

TOWN OF GARNER



TOWN COUNCIL MEETING

AUGUST 16, 2016
7:00 P.M.

Garner Police Department
Training Room
912 7th Avenue, Garner

**Town of Garner
Town Council Agenda
August 16, 2016**

*A reception for the 2016 James R. Stevens Service to Garner Award Recipient
will be held in the lobby of Town Hall at 914 7th Avenue
from 5:30 p.m. to 6:30 p.m.*

The Council will meet in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

B. PLEDGE OF ALLEGIANCE: Council Member Ken Marshburn

C. INVOCATION: Council Member Ken Marshburn

D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

E. ADOPTION OF AGENDA

F. RECOGNITIONS

1. James R. Stevens Service to Garner AwardPage 4
Presenter: Jimmy Stevens

Recognize Mayor Ronnie S. Williams as the recipient of the 2016 James R. Stevens Service to Garner Award.

G. PRESENTATIONS

1. Investment Performance ReportPage 5
Presenter: Craig Robinson, PFM Asset Management

Mr. Robinson will provide an update of the Town's investment performance report for the second quarter (March 1 – June 30, 2016).

H. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

1. Minutes from May 31 & June 28 Work Sessions and from June 21, July 5, July 19, and August 1 Council Meetings.

Action: Adopt Minutes

2. Resolution to Accept Governor’s Highway Safety Program (GHSP) Grant for 4th YearPage 40
Funding of DWI Enforcement Officer
Presenter: Sgt. Chris Adams

This GHSP grant covers 4th and final year funding of our DWI Enforcement Officer position which is covered through a 50% federal share and 50% local match. GHSP funding will be \$38,975.00 and \$38,974.00 from our General Fund. The local match was funded in the FY16-17 budget.

Action: Adopt Resolution (2016) 2299

I. PUBLIC HEARINGS

J. NEW/OLD BUSINESS

1. Neighborhood Improvement GrantPage 42
Presenter: Reginald Buie, Neighborhood Improvement Manager

Forest Landing Neighborhood Watch is seeking matching grant funds in the amount of \$323.53 for the replacement of broken letters on the subdivision entrance sign at Winding Brook Drive.

Action: Authorize Neighborhood Improvement Grant for \$323.53

2. Human Resources Committee Nomination to PRCR BoardPage 46
Presenter: Ken Marshburn, Council Member

The recent resignation of Aketa Emptage from the Parks, Recreation and Cultural Resources Advisory Board, has created a vacancy on the Board. The Human Resources Committee recommends appointing Althea Boone to fill the remainder of Ms. Emptage’s term ending June 30, 2017.

Action: Appoint Board Member

- 3. Bond Project Tracking ReportPage 48
Presenter: Michael Gammon, Budget & Special Projects Manager and Tony Chalk, Town Engineer

Staff will provide an overview of the status of the bond program, specifically changes and updates from the last report.

Action: No action required; report only.

- 4. Economic Development Annual ReportPage 80
Presenter: Joseph Stallings, Economic Development Director and Mari Howe, Downtown Development Manager

Staff will provide an overview of the activity of the Economic Development Department for FY 2016 to include macro-economic issues, Garner recruitment and retention efforts and downtown developments.

Action: No action required; report only.

K. COMMITTEE REPORTS

L. MANAGER REPORTS

- 1. garner info
- 2. Building & Permit Report
- 3. Finance Report
- 4. Wake County Housing Authority Fee Waiver Request
- 5. Status of Town Hall Underground Power
- 6. Council Photos for Security Badges

M. ATTORNEY REPORTS

N. COUNCIL REPORTS

- O. CLOSED SESSION: Pursuant to N.C. General Statutes Section 143-318.11(a)(4) to discuss "economic development."

P. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 1, 2016		
Subject: James R. Stevens Service to Garner Award		
Location on Agenda: Presentations		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Jimmy Stevens		
Brief Summary: Recognize Mayor Ronnie S. Williams as the recipient of the 2016 James R. Stevens Service to Garner Award.		
Recommended Motion and/or Requested Action: Recognition Only		
Detailed Notes: The James R. Stevens Award is to recognize those persons who have unselfishly rendered extraordinary service, donated untold hours, and made significant sacrifices over a period of years, for the betterment, improvement and progress of Garner, in the best tradition of public spirit demonstrated so vigorously by James R. Stevens. Mr. Stevens was a life-long resident of Garner who served his hometown in innumerable ways throughout his lifetime.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Congratulations on this community honor and thanks for your leadership.		
Attachments Yes: No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 16, 2016		
Subject: Investment Report		
Location on Agenda: Presentations		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Craig Robinson, PFM Asset Management		
Brief Summary: Craig Robinson with PFM will be here to present the investment performance report for the second quarter (March 1 - June 30, 2016).		
Recommended Motion and/or Requested Action: Report only; no action required		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: None		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Town of Garner
Work Session Minutes
May 31, 2016**

The Council met in a Work Session at 6:00 p.m. on Tuesday, May 31, 2016 in the Garner Police Department Training Room located at 912 7th Avenue.

Present: Mayor Ronnie Williams, Council Member Jackie Johns, Council Member Buck Kennedy, and Council Member Marshburn. Council Member Singleton arrived at 6:05 p.m. Mayor Pro Tem Kathy Behringer had an excused absence.

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Reginald Buie-Neighborhood Improvement Manager, Michael Gammon-Budget & Special Projects Manager, Brad Bass-Planning Director, Rick Mercier-Communications Manager, Sonya Shaw-Parks & Recreation Director, Pam Wortham-Finance Director and Brandon Zuidema-Police Chief.

CALL MEETING TO ORDER

Mayor Ronnie Williams called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Johns
Vote: Unanimous

REPORTS/DISCUSSION

Neighborhood Improvement Update

Presenter: Reginald Buie, Neighborhood Improvement Manager

Mr. Buie provided an update on improvements, activities, and projects the Neighborhood Improvement Program is working on.

- The spring Garner 101 graduated 20 participants and received positive feedback from attendees. Mr. Buie expressed concern with participant numbers being down from the previous class of 35. The next Midday Garner 101 starts in August and will be targeting stay at home moms and retirees.
- The Neighborhood Leadership Academy is scheduled for June 9th – July 21st on Thursday evenings and has 17 citizens enrolled. Rebuilding Together of the Triangle recently sent out mailings targeting areas in the downtown area. They will be assisting the Town with major repairs to Rand Mill Park. Next year the target area will be the residential areas in New Rand Road.

Upcoming projects for use of bond funds:

- The Cloverdale street lighting projects. The Engineering Department recently completed a lighting study and determined a need for 49 new lights. As soon as the cost estimate is received the rating process will begin. Purdue Street sidewalk connection will be roughly 850 feet of curb and gutter with an estimate of \$30,000 - \$40,000.

Council Member Marshburn asked how many Garner 101 graduates the Town has had to date and Mr. Buie responded approximately 200 graduates. Council Member Marshburn asked how much money was allocated for Rebuilding Together and Mr. Buie responded that \$20,000 was budgeted for this year and \$30,000 for next year. Mr. Dickerson added that some unspent funds have been set aside to help with potential projects for next year.

Council Member Johns asked how many participants were needed to conduct a Garner 101 class and Mr. Buie responded seventeen.

Council Member Singleton asked about the length of sidewalk off Purdue Street and if it connected to Kelly Subdivision and Garner Road. Mr. Buie confirmed that you can walk all the way from Kelly Crossings to Chadwick Apartments.

Council Member Kennedy asked if the lighting in Cloverdale Subdivision will be up to the standards of a new subdivision. Mr. Chalk responded the standard is 200 feet between lights and the 49 lights will bring this neighborhood within this standard.

Action: Presentation only; no action taken

Town Flag

Presenter: Rick Mercier, Communications Manager

Staff has worked with an area vendor to produce mock-ups of options for a Town of Garner flag. Staff brought in 3 different mock-ups including Garner "A great place to be" with swooshes, Garner with swooshes and Seal. Council discussed different options including adding borders, the chartered date and state.

Action: Requested staff research additional options; include borders, chartered date, and state.

Sanitary Sewer Easement Request

Presenter: Tony Chalk, Town Engineer

Mr. Chalk explained that the engineer working on the site plan for the property at 2015 Aversboro Road is requesting an additional 10 feet of easement across property the Town owns at the intersection of Old Scarborough Lane and Aversboro Road. The City of Raleigh now requires 30' easements for sanitary sewer easements, and the existing easement to serve the property at 2015 Aversboro is only 20'. Council Member Kennedy asked about the current designation for this property and Mr. Chalk explained it was given as open space and there are no current plans for this property.

Action: Developer to move forward with planning; bring back to Council at a future meeting.

Lobbyist Services Proposal

Presenter: Rodney Dickerson, Town Manager

Mr. Dickerson advised Council that Chris Hollis and Sam Bridges have each submitted a proposal for lobbyist services for the Town of Garner. Lobbyist services would include research, guidance and representation for the Town on municipal and legislative matters on the local, state and federal levels. Mr. Dickerson stated the Town needs to be clear about what we expect to get out of these services. A lobbyist needs to be registered with the state and the Town would be a lobbyist principal requiring quarterly reporting, ethics classes, subject to the state gift band and what type of meals and gifts could be accepted. The Town would need to be careful about what functions are supported ensuring there is no conflict with others our lobbyist supports. The Town could choose to have a lobbyist on retainer or just engage one as needed for a specific matter.

Council Member Marshburn stated he was not convinced the Town needed to have a lobbyist on retainer; he is open to one on an as-needed basis. Council Member Johns asked about the benefits the Town would receive for the amount of money being charged and if any other towns our size have a lobbyist. Council Member Singleton stated he could see at a local level how it may be beneficial but would need to discuss what specifically the Town would target. Council Member Kennedy stated when the Town decides it needs a lobbyist, it's too late. Garner is going to grow and a lobbyist is needed for the Town's relationship with NCDOT. The Town needs all of the help and financial assistance it can get for roads. Council Member Singleton agreed that more discussion was needed.

Action: Research what other similar size communities are doing for lobbyists; bring back to Council at a future meeting.

Fire Department Mutual Aid from Raleigh

Presenter: Rodney Dickerson, Town manager

Mr. Dickerson reported that the City of Raleigh will no longer provide support to Garner Volunteer Fire-Rescue in the form of deployment of a Rapid Intervention Team for structural fires effective July 1, 2016. He has spoken with the Raleigh City Manager regarding a possible extension if the Town has a plan of action in place. A letter has been drafted by Staff for Council’s consideration.

Council Member Kennedy stated he would like to see the letter get out making people aware of the situation. Council Member Marshburn stated he supported sending the letter requesting an extension of time. Fire Chief Matthew Poole advised the Council that he had not received any updates from Raleigh at this time. Council Member Singleton asked Chief Poole to explain the need for 9 new firefighters and Chief Poole responded that 3 firefighters are needed for each of the 3 shifts to maintain the level of service the Town is now receiving. Council Member Singleton stated that adding 9 new firefighters- in- training would cost approximately \$403,000 and an additional \$26,000 for uniforms. Council discussed the possibility of adding a 1 ½ cent sales tax increase for Public Safety. Council Member Singleton suggested going with 9 firefighters starting the academy in January and raising taxes 1 ½ cent. This increase would generate about \$400K. Mr. Dickerson stated the Town should engage Wake County regarding funding for Station 5.

Action: Rebalance the budget with a 1 ½ cent Public Safety tax increase; place on June 6 Agenda.

FY2016-17 Recommended Budget

Presenter: Michael Gammon, Budget & Special Projects Manager

Staff presented an update on the FY2016-17 budget with funding updates on the placement of a shelter at Garner Rec Park, resurfacing of the parking lot, preserving the fund balance, funding for Garner Fire Department, and adding two Police Officers were discussed.

Ms. Wortham explained the changes made by the Budget Team regarding the fund balance sheet. A line for “Revenue Savings Plan” was added under the category of “Committed” to reflect the amount of fund balance that was calculated for that purpose.

Mr. Hodges stated the Garner Rec Park shelter and parking lot resurfacing could be funded from Parks and Recreation bonds. Mr. Hodges also provided an update on the Development Services software. This project will be phased, with phase one being approximately \$38-40K and full implementation being approximately \$60,000 per year for license fees.

Mr. Dickerson advised Council that there is a possibility of financial assistance through a Wake County grant to assist with the Bryan Road Joint Use Project.

Mr. Dickerson advised Council of the increased cost to continue the Town’s Capital City Club membership and after discussion Council decided to eliminate this item from the FY16-17 Recommended Budget.

Motion: Marshburn
Second: Johns
Vote: 3-1 (Council Member Kennedy voted nay)

Council Member Singleton gave a presentation of options for a Public Safety tax increase to enable hiring two new police officers and the fixed cost of equipment for each new officer. Mr. Dickerson noted that more and more police presence is requested in neighborhoods.

Action: Set Public Hearing for June 6, 2016

COMMITTEE REPORTS

Manager Reports

- Presented a Resolution of Support of the Wake County Transit Plan.

Motion:	Marshburn
Second:	Kennedy
Vote:	Unanimous
- Advised Council of possible Wake County grant funds for the Bryan Road Joint-Use Project.

ATTORNEY REPORTS

Montague/Main Street Right-of-Way Easement - The Town purchased a strip of land outside the existing Montague Street right-of-way in 1984. In order to clean-up the mapping in this area, the Wake County Revenue Department has requested the Town formally dedicate this land as right-of-way.

Action: Place on future Consent agenda

Drone Launch on Town Property

Town Code revisions are needed to incorporate some fairly recent statutory language defining drones as “unmanned aircraft” and distinguishing that from “model aircraft”.

Action: Place on future Consent agenda

COUNCIL REPORTS

Council Member Singleton

- Mentioned the rapid progress the old Town Hall building is coming down.

CLOSED SESSION

Motion:	Kennedy
Second:	Singleton
Vote:	Unanimous

Pursuant to N.C.G.S. Section 143-318.11(a)(5) “to discuss possible real estate acquisition and the Town’s negotiating position regarding such real estate.”

Motion:	Marshburn
Second:	Johns
Vote:	Unanimous

RETURN TO REGULAR SESSION AND ADJOURNMENT: 10:01 p.m.

Motion: Singleton
Second: Marshburn
Vote: Unanimous

Respectfully Submitted,
Rebecca Schlichter
Deputy Town Clerk

**Town of Garner
Town Council Minutes
June 21, 2016**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

PLEDGE OF ALLEGIANCE: Mayor Ronnie Williams

INVOCATION: Mayor Ronnie Williams

PETITIONS AND COMMENTS

Mr. John Pickel, resident of the Village at Aversboro and speaking on behalf of the residents attending, stated the residents of the Village at Aversboro were unanimously opposed to the 204 unit apartment complex being proposed adjacent to their 55 and over complex. He said the residents felt the apartment complex would focus on young families and that would not be in harmony with the Comprehensive Growth Plan.

ADOPTION OF AGENDA

Motion: Kennedy
Second: Behringer
Vote: Unanimous

PRESENTATIONS

Recognition of Retirement of Betty Baker

Presenter: Pam Wortham, Finance Director

Recognize retirement of Betty Baker for 22 years of dedicated service to the Town.

Recognition of Public Works Employee of the Year

Presenter: Paul Cox, Public Works director

Recognize Kenneth Griffis, Lead Equipment Operator in the Public Works Streets Division on receiving the Public Works Employee of the Year Award. Mr. Griffis was also recognized for his 24 years of dedicated service to the Town and to the Public Works Department.

