	(1,111)	159,089	33,388	(529)	32,859	20.65%
Human Resources	301,239			82,583			
Professional Services		(16,000)			(4,510)		
Postage		(59)			(38)		
Organizational Development		(8,150)			(7,250)		
Equipment Rental		(121)			(41)		
Contract Services		(35,804)			(19,678)		
	301,239	(60,134)	241,105	82,583	(31,517)	51,066	21.18%
Safety	10,924		10,924	1,375		1,375	12.59%
Communications	222,415		222,415	39,690		39,690	17.85%
Neighborhood Improvement	108,304		108,304	22,894		22,894	21.14%
Total Administration	1,395,700	(65,137)	1,330,563	318,676	(33,537)	285,139	21.43%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through September 30, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Finance Administration	790,427			195,067			
Professional Services		(48,644)			(23,272)		
Postage		(2,903)			(583)		
Telephone		(636)			(159)		
Travel and Training		(7,437)			(921)		
Equipment Rental		(5,448)			(1,828)		
Contract Services		(84,553)			(35,650)		
Total Finance	790,427	(149,621)	640,806	195,067	(62,413)	132,654	20.70%
Economic Development	299,067			58,647			
Telephone		(1,272)			(318)		
Equipment Rental		(150)			(50)		
	299,067	(1,422)	297,645	58,647	(368)	58,279	19.58%
Economic Development Partners	125,039	-	125,039	14,539	-	14,539	11.63%
Total Economic Development	424,106	(1,422)	422,684	73,186	(368)	72,818	17.23%
Planning Administration	840,153			136,817			
Equipment Rental		(13,231)			(4,440)		
Dues and Subscriptions		(5,025)			(1,068)		
Total Planning	840,153	(18,256)	821,897	136,817	(5,508)	131,309	15.98%
Inspections	1,022,307			189,678			
Salaries - Temporary		(71,518)			(24,397)		
Equipment Rental		(369)			(124)		
Total Inspections	1,022,307	(71,887)	950,420	189,678	(24,521)	165,157	17.38%
Engineering	624,908			135,091			
Postage		(227)			(75)		
Telephone		(2,106)			(598)		
Equipment Rental		(9,571)			(3,212)		
Total Engineering	624,908	(11,904)	613,004	135,091	(3,885)	131,206	21.40%
Information Technology	590,305			97,556			
Equipment Rental		(121)			(41)		
Fuel		(150)			(45)		
Total Information Technology	590,305	(271)	590,034	97,556	(86)	97,470	16.52%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through September 30, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Police	8,449,331			2,173,045			
Special Events		(6,850)			(4,341)		
Auto Maintenance		(56,000)			(12,004)		
Uniforms		(51,150)			(19,462)		
Contract Services		(454,985)			(196,342)		
Total Police	8,449,331	(568,985)	7,880,346	2,173,045	(232,149)	1,940,896	24.63%
Public Works Admin	438,300			89,265			
Equipment Rental		(5,448)			(1,828)		
	438,300	(5,448)	432,852	89,265	(1,828)	87,437	20.20%
Street Maintenance	1,809,480			396,746			
Salaries - Temporary		(35,000)			(13,177)		
Telephone		(1,272)			(318)		
	1,809,480	(36,272)	1,773,208	396,746	(13,495)	383,251	21.61%
Powell Bill	1,345,435			79,448			
	1,345,435	-	1,345,435	79,448	-	79,448	5.91%
Snow Removal	25,406			13,888			
	25,406	-	25,406	13,888	-	13,888	54.66%
Public Grounds	1,088,499			234,624			
Salaries - Temporary		(65,000)			(15,225)		
Longevity		(5,883)			(2,626)		
Travel and Training		(3,885)			(2,151)		
Auto Maintenance		(8,600)			(7,205)		
	1,088,499	(83,368)	1,005,131	234,624	(27,207)	207,417	20.64%
Solid Waste	1,922,038		1,922,038	461,984		461,984	24.04%
