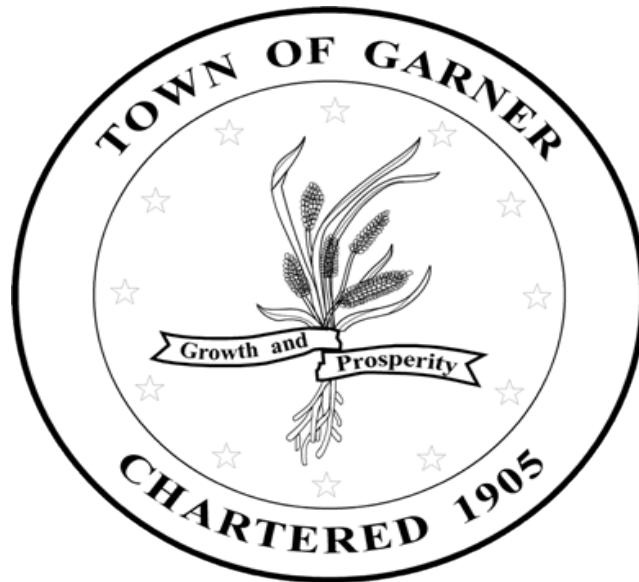


TOWN OF GARNER



TOWN COUNCIL MEETING

AUGUST 7, 2017
7:00 P.M.

Garner Town Hall
900 7th Avenue
Garner, NC 27529

**Town of Garner
Town Council Agenda
August 7, 2017**

Dinner will be served for town officials in the Conference Room at 6:15 p.m.

The Council will meet in regular session at 7:00 p.m. in the Council Chambers located at 900 7th Avenue.

- A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

- B. PLEDGE OF ALLEGIANCE: Council Member Buck Kennedy

- C. INVOCATION: Council Member Buck Kennedy

- D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

- E. ADOPTION OF AGENDA

- F. PRESENTATIONS

- G. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

1. Agency Funding Approved in the FY 2017/2018 Budget Page 6
Presenter: Michael Gammon, Budget and Special Projects Manager

Following the adoption of the budget, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once signed, returned, and approved the Town will make the payments to the organizations in accordance with the schedule set out in the agreement. The following agencies have returned fully executed agreements: PAAL, Garner Baseball, Inc., and Community of Hope.

Action: Authorize Execution of Agreements

2. Ordinance Amending FY2017/2018 Operating Budget Page 17
Presenter: Pam Wortham, Finance Director

Budget amendment to rollover purchase orders still open on June 30, 2017. These are items or services ordered prior to June 30 but not received or delivered before this date. This is standard procedure to officially recognize these items as part of the next year's budget, and are accounted for through the assigned fund balance category that sets money aside for these planned expenditures.

Action: Adopt Ordinance (2017) 3866

3. New Bethel Church Road Speed Limit Ordinance Page 21
Presenter: Tony Chalk, Town Engineer

Per recent conversations with the Division Traffic Engineers office, NCDOT is proposing to lower the speed limit on New Bethel Church Road from Clifford Road to NC Highway 50 to 45 mph. NCDOT requires a concurring ordinance reflecting the proposed 45 mph speed limit from the Town for the parts of New Bethel Church Road that are in the Town limits.

Action: Adopt Ordinance (2017) 3867

4. Resolution to Surplus Service Weapon and Badge of Officer Barbara Caquias Page 28
Presenter: Brandon Zuidema, Police Chief

Recognize service weapon and badge of Officer Barbara Caquias as disposable property so that it can be awarded to her in recognition of her retirement from the Town after 8 years and 7 months of service.

Action: Adopt Resolution (2017) 2327

5. Underground Utilities at Town Hall Page 30
Presenter: Tony Chalk, Town Engineer

Authorize Engineering and Manager's offices to execute contracts for underground utility work on Aversboro Road at Town Hall Project by AT&T and Duke Energy.

Action: Authorize Execution of Agreements

6. Annexation Petitions ANX-17-04, 902 Purser Drive Page 48
Presenter: David Bamford, Planning Services Manager

Resolution to set public hearing for contiguous annexation of 1.399 acres located at 902 Purser Drive. The site is vacant/undeveloped. Council recently approved the right-of-way closing along this property.

Action: Adopt Resolution (2017) 2328

- 7. Annexation Petitions ANX-17-05, Evolve Timber Creek Page 52
Presenter: David Bamford, Planning Services Manager

Resolution to set public hearing for contiguous annexation of 21.399 acres for Evolve Timber Creek located on Benson Road. This is an apartment development that was approved by Council on October 3, 2016.

Action: Adopt Resolution (2017) 2329

H. PUBLIC HEARINGS

- 1. Special Use Permit SUP-SP-17-04, Best Western Page 56
Presenter: Jenny Saldi, Senior Planner

SAI Developers Inc is requesting a Special Use Permit for the addition of more rooms at the Best Western Plus hotel located at 1595 Mechanical Boulevard. The Planning Commission reviewed this request at their July 10, 2017 meeting and recommended approval.

Action: Approve Special Use Permit SUP-SP-17-04

- 2. Comprehensive Growth Plan Amendments Case Numbers: CGP-17-01 and Page 67
CGP-17-02
Presenter: David Bamford, Senior Planner

The property owners wish to change the long-range plan's future land use designation from "2-Mile Community Secondary Residential" to "Employment Center." The properties are located at 525 & 545 US Highway 70 E. Both properties are zoned commercial. The owners wish to file these plan amendment applications in advance of a forthcoming development plan so that the future proposal will be in compliance with the Town's long-range plan. While the new Plan update (Garner Forward) is underway, the owners wish to proceed now and not wait for the adoption of the new plan. The Planning Commission reviewed these applications at their July 10, 2017 meeting and recommended approval.

Action: Approve Comprehensive Growth Plan Amendment Case Numbers CGP-17-01 and CGP-17-02

I. NEW/OLD BUSINESS

- 1. Recreation Center Construction Update Page 74
Presenter: Tony Chalk, Town Engineer

An update of the Recreation Center construction progress from the project architect Clark Patterson Lee.

- 2. Custodial Contract Page 75
Presenter: Forrest Jones, Public Works Director

Bids were received and opened for the Town of Garner's custodial service for all Town facilities. A total of 5 bids were received. Each were evaluated and staff determined the second lowest bidder, Environmental Control Triangle had the most responsible bid and met bid specifications. This contract is valid for 3 years with options to renew for an additional 2-year period.

Action: Authorize Execution of Contract to Environmental Control Triangle for \$122,190

- 3. Brunch Bill – Modifying Sale of Alcohol on Sunday Page 86
Presenter: Bill Anderson, Town Attorney

The North Carolina General Assembly has recently amended various laws relating to sale of beers, wines and spirituous liquors, in Session Law 2017-87, Senate Bill 155, amending Chapter 18B, Chapter 153A, and Chapter 160A of the General Statutes, including Section 160A-205.3, known as the “Brunch Bill,” which reads as follows: “In accordance with GS 18B-1004 (c), a city may adopt an ordinance for the sale of malt beverages, unfortified wine, fortified wine and mixed beverages beginning at 10:00 A.M. on Sunday pursuant to the licensed premises’ permit issued under G. S. 18B-1001.”

Action: Adopt Ordinance 2017(3868)

- 4. Public Works Re-Organization Page 89
Presenter: Forrest Jones, Public Works Director

Request to hire a Facilities Supervisor, Fleet Supervisor, and a Supplemental Administrative Support Specialist. This will be done through eliminating the Services Superintendent position and converting one of the full-time Administrative Support Specialists to supplemental.

Action: Authorize Re-Organization and Staffing Changes

J. COMMITTEE REPORTS

K. MANAGER REPORTS

- 1. garner info
- 2. Town Hall Updates

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. CLOSED SESSION

Pursuant to N.C. General Statutes 143-318.11(a)(3) "to discuss litigation and specifically the civil action captioned Tart Custom Homes, Inc. v Town of Garner, 17-CVS-07886" and N.C. General Statutes 143-318.11(a)(5) "to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate."

O. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Agency Funding/Programming Partners Agreements Approved in the FY 2017-18 Budget		
Location on Agenda: Consent		
Department: Town Manager's Office; Town Clerk's Office		
Contact: Michael Gammon or Stella Gibson		
Presenter: Michael Gammon, Budget and Special Projects Manager		
Brief Summary: Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once approved, the Town will make payment to the organizations in accordance with the schedule set out in each agreement. Agreements have been executed and returned by Community of Hope, Garner Baseball, Inc. (GBI), and Garner Police Athletic/Activities League (PAAL).		
Recommended Motion and/or Requested Action: Authorize Execution of Agreements.		
Detailed Notes: Agreements are included in the agenda.		
Funding Source: FY 2017-18 General Fund Budget		
Cost: \$75,280	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**AGREEMENT BETWEEN COMMUNITY OF HOPE MINISTRIES
AND THE TOWN OF GARNER**

NORTH CAROLINA
WAKE COUNTY

This grant agreement is made and entered into this 21st day of July, 2017, by and between the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter called the Town, and Community of Hope Ministries, a non-profit community agency which offers among other services, after school programs and summer camps, hereinafter called the Grantee.

WITNESSETH:

In consideration of the mutual promises hereinafter contained, the Town and the Grantee agree as follows:

1. TERM OF AGREEMENT. This agreement shall be in effect for the grant period of July 1, 2017 through June 30, 2018.
2. RESPONSIBILITIES - GRANTEE. For the duration of this agreement, Community of Hope Ministries shall:
 - A. Provide at risk children in Garner elementary schools with an opportunity to experience after school programs, summer camp, Carpenter's Hands (minor home repair), a food pantry and computer literacy.
 - B. Accurately complete and submit to the Town of Garner a summary of the organization's activities within three months of the close of the Grantee's fiscal year.
3. INDEMNIFICATION. To the maximum extent allowed by law, the Grantee shall indemnify and save harmless the Town and its officers, officials, agents, and employees from and against all claims, judgments, costs, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this grant agreement by, or the acts or omissions of, the Grantee or the Grantee's officers, officials, agents, or employees.
4. PAYMENT FOR SERVICES. Upon execution of this agreement by both parties, the Town shall make a payment of \$7,295 in one lump sum under its standard schedule for issuing checks.
5. ACCOUNTING/USE OF APPROPRIATION. Community of Hope Ministries agrees not to spend this appropriation from the Town, or any part thereof, for any purpose other than for the express purposes of the organization.

In order to verify compliance with this provision, the Grantee shall provide to the Town, within three months after the close of the Town's fiscal year, a true and accurate accounting of the actual expenditures of the Town's appropriation to the Grantee for the fiscal year just completed including, for the purpose of determining excess reserves, a Cash Position Report reflecting its cash position as of June 30 of the fiscal year just completed in which the Grantee received Town funding.

All appropriations from the Town, which remain unused by the Grantee as of June 30 of the fiscal year just completed, must be accounted for.

6. NON-DISCRIMINATION ASSURANCES. It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees or servants will not discriminate in any manner on the basis of age, handicap, sex, race, color, creed, sexual orientation or national origin with reference to the subject of this Contract, no matter how remote.

This provision shall be binding on the successors and assigns of the parties hereto with reference to the subject matter of this Contract.

7. FIDELITY. Grantee covenants that all information provided, all statements and representations made on its application for funds made by this Contract is true. The Town may terminate this Contract for any inaccuracy or misrepresentation in said application.

IN WITNESS WHEREOF the Town of Garner has caused this agreement to be signed in its name by its Town Manager and attested by its Clerk, and Community of Hope Ministries has caused this agreement to be signed in its name by its officers.

TOWN OF GARNER

Town Manager

Attest:

Town Clerk

COMMUNITY OF HOPE MINISTRIES

Amy B White, Executive Director
Title: _____

Attest:

H. C. Jennings
Title: _____
Treasurer

* * * * *

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act on this ____ day of _____, 2017.

Emily Lucas, Finance Director

CASH POSITION STATEMENT
FOR THE YEAR ENDED
JUNE 30, 2017

Section 1: Agency's Annual Change in Cash Position

Total Cash (all sources) on hand June 30, 2017	\$ <u>263,811.31</u>
Total Cash (all sources) on hand June 30, 2016	<u>229,692.25</u>
Increase or (decrease) in cash	\$ <u><u>34,119.06</u></u>

Section 2: Determination of Unexpended Town Funds

Town of Garner Funds Received by the Agency from 7/1/16 to 6/30/17	\$ <u>7,295.⁰⁰</u>
Town of Garner Funds Disbursed by the Agency from 7/1/16 to 6/30/17	<u>7,295.⁰⁰</u>
Balance - Town of Garner Funds 6/30/17*	\$ <u><u>0</u></u>

* Explanation of any unexpended Town of Garner Funds:

Amy B White
Signature
Executive Director
Title
Community of Hope Ministries
Agency
601 St. Mary's Street
Address
919-779-6679 ext 230
Telephone
7-24-2017
Date

**AGREEMENT BETWEEN THE GARNER BASEBALL, INC.
AND THE TOWN OF GARNER**

NORTH CAROLINA
WAKE COUNTY

This grant agreement is made and entered into this _____ day of _____, 2017, by and between the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter called the Town, and Garner Baseball, Inc., a non-profit community agency which provides baseball programs for the youth of Garner, hereinafter called the Grantee.

W I T N E S S E T H:

In consideration of the mutual promises hereinafter contained, the Town and the Grantee agree as follows:

1. TERM OF AGREEMENT. This agreement shall be in effect for the grant period of July 1, 2017 through June 30, 2018.
2. RESPONSIBILITIES - GRANTEE. For the duration of this agreement, Garner Baseball Inc. shall:
 - A. Make the Grantee's baseball program available to youth ages 5-18 who are residents of the town of Garner.
 - B. Maintain all facilities owned or operated by the Grantee, including the concession stand and equipment, press box, and restrooms at each field.
 - C. Accurately complete and submit to the Town of Garner a summary of the organization's activities within three months of the close of the Grantee's fiscal year.
 - D. Maintain and report an accurate number of total participants of programs with addresses.
3. Garner Baseball, Inc. is permitted to operate the concession stand at North Garner Baseball Field at no charge. In return for this privilege, Garner Baseball will provide all maintenance of the concession facility. Garner Baseball further agrees to allow the Wake County School System access to the facility for its concessions at no charge, as specified in the Lease between the Town and School System. All repairs to this or any other facility on the North Garner Baseball Field must be approved by the Wake County School Board through the Town of Garner.
4. RESPONSIBILITIES - TOWN. For the duration of this agreement, the Town of Garner shall:
 - A. Pay the electrical utility bills for lighting the playing fields used by the Grantee.
 - B. Furnish a 4-cubic yard dumpster and pay the cost of contracted refuse collection service on an on-call basis; the Grantee shall notify the contractor to empty the dumpster when it is full.
5. INDEMNIFICATION. To the maximum extent allowed by law, the Grantee shall indemnify and save harmless the Town and its officers, officials, agents, and employees from and against all claims, judgments, costs, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this grant agreement by, or the acts or omissions of, the Grantee or the Grantee's officers, officials, agents, or

employees.

6. INSURANCE. Grantee shall maintain general liability insurance applicable to performance of this grant agreement and shall name the Town as an additional insured on the policy with respect to claims arising out of this grant agreement. A certificate evidencing this insurance shall be submitted to Town prior to execution of this agreement. Insurance shall be in minimum limits of \$1,000,000 (combined single limit for bodily injury and property damage liability) and shall be maintained in force for the term of the agreement.
7. PAYMENT FOR SERVICES. Upon execution of this agreement by both parties, the Town shall make a payment of \$15,300 in one lump sum. All payments will be made under the town's standard schedule for issuing checks. Payments for maintenance, mowing, dragging and lining the playing fields at Lion's, Penny, Rotary, North Garner and Cecil Austin Fields will be rendered upon receipt of invoice. Said payments shall not exceed \$22,000. It is acknowledged that in addition to this grant, the Town provides support by providing school access fees at North Garner Middle School (\$3,000.00), equipment maintenance & repair of ball field lighting (\$700.00) and electrical utilities (\$23,985.00) including aforementioned field maintenance, totaling \$64,985.00 for this agency.
8. ACCESS FEES. The grantee must follow the below listed procedures when applying for access to facilities for which the Town has agreed to assist with payment:
 - a. Grantee must complete a WCPSS Form 2900 listing the grantee organization name in the primary contact blank and the Town of Garner in the secondary contact blank.
 - b. Grantee will be responsible for negotiating with the school and the WCPSS Community Schools Office any requests for in-kind credit. They must attach a WCPSS Field/Facilities Modification Form to their Form 2900.
 - c. Community Schools Office will submit duplicate invoices to the grantee and the Town of Garner.
 - d. The Town of Garner has budgeted \$3,000.00 for Grantee, which is included in the support figure listed in Section 7. Access fees greater than the budgeted amount are the sole responsibility of the Grantee.
9. FEES CHARGED TOWN OF GARNER RESIDENTS. Grantee shall establish participation fees for non-residents of the Town of Garner which are thirty percent (30%) higher than the participation fees charged to Town of Garner residents. The maximum difference between the fees required by this Agreement is \$25.00.
10. ACKNOWLEDGEMENT OF TOWN SUPPORT. Grantee shall include the following acknowledgement of Town of Garner support on all publicity and promotional materials distributed by Grantee. "This recreational program is supported by a grant from the Town of Garner."
11. ACCOUNTING/USE OF APPROPRIATION. The Garner Baseball, Inc. agrees not to spend this appropriation from the Town, or any part thereof, for any purpose other than for the express purpose of operating a baseball program for youth ages 5-18 in the Garner area.