Safety Awards

Presenter: Paul Cox, Public Works Director

Due to "a substantial reduction of injuries and illnesses and the promotion of safer working conditions in 2015" the Town received 5 Safety Awards from the NC Department of Labor.

CONSENT

Minutes from April 4, 2016 and April 19, 2016 Council Meetings.

Action: Adopt Minutes

Ordinance Amending FY 2015-16 Operating Budget

Presenter: Pam Wortham, Finance Director

This budget amendment covers: use of fuel savings to pay for some one-time needs; use of appropriated fund balance to cover the funding to Rebuilding Together; and use of the Retirement Payout funds from Special Appropriations to cover the vacation, longevity and holiday payout cost of three police officers who retired during this fiscal year.

Action: Adopt Ordinance (2016) 3818

Contract Extension for Town Legal Services for FY 2016 - 2017

An extension of the contract for William E. Anderson to provide legal services to the Town is presented to the Council annually. Services to be rendered are based on a retainer of \$7,000 per month for an estimated average of sixty-three hours per month, unless other arrangements are required on a particular case or assignment.

Action: Authorize Execution of Contract Extension

Creekside Subdivision Stop Signs

Presenter: Tony Chalk, Town Engineer

The Engineering Department is recommending approval to erect stop signs as traffic control measures in the new Creekside Subdivision.

Action: Authorize Placement of Signs

Resolution of Intent to Acquire Easements

Presenter: Bill Anderson, Town Attorney

The proposed sidewalk project on Thompson Road requires that additional right of way and easements be obtained.

Action: Adopt Resolution (2016) 2293

Motion: Johns
Second: Singleton
Vote: Unanimous

PUBLIC HEARINGS

Conditional Use Permit CUP-SP-16-14, 101 Vandora Springs Road

Presenter: Jenny Saldi, Senior Planner

Mayor Williams opened the Public Hearing and asked David Bamford to provide the staff report.

Mayor Williams announced this public hearing was a quasi-judicial hearing for a conditional use permit application and asked the Town Attorney to explain the procedures to be followed. The Clerk administered the Affirmation of Oath to Brad Bass.

Mayor Williams asked the Council to disclose any ex parte communications regarding this project. Council Member Marshburn reported speaking with the Town's Economic Director as it relates to a particular company but assured the Council this would not influence his decision.

Mayor Williams opened the public hearing and asked Mr. Bass to provide the staff report.

This request is for conditional use permit approval to re-use the existing building located at 101 Vandora Springs Road as manufacturing/office space. The existing building on the I-2 portion of the site is 26,500 square feet which will be divided into 23,000 square feet for the manufacturing use and 3,500 square feet of flex space/office.

The 4-acre tract is zoned Community Retail (CR) and Industrial 2 Conditional Use District 177 (I-2 C177) and falls within the US 70/401 Overlay District. This site is a transition point between the non-residential uses to the west and south, and the residential uses to the east and north.

The west (facing Vandora Springs) and the south (facing US 70) elevations will undergo a renovation. The other two elevations will be painted to pick up on the colors used for the renovation. EIFS and horizontal cement board lap siding are used for the new look. Paint colors to be used are a lighter and darker shade of beige. An addition of a horizontal cement lap siding box on top of the building is proposed to screen new equipment.

Street access will be provided with the existing entrances off Vandora Springs, Oak Circle and Methodist Drive. No sidewalks are existing or proposed. The site requires 43 parking spaces of which 2 must be accessible; however 65 spaces will be provided with 6 accessible.

The plan, as proposed, meets fire code requirements and the sprinkler system will be reevaluated for new use through the building permit process. The City of Raleigh has requested information from the applicant confirming the make and model of the existing back flow preventer and the tag of a recent inspection.

The Unified Development Ordinance allows greater deviations in landscape requirements for situations where a site was developed prior to the adoption of the UDO and meeting the current landscaping standards would require removing significant portions of the existing building or significantly altering the property. In reviewing the site plan for the new use, staff found it would significantly alter the site if full compliance with buffer, street yard and tree cover standards were required. Requiring the parking area to meet shade tree standards to break up the large expanse of concrete seemed more reasonable; this would require the addition of two shade trees, for a total of four. The other standard which had to be met was to screen the loading area from adjacent right-of-ways. Landscaping has been proposed; it may be difficult to install considering the existing conditions; therefore a condition has been recommended to evaluate the screening, once installed, to determine if additional measures needed. If so, the developer will be responsible for installing additional measures as discussed with the Planning Department.

This project is a redevelopment of an existing parcel. The design does reflect an increase in impervious surface; as such, nothing is required for storm water management. Staff requested a lighting plan to insure the existing light fixtures would provide adequate lighting for the safety of evening/night shift employees.

The Planning Commission reviewed this request at their June 13, 2016 meeting and unanimously approved CUP-SP-16-14 with four (4) conditions specific to the site. However, since this meeting, the condition relating to shade trees has been met.

Nicole Locklear, representative for the applicant NCRE Group Inc., stated the building was currently vacant and assured Council the renovations to the façade of the building will make a great improvement in the area.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Approve CUP-SP-16-14 with 3 site specific conditions; 1) Prior to Town Council, the plans shall be revised to provide the required shade trees in the parking areas needed to support the new use, 2) Prior to issuance of a building permit, a lighting plan shall be submitted for review and approval, 3) Prior to issuance of a building permit, confirmation of make and model of back flow preventer and tag of recent inspection shall be submitted to City of Raleigh Public Utilities, 4) Prior to issuance of a Certificate of Occupancy, Staff will evaluate the effectiveness of the landscaping installed for screening of the loading area to determine if additional measures are needed. If so, the developer shall be responsible for installation.

Motion: Marshburn
Second: Singleton
Vote: Unanimous

NEW/OLD BUSINESS

Neighborhood Improvement Grant

Presenter: Reginald Buie, Neighborhood Improvement Manager

Mr. Buie advised Council Sheldon Place Homeowner's Association is requesting matching grant funds in the amount of \$300.00 to spend on park rental fees for their annual homeowner's association meeting. This event included prizes, face painting, and catered food to encourage homeowners to become more involved in the community.

Action: Authorize Neighborhood Improvement Grant for \$300.00

Motion: Singleton
Second: Behringer
Vote: Unanimous

Ordinance Adopting the FY 2016-17 Operating Budget and Fee Schedule

Presenter: Michael Gammon, Budget & Special Projects Manager

Mr. Gammon explained this Ordinance reflects the recommended budget by the budget team along with changes made by Council at various budget meetings during May and early June. The budget reflects a 1.5 cent property tax increase to offset costs associated with an expansion of Public Safety services. The total estimated revenues and expenditures are balanced at \$30,709,289. The FY 2016-17 Fee Schedule was also included for adoption. The appropriations detailed in the budget include all of the Economic Development expenditures discussed during the Economic Development Public Hearing that took place on June 6, 2016.

Council thanked staff for preparing a complete and easy to understand budget document.

Action: Adopt Ordinance (2016) 3817

Motion: Kennedy
Second: Johns
Vote: Unanimous

Bond Update

Presenter: Michael Gammon, Budget & Special Projects Manager

Mr. Gammon provided a brief overview of the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report was included in the agenda package.

Action: No action; report only.

Nominations for Board and Commission Appointments

Presented by: Ken Marshburn, Council Member

The Human Resources Committee is making recommendations for nominations to the Planning Commission, Board of Adjustment, Parks, Recreation & Cultural Resources Advisory Board, Veteran’s Advisory Board and the Senior Citizens Advisory Committee. The Committee’s recommendations are as follows:

- Planning Commission – re-appoint Jeffrey Swain and appoint Charles Brignac to expire June 30, 2018
- Board of Adjustment – re-appoint Ryan Hambleton, Tom Hogg and Craig Lewis and appoint John Milner and Joseph Keller to expire June 30, 2019
- Parks, Recreation & Cultural Resources – re-appoint Lisa Sullivan, Beverly Adams and appoint Chris O’Connor to expire June 30, 2019
- Senior Citizen Advisory – re-appoint Darlene Duncan and Candace Smith and appoint Charlie Pearce to expire June 30, 2019
- Garner Veterans Advisory –re-appoint Jeffrey Hicks and appoint Keith Darlington to expire June 30, 2018

Action: Appointment of Committee Members

Motion: Marshburn
Second: Johns
Vote: Unanimous

Garner Recreation Center Contract

Presenter: Tony Chalk, Town Engineer

Mr. Chalk reported five bids were received and opened on May 26, 2016 for construction of the Garner Recreation Center. Pro Construction, Inc. was the apparent low bidder at \$8,782,100. This amount included roadway improvements, storm water, and the new parking lot at GPAC. A bid tab was provided. Mr. Hodges added a formal budget amendment will be placed on future agenda.

Action: Award Contract to Pro Construction, Inc. in the amount of \$8,782,100

Motion: Singleton
Second: Johns
Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- Finance Report
- New Town website launched today.
- Notification of Current Year Budget Adjustments – will be discussed at June 28 Work Session.
- Request to amend contract to audit accounts with Martin Starnes & Associates, CPAs to include preparation of the Town’s annual financial statements in the amount of \$5,000.

Motion: Singleton
Second: Marshburn
Vote: Unanimous

- Schedule and timing of July 3rd events.
- Response received from City of Raleigh regarding support in the form of deployment of a Rapid Intervention Team for structural fires for an additional six months.
- Ethics training due for newly elected officials.
- Dates requested for ground breaking of new Town Hall.

ATTORNEY REPORTS

COUNCIL REPORTS

Council Member Marshburn

- Reported he serves on a NCLM Committee that considers and compiles advocacy goal proposals. As the submission date for League Municipal Advocacy Goal Proposals is July 1, Council Member Marshburn asked Council to forward any proposed goals to him as soon as possible. Goals selected by the Legislative Action Committees and Regulatory Action Committee will be presented to the League for approval prior to a final presentation and vote on October 23, 2016.

Mayor Pro Tem Behringer

- Attended Garner Magnet High School Graduation Ceremony and remarked on the efficiency of the program and the individual recognition of the special needs students.

Council Member Johns

- Reported receiving a call from a senior citizen requesting additional reserved parking spaces at the Senior Center.
- Asked for additional information on the dog biting incident at 116 Turner Street. Chief Zuidema will follow-up.

Council Member Singleton

- Asked if the Public Works Department could mow the grass in the right-of-way along Buffalo Road where construction has ceased.
- Expressed appreciation for conduct of residents of The Village attending the meeting tonight.

Council Member Kennedy

- Noticed the dugouts being built at the new high school were not covered.
- Reported a section along New Bethel Church Road where foliage seems to meet over the road and emphasize the narrowness of the road. The Town needs to have input with NCDOT when the bridge is replaced to consider the height of the bridge along with site distance. In the long run, it might be beneficial if the bridge was raised. This would make it a better design and take the dip out of the road.

Mayor Williams

- Reported he is scheduled to meet with the School Board Chair next week and invited Council to attend.

CLOSED SESSION

Per N.C.G.S. 143-318.11(a)(5) "to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate."

Motion: Marshburn
 Second: Singleton
 Vote: Unanimous

RETURN TO REGULAR SESSION AND ADJOURNMENT: 9:38 p.m.

Respectfully Submitted,
Stella Gibson, Town Clerk

Town of Garner
Council Work Session Minutes
June 28, 2016

The Council met in a Work Session at 6:00 p.m. on Tuesday, June 28, 2016 in the Garner Police Department Training Room located at 912 7th Avenue.

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Council Member Jackie Johns, Council Member Buck Kennedy, and Council Member Marshburn and Council Member Singleton.

Staff Present: Rodney Dickerson-Town Manager, Brad Bass-Planning Director, Tony Chalk-Town Engineer, Rick Mercier-Communications Manager, and Jeff Triezenberg- Assistant Planning Director

CALL MEETING TO ORDER

Mayor Williams called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Mr. Rodney Dickerson requested to add two closed sessions to the agenda per N.C.G.S. Town's negotiating position regarding such real estate" and Town Manager Rodney Dickerson N.C.G.S. 143-318-11(a)(6) "to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee."

Motion: Singleton
Second: Marshburn
Vote: Unanimous

REPORTS/DISCUSSION

Generator Surplus

Presenter: Tony Chalk, Town Engineer

Mr. Chalk stated that with the inclusion of a new generator in the construction of Town Hall, staff feels it is appropriate to declare the existing generator surplus property. Gregory Poole equipment has indicated that the generator has an estimated value of \$12,000, while Public Works has found similar generators on Gov Deals for \$5000.

Action: Place on future Consent Agenda

Exception to Procurement Procedures

Presenter: Tony Chalk, Town Engineer

The Engineering Department requested an exception to the procurement procedures in obtaining professional services for materials testing and geotechnical services on the Recreation Center project. The Town desires to work with S&ME on this project.

Action: Place on future Consent Agenda

ETJ Extension Request

Presenter: Jeff Triezenberg, Asst. Planning Director

Mr. Triezenberg presented a report outlining staff's recommendation concerning a request to the Wake County Board of Commissioners for permission to extend Garner's ETJ (zoning and subdivision authority) to a net additional 6,711 acres of land in the Town's current County-designated short-range and long-range urban services area. The report represents the Town's justification for said request according to the County-established review criteria for granting permission to extend a municipality's ETJ. Town staff described the overall process to the Town Council and provided insights based on previous experience. This process is expected to take approximately one year to complete.

Action: Place on future Agenda

Strategic Action Plan

Presenter: Rodney Dickerson, Town Manager and Rick Mercier, Communications Manager

At the 2016 Council Retreat, staff introduced the concept of developing a multi-year strategic plan to incorporate several documents including the Town Guidance Strategy (including mission and vision statements), Strategic Priority Analysis, 2015 Strategic Action Plan and 2015 Retreat Action List.

Mr. Dickerson reviewed a draft version of the strategic plan document which included:

- Goal Statements – define priorities
- Objectives – long-range ways to meet goals
- Initiatives – how the objectives will be carried out over 3-5 years
- Tasks – how initiatives will be acted on in the year

Council Member Kennedy asked that a financial aspect be included in future documents.

Action: Presentation only; no action

COMMITTEE REPORTS

Manager Reports

- Mr. Dickerson reminded Council of the Law and Finance Committee meeting tomorrow morning to discuss fire inspections and the possibility of using a third party administrator for recordkeeping.
- Stated he was in the process of executing a contract with Wake County Schools for design work on the Bryan Road Elementary School greenway project.

ATTORNEY REPORTS

COUNCIL REPORTS

Council Member Singleton

- Attended the TCC luncheon meeting on affordable housing and thought it was very informative and suggested the Town bring someone in to get up-to-date on this issue.

Mayor Pro Tem Behringer

- Reported tall grass in the median on 5th Avenue and Avesboro Road and in the median at the Highway 50 eastbound exit.
- Requested information on drug activity in area schools.
- Requested a status of the recent break-ins of storage sheds.

CLOSED SESSION

Motion: Singleton
Second: Behringer
Vote: Unanimous

Pursuant to N.C.G.S. Section 143-318.11(a)(5) “to discuss possible real estate acquisition and the Town’s negotiating position regarding such real estate” and Section 143-318.11(a)(6) to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee.”

Motion: Marshburn
Second: Johns
Vote: Unanimous

RETURN TO REGULAR SESSION AND ADJOURNMENT: 8:01 p.m.

