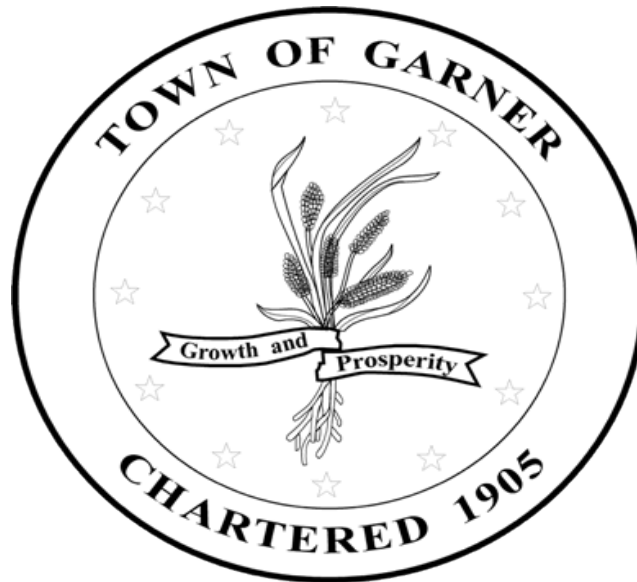


TOWN OF GARNER



TOWN COUNCIL MEETING

SEPTEMBER 19, 2017
7:00 P.M.

Garner Town Hall
900 7th Avenue
Garner, NC 27529

**Town of Garner
Town Council Agenda
September 19, 2017**

Dinner will be served for town officials in the Conference Room at 6:15 p.m.

The Council will meet in regular session at 7:00 p.m. in the Garner Town Hall located at 900 7th Avenue.

- A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

- B. PLEDGE OF ALLEGIANCE: Mayor Ronnie Williams

- C. INVOCATION: Mayor Ronnie Williams

- D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

- E. ADOPTION OF AGENDA

- F. PRESENTATIONS

1. Recognize Captain Chris Hagwood for 29 years of dedicated service to the Town...Page 5
Presenter: Brandon Zuidema, Police Chief

2. Investment Report for FY 2016/2017.....Page 6
Presenter: Craig Robinson, PFM

3. FY 2016-2017 Economic Development Annual Report.....Page 7
Presenter: Joseph Stallings, Economic Development Manager

- G. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

1. Agency Funding/Programming Partners Agreements Approved in the FY 2017–18 Budget..... Page 18
Presenter: Stella Gibson, Town Clerk

Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once approved, the Town will make payment to the organizations in accordance with the schedule set out in each agreement. Agreements have been executed and returned by: American Legion Post 232 and Garner Area Ministries.

Action: Authorize Execution of Agreements

2. Modifications to the Authorized Personnel Listing and Position..... Page 23
Classification Plan
Presenter: BD Sechler, Human Resources Director

Amend the Authorized Personnel Listing to add the Communication Specialist position and change from supplemental to full-time. Also update the Position Classification Plan to change the position grade of the Planning Services Manager as recommended by the MAPs study. These changes were included in the FY2017/2018 budget and adequate funding is available.

Action: Authorize Modifications to the Personnel Listing and Position Classification Plan

3. Ordinance Amending FY2017/2018 Operating Budget..... Page 24
Presenter: Pam Wortham, Finance Director

The Senior Center received a grant from the Triangle J Area Agency on Aging. This amendment is to recognize the revenue and budget for the expenditure of the \$10,939 that will be received.

Action: Adopt Ordinance (2017) 3883

4. Resolution to Surplus Service Weapon and Badge of Captain Chris Hagwood..... Page 26
Presenter: Brandon Zuidema, Police Chief

Recognize service weapon and badge of Captain Chris Hagwood as disposable property so it can be awarded to him in recognition of his retirement from the Town after 29 years of service.

Action: Adopt Resolution (2017) 2331

- 5. Ordinance Suspending Collection of Certain Utility Development Fees..... Page 28
Presenter: William E. Anderson, Town Attorney

The NC General Assembly recently adopted HB436 establishing statewide standards for local government utility development fees. On September 5, 2017, the City of Raleigh revised the water and sewer fees and charges which the Town collects for Raleigh. This Ordinance incorporates those and conforms the Garner fees and charges to the new state law.

Action: Adopt Ordinance (2017) 3884

H. PUBLIC HEARINGS

I. NEW/OLD BUSINESS

- 1. 2018 Meeting Schedule..... Page 34
Presenter: Stella Gibson, Town Clerk

Resolution to set the 2018 Town Council regular and work session schedule.

Action: Adopt Resolution (2017) 2332

- 2. Strategic Plan 2017-2018 End of Year Accomplishments..... Page 37
Presenter: John Hodges, Asst. Town Manager-Development Services

Staff has compiled an end of year summary of accomplishments in the implementation of the Town's Strategic Plan. The report updates the mid-year report provided in February at the Council's planning retreat.

Action: Report Only; No Action

J. COMMITTEE REPORTS

K. MANAGER REPORTS

- 1. garner info
- 2. Finance Report
- 3. Building & Permit Report

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. CLOSED SESSION

1. Pursuant to N.C. General Statutes Section 143-318.11(a)(3) to discuss litigation and specifically, cases regarding Calvin Davenport, Inc. v. Town of Garner and ADW Architects, 16-CVS-15166 and State of NC v. Joseph Mitchell and Natalie Mitchell, 17-CR-203238 and Town of Garner v. Joseph Mitchell and Natalie Mitchell, 16-CVS-014235.
2. Pursuant to N.C. General Statutes Section 143-318.11(a)(6) to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee and N.C.

O. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: Recognize Retirement of Captain Chris Hagwood		
Location on Agenda: Presentations		
Department: Police Department		
Contact: Brandon Zuidema, Police Chief and BD Sechler, Human Resources Director		
Presenter: Brandon Zuidema, Police Chief and Rodney Dickerson, Town Manager		
Brief Summary: Recognize Captain Chris Hagwood for his 29 plus years of dedicated service to the Town and to present him with his retirement gift.		
Recommended Motion and/or Requested Action: N/A		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: I appreciate all that Chris has done toward the success of the Police Department and his commitment to the Garner community.		
Attachments Yes: No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	BDS	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: Investment Report		
Location on Agenda: Presentations		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Craig Robinson, PFM		
Brief Summary: Craig Robinson will present to Council the results of our investment program for the fiscal year 2016-17, and give an update on the additional investment strategy implemented recently.		
Recommended Motion and/or Requested Action: Presentation only		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: No:		
Agenda Form	Initials:	Comments:
Reviewed by:		
Department Head:	PW	
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: Economic Development Annual Report		
Location on Agenda: Presentations		
Department: Economic Development		
Contact: Joe Stallings		
Presenter: Joe Stallings		
Brief Summary: Joe Stallings will present to the Council the FY2016-2017 Economic Development Department Annual Report.		
Recommended Motion and/or Requested Action: None needed - for information only		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations:		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JBS	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Garner Economic
Development

ANNUAL REPORT

2016/17



29,866 Est. 2017 Population



GARNER

COMMUNITY SNAPSHOT

1,423 Building Permits Issued



3.6% Unemployment



Increase in Commercial Building Permits
38%





A Message from Garner's Economic Development Director

2016-17 WAS A YEAR OF GROWTH FOR THE TOWN OF GARNER. ALL SECTORS — INDUSTRIAL, COMMERCIAL, AND RESIDENTIAL — SAW SUBSTANTIAL NEW INVESTMENT.

Groundbreakings, expansions, and construction of much-needed industrial space were the highlight of 2016-17. STOCK America opened their new \$2 million corporate headquarters in Greenfield Park North in March 2017. The move allows STOCK to consolidate their North American holdings and improve efficiency company-wide.

Nearby in Greenfield North, Duke Realty erected 151,000 square feet of new industrial space. With a vacancy rate below 5%, Duke Realty adds much needed square footage to the tight industrial/warehouse market.

Improved Nature opened a 30,000 square foot manufacturing facility in a formerly vacant grocery store. Their innovative meat replacement product offers a great opportunity for continued growth.

Bella Rose Nursing Home broke ground on a \$8.8 million expansion of their Garner campus that is slated to open in 2017-18.

The town approved Lundy Group to add 20,000 square feet of Class A office space to the market on Timber Drive. Half of the

office space was leased before construction.

Existing companies also made significant investments in 2017-2018. Strategic Behavioral Health's new \$2.2 million expansion will allow the company to treat adult patients for the first time at their Garner facility. Pergo invested over \$7 million in their Garner facility to accommodate new production and packaging space.

With two new restaurant/retail spaces opening this year, White Oak continues to be an epicenter of new commercial development. Occupancy rates also increased in older retail properties, as national chains like Lumber Liquidators and Gabe's opened new locations in existing shopping centers.


Residential developers agree — Garner's growth makes it a great place to raise a family. Over 3,000 new residential units have been approved since 2016. New multi-family, townhouses, and single family residential development are sprouting up throughout Garner.

With the passing of the Wake County Transportation Plan in November 2016, town staff

will pay special attention to residential and commercial development along proposed transit corridors.

Our department focused on workforce development in 2017 through a partnership with the Trojan Business Alliance. We co-hosted the Senior Employment Initiative, a hiring event for high school students who are not bound for college or the military.

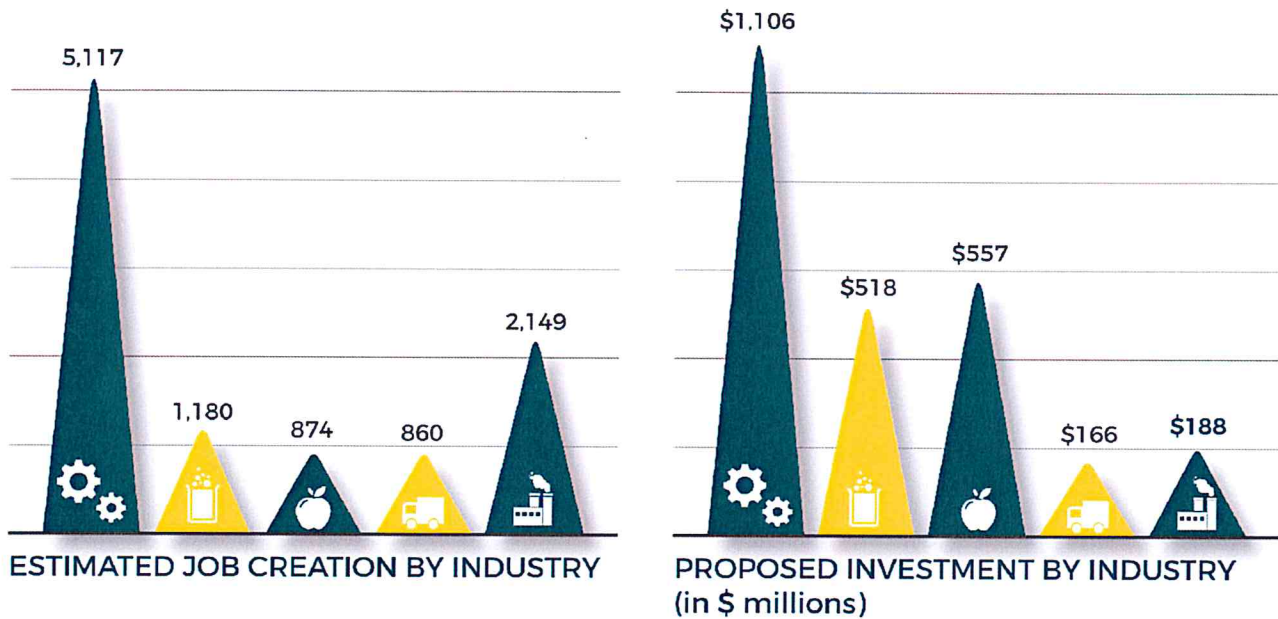
Held for the first time since the 1990s, this event helps prepare graduating students for the job market with exercises in resume writing, interview skills, and dressing for success. Over 30 companies and hundreds of students participated in the hiring event.

Overall, economic development activity has steadily increased and companies and families are choosing to make Garner their home - showing once again that Garner is a great place to live and work. With the new Comprehensive Land Use Plan and Transportation Plan slated to be approved in late 2017, Garner stands ready to accommodate new growth. 

Business Attraction

Fifty four new projects, worth over \$2.5 billion in new investment, came through the Economic Development Office in 2016-17 - an increase in project activity from the previous year. The prevalence of manufacturing-related projects signals the growing trend of re-shoring - bringing manufacturing jobs back to the United States from overseas. The department is working with the Garner Economic Development Corporation to position the Garner Technology Center Site (GTCS) for prime development opportunities.

52%
of attraction proposals came from advanced manufacturing companies looking for space in Wake County



INDUSTRY	PROJECTS SUBMITTED	PROPOSED INVESTMENT	POTENTIAL JOBS
Advanced Manufacturing	28	\$1,106,050,000	5,117
Biotech/Pharmaceuticals	7	\$518,000,000	1,180
Food Processing	7	\$557,000,000	874
Distribution	2	\$166,000,000	860
Other Industries	10	\$188,400,000	2,149
2016-2017 TOTALS	54	\$2,535,450,000	10,180



**STOCK
AMERICA**

STOCK America opened their corporate headquarters in March 2017. The move consolidated their North American operations in a \$2 million facility that will add 15 new jobs.



**IMPROVED
NATURE**

Improved Nature, manufacturer of an innovative new meat substitute, opened their plant on Vandora Springs Road in 2017. Their renovation of the 30,000-sq. ft. former grocery store will bring 30 new jobs to Garner.



**EXPANDED
INDUSTRIAL SPACE**

Duke Realty has constructed 151,000 sq. ft. of new industrial spec space in Greenfield North. With a vacancy rate below 5%, Duke Realty adds much needed square footage to the tight industrial/warehouse market.

TYPE OF SPACE	SPACE REQUESTS	Sq. Ft. NEEDED	ACRES NEEDED
Class A Office	4	283,000	60
Data Center	1	20,000	5
R&D/Laboratory	1	30,000	-
Industrial	28	3,092,000	100,197
Land	23	836,000	1,962
TOTALS	57	4,261,000	102,224

FOCUS ON:

SITE DEVELOPMENT

In October 2016, AT&T recognized GTCS & Greenfield Park South as "Fiber Ready" sites. Garner's sites were some of the first to receive this designation in Wake County - which will help further the developability of the properties.

Business Retention & Expansion

Garner Economic Development kicked off the second year of its Business Retention & Expansion program in 2016. Staff conducted 30 visits to businesses spanning 13 industries, including hospitality, manufacturing, retail, health-care, and distribution.

These new and established businesses support 1,626 full-time and 390 part-time employees. Garner's BRE program surveys the local business community about their current challenges and opportunities to identify how the town's economic development partners can better serve Garner's business community.