In order to verify compliance with this provision, the Grantee shall provide to the Town, within three months after the close of the Town's fiscal year, a true and accurate accounting of the actual expenditures of the Town's appropriation to the Grantee for the fiscal year just completed including, for the purpose of determining excess reserves, a Cash Position Report reflecting its cash position as of June 30 of the fiscal year just completed in which the Grantee received Town funding. Grantee must account for all appropriations from the Town which remains unused as of June 30 of the fiscal year just completed.

- 12. NON-DISCRIMINATION ASSURANCES. It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees or servants will not discriminate in any manner on the basis of age, handicap, sex, race, color, creed, sexual orientation or national origin with reference to the subject of this Contract, no matter how remote.

This provision shall be binding on the successors and assigns of the parties hereto with reference to the subject matter of this Contract.

- 13. FIDELITY. Grantee covenants that all information provided, all statements and representations made on its application for funds made by this Contract are true. The Town may terminate this Contract for any inaccuracy or misrepresentation in said application.

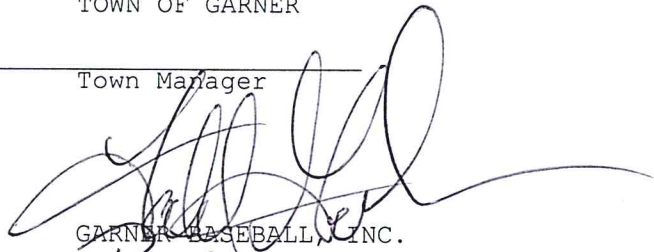
IN WITNESS WHEREOF the Town of Garner has caused this agreement to be signed in its name by its Town Manager and attested by its Clerk, and Garner Baseball, Inc. has caused this agreement to be signed in its name by its officers.

TOWN OF GARNER

Town Manager

Attest:

Town Clerk



GARNER BASEBALL, INC.

PRESIDENT

Title:

Attest:

Amel Smith
Treasurer

* * * * *

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act on this ____ day of _____, 2017.

Pam Wortham, Finance Director

CASH POSITION STATEMENT
FOR THE YEAR ENDED
JUNE 30, 2017

Section 1: Agency's Annual Change in Cash Position

Total Cash (all sources) on hand June 30, 2016	\$ <u>71,648</u>
Total Cash (all sources) on hand June 30, 2017	\$ <u>84,810</u>
Increase or (decrease) in cash	\$ <u><u>13,162</u></u>

Section 2: Determination of Unexpended Town Funds

Town of Garner Funds Received by the Agency from 7/1/16 to 6/30/17	\$ <u>56,759</u>
Town of Garner Funds Disbursed by the Agency from 7/1/16 to 6/30/17	\$ <u>56,759</u>
Balance - Town of Garner Funds 6/30/17*	\$ <u>0</u>

* Explanation of any unexpended Town of Garner Funds:

Airil Li

Signature

Treasurer

Title

Garner Baseball, Inc.

Agency

Po Box 1266, Garner, NC 27529

Address

919-896-5584

Telephone

7-23-17

Date

**AGREEMENT BETWEEN GARNER POLICE ATHLETICS/ACTIVITIES LEAGUE (PAAL)
AND THE TOWN OF GARNER**

NORTH CAROLINA
WAKE COUNTY

This grant agreement is made and entered into this _____ day of _____, 2017, by and between the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter called the Town, and The Garner Police Athletics/Activities League (PAAL), a non-profit community agency which provides direct services to provide mentoring, role modeling, tutoring and life skills training and opportunity for athletic activities in after-school programs, hereinafter called the Grantee.

W I T N E S S E T H:

In consideration of the mutual promises hereinafter contained, the Town and the Grantee agree as follows:

1. TERM OF AGREEMENT. This agreement shall be in effect for the grant period of July 1, 2017 through June 30, 2018.
2. RESPONSIBILITIES - GRANTEE. For the duration of this agreement, Garner Police Athletics/Activities League shall:
 - A. Make available to residents of the Town of Garner all of the Grantee's programs.
 - B. Accurately complete and submit to the Town of Garner a summary of the organization's activities within three months of the close of the Grantee's fiscal year.
3. INDEMNIFICATION. To the maximum extent allowed by law, the Grantee shall indemnify and save harmless the Town and its officers, officials, agents, and employees from and against all claims, judgments, costs, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this grant agreement by, or the acts or omissions of, the Grantee or the Grantee's officers, officials, agents, or employees.
4. PAYMENT FOR SERVICES. Upon execution of this agreement by both parties, the Town shall make a payment to Grantee in the amount of \$3,000 in one lump sum under its standard schedule for issuing checks.
5. ACCOUNTING/USE OF APPROPRIATION. The Garner Police Athletic/Activities League (PAAL) agrees not to spend this appropriation from the Town, or any part thereof, for any purpose other than for the express purpose of supporting the Garner Police Athletics/Activities League (PAAL).

In order to verify compliance with this provision, the Grantee shall provide to the Town, within three months after the close of the Town's fiscal year, a true and accurate accounting of the actual expenditures of the Town's appropriation to the Grantee for the fiscal year just completed including, for the purpose of determining excess reserves, a Cash Position Report reflecting its cash position as of June 30 of the fiscal year just completed in which the Grantee received Town funding. All appropriations from the Town which remain unused by the Grantee as of June 30 of the fiscal year just completed must be accounted for.

6. NON-DISCRIMINATION ASSURANCES. It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees or servants will not discriminate in any manner on the basis of age, handicap, sex, race, color, creed, sexual orientation or national origin with reference to the subject of this Contract, no matter how remote.

This provision shall be binding on the successors and assigns of the parties hereto with reference to the subject matter of this Contract.

7. FIDELITY. Grantee covenants that all information provided, all statements and representations made on its application for funds made by this Contract are true. The Town may terminate this Contract for any inaccuracy or misrepresentation in said application.

IN WITNESS WHEREOF the Town of Garner has caused this agreement to be signed in its name by its Town Manager and attested by its Clerk, and The Garner Police Athletic/Activities League (PAAL) has caused this agreement to be signed in its name by its officers.

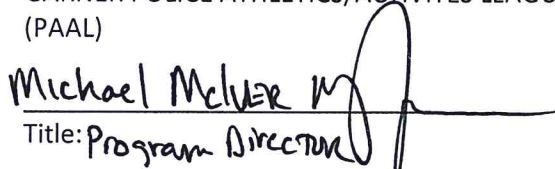
TOWN OF GARNER

Town Manager


Attest:

Town Clerk

GARNER POLICE ATHLETICS/ACTIVITES LEAGUE
(PAAL)


Title: Program Director

Attest:



Title: CHIEF OF POLICE
PAAL EXECUTIVE DIRECTOR

* * * * *

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act on this ____ day of _____, 2017.