Motion: Singleton
Second: Marshburn
Vote: Unanimous

Respectfully Submitted,
Rebecca Schlichter
Deputy Town Clerk

**Town of Garner
Town Council Minutes
July 5, 2016**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Kathy Behringer

Mayor Pro Tem Kathy Behringer invited Pastor Ryan Jackson of Capital Church to deliver the invocation. Pastor Ryan also invited those interested to participate in The Global Leadership Summit on August 11-12, 2016.

PETITIONS AND COMMENTS

Matthew Poole, GVFR Fire Chief, expressed his appreciation for Council's support during the budgeting process.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Johns
Vote: Unanimous

PRESENTATIONS

Recognition of Paul Cox, APWA Award

Presenter: Keith Pugh, Chapter Awards Chair, NC Chapter of APWA

Mr. Pugh presented Paul Cox with the Robert S. Hopson Leadership Service Award. This award is presented by the American Public Works Association to recognize a North Carolina Public Works official working above the supervisory level for outstanding service and meritorious achievement in local government service.

CONSENT

Resolution Authorizing Wake County to Collect Property Taxes

Presenter: Pam Wortham, Finance Director

This Resolution gives the Wake County Revenue Administrator authorization to levy and collect real or personal property taxes on behalf of the Town of Garner.

Action: Adopt Resolution No. (2016) 2294

Motion: Singleton
Second: Johns
Vote: Unanimous

PUBLIC HEARINGS

Annexation Petition ANX-16-01, Camping World
Presenter: Jeff Triezenberg, Assistant Planning Director

Mayor Williams opened the public hearing and asked Mr. Triezenberg to present the staff report.

Mr. Triezenberg explained this annexation petition is associated with the Camping World rezoning and CUP site plan applications. Store Master Funding II, LLC is requesting to annex an 11.84 acre tract of land located at U.S. 70 Business Highway and TV Tower Road. The site is currently located in Wake County's jurisdiction. Council action on the annexation petition is required prior to Council action on the rezoning and CUP applications.

Mayor Williams closed the public hearing.

Action: Adopt Ordinance (2016) 3819

Motion: Singleton
Second: Johns
Vote: Unanimous

Mayor Williams announced the next four public hearings were quasi-judicial hearings and asked Town Attorney William E. Anderson to explain the procedures to be followed in these hearings. The Clerk administered an Affirmation of Oath to: Brad Bass, Jeff Triezenberg, Tony Chalk, Jenny Saldi, Chris Fuller, Gary McCabe, Trey Adams, Laura Holloman, Eric Rifkin, and Andy Archer.

Mayor Williams asked Council to disclose any ex parte communications. Hearing none, Mayor Williams opened the public hearing and asked Mr. Triezenberg to provide the staff report.

Rezoning Application CUD-Z-16-05 and Conditional Use Permit-SP-16-15, Camping World

Presenter: Jeff Triezenberg, Assistant Planning Director

FreedomRoads, LLC is requesting to rezone an 11.84 acre tract of land located on the south side of U.S. 70 Business at TV Tower Road from Wake County Highway District (HD) to Service Business Conditional Use (SB C185) and request for conditional use permit approval of expanded outdoor sales display areas associated with existing RV Sales and Service use. The City of Raleigh is not requiring connections to water or sewer, there is no expected increase in traffic, and the property is not located within a floodplain. There are no changes proposed to the 28,345 square foot building or landscape buffers. The Planning Commission reviewed this project at their June 13, 2016 meeting and unanimously recommended approval of this project with one site specific condition.

Mr. Fuller stated Camping World has 120 stores and has 3000 employees; the store in Garner has 50 employees. He also expressed his excitement to be a part of the Town of Garner.

Mr. McCabe stated RV sales and service has been at this location since the early 1990's. He also stated this project has been in progress since 2012 and that in Wake County the Highway District zoning designation is misleading as it is primarily a residential designation.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Adopt Ordinance (2016) 3820

Motion: Singleton

Second: Marshburn
Vote: Unanimous

Action: Find application complete with one site specific condition, 1) Prior to the approval of CDs, a recombination plat must be recorded with the Wake County Register of Deeds.

Motion: Marshburn
Second: Singleton
Vote: Unanimous

Rezoning Application CUD-Z-16-08 and Conditional Use Permit CUP-SB-16-04, Clifford Road

Presenter: Brad Bass, Planning Director

Mayor Williams opened the public hearing and asked Mr. Bass to provide the staff report.

Hopper Communities is requesting to rezone a 46.8 acre tract of land located on Clifford Road from R-40 to R-9 C188 and request for conditional use permit approval of a 115 lot single family subdivision. The existing zoning of R-40 allows single-family lots of at least 40,000 square and the R-9 district allows single-family lots of at least 9,000 square feet. Public water is available along Clifford and the developer is planning to extend public sewer to the development. A fee-in-lieu of parkland dedication is required and open space requirements are met. The site does not contain a FEMA designated flood plain; however, the project is subject to both quantity and quality requirements. The Fire Inspector has reviewed and approved the subdivision plans. Access to the site is provided with three entrances on Clifford Road and street stubs to the north, south and east for future access. Sidewalks have been provided as required. The design and location of the mail kiosk has been approved by the Garner Post Master. The Planning Commission discussed this matter at their June 13, 2016 meeting and unanimously voted to approve this project.

Council Member Johns asked if the original home place on the site plan was included in the rezoning and Mr. Bass stated this area was excluded.

Council Member Marshburn asked the distance from this project to the new school and Mr. Bass stated approximately ½ mile.

Council Member Kennedy asked about the buffering requirement for houses abutting each other in different subdivisions and Mr. Bass stated there is no buffer requirement. However, the applicant added a 15 foot undisturbed buffer along the western property line adjoining the Sutton Springs Subdivision. Mr. Bass added the road improvements include road widening with curb/gutter and sidewalk improvements along the frontage of Clifford Road and staff is requesting these improvements be extended down Clifford Road between Streets A and F and left turn lanes on Clifford Road at Street B and F. NCDOT has completed a preliminary review of the planned road improvements and has requested information to continue the review. There is no interconnectivity between this project and the Sutton Springs subdivision.

Joseph Hayes of 116 Trabridge Lane, expressed concern regarding the increased traffic this project and the new schools will add to the already congested roads in the area.

Will Cummings of 126 Painted Rock Court expressed concern regarding the amount of notice he received for meeting with the developers as well as the changes being made to the 15' proposed buffer. He stated he moved to the area two years ago and feels the developer plans to clear cut the buffer and build track houses. He feels that Garner shouldn't be known for this type of housing, but for the type of homes built in Sutton Springs.

Council Member Kennedy asked if there was merit to providing a buffer along the pond and Mr. Bass stated that may be a possibility. The developer may be able to redesign the layout.

Gary Butler of 100 Painted Rock Court expressed concern that growth in the area was happening too fast in the area without any concern for the traffic situation. He felt this project should be phased in to allow road improvements to catch-up to density.

Corey Hocutt of 148 Sutton Springs Drive stated he felt the same concerns as his neighbors and felt the timing of the developer meetings were planned near holidays with short notice to limit the number of attendees. He also stated houses in the Sutton Springs subdivision are 2,500 to 4,300 sq. ft. and all sold below \$400,000. The last minute concession to the proposed buffer give the impression the developers are not honest.

Krista Bordatto of 136 Painted Rock Court expressed concern over the retention area behind her house. The property is not fenced and would allow individuals to walk from the new development near her property to the Sutton Springs subdivision. She also stated she moved to the area for the serene environment, but this would go away with the new development. The developer should go back and find a better solution to allow the residents in Sutton Springs to feel safe in their yards.

Council Member Kennedy asked what kind of protection was provided around the ponds and Mr. Bass responded that there is a solid fence all around the ponds as well as landscaping on areas abutting residents.

Joe Falkner of the CE Group stated neighborhood meetings were not required, but held to work with neighbors and address their concerns. They did not deliberately schedule the meetings to limit the number of attendees. During the neighborhood meetings Mr. Hocutt expressed concern regarding the buffer. Mr. Falkner responded buffers were not required between residential uses, but after review by the Planning Commission a 15' undisturbed buffer was added as a deed restriction. Mr. Falkner also stated that he had walked the rear property line of the Sutton Springs subdivision and found the majority of lots in Sutton Springs were cleared to rear property line. To address the increased traffic concerns several improvements to the road were included in the development plan.

Bill Harrell of Hopper Communities stated the price point of homes in the development will be between the high \$200,000's and upward of \$400,000. The quality of the homes will be similar to those constructed in Sutton Springs; the only difference is the lot size. Builders don't need a 70' lot to build a home; a 60' x 150' lot is sufficient to for a single-family home and playground. Mr. Harrell also clarified the buffer spans the entire length of the property line. Mr. Harrell addressed Mr. Hocutt's statement regarding the maximum home size of 2400 sq. ft. and stated this was the average home size; most will be in excess of 3000' sq. ft.

Council Member Kennedy asked about time of build-out for the subdivision and Mr. Harrell responded at the pace of 3 homes per month, the subdivision will be complete in approximately 3 years.

Council Member Singleton asked for clarification regarding the dry retention ponds – on the site plan, all 3 have 4' fencing around them with landscaping, the open area is the Neuse River buffer of 50' and state law prohibits anything being built in that area, the existing pond in Sutton Springs is wet pond with no fence, the 15' buffer is proposed from top to bottom, undisturbed, backing up behind all Sutton Springs lots shown on the plan. Mr. Falkner confirmed this information and presented Council with photos of the buffer site line.

Council Member Behringer stated traffic on New Bethel, Bryan, Clifford, and Hebron Church will increase with increased development as well as the new school. However, Council does not have a lot of control over what NCDOT does. She stated she is concerned about Ms. Bordatto and the lack of safety and privacy around her property and felt the community meetings did not appear to be purposely scheduled to minimize participation.

Council Member Marshburn stated schools seem to be a blessing and a curse at the same time in terms of increased traffic. He is sympathetic to the people who live in Sutton Springs, and has heard concerns on other projects as well. He wanted to assure everyone the Town is doing its best to keep up with growth. The Town embarked on new Transportation Plan to determine strategies and recommendations to meet growing needs.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Council Member Singleton stated he has concerns with last minute changes to the buffer language and would prefer to delay for 2 weeks to allow for clarity. Council Member Behringer agreed.

Action: Continue to July 19, 2016 Council Meeting to allow time for developer to communicate buffer changes to the residents in the Sutton Springs subdivision.

Motion: Singleton
Second: Behringer
Vote: Unanimous

Rezoning Application CUD-Z-16-07 and Conditional Use Permit-SP-16-16, Timber Dr. Office Park

Presenter: Brad Bass, Planning Director

Mayor Williams opened the public hearing and asked Mr. Bass to provide the staff report.

The Lundy Group is requesting to rezone a 3.49 acre tract located on the south side of Timber Drive, East from R-20 to N-O C187 and request for conditional use permit approval of two office buildings. The surrounding area is zoned R-20 which allows for single family lots of at least 20,000 sq. ft. The N-O zoning district was established to accommodate professional office uses and can serve as a transition between residential districts and more intense districts. The developer would be required to construct 6-foot wood screening along the rear portion on the CUP-SP-16-16 site plan. The applicant is proposing to construct two 10,000 sq. ft. buildings constructed of red and beige brick with EIFS as a secondary material. The plan as submitted, meets landscape and buffer requirements. Parking meets the standards for general office or medical office use; 100 spaces with 4 accessible. This project is subject to nitrogen and quantity requirements. The applicant is responsible for off-site water and sewer extensions to the site. The site is served by an existing full service driveway that was constructed as part of the timber Drive East road project. The Planning Commission reviewed this project at their July 5, 2016 meeting and unanimously recommended approval of this project with 5 site specific conditions.

Trey Adams of the Lundy Group met with the neighbors to discuss the project and reported receiving a good positive response. Mr. Adams also reported the first building had already been leased to a national real estate firm and the second building was being designed for medical offices.

Mayor Williams closed the public hearing and called for a motion.

Action: Adopt Ordinance (2016) 3822

Motion: Marshburn
Second: Singleton
Vote: Unanimous

Action: Find application complete with five site specific conditions, 1) Prior to C.O. issuance, the applicant shall be responsible for installing additional landscape material in perimeter buffers if the Planning Department determines additional material is needed, 2) Prior to building permit issuance, the applicant must recombine the property into one parcel, 3) The applicant shall provide fire flow calculations to the Fire Inspector at the time construction drawings are submitted. Should the flow be determined by the Fire Inspector to be insufficient;

then an additional on-site fire hydrant shall be required, 4) Construction drawing approval by the City of Raleigh is required prior to building permit issuance, and 5) The dumpster detail shall be revised to meet the Town's standard gate requirement .

Motion: Marshburn
Second: Johns
Vote: Unanimous

Special Use Permit SUP-SB-16-01, McCuller's Walk Subdivision

Presenter: Jenny Saldi, Senior Planner

Mayor Williams opened the public hearing and asked Ms. Saldi to provide the staff report.

Spaulding & Norris, PA is requesting a Special Use Permit for a 94 lot single-family subdivision, on 36.5 acres, off Ten Ten Road as Phase 2 of the McCuller's Walk cluster development. Minimum lot size is 5,000 sq. ft. and rear setbacks may be 10 feet when adjacent to open space, otherwise the buffer must be 15 feet. The plan as submitted, meets landscape and buffer requirements as well as parks and open space requirements. This project is subject to nitrogen and quantity requirements and payment to a private mitigation bank is required. Applicant is planning to extend public water and sewer to serve the development as a whole (apartments, single family homes and townhomes). Access will be through two new streets off of Ten Ten Road and additional road improvements include modifying the median on Fayetteville Road to allow a left turn into the shopping center (right in, right out only) and modifying the median on Fayetteville Road at Caddy Road to allow left only off Fayetteville and right in, right out for Caddy Road. The Planning Commission reviewed this project at their June 13, 2016 meeting and unanimously recommended approval of this project with 4 site specific conditions.

Ms. Holloman of Spaulding and Norris was present representing the owner and stated this project was Phase 2 of the McCuller's Walk master plan. They are committed to moving forward with this project.

Mr. Rifkin of The Halle Companies addressed approximate home prices. They will be looking at homes selling in Cypress Meadows, but estimate homes will be priced at around \$315,000.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Approve Special Use Permit SUP-SB-16-01 with 4 site specific conditions, 1) Lots which are not adjacent to open space shall maintain a 15 ft. rear setback as required by cluster development standards, 2) The developer shall be responsible for any additional road improvements required by NCDOT, 3) Documentation establishing a Homeowner's Association and Restrictive Covenants shall be submitted to the Town of Garner Planning Department prior to first final plat recordation, and 4) A fee-in-lieu of parkland dedication shall be paid to the Town of Garner prior to issuance of each building permit.

Motion: Singleton
Second: Kennedy
Vote: Unanimous

NEW/OLD BUSINESS

General Use Rezoning Z-16-02, 1650 Mechanical Boulevard

Presenter: Brad Bass, Planning Director

Request by Amerco Real Estate Company to rezone a .328 acre tract of land located at 1650 Mechanical Boulevard from Community Retail (CR) to Service Business (SB). The site has approximately 78' of frontage along Mechanical Boulevard and increased traffic is not expected. No specific development plan is proposed at

this time. The Planning Commission reviewed this project at their June 13, 2016 meeting and unanimously recommended approval of this project.

Action: Adopt Ordinance (2016) 3823

Motion: Singleton
Second: Marshburn
Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- The Groundbreaking Ceremony for the Garner Town Hall is scheduled for July 14th at 9:00 a.m.
- Reported the Town received a \$25,000 grant from the Rural Economic Development Division of the Department of Commerce for downtown revitalization projects. The Downtown Development Manager will be working on potential uses for the grant.
- Reported the Town received a 5 year extension for the property tax exclusion for the ConAgra Site.