EXPANSION PLANS

27%

of businesses surveyed
have plans for local
expansion in the next 12
to 18 months



ESTIMATED INVESTMENT

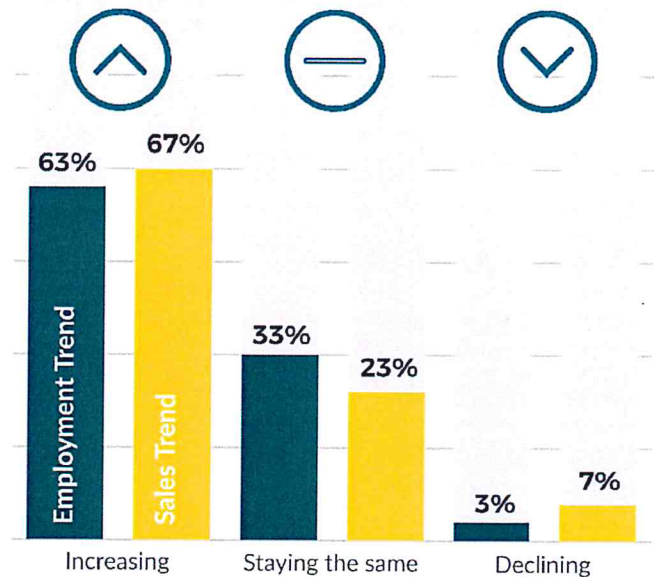
\$22.5M

will be invested in IT
improvements, facility
expansions, and equip-
ment upgrades



RECRUITING & RETAINING A SKILLED WORKFORCE IS A TOP CONCERN FOR GARNER'S EXISTING BUSINESSES

TWO THIRDS OF BRE CLIENTS SAY JOBS & SALES ARE INCREASING

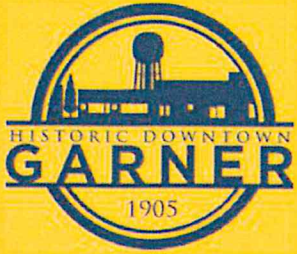


The Senior Employment Initiative is bridging the gap between education and the private sector. In its first year, the job fair brought 35 businesses and hundreds of students together to discuss employment opportunities.”



Lisa Daughenbaugh,

Career Development Coordinator at Garner Magnet High School



Downtown Revitalization

Historic Downtown Garner connects our small town roots with our future as a growing crossroads of cultural arts, recreation, and creative entrepreneurship in the community. Through private development, public investment, and historic preservation, we're expanding our downtown to become the destination for local flavor and flair in Garner.



FULL BLOOM COMPLETES HISTORIC RENOVATION

Full Bloom Coffee & Craft is now open on Main Street. Owners Patrick & Michelle Byrd spent two years renovating the historic Bank of Garner building - the first Main Street Solutions Fund project to be completed in Wake County through a public private partnership with the North Carolina Main Street Center, Town of Garner, and the Garner Revitalization Association.



CONSTRUCTION BEGINS ON NEW REC CENTER

The Town of Garner began construction of a new 40,000 sq. ft. recreation center in early 2017. The new civic anchor for downtown is part of a \$9 million public investment in Main Street, funded by the town's 2013 bond initiative. Site development for the new facility includes 8,000 sq. ft. for private development to expand the footprint of the downtown commercial district



NEW INVESTMENT IS UP



VOLUNTEER ENGAGEMENT IS UP



“Our historic downtown represents our town’s past, present, & future. Welcome to Main Street - a destination for local flavor & flair in Garner.” Mari Howe, Downtown Development Manager



DOWNTOWN LAUNCHES THREE NEW EVENTS

New events like monthly Pop Up Markets and Outdoor Movies offer more opportunities to eat, shop, and play in downtown. The first April Food's Day Food Truck Rodeo attracted over 4,000 people from around the Triangle.



DOWNTOWNGARNER.COM GETS A NEW LOOK

Downtown Garner undertook a rebranding effort in October 2016 to create a modern, user-friendly website and marketing materials. T-shirts, koozies, and stickers create a recognizable identity for Downtown Garner.

Main Street's Economic Impact	2017	2016	2009-2017 Total
\$ of New Public Investment	\$2,659,501	\$1,101,551	\$7,663,291
\$ of New Private Investment	\$870,723	\$1,220,882	\$6,822,539
\$ of Total New Investment	\$3,530,224	\$2,322,433	\$14,485,830
Net New Full Time Jobs Created	18	9	77
Net New Part Time Jobs Created	10	7	22
Net New Businesses Opened	1	2	13
# of Existing Businesses Expanded	0	1	5
# of Facades Redone	5	0	9
# of Building Rehabilitation Projects Completed	1	1	10
# of Public Improvement Projects Completed	2	1	15
# of Volunteer Hours Contributed to Downtown	624	556	2,596
Value of Volunteer Contributions	\$13,653	\$12,165	\$55,476
			9



Garner Economic Development

900 Seventh Avenue
Garner, NC 27529

Ph. 919-773-4431
Email. jstallings@garnernc.gov
Web. garnernc.gov

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: Agency Funding/Programming Partners Agreements Approved in the FY2017/2018 Budget		
Location on Agenda: Consent		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Stella Gibson, Town Clerk		
<p>Brief Summary:</p> <p>Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once approved, the Town will make payment to the organizations in accordance with the schedule set out in each agreement. Agreements have been executed and returned by: American Legion Post 232 and Garner Area Ministries.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Authorize Execution of Agreements</p>		
Detailed Notes:		
Funding Source:		
Cost: \$4,898	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>N/A</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

AGREEMENT BETWEEN THE GARNER AMERICAN LEGION POST 232, Inc.
AND THE TOWN OF GARNER

NORTH CAROLINA
WAKE COUNTY

This grant agreement is made and entered into this _____ day of _____, 2017, by and between the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter called the Town, and Garner American Legion Post 232, Inc., a non-profit patriotic veterans organization devoted to mentoring youth, sponsoring wholesome programs, advocating patriotism and honor, and dedicated to serving current service members and veterans, hereinafter called the Grantee.

WITNESSETH:

In consideration of the mutual promises hereinafter contained, the Town and the Grantee agree as follows:

1. TERM OF AGREEMENT. This agreement shall be in effect for the grant period of July 1, 2017 through June 30, 2018.
2. RESPONSIBILITIES - GRANTEE. For the duration of this agreement, American Legion Post 232, Inc. shall:
 - A. Make available to residents of the Town of Garner all of the Grantee's programs.
 - B. Accurately complete and submit to the Town of Garner a summary of the organization's activities within three months of the close of the Grantee's fiscal year.
3. INDEMNIFICATION. To the maximum extent allowed by law, the Grantee shall indemnify and save harmless the Town and its officers, officials, agents, and employees from and against all claims, judgments, costs, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this grant agreement by, or the acts or omissions of, the Grantee or the Grantee's officers, officials, agents, or employees.
4. PAYMENT FOR SERVICES. Upon execution of this agreement by both parties, the Town shall make a payment to Grantee in the amount of \$1,000 in one lump sum under its standard schedule for issuing checks.
5. ACCOUNTING/USE OF APPROPRIATION. Garner American Legion Post 232, Inc. agrees not to spend this appropriation from the Town, or any part thereof, for any purpose other than for the express purpose of supporting the Garner American Legion Post 232, Inc..

In order to verify compliance with this provision, the Grantee shall provide to the Town, within three months after the close of the Town's fiscal year, a true and accurate accounting of the actual expenditures of the Town's appropriation to the Grantee for the fiscal year just completed including, for the purpose of determining excess reserves, a Cash Position Report reflecting its cash position as of June 30 of the fiscal year just completed in which the Grantee received Town funding. All appropriations from the Town which remain unused by the Grantee as of June 30 of the fiscal year just completed must be accounted for.

6. NON-DISCRIMINATION ASSURANCES. It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees or servants will not discriminate in any manner on the basis of age, handicap, sex, race, color, creed, sexual orientation or national origin with reference to the subject of this Contract, no matter how remote.

This provision shall be binding on the successors and assigns of the parties hereto with reference to the subject matter of this Contract.

7. FIDELITY. Grantee covenants that all information provided, all statements and representations made on its application for funds made by this Contract are true. The Town may terminate this Contract for any inaccuracy or misrepresentation in said application.

IN WITNESS WHEREOF the Town of Garner has caused this agreement to be signed in its name by its Town Manager and attested by its Clerk, and Garner American Legion Post 232, Inc. has caused this agreement to be signed in its name by its officers.

TOWN OF GARNER

Town Manager

Attest:

Town Clerk

Garner American Legion Post 232, Inc.

John Mont
Title: Finance officer
John Mont

Attest:

Jeffrey Hicks
Title: Commander
Jeffrey Hicks

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act on this 1st day of Sept, 2017
by Pam Wortham
Pam Wortham, Finance Director

**AGREEMENT BETWEEN THE GARNER AREA MINISTRIES
AND THE TOWN OF GARNER**

NORTH CAROLINA
WAKE COUNTY

This grant agreement is made and entered into this ____ day of _____, 2017, by and between the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter called the Town, and Garner Area Ministries, a non-profit community agency which offers financial assistance, food and clothing to residents in need, hereinafter called the Grantee.

WITNESSETH:

In consideration of the mutual promises hereinafter contained, the Town and the Grantee agree as follows:

1. TERM OF AGREEMENT. This agreement shall be in effect for the grant period of July 1, 2017 through June 30, 2018.
2. RESPONSIBILITIES - GRANTEE. For the duration of this agreement, Garner Area Ministries shall:
 - A. Make available all of its services to qualified Town of Garner residents by providing financial assistance for circumstances such as threatened eviction, power or utilities are disconnection, help with purchase of fuel for heat and medicine, food and clothing.
 - B. Accurately complete and submit to the Town of Garner a summary of the organization's activities within three months of the close of the Grantee's fiscal year.
3. INDEMNIFICATION. To the maximum extent allowed by law, the Grantee shall indemnify and save harmless the Town and its officers, officials, agents, and employees from and against all claims, judgments, costs, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this grant agreement by, or the acts or omissions of, the Grantee or the Grantee's officers, officials, agents, or employees.
4. PAYMENT FOR SERVICES. Upon execution of this agreement by both parties, the Town shall make a payment of \$3,898 in one lump sum under its standard schedule for issuing checks.
5. ACCOUNTING/USE OF APPROPRIATION. Garner Area Ministries agrees not to spend this appropriation from the Town, or any part thereof, for any purpose other than for the express purposes of the organization.

In order to verify compliance with this provision, the Grantee shall provide to the Town, within three months after the close of the Town's fiscal year, a true and accurate accounting of the actual expenditures of the Town's appropriation to the Grantee for the fiscal year just completed including, for the purpose of determining excess reserves, a Cash Position Report reflecting its cash position as of June 30 of the fiscal year just completed in which the Grantee received Town funding. Grantee must account for all appropriations from the Town which remain unused by the Grantee as of June 30 of the fiscal year just completed.

6. NON-DISCRIMINATION ASSURANCES. It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees or servants will not discriminate in any manner on the basis of age, handicap, sex, race, color, creed, sexual orientation or national origin with reference to the subject of this Contract, no matter how remote.

This provision shall be binding on the successors and assigns of the parties hereto with reference to the subject matter of this Contract.

- 7. FIDELITY. Grantee covenants that all information provided, all statements and representations made on its application for funds made by this Contract are true. The Town may terminate this Contract for any inaccuracy or misrepresentation in said application.

IN WITNESS WHEREOF the Town of Garner has caused this agreement to be signed in its name by its Town Manager and attested by its Clerk, and Garner Area Ministries has caused this agreement to be signed in its name by its officers.

TOWN OF GARNER

Town Manager

Attest:

Town Clerk

Attest: *Littie S. Lorette*
Title: *Secretary*

GARNER AREA MINISTRIES
Carol R. Oriel
Title: *President*

* * * * *

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act on this *11th* day of *Sept*, 2017.

Pamela Wortham
Pam Wortham, Finance Director

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017			
Subject: Human Resource Updates			
Location on Agenda: Consent			
Department: Human Resources			
Contact: BD Sechler, Human Resources Director			
Presenter: BD Sechler, Human Resources Directors			
Brief Summary: Minor updates to the Authorized Personnel Listing and Position Classification Plan.			
Recommended Motion and/or Requested Action: Approve one additional full time headcount for FY17/18. Approve re-grading of Planning Services Manager position.			
Detailed Notes: 1) Authorized Personnel Listing Amendment. Amend Authorized Personnel Listing to accommodate the Communication Specialist position. This position was included in the FY 2017/2018 budget. Funding in the amount of \$20,185 was approved in the FY17/18 budget (as a supplemental) and an additional \$31,583 has been approved by PEG media. Total funding available for salary and benefits for this full time position is \$51,768. 2) Update position classification plan. MAPs study recommended upgrading Planning Services Manager position from grade 29 to 30. This was over-looked in July when all other MAPs recommended updates were made.			
Funding Source:			
Cost: \$	One Time:	Annual:	No Cost:
Manager's Comments and Recommendations: N/A			
Attachments Yes:		No:	
Agenda Form Reviewed by:	Initials:	Comments:	
Department Head:	BDS		
Finance Director:			
Town Attorney:			
Town Manager:	RD		
Town Clerk:			

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: Budget Amendment		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: The Senior Center received a grant from the Triangle J Area Agency on Aging. This amendment is to recognize the revenue and budget for the expenditure of the \$10,939 that will be received.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3883		
Detailed Notes:		
Funding Source: Grant funds		
Cost: \$0	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

ORDINANCE NO. (2017) 3883

ORDINANCE AMENDING ORDINANCE NO. (2017) 3862
WHICH ESTABLISHED THE 2017 – 2018 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
<i>Revenues</i>				
10302000-411093	Intergovernmental-Senior Center Grant	\$0	\$10,939	+\$10,939
<i>Expenditures</i>				
10574100-523300-74800	PRCR Adult & Senior Program-Department Supplies	\$1,200	\$12,139	+\$10,939

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted this 19th day of September, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017			
Subject: Recognition of Disposable Property			
Location on Agenda: Consent			
Department: Police			
Contact: Tracey Hamilton, Executive Assistant			
Presenter: Brandon Zuidema, Police Chief			
Brief Summary: Recognize service weapon and badge of Captain Christopher Hagwood as disposable property, so they can be awarded to him in recognition of his retirement from the Town after over 29 years of service. **No presentation**			
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2331			
Detailed Notes:			
Funding Source:			
Cost:	One Time:	Annual:	No Cost:
Manager's Comments and Recommendations: N/A			
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>			
Agenda Form Reviewed by:	Initials:	Comments:	
Department Head:	BVZ		
Finance Director:			
Town Attorney:			
Town Manager:	RD		
Town Clerk:			

RESOLUTION NO. (2017) 2331
RESOLUTION AUTHORIZING DISPOSITION OF PERSONAL PROPERTY

WHEREAS, Captain Christopher Hagwood will retire from the Garner Police Department on September 29, 2017 following twenty-nine years of service to the Town of Garner; and

WHEREAS, pursuant to N.C.G.S. 20-187.2, a governing board of a unit of government may award a retiring member of the law-enforcement agency their badge and service side arm at no cost to the retiring employees;

WHEREAS, pursuant to G.S. 160A-266 municipalities are authorized to dispose of personal property;

THEREFORE, BE IT RESOLVED that SigSauer P226 service sidearm, Serial # UU715590 and the badge carried by Captain Christopher Hagwood be deemed as disposable property and awarded to him, at no cost, on the occasion of his retirement; and

THEREFORE, BE IT FURTHER RESOLVED that Captain Christopher Hagwood will be responsible for obtaining the necessary permits as required by law to possess and carry such a side arm further described as a SigSauer P226, Serial # UU715590.

Duly adopted this 19th day of September 2017.