Pam Wortham, Finance Director

CASH POSITION STATEMENT
FOR THE YEAR ENDED
JUNE 30, 2017

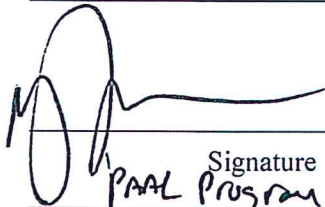
Section 1: Agency's Annual Change in Cash Position

Total Cash (all sources) on hand June 30, 2016	\$ <u>15,406.04</u>
Total Cash (all sources) on hand June 30, 2017	<u>89,553.11</u>
Increase or (decrease) in cash	\$ <u>14,087.07</u>

Section 2: Determination of Unexpended Town Funds

Town of Garner Funds Received by the Agency from 7/1/16 to 6/30/17	\$ <u>3000.00</u>
Town of Garner Funds Disbursed by the Agency from 7/1/16 to 6/30/17	<u>3000.00</u>
Balance - Town of Garner Funds 6/30/17*	\$ <u>Ø</u>

* Explanation of any unexpended Town of Garner Funds:

	Signature
	PAAL Program Director
	Title
	Garner PAAL
	Agency
	912 7th AVE
	Address
	919-772-8810
	Telephone
	7/24/17
	Date

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Budget Amendment for Carryover Purchase Orders		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: Budget amendment to rollover purchase orders still open on June 30, 2017. These are items or services ordered prior to June 30 but not received or delivered before this date. This is standard procedure to officially recognize these items as part of the next year's budget, and are accounted for through the assigned fund balance category that sets money aside for these planned expenditures.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3866		
Detailed Notes: See attached memo		
Funding Source: Appropriated fund balance		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

FINANCE DEPARTMENT MEMORANDUM

TO: RODNEY DICKERSON, TOWN MANAGER
FROM: PAM WORTHAM, FINANCE DIRECTOR
SUBJECT: BUDGET AMENDMENT – CARRY OVER PURCHASE ORDERS
DATE: AUGUST 1, 2017

GENERAL FUND

- At the close of FY 2016-17, there were open purchase orders totaling \$929,496. These are for goods or services that were ordered prior to the close of the year, but were not delivered or completed prior to June 30. These items then become part of the FY 17-18 budget, and a budget amendment needs to be approved to officially recognize these items.

Please note that these are all additions to the current budget.

If you have any questions or concerns, please let me know. Thank you.

ORDINANCE (2017) 3866

ORDINANCE AMENDING ORDINANCE NO. (2017) 3862
WHICH ESTABLISHED THE 2017-2018 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
Expenditures				
10451000-524205	Econ Dev - Downtown Grant Program	\$ -	\$ 75,000	\$ 75,000
10450000-524300	Econ Dev - Contract Services	14,020	40,070	26,050
10455000-521450	Econ Dev - Economic Incentives	-	70,000	70,000
10461000-521000	Planning - Professional Services	56,000	74,842	18,842
10461000-523399	Planning - Non-Capital Equipment	970	3,364	2,394
10461000-524300	Planning - Contract Services	44,547	72,247	27,700
10511000-523399	Police - Non-Capital Equipment	363,513	644,206	280,693
10511000-537400	Police - Equipment	-	10,000	10,000
10562000-523399	Snow Removal - Non-Capital Equipment	-	9,388	9,388
10561000-524300	Streets - Contract Services	-	10,248	10,248
10561500-524380	Powell Bill - Contract Services	95,000	145,000	50,000
10561500-524385	Powell Bill - Street Resurfacing	475,000	813,823	338,823
10564000-524300	Facilities Mgt - Contract Services	1,950	5,950	4,000
10565000-523399	Fleet Mgt - Non-Capital Equipment	-	1,685	1,685
10572000-523300-60100	PRCR - Departmental Supplies	6,500	8,513	2,013
10574200-523300-70380	PRCR - Departmental Supplies	2,500	5,160	2,660
Revenues				
10302000-411189	GHSP Equipment Grant	-	24,500	24,500
10309000-496900	Fund Balance Appropriated	549,505	1,454,501	904,996

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted this 7th day of August, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Concurring Ordinance for Speed Limit on NCSR 2703(New Bethel Church Road)		
Location on Agenda: Consent		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
Brief Summary: Per recent conversations with the Division Traffic Engineers office, NCDOT is proposing to lower the speed limit on New Bethel Church Road from Clifford Road to NC Highway 50 to 45 mph. They require a concurring ordinance reflecting the proposed 45 mph speed limit from the Town for the parts of New Bethel Church Road that are in the Town limits.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3867		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

14 July 2017

Stella Gibson
Town Clerk
Town of Garner
914 7th Ave
Garner, NC 27529

RE : Speed Zone Enactment on SR 2703 (New Bethel Church Rd) from SR 2706 (Clifford Rd)
to NC 50 (Benson Hwy)

Dear Ms. Gibson :

The enclosed certificates are for the Town's concurrence to enact two speed ordinances for the above referenced roadway. If the Town does concur with the proposed speed declarations please have these certificates fully executed, affix the town seal, and forward the original ordinances to me as soon as feasibly possible. **PLEASE DO NOT ALTER OR ADD TO THESE ORDINANCES.**

If you have any additional questions, feel free to call me at 919 220 4600

Sincerely,

Samuel Lehr
Traffic Operations Technician

Attachment

ORDINANCE REQUEST

County Wake

Ordinance Number 1072119

Recommendation

Speed Limit

- Rural
- Rural - Subdivisionwide
- Municipal - City/Town of Garner
- Temporary
- School Speed Zone
- Work Zone
- Work Zone Penalty

Parking

- No Parking
- No Parking/Tow Away Zone

Turns

- No Right Turn on Red
- No Right Turn
- No Left Turn
- No U-Turn

Truck

- Truck Route
- Trucks Prohibited Route
- Trucks Information Station

Routes

- US Route Change
- NC Route Change
- SR Route Change

Miscellaneous

- One Way Street
- No Hunting from ROW
- No Fishing from Bridge
- No Jumping or Diving from Bridge
- No Stopping, Standing or Parking on ROW
- No Fishing from Highway ROW
- No Loitering on Highway ROW
- No Motorized Vehicle Zone

Declare / Repeal The Following Ordinances

On Road: SR 2703

Begin Point: Garner Municipal Limits located approximately 0.02 mile southeast of Oregon Trail.

End Point: Garner Municipal Limits located approximately 0.21 mile northwest of Oregon Trail.

Segment Length: 0.232 miles feet Speed Limit: Car 45 mph Truck 45 mph

Description: On SR 2703 (New Bethel Church Rd) from the Garner Municipal Limits located approximately 0.02 mile southeast of Oregon Trl to the Garner Municipal Limits located approximately 0.21 mile northwest of Oregon Trl.

Reasons for Recommendations: Citizen request to the Division 5 Traffic Engineer.

Division Approval: _____ Title: _____ Date: _____

Region Approval: _____ Title: _____ Date: _____

**Certification of Municipal Declaration
To Enact Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1072119

Division: 5 **County:** WAKE

Municipality: GARNER

Type: Municipal Speed Zones

Road: SR 2703

Car: 45 MPH

Truck: 45 MPH

Description: On SR 2703 (New Bethel Church Rd) from the Garner Municipal Limits located approximately 0.02 mile southeast of Oregon Trl to the Garner Municipal Limits located approximately 0.21 mile northwest of Oregon Trl.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20____, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my

hand and the municipal seal this _____ day

of _____, 20_____.

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ Title: _____ Date: _____

Region: _____ Title: _____ Date: _____

ORDINANCE REQUEST

County Wake

Ordinance Number 1072121

Recommendation

Speed Limit

- Rural
- Rural - Subdivisionwide
- Municipal - City/Town of Garner
- Temporary
- School Speed Zone
- Work Zone
- Work Zone Penalty

Parking

- No Parking
- No Parking/Tow Away Zone

Turns

- No Right Turn on Red
- No Right Turn
- No Left Turn
- No U-Turn

Truck

- Truck Route
- Trucks Prohibited Route
- Trucks Information Station

Routes

- US Route Change
- NC Route Change
- SR Route Change

Miscellaneous

- One Way Street
- No Hunting from ROW
- No Fishing from Bridge
- No Jumping or Diving from Bridge
- No Stopping, Standing or Parking on ROW
- No Fishing from Highway ROW
- No Loitering on Highway ROW
- No Motorized Vehicle Zone

Declare / Repeal The Following Ordinances

On Road: SR 2703

Begin Point: Garner Municipal Limits located approximately 0.15 mile southeast of NC 50 (Benson Road).

End Point: NC 50

Segment Length: 0.150 miles feet Speed Limit: Car 45 mph Truck 45 mph

Description: On SR 2703 (New Bethel Church Rd) from the Garner Municipal Limits located approximately 0.15 mile southeast of NC 50 (Benson Rd) to NC 50.