ATTORNEY REPORTS

- Advised Council the speech delivered by the spokesman for the Village at Aversboro group under the Petitions and Comments section of the last meeting could be considered ex parte communication and will need to be disclosed when the actual hearing comes forward. Mr. Anderson further explained that because this item will be considered during a quasi-judicial public hearing, if the project is denied and the developer challenges the decision, the courts may find there is a violation in the process and reverse Council’s decision.

COUNCIL REPORTS

Council Member Kennedy

- Remarked that it is difficult for citizens to have input during quasi-judicial hearings if they are not expert witnesses and Mr. Anderson advised we are working on a process that would allow citizens to express their opinions, possibly after the staff report and before the public hearing is opened.

Council Member Singleton, Johns, and Marshburn

- Thanked staff for a wonderful July 3rd event.

CLOSED SESSION

Purusant to N.C.G.S. 143-318.11(a)(5) “to discuss possible real estate acquisition and the Town’s negotiating position regarding such real estate.”

Motion: Singleton
Second: Johns
Vote: Unanimous

RETURN TO REGULAR SESSION AND ADJOURNMENT: 11:30 p.m.

Respectfully Submitted,
Stella Gibson, Town Clerk

**Town of Garner
Town Council Minutes
July 19, 2016**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

PLEDGE OF ALLEGIANCE: Council Member Jackie Johns

INVOCATION: Council Member Jackie Johns asked Tony Chalk to provide the invocation.

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

William E. Anderson, Town Attorney requested to add a closed session to the agenda pursuant to N.C.G.S. 143-318.11(a)(1) and N.C.G.S. 143-318.11(a)(3) to discuss perspective litigation.

Motion: Marshburn
Second: Behringer
Vote: Unanimous

PRESENTATIONS

CONSENT

Minutes

Action: Adopt Minutes from April 26, 2016 Work Session and June 6, 2016 Council Meeting.

Resolution to Establish 2017 Employee Holiday Schedule

Presenter: Stella Gibson, Town Clerk

This Resolution sets forth the Town of Garner employee holidays for 2017.

Action: Adopt Resolution (2016) 2295

Resolution Declaring Surplus Property

Presenter: Tony Chalk, Town Engineer

This Resolution authorizes surplus of the old generator from Town Hall.

Action: Adopt Resolution No. (2016) 2296

Exemption from Procurement Procedures

Presenter: Tony Chalk, Town Engineer

As discussed at the June Work Session, the Engineering Department is requesting an exemption to procurement procedures in order to engage S&ME for materials inspections and geotechnical work on the new Recreation

Center. The attached resolution will give the Town Manager authority to exempt the Town from qualification-based selection requirements per N.C.G.S. 143-64.32

Action: Approval of Resolution of Exemption

Motion: Kennedy
Second: Marshburn
Vote: Unanimous

PUBLIC HEARINGS

Rezoning Application CUD-Z-16-08 and Conditional use Permit CUP-SB-16-04, Clifford Road

Presenter: Brad Bass, Planning Director

Mayor Williams announced this public hearing was a quasi-judicial hearing and asked Town Attorney William E. Anderson to explain the procedures to be followed in this hearing. As this was a continuation of the Public Hearing held on July 5, 2016, those speaking were reminded they were still under oath.

Mayor Williams asked Council to disclose any ex parte communications. Hearing none, Mayor Williams opened the public hearing and asked Mr. Bass to provide the staff report.

Action: Adopt Ordinance (2016) 3821; Approve CUP-SB-16-04 with 8 site specific conditions.

Hopper Communities is requesting to rezone a 46.8 acre tract of land located on Clifford Road from R-40 to R-9 C188 and request for conditional use permit approval of a 115 lot single family subdivision. The existing zoning of R-40 allows single-family lots of at least 40,000 square and the R-9 district allows single-family lots of at least 9,000 square feet. Public water is available along Clifford and the developer is planning to extend public sewer to the development. A fee-in-lieu of parkland dedication is required and open space requirements are met. The site does not contain a FEMA designated flood plain; however, the project is subject to both water quantity and quality requirements. The Fire Inspector has reviewed and approved the subdivision plans. Access to the site is provided with three entrances on Clifford Road and street stubs to the north, south and east for future access. Sidewalks have been provided as required. The design and location of the mail kiosk has been approved by the Garner Post Master. The Planning Commission discussed this matter at their June 13, 2016 meeting and unanimously voted to approve this project. Mr. Bass also pointed out the changes made to Rezoning Condition No. 7.

Joseph Hayes of 116 Trabridge Lane thanked the developers for meeting with the homeowners and hearing their concerns. Mr. Hayes stated he would like to see signage delineating the Sutton Springs subdivision from this property. He also expressed concern that because the undisturbed buffer would be on private property who would address violations made to the buffer.

Will Cummings of 126 Painted Rock Court also thanked the developers for their time and felt they were able to work through some items. Mr. Cummings expressed concern regarding the enforcement of violations within the buffer, sediment in the ponds, and the impact of additional traffic on the roads.

Jennifer Hester of 140 Sutton Springs Drive asked if additional bushes could be planted near the pond area to delineate the two subdivisions to prevent people from other neighborhoods coming into theirs and using their amenities or as a cut-through. She also expressed concern regarding the impact of additional traffic on the roads.

Corey Hocutt of 148 Sutton Springs Drive stated he had the same concerns as his neighbors as well as concern regarding the size and quality of homes proposed for this project.

Council Member Singleton asked Mr. Bass about the possibility of working with Wake County or NCDOT to upsize the sediment ponds to minimize runoff.

Council Member Kennedy asked Ms. Hester if she or the other residents who have small bushes or trees had considered planting additional bushes. Ms. Hester responded that she had considered planting cedar trees, but was concerned they would be removed because they would be below the 6' minimum. Council Member Kennedy asked about planting trees on her side of the fence and Ms. Hester responded she did not want to do that because it would use up her entire yard.

Council Member Behringer encouraged anyone experiencing trespassing to contact the police department.

Joe Falkner of the CE Group reported that after the last meeting, a typical lot layout was done depicting a maximum foot print for a single-family home (over 2,000 sq. ft.) with a 2-car garage. Because their lots are 150' deep, this will allow a nice backyard. He also stated a drawing showing the buffer as it relates to each home was sent to the residents of the Sutton Springs subdivision. Changes were made to the proposed vegetation around the storm water ponds which were pushed back more onto their side of the project and a decorative black aluminum fence added.

Bill Harrell of Hopper Communities thanked the residents for attending the community meeting. He stated he feels the 20' buffer is fair and leaves enough room to provide an aesthetically pleasing backyard. Any larger buffer would jeopardize the marketability of the lots.

Council Member Kennedy stated as far as the concerns raised regarding sediment control and ordinance enforcement are legitimate and there are laws in place to help remedy those. Regarding foot traffic, he stated having private residences along the back property line will likely prevent strangers trespassing. Regarding signage for the property line, Sutton Springs can provide that if they feel it's necessary. The 20' buffer is sufficient and it seems that the residents of the Sutton Springs subdivision want the new homes to provide a buffer they were not willing to provide for themselves. The roads have been a concern since the new school was proposed on New Bethel Church Road. The Council has similar concerns on Hebron Church Road.

Council Member Singleton stated he understands the concerns about traffic, but one of the best ways to get these narrow state roads improved is through development. Enforcement of tree removal can be clarified with language.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Mr. Bass suggested enforcement could be addressed through Homeowner's Association documents to place first responsibility on the Homeowner's Association. He also added that this will be required prior to final plat recordation.

Action: Adopt Ordinance (2016) 3821; Approve CUP-SB-16-04 with 8 site specific conditions. 1) Road widening with curb/gutter sidewalk improvements shall be extended on Clifford Road between Streets A and F, 2) Left turn lanes shall be provided on Clifford Road at Street B and at Street F, 3) A fee-in-lieu of parkland dedication shall be paid to the Town of Garner prior to issuance of each building permit, 4) The applicant shall be responsible for roadway improvements as required by the NC Department of Transportation, 5) Homeowner Association documents must be filed with the first final plat submittal, 6) Developer to include language in covenants that requires the Homeowner's Association to replace any vegetation inappropriately taken out by

the property owner, 7) Installation of signs to designate the property line of the new subdivision, and 8) Upsize sediment pond per Town staff and Wake County regulations.

Motion: Marshburn
Second: Johns
Vote: Unanimous

NEW/OLD BUSINESS

Authorization to Amend Fire Prevention and Protection Ordinance

Presenter: Tony Beasley, Inspections Director

Mr. Beasley asked the Council to set a Public Hearing for August 1, 2016 to consider an Ordinance which authorizes the Town Inspection Department to utilize third party proprietary software to track and manage commercial fire system inspection, maintenance, and testing requirements. The request also includes adding clarifying language to Section 4-37(c) to include the Director of Inspections and/or Chief Fire Inspector to those authorized to take enforcement action. The Law & Finance Committee discussed this matter at their July 27, 2016 meeting and fully supported this request.

Action: Adopt Ordinance (2016) 3824; Set Public Hearing on August 1, 2016

Motion: Behringer
Second: Johns
Vote: Unanimous

Request to Extend Garner's Extra Territorial Jurisdiction

Presenter: Jeff Triezenberg, Assistant Planning Director

Mr. Triezenberg presented information which outlines staff's recommendation to the Wake County Board of Commissioners for permission to extend Garner's ETJ (zoning and subdivision authority) to a net additional 6,699 acres of land in the Town's current County-designated short-range and long-range urban services area. This is a year-long process which includes public information meetings, and will affect approximately 1,215 properties.

Action: Adopt Resolution (2016) 2297

Motion: Kennedy
Second: Behringer
Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- Finance Report - will be presented at a future meeting.
- Budget Adjustments
- Building Permit & Activity Report
- Mr. Hodges advised Council of the \$226,000 appropriation from the Wake County Community Use

of Schools Fund for the construction of park amenities at the future Bryan Road Elementary School site.

- Provided a list of important dates relating to the Comprehensive Plan Update (Garner Forward) and information for citizen participation.
- Reminded Council of the following events:
 - Social Media Training – July 21st at 10:00 a.m.
 - Neighborhood Leadership Academy Graduation Ceremony – July 21st at 6:30 p.m.
 - Advisory Board Orientation – July 28th at 11:30 a.m.
 - Chamber Connect Conference – August 4th at 11:30 a.m.

ATTORNEY REPORTS

Mr. Anderson requested a closed session per N.C.G.S. 143-318.11(a)(1) and N.C.G.S. 143-318.11(a)(3) to discuss perspective litigation.

COUNCIL REPORTS

Council Member Kennedy

- Noted that 15 new single-family home permits were issued in June.
- Asked if the tree and shrubs at the intersection of Aversboro Road and 7th Avenue could be removed or trimmed to allow a better view of the new Town Hall construction area.
- Asked that in anticipation of the high school opening, if the Police Department could evaluate the speed limit on New Bethel Church Road.

Council Member Singleton

- Reported graffiti on the trees in the Cloverdale park.
- Expressed appreciation for the acts of kindness and appreciation being extended toward the Police Department as well as the ‘Thank You Garner Police’ signs being seen around town.

Council Member Johns

- Reported the ditches between Parker and Highway 70 need to be cleaned.
- Reported seniors who frequent the Garner Senior Center have requested additional handicap spaces.
- Reported attending the Town Hall ground breaking ceremony last week and declared it a ‘great day’ in Garner.

Council Member Behringer

- Reported the opening of Gabe’s in North South Station on Saturday at 8:00 a.m.

Council Member Marshburn

- Commended the Public Works Department for their work at Lake Benson Park Dog Park and asked when the formal opening would be. Ms. Shaw advised the grand opening should be in mid-August.
- Also attended the ground breaking ceremony; felt it was a great event for the Town.
- Expressed his appreciation to the Police Department for the good work they do and encouraged citizens and police officers to engage in meaningful conversation and work together.

CLOSED SESSION

Pursuant to N.C.G.S. 143-318.11(a)(1) and N.C.G.S. 143-318.11(a)(3) to discuss perspective litigation.

Pursuant to N.C.G.S. 143-318.11(a)(5) to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate.

Motion: Marshburn
Second: Kennedy
Vote: Unanimous

RETURN TO REGULAR SESSION AND ADJOURNMENT: 10:03 p.m.

Respectfully Submitted,
Stella Gibson, Town Clerk

**Town of Garner
Town Council Meeting Minutes
August 1, 2016**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

PLEDGE OF ALLEGIANCE: Council Member Buck Kennedy

INVOCATION: Council Member Buck Kennedy

PETITIONS AND COMMENTS

Leni Crook expressed concern regarding morning traffic congestion on Aversboro Road and unsafe conditions when drivers use the Walgreens parking lot as a cut-through.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Johns
Vote: Unanimous

PRESENTATIONS

Recognize the 2016 Garner 8U All Star Baseball Team as the National PONY Baseball Champions.

CONSENT

Minutes from the January 19, May 2, May 17 Council Meetings and the May 18 Budget Work Session.

Action: Adopt Minutes

PRCR Position Reclassification

Presenter: Sonya Shaw

PRCR is recommending an upgrade of the position of Recreation Administration Specialist, Grade 20, to Athletics Program Supervisor, Grade 23. Associated fees total \$5,741, of which the PRCR department will assume. No additional funding is requested.

Action: Approve Position Reclassification

Employee Policy Manual Review

Presenter: BD Sechler, Human Resources Director

Annual review and update of current policies as well as implementation of several new policies.

Action: Approve Modified and New Policies

Stop Sign Installation

Presenter: Tony Chalk, Town Engineer

The Engineering Department is recommending approval to erect a stop sign as a traffic control measure at N. Greenfield Parkway and Green Trace Court.

Action: Approve Installation

Motion: Kennedy
Second: Singleton
Vote: Unanimous

PUBLIC HEARINGS

Special Use Site Plan SUP-SP-16-06, Carillon Assisted Living

Presenter: Jenny Saldi, Senior Planner

Mayor Williams announced this public hearing was a quasi-judicial hearing to consider a Special Use Site Plan and asked the Town Attorney to explain the procedures to be followed in this hearing. The Clerk administered the Affirmation of Oath to the following: Jenny Saldi, Brad Bass, Tony Chalk, JoAnn Rey, Robert Steenson, and Janet Cunningham.

Mayor Williams asked Council to disclose any ex parte communications regarding this project. Hearing none, Mayor Williams opened the public hearing and asked Jenny Saldi to provide the staff report.

Tony M. Tate Landscape Architecture is requesting special use site plan approval for an assisted living facility located at 2015 Aversboro Road. This project will consist of a one-story, 35,900 sq. ft. building with 84 beds. Landscape buffers for this 5.42 acre tract will be met with a combination of existing and proposed landscaping. Existing landscaping within the median will be protected during construction and the developer has agreed not to clear-cut the lot along Aversboro Road. The buffer adjacent to residences will remain undisturbed except for the two utility crossings. The developer has agreed to upsize the street trees along Minglewood Drive. Parking requirements are based on number of employees and number of beds; 36 spaces (2 accessible) are required and the developer is providing 48 spaces (4 accessible). This project is subject to water quality and quantity requirements and the Fire Inspector reviewed and approved the fire protection plan as proposed. Water service is proposed from Minglewood Drive and the sewer main will be extended to provide service to this project. Street access for this project will be via a new driveway off Minglewood Drive. A second point of access will be provided when the parcel along Aversboro Road develops. The developer has agreed to request a temporary construction entrance from NCDOT off Aversboro Road. The median was redesigned to allow solid waste and emergency vehicles to make turns in and out of the site. The Planning Commission reviewed this application at their July 11, 2016 meeting and unanimously voted to recommend approval with 7 site specific conditions.