Ronnie S. Williams, Mayor

ATTEST:

Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: Ordinance Suspending Collection of Certain Utility Development Fees		
Location on Agenda: Consent		
Department: Administration		
Contact: William E. Anderson, Town Attorney		
Presenter: William E. Anderson, Town Attorney		
<p>Brief Summary:</p> <p>The NC General Assembly recently adopted HB436 establishing statewide standards for local government utility development fees. On September 5, 2017 the City of Raleigh revised the water and sewer fees and charges which the Town collects for Raleigh. This Ordinance incorporates those and conforms the Garner fees and charges to the new state law.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Adopt Ordinance (2017) 3884</p>		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>N/A</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	WEA	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

ORDINANCE NO. (2017) 3884

AN ORDINANCE SUSPENDING
COLLECTION OF CERTAIN UTILITY DEVELOPMENT FEES

WHEREAS, the North Carolina General Assembly has enacted House Bill 436, Session Law 2017-138, involving some clarifications regarding municipalities' utility development fees, effective October 1, 2017; and

WHEREAS, the Town of Garner has heretofore collected Water and Sewer Acreage Fees pursuant to a provision in the original Town Charter, and has collected water and sewer capacity replacement fees pursuant to Chapter 608, House Bill 840 enacted on July 11, 1989; and pursuant to the procedures effectuating the 2002 Utility Merger Agreement, the Town of Garner is obligated to collect certain fees and charges adopted by the City of Raleigh associated with providing water and sewer utility facilities and service to new development; and

WHEREAS, the City of Raleigh has adopted certain revised fees and charges effective September 30, 2017 as set on the attached copy of the Raleigh Ordinance, to be incorporated herein by reference; and

WHEREAS, the Town of Garner proposes further to revise its Ordinance of Fees and Charges in conformity with House Bill 436, Session Law 2017-138, while also respecting the rights and obligations of the parties by contract as established in that Settlement Agreement by and between Edge of Auburn, LLC and Auburn Associates, Ltd., the City of Raleigh, the Town of Garner, the North Carolina Environmental Management Commission, the North Carolina Department of Environment and Natural Resources, and the State of North Carolina, resolving all issues in civil actions numbered 07-CVS-20636 and 10-CVS-14213;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Garner that the Ordinance of fees and charges be amended to read as follows:

Item One: The Town's Ordinance of Fees and Charges be, and the same is hereby amended to adopt Ordinance No. 2017-735 adopted on September 5, 2017 by the City of Raleigh to be appended to and be a part of this Ordinance, effective upon adoption;

Item Two: All Town of Garner utility development fees, including acreage fees and water and sewer utility capacity fees (also known as Water and Sewer Capacity Fees or Capacity Replacement Fees) be, and the same are hereby, suspended save and except as to the development fees referred to as "Combined Fees" in the aforesaid Settlement Agreement, all of which shall remain in effect pursuant to the authority previously given to the City of Raleigh and the Town of Garner by law and by the contract between the parties thereto, such fees and charges to be collected only when the Edge of Auburn exercises its right to request annexation and seek utility service under the aforesaid Settlement Agreement or any amendment thereto, and shall be collected only in accordance with the terms and conditions in that Settlement Agreement or any amendment thereto, with payment due as provided in said Settlement Agreement, or no later than when a Building Permit Application is filed for the particular new development; provided, however, that this Ordinance has no application to fees and charges associated with Plan Review, Building Permits and similar fees and charges for services rendered in connection with development which remain in effect at current levels.

Item Three: If any provision of this Ordinance is held to be invalid, this Ordinance shall be deemed to be severable and such invalidity shall not affect any other provisions or applications of this Ordinance which can be given separate effect.

Item Four: This Ordinance shall become effective upon adoption.

This the 19th day of September 2017.

TOWN OF GARNER

Ronnie S. Williams, Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Town Attorney

ORDINANCE NO. 2017 – 735

**AN ORDINANCE TO AMEND THE CITY OF RALEIGH
CODE OF ORDINANCES, PART 8, PUBLIC UTILITIES,
ARTICLE B CAPITAL FACILITIES FEES**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH,
NORTH CAROLINA THAT:**

Section 1. The City Capital Facilities Fees Schedule of Section 8-2092 of the City of Raleigh Code of Ordinances be re-written as follows:

Sec. 8-2092.

SEWER CAPITAL FACILITIES FEES IMPOSED ON ALL CONNECTIONS.

- (a) In addition to all other fees, prescribed by ordinance or resolution now or hereafter in effect, there *shall* be a fee for connecting with the sewer system of the *City*, within or without the corporate limits of the *City*. The fees *shall* be calculated based on the water meter size for the *property* served by the connection. The amounts of such fees to be paid to the *City* at the time that application for the connection is made *shall* be as follows:

Sewer Capital Facilities Fee Schedule

<i>Water Meters (inches)</i>	<i>Sewer Capital Facilities Fee (per tap)</i>
5/8	\$ 1,938.00
3/4	2,909.00
1	4,849.00
1½	9697.00
2	15,516.00
3	29,092.00
4	48,487.00
6	96,975.00
8	155,159.00
10	223,042.00
12	416,991.00

- (b) For approved sewer-only connections, the capital facilities fee *shall* be \$1,938.00 per 4-inch sewer service connection. The fee will increase proportionately to the increased connection size and/or volume.

- (c) For redevelopment projects, the amount of the capital facilities fee *shall* take into account and provide credit for the number of meters and their respective sizes on the *property* that were connected to the utility system prior to redevelopment of the *property*. In no case *shall* the credit for the existing connections exceed the amount of the new capital facilities fee.

Section 2. A new Section 8-2092.1 be added to the City of Raleigh Code of Ordinances as follows:

Sec. 8-2092.1

WATER CAPITAL FACILITIES FEES IMPOSED ON ALL CONNECTIONS.

- (a) In addition to all other fees, prescribed by ordinance or resolution now or hereafter in effect, there *shall* be a fee for connecting with the water system of the *City*, either within or without the corporate limits of the *City*. The fees *shall* be calculated based on the water meter size for the *property* served by the connection. The amounts of such fees to be paid to the *City* at the time that application for the connection is made *shall* be as follows:

Water Capital Facilities Fee Schedule

Water Meters (inches)	Water Capital Facilities Fee (per tap)
5/8	\$ 1,315.00
3/4	1,973.00
1	3,289.00
1½	6,577.00
2	10,523.00
3	19,731.00
4	32,885.00
6	65,771.00
8	105,233.00
10	151,273.00
12	282,815.00

- (b) For redevelopment projects, the amount of the capital facilities fee *shall* take into account and provide credit for the number of meters and their respective sizes on the *property* that were connected to the utility system prior to redevelopment of the

property. In no case *shall* the credit for the existing connections exceed the amount of the new capital facilities fee.

Section 3. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 4. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

Section 5. This ordinance shall be enforced as provided in N.C.G.S. §160A-175 or as provided in the Raleigh City Code. All criminal sanctions shall be the maximum allowed by law notwithstanding the fifty dollar limit in G.S. §14-4(a) or similar limitations.

Section 6. This ordinance shall become effective on September 30, 2017.

Adopted: September 5, 2017
Effective: September 30, 2017

Distribution: Finance: Rose, Bradsher
Budget: Canada, Vigue
Public Utilities: Massengill, Waldroup, Buchan, Alford, N. Brown,
Balmer, A. Brower
Planning: Bowers
City Attorney: McLawhorn
Transcription Svcs: Jackie Taylor
Department Heads

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: 2018 Council Meeting Dates		
Location on Agenda: Old/New Business		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Rodney Dickerson, Town Manager		
Brief Summary: Resolution to set the 2018 Town Council regular and work session schedule.		
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2332		
Detailed Notes: The regular September Work Session was moved to Thursday, September 27 as it conflicts with the ICMA Conference (September 23-26). This change is consistent with previous years. November 8 & 9 are being proposed for the 2018 Council Retreat.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations:		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RD	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

RESOLUTION NO. (2017) 2332

A RESOLUTION OF THE TOWN OF GARNER TOWN COUNCIL ADOPTING THE 2018
COUNCIL MEETING SCHEDULE

WHEREAS, the Town of Garner Town Council sets its regular meeting and work session schedule as follows:

MONTH	DATE	DAY	TYPE	TIME
JANUARY	2	Tuesday	Regular	7:00 PM
	16	Tuesday	Regular	7:00 PM
	30	Tuesday	Work Session	6:00 PM
FEBRUARY	5	Monday	Regular	7:00 PM
	20	Tuesday	Regular	7:00 PM
	27	Tuesday	Work Session	6:00 PM
MARCH	5	Monday	Regular	7:00 PM
	20	Tuesday	Regular	7:00 PM
	27	Tuesday	Work Session	6:00 PM
APRIL	2	Monday	Regular	7:00 PM
	17	Tuesday	Regular	7:00 PM
	24	Tuesday	Work Session	6:00 PM
MAY	7	Monday	Regular	7:00 PM
	22	Tuesday	Regular	7:00 PM
	29	Tuesday	Work Session	6:00 PM
JUNE	4	Monday	Regular	7:00 PM
	19	Tuesday	Regular	7:00 PM
	26	Tuesday	Work Session	6:00 PM
JULY	2	Monday	Regular	7:00 PM
	17	Tuesday	Regular	7:00 PM
	31	Tuesday	Work Session	6:00 PM
AUGUST	6	Monday	Regular	7:00 PM
	21	Tuesday	Regular	7:00 PM
	28	Tuesday	Work Session	6:00 PM
SEPTEMBER	4	Tuesday	Regular	7:00 PM
	18	Tuesday	Regular	7:00 PM
	27	Thursday	Work Session	6:00 PM
OCTOBER	1	Monday	Regular	7:00 PM
	16	Tuesday	Regular	7:00 PM
	30	Tuesday	Work Session	6:00 PM

NOVEMBER	5	Monday	Regular	7:00 PM
	7 & 8	Wednesday & Thursday	Council Retreat	
	20	Tuesday	Regular	7:00 PM
	27	Tuesday	Work Session	6:00 PM
DECEMBER*	3	Monday	Regular	7:00 PM
	18	Tuesday	Regular	7:00 PM
*There is no work session planned for December 2018				

BE IT FURTHER RESOLVED that the Town of Garner Town Council adopts the above referenced Meeting Schedule for 2018.

Duly adopted this the 19th day of September 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: September 19, 2017		
Subject: Strategic Plan 2017-2018 End of Year Accomplishments		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: John Hodges, Assistant Town Manager - Development Services		
Presenter: John Hodges, Assistant Town Manager - Development Services		
<p>Brief Summary:</p> <p>Staff has compiled an end of year summary of accomplishments in the implementation of the Town's Strategic Plan. The report updates the mid-year report provided in February at the Council's planning retreat. Staff will review highlights of the accomplishments at the meeting.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Receive report.</p>		
<p>Detailed Notes:</p> 		
<p>Funding Source:</p>		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>Staff has been busy over the last few months accomplishing tasks consistent with Town Council priorities.</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JMH	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner Strategic Plan 2016-17 End of Year Accomplishments

Fiscal Responsibility (FR)

Objective 1. Maintain an appropriate/stable tax rate

1. Manage 2013 Bond Program
 - Street and Sidewalk and Parks Improvement Bond funds were reviewed in Fall 2016. CAMPO SEAS and Transportation Plan will help guide future Street and Sidewalk projects to maximize funding partnerships. Partner funding is also being sought for the South Garner Greenway project.
 - The remaining sidewalk improvements originally identified for inclusion in the 2013 Bond program, including Spring Drive, Vandora Springs Road and Avery Street are being designed.
 - Town staff and Council met with Davenport to review the Town's debt repayment model.
2. Maintain public understanding and trust
 - Bond Project Tracking Reports have continued on a bi-monthly basis as scheduled. Town leaders have continued to make presentations to Town civic and professional organizations. Town staff is also preparing to incorporate formal Strategic Plan Updates on a regular basis throughout each fiscal year.
 - The Town has received the GFOA's Distinguished Budget Presentation Award, Certificate of Achievement for Excellence in Financial Reporting, and the Award for Outstanding Achievement in Popular Annual Financial Reporting for each of the most recent versions of these documents.
 - Town staff continued use of the communications tools we own and operate to reach tens of thousands; coverage in print, broadcast and nonprofit outlets continues on regular basis. We are bringing a new communications specialist on board to concentrate on video.
 - Garner Police Department regularly tweets (and re-tweets) and posts on Facebook and Nextdoor about community events. We also published our annual Department report highlighting our 2016 accomplishments.
3. Retain flexibility to respond to new opportunities and challenges
 - Staff reviewed the Revenue Savings Plan with Davenport. The discussions and conclusions reached have secured the plan's successful operation into the future. Changes to the Revenue Savings Plan were implemented during the 2017-2018 budget process.

- Town acquired the Meadowbrook property through a combination of debt repayment and refinancing. The new debt associated with these actions has been incorporated into the Davenport debt capacity model, Revenue Savings Plan, and annual Operating budget.

Objective 2. Invest in maintenance of infrastructure and facilities

1. Maintain Town street and right-of-way infrastructure

- The FY 2016-17 list of streets to be included in the Town's annual street resurfacing program has been reviewed. The project was bid in the Spring of 2017 with work taking place in Summer 2017.

- The Town's street repair and patching program was fully funded in the FY 2016-17 budget and remains a budget priority for the future. Patching project on Poole Dr was completed in June 2017.

2. Implement planned facilities maintenance

- The Town implemented the new PFRM process for the first time during the FY 2017-18 budget process. The process, based on the successful VERT model, identified over \$1 million in repair and maintenance projects at facilities and parks around Town. FY 2017-18 budget process allocated \$38,100 to PFRM projects.

3. Maintain Town-owned stormwater infrastructure

- The Engineering Department has hired a consultant to conduct an analysis of the Town's larger stormwater infrastructure. The report should be complete in Fall 2017.

- Future funding and scheduling priorities for Town maintained stormwater infrastructure determined by the study will be a key component of the Town's new Capital Improvement Plan process.

Objective 3. Enhance Town's existing Capital Improvement Program (CIP) process

1. Develop process to identify and manage long- term capital initiatives

- A new Capital Improvement Plan process is currently being developed that will include an annual needs assessment, a comprehensive project evaluation process, a long- term financial programming process, and culminate with Council adoption.

2. Position CIP to serve as bridge between strategic plan and annual budget process

- A new Capital Improvement Plan process will begin following the adoption of the FY 2017- 18 Operating Budget. This new process will identify major future capital projects identified by Town staff, include a long- term financial planning tool (to compliment the Davenport debt capacity plan) to evaluate operating budget funding capacity, and culminate in Council adoption.

3. Continue Vehicle and Equipment Replacement Team (VERT) program with focus on sustainable replacement schedule

- The Town's new Capital Improvement Plan process will include comprehensive evaluation criteria for project scoring and prioritization.
- The VERT process was incorporated into the FY 2016- 17 budget process and it will continue into future budgets. A VERT forecasting model has been created to help determine the appropriate level of funding required per year to keep the Town on track to make timely replacements of vehicles and equipment.
- The VERT forecasting model provides a detailed analysis of what level of installment financing will be required in future years, how much capacity for the use of general fund revenues will be available when past installment loans are paid off, and the appropriate time to establish a reserve for the express purpose of vehicle and equipment replacements.