Reasons for Recommendations: Citizen request to the Division 5 Traffic Engineer.

Division Approval: _____ Title: _____ Date: _____

Region Approval: _____ Title: _____ Date: _____

**Certification of Municipal Declaration
To Enact Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1072121

Division: 5 **County:** WAKE

Municipality: GARNER

Type: Municipal Speed Zones

Road: SR 2703

Car: 45 MPH

Truck: 45 MPH

Description: On SR 2703 (New Bethel Church Rd) from the Garner Municipal Limits located approximately 0.15 mile southeast of NC 50 (Benson Rd) to NC 50.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20____, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my
hand and the municipal seal this _____ day
of _____, 20_____.

(signature)

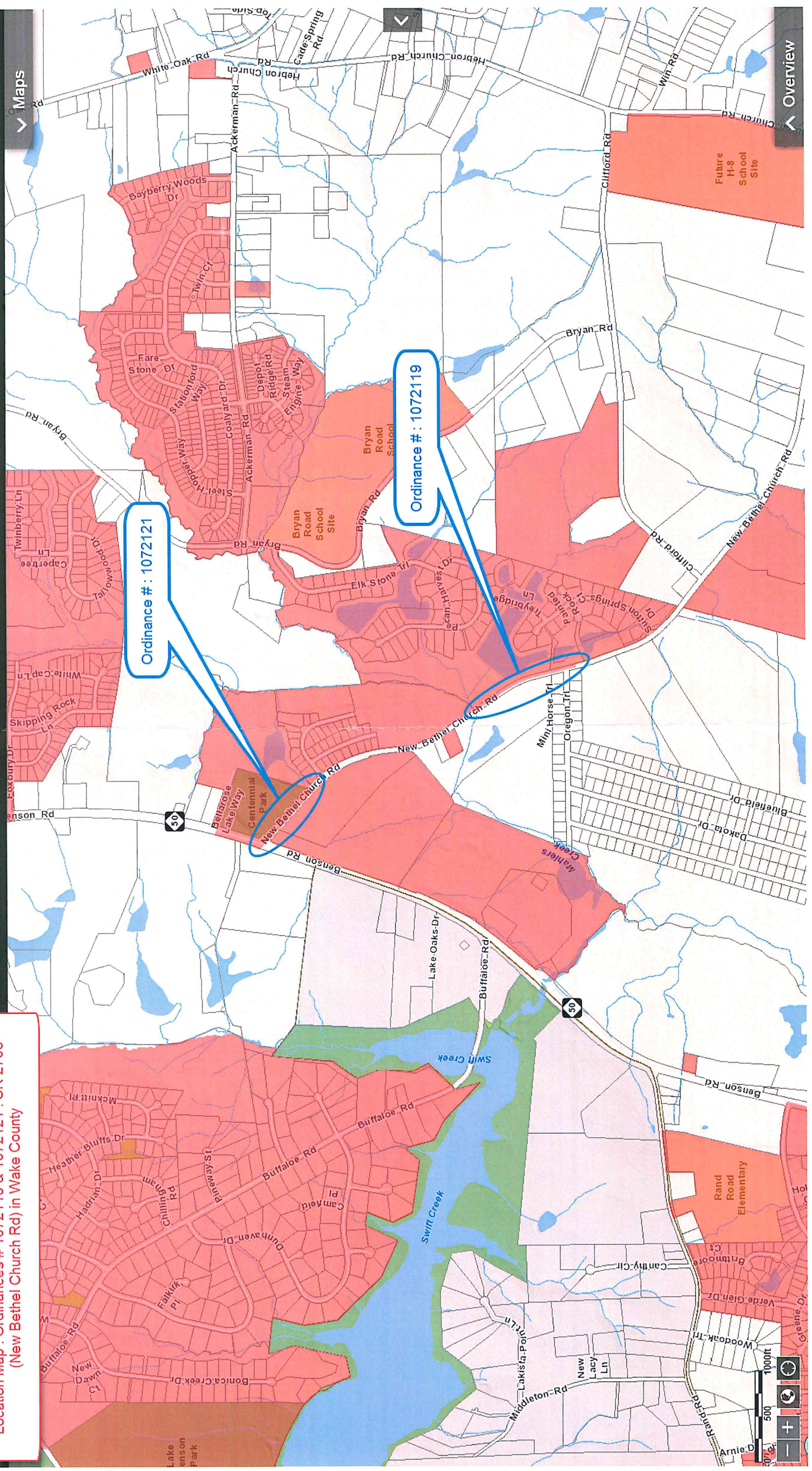
(municipal seal)

Department of Transportation Approval

Division: _____ Title: _____ Date: _____

Region: _____ Title: _____ Date: _____

Location Map : Ordinances # 1072119 & 1072121 : SR 2703
(New Bethel Church Rd) in Wake County



Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Recognition of Disposable Property		
Location on Agenda: Consent		
Department: Police		
Contact: Lt. Walter Myer		
Presenter: Brandon Zuidema, Police Chief		
Brief Summary: Recognize service weapon and badge of Officer Barbara Caquias as disposable property, so that it can be awarded to her in recognition of her medical retirement from the Town after over 8 years of service. **No presentation**		
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2327		
Detailed Notes:		
Funding Source:		
Cost:	One Time:	Annual: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Thank Officer Caquias for her dedication to the Town of Garner.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	BZ	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

RESOLUTION NO. (2017) 2327
RESOLUTION AUTHORIZING DISPOSITION OF PERSONAL PROPERTY

WHEREAS, Officer Barbara Caquias will medically retire from the Garner Police Department on August 1, 2017 following eight (8) years and seven (7) months of service to the Town of Garner; and

WHEREAS, pursuant to N.C.G.S. 20-187.2, a governing board of a unit of government may award a retiring member of the law-enforcement agency their badge and service side arm at no cost to the retiring employees;

WHEREAS, pursuant to G.S. 160A-266 municipalities are authorized to dispose of personal property;

THEREFORE, BE IT RESOLVED that SigSauer P226 service sidearm, Serial # UU715592 and the badge carried by Officer Barbara Caquias be deemed as disposable property and awarded to her, at no cost, on the occasion of her retirement; and

THEREFORE, BE IT FURTHER RESOLVED that Officer Barbara Caquias will be responsible for obtaining the necessary permits as required by law to possess and carry such a side arm further described as a SigSauer P226, Serial # UU715592.

Duly adopted this 7th day of August 2017.

Ronnie S. Williams, Mayor

ATTEST:

Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Underground Utilities at Town Hall		
Location on Agenda: Consent		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
Brief Summary: Authorize Engineering and Manager's offices to execute contracts for underground utility work on Aversboro Road at Town Hall Project by AT&T and Duke Energy.		
Recommended Motion and/or Requested Action: Authorize execution of Agreements		
Detailed Notes: See attached agreements/estimates from AT&T and Duke Energy.		
Funding Source: To be determined. Costs included in agreements are estimates; when final costs are known, staff will submit budget amendment and funding source for approval.		
Cost:	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



7-17-17

Town Of Garner
Tony Chalk PE PLS
900 7th Ave
Garner, NC 27529

RE: Relocate ariel pole line along Aversboro rd from 7th Ave to front of 120 Aversboro rd. :

AT&T has received a request from you (or your company) to perform the following work:

Mr Chalk:

Special construction charges apply. Charges of \$25,000 or greater are billed at actual cost. However, an advance payment based on the estimated cost of the special construction charges is required before work can begin. At the completion of the project additional payment may be required if costs exceed the estimated billed amount. Refunds will be executed if actual costs are less than the estimated billed amount.

Engineering and Construction will not begin until the attached contract is signed by you or your authorized agent and returned with the advance payment for the estimated amount of the bill. **This signed contract and advance payment must be received in the Manager Bill Center at the address shown below before AT&T will proceed with any work.**

The quote preparation fee of \$2000.00, previously paid will be credited to the total amount billed of \$146,231.51 as shown in the attached contract. Your balance due (less the quote prep fee already paid) is \$144,231.51.

This quote is only valid for 60 days from the date of this letter. If I can be of further assistance, please do not hesitate to contact me at 919-788-2758

Sincerely,

William Potter
Osp Engineer
At&t Southeast

Project # A00ZEG2 Job Authority # 72D05626B

NOTE: Please associate the Project # above with the check or other form of payment.