Public Facility	841,225			178,393			
Overtime		(3,173)			(1,253)		
Water and Sewer Charges		(63,875)			(23,184)		
	841,225	(67,048)	774,177	178,393	(24,437)	153,956	19.89%
Fleet Maintenance	355,850			58,394			
Department Supplies		(15,848)			(3,092)		
	355,850	(15,848)	340,002	58,394	(3,092)	55,302	16.27%
Total Public Works	7,826,233	(207,984)	7,592,843	1,512,742	(70,059)	1,442,683	19.00%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through September 30, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Parks & Recreation Administration	351,419			76,693			
Longevity		(5,519)			(4,304)		
FICA		(15,861)			(3,640)		
Retirement		(26,018)			(6,050)		
Equipment Rental		(6,226)			(2,257)		
Fuel		(1,120)			(404)		
	<u>351,419</u>	<u>(54,744)</u>	<u>296,675</u>	<u>76,693</u>	<u>(16,655)</u>	<u>60,038</u>	20.24%
Arts and Events	569,666			98,116			
Salaries - Temporary		(33,051)			(8,158)		
Equipment Rental		(3,892)			(1,306)		
Department Supplies - July 3rd		(8,513)			(3,023)		
	<u>569,666</u>	<u>(45,456)</u>	<u>524,210</u>	<u>98,116</u>	<u>(12,487)</u>	<u>85,629</u>	16.33%
Youth & Athletics	509,043			142,644		142,644	
Salaries - Temporary		(138,178)			(44,876)		
FICA		(24,250)			(6,573)		
Utilities - Youth Tennis		(1,400)			(343)		
Utilities - Adult Softball		(2,000)			(392)		
Equipment Maintenance - Avery Street		(3,550)			(473)		
Auto Maintenance		-			(195)		
Equipment Rental		(5,726)			(1,137)		
Contract Services - Camp		(7,250)			(4,480)		
School Access Fees - Youth Basketball		(6,500)			(6,605)		
	<u>509,043</u>	<u>(188,854)</u>	<u>320,189</u>	<u>142,644</u>	<u>(65,074)</u>	<u>77,570</u>	24.23%
Adult & Senior Programs	334,200			117,114			
Longevity		(3,606)			(3,506)		
Telephone		(1,272)			(318)		
	<u>334,200</u>	<u>(4,878)</u>	<u>329,322</u>	<u>117,114</u>	<u>(3,824)</u>	<u>113,290</u>	34.40%
Outdoor Adventure	141,547			34,555			
Salaries - Temporary		(39,424)			(13,278)		
FICA		(7,174)			(1,970)		
Equipment Rental		(2,442)			(350)		
	<u>141,547</u>	<u>(49,040)</u>	<u>92,507</u>	<u>34,555</u>	<u>(15,598)</u>	<u>18,957</u>	20.49%
Program Partners	177,629			63,666			
	<u>177,629</u>	<u>-</u>	<u>177,629</u>	<u>63,666</u>	<u>-</u>	<u>63,666</u>	35.84%
Total Parks and Recreation	2,083,504	(342,972)	1,740,532	532,788	(113,638)	419,150	24.08%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through September 30, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Retirement	689,240			168,265			
Retiree Health Insurance		(351,694)			(106,582)		
	689,240	(351,694)	337,546	168,265	(106,582)	61,683	18.27%
Town Insurance	558,020			281,527			
Workers Compensation		(271,952)			(278,840)		
	558,020	(271,952)	286,068	281,527	(278,840)	2,687	0.94%
Subsidized Programs	53,831			18,193			
	53,831	-	53,831	18,193	-	18,193	33.80%
Office Administration	21,346			12,766			
Postage		(754)			(329)		
	21,346	(754)	20,592	12,766	(329)	12,437	60.40%
Special Appropriations	1,322,437	(624,400)	698,037	480,751	(385,751)	95,000	13.61%
Transfers	1,132,519	-	1,132,519	-	-	-	0.00%
Fire Services	3,279,369	-	3,279,369	779,370	-	779,370	23.77%
Debt Service	3,924,469	-	3,924,469	2,090,666	-	2,090,666	53.27%
Contingency	20,000	-	20,000	-	-	-	0.00%
Total All Departments	34,106,913	(2,111,768)	31,969,739	8,829,987	(980,299)	7,849,688	24.55%