Objective 4. Develop funding strategy for future needs

1. Devise strategy for funding capital priority projects and emerging needs

- The Town's new Capital Improvement Plan process will evaluate the appropriate uses of debt, operating fund dollars, bond funding, and the use of reserve dollars to fund capital projects.
- Recommendations from CAMPO's Southeast Area Study and preliminary recommendations from the Town's new Transportation Plan are being used to re- evaluate the Street and Sidewalk Bond Fund priorities.

2. Continue building financial capacity through Revenue Savings Plan and other tools

- Staff reviewed the Revenue Savings Plan with Davenport and implemented the new model during the FY 2017-18 budget process.
- A multi-year financial forecasting tool is being developed to aid in the decision making processes of both the operating and capital budget processes.

3. Leverage funding opportunities with partners

- Staff is mapping major funding sources' criteria and application schedules in order to better plan bond and capital project timing.
- External funding sources are being explored to supplement bond funds for the Street and Sidewalk and Parks Improvement Bond Funds.
- Planning Department was successful in acquiring Locally Administered Projects Program funding from CAMPO to fund a sidewalk project on Timber Drive.
- Town was successful in acquiring funding for Joint Use project at Bryan Road Elementary School.

Efficient and Timely Service Delivery (SD)

Objective 1. Build and maintain strong relationships with regional and community partners

1. Enhance program partnerships with recreation and cultural resources partners, economic development partners, and other partner agencies

- The Town's 2017-2018 budget maintains the current level of annual operational funding support our various program, subsidized, and economic development partners.
- Parks, Recreation, and Cultural Resources staff have provided updates on Recreation Center progress to Athletic partners, assisted with GRA sponsored events, and developed strategies for special committees and event partnerships opportunities with the GRA Director.
- Town staff successfully renegotiated the CASL contract to the mutual benefit both organizations.
- Garner Economic Development attended and participated in Wake County Economic Development partner meetings.
- Staff is working with Economic Development partners to align funding requests with the Town's Strategic Plan.
- The Economic Development Director continues to engage with community through the Trojan Business Alliance, a local program for high school students.
- Town staff worked with the Chamber of Commerce to develop the Chamber's Connect Conference. The 2016 Connect Conference featured the Comprehensive Plan process and was used to solicit feedback and participation from the community. Planning for the 2017 conference is underway.
- Garner Technology Center site received AT&T Fiber Ready designation and has been entered into the Wake County Economic Development Assessment Program.

2. Reinforce planning partnerships with regional partners

- Planning Department was successful in acquiring Locally Administered Projects Program (LAPP) funding from CAMPO to fund a sidewalk project on Timber Drive.
- The Town continues to engage with and attend regular partner meetings with CAMPO, Wake County Housing, Wake County Planning, and Triangle J Council of Governments.
- Garner Police Department is participating in a Triangle J led effort to look at opportunities for public safety collaboration and training in the region.
- The Planning Department has continued to attend and participate in partner meetings to represent Garner with CAMPO's Southeast Area Study.
- Planning Commission and Town Council have endorsed the addition of study recommended projects to the MTIP.

3. Strengthen delivery partnerships with service partners

- The Town Council's support of Garner Volunteer Fire- Rescue, Inc.'s expansion of fire personnel maintained the Town's current level of fire service for the citizens of Garner. This support was important in GVFR's successful effort to lower the department's ISO rating. This accomplishment will directly impact citizens and businesses in Garner through lower property insurance premiums.
- Garner Police Department is partnering with Wake EMS to implement a county-wide public safety PIO consortium to enhance our collaboration and communication efforts.
- Engineering Department actively participates in City of Raleigh utility advisory meetings. The Planning Department also ensured that the City of Raleigh's Public Utilities Department was present and engaged in the Comprehensive Plan process.
- The City of Raleigh has started the process of determining if a sewer treatment plant in the Swift Creek basin or Middle Creek basin is the best fit to meet the long range needs for this critical service.
- Town Inspections and IT Departments worked together to improve construction notification and certificate of occupancy process. The Wake County Revenue Department uses this information for maintaining and adding property to the tax rolls.

Objective 2. Provide quality services at a reasonable cost to residents and businesses

1. Ensure fee structure is balanced between cost recovery and value to end user

- A Town- wide evaluation of fee schedules was completed by all departments. More than a dozen fees were changed to be more competitive. These changes were adopted by Council.
- Full Implementation of Fire House software and tablets for the Fire Inspection team, resulting in more accurate reports and increased fees being charged for the services provided.

2. Privatize or use contract services when appropriate

- Reduced contract services cost associated with the US 70/401 Beautification Program by 50% while maintaining the same level of service. Used contract savings to expand program to next set of priorities: including Downtown welcome signs, Centennial Park welcome sign and Yeargan Road/US 70 interchange.
- Renewed Solid Waste Contract with AllStar Waste Services; resulting in cost savings to the Town.

3. Continue efficient use of resources

- The addition of a new Purchasing Manager will allow the Finance Department to better evaluate and update the Town's procurement processes.
- Annual Audit has been completed. The findings and recommendations provided by the auditors in their findings have led to improvements in the Town's Financial policies and procedures.

Objective 3. Foster attractive workplace culture to recruit and retain outstanding personnel

- | | |
|---|---|
| 1. Bolster recruitment of diverse, highly qualified pools of applicants | <ul style="list-style-type: none">- The Town continues to advertise open positions through relevant professional associations, local community and four year colleges/universities and Town social media.- Garner Police Department is utilizing the "recruit" position to identify and hire candidates who improve the diversity of the department.- Town annually reviews one-third of all Town positions to evaluate job descriptions, job titles, and comprehensive pay & benefits. The 2016-2017 evaluation process was completed and recommendations implemented. |
| 2. Focus on retention of high-performing personnel | <ul style="list-style-type: none">- Enhancements to the Town's employee evaluation and merit system approved and implemented.- The Town continues to utilize the career ladder program to attract and retain personnel. Management is investigating opportunities to implement career ladder- type programs in other Town departments.- Town Wellness Committee continues to sponsor and promote monthly wellness topics and seminars.- Police Department offers on-duty workout time and both voluntary and remedial fitness sessions for our staff as part of our fitness program.- Pay and Class Study was completed for the Planning, Public Works, IT, HR, and Neighborhood Improvement departments. |
| 3. Provide staffing tools, support and training to aid in retention, staff development and outstanding customer service | <ul style="list-style-type: none">- Provided Inspections staff with tablet computer technology to provide remote working capabilities to improve efficiency.- Numerous members of Town staff serve on both State and National professional association boards and executive committees.- Garner Police Department developing an internal leadership and supervision training program for our newly promoted and appointed supervisors; this program includes collaboration with the HR department.- The Planning Department has supported staff training opportunities that cover planning, landscape architecture, grant writing, and geographic information systems. |

Objective 4. Nurture a culture of excellent service

- | | |
|--------------------------------------|---|
| 1. Maintain adequate staffing levels | <ul style="list-style-type: none">- Hired a new supplemental Fire Inspector, two new Police officer positions, a new Sr. Administrative Assistant for the Police Department, and numerous open positions including Assistant Town Manager - Operations. |
|--------------------------------------|---|

- The Police Department continues to update and maintain a five-year staffing model as part of the budget process.

2. Enhance access to government and relevant information

- The Police Department created a formal response to the President's Task Force on 21st Century Policing to inform the community on the Department's progress. The department has also posted its policies online for public review.

- Usage of the new website continues at a higher rate since launch of new site. More than 40 percent of users are accessing site with mobile devices; the mobile version of the site offers those users a good overall website experience. We continue to incorporate a lot of video into the website.

- Launched the revamped DowntownGarner.com website on a new mobile- responsive WordPress platform for added flexibility and promotion of downtown revitalization events and initiatives.

- The Town has ensured that the work produced by both the Southeast Area Study and the Comprehensive Plan Update have been publicized through the Town's social media platforms to boost public awareness of both programs.

- Development Services Software - Phase 1 complete. In- house software was developed to provide field inspectors with the ability to complete their work remotely through the use of a tablet computer and a mobile printer. Phase 1 also includes the ability to provide contractors with instant feedback of inspections results and notes.

- Development Services departments have mapped and analyzed over 25 processes in preparation for software platform selection. Council authorized funding to begin the selection process from excess Development Services revenues.

- The Town continues to use the Town's website to make available each fiscal year's Recommended Budget, Changes to the Recommended Budget, Budget- in- Brief, Adopted Budget Document, CAFR Document, and PAFR Document.

3. Inspire a shared vision among staff

- The Town conducted a Department Head retreat in February 2016 to communicate and review Council priorities and provide input on the new Strategic Plan development. Several Town departments have also conducted a departmental retreat with their senior staff.

- Town Departments are actively incorporating input received from personnel for improvements in service delivery.

- Initial Strategic Plan Update document created. Improvements to the document will continue into the future.

- Staff leadership provided opportunity to develop new performance measures for departments that better reflect work performed to further strategic plan objectives. This process will coincide with the FY 2017- 18 budget process.

Orderly Growth (OG)

Objective 1. Plan for orderly and stable development with a balance of residential and commercial growth

- | | |
|--|--|
| 1. Proactively update long-range land-use and transportation plans to prepare for growth | <ul style="list-style-type: none">- The Town's Comprehensive Plan and Transportation Plan update are approximately 80% complete as of June 2017.- Wake County Commissioners approved the expansion of the Town's ETJ at the January 17, 2017 meeting. Town Council accepted ETJ, approved new ETJ boundary and established zoning in the new ETJ areas. |
| 2. Build and maintain utility infrastructure to support and enable growth | <ul style="list-style-type: none">- Utility infrastructure required for future growth and development is being evaluated as part of the Comprehensive Plan process.- The City of Raleigh has started the process of determining if a sewer treatment plant in the Swift Creek basin or Middle Creek basin is the best fit to meet the long range needs for this critical service. |
| 3. Plan for appropriate use of open space and environmental resources | <ul style="list-style-type: none">- Parks, Recreation, and Cultural Resources Master Plan update was partially funded in the FY 2016- 17 annual operating budget and will commence after completion of the Comprehensive Growth Plan.- The Planning Department has engaged the Parks, Recreation, and Cultural Resources Department in the Comprehensive Plan Update to discuss changes to the UDO concerning open space and environmental resources.- Town Hall and the Recreation Center were designed with green building principals. |

Objective 2. Support top-quality infrastructure, utilities and transportation

- | | |
|--|---|
| 1. Actively participate in the City of Raleigh Water System partnership and planning | <ul style="list-style-type: none">- The Comprehensive Plan Update included meetings with representatives from the City of Raleigh's Utility Department to discuss expansion needs in Garner.- The City of Raleigh has started the process of determining if a sewer treatment plant in the Swift Creek basin or Middle Creek basin is the best fit to meet the long range needs for this critical service. |
| 2. Implement strategies to maximize local opportunities and impact from the Wake County Transit Plan | <ul style="list-style-type: none">- The Comprehensive and Transportation Plan update included focused analysis of transit oriented development opportunities in Garner.- Planning Department and Administration staff continue to participate in the Wake County Transit Planning Advisory Committee. |

3. Leverage NCDOT to plan and implement key transportation projects

- A traffic light was installed at the White Oak and Hebron Church Road intersection as a result of Town engagement with NCDOT.
- CAMPO consulting staff have identified the White Oak- Hebron Church- Ackerman Road intersection for improvements as a result of Town staff participation in the Southeast Area Study.
- NCDOT and Planning Department staff met to discuss the NC Hwy 50 Bridge replacement project at a February 2016 meeting. Input was solicited from GVFR to determine replacement options to minimize disruption. Town will provide input on bridge enhancements in 2017-2018.
- CAMPO consulting staff have recommended the realignment of Jones Sausage Road for improvements as a result of Town staff participation in the Southeast Area Study.

Objective 3. Implement comprehensive economic development plan

1. Follow a balanced approach to economic development activities and resources

- The Town's Economic Development Work Plan is being revamped to better represent the changing needs of the Garner business community.
- Downtown Development convened 35 people in November and December – GRA board members, elected officials, town staff, business owners, and community members – to participate in the 2017 update of GRA's biannual Plan of Work. GRA board presented finalized Plan of Work in April 2017 to the Town Council.
- The Economic Development department has attended consultant forums to market Garner and attract new businesses; the department has also performed 30 business retention and expansion visits since July.
- Assisted three business and property owners currently located on Main Street as they purchased, renovated and/or expanded their businesses/properties in 2016. Worked with local realtor and Main Street property owners to market available space for purchase or lease by new businesses attracted to downtown.

2. Bolster the Town's competitiveness for regional economic activity

- The Town of Garner and the Garner Technology Center Site were promoted in Expansion Solutions Magazine.
- Town staff has produced a video on creative class/tech companies to be debuted at 2017 Connect conference.

3. Develop and market product inventory to compete for regional projects

- The Economic Development director participated in a site visit with three consultants as part of the Wake County Economic Development Assessment Program. New sites for development are continuously being evaluated.
- The Town Council and the Garner Economic Development Corporation Board agreed to revamp the ConAgra Redevelopment Strategy. The process is underway and will be completed in Fall

- The Town produced videos about Garner's two premier industrial sites and posted them online.
- The ConAgra site and surrounding area was studied as large opportunity area during the Comprehensive and Transportation Plan Update.

Quality of Life (QL)

Objective 1. Provide a safe and inviting community

1. Continue and expand public safety initiatives beyond traditional law enforcement, including service programs, safety initiatives and citizens academies
 - Downtown Neighborhood Watch Group continues to meet quarterly with 25-40 residents attending. GRA purchased 50 individual neighborhood watch signs for residents to post at their homes.
 - CAPT (Citizens and Police Together), a volunteer organization, has been active in the community, providing Child ID kits and helping staff events.
 - The Police Department is working with Duke University to find more effective ways of reaching and engaging with all segments of the community.
 - The PAAL program was expanded to include all elementary and middle school students in the Garner area.
 - The Police Department conducted listening sessions, a community forum, and the Citizens Police Academy in order to engage with and receive feedback from the Garner community.
 - The Police Department's internal diversity committee is reviewing policy and researching methods for connecting with diverse and unique segments of our community.
 - Garner Police continue to provide Resource Officers to Garner area Middle and High Schools.

2. Promote and expand beautification programs in key corridors
 - The Planning Department has overseen the US Hwy 70/401 Beautification Programs. Expansions were complete at US Hwy 70,/NC 50, Old Stage Road/US Hwy 401, Yeargan Road/US Hwy 70 and at welcome signs at Centennial Park and the downtown district.
 - The Planning Department reduced the contract services cost associated with the US 70/401 Beautification Program by 50% through re- advertising the maintenance contract. Savings were used to expand program further as noted in the update for the preceding item.
 - The Town has engaged external professional services in order to secure an easement along the US Hwy 401 corridor for gateway sign installation.
 - The annual operating budget includes large commitments in full-time personnel, supplemental/seasonal personnel, small & large equipment replacements, and contract services all dedicated to maintaining the Town's right- of- ways.

3. Work collaboratively with property owners to maintain or revitalize properties
 - Continue operating current neighborhood improvement program while researching viable new offerings. Garner 101, Midday Garner 101 and the Leadership Academy are still included as part of the Neighborhood Improvement Program. A one-day Tenant/Landlord Workshop is in development.