Return the original signed contract and estimated advance payment to:

*AT&T CWO Coordinator
1876 Data Drive
5th Floor North
Attention: Susan Rinehart
Hoover, AL 35244*

Additional payments for services rendered that exceed the advance payment received based on the estimated cost is due in full within thirty days after AT&T issues an invoice for the remaining balance.



SPECIAL CONSTRUCTION AGREEMENT

Project #: 72D05626B
Authority: A00ZEG2
AT&T Contact: William Potter
Telephone #: 919-788-2758

Customer Name: Town Of Garner
Customer Number: 9197734420
Work Site Address: Aversboro Rd

This Special Construction Agreement ("Agreement") is entered into by and between BellSouth Telecommunications, LLC. d/b/a AT&T Southeast ("AT&T") and Town Of Garner ("Customer"). AT&T and Customer hereby agree to the following terms and conditions:

1. **Tariffs/Guidebooks**. This Agreement is subject to and controlled by the provisions of AT&T's tariffs/guidebooks as applicable and all such revisions to said documents as may be made from time to time.
2. **Special Construction**. This Agreement is for the special construction as further described on Exhibit 1, attached hereto and incorporated herein by this reference ("Special Construction"). As consideration for the Special Construction, Customer shall pay to AT&T \$146,231.51 ("Special Construction Charges"). **Advance payment based on estimated cost is required before work will begin for any project estimated to cost \$25K or more. Payment in full for the remaining balance exceeding the advance payment based on actual costs is required within thirty days after AT&T issues an invoice to the Customer for the Special Construction Charges.** Payment shall be made by mail to AT&T's offices at *1876 Data Drive, 5th Floor North, Hoover, AL 35244*, or to such other address as AT&T may designate, in writing.
3. **Early Termination**. Should Customer terminate or cancel this Agreement prior to the completion of construction, Customer shall remain liable for the Special Construction Charges. Customer acknowledges and agrees AT&T shall incur substantial up-front costs in connection with its performance under this Agreement and that damages in the event of such early termination or cancellation are not readily ascertainable and that in such event of early termination payment of the Special Construction Charges is reasonable. Customer further acknowledges and agrees that it hereby waives any right to contest such payment of the Special Construction Charges for any reason, including, but not limited to reasonableness of the charges, quality of the work, or timeliness of the work.
4. **Limitation of Liability**. AT&T's maximum liability arising in, out of or in any way connected to this Agreement shall be as set forth in the tariffs and/or guidebooks, if an as may be applicable, and in no event shall exceed Special Construction Charges paid by Customer to AT&T.
5. **Severability**. Any provision of this Agreement held by a court of competent jurisdiction to be invalid or unenforceable shall not impair or invalidate the remainder of this Agreement and the effect thereof shall be confined to the provision so held to be invalid or unenforceable.
6. **Successors and Assigns**. This Agreement is binding upon and shall inure to the benefit of the parties and their respective successors and assigns.
7. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which when so executed shall be deemed to be an original, but all of which when taken together shall constitute one and the same instrument.
8. **Effect of Waiver**. No consent or waiver, express or implied shall be deemed a consent to or waiver of any other breach of the same or any other covenant, condition or duty.



-
9. **Headings.** The headings, captions, and arrangements used in this Agreement are for convenience only and shall not affect the interpretation of this Agreement.
 10. **Modification.** This Agreement constitutes the entire agreement between the parties and can only be changed in a writing or writings executed by both of the parties. Each of the parties forever waives all right to assert that this Agreement was the result of a mistake in law or fact.
 11. **Interpretation.** The parties agree that this Agreement shall not be interpreted in favor or against either any party. The parties further agree that they entered into this Agreement after conferring with legal counsel, or after having a reasonable opportunity to confer with legal counsel.
 12. **Applicable Law.** This Agreement shall be governed and interpreted in accordance with the laws of the State of __North Carolina_____, without regard to __North Carolina_____'s conflict of law principles.
 13. **Attorneys' fees.** If either party materially breaches this Agreement and should the non-breaching party seek to enforce its rights through legal action, the prevailing party shall recover from the other party all costs and expenses incurred, including, but not limited to, reasonable attorneys' fees.
 14. **Authority.** The signatories to this Agreement represent and warrant that they are duly authorized to execute this Agreement.
 15. **No Precedent.** Except for the matters resolved and released herein, this Agreement is of no value and shall not be considered precedent for resolving any dispute that may arise in the future.
 16. **Changes in Scope of Work.** The parties recognize that this is an 'Actual Cost' contract with preliminary billing based on estimated cost. If the Customer initiates changes in the scope of the work after AT&T has provided this price quote or after executing this contract, the above price quote and this contract is null and void and a new price estimate must be provided based on the new scope of work. Additionally, in the event there exists a condition in the field that is different from the field conditions that existed at the time AT&T provided the quote or from the time the Customer executes the contract, AT&T shall bill and Customer shall pay any additional cost. Field conditions that may alter the cost associated with this work include, but are not limited to, conditions that exist below the surface of the ground and could not have been anticipated at the time of the price quote, above ground barriers, Acts of God affecting the progress or sequencing of the work, labor disputes and other conditions or circumstances that AT&T could not have reasonably anticipated at the time the above price quote was provided.
 17. **Final Agreement.** THIS AGREEMENT REPRESENTS THE ENTIRE AND FINAL EXPRESSION OF THE PARTIES WITH RESPECT TO THE SUBJECT MATTER HEREOF. THIS AGREEMENT MAY NOT BE CONTRADICTED BY EVIDENCE OF PRIOR, CONTEMPORANEOUS OR SUBSEQUENT ORAL AGREEMENTS OF THE PARTIES; THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES. NO MODIFICATION, RESCISSION, WAIVER, RELEASE OR AMENDMENT OF ANY PROVISION OF THIS AGREEMENT SHALL BE MADE, EXCEPT BY A WRITTEN AGREEMENT SIGNED BY BOTH PARTIES.



IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representative on the dates set forth below. This quote is only valid for 60 days from the date of this letter.

CUSTOMER

AT&T Southeast

By

By

William Potter

Printed Name

Printed Name

By

By

WILLIAM POTTER

Authorized Signature

Authorized Signature

Title

Title

Osp Engineer

Date

Date

7-17-17



EXHIBIT 1
DESCRIPTION OF SPECIAL CONSTRUCTION

<enter >



Highway Cost Estimate (1)

WR Nbr: 1318772 WR Rev: 1 Project#: DON318772 WR Type: MCONV - MAJOR CONVERSION REIM

AVERSBORO RD OH TO UG CONVERSION_GARNER 23KV_WOODLAND ROAD 23KV_INSTALL OH AND UG FACILITIES FROM DIS DB59BJ

TO DIS BM96BJ TOM EDWARDS ANDREW ODOM_FOR MAPS CONTACT ANDREW ODOM_PRECON NEEDED

AWP-TRAFFIC CONTROL	\$28,890.00
DESIGN AND PROJ MGT PEC	\$10,219.98
EST-SPECIAL LABOR	\$58,506.87
EST-DESIGNER	\$33,003.87
EST-INDIRECT CHARGES	\$25,936.44
EST-ROW LAND AGENT	\$12,001.41
EST-VEG MGMT BID COSTS	\$4,700.00
MANAGEMENT & SUPPORT PEC	<u>\$24,049.64</u>
	\$197,308.21