Council Member Singleton recommended no landscaping at the ends of the median as drivers may drive over the area and destroy the landscaping.

Council Member Marshburn expressed concern with the amount of traffic this project and the YMCA project will generate in the area as traffic coming out of the shopping center is already problematic.

Mr. Tate stated he was speaking on behalf of Carillon Assisted Living which operates 18-20 of these facilities throughout North Carolina. This facility is for the elderly who need assistance with their daily life. Staff works off peak hour shifts and would not contribute to traffic back-ups.

Mr. Tate stated he had met with the Board of Directors of the Village at Aversboro and tried to address their concerns with plan modifications. The small parcel in front of the proposed building will not be cleared until such time as the property is developed. The trees on Minglewood Drive will be upsized and a construction entrance Aversboro has been agreed to. He stated this facility will be a great neighbor to Garner.

Mr. Steenson stated Carillon Assisted Living's average resident is a woman in her 80's who has difficulty with mobility, medication management, dressing and personal care; no medical care is provided. This type of facility does not generate noise or pollution. He added that in Garner, approximately 3,582 individuals aged 75+ who could use this facility and the number is expected to grow 25% over the next 5 years. Carillon Assisted Living owns and operates all of their facilities.

Mr. Roberts, site designer for the project, was present to answer any questions.

Ms. Rey stated she is a resident of the Heather Woods subdivision having moved there 9 years ago. In that time, she has witnessed the development in and around Aversboro Drive and Timber Drive and the increased traffic it created and the displacement of wildlife. With 2 large projects being constructed simultaneously in the area (Carillon Assisted Living and the YMCA), she is concerned what impacts these will have on traffic conditions. She also stated she was not opposed to development.

Ms. Cunningham expressed concern regarding the sharing of sewer lines with this project. Mr. Roberts stated the City of Raleigh has a service truck that stays in the area and routinely cleans the lines to prevent issues. A grease trap was required and the City of Raleigh approved the site plan as part of the approval process.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Council Member Marshburn stated there is a definite need for this type of facility in the Garner area and this facility would go a long way towards assisting with this need. He also stated it appeared the developer has worked well to address the neighbor concerns and did not feel the project would significantly affect traffic in the area.

Action: Approve SUP-SP-16-06 subject to 7 site specific conditions: 1) Prior to issuance of a building permit, a cut-off light fixture, for mounting to the building, shall be submitted to Staff for approval; 2) Off-site sanitary sewer easement shall be acquired prior to submittal of Construction Drawings to the City of Raleigh; 3) Prior to issuance of a building permit, details of the required swale adjacent to the Town property and Lot 97 Heather Wood shall be approved by the Engineering Department; 4) Prior to issuance of a Certificate of Occupancy, any landscaping damaged within the Minglewood median, during construction of this project, shall be replaced by the Developer; 5) Prior to issuance of a Certificate of Occupancy, the 25 foot perimeter buffer adjacent to Lots 95 and 96 of Heather Woods shall be cleared of dead vegetation; 6) The project Landscape Architect and Town Staff shall work together to identify the trees to be saved within the undeveloped lot adjacent to Aversboro Road; 7) Prior to issuance of a building permit, the redesign of median widening shall be approved by the Engineering Department.

Motion: Marshburn
Second: Kennedy
Vote: Unanimous

Authorization to Amend Fire Prevention and Protection Ordinance

Presenter: Tony Beasley, Inspections Director

Amend Chapter 4- Fire Prevention and Protection Ordinance to add a section concerning Third Party Fire Protection and Control, Inspection, Testing and Maintenance Reporting and to clarify those authorized to bring enforcement action.

Action: Adopt Ordinance (2016) 3824

Motion: Kennedy
Second: Singleton
Vote: Unanimous

NEW/OLD BUSINESS

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- The Connect Conference scheduled for Thursday, August 4. A meet and greet to welcome Town Manager Rodney Dickerson will be held during the late afternoon reception.
- An agreement has been negotiated with CASL and contracts should be signed soon.
- Provided a copy of the Town of Garner Budget in Brief which is an overview of the Town's operating budget, initiatives and investments, bond projects, and the impact of the 1.5-cent property tax. This document will be placed on the Town's website, placed on social media and be included with the September utility bills.

ATTORNEY REPORTS

- Reported the closing for the Meadowbrook Country Club was completed today and the deed has been recorded at the Register of Deeds.

COUNCIL REPORTS

Council Member Marshburn

- Stated the Budget in Brief document was very informative.
- Reported the portion of the greenway at White Deer Park where force main work was performed has been restored and looks nice.
- Expressed thanks to John Hodges for pursuing funding through the Transportation Alternatives Program to assist with upgrading the intersections of Timber Drive-Vandora Springs and Timber Drive-Woodland Road to make them ADA compliant.
- Asked to be placed first on the Garner 101 Agenda scheduled for August 11th.
- Reported discussing commonality between municipalities with the Town Manager of Ocean Isle Beach.

Mayor Pro Tem Behringer

- Commended Economic Development Director Joseph Stallings for his good work and recognized the recent spotlight article in the Triangle Business Journal.
- Thanked the Public Works Department for their work on Garner Road and reported two other addresses with tall grass – 206 and 320 Garner Road.
- Reported branches that need to be picked up at the corner of Avery Street and West Garner Road.
- Reported a recent theft that occurred in North Garner during the day when supplies were stolen from the truck of an air conditioning contractor.

Council Member Johns

- Asked residents to check on their elderly neighbors during this hot weather.

Council Member Singleton

- Suggested Council take a photo of the Budget in Brief document on their smart phone for easy accessibility.
- Requested a status of the Town Hall project. Mr. Chalk stated currently this project is 2 ½ weeks ahead of schedule and should be opened in May/June 2017.
- Requested a status of the Garner Recreation Center project. Mr. Chalk stated contracts are being signed this week and a notice to proceed will follow. A groundbreaking ceremony should be scheduled in the next 2-3 weeks.
- Reported installation of the sidewalk on Buffaloe Road looks good and is moving forward at a steady pace.

Council Member Kennedy

- Asked for Council support of the removal of the landscaping at the intersection of 7th Avenue and Aversboro Road that blocks the view of Town Hall.
- Asked if it was feasible to move the overhead power lines at Town Hall underground as part of the construction process. Mr. Chalk will discuss this matter with Duke Energy and provide a cost estimate to Council at a future meeting.
- Asked the status of the rezoning on the Buffaloe Road property. Mr. Bass advised this project is scheduled to be heard by Council at the September 6th meeting.
- Asked who would be responsible for initiating the closing the golf course when it's time for the lease to terminate. Mr. Dickerson advised this procedure had not been discussed with the lessee but they are aware the Council is being gracious to allow the golf course to continue utilizing the property.
- Stated Council is aware of the issues raised regarding increased traffic as a result of the Clifford Road subdivision and have authorized staff to engage a transportation consultant to determine the best way and cost to improve the intersections of Ackerman, Hebron Church, and White Oak. When that is received it will help determine the best way to move forward. He also stated he would like to extend the scope of work to look at the design and activities in the area of Hebron Church and New Bethel to determine what DOT would require and then provide that information to developers.
- Reported he will not be attending the Comprehensive Plan Steering Committee meeting next Tuesday.
- Asked about process for repeat offenders who do not mow their grass and Mr. Beasley explained this is addressed in the Town's Chronic Violator Ordinance.

ADJOURNMENT – 8:46 p.m.

Motion: Behringer
Second: Johns
Vote: Unanimous

Respectfully Submitted,
Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 16, 2016		
Subject: Governor's Highway Safety Program Grant Resolution		
Location on Agenda: Consent		
Department: Police		
Contact: Sgt. Chris Adams		
Presenter: Sgt. Chris Adams		
Brief Summary: Resolution to accept GHSP Grant for DWI Enforcement Officer in the amount of \$38,974.00.		
Recommended Motion and/or Requested Action: Approval of Resolution (2016) 2299		
Detailed Notes: GHSP requires this Resolution to be on file in order to continue with year four of the DWI position. This is the last year of this grant and it requires a 50/50 financial commitment.		
Funding Source: General Fund		
Cost: \$38,974.00	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: None		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JB	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

North Carolina Governor's Highway Safety Program LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Garner Police Department (herein called the "Agency")

(The Applicant Agency)

has completed an application contract for traffic safety funding; and that Garner Town Council

(The Governing Body of the Agency)

_____ (herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE Garner Town Council IN OPEN

(Governing Body)

MEETING ASSEMBLED IN THE CITY OF Garner, NORTH CAROLINA,

THIS 16 DAY OF August, 20 16, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Sgt. Chris Adams is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 38,975.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
(Name and Title of Representative)
(Federal Dollar Request)
3. That the Governing Body has formally appropriated the cash contribution of \$ 38,974.00 as required by the project contract; and
(Local Cash Appropriation)
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by _____
(Chairperson/Mayor)

ATTESTED BY _____
(Clerk)

SEAL

DATE _____

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 16, 2016		
Subject: Neighborhood Improvement Grant		
Location on Agenda: Old/New Business		
Department: Administration		
Contact: Reginald Buie, Neighborhood Improvement Manager		
Presenter: Reginald Buie, Neighborhood Improvement Manager		
<p>Brief Summary:</p> <p>Forest Landing Neighborhood Watch is seeking matching grant funds in the amount of \$323.53 for the replacement of broken letters on the subdivision entrance sign at Winding Brook Drive.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Authorize Neighborhood Improvement Grant for \$323.53</p>		
<p>Detailed Notes:</p> <p>Replacing damaged lettering on subdivision entrance signs falls within the scope of the matching grant program. This project has been a group effort on the part of Forest Landing residents and will foster pride in the neighborhood.</p>		
Funding Source:		
Cost:	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>Project will improve the aesthetics of the neighborhood entrance on a main thoroughfare.</p>		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RB	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

APPLICATION FOR NEIGHBORHOOD MATCHING GRANT PROGRAM

1. Name of Neighborhood: Forest Landing
2. Neighborhood Association President/Chairperson Robert Wendell, Neighborhood WA
Address: 106 SADDLE RIDGE COURT
Phone: 919-215-2065 Email: bobwens2@aol.com
3. Contact person (if different from above): _____
Address: _____
Phone: _____ Email: _____
4. Describe the proposed neighborhood improvement (You may attach another page if necessary):
Replace old and broken letter on subdivision
ID at entrance to subdivision at the Winding Brook
entrance.
5. Neighborhood Improvement Area: Please describe the area(s) where the proposed improvements will occur within the neighborhood.
at subdivision entrance Winding Brook
6. You must include with your application: 1) a copy of your neighborhood organization minutes which provide documentation of support for the neighborhood grant application. This is being done by the Neighborhood Watch. No meeting.
7. Identify neighborhood sources of funding/contributions/volunteer hours to be used as match:
Work will be accomplished by Robert Wendell and other
volunteers as required. Cost will be by DONATIONS for
net amount paid for by Robert Wendell

(Volunteer hours – to be calculated at \$10.00/hour; pledge sheets must be submitted with application and total calculated volunteer time may not exceed 50% of match)

8. List any partners involved with this project:

None

(Please attach letters of intent from partners, if applicable)

9. How will the neighborhood organization be involved with this project?

As required

10. Will this project require ongoing maintenance or repair? YES or NO

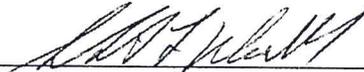
(If so how will it be provided?)

As required by broken or worn lettering.

Submitted by:

Robert Wendell

Print name



Signature of Project Coordinator

For Office Use Only

Date Council Approved: _____ Amount Approved _____

COMMENTS:

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 16, 2016		
Subject: Human Resources Committee Nomination to PRCR Board		
Location on Agenda: Old/New Business		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Ken Marshburn, Council Member		
Brief Summary: The recent resignation of Aketa Emptage from the Parks, Recreation and Cultural Resources Advisory Board , has created a vacancy on the Board. The Human Resources Committee recommends appointing Althea Boone to fill the remainder of Ms. Emptage’s term ending June 30, 2017.		
Recommended Motion and/or Requested Action: Appointment of Board Member		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager’s Comments and Recommendations: None		
Attachments Yes: <input checked="" type="radio"/> No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



FN Town
limits

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Althea Boone</u>	Date: <u>6/05/2014</u>
Address: <u>102 Thistle Ct GARNER NC 27529</u>	For How Long? <u>3/1992</u>
E-mail Address: <u>Lou.Boone@aol.com</u>	Home Phone <u>919779-7705</u> Work Phone <u>919 3246405</u>

Board or Commission of Interest (in order of preference)

<u>PARKS & REC</u>

Employment and Education

Employer: <u>NC Dept of Public Safety</u>	Occupation: <u>Admin Secretary</u>
High School: <u>WEEQUATIC - NEWARK NJ</u>	Diploma: <u>1973</u> Equivalency: <u>1973-74</u>
College: <u>Ohio State U</u>	Area of Study: <u>BUSINESS Adm. 1 year</u>
Graduate School	Area of Study:

Recent Community Activities

<u>Signed up to volunteer with the GARNER Performing Arts</u>
<u>I have taken several classes with Parks & Rec over the past 3 yrs</u>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<u>TRAINING COORDINATOR Dept of Public Safety - Probation & Parole 8 yrs</u>
<u>Chair of State Employees Assoc (Dist has approx 104 members) 5 yrs</u>
<u>GIRL Scout Leadership membership chair for Area 10 yrs / NE PATER PARENT 12 yrs</u>
<u>VARIOUS Church committees</u>

Additional Comments

<u>I feel the current direction of planned activities that the Park & Rec Dept is going in is positive and would like to bring ideas to the committee to enhance it. I am a team player & would like to work with the committee.</u>
--

RECEIVED

Signature Althea Boone

Date: 6/05/2014

JUN 6 14
Administration
Department

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 16, 2016		
Subject: Bond Project Tracking Report		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Michael Gammon and Tony Chalk		
<p>Brief Summary:</p> <p>A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report is included in the agenda package.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>No action required; Report only.</p>		
<p>Detailed Notes:</p> 		
<p>Funding Source:</p>		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>Please see report.</p> <p>Bond projects are progressing at a steady rate as is evident with construction beginning on Town Hall.</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Bond Improvements Completed - July 31, 2016



Bond Description	Active Projects	Revised Budget	Actual to Date	Available Budget	% Spent
Parks and Recreational	Greenways, Land, Park Projects	\$ 3,014,087	\$ 1,005,374	\$ 2,008,713	33.36%
Parks and Recreational	Recreation Center	\$ 8,897,287	\$ 733,617	\$ 8,163,670	8.25%
Public Safety and Services Facilities	Police Facility and Town Hall	\$ 14,302,125	\$ 6,700,227	\$ 7,601,898	46.85%
Redevelopment	Land Acquisition	\$ 2,043,951	\$ 1,085,995	\$ 957,956	53.13%
Street and Sidewalk	Land Acquisition, Sidewalk Construction, US Highway 70 Improvements, Montague, Purvis and New Rand Construction, Jessup, Benson/Garner	\$ 14,857,044	\$ 2,323,174	\$ 12,533,870	15.64%
Total		\$ 43,114,494	\$ 11,848,387	\$ 31,266,107	27.48%

Accomplishments by Bond Issuance

As of July 31st, 2016

Parks and Recreational

- Garner Recreation Center project awarded to Pro Construction.
- Construction Garner's second Dog Park (at Lake Benson Park) is nearing completion.
- South Garner Greenway has been submitted for a Wake County Open Space Program grant.
- Construction bid of new GPAC parking lot and resurfacing of existing front area parking has been awarded.