- The Town increased its contribution to Rebuilding Together of the Triangle in the FY 2016- 17 budget. This commitment, plus the additional use of bond funding has provided important home improvements to qualifying homeowners throughout the Town and improvements to the Town's park facilities.
- A new supplemental Code Compliance Officer was brought on-board in March 2016, allowing us to begin increasing our pro- active enforcement along the major corridors and gateways to Garner and it has allowed us to reduce response time to complaints for first contact to less than 48 hours.

Objective 2. Support and encourage an active and engaged citizenry

1. Offer opportunities for citizens to be better educated about and participate in local government

- The Garner 101 program now includes one daytime offering to better serve citizens who have difficulty attending the program at night. Initiatives underway to expand this program to the business community.
- Currently working with partner municipalities to improve the Citizens Leadership Academy program and allow for an increase in the number of participants.
- Continued the Citizens Police Academy as a way to support the growth of citizens in their understanding and participation in local government.

2. Promote opportunities to participate on boards and commissions

- GRA has added four new board members as of June 2017 and anticipates adding an additional 1-2 new directors in the next six months. These new additions have quickly jumped into the operations of GRA and have committed to six hours of board orientation training to better understand the organization they wish to serve.
- Recently filled new board positions as a result of outreach on the website and Town social media and newsletter.

3. Continue and enhance marketing and promotions to engage citizens

- The Communications Manager and several Town departments continue to engage citizens across multiple platforms of traditional, electronic, and social media communication.
- Expanded use of sponsored social media promotion to reach larger audiences with new and enhanced downtown events. Doubled Downtown Garner's social media following and reached an estimate of 145,000 people from Downtown Garner social media, website, and e-newsletters in 2016.
- Usage of the Town website has continued to increase through June 2017.
- Town social media accounts now have over 30,000 followers/likes. Main Town social media accounts on Facebook, Twitter, Instagram and YouTube reach an estimated 120,000 monthly. Other specialized accounts belonging to the Town (PD, GPAC, PRCR, etc.) reach tens of thousands more. The Town won NC City and County Communicators award for social media use.

- The Planning Department has leveraged Comprehensive Plan Update project dollars to publish and maintain www.garnerforward.com to keep the public informed of the Town's long- range planning efforts. Video combined with social media outreach helped get over 1,100 completed surveys from citizens.
- Garner Forward engagement video promoting the Comprehensive Plan update received a statewide award from the NC Association of Government Information Officers. The video and overall outreach campaign won awards from NC City and County Communicators in April 2017. The video and ourreach campaign has also been awarded a Marvin Collins Planning Award by the NC Chapter of the American Planning Association.
- Online publications are receiving thousands of views on joomag, reducing need for hard copies and thus saving on print costs.

Objective 3. Embrace diversity and be responsive to the changing demographics of the community

1. Engage underrepresented communities and entrepreneurs

- The Police Department has met with and reached out to underrepresented communities for feedback on police operations. The Police Department continues to explore establishing a faith based committee. Our internal diversity committee is reviewing policy and researching methods for connecting with diverse and unique segments of our community.
- The Town has produced a "How to Get in Business" brochure that is available in both English and Spanish. Several hundred have been distributed. The brochures also have been posted on the Town website.
- Economic Development Department created bilingual promotional materials for the Town sponsored Carnival Latino event.
- PRCR/Communications are producing Spanish-language promo video for Carnaval Latino.
- Town organized special events such as Trick- or- Treat the Trail, Eggstravaganza, Carnival Latino, July 3rd, and Light Up Main provide an opportunity for citizens to engage with community organizations, local businesses, and Town Departments.
- Launched two new Downtown Garner event series in August – a monthly handmade Pop Up Market and an 80s themed Outdoor Movie Series. These events were geared toward millennials, but were also highly popular with young families, new residents to Garner, and Baby Boomers. Both series will continue in 2017-2018.
- The Communications Manager was selected to edit the National Civic League tool kit for All- America Conversations, a new citizen engagement initiative. Plan to use tool kit here in Garner to hold town hall, perhaps other small- group events.

2. Support and enhance services for aging population

- Provided over 100 monthly programs to Seniors in conjunction with Resources for Seniors and provided over 3,000 daily meals for Seniors partnering with Wake County Meals on Wheels.

3. Encourage broad-based participation in educational, civic and leadership opportunities
- Garner 101 continues to be used to educate citizens about opportunities to participate in their community and town operations.
 - The Police Department conducted listening sessions, a community forum, and the Citizens Police Academy in order to engage with and receive feedback from the Garner community.

Objective 4. Provide a broad mix of arts, leisure and recreation opportunities

1. Explore options for open space and facilities in growth areas
- The Town purchased the Meadowbrook property for future park development.
 - The Town successfully worked with the Wake County Public School System and Wake County to finalize and fund a joint-use agreement for additional Town parks and programming space at the new Bryan Road Elementary School.
 - The Planning Department has engaged the Parks, Recreation, and Cultural Resources Department in the Comprehensive Plan Update to discuss changes to the UDO concerning private recreation amenity regulations.
2. Develop long-range planning to meet the needs of an active, growing and diverse community
- Parks, Recreation, and Cultural Resources Master Plan update was partially funded in the FY 2016- 17 annual operating budget and will commence after completion of the Comprehensive Growth Plan.
 - Police Department is working collaboratively with the Planning Department to identify new commercial and residential development in an effort to prepare for additional workload while balancing community needs and expectations.
 - Town staff participated in meetings with Wake and Johnston County staff to discuss and promote bike and pedestrian pathways as part of the Southeast Area Study.
 - Town Parks, Recreation, and Cultural Resources staff have participated in the Comprehensive Plan Update to discuss future plans for greenways and trails.
3. Maintain Garner Performing Arts Center as a regional arts and cultural hub and expand programming
- The Town has committed funding to expand parking and resurface the front parking area at the Garner Performing Arts Center.
 - PRCR increased partnerships with local agencies and performers to enhance community performing arts offerings including:
 - Lorraine Jordan show featured Eddie Raven
 - Tim Stevens produced the play "87" highlighting the accomplishments of Garner Championship Football Team
 - Partnership with Community of Hope for summer camp theatre production

REPORTS

Memorandum

To: Rodney Dickerson, Town Manager
From: Pam Wortham, Finance Director
Date: September 13, 2017
Subject: Financial Reports for August 2017
CC: Town Council

Attached is the statement of revenues and expenditures for FY 2018 through August 31, 2017. We are two months, or approximately 16.67% in to the budget year.

The report shows that year-to-date, the Town has collected approximately 8.4% of estimated revenues. A couple of things to remember regarding revenues:

- Most property tax revenues (with the exclusion of vehicle taxes) are not received until November, December or January during the fiscal year.
- Sales taxes and other intergovernmental revenues for the current fiscal year do not start coming in until October.

Please review the attached Analysis of Revenues for additional information.

Overall, the report shows that Town expended approximately 15.5% of its budget, which is slightly less than the 16.67%. At the same point in the previous fiscal year, the Town had spent 13.8% of its budget. Some of the major expenditures so far are:

- Annual dues and subscriptions and several annually contracted services usually are paid at the beginning of the year.
- The Town has made principal and interest debt service payments, accounting for 18.5% of expenditures year to date.
- The Town has had four pay periods (15.4% of all pay periods) year to date.

If you have any questions, please let me know. Thank you.

Town of Garner
Statement of Revenues and Expenditures
For the Period July 1, 2017 to August 31, 2017

FOR INTERNAL USE ONLY

	Budget	Actual	Over (Under) Budget	Percentage of Budget	Actual Prior Year
REVENUES					
Ad valorem taxes	\$ 17,714,800	\$ 1,363,871	\$ (16,350,929)	7.7%	\$ 1,488,529
Other taxes and licenses	6,366,000	1,102,120	(5,263,880)	17.3%	39,130
Intergovernmental revenues	3,325,568	68,585	(3,256,983)	2.1%	68,298
Permits and fees	2,353,573	204,074	(2,149,499)	8.7%	131,369
Sales and services	543,898	109,883	(434,015)	20.2%	97,607
Investment earnings	160,000	-	(160,000)	0.0%	-
Other revenues	163,582	11,971	(151,611)	7.3%	150,070
Sale of capital assets	45,000	-	(45,000)	0.0%	-
Proceeds from issuance of debt	672,000	-	(672,000)	0.0%	-
Transfers in	79,400	-	(79,400)	0.0%	-
Appropriated fund balance	2,742,153	-	(2,742,153)	0.0%	-
Total Revenues	\$ 34,165,974	\$ 2,860,504	\$ (31,305,470)	8.4%	\$ 1,975,003
EXPENDITURES					
Governing body	\$ 381,145	\$ 86,036	\$ (295,109)	22.6%	\$ 83,364
Administration	1,395,700	209,287	(1,186,413)	15.0%	198,288
Finance	790,427	124,263	(666,164)	15.7%	86,717
Economic development	424,106	54,025	(370,081)	12.7%	52,946
Economic incentives	70,000	-	(70,000)	0.0%	-
Planning	840,153	90,936	(749,217)	10.8%	116,285
Inspections	1,022,307	127,294	(895,013)	12.5%	157,341
Engineering	624,908	94,490	(530,418)	15.1%	110,112
Information technology	590,305	61,628	(528,677)	10.4%	83,648
Police	8,449,331	1,312,577	(7,136,754)	15.5%	1,290,075
Fire services	3,279,369	528,294	(2,751,075)	16.1%	467,203
Public works	7,826,233	836,872	(6,989,361)	10.7%	908,578
Parks and recreation	2,072,565	400,295	(1,672,270)	19.3%	343,290
Debt service	3,924,469	979,845	(2,944,624)	25.0%	-
Special appropriations	1,322,437	393,367	(929,070)	29.7%	347,625
Transfers out	1,132,519	-	(1,132,519)	0.0%	-
Contingency	20,000	-	(20,000)	0.0%	1,000
Total expenditures	\$ 34,165,974	\$ 5,299,209	\$ (28,866,765)	15.5%	\$ 4,246,472
Revenues over Expenditures	\$ -	\$ (2,438,705)	\$ (2,438,705)		\$ (2,271,469)

Town of Garner
 Analysis of Major Revenues
 For the Period July 1, 2017 Through August 31, 2017

Property Tax Collections

(collections compared to budget)

	Through Month Ending	
	8/31/2017	8/31/2016
Collections--Current Year	\$ 1,363,871	\$ 1,475,573
Collection % Budget	7.75%	8.67%
Collection % Value/Levy (both DMV & Wake County)	8.61%	9.50%

Property Tax Billings (from Wake County & DMV)

	Through Month Ending		
	8/31/2017	8/31/2016	
Real Property	\$2,777,319,789	\$2,731,893,293	
Personal Property	183,494,555	163,152,580	
Public Service Property	0	0	
Vehicles	23,531,649	23,370,807	
			<u>Percent Change</u>
Total	\$2,984,345,993	\$2,918,416,680	2.26%

Sales tax revenue in August represents sales tax collected from merchants in May 2017 (prior fiscal year).

Building Permit Fees

	Through Month Ending		
	8/31/2017	8/31/2016	
Fees Collected	\$81,881	\$45,271	80.87%