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
CONDUIT							
BD40PVC903620C	I	4.00	\$27.06	\$30.84	\$57.90	0.40	SYSTEM MODIFICATION
BD40PVC903630C	I	10.00	\$152.65	\$154.25	\$306.90	2.00	SYSTEM MODIFICATION
BD40PVC903640C	I	4.00	\$80.92	\$61.70	\$142.62	0.80	SYSTEM MODIFICATION
BD40PVC904860C	I	4.00	\$210.44	\$61.70	\$272.14	0.80	SYSTEM MODIFICATION
CND40PVC20C	I	315.00	\$222.65	\$121.46	\$344.11	1.58	SYSTEM MODIFICATION
CND40PVC30C	I	660.00	\$941.69	\$254.49	\$1,196.18	3.31	SYSTEM MODIFICATION
CND40PVC40C	I	430.00	\$829.16	\$165.80	\$994.96	2.16	SYSTEM MODIFICATION
CND40PVC60C	I	2,210.00	\$7,949.96	\$852.18	\$8,802.14	11.08	SYSTEM MODIFICATION
CNDSTRDLC	I	1,350.00	\$0.00	\$1,041.14	\$1,041.14	13.50	SYSTEM MODIFICATION
CNDSTRDMC	I	525.00	\$0.00	\$404.88	\$404.88	5.25	SYSTEM MODIFICATION
CNDSTRLSSDLC	I	1,290.00	\$0.00	\$2,984.52	\$2,984.52	38.70	SYSTEM MODIFICATION
CNDSTRLSSDMC	I	450.00	\$0.00	\$867.60	\$867.60	11.26	SYSTEM MODIFICATION
CRIS340PVC20C	I	5.00	\$104.95	\$501.30	\$606.25	6.50	SYSTEM MODIFICATION
CRIS340PVC40C	I	2.00	\$114.56	\$200.52	\$315.08	2.60	SYSTEM MODIFICATION
UGLABSVCSPITC	I	2.00	\$0.00	\$154.24	\$154.24	2.00	SYSTEM MODIFICATION
CROSSARM							
ARMS8LW30WC	I	1.00	\$27.00	\$38.56	\$65.56	0.50	SYSTEM MODIFICATION
ARMSDE96FC	I	1.00	\$232.29	\$38.56	\$270.85	0.50	SYSTEM MODIFICATION
FUSE							
FUSE27CO100C	I	6.00	\$388.38	\$185.08	\$573.46	2.40	SYSTEM MODIFICATION

GROUNDING



Highway Cost Estimate (1)

GAR1C	I	3.00	\$23.11	\$69.41	\$92.52	0.90	SYSTEM MODIFICATION
-------	---	------	---------	---------	---------	------	------------------------

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
GROUNDING							
GOWE6C	I	1.00	\$0.00	\$53.98	\$53.98	0.70	SYSTEM MODIFICATION
GRODFRC	I	1.00	\$7.70	\$30.85	\$38.55	0.40	SYSTEM MODIFICATION
GUAR1C	I	14.00	\$107.80	\$323.89	\$431.69	4.20	SYSTEM MODIFICATION
GUP1E4C	I	5.00	\$0.00	\$269.90	\$269.90	3.50	SYSTEM MODIFICATION
GUP3E4C	I	2.00	\$0.00	\$107.96	\$107.96	1.40	SYSTEM MODIFICATION
GUY							
ANPI14173EC	I	1.00	\$79.55	\$23.14	\$102.69	0.30	SYSTEM MODIFICATION
FBGL78C	I	1.00	\$14.60	\$30.85	\$45.45	0.40	SYSTEM MODIFICATION
GUYDD38C	I	1.00	\$0.00	\$107.97	\$107.97	1.40	SYSTEM MODIFICATION
JOINT USE							
JUATTACHC	I	1.00	\$0.00	\$.39	\$0.39	0.01	SYSTEM MODIFICATION
LIGHTING							
L91LED10RWMC	I	2.00	\$581.54	\$185.08	\$766.62	2.40	SYSTEM MODIFICATION
LBKTMAUP16C	I	2.00	\$255.34	\$123.40	\$378.74	1.60	SYSTEM MODIFICATION
LPEGRNMC	I	2.00	\$0.00	\$7.72	\$7.72	0.10	SYSTEM MODIFICATION
MISC							
KP4H35N10C	I	1.00	\$0.00	\$23.14	\$23.14	0.30	SYSTEM MODIFICATION
KP6H40N6C	I	6.00	\$0.00	\$138.82	\$138.82	1.80	SYSTEM MODIFICATION
KPRISMPXSECC	I	3.00	\$0.00	\$57.84	\$57.84	0.75	SYSTEM MODIFICATION
KSTC10ALC	I	1.00	\$0.00	\$15.42	\$15.42	0.20	SYSTEM MODIFICATION
KSTCN4N2ALC	I	5.00	\$0.00	\$77.12	\$77.12	1.00	SYSTEM MODIFICATION
KUGEQMPXSECC	I	18.00	\$0.00	\$277.62	\$277.62	3.60	SYSTEM MODIFICATION
KZ518W50N10C	I	6.00	\$0.00	\$92.54	\$92.54	1.20	SYSTEM MODIFICATION
KZ56W35N12C	I	9.00	\$0.00	\$138.81	\$138.81	1.80	SYSTEM MODIFICATION
OH MISC							
BKTCOLATRIFGC	I	2.00	\$206.88	\$46.28	\$253.16	0.60	SYSTEM MODIFICATION
BKTPTPC	I	1.00	\$11.51	\$15.42	\$26.93	0.20	SYSTEM



Highway Cost Estimate (1)

DECLMPN2ASC	I	4.00	\$0.00	\$61.70	\$61.70	0.80	MODIFICATION SYSTEM
IDES35PC	I	3.00	\$58.76	\$138.82	\$197.58	1.80	MODIFICATION SYSTEM
IHPTT25C	I	3.00	\$42.60	\$138.82	\$181.42	1.80	MODIFICATION SYSTEM

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
OH MISC							
ISEYEBOLT5812C	I	4.00	\$0.00	\$61.69	\$61.69	0.80	SYSTEM MODIFICATION
ISPLC	I	1.00	\$0.00	\$7.71	\$7.71	0.10	SYSTEM MODIFICATION
ISSTUDBOLT588C	I	2.00	\$0.00	\$30.85	\$30.85	0.40	SYSTEM MODIFICATION
NEUSPTIEN2ALC	I	1.00	\$0.00	\$15.42	\$15.42	0.20	SYSTEM MODIFICATION
NSATTACHDEC	I	1.00	\$0.00	\$0.39	\$0.39	0.01	SYSTEM MODIFICATION
NSATTACHTANC	I	1.00	\$0.00	\$0.39	\$0.39	0.01	SYSTEM MODIFICATION
NSSB12C	I	1.00	\$0.00	\$7.71	\$7.71	0.10	SYSTEM MODIFICATION
SERCLMPN2ALC	I	4.00	\$0.00	\$61.68	\$61.68	0.80	SYSTEM MODIFICATION
TTIEF10ALC	I	1.00	\$0.00	\$15.42	\$15.42	0.20	SYSTEM MODIFICATION
TTIEFN2ALC	I	2.00	\$0.00	\$30.85	\$30.85	0.40	SYSTEM MODIFICATION
WLABMSDEC	T	4.00	\$0.00	\$314.65	\$314.65	4.08	SYSTEM MODIFICATION
WLABMSNDEC	T	4.00	\$0.00	\$262.21	\$262.21	3.40	SYSTEM MODIFICATION
OH PRIMARY COND							
EQRISERN2CCUC	I	6.00	\$0.00	\$92.54	\$92.54	1.20	SYSTEM MODIFICATION
OHBTLABSETUPC	I	10.00	\$0.00	\$462.70	\$462.70	6.00	SYSTEM MODIFICATION
OH SEC COND							
WOC10AACTPXC	I	225.00	\$198.72	\$86.76	\$285.48	1.13	SYSTEM MODIFICATION
POLE							
OHLTLABSETUPC	I	7.00	\$0.00	\$323.89	\$323.89	4.20	SYSTEM MODIFICATION
P355C	I	3.00	\$461.34	\$624.66	\$1,086.00	8.10	SYSTEM MODIFICATION
P454C	I	2.00	\$560.38	\$616.96	\$1,177.34	8.00	SYSTEM MODIFICATION
PLABOHGUARDC	I	20.00	\$0.00	\$92.56	\$92.56	1.20	SYSTEM MODIFICATION
STRUCTURE							
ENCP62X46X41FGC	I	2.00	\$3,092.66	\$401.02	\$3,493.68	5.20	SYSTEM MODIFICATION



Highway Cost Estimate (1)

PAD1P42X45CC	I	4.00	\$447.00	\$1,079.68	\$1,526.68	14.00	MODIFICATION SYSTEM
PAD1P44X57CC	I	1.00	\$135.91	\$269.92	\$405.83	3.50	MODIFICATION SYSTEM
PEDLABAGC	I	2.00	\$0.00	\$0.78	\$0.78	0.02	MODIFICATION SYSTEM
PEDUR10X14PC	I	2.00	\$144.44	\$92.54	\$236.98	1.20	MODIFICATION SYSTEM
TRENCH AND BORE TBBPITC	I	32.00	\$0.00	\$3,997.92	\$3,997.92	51.84	MODIFICATION SYSTEM