Permit #:	2170749	Inside Town Limits		No
Issue date:	9/20/2017	Census tract:	PIN#:	0699-09-9592
Lot#:		Subdivision:	N/A	Total cost: \$430,000.00
PropAddress:	7512 FAYETTEVILLE ROAD			
Owner's	THOMAS & BRENDA MATTHEWS	Owner's Phone:	919-291-2093	
Contractor	STRONG BUILT HOMES OF NC, INC	Contractor's Phone:	919-662-2624	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170767	Inside Town Limits		Yes
Issue date:	9/7/2017	Census tract:	PIN#:	1711-23-5186
Lot#:		Subdivision:	N/A	Total cost: \$248,877.00
PropAddress:	1300 FIFTH AVE			
Owner's	MOSAIC RBNC LLC	Owner's Phone:	77-609-8195	
Contractor	SPELL CONSTRUCTION, INC.	Contractor's Phone:	910-323-4256	
Type of Improvement:	Alteration	Proposed Use	RESTAURANT	

Permit #:	2170800	Inside Town Limits		Yes
Issue date:	9/12/2017	Census tract:	PIN#:	1720-05-9334
Lot#:		Subdivision:	N/A	Total cost: \$227,162.00
PropAddress:	520 TIMBER DRIVE EAST STE 101			
Owner's	DR. RACHEL SIGMON	Owner's Phone:	910-964-7116	
Contractor	ENDEAVOR CONSTRUCTION SERVICES, I	Contractor's Phone:	919-576-5515	
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE	

Permit #:	2170902	Inside Town Limits		Yes
Issue date:	9/13/2017	Census tract:	PIN#:	1700-99-1243
Lot#:		Subdivision:	N/A	Total cost: \$194,800.00
PropAddress:	1403 PINEVIEW DRIVE			
Owner's	HOME QUEST BUILDERS	Owner's Phone:	919-819-1418	
Contractor	HOME QUEST BUILDERS INC.	Contractor's Phone:	919-859-6208	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170905	Inside Town Limits		Yes
Issue date:	9/13/2017	Census tract:	PIN#:	1700-99-2301
Lot#:		Subdivision:	N/A	Total cost: \$195,000.00
PropAddress:	1401 PINEVIEW DRIVE			
Owner's	HOME QUEST BUILDERS	Owner's Phone:	919-819-1418	
Contractor	HOME QUEST BUILDERS INC.	Contractor's Phone:	919-859-6208	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170984	Inside Town Limits Yes	
Issue date:	9/5/2017	Census tract:	PIN#: 1720-97-7604
Lot#:		Subdivision: N/A	Total cost: \$2,175,000.00
PropAddress:	515 NORTH GREENFIELD PKWY		
Owner's	MASON PROPERTIES	Owner's Phone:	919-868-3369
Contractor	BARKER & LOVETTE GENERAL CONTRA	Contractor's Phone:	919-859-8140
Type of Improvement:	New Building	Proposed Use	BUSINESS/OFFICE
Permit #:	2170992	Inside Town Limits Yes	
Issue date:	9/11/2017	Census tract:	PIN#: 1710-83-6467
Lot#:		Subdivision: N/A	Total cost: \$209,944.00
PropAddress:	1621 BENSON ROAD		
Owner's	ZIMMER DEVELOPMENT	Owner's Phone:	
Contractor	BLACKLEAF INC	Contractor's Phone:	919-625-7293
Type of Improvement:	New Structure	Proposed Use	RETAINING WALL
Permit #:	2171021	Inside Town Limits Yes	
Issue date:	9/15/2017	Census tract:	PIN#: 1619-12-2267
Lot#:	54	Subdivision: CREEKSIDE	Total cost: \$179,460.00
PropAddress:	259 ROARING CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN
Permit #:	2171032	Inside Town Limits Yes	
Issue date:	9/20/2017	Census tract:	PIN#: 1619-12-5450
Lot#:	32	Subdivision: CREEKSIDE	Total cost: \$180,692.00
PropAddress:	292 ROARING CREEK DR		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN
Permit #:	2171033	Inside Town Limits No	
Issue date:	9/21/2017	Census tract:	PIN#: 1628-18-4679
Lot#:	39	Subdivision: GLEN CREEK	Total cost: \$273,350.00
PropAddress:	5120 GLEN CREEK TRAIL		
Owner's	BUFFALOE PRESERVE	Owner's Phone:	919-363-4111
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2171034	Inside Town Limits Yes	
Issue date:	9/20/2017	Census tract:	PIN#: 1619-12-5458
Lot#:	33	Subdivision: CREEKSIDE	Total cost: \$167,880.00
PropAddress:	298 ROARING CREEK DRIVE		
Owner's	D.R. HORTON	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2171035	Inside Town Limits Yes	
Issue date:	9/20/2017	Census tract:	PIN#: 1619-12-5556
Lot#:	34	Subdivision: CREEKSIDE	Total cost: \$179,500.00
PropAddress:	304 ROARING CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2171036	Inside Town Limits Yes	
Issue date:	9/20/2017	Census tract:	PIN#: 1619-12-0227
Lot#:	51	Subdivision: CREEKSIDE	Total cost: \$179,458.00
PropAddress:	241 ROARING CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2171037	Inside Town Limits Yes	
Issue date:	9/20/2017	Census tract:	PIN#: 1619-03-7157
Lot#:	83	Subdivision: CREEKSIDE	Total cost: \$178,060.00
PropAddress:	118 BINGHAM CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2171038	Inside Town Limits Yes	
Issue date:	9/20/2017	Census tract:	PIN#: 1619-12-1207
Lot#:	52	Subdivision: CREEKSIDE	Total cost: \$173,250.00
PropAddress:	247 ROARING CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