Public Safety and Services Facilities

- Demolition of the old Town Hall has been completed. The new Town Hall's foundation footings are being installed. Vertical construction should follow soon after.

Redevelopment

- The Recreation Center project's construction improvements to stormwater, US Hwy 70, and Montague St. have been awarded.
- Underground Power & Utility lines in downtown will be relocated as part of the Recreation Center Construction

Street and Sidewalk

- The Benson/Main St. sidewalk project is substantially complete.
- Timber Drive sidewalk project was completed in April.
- Right-of-way acquisition for the Thompson Road sidewalk project is underway.
- Buffalo Road sidewalk project construction is progressing.



Bond Improvements Summary

#	Project Name	Budget	Status	Completion Date	Council Next Steps
1.1.b	Buffaloe Road Sidewalk	1,074,000	Delayed	TBD	Attend Ribbon Cutting
1.1.d	Thompson Road Sidewalk	220,000	Delayed	TBD	Award bid in Fall 2016
4	Benson & Main Street Sidewalks	652,791	On-Track	Summer 2016	Attend Ribbon Cutting
5.1	Greenways	830,000	Delayed	TBD	Discuss funding options during the September Town Council Work Session
6.1	Neighborhood Improvements	750,000	On-Track	Varies	Review/Authorize the next group of ranked project(s)
7.1	Land Acquisition (Historic Downtown Garner Plan)	1,400,000	On-Track	June 2019	Continue consideration of properties as necessary
8.1	Park Enhancements - General	10,365	On-Track	TBD	NA
8.1.c	Park Enhancements - Mobile Stage	108,438	On-Track	Summer 2016	Select Exterior Graphics
8.1.e	Park Enhancements - Dog Park (Lake Benson Park)	125,000	On-Track	Summer 2016	Attend Ribbon Cutting
9	Garner Recreation Center	8,897,287	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.a	Underground Power at Garner Recreation Center	200,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.b	Downtown Stormwater Facilities	600,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.c	Montague Street Improvements	3,779,183	On-Track	Winter 2017	Attend Ribbon Cutting
10	Town Hall	7,500,000	On-Track	June 2017	Attend Ribbon Cutting
11	Parking Lot at GPAC	250,000	On-Track	Winter 2017	Attend Ribbon Cutting
12	GPAC Sidewalk Connections and Parking Improvements	500,000	On-Track	Fall 2017	Attend Ribbon Cutting

Status Indicator

Green	On-track - no issues likely to affect project scope, schedule or budget.
Yellow	Delayed - known issues are likely to affect project scope, schedule and/or budget.
Red	Critical - significant unresolved issues will impact project, schedule and/or budget.

Completed Projects Summary

#	Project Name	Project Budget	Total Spent	Over/(Under)	Status	Completion Date
1.1.a	Claymore Drive/Buckingham Sidewalk	220,000	149,007	(70,993)	Complete	Fall 2014
1.1.c	Timber Drive Sidewalk	220,000	TBD	TBD	Complete	Spring 2016
2	U.S. 70 Improvements - Jessup Drive	375,000	350,300	(24,700)	Complete	Fall 2014
3	Police Facility	4,500,000	TBD	TBD	Complete	Spring 2016
8.1.a	Park Enhancements - Concessions Buildings	556,522	537,884	(18,638)	Complete	Fall 2015
8.1.b	Park Enhancements - Dugout Covers	108,148	108,148	0	Complete	Spring 2015
8.1.d	Park Enhancements - Dog Park (Garner Rec. Park)	75,000	47,324	(27,676)	Complete	Spring 2015
8.1.f	South Garner Park Fencing (Soccer)	16,703	16,703	0	Complete	Spring 2015
9.1.d	ROW Acquisition for Montague/Purvis/N. Rand Improvements	1,116,000	TBD	TBD	Complete	Spring 2016
15	Bond Related Property Tax Increase	-	-	-	Complete	June 2015
All Completed Projects		6,071,373	1,209,366	(142,007)		

1.1.a



Bond Improvements Status Report

1. Project Name	Claymore Drive/Buckingham Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The Claymore Drive sidewalk project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project completed in the first week of October. Final cost of the project is \$149,007 which is under budget.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

1.1.b



Bond Improvements Status Report

1. Project Name	Buffaloe Road Sidewalk		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project has been delayed by utility conflicts. Have negotiated with Time Warner Cable to relocate section of cable and modified street cross section to avoid utility conflicts.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Notifications have been sent to all property owner's notifying them of the reasons for the project delay. Contractor is remobilizing to the project on Monday, June 20, to start installing storm drainage.
8. Upcoming Work	Continue installation of the storm drainage system.
9. Status explanation (for yellow or red)	City of Raleigh force main project completion was delayed.

1.1.c



Bond Improvements Status Report

1. Project Name	Timber Drive Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project was completed in April.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	
8. Upcoming Work	
9. Status explanation (for yellow or red)	Unexpected delays due to the discovery of underground utilities that will require relocation.

1.1.d



Bond Improvements Status Report

1. Project Name	Thompson Road Sidewalk		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Right of way and easement maps have been generated. Town Attorney will be negotiating purchase of needed easements.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Contact has been made with property owners along Thompson Road. The Town attorney has extended offers to purchase needed easements and right of way.
8. Upcoming Work	Obtain right of way and easements.
9. Status explanation (for yellow or red)	Survey data gathered during design indicated that there was no right of way on Thompson Road. Right of way acquisition is currently under way.



Bond Improvements Status Report

1. Project Name	U.S. 70 Improvements - Jessup Drive		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project extends the three lane section of west bound US Highway 70 to the intersection of Timber Drive.
6. Milestones & Major Activities (timeframe)	This project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project is complete with a total cost of \$311,870.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Police Facility		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Renovation & Construction of public safety facility
6. Milestones & Major Activities (timeframe)	Police moved into building in late December 2015.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Bioretention areas have been installed and landscaped.
8. Upcoming Work	Completion of punchlist items.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Benson & Main Street Sidewalks	
2. Project Status	On-Track	3. Target Completion Date: Summer 2016
4. Project Manager	Tony Chalk, Town Engineer	

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The project is complete except for some pavement markings and installation of a rail along the sidewalk.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Retaining wall and sidewalk under railway overpass is complet.
8. Upcoming Work	Work is substantially complete.
9. Status explanation (for yellow or red)	Project was delayed obtaining right of entry agreement with NCRR.



1. Project Name	Greenways - Design		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Brad Bass, Planning Director		

Project Plan

5. Project Overview	There is high demand for greenways and other pedestrian-related infrastructure in Garner. \$750,000 will be used to construct greenways that would link to parks, schools and key community features.
6. Milestones & Major Activities (timeframe)	May 2013 WK Dickson retained to evaluate alignments for proposed South Garner Greenway Extension. July 2013 S. Garner Greenway Alignment Study completed. August 2013 Public Meeting to review Alignment Alternatives. March 2014 McKim & Creed retained for additional greenway alignment review.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Council reviewed a additional options at the October 2015 Work Session . Council identified a preferred greenway alignment at this meeting.
8. Upcoming Work	The consultant and staff will develop a tentative project schedule with preliminary cost estimates for the preferred alignment. Staff will contact affected property owners in next 30 days. Staff will review funding options with Council in early 2016 . A decision will be needed whether or not to retain a firm to design the project and obtain applicable permits. If the project goes to construction, it is estimated to take 9 to 12 months to complete.
9. Status explanation (for yellow or red)	The project was put on hold pending further review of other alignment options.



Bond Improvements Status Report

1. Project Name	Neighborhood Improvements	
2. Project Status	On-Track	3. Target Completion Date: Varies
4. Project Manager	Reginald Buie, Neighborhood Improvement Manager	

Project Plan

5. Project Overview	The Town of Garner’s Neighborhood Improvement Program Initiative has tackled five areas for concentrated enforcement and support using Town resources. The Bond program dedicated \$750,000 for neighborhood improvement projects. This project manages the approval process for allocation of Neighborhood Improvement Bond Funds for approved projects.
6. Milestones & Major Activities	Ranked existing Neighborhood Improvement Projects - Set 1.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Woodland North Lighting Project is complete. The Van Story Hills Lighting Project has been completed. Malibu Valley Lighting Project is complete. Evaluation of Cloverdale subdivision is underway.
8. Upcoming Work	Installation of new lighting (approximately 49) in Cloverdale Subdivision and installation of new sidewalk (approximately 850 feet) on Perdue Street. Projects will be evaluated once cost estimates have been received.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Land Acquisition (Historic Downtown Garner Plan)		
2. Project Status	On-Track	3. Target Completion Date:	June 2019
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	The 2013 Bond Referendum approved \$2 million for Downtown Redevelopment initiatives including \$1.4 million for property acquisition in furtherance of the HDGP. This report will track the property acquisition portion of this bond program.
6. Milestones & Major Activities (timeframe)	Property acquisition will be prioritized to facilitate development of anchor facilities, future development sites and as opportunities are presented by owners.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	To date, 16 parcels totaling 6.8 acres have been purchased for the Indoor Recreation Center site, off-site parking and improvements to Montague Street using bond funds. 25 parcels totaling 9.8 acres are now under town control. The Montague/Purvis/Main assemblage desired to begin the Indoor Recreation Center and road improvements is now under town control. GRA is developing criteria for private development in the area.
8. Upcoming Work	<ol style="list-style-type: none"> 1. Continue communications with all area property owners to take advantage of any opportunities that arise. 2. Continue discussions with interested developers to evaluate appropriate opportunities.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Park Enhancements - General		
2. Project Status	On-Track	3. Target Completion Date:	TBD
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	<p>On March 12, 2013, Town of Garner voters approved \$1 million bond for Park Enhancement Projects.</p>
6. Milestones & Major Activities (timeframe)	<p>Town Council approved the park enhancement project ranking and estimated project costs as follows: Replacement of Restroom and Concession Areas at Garner Recreational Park and South Garner Park (\$510,000), Dugout Covers (\$107,500), Town Mobile Stage (\$90,000), Town Dog Parks (\$200,000), Various (\$92,500). These projects are being advanced as soon as possible and detailed in the following project sheets.</p>

Progress Update (Updated as of July 31,2016)

7. Recent Progress	<p>Town staff continues working on the planning and construction of all park enhancement projects.</p>
8. Upcoming Work	<p>Completed: Dugout covers, South Garner Park Fencing, North Garner Dog Park, Mobile Stage, Concessions/Restrooms</p> <p>Pending: Lake Benson Dog Park, Mobile Stage graphic design</p>
9. Status explanation	N/A

8.1.a



Bond Improvements Status Report

1. Project Name	Park Enhancements - Concessions Buildings		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project includes replacing restrooms, concessions, and trash/recycling receptacles at Garner Recreational Park and South Garner Park.
	Project Complete.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of November 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project complete in November 2015.

8.1.b



Bond Improvements Status Report

1. Project Name	Park Enhancements - Dugout Covers		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	<p>This project includes constructing dugout covers at baseball/softball fields at South Garner Park (3 fields) and Garner Recreational Park (2 fields) - 5 total fields</p> <p>All dugout covers have been constructed.</p>
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of May 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project completed in May 2015.



Bond Improvements Status Report

1. Project Name	Park Enhancements - Mobile Stage	
2. Project Status	On-Track	3. Target Completion Date: Summer 2016
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	This project acquires a new Town Mobile Stage for use at various Town and GRA events.
6. Milestones & Major Activities (timeframe)	The Mobile Stage has been acquired and used in two Town sponsored events (Eggstravaganza and Downtown Sounds).

Progress Update (Updated as of July 31,2016)

7. Recent Progress	N/A
8. Upcoming Work	Staff will work with graphic designer to develop the Mobile Stage's exterior graphics for this project. Examples will be presented to the PRCR Advisory Committee (Early 2016) and Council (Early 2016) for consideration and approval.
9. Status explanation	Project will be complete once exterior graphics are selected.

8.1.d



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Garner Recreational Park)		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project includes constructing one dog park now and constructing a second dog park at a later date.
6. Milestones & Major Activities (timeframe)	The Dog Park has been opened to the public. A Ribbon Cutting Ceremony occurred on June 9, 2015.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	Grand Opening occurred on June 13, 2015.
9. Status explanation	Project completed June 2015



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Lake Benson Park)	
2. Project Status	On-Track	3. Target Completion Date: Summer 2016
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	This project includes constructing dog park #2, located at Lake Benson Park, which will include two fenced areas- one for small dogs and one for large dogs.
6. Milestones & Major Activities (timeframe)	The first draft of dog park #2 has been reviewed with PRCR and Planning Staff. Staff presented plans to Council for review. Feedback was received from Council and shared with consultant.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Staff and consultant identified parking area at Lake Benson Park to accommodate new dog park. Plans were reviewed and discussed at January 19, 2016, Council Meeting. Council approved the addition of storm water BMP to accommodate additional parking at Lake Benson Park. Final plans approved at February 1, 2016 Council Meeting.
8. Upcoming Work	Public Works construction began June 2016. Targeted completion date August 2016.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	South Garner Park Fencing (Soccer)		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	Fencing was requested to help keep soccer balls from going into the parking lots. Project budget \$17,000.
6. Milestones & Major Activities (timeframe)	Fencing quotes were received.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Fencing work completed March 20.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Indoor Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of Indoor Recreation Center Facility		
6. Milestones & Major Activities (timeframe)	Project was awarded and a notice to proceed will be issued in August, 2016.		

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Contracts are in the process of being signed.		
8. Upcoming Work	Construction to start in August.		
9. Status explanation (for yellow or red)			



Bond Improvements Status Report

Project Timeline

A timeline for the Indoor Recreation Center has some flexibility in that design and construction is not dependent on the completion of any other facilities. It is estimated that one year is needed to design the facility.

Preliminary Schedule*

October 2014	Contract approval with Clark Patterson Lee
December 2014	Begin Schematic Design
June 2015	Begin Design/Development Drawings
November 2015	Begin Construction Drawings
January 2016	Complete Construction Drawings
February 2016	Construction Drawings submitted for review
April 2016	Site Plan Approval
May 2016	Bid Project
June 2016	Award Project
December 2017	Complete Construction



Bond Improvements Status Report

1. Project Name	Underground Power at Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Overhead power lines around the Indoor Recreation Center are to be placed underground..
6. Milestones & Major Activities (timeframe)	The project scope will be refined as the site plan is developed.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Contact was made with utility providers regarding relocating the lines underground and they are currently designing the project. This will be coordinated with construction of the Indoor Recreation Center.
8. Upcoming Work	Design of underground systems has been coordinated with ATT and Duke Energy. Conduit for the utilities is included in the Recreation Center project construction.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Downtown Stormwater Facilities		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2014
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	A stormwater management area is to be constructed at the Montague St./Highway 70 intersection. This device will serve the area of the Indoor Recreation Center along with future projects on that site.
6. Milestones & Major Activities (timeframe)	Bids received on May 26, 2016

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Project to commence in August.
8. Upcoming Work	Work will proceed with the Recreation Center construction.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Montague & Purvis Street Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Access to Montague Street from eastbound 70 traffic and improvements to Montague St.
6. Milestones & Major Activities (timeframe)	Project bids were received on May 26, 2016

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Required easements have been obtained. Construction will commence with the Recreation Center construction.
8. Upcoming Work	
9. Status explanation	

9.1.d



Bond Improvements Status Report

1. Project Name	ROW Acquisition for Montague/Purvis/N.Rand Improvements		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	Right of Way will be needed for proposed improvements to Montague Street, Purvis Street and Rand Mill Road.
6. Milestones & Major Activities (timeframe)	Surveying authorized for additional right of way acquisition.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Roadway drawings have been generated. Right of way maps are being generated.
8. Upcoming Work	Right of way/easement acquisition is complete.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Town Hall		
2. Project Status	On-Track	3. Target Completion Date:	June 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of new Town Hall building.
6. Milestones & Major Activities (timeframe)	Demolition has been completed.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Building pad prepared and footings installed. Installation of underground conduit complete.
8. Upcoming Work	Steel installation should be sometime in mid-September.
9. Status explanation (for yellow or red)	

Project Timeline

The schedule has been updated and will be revised as we move through the different stages of the project. The architect hopes to advance the schedule if possible.