PRCR Fees

	Through Month Ending		
	8/31/2017	8/31/2016	
Recreation Fees	\$51,795	\$62,446	-17.06%
Facility Rentals	\$51,579	\$26,009	98.31%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through August 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Town Council	288,528			70,164			
Postage		(100)			(32)		
Property Taxes		(1,250)			(1,803)		
Dues and Subscriptions		(47,579)			(44,555)		
	288,528	(48,929)	239,599	70,164	(46,390)	23,774	9.92%
Attorney	92,617		92,617	15,872		15,872	17.14%
Total Town Council	381,145	(48,929)	332,216	86,036	(46,390)	39,646	11.93%
Town Manager	592,618			89,911			
Postage		-			(184)		
Equipment Rental		(3,892)			(656)		
	592,618	(3,892)	588,726	89,911	(840)	89,071	15.13%
Town Clerk	160,200			22,261			
Telephone		(636)			(106)		
Dues and Subscriptions		(475)			(330)		
	160,200	(1,111)	159,089	22,261	(436)	21,825	13.72%
Human Resources	301,239			63,361			
Professional Services		(16,000)			(4,025)		
Postage		(59)			(35)		
Organizational Development		(8,150)			(7,250)		
Equipment Rental		(121)			(20)		
Contract Services		(35,804)			(18,853)		
	301,239	(60,134)	241,105	63,361	(30,183)	33,178	13.76%
Safety	10,924		10,924	919		919	8.41%
Communications	222,415		222,415	16,879		16,879	7.59%
Neighborhood Improvement	108,304		108,304	15,956		15,956	14.73%
Total Administration	1,395,700	(65,137)	1,330,563	209,287	(31,459)	177,828	13.36%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through August 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Finance Administration	790,427			124,263			
Professional Services		(48,644)			(17,203)		
Postage		(2,903)			(426)		
Telephone		(636)			(106)		
Travel and Training		(7,437)			(925)		
Equipment Rental		(5,448)			(918)		
Contract Services		(84,553)			(18,140)		
Total Finance	790,427	(149,621)	640,806	124,263	(37,718)	86,545	13.51%
Economic Development	299,067			39,486			
Telephone		(1,272)			(212)		
Equipment Rental		(150)			(25)		
	299,067	(1,422)	297,645	39,486	(237)	39,249	13.19%
Economic Development Partners	125,039	-	125,039	14,539	-	14,539	11.63%
Total Economic Development	424,106	(1,422)	422,684	54,025	(237)	53,788	12.73%
Planning Administration	840,153			90,936			
Equipment Rental		(13,231)			(2,229)		
Dues and Subscriptions		(5,025)			(783)		
Total Planning	840,153	(18,256)	821,897	90,936	(3,012)	87,924	10.70%
Inspections	1,022,307			127,294			
Salaries - Temporary		(71,518)			(15,676)		
Equipment Rental		(369)			(62)		
Total Inspections	1,022,307	(71,887)	950,420	127,294	(15,738)	111,556	11.74%
Engineering	624,908			94,490			
Postage		(227)			(33)		
Telephone		(2,106)			(422)		
Equipment Rental		(9,571)			(1,612)		
Total Engineering	624,908	(11,904)	613,004	94,490	(2,067)	92,423	15.08%
Information Technology	590,305			61,628			
Equipment Rental		(121)			(20)		
Fuel		(150)			(23)		
Total Information Technology	590,305	(271)	590,034	61,628	(43)	61,585	10.44%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through August 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Police	8,449,331			1,312,577			
Special Events		(6,850)			(3,552)		
Auto Maintenance		(56,000)			(7,174)		
Uniforms		(51,150)			(15,850)		
Contract Services		(454,985)			(184,777)		
Total Police	8,449,331	(568,985)	7,880,346	1,312,577	(211,353)	1,101,224	13.97%
Public Works Admin	438,300			61,547			
Equipment Rental		(5,448)			(918)		
	438,300	(5,448)	432,852	61,547	(918)	60,629	14.01%
Street Maintenance	1,809,480			264,850			
Salaries - Temporary		(35,000)			(12)		
Telephone		(1,272)			(212)		
	1,809,480	(36,272)	1,773,208	264,850	(224)	264,626	14.92%
Powell Bill	1,345,435			53,856			
	1,345,435	-	1,345,435	53,856	-	53,856	4.00%
Snow Removal	25,406			13,888			
	25,406	-	25,406	13,888	-	13,888	54.66%
Public Grounds	1,088,499			139,538			
Salaries - Temporary		(65,000)			(9,844)		
Longevity		(5,883)			(2,593)		
Travel and Training		(3,885)			(1,928)		
Auto Maintenance		(8,600)			(5,502)		
	1,088,499	(83,368)	1,005,131	139,538	(19,867)	119,671	11.91%
Solid Waste	1,922,038		1,922,038	154,821		154,821	8.06%
Public Facility	841,225			109,215			
Overtime		(3,173)			(1,253)		
Water and Sewer Charges		(63,875)			(15,079)		
	841,225	(67,048)	774,177	109,215	(16,332)	92,883	12.00%
Fleet Maintenance	355,850			39,157			
Department Supplies		(15,848)			(2,737)		
	355,850	(15,848)	340,002	39,157	(2,737)	36,420	10.71%
Total Public Works	7,826,233	(207,984)	7,592,843	836,872	(40,078)	796,794	10.49%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through August 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Parks & Recreation Administration	351,419			54,598			
Longevity		(5,519)			(4,304)		
FICA		(15,861)			(2,536)		
Retirement		(26,018)			(4,213)		
Equipment Rental		(6,226)			(1,133)		
Fuel		(1,120)			(256)		
	<u>351,419</u>	<u>(54,744)</u>	<u>296,675</u>	<u>54,598</u>	<u>(12,442)</u>	<u>42,156</u>	14.21%
Arts and Events	569,666			58,836			
Salaries - Temporary		(33,051)			(6,836)		
Equipment Rental		(3,892)			(1,456)		
Department Supplies - July 3rd		(8,513)			(3,023)		
	<u>569,666</u>	<u>(45,456)</u>	<u>524,210</u>	<u>58,836</u>	<u>(11,315)</u>	<u>47,521</u>	9.07%
Youth & Athletics	509,043			107,130		107,130	
Salaries - Temporary		(138,178)			(39,533)		
FICA		(24,250)			(5,207)		
Utilities - Youth Tennis		(1,400)			(274)		
Utilities - Adult Softball		(2,000)			(324)		
Equipment Maintenance - Avery Street		(3,550)			(473)		
Auto Maintenance		-			(195)		
Equipment Rental		-			(176)		
Contract Services - Camp		(7,250)			(4,480)		
School Access Fees - Youth Basketball		(6,500)			(6,605)		
	<u>509,043</u>	<u>(183,128)</u>	<u>325,915</u>	<u>107,130</u>	<u>(57,267)</u>	<u>49,863</u>	15.30%
Adult & Senior Programs	323,261			96,769			
Longevity		(3,606)			(3,506)		
Telephone		(1,272)			(212)		
	<u>323,261</u>	<u>(4,878)</u>	<u>318,383</u>	<u>96,769</u>	<u>(3,718)</u>	<u>93,051</u>	29.23%
Outdoor Adventure	141,547			22,863			
Salaries - Temporary		(39,424)			(8,956)		
FICA		(7,174)			(1,334)		
Equipment Rental		-			(176)		
	<u>141,547</u>	<u>(46,598)</u>	<u>94,949</u>	<u>22,863</u>	<u>(10,466)</u>	<u>12,397</u>	13.06%
Program Partners	177,629			60,099			
	<u>177,629</u>	<u>-</u>	<u>177,629</u>	<u>60,099</u>	<u>-</u>	<u>60,099</u>	33.83%
Total Parks and Recreation	2,072,565	(334,804)	1,737,761	400,295	(95,208)	305,087	17.56%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2017 through August 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Retirement	689,240			97,704			
Retiree Health Insurance		(351,694)			(56,581)		
	689,240	(351,694)	337,546	97,704	(56,581)	41,123	12.18%
Town Insurance	558,020			280,527			
Workers Compensation		(271,952)			(278,840)		
	558,020	(271,952)	286,068	280,527	(278,840)	1,687	0.59%
Subsidized Programs	53,831			13,295			
	53,831	-	53,831	13,295	-	13,295	24.70%
Office Administration	21,346			1,841			
Postage		(754)			(935)		
	21,346	(754)	20,592	1,841	(935)	906	4.40%
Special Appropriations	1,322,437	(624,400)	698,037	393,367	(336,356)	57,011	8.17%
Transfers	1,132,519	-	1,132,519	-	-	-	0.00%
Fire Services	3,279,369	-	3,279,369	528,294	-	528,294	16.11%
Debt Service	3,924,469	-	3,924,469	979,845	-	979,845	24.97%
Contingency	20,000	-	20,000	-	-	-	0.00%
Total All Departments	34,095,974	(2,103,600)	31,966,968	5,299,209	(819,659)	4,479,550	14.01%

Permits Issued From 08/01/2017 To 08/31/2017

Commercial	Total Permits 27	Total Cost \$401,012.00
-------------------	-------------------------	--------------------------------

Permit #:	2170824	Inside Town Limits	Yes
Issue date:	8/25/2017	Census tract:	PIN#: 1701-75-9533
Lot#:		Subdivision: N/A	Total cost: \$40,000.00
PropAddress:	2610 TIMBER DRIVE		
Owner's	CITI TRENDS	Owner's Phone:	912-236-1561
Contractor	KOYT W. EVERHART JR.	Contractor's Phone:	210-662-2140
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL

Permit #:	2170841	Inside Town Limits	Yes
Issue date:	8/2/2017	Census tract:	PIN#:
Lot#:		Subdivision: GARNER TOWNE SQUARE	Total cost: \$500.00
PropAddress:	2656 TIMBER DRIVE		
Owner's	CHIOS ROTISSERIE	Owner's Phone:	770-360-8424
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	COMMERCIAL SIGN

Permit #:	2170860	Inside Town Limits	Yes
Issue date:	8/1/2017	Census tract:	PIN#: 1730-31-5424
Lot#:		Subdivision: N/A	Total cost: \$20,000.00
PropAddress:	5305 RAYNOR ROAD		
Owner's	TORII LLC	Owner's Phone:	919-623-8324
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170861	Inside Town Limits	Yes
Issue date:	8/1/2017	Census tract:	PIN#: 1720-54-6993
Lot#:		Subdivision: N/A	Total cost: \$1,100.00
PropAddress:	100 HEALTH PARK DRIVE		
Owner's	DR. LAWRENCE VENET	Owner's Phone:	919-368-5118
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	ELECTRIC HOT WATER HE

Permit #:	2170863	Inside Town Limits	Yes
Issue date:	8/2/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$7,900.00
PropAddress:	900 MANAGEMENT WAY		
Owner's	ROLLY BANNISTER	Owner's Phone:	919-422-8840
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170866	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1557 GARNER STATION BLVD		
Owner's	MADISON PROPERTIES	Owner's Phone:	404-234-0011
Contractor	MARLIN DESIGN BUILD	Contractor's Phone:	919-291-6736
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE
		Total cost:	\$54,300.00

Permit #:	2170869	Inside Town Limits	No
Issue date:	8/7/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	2928 US HIGHWAY 70 EAST		
Owner's	LKQ PICK YOUR PART	Owner's Phone:	508-889-6252
Contractor	G.M. ENGLISH BUILDERS INC	Contractor's Phone:	919-924-7823
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE
		Total cost:	\$60,000.00

Permit #:	2170872	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	200 MINGLEWOOD DRIVE		
Owner's	CARILLON ASSISTED LIVING	Owner's Phone:	919-852-4000
Contractor	THOMAS CONSTRUCTION GROUP, LLC	Contractor's Phone:	910-799-2295
Type of Improvement:	New Building	Proposed Use	STORAGE/WAREHOUSE
		Total cost:	\$27,500.00

Permit #:	2170873	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	106 COLDWATER DRIVE		
Owner's	MOBILITIE LLC	Owner's Phone:	919-219-7792
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	OTHER
		Total cost:	\$7,500.00

Permit #:	2170881	Inside Town Limits	No
Issue date:	8/9/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	8845 WRENN ROAD		
Owner's	AT&T MOBILITY	Owner's Phone:	407-212-9700
Contractor	MASTEC NETWORK SOLUTIONS LLC	Contractor's Phone:	866-545-1782
Type of Improvement:	Alteration	Proposed Use	COLLOCATION TOWER
		Total cost:	\$25,000.00

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170884	Inside Town Limits	Yes
Issue date:	8/10/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	932-B HEATHER PARK DRIVE		
Owner's	HEATHER PARK CDC	Owner's Phone:	919-779-2126
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$8,347.00

Permit #:	2170896	Inside Town Limits	Yes
Issue date:	8/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	200 MINGLEWOOD DRIVE		
Owner's	CARILLON ASSISTED LIVING	Owner's Phone:	919-852-4000
Contractor	THOMAS CONSTRUCTION GROUP, LLC	Contractor's Phone:	910-799-2295
Type of Improvement:	New Building	Proposed Use	CONSTRUCTION TRAILER
		Total cost:	\$3,500.00

Permit #:	2170900	Inside Town Limits	Yes
Issue date:	8/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	695 MAXWELL DRIVE		
Owner's	CITY OF RALEIGH	Owner's Phone:	919-996-4540
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	GENERATOR
		Total cost:	\$5,000.00

Permit #:	2170904	Inside Town Limits	No
Issue date:	8/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1641 US HWY 70 EAST		
Owner's	JOEL LAWSON WILLIAMS	Owner's Phone:	919-274-2441
Contractor	CARDINAL BUILDINGS LLC	Contractor's Phone:	919-422-5670
Type of Improvement:	New Building	Proposed Use	STORAGE/WAREHOUSE
		Total cost:	\$23,850.00

Permit #:	2170906	Inside Town Limits	Yes
Issue date:	8/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	800 NORTH GREENFIELD PKWY, SUITE 8		
Owner's	DUKE REALTY	Owner's Phone:	919-233-5177
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$7,600.00

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170929	Inside Town Limits	Yes
Issue date:	8/18/2017	Census tract:	PIN#: 1720-97-7604
Lot#:		Subdivision: N/A	Total cost: \$20,000.00
PropAddress:	515 NORTH GREENFIELD PKWY		
Owner's	MASON PROPERTIES LLC	Owner's Phone:	919-868-3369
Contractor	SITWORK DEVELOPMENT, LLC	Contractor's Phone:	919-828-0200
Type of Improvement:	Plumbing	Proposed Use	WATER SERVICE

Permit #:	2170930	Inside Town Limits	Yes
Issue date:	8/18/2017	Census tract:	PIN#: 1720-97-9811
Lot#:		Subdivision: N/A	Total cost: \$20,000.00
PropAddress:	525 NORTH GREENFIELD PKWY		
Owner's	MASON PROPERTIES LLC	Owner's Phone:	919-868-3369
Contractor	SITWORK DEVELOPMENT, LLC	Contractor's Phone:	919-828-0200
Type of Improvement:	Plumbing	Proposed Use	WATER SERVICE

Permit #:	2170931	Inside Town Limits	Yes
Issue date:	8/18/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$6,000.00
PropAddress:	505 PLAZA CIRCLE		
Owner's	GARNER PLAZA SC LLC	Owner's Phone:	919-280-0141
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170932	Inside Town Limits	Yes
Issue date:	8/18/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$6,000.00
PropAddress:	507 PLAZA CIRCLE		
Owner's	GARNER PLAZA SC LLC	Owner's Phone:	919-280-0141
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170933	Inside Town Limits	Yes
Issue date:	8/18/2017	Census tract:	PIN#: 1711-51-2601
Lot#:		Subdivision: N/A	Total cost: \$8,000.00
PropAddress:	525 PLAZA CIRCLE		
Owner's	GARNER PLAZA SC LLC	Owner's Phone:	919-280-0141
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170934	Inside Town Limits	Yes
Issue date:	8/18/2017	Census tract:	PIN#: 1711-51-2601
Lot#:		Subdivision: N/A	Total cost: \$8,000.00
PropAddress:	511 PLAZA CIRCLE		
Owner's	GARNER PLAZA SC LLC	Owner's Phone:	919-280-0141
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170936	Inside Town Limits	Yes
Issue date:	8/18/2017	Census tract:	PIN#: 1711-12-9982
Lot#:		Subdivision: N/A	Total cost: \$700.00
PropAddress:	228 FOREST HILLS DRIVE		
Owner's	RAMONA MCWHORTER	Owner's Phone:	919-772-4574
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	MERCANTILE/RETAIL

Permit #:	2170943	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#: 1701-77-8017
Lot#:		Subdivision: N/A	Total cost: \$6,500.00
PropAddress:	1128 US HWY 70 WEST		
Owner's	JAMES RIVER EQUIPMENT	Owner's Phone:	919-772-2121
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170960	Inside Town Limits	Yes
Issue date:	8/24/2017	Census tract:	PIN#: 1701-16-3746
Lot#:		Subdivision: N/A	Total cost: \$9,500.00
PropAddress:	4500 FAYETTEVILLE ROAD		
Owner's	WALMART	Owner's Phone:	919-772-8751
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	MERCANTILE/RETAIL

Permit #:	2170967	Inside Town Limits	Yes
Issue date:	8/24/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$20,000.00
PropAddress:	236 NEW FIDELITY COURT		
Owner's	AA&M PROPERTIES OF NC	Owner's Phone:	919-773-0013
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170968	Inside Town Limits	No
Issue date:	8/29/2017	Census tract:	PIN#: 1700-56-4569
Lot#:		Subdivision: N/A	Total cost: \$2,715.00
PropAddress:	2110 VANDORA SPRINGS ROAD		
Owner's	OPTIMIST CLUB OF GARNER	Owner's Phone:	919-779-2716
Contractor		Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	ASSEMBLY/AMUSEMENT

Permit #:	2170979	Inside Town Limits	Yes
Issue date:	8/29/2017	Census tract:	PIN#:
Lot#:		Subdivision: LAKEMOOR	Total cost: \$1,500.00
PropAddress:	1706 MISTY MEADOW LANE		
Owner's	LAKEMOOR HOA	Owner's Phone:	919-848-4911
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permits Issued From 08/01/2017 To 08/31/2017

Residential	Total Permits 94	Total Cost \$3,248,722.00
--------------------	-------------------------	----------------------------------

Permit #:	2170000	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#: 1701-16-3746
Lot#:		Subdivision: N/A	Total cost: \$27,500.00
PropAddress:	4500 FAYETTEVILLE ROAD		
Owner's	VERIZON WIRELESS	Owner's Phone:	919-678-4125
Contractor	DEWBERRY DESIGN - BUILDERS INC	Contractor's Phone:	919-424-3766
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170704	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#: 1711-66-9803
Lot#:		Subdivision: AVERY PARK	Total cost: \$1,000.00
PropAddress:	202 MUIRFIELD RIDGE DR		
Owner's	ENRIQUE MEZA	Owner's Phone:	919-539-8543
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Addition	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170802	Inside Town Limits	Yes
Issue date:	8/1/2017	Census tract:	PIN#: 1700-71-1275
Lot#:		Subdivision: LAKEMOOR	Total cost: \$8,870.00
PropAddress:	1817 LISBURN COURT		
Owner's	GREGG BOCKOVER	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170848	Inside Town Limits	No
Issue date:	8/2/2017	Census tract:	PIN#: 1710-61-0600
Lot#:		Subdivision: N/A	Total cost: \$51,000.00
PropAddress:	1824 BENSON ROAD		
Owner's	GREG COLE	Owner's Phone:	919-451-3557
Contractor	PRESTIGE POOLS OF NC, LLC	Contractor's Phone:	919-779-1033
Type of Improvement:	New Structure	Proposed Use	SWIMMING POOL