**Building Activity by Type and Proposed Use for
Report Beginning: 09/01/2017 to Report Ending: 09/30/2017**

Addition

Proposed Use	Number of Units	Construction Value	Intown Value
COLLOCATION TOWER	1	\$98,000.00	\$0.00
DECK	2	\$6,989.00	\$6,989.00
SINGLE FAMILY DWELLIN	1	\$100,000.00	\$100,000.00
Total	4	\$204,989.00	\$106,989.00

Alteration

Proposed Use	Number of Units	Construction Value	Intown Value
BUSINESS/OFFICE	2	\$242,162.00	\$242,162.00
RESTAURANT	1	\$248,877.00	\$248,877.00
SINGLE FAMILY DWELLIN	1	\$25,625.00	\$25,625.00
Total	4	\$516,664.00	\$516,664.00

Demolition

Proposed Use	Number of Units	Construction Value	Intown Value
OTHER	1	\$10,000.00	\$10,000.00
Total	1	\$10,000.00	\$10,000.00

Electrical

Proposed Use	Number of Units	Construction Value	Intown Value
BUSINESS/OFFICE	2	\$11,930.00	\$0.00
ELECTRICAL SERVICE REC	1	\$160.00	\$0.00
GENERATOR	3	\$37,294.00	\$37,294.00
OTHER	1	\$500.00	\$0.00
SINGLE FAMILY DWELLIN	4	\$4,800.00	\$4,800.00
SWIMMING POOL	1	\$2,500.00	\$2,500.00
Total	12	\$57,184.00	\$44,594.00

Mechanical

Proposed Use	Number of Units	Construction Value	Intown Value
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DUCTWORK	1	\$2,760.00	\$2,760.00
GAS FUEL LINE	1	\$2,200.00	\$0.00
GAS HOT WATER HEATER	1	\$900.00	\$900.00
MECHANICAL REPLACEMENT	30	\$212,461.00	\$173,288.00
Total	33	\$218,321.00	\$176,948.00

New Building

Proposed Use	Number of Units	Construction Value	Intown Value
BUSINESS/OFFICE	1	\$2,175,000.00	\$2,175,000.00
GARAGE DETACHED	1	\$3,300.00	\$3,300.00
OTHER	1	\$20,000.00	\$20,000.00
RESIDENTIAL STORAGE	1	\$3,180.00	\$3,180.00
SINGLE FAMILY DWELLING	11	\$2,331,450.00	\$1,628,100.00
TOWNHOME	6	\$450,000.00	\$450,000.00
Total	21	\$4,982,930.00	\$4,279,580.00

New Structure

Proposed Use	Number of Units	Construction Value	Intown Value
NEW STRUCTURE	1	\$4,000.00	\$4,000.00
RETAINING WALL	1	\$209,944.00	\$209,944.00
SWIMMING POOL	1	\$31,800.00	\$31,800.00
Total	3	\$245,744.00	\$245,744.00

Plumbing

Proposed Use	Number of Units	Construction Value	Intown Value
ELECTRIC HOT WATER HEATER	1	\$1,375.00	\$1,375.00
PLUMBING	4	\$27,800.00	\$27,800.00
SINGLE FAMILY DWELLING	3	\$11,349.00	\$11,349.00
Total	8	\$40,524.00	\$40,524.00

Sum	Total Number of Permits	86
	Total Construction Value	\$6,276,356.00
	Total Intown Value	\$5,421,043.00