Preliminary Schedule*

November 2014	Precedence Study and follow up meeting
December 2014	Begin Schematic Design Phase
May 2015	Begin Design/Development Drawings
August 2015	Complete Design Development drawings
October 2015	Begin construction drawing and specifications
December 2015	Complete construction drawings
January 2016	Prequalification of contractors/Building permit review
March 2016	Bid project
April 2016	Award Bid
May 2016	Start Construction
June 2017	Project Complete



Bond Improvements Status Report

1. Project Name	Parking Lot at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$250,000 will be used to complete construction of the existing overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	Bids received on May 26, 2016.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	Work should begin in August.
8. Upcoming Work	
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Lighting and Covered Sidewalks at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$500,000 will be used to construct lighting and covered sidewalks for the overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	Additional parking spaces added when space made available with no driveway connecting to Garner Road.

Progress Update (Updated as of July 31,2016)

7. Recent Progress	See comments for the GPAC parking lot.
8. Upcoming Work	Design will proceed with and be bid with the Recreation Center project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Property Tax Increase		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Complete		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved four bond referendums authorizing the Town to issue up to \$35.716 million in general obligation bonds. Town Council and staff anticipate a tax increase up to 2 ¾ cents.
6. Milestones & Major Activities (timeframe)	With the approval of the FY 15-16 budget, the tax rate was increase 1.75 cents (for a total of 2.75 cents when combined with the tax rate increase of 1 cent implemented in FY 14-15).

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	See number 6 above.
8. Upcoming Work	The Town implemented the first year of the Revenue Savings Plan with the FY 14-15 budget. We know from the FY 14-15 budget that the Revenue Savings Plan generated \$46,313. Staff has recently provided Council with an update showing that the FY 14-15 actual revenues produced an additional \$157,963 for the capital reserve funding. The models of the FY 2015-16 Revenue Savings Plan that were factored in to the approved budget show growth of 7%, which will continue to support the funding model. Staff will continue to monitor revenues associated with the Revenue Savings Plan as well as the upcoming Wake County property revaluation that will factor in to the FY 16-17 budget next year.
9. Status explanation	Approvals related to tax increase complete. Continued monitoring of Revenue Savings Plan.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 16, 2016		
Subject: Economic Development Department Annual Report		
Location on Agenda: Old/New Business		
Department: Economic Development		
Contact: Joseph Stallings		
Presenter: Joseph Stallings/Mari Howe		
Brief Summary: Staff will provide an overview of the activity of the Economic Development Department for FY 2016 to include macro-economic issues, Garner recruitment and retention efforts and downtown developments.		
Recommended Motion and/or Requested Action: None required - information only		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations:		
Attachments Yes: No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JBS	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Permits Issued From 07/01/2016 To 07/31/2016

Commercial	Total Permits 20	Total Cost \$526,150.00
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Permit #:	2160539	Inside Town Limits	Yes
Issue date:	7/25/2016	Census tract:	PIN#: 1710-35-3021
Lot#:		Subdivision: N/A	Total cost: \$230,000.00
PropAddress:	810 TIMBER DRIVE		
Owner's	CENTREX PROPERTIES	Owner's Phone:	919-861-2102
Contractor	CORE BUILDING COMPANY	Contractor's Phone:	919-828-1700
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2160627	Inside Town Limits	Yes
Issue date:	7/13/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$29,500.00
PropAddress:	1501 US HIGHWAY 70 WEST		
Owner's	AUTOBELL CAR WASH	Owner's Phone:	704-731-2079
Contractor	QUEEN CITY MARKETING INC	Contractor's Phone:	704-527-9274
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2160630	Inside Town Limits	Yes
Issue date:	7/12/2016	Census tract:	PIN#: 1701-67-5613
Lot#:		Subdivision: N/A	Total cost: \$96,000.00
PropAddress:	1305 US HIGHWAY 70 WEST		
Owner's	J & S PETRO LLC	Owner's Phone:	919-376-7401
Contractor	FIRST PETROLEUM SERVICES	Contractor's Phone:	919-250-0900
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL

Permit #:	2160632	Inside Town Limits	Yes
Issue date:	7/11/2016	Census tract:	PIN#: 1710-47-0853
Lot#:		Subdivision: N/A	Total cost: \$50,000.00
PropAddress:	1411 AVERSBORO ROAD, SUITE 315		
Owner's	BALL RENTALS	Owner's Phone:	919-427-2592
Contractor	BRENT B. MORRIS	Contractor's Phone:	919-868-1510
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2160633	Inside Town Limits	Yes
Issue date:	7/5/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$13,000.00
PropAddress:	1401 AVERSBORO ROAD SUITE 202		
Owner's	BALL RENTALS	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL INSTALLATI

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160634	Inside Town Limits	Yes
Issue date:	7/5/2016	Census tract:	PIN#: 1711-23-7648
Lot#:		Subdivision: N/A	Total cost: \$100.00
PropAddress:	201 METHODIST DRIVE		
Owner's	RESOURCES FOR SENIORS	Owner's Phone:	919-773-3790
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Other	Proposed Use	BUSINESS/OFFICE

Permit #:	2160635	Inside Town Limits	Yes
Issue date:	7/6/2016	Census tract:	PIN#: 1711-51-2601
Lot#:		Subdivision: N/A	Total cost: \$14,000.00
PropAddress:	525 PLAZA DRIVE		
Owner's	NEW YORK BRIDE & GROOM	Owner's Phone:	919-662-6400
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160638	Inside Town Limits	Yes
Issue date:	7/7/2016	Census tract:	PIN#: 1701-29-5217
Lot#:		Subdivision: N/A	Total cost: \$4,000.00
PropAddress:	1456 GARNER STATION BLVD		
Owner's	LINDSEY WEAVER	Owner's Phone:	919-270-1477
Contractor	MAXIMUS CONSTRUCTION	Contractor's Phone:	919-868-7368
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2160641	Inside Town Limits	Yes
Issue date:	7/11/2016	Census tract:	PIN#: 1701-29-5217
Lot#:		Subdivision: N/A	Total cost: \$8,100.00
PropAddress:	1456 GARNER STATION BLVD		
Owner's	LAT PURSER	Owner's Phone:	919-844-2044
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160658	Inside Town Limits	Yes
Issue date:	7/14/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$1,000.00
PropAddress:	1305 US HIGHWAY 70 WEST		
Owner's	J & S PETRO	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160668	Inside Town Limits	Yes
Issue date:	7/18/2016	Census tract:	PIN#: 1720-29-3713
Lot#:		Subdivision: N/A	Total cost: \$21,400.00
PropAddress:	803 MORRIS DRIVE		
Owner's	MORRIS & ASSOCIATES INC	Owner's Phone:	919-582-9200
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160673	Inside Town Limits	Yes
Issue date:	7/19/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$9,000.00
PropAddress:	900 POOLE DRIVE		
Owner's	KIM WEBB	Owner's Phone:	919-522-8696
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	MERCANTILE/RETAIL

Permit #:	2160674	Inside Town Limits	Yes
Issue date:	7/19/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,800.00
PropAddress:	125 SPACEWAY COURT		
Owner's	GARNER FIRE DEPT.	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	OTHER

Permit #:	2160681	Inside Town Limits	Yes
Issue date:	7/27/2016	Census tract:	PIN#: 1629-07-2483
Lot#:	73	Subdivision: SUTTON SPRINGS	Total cost: \$11,000.00
PropAddress:	110 ELK STONE TRAIL		
Owner's	CALATLANTIC GROUP	Owner's Phone:	919-465-5904
Contractor	CALATLANTIC GROUP INC	Contractor's Phone:	704-759-6042
Type of Improvement:	New Building	Proposed Use	CONSTRUCTION TRAILER

Permit #:	2160682	Inside Town Limits	Yes
Issue date:	7/22/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$1,200.00
PropAddress:	608 US HIGHWAY 70 WEST		
Owner's	WAKE COUNTY	Owner's Phone:	919-856-6060
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160690	Inside Town Limits	Yes
Issue date:	7/26/2016	Census tract:	PIN#: 1701-95-9331
Lot#:		Subdivision: N/A	Total cost: \$1,000.00
PropAddress:	123 YEARGAN ROAD		
Owner's	SUNTRUST BANK	Owner's Phone:	919-861-8602
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2160692	Inside Town Limits	Yes
Issue date:	7/27/2016	Census tract:	PIN#: 1711-01-8167
Lot#:		Subdivision: N/A	Total cost: \$10,600.00
PropAddress:	1101 VANDORA SPRINGS ROAD		
Owner's	PROTESTANT EPISCOPAL CHURCH	Owner's Phone:	919-413-6407
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160694	Inside Town Limits	No
Issue date:	7/27/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$3,000.00
PropAddress:	2660 TIMBER DRIVE		
Owner's	NEW PANDA	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2160700	Inside Town Limits	Yes
Issue date:	7/27/2016	Census tract:	PIN#: 1710-38-9089
Lot#:		Subdivision: N/A	Total cost: \$7,500.00
PropAddress:	1401 AVERSBORO ROAD, SUITE 101		
Owner's	DOUGLAS BALL	Owner's Phone:	919-427-2592
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160705	Inside Town Limits	Yes
Issue date:	7/28/2016	Census tract:	PIN#: 1701-95-9331
Lot#:		Subdivision: N/A	Total cost: \$12,950.00
PropAddress:	123 YEARGAN ROAD		
Owner's	WALKER AUTO PARTS	Owner's Phone:	919-861-8602
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 07/01/2016 To 07/31/2016

Residential	Total Permits 58	Total Cost \$1,121,805.92
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Permit #:	2160505	Inside Town Limits	Yes
Issue date:	7/1/2016	Census tract:	PIN#: 1710-56-2111
Lot#:	38	Subdivision:	SOUTHERBY BLUFFS Total cost: \$75,000.00
PropAddress:	350 MARIAH TOWNS WAY		
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160506	Inside Town Limits	Yes
Issue date:	7/1/2016	Census tract:	PIN#: 1710-56-2114
Lot#:	39	Subdivision:	SOUTHERBY BLUFFS Total cost: \$75,000.00
PropAddress:	340 MARIAH TOWNS WAY		
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160507	Inside Town Limits	Yes
Issue date:	7/1/2016	Census tract:	PIN#: 1710-56-2117
Lot#:	40	Subdivision:	SOUTHERBY BLUFFS Total cost: \$75,000.00
PropAddress:	330 MARIAH TOWNS WAY		
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160508	Inside Town Limits	Yes
Issue date:	7/1/2016	Census tract:	PIN#: 1710-56-2119
Lot#:	41	Subdivision:	SOUTHERBY BLUFFS Total cost: \$75,000.00
PropAddress:	320 MARIAH TOWNS WAY		
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160509	Inside Town Limits	Yes
Issue date:	7/1/2016	Census tract:	PIN#: 1710-56-2212
Lot#:	42	Subdivision:	SOUTHERBY BLUFFS Total cost: \$75,000.00
PropAddress:	310 MARIAH TOWNS WAY		
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160510	Inside Town Limits	Yes
Issue date:	7/1/2016	Census tract:	PIN#: 1710-56-2215
Lot#:	43	Subdivision: SOUTHERBY BLUFFS	Total cost: \$75,000.00
PropAddress:	300 MARIAH TOWNS WAY		
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160596	Inside Town Limits	Yes
Issue date:	7/6/2016	Census tract:	PIN#: 1700-62-3990
Lot#:	142	Subdivision: LAKEMOOR	Total cost: \$3,000.00
PropAddress:	1600 MISTY MEADOW LANE		
Owner's	LAURA DRIVER	Owner's Phone:	919-349-4044
Contractor	JOHN LINK	Contractor's Phone:	910-367-2216
Type of Improvement:	Addition	Proposed Use	DECK

Permit #:	2160628	Inside Town Limits	Yes
Issue date:	7/6/2016	Census tract:	PIN#: 0699-67-1039
Lot#:	86	Subdivision: EAGLE RIDGE	Total cost: \$19,495.00
PropAddress:	309 MICKLESON RIDGE DRIVE		
Owner's	DUSTY & ALEX JAMIESON	Owner's Phone:	704-607-4173
Contractor	GREYHOUSE INC	Contractor's Phone:	919-834-7991
Type of Improvement:	Alteration	Proposed Use	SCREENED PORCH

Permit #:	2160629	Inside Town Limits	No
Issue date:	7/1/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$5,600.00
PropAddress:	2501 SKYLINE DRIVE		
Owner's	AMANDA POOLE	Owner's Phone:	919-278-8161
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160631	Inside Town Limits	Yes
Issue date:	7/5/2016	Census tract:	PIN#:
Lot#:		Subdivision: HEATHER WOODS	Total cost: \$2,500.00
PropAddress:	800 OLD SCARBOROUGH LANE		
Owner's	KATHERINE & MATTHEW RUSH	Owner's Phone:	919-495-0813
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL INSTALLATI

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160636	Inside Town Limits	Yes
Issue date:	7/11/2016	Census tract:	PIN#: 1710-31-7497
Lot#:	75	Subdivision: HEATHER WOODS	Total cost: \$3,650.00
PropAddress:	426 KIMLOCH DRIVE		
Owner's	RANDY ROBERTSON	Owner's Phone:	919-662-1706
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160637	Inside Town Limits	No
Issue date:	7/7/2016	Census tract:	PIN#: 1712-91-7750
Lot#:		Subdivision: GATEWOOD	Total cost: \$3,000.00
PropAddress:	203 WOODGATE DRIVE		
Owner's	RAYMOND BURNETT	Owner's Phone:	919-833-8078
Contractor	Contractor's Phone:		
Type of Improvement:	Electrical	Proposed Use	GENERATOR

Permit #:	2160639	Inside Town Limits	Yes
Issue date:	7/25/2016	Census tract:	PIN#: 1701-74-6797
Lot#:		Subdivision: N/A	Total cost: \$79,000.00
PropAddress:	2668 TIMBER DRIVE		
Owner's	SPRINGLEAF FINANCIAL	Owner's Phone:	812-468-5294
Contractor	FLASH RETAIL SERVICES	Contractor's Phone:	614-402-4800
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2160640	Inside Town Limits	Yes
Issue date:	7/8/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,000.00
PropAddress:	400 LONGVIEW STREET		
Owner's	JAMES WEST	Owner's Phone:	919-779-7034
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	DUCTWORK