Permit #:	2170850	Inside Town Limits	No
Issue date:	8/2/2017	Census tract:	PIN#: 1628-18-8638
Lot#:	38	Subdivision: GLEN CREEK	Total cost: \$325,080.00
PropAddress:	5117 GLEN CREEK TRAIL		
Owner's	BUFFALOE PRESERVE LLC	Owner's Phone:	919-363-4111
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170851	Inside Town Limits	Yes
Issue date:	8/8/2017	Census tract:	PIN#: 1711-61-8921
Lot#:		Subdivision: N/A	Total cost: \$20,000.00
PropAddress:	117 PURVIS STREET		
Owner's	LOUISE HINTON	Owner's Phone:	919-772-1071
Contractor	DUDLEY CONSTRUCTION INC	Contractor's Phone:	252-823-8012
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170852	Inside Town Limits	No
Issue date:	8/2/2017	Census tract:	PIN#: 0699-37-0420
Lot#:		Subdivision: N/A	Total cost: \$17,575.00
PropAddress:	7812 CRESTWOOD DRIVE		
Owner's	CAROLINA ALLIED INVESTMENT GROU	Owner's Phone:	919-346-3383
Contractor	CAROLINA ALLIED INVESTMENT GROU	Contractor's Phone:	919-346-3383
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170859	Inside Town Limits	Yes
Issue date:	8/1/2017	Census tract:	PIN#: 1710-88-4252
Lot#:	7	Subdivision: PREAKNESS PLACE	Total cost: \$135,000.00
PropAddress:	141 PREAKNESS FARM DRIVE		
Owner's	D.R. HORTON	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170862	Inside Town Limits	No
Issue date:	8/2/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$500.00
PropAddress:	150 MINI HORSE TRAIL		
Owner's	WILLIE & RICKY SCOTT	Owner's Phone:	919-210-9249
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	ELECTRICAL SERVICE REC

Permit #:	2170864	Inside Town Limits	Yes
Issue date:	8/2/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,500.00
PropAddress:	725 MAXWELL DRIVE		
Owner's	ROLLY BANNISTER	Owner's Phone:	919-422-3023
Contractor	CITY OF RALEIGH	Contractor's Phone:	919-857-4540
Type of Improvement:	Plumbing	Proposed Use	IRRIGATION

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170865	Inside Town Limits	Yes
Issue date:	8/3/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BINGHAM STATION
PropAddress:	109 COALYARD DRIVE		
Owner's	MICHELLE FRENCH	Owner's Phone:	919-413-7009
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170867	Inside Town Limits	Yes
Issue date:	8/3/2017	Census tract:	PIN#: 1710-88-1273
Lot#:	3	Subdivision:	PREAKNESS PLACE
PropAddress:	117 PREAKNESS FARM DRIVE		
Owner's	D.R. HORTON, INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170868	Inside Town Limits	Yes
Issue date:	8/3/2017	Census tract:	PIN#: 1710-88-3212
Lot#:	5	Subdivision:	PREAKNESS PLACE
PropAddress:	129 PREAKNESS FARM DRIVE		
Owner's	D.R. HORTON, INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170870	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#:
Lot#:		Subdivision:	EAGLE RIDGE
PropAddress:	308 INKSTER COVE		
Owner's	PHYLISS KIERTEKLES	Owner's Phone:	919-307-4161
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170871	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#: 1710-67-9005
Lot#:		Subdivision:	FOLEY STATION
PropAddress:	1214 PERDIDO COURT		
Owner's	TIM REED	Owner's Phone:	919-274-4492
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170874	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#: 1619-38-8977
Lot#:		Subdivision: N/A	Total cost: \$5,200.00
PropAddress:	2607 BUFFALOE ROAD		
Owner's	MARK PHILLIPS	Owner's Phone:	919-662-4902
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170875	Inside Town Limits	Yes
Issue date:	8/4/2017	Census tract:	PIN#: 1619-21-8945
Lot#:		Subdivision: ARBOR GREENE	Total cost: \$10,200.00
PropAddress:	1219 ARBOR GREENE DRIVE		
Owner's	LEE ELLEN COFFEE	Owner's Phone:	919-662-0302
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170876	Inside Town Limits	No
Issue date:	8/8/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$1,600.00
PropAddress:	300 OREGON TRAIL		
Owner's	SANDRA TILLEY	Owner's Phone:	919-779-1839
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	ELECTRICAL SERVICE REC

Permit #:	2170877	Inside Town Limits	Yes
Issue date:	8/8/2017	Census tract:	PIN#:
Lot#:		Subdivision: SUTTON SPRINGS	Total cost: \$5,900.00
PropAddress:	162 ELK STONE TRAIL		
Owner's	MATTHEW LARSON	Owner's Phone:	407-701-7489
Contractor	CITY OF RALEIGH	Contractor's Phone:	919-857-4540
Type of Improvement:	Plumbing	Proposed Use	IRRIGATION

Permit #:	2170878	Inside Town Limits	No
Issue date:	8/8/2017	Census tract:	PIN#:
Lot#:		Subdivision: INDIAN CREEK	Total cost: \$1,200.00
PropAddress:	4908 TONTO LANE		
Owner's	MARIA ESCABEDO	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	OTHER

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170879	Inside Town Limits	Yes
Issue date:	8/8/2017	Census tract:	PIN#:
Lot#:		Subdivision:	VANDORA PINES
PropAddress:	118 COSSACK CIRCLE		
Owner's	PATRICE JOHNSON	Owner's Phone:	919-423-3268
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170880	Inside Town Limits	Yes
Issue date:	8/9/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1403 SPRING DRIVE		
Owner's	SAMUEL HUDSON	Owner's Phone:	919-622-3104
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170882	Inside Town Limits	No
Issue date:	8/15/2017	Census tract:	PIN#: 1618-29-0853
Lot#:		Subdivision:	N/A
PropAddress:	9425 NEILS BRANCH ROAD		
Owner's	SCOTT HARDY	Owner's Phone:	919-980-0251
Contractor	OLD HICKORY BUILDINGS	Contractor's Phone:	
Type of Improvement:	New Structure	Proposed Use	RESIDENTIAL STORAGE

Permit #:	2170883	Inside Town Limits	Yes
Issue date:	8/10/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BAINBRIDGE
PropAddress:	109 BAINBRIDGE CIRCLE		
Owner's	RYAN & JULIE LERCH	Owner's Phone:	919-592-2417
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170885	Inside Town Limits	No
Issue date:	8/9/2017	Census tract:	PIN#:
Lot#:		Subdivision:	CAMELOT
PropAddress:	208 TRAIL OF MERLIN		
Owner's	BOB JACOBSON	Owner's Phone:	919-272-0043
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	ELECTRIC HOT WATER HE

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170886	Inside Town Limits	Yes
Issue date:	8/10/2017	Census tract:	PIN#: 1701-26-8889
Lot#:		Subdivision: GREENBRIER	Total cost: \$35,500.00
PropAddress:	727 WINTERLOCHEN ROAD		
Owner's	MINORI SANCHIZ-FUNG	Owner's Phone:	336-601-3846
Contractor	SAVANNA HOMES INC	Contractor's Phone:	919-868-6690
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170887	Inside Town Limits	Yes
Issue date:	8/10/2017	Census tract:	PIN#: 1619-47-6577
Lot#:		Subdivision: N/A	Total cost: \$7,100.00
PropAddress:	700 BUFFALOE ROAD		
Owner's	HILDA ZIMMER	Owner's Phone:	919-740-3553
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170888	Inside Town Limits	Yes
Issue date:	8/11/2017	Census tract:	PIN#: 1629-28-5609
Lot#:		Subdivision: BINGHAM STATION	Total cost: \$1,506.00
PropAddress:	124 DEPOT RIDGE ROAD		
Owner's	TONSHEA SIMMONS	Owner's Phone:	919-740-5128
Contractor	REALITY RENOVATIONS	Contractor's Phone:	919-828-8280
Type of Improvement:	Addition	Proposed Use	DECK

Permit #:	2170889	Inside Town Limits	Yes
Issue date:	8/11/2017	Census tract:	PIN#:
Lot#:		Subdivision: FOREST HILLS	Total cost: \$650.00
PropAddress:	507 NORTHWOOD CIRCLE		
Owner's	DORA PICKETT WATSON	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170890	Inside Town Limits	Yes
Issue date:	8/11/2017	Census tract:	PIN#:
Lot#:		Subdivision: GREENBRIER	Total cost: \$6,614.00
PropAddress:	3504 VESTA DRIVE		
Owner's	MILLARD CRUMPLER	Owner's Phone:	919-772-8033
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170891	Inside Town Limits	Yes
Issue date:	8/11/2017	Census tract:	PIN#: 1619-33-0223
Lot#:		Subdivision: BRITTMOORE	Total cost: \$5,635.00
PropAddress:	117 HONORABLE PLACE		
Owner's	SERGE REIPH	Owner's Phone:	203-216-5627
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170892	Inside Town Limits	Yes
Issue date:	8/14/2017	Census tract:	PIN#: 1700-53-9619
Lot#:		Subdivision: LAKEMOOR	Total cost: \$4,597.00
PropAddress:	1113 CANE CREEK DRIVE		
Owner's	JOSE MARTINEZ	Owner's Phone:	252-571-0788
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170893	Inside Town Limits	Yes
Issue date:	8/14/2017	Census tract:	PIN#: 1700-84-1186
Lot#:		Subdivision: BREEZEWAY	Total cost: \$5,980.00
PropAddress:	100 MONABREEZE WAY		
Owner's	GREG LEIGHTON	Owner's Phone:	919-637-2558
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170894	Inside Town Limits	Yes
Issue date:	8/14/2017	Census tract:	PIN#: 1700-61-3502
Lot#:		Subdivision: LAKEMOOR	Total cost: \$4,580.00
PropAddress:	2205 DUNGIVEN COURT		
Owner's	THAIR ALI	Owner's Phone:	919-661-0978
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170895	Inside Town Limits	Yes
Issue date:	8/14/2017	Census tract:	PIN#: 1710-27-8060
Lot#:		Subdivision: GEORGETOWNE MANOR	Total cost: \$6,500.00
PropAddress:	130 CARRIAGE HOUSE TRAIL		
Owner's	SHERRY LARKIN	Owner's Phone:	919-307-8969
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170897	Inside Town Limits	Yes
Issue date:	8/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	SCARBOROUGH RIDGE
PropAddress:	108 LANERCOST COURT	Total cost:	\$15,000.00
Owner's	MARLENE & CHARLES HENDERSON	Owner's Phone:	919-917-7655
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170898	Inside Town Limits	Yes
Issue date:	8/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	HUNTERS MARK
PropAddress:	124 PASADENA ROAD	Total cost:	\$4,800.00
Owner's	JOSEPH SMITH	Owner's Phone:	843-327-4043
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170899	Inside Town Limits	Yes
Issue date:	8/15/2017	Census tract:	PIN#: 1700-52-3682
Lot#:		Subdivision:	LAKEMOOR
PropAddress:	115 FOGGY MORNING COURT	Total cost:	\$6,000.00
Owner's	BRIAN KILLIUS	Owner's Phone:	919-770-1992
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170901	Inside Town Limits	No
Issue date:	8/16/2017	Census tract:	PIN#: 0699-85-0791
Lot#:		Subdivision:	WHITCROFT MANOR
PropAddress:	1121 ARMSLEIGH COURT	Total cost:	\$16,000.00
Owner's	DOMINIC CARELLI	Owner's Phone:	518-423-7400
Contractor	RICHARD RANSOM	Contractor's Phone:	919-369-6370
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170903	Inside Town Limits	Yes
Issue date:	8/15/2017	Census tract:	PIN#: 1629-49-5933
Lot#:	18	Subdivision:	TUNBRIDGE
PropAddress:	185 BAYBERRY WOODS DRIVE	Total cost:	\$225,000.00
Owner's	WESTAN CONSTRUCTION	Owner's Phone:	919-614-6652
Contractor	WESTAN CONSTRUCTION, LLC	Contractor's Phone:	910-229-2698
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170907	Inside Town Limits	Yes
Issue date:	8/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1805 VANDORA SPRINGS ROAD		
Owner's	DAWN PAULSEN & RUFUS HOWELL	Owner's Phone:	919-841-6390
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170908	Inside Town Limits	No
Issue date:	8/16/2017	Census tract:	PIN#: 1712-92-4187
Lot#:		Subdivision:	GATEWOOD
PropAddress:	401 GATEWOOD DRIVE		
Owner's	FREDERICK MCEACHERN	Owner's Phone:	919-715-4363
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	TANKLESS HOT WATER HE

Permit #:	2170910	Inside Town Limits	Yes
Issue date:	8/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	0 TIMBER CREEK		
Owner's	EVOLVE (MIKE WINSTEAD)	Owner's Phone:	336-389-9992
Contractor	CAROLINA DRILLING INC	Contractor's Phone:	336-607-4478
Type of Improvement:	Alteration	Proposed Use	OTHER

Permit #:	2170915	Inside Town Limits	Yes
Issue date:	8/17/2017	Census tract:	PIN#: 1701-55-5716
Lot#:	205	Subdivision:	GREENBRIER
PropAddress:	4705 FORESTDALE ROAD		
Owner's	JLO PROPERTY GROUP LLC	Owner's Phone:	919-332-9121
Contractor	NEIL SMITH	Contractor's Phone:	919-320-5231
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170916	Inside Town Limits	No
Issue date:	8/28/2017	Census tract:	PIN#:
Lot#:	27	Subdivision:	GATEWOOD
PropAddress:	300 GATEWOOD DRIVE		
Owner's	JOHNNY MOSELY	Owner's Phone:	919-448-8340
Contractor	RAM JACK, LLC	Contractor's Phone:	919-309-9727
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170917	Inside Town Limits	Yes
Issue date:	8/16/2017	Census tract:	PIN#: 1710-54-0392
Lot#:		Subdivision: MALIBU VALLEY	Total cost: \$6,000.00
PropAddress:	1503 HARTH DRIVE, UNITS A & B		
Owner's	CRISTALLE PRONIER	Owner's Phone:	714-392-1087
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	DUPLEX

Permit #:	2170918	Inside Town Limits	Yes
Issue date:	8/16/2017	Census tract:	PIN#: 1710-32-2669
Lot#:		Subdivision: HEATHER WOODS	Total cost: \$4,500.00
PropAddress:	618 KIMLOCH DRIVE		
Owner's	WILLIAM CARTRETTE	Owner's Phone:	919-614-0154
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170919	Inside Town Limits	Yes
Issue date:	8/17/2017	Census tract:	PIN#:
Lot#:		Subdivision: HEATHER HILLS	Total cost: \$300.00
PropAddress:	1119 FLANDERS STREET		
Owner's	RAJAT FOFAIA	Owner's Phone:	919-720-8079
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE

Permit #:	2170920	Inside Town Limits	Yes
Issue date:	8/23/2017	Census tract:	PIN#: 1609-79-2992
Lot#:		Subdivision: LAKEMOOR	Total cost: \$20,000.00
PropAddress:	2016 NAVAN LANE		
Owner's	HAL & LAURA AVERETTE	Owner's Phone:	919-772-1200
Contractor	NIELSEN CONSTRUCTION	Contractor's Phone:	919-868-5849
Type of Improvement:	Addition	Proposed Use	RESIDENTIAL STORAGE