Permit #:	2160642	Inside Town Limits	Yes
Issue date:	7/11/2016	Census tract:	PIN#: 1619-39-9596
Lot#:		Subdivision: N/A	Total cost: \$2,200.00
PropAddress:	107 PINEWAY STREET		
Owner's	DAVID & EMILY COTTENGIM	Owner's Phone:	919-779-0594
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160643	Inside Town Limits	Yes
Issue date:	7/12/2016	Census tract:	PIN#:
Lot#:		Subdivision:	FOREST HILLS
PropAddress:	1210 PARK AVE	Total cost:	\$600.00
Owner's	MIKE LANIER	Owner's Phone:	919-649-6727
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE

Permit #:	2160644	Inside Town Limits	No
Issue date:	7/14/2016	Census tract:	PIN#:
Lot#:	8	Subdivision:	WHITE OAK ESTATES
PropAddress:	116 CHAPEL FIELDS LANE	Total cost:	\$11,400.00
Owner's	DOUG RACE	Owner's Phone:	860-681-4302
Contractor	SEAN MANLEY	Contractor's Phone:	919-960-6014
Type of Improvement:	Alteration	Proposed Use	SCREENED PORCH

Permit #:	2160646	Inside Town Limits	No
Issue date:	7/14/2016	Census tract:	PIN#:
Lot#:	23	Subdivision:	HILLANDALE
PropAddress:	703 ALICIA COURT	Total cost:	\$5,671.00
Owner's	KAY CARROLL	Owner's Phone:	919-630-5994
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160647	Inside Town Limits	No
Issue date:	7/12/2016	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	103 EVA CIRCLE	Total cost:	\$3,650.00
Owner's	EVA PENNY	Owner's Phone:	919-329-2944
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160648	Inside Town Limits	Yes
Issue date:	7/13/2016	Census tract:	PIN#:
Lot#:		Subdivision:	BINGHAM STATION
PropAddress:	172 DEPOT RIDGE ROAD	Total cost:	\$6,600.00
Owner's	JESSIE BRASWELL	Owner's Phone:	919-720-9259
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160649	Inside Town Limits	Yes
Issue date:	7/29/2016	Census tract:	PIN#:
Lot#:		Subdivision:	VAN STORY HILLS
PropAddress:	605 ATCHISON DRIVE		
Owner's	ROBERT MACKEY	Owner's Phone:	919-632-3523
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160650	Inside Town Limits	Yes
Issue date:	7/13/2016	Census tract:	PIN#: 1710-17-4028
Lot#:		Subdivision:	KIMBER WOODS
PropAddress:	629 WESTWOOD DRIVE		
Owner's	ANN & TONY LOVEGREEN	Owner's Phone:	919-500-4093
Contractor	NC SOLAR NOW INC	Contractor's Phone:	919-833-9096
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160651	Inside Town Limits	Yes
Issue date:	7/19/2016	Census tract:	PIN#: 1619-02-6298
Lot#:	47	Subdivision:	CREEKSIDE
PropAddress:	209 ROARING CREEK DRIVE		
Owner's	WILSON PARKER HOMES	Owner's Phone:	919-678-3477
Contractor	WILSON PARKER HOMES	Contractor's Phone:	704-608-1968
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160652	Inside Town Limits	Yes
Issue date:	7/13/2016	Census tract:	PIN#: 1710-13-7723
Lot#:	17	Subdivision:	HEATHER RIDGE
PropAddress:	319 WHITHORNE DRIVE		
Owner's	ALLAN ROSE	Owner's Phone:	919-662-8779
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2160654	Inside Town Limits	Yes
Issue date:	7/18/2016	Census tract:	PIN#: 1710-69-0966
Lot#:		Subdivision:	N/A
PropAddress:	403 LAKESIDE DRIVE		
Owner's	MICHELLE MOROCK	Owner's Phone:	
Contractor	HEALTHY HOME RESTORATION	Contractor's Phone:	919-526-0447
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160655	Inside Town Limits Yes	
Issue date:	7/15/2016	Census tract:	PIN#: 1629-06-5860
Lot#:	36	Subdivision: SUTTON SPRINGS	Total cost: \$142,000.00
PropAddress:	224 PECAN HARVEST DRIVE		
Owner's	CALATLANTIC GROUP, LLC	Owner's Phone:	919-465-5904
Contractor	CALATLANTIC GROUP INC	Contractor's Phone:	704-759-6042
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160656	Inside Town Limits Yes	
Issue date:	7/13/2016	Census tract:	PIN#:
Lot#:		Subdivision: SUTTON SPRINGS	Total cost: \$800.00
PropAddress:	217 SUTTON SPRINGS DRIVE		
Owner's	PAUL CASH	Owner's Phone:	919-696-2628
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	RESIDENTIAL STORAGE

Permit #:	2160657	Inside Town Limits Yes	
Issue date:	7/13/2016	Census tract:	PIN#: 1710-14-8335
Lot#:	44	Subdivision: HEATHER RIDGE	Total cost: \$6,100.00
PropAddress:	103 WHITHORNE DRIVE		
Owner's	STEPHEN TERRY	Owner's Phone:	919-302-8047
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160659	Inside Town Limits Yes	
Issue date:	7/14/2016	Census tract:	PIN#: 0699-98-7686
Lot#:	43	Subdivision: EAGLE RIDGE	Total cost: \$13,506.00
PropAddress:	181 RYDER CUP CIRCLE		
Owner's	MIKE GEBHERD	Owner's Phone:	262-844-1091
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160660	Inside Town Limits Yes	
Issue date:	7/14/2016	Census tract:	PIN#: 1710-32-6702
Lot#:	111	Subdivision: VILLAGE AT AVERSBORO	Total cost: \$11,746.00
PropAddress:	259 EASY WIND LANE		
Owner's	KATHLEEN BOOTH	Owner's Phone:	
Contractor	SOUTHERN EXPOSURE SUNROOMS	Contractor's Phone:	
Type of Improvement:	Addition	Proposed Use	SCREENED PORCH

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160661	Inside Town Limits	Yes
Issue date:	7/14/2016	Census tract:	PIN#:
Lot#:		Subdivision:	GLENS AT BETHEL Total cost: \$400.00
PropAddress:	120 DEREHAM LANE		
Owner's	BEZARAH GAITHER	Owner's Phone:	410-350-6289
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160662	Inside Town Limits	Yes
Issue date:	7/15/2016	Census tract:	PIN#: 1711-48-1734
Lot#:		Subdivision:	CLOVERDALE Total cost: \$9,333.00
PropAddress:	1510 MEADOWBROOK DRIVE		
Owner's	HELEN METHENY	Owner's Phone:	919-772-6309
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160663	Inside Town Limits	Yes
Issue date:	7/15/2016	Census tract:	PIN#: 1710-05-2830
Lot#:		Subdivision:	HEATHER HILLS Total cost: \$6,600.00
PropAddress:	1504 AINSWORTH STREET		
Owner's	RACHEL ALLEY	Owner's Phone:	919-275-0409
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160664	Inside Town Limits	Yes
Issue date:	7/18/2016	Census tract:	PIN#: 1701-75-9533
Lot#:		Subdivision:	N/A Total cost: \$23,900.00
PropAddress:	2644 TIMBER DRIVE		
Owner's	BRIXMOR PROPERTY GROUP	Owner's Phone:	770-442-3773
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160665	Inside Town Limits	Yes
Issue date:	7/18/2016	Census tract:	PIN#:
Lot#:		Subdivision:	N/A Total cost: \$5,584.00
PropAddress:	1109 BUCKHORN ROAD		
Owner's	GENEVIEVE PETE	Owner's Phone:	814-450-3104
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160666	Inside Town Limits Yes	
Issue date:	7/18/2016	Census tract:	PIN#: 1710-11-2102
Lot#:		Subdivision: N/A	Total cost: \$7,000.00
PropAddress:	2100 BUFFALOE ROAD		
Owner's	ABLE TO SERVE INC	Owner's Phone:	919-779-5545
Contractor	CAPITAL BUILDING & RENOVATION INC	Contractor's Phone:	919-524-9936
Type of Improvement:	New Structure	Proposed Use	CHURCH/RELIGIOUS

Permit #:	2160667	Inside Town Limits Yes	
Issue date:	7/18/2016	Census tract:	PIN#: 1629-28-5527
Lot#:	227	Subdivision: BINGHAM STATION	Total cost: \$7,431.00
PropAddress:	125 STEAM ENGINE WAY		
Owner's	KRISTIN BRYANT	Owner's Phone:	919-247-6656
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160669	Inside Town Limits Yes	
Issue date:	7/18/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$1,463.00
PropAddress:	1009 BUCKINGHAM ROAD		
Owner's	SHIRLEY FENNEL	Owner's Phone:	919-457-2106
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	GAS HOT WATER HEATER

Permit #:	2160670	Inside Town Limits Yes	
Issue date:	7/19/2016	Census tract:	PIN#:
Lot#:		Subdivision: HEATHER RIDGE	Total cost: \$5,600.00
PropAddress:	316 WHITHORNE DRIVE		
Owner's	DEBORAH COX	Owner's Phone:	919-779-4439
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160671	Inside Town Limits Yes	
Issue date:	7/19/2016	Census tract:	PIN#: 1710-28-7089
Lot#:		Subdivision: N/A	Total cost: \$1,800.00
PropAddress:	107 DRUMBUIE PLACE		
Owner's	GMT MANAGEMENT INC	Owner's Phone:	919-618-2186
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160672	Inside Town Limits	Yes
Issue date:	7/19/2016	Census tract:	PIN#:
Lot#:		Subdivision: GREENBRIER	Total cost: \$6,748.00
PropAddress:	4616 GREENBRIER ROAD		
Owner's	BILLY WALKER	Owner's Phone:	919-906-4236
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160675	Inside Town Limits	Yes
Issue date:	7/19/2016	Census tract:	PIN#: 1619-32-1984
Lot#:	67	Subdivision: ARBOR GREENE	Total cost: \$13,000.00
PropAddress:	316 ARBOR GREENE DRIVE		
Owner's	MARIE & GETHRO AGENOR	Owner's Phone:	774-360-3849
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160676	Inside Town Limits	No
Issue date:	7/21/2016	Census tract:	PIN#: 1730-43-6439
Lot#:	25	Subdivision: CAMELOT	Total cost: \$3,000.00
PropAddress:	304 KING ARTHUR TRAIL		
Owner's	NADIA AL-SHISHANI	Owner's Phone:	919-594-9170
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160677	Inside Town Limits	Yes
Issue date:	7/20/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$15,000.00
PropAddress:	206 GRIFFIN ST		
Owner's	JIM & KATHY BLUE	Owner's Phone:	919-615-0260
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	New Structure	Proposed Use	RESIDENTIAL STORAGE

Permit #:	2160678	Inside Town Limits	Yes
Issue date:	7/21/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$4,980.00
PropAddress:	2123 ACKERMAN ROAD		
Owner's	ANGELA ANZELONE	Owner's Phone:	919-772-2641
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160683	Inside Town Limits	Yes
Issue date:	7/22/2016	Census tract:	PIN#:
Lot#:		Subdivision:	HEATHER SPRINGS
PropAddress:	317 BRIMS WAY	Total cost:	\$6,566.00
Owner's	PATRICK & CAROLYN PIGGOT	Owner's Phone:	919-946-0382
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160684	Inside Town Limits	Yes
Issue date:	7/22/2016	Census tract:	PIN#: 1711-40-1604
Lot#:		Subdivision:	N/A
PropAddress:	700 FOREST DRIVE	Total cost:	\$2,000.00
Owner's	WILLIAM MORRIS JR	Owner's Phone:	919-621-6238
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160685	Inside Town Limits	Yes
Issue date:	7/22/2016	Census tract:	PIN#: 1710-09-8036
Lot#:		Subdivision:	FOREST HILLS
PropAddress:	1327 SYCAMORE DRIVE	Total cost:	\$16,665.00
Owner's	LESTER DURANT	Owner's Phone:	919-329-6387
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160686	Inside Town Limits	Yes
Issue date:	7/22/2016	Census tract:	PIN#: 1710-09-8036
Lot#:		Subdivision:	FOREST HILLS
PropAddress:	1327 SYCAMORE DRIVE	Total cost:	\$16,100.00
Owner's	LESTER DURANT	Owner's Phone:	919-329-6387
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160688	Inside Town Limits	Yes
Issue date:	7/26/2016	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1114 WEST GARNER RD	Total cost:	\$740.00
Owner's	WILLIAM NELMS	Owner's Phone:	919-810-4240
Contractor	CARDINAL BUILDINGS LLC	Contractor's Phone:	919-422-5670
Type of Improvement:	New Structure	Proposed Use	RESIDENTIAL STORAGE

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160689	Inside Town Limits	Yes
Issue date:	7/26/2016	Census tract:	PIN#: 1701-71-3233
Lot#:	163	Subdivision: WOODLANDS	Total cost: \$15,878.00
PropAddress:	2027 FORD GATES DRIVE		
Owner's	JOE & SUSAN RODRIGUEZ	Owner's Phone:	805-279-2156
Contractor	Contractor's Phone:		
Type of Improvement:	Plumbing	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160691	Inside Town Limits	Yes
Issue date:	7/26/2016	Census tract:	PIN#:
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$6,366.00
PropAddress:	132 RYDER CUP CIRCLE		
Owner's	LAURA ANN WENNEMER	Owner's Phone:	919-264-1168
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160693	Inside Town Limits	No
Issue date:	7/27/2016	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,800.00
PropAddress:	504 BUCK BRANCH DR		
Owner's	VALERIE JOHNSON	Owner's Phone:	919-772-4734
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160696	Inside Town Limits	Yes
Issue date:	7/27/2016	Census tract:	PIN#: 1700-98-3220
Lot#:		Subdivision: N/A	Total cost: \$5,250.00
PropAddress:	1415 KENNON ROAD		
Owner's	DEBORAH WILLIAMS	Owner's Phone:	919-280-7261
Contractor	RAM JACK, LLC	Contractor's Phone:	919-309-9727
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2160698	Inside Town Limits	Yes
Issue date:	7/27/2016	Census tract:	PIN#: 1700-73-5535
Lot#:	16	Subdivision: BREEZEWAY	Total cost: \$5,000.00
PropAddress:	117 LUXORWIND DRIVE		
Owner's	MACON GRISSOM	Owner's Phone:	919-779-7171
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 07/01/2016 To 07/31/2016

Permit #:	2160699	Inside Town Limits	Yes
Issue date:	7/27/2016	Census tract:	PIN#:
Lot#:		Subdivision:	PINEWINDS
PropAddress:	325 BENTPINE DRIVE	Total cost:	\$5,724.00
Owner's	MATTHEW & MARY SIMMONS	Owner's Phone:	919-457-3942
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160701	Inside Town Limits	Yes
Issue date:	7/28/2016	Census tract:	PIN#: 1710-63-5031
Lot#:	102	Subdivision:	VAN STORY HILLS
PropAddress:	201 NOVEMBER STREET	Total cost:	\$5,318.00
Owner's	ROSCOE WILSON	Owner's Phone:	919-662-9062
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2160702	Inside Town Limits	Yes
Issue date:	7/28/2016	Census tract:	PIN#: 1609-07-0820
Lot#:	720	Subdivision:	EAGLE RIDGE
PropAddress:	239 MEDIATE DRIVE	Total cost:	\$4,800.00
Owner's	DARLENE HARPER	Owner's Phone:	919-619-1323
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Total Number of Permits on Repor 78
Total Construction Value \$1,647,955.92