Permit #:	2170927	Inside Town Limits	Yes
Issue date:	8/21/2017	Census tract:	PIN#:
Lot#:		Subdivision: ROSEMOOR	Total cost: \$2,500.00
PropAddress:	119 NEW DAWN COURT		
Owner's	BRADY HURLEY	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	GENERATOR

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170928	Inside Town Limits	Yes
Issue date:	8/17/2017	Census tract:	PIN#: 1629-06-5204
Lot#:	35	Subdivision:	SUTTON SPRINGS Total cost: \$9,500.00
PropAddress:	216 PECAN HARVEST DRIVE		
Owner's	RAY RAGIN	Owner's Phone:	917-446-2083
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	GENERATOR

Permit #:	2170935	Inside Town Limits	No
Issue date:	8/18/2017	Census tract:	PIN#: 1720-00-8293
Lot#:		Subdivision:	N/A Total cost: \$500.00
PropAddress:	7974 BRYAN ROAD		
Owner's	PEZZA PROPERTIES	Owner's Phone:	919-999-0131
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170937	Inside Town Limits	Yes
Issue date:	8/21/2017	Census tract:	PIN#: 1711-04-1073
Lot#:		Subdivision:	SUNSET ACRES Total cost: \$1,070.00
PropAddress:	1512 BEICHLER ROAD		
Owner's	DIANA AMERI	Owner's Phone:	919-818-9943
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170938	Inside Town Limits	Yes
Issue date:	8/21/2017	Census tract:	PIN#: 1710-96-0851
Lot#:		Subdivision:	BAINBRIDGE Total cost: \$2,200.00
PropAddress:	209 BAINBRIDGE CIRCLE		
Owner's	SANDRA MORRISON	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170939	Inside Town Limits	Yes
Issue date:	8/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A Total cost: \$100.00
PropAddress:	56 EAGLE WING WAY		
Owner's	VERIZON	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	COMMERCIAL SIGN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170940	Inside Town Limits	Yes
Issue date:	8/23/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1623 BENSON ROAD	Total cost:	\$3,000.00
Owner's	CARL WILLIAMS	Owner's Phone:	
Contractor	HONEYCUTT CONSTRUCTION SERVICES	Contractor's Phone:	910-620-2907
Type of Improvement:	Demolition	Proposed Use	BUSINESS/OFFICE

Permit #:	2170941	Inside Town Limits	No
Issue date:	8/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1604 BUFFALOE ROAD	Total cost:	\$1,370.00
Owner's	CARDIFF SHEA	Owner's Phone:	407-230-1427
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170942	Inside Town Limits	No
Issue date:	8/21/2017	Census tract:	PIN#: 1712-92-4187
Lot#:		Subdivision:	GATEWOOD
PropAddress:	401 GATEWOOD DRIVE	Total cost:	\$2,000.00
Owner's	FRED MCEACHERN	Owner's Phone:	919-821-4808
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permit #:	2170944	Inside Town Limits	Yes
Issue date:	8/25/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	216 PECAN HARVEST DR	Total cost:	\$675.00
Owner's	RAY RAGIN	Owner's Phone:	
Contractor	CITY OF RALEIGH	Contractor's Phone:	919-857-4540
Type of Improvement:	Plumbing	Proposed Use	IRRIGATION

Permit #:	2170945	Inside Town Limits	Yes
Issue date:	8/28/2017	Census tract:	PIN#: 1712-10-9260
Lot#:		Subdivision:	CLOVERDALE
PropAddress:	1014 SOUTHERLUND ROAD	Total cost:	\$17,200.00
Owner's	SONJA ELY	Owner's Phone:	919-632-2700
Contractor	SEARS HOME IMPROVEMENT	Contractor's Phone:	336-847-1970
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170946	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#: 1710-90-1417
Lot#:		Subdivision: SOUTH CREEK	Total cost: \$5,000.00
PropAddress:	108 CREEKBANK COURT		
Owner's	LEE & ANNA HOLTZ	Owner's Phone:	919-831-3202
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170947	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$6,017.00
PropAddress:	113 SUGARLOAF WAY		
Owner's	HEATHER RILEY	Owner's Phone:	919-608-6536
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170948	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: PINEWINDS	Total cost: \$10,734.00
PropAddress:	112 BENTPINE DRIVE		
Owner's	DIANNE KOGUT	Owner's Phone:	919-661-9714
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170949	Inside Town Limits	No
Issue date:	8/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: MOBILE HILL ESTATES	Total cost: \$6,647.00
PropAddress:	136 DAKOTA DRIVE		
Owner's	DEBORAH HAMALAINEN	Owner's Phone:	919-662-8078
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170950	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#: 1710-59-8470
Lot#:		Subdivision: N/A	Total cost: \$17,500.00
PropAddress:	415 LAKESIDE DRIVE		
Owner's	SOON LLC	Owner's Phone:	919-795-8160
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170951	Inside Town Limits	Yes
Issue date:	8/23/2017	Census tract:	PIN#: 1711-73-5018
Lot#:		Subdivision: N/A	Total cost: \$134,100.00
PropAddress:	112 CREECH ROAD		
Owner's	CAROLYN CAMERON	Owner's Phone:	919-454-7221
Contractor	RED DOOR HOMES	Contractor's Phone:	910-672-8900
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170952	Inside Town Limits	Yes
Issue date:	8/24/2017	Census tract:	PIN#: 1710-59-8470
Lot#:		Subdivision: GREENBRIER	Total cost: \$5,500.00
PropAddress:	4305 JESSUP DRIVE		
Owner's	EMELIA ROSALES	Owner's Phone:	919-240-1133
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	New Structure	Proposed Use	RESIDENTIAL STORAGE

Permit #:	2170953	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: SUTTON SPRINGS	Total cost: \$23,500.00
PropAddress:	101 PAINTED ROCK COURT		
Owner's	MATTHEW SUTTON	Owner's Phone:	919-772-2651
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	GENERATOR

Permit #:	2170954	Inside Town Limits	Yes
Issue date:	8/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: CLOVERDALE	Total cost: \$250.00
PropAddress:	517 KENWAY ST		
Owner's	AARON MONTGOMERY	Owner's Phone:	360-951-1213
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE

Permit #:	2170955	Inside Town Limits	No
Issue date:	8/23/2017	Census tract:	PIN#: 0699-85-9847
Lot#:	44	Subdivision: WHITECROFT MANOR	Total cost: \$234,000.00
PropAddress:	1108 AZADIA COURT		
Owner's	WILLIAMS & WILLIAMS	Owner's Phone:	919-291-8198
Contractor	WILLIAMS & WILLIAMS	Contractor's Phone:	919-662-4299
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170956	Inside Town Limits	Yes
Issue date:	8/23/2017	Census tract:	PIN#: 1710-48-4621
Lot#:		Subdivision: RIVERBIRCH	Total cost: \$5,386.00
PropAddress:	217 BAYLEIGH COURT		
Owner's	MICHAEL BRYANT	Owner's Phone:	919-630-3815
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170957	Inside Town Limits	No
Issue date:	8/23/2017	Census tract:	PIN#: 0699-95-0789
Lot#:	45	Subdivision: WHITECROFT MANOR	Total cost: \$234,000.00
PropAddress:	1100 AZADIA COURT		
Owner's	WILLIAMS & WILLIAMS	Owner's Phone:	919-291-8198
Contractor	WILLIAMS & WILLIAMS	Contractor's Phone:	919-662-4299
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170958	Inside Town Limits	No
Issue date:	8/23/2017	Census tract:	PIN#: 0699-95-0693
Lot#:	46	Subdivision: WHITECROFT MANOR	Total cost: \$234,000.00
PropAddress:	1101 AZADIA COURT		
Owner's	WILLIAMS & WILLIAMS	Owner's Phone:	919-291-8198
Contractor	WILLIAMS & WILLIAMS	Contractor's Phone:	919-662-4299
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170959	Inside Town Limits	Yes
Issue date:	8/24/2017	Census tract:	PIN#: 1701-36-5471
Lot#:		Subdivision: PINEWINDS	Total cost: \$6,000.00
PropAddress:	112 LONGNEEDLE COURT		
Owner's	LINDSAY BURNS	Owner's Phone:	919-334-8095
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170961	Inside Town Limits	Yes
Issue date:	8/24/2017	Census tract:	PIN#: 1720-11-1207
Lot#:		Subdivision: EVERWOOD	Total cost: \$6,168.00
PropAddress:	109 THISTLETREE COURT		
Owner's	NIKKI DYKE	Owner's Phone:	919-946-2824
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170962	Inside Town Limits	No
Issue date:	8/24/2017	Census tract:	PIN#: 1701-22-8620
Lot#:		Subdivision: N/A	Total cost: \$250.00
PropAddress:	801 SUNNY LANE		
Owner's	ANDREW MCKNIGHT	Owner's Phone:	919-390-5318
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170963	Inside Town Limits	Yes
Issue date:	8/25/2017	Census tract:	PIN#: 1619-88-8207
Lot#:	12	Subdivision: GLENS AT BETHEL	Total cost: \$330,000.00
PropAddress:	167 VALLEYCRUISE CIRCLE		
Owner's	SOUTHERN TRADITIONS CONSTRUCTIO	Owner's Phone:	919-538-2741
Contractor	SOUTHERN TRADITIONS CONSTRUCTIO	Contractor's Phone:	919-538-2741
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170964	Inside Town Limits	No
Issue date:	8/24/2017	Census tract:	PIN#: 1700-19-9374
Lot#:		Subdivision: N/A	Total cost: \$14,500.00
PropAddress:	5905 MEADOWBROOK ROAD		
Owner's	MARILYNN MARTINEZ	Owner's Phone:	
Contractor	KENNETH MCDOWELL	Contractor's Phone:	919-418-1196
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170965	Inside Town Limits	Yes
Issue date:	8/24/2017	Census tract:	PIN#: 1710-31-9312
Lot#:		Subdivision: N/A	Total cost: \$2,500.00
PropAddress:	111 HEATHER BLUFFS COURT		
Owner's	COURTNEY & FULTON BRYANT	Owner's Phone:	919-977-4093
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	TANKLESS HOT WATER HE

Permit #:	2170966	Inside Town Limits	No
Issue date:	8/28/2017	Census tract:	PIN#: 0699-95-3343
Lot#:	4	Subdivision: WHITECROFT MANOR	Total cost: \$234,000.00
PropAddress:	1012 WHITECROFT DRIVE		
Owner's	WILLIAMS & WILLIAMS	Owner's Phone:	919-291-8198
Contractor	WILLIAMS & WILLIAMS	Contractor's Phone:	919-662-4299
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170969	Inside Town Limits	No
Issue date:	8/28/2017	Census tract:	PIN#: 1628-19-8451
Lot#:	26	Subdivision:	GLEN CREEK Total cost: \$321,720.00
PropAddress:	5032 GLEN CREEK TRAIL		
Owner's	BUFFALOE RESERVE LLC	Owner's Phone:	919-363-4111
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170970	Inside Town Limits	Yes
Issue date:	8/25/2017	Census tract:	PIN#: 0699-96-6212
Lot#:	655	Subdivision:	EAGLE RIDGE Total cost: \$7,200.00
PropAddress:	307 INKSTER COVE		
Owner's	DENNIS BARBER	Owner's Phone:	919-561-1141
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170972	Inside Town Limits	Yes
Issue date:	8/28/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BRITTMOORE Total cost: \$7,366.00
PropAddress:	101 HONORABLE PLACE		
Owner's	SUSAN McCREARY	Owner's Phone:	919740-7248
Contractor	RAM JACK, LLC	Contractor's Phone:	919-309-9727
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170974	Inside Town Limits	No
Issue date:	8/28/2017	Census tract:	PIN#: 0699-57-2723
Lot#:		Subdivision:	EAGLE MOUNTAIN Total cost: \$11,949.00
PropAddress:	321 OKAMATO STREET		
Owner's	LOUIS BARTEK	Owner's Phone:	919-259-9263
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170975	Inside Town Limits	Yes
Issue date:	8/28/2017	Census tract:	PIN#: 1710-53-8088
Lot#:		Subdivision:	VAN STORY HILLS Total cost: \$6,000.00
PropAddress:	101 CHOYCE COURT		
Owner's	BRADLEY PARISH	Owner's Phone:	919-457-2143
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170976	Inside Town Limits	Yes
Issue date:	8/28/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	604 FRANCES DRIVE	Total cost:	\$500.00
Owner's	DARIN HALL	Owner's Phone:	919-291-9897
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE

Permit #:	2170977	Inside Town Limits	Yes
Issue date:	8/29/2017	Census tract:	PIN#: 1711-33-7556
Lot#:		Subdivision:	NORTHSIDE
PropAddress:	134 DULLIS CIRCLE	Total cost:	\$5,900.00
Owner's	TJ BUFFALO	Owner's Phone:	919-805-7678
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170981	Inside Town Limits	No
Issue date:	8/30/2017	Census tract:	PIN#: 1720-52-3554
Lot#:		Subdivision:	N/A
PropAddress:	7611 WHITE OAK ROAD	Total cost:	\$5,966.00
Owner's	JULIA MCGRATH TRUSTEE	Owner's Phone:	919-641-7773
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170982	Inside Town Limits	Yes
Issue date:	8/31/2017	Census tract:	PIN#: 1710-85-6901
Lot#:		Subdivision:	BAINBRIDGE
PropAddress:	301 BOURNEMOUTH LANE	Total cost:	\$6,500.00
Owner's	SHON STUMP	Owner's Phone:	919-805-5636
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170983	Inside Town Limits	Yes
Issue date:	8/31/2017	Census tract:	PIN#: 1700-99-2769
Lot#:		Subdivision:	N/A
PropAddress:	1316 PINEVIEW DRIVE	Total cost:	\$8,000.00
Owner's	CHARLES DINGEE	Owner's Phone:	203-801-8190
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Addition	Proposed Use	GARAGE ATTACHED

Permits Issued From 08/01/2017 To 08/31/2017

Permit #:	2170985	Inside Town Limits	Yes
Issue date:	8/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BINGHAM STATION
PropAddress:	100 COALYARD DRIVE	Total cost:	\$7,019.00
Owner's	SHANNON & SETRICE SANTANA	Owner's Phone:	919-618-4482
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170986	Inside Town Limits	No
Issue date:	8/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	CAMELOT
PropAddress:	206 TRAIL OF MERLIN	Total cost:	\$1,200.00
Owner's	COLLIN BROWN	Owner's Phone:	919-389-1101
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permit #:	2170987	Inside Town Limits	Yes
Issue date:	8/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BINGHAM STATION
PropAddress:	434 COALYARD DRIVE	Total cost:	\$10,500.00
Owner's	ARMAUDO SUAREZ	Owner's Phone:	919-369-3884
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	New Structure	Proposed Use	SWIMMING POOL

Permit #:	2170989	Inside Town Limits	Yes
Issue date:	8/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	EAGLE RIDGE
PropAddress:	220 SEASTONE STREET	Total cost:	\$7,500.00
Owner's	CHRIS & MONA CHRYSANTHOU	Owner's Phone:	919-239-4901
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Total Number of Permits on Report 121
Total Construction Value \$3,649,734.00