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
TRENCH AND BORE TBTR36C	I	40.00	\$0.00	\$92.54	\$92.54	1.20	MODIFICATION SYSTEM
TBTR48C	I	670.00	\$0.00	\$2,066.81	\$2,066.81	26.80	MODIFICATION SYSTEM
TBTRBFILL12CC	I	1,230.00	\$0.00	\$948.59	\$948.59	12.30	MODIFICATION SYSTEM
TBTRHC	I	30.00	\$0.00	\$462.72	\$462.72	6.00	MODIFICATION SYSTEM
TBTRLSSD4LC	I	450.00	\$0.00	\$8,328.96	\$8,328.96	108.00	MODIFICATION SYSTEM
TBTRLSSD6LC	I	430.00	\$0.00	\$10,611.72	\$10,611.72	137.60	MODIFICATION SYSTEM
TBTRLSSD8LC	I	860.00	\$0.00	\$25,202.80	\$25,202.80	326.80	MODIFICATION SYSTEM
TBTRTAMPC	I	685.00	\$0.00	\$1,056.54	\$1,056.54	13.70	MODIFICATION SYSTEM
UG ARRESTOR ARREL18C	I	8.00	\$753.27	\$308.48	\$1,061.75	4.00	MODIFICATION SYSTEM
ARUGTP18C	I	6.00	\$386.62	\$185.08	\$571.70	2.40	MODIFICATION SYSTEM
UG ELBOW EB10AL2LB25C	I	22.00	\$1,242.66	\$101.79	\$1,344.45	1.32	MODIFICATION SYSTEM
UG FAULT IND FCIURT3N1PMTTC	I	6.00	\$0.00	\$46.28	\$46.28	0.60	MODIFICATION SYSTEM
UG MISC SPSECMXPANYC	I	11.00	\$0.00	\$254.50	\$254.50	3.30	MODIFICATION SYSTEM
TRM10AL225KITC	I	6.00	\$272.30	\$277.64	\$549.94	3.60	MODIFICATION SYSTEM
UG PRIMARY COND CABCNDDLC	I	1,780.00	\$0.00	\$1,509.98	\$1,509.98	19.62	MODIFICATION SYSTEM
CABCNDDMC	I	170.00	\$0.00	\$78.66	\$78.66	1.02	MODIFICATION SYSTEM
CABTRDMC	I	2,050.00	\$0.00	\$79.04	\$79.04	1.02	MODIFICATION SYSTEM



Highway Cost Estimate (1)

FDTHR254WC	I	3.00	\$688.60	\$20.82	\$709.42	0.27	MODIFICATION SYSTEM
UGLABSETUPC	I	15.00	\$0.00	\$231.30	\$231.30	3.00	MODIFICATION SYSTEM
WLABUGLOCC	I	2.00	\$0.00	\$46.28	\$46.28	0.60	MODIFICATION SYSTEM
WUP10ALXJ25C	I	3,800.00	\$10,148.42	\$1,465.30	\$11,613.72	19.03	MODIFICATION SYSTEM
UG SEC COND							
WULN10CUTPXC	I	120.00	\$91.60	\$46.26	\$137.86	0.62	SYSTEM MODIFICATION
WUR20TPXC	I	5.00	\$5.29	\$1.93	\$7.22	0.03	SYSTEM MODIFICATION
WUR40TPXC	I	850.00	\$1,218.36	\$327.77	\$1,546.13	4.26	SYSTEM MODIFICATION
WUS20TPXC	I	20.00	\$21.17	\$7.71	\$28.88	0.10	SYSTEM MODIFICATION

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
UG SEC COND							
WUS5001CC	I	40.00	\$54.34	\$15.42	\$69.76	0.20	SYSTEM MODIFICATION
UG TRANSFORMER							
TU100DLM231CC	I	1.00	\$2,873.53	\$100.26	\$2,973.79	1.30	SYSTEM MODIFICATION
TU25DLM231CC	I	1.00	\$1,433.56	\$100.26	\$1,533.82	1.30	SYSTEM MODIFICATION
TU50DLM231CC	I	3.00	\$5,253.33	\$300.78	\$5,554.11	3.90	SYSTEM MODIFICATION
TUA15RECDEL2C	I	10.00	\$0.00	\$231.36	\$231.36	3.00	SYSTEM MODIFICATION
TUA25PLGFDTLBRC	I	3.00	\$0.00	\$69.41	\$69.41	0.90	SYSTEM MODIFICATION
TUA25PLGISLB2RC	I	3.00	\$0.00	\$69.41	\$69.41	0.90	SYSTEM MODIFICATION
Subtotal:			\$42,154.60	\$74,273.01	<u>\$116,427.61</u>	963.28	1318772
Total Construction Cost					\$313,735.82		



Highway Cost Estimate (2)

WR Nbr: 1441640 WR Rev: 2 Project#: DON318772 WR Type: MCONV - MAJOR CONVERSION REIM

AVERSBORO RD OH TO UG CONVERSION_GARNER 23KV_WOODLAND ROAD 23KV_REMOVE OH FACILITIES FROM DIS DB59BJ TO DIS

BM96BJ_TOM EDWARDS_ANDREW ODOM_FOR MAPS CONTACT ANDREW ODOM_PRECON NEEDED

AWP-TRAFFIC CONTROL	\$4,980.00
DESIGN AND PROJ MGT PEC	\$1,643.49
EST-SPECIAL LABOR	\$4,840.97
EST-DESIGNER	\$2,730.81
EST-INDIRECT CHARGES	\$2,872.26
MANAGEMENT & SUPPORT PEC	<u>\$2,851.52</u>
	\$19,919.05

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
CONDUIT							
CRIS1UGPVC40C	S	6.00	\$0.00	\$226.73	\$226.73	2.94	SYSTEM MODIFICATION
CRIS340PVC10C	S	2.00	\$0.00	\$140.36	\$140.36	1.82	SYSTEM MODIFICATION
CROSSARM							
ARMS60SC	R	3.00	\$0.00	\$80.97	\$80.97	1.05	SYSTEM MODIFICATION
ARMSDE96FC	I	1.00	\$222.58	\$38.56	\$261.14	0.50	SYSTEM MODIFICATION
ARMSDE96FC	R	1.00	\$0.00	\$26.99	\$26.99	0.35	SYSTEM MODIFICATION
FUSE							
FUSE27CO100C	R	3.00	\$0.00	\$64.78	\$64.78	0.84	SYSTEM MODIFICATION
TFUSE25FT100PC	I	1.00	\$157.29	\$30.85	\$188.14	0.40	SYSTEM MODIFICATION
TFUSE27CO100C	R	6.00	\$0.00	\$129.55	\$129.55	1.68	SYSTEM MODIFICATION
GROUNDING							
GAR1C	A	15.00	\$0.00	\$0.00	\$0.00	0.00	SYSTEM MODIFICATION
GAR1C	I	3.00	\$22.14	\$69.41	\$91.55	0.90	SYSTEM MODIFICATION
GOWE6C	I	1.00	\$0.00	\$53.98	\$53.98	0.70	SYSTEM MODIFICATION
GOWE6C	S	5.00	\$0.00	\$188.95	\$188.95	2.45	SYSTEM MODIFICATION
GRODFRC	A	5.00	\$0.00	\$0.00	\$0.00	0.00	SYSTEM MODIFICATION
GRODFRC	I	1.00	\$7.38	\$30.85	\$38.23	0.40	SYSTEM MODIFICATION
GUY							
ANPI8372EC	I	2.00	\$63.91	\$46.27	\$110.18	0.60	SYSTEM MODIFICATION
ANRS81553EC	R	2.00	\$0.00	\$32.39	\$32.39	0.42	SYSTEM MODIFICATION
ANRS81553EC	S	4.00	\$0.00	\$64.80	\$64.80	0.84	SYSTEM MODIFICATION
FBGH54C	R	2.00	\$0.00	\$43.19	\$43.19	0.56	SYSTEM MODIFICATION
FBGL78C	I	2.00	\$27.98	\$61.70	\$89.68	0.80	SYSTEM MODIFICATION



Highway Cost Estimate (2)

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
FBGL78C	R	2.00	\$0.00	\$43.19	\$43.19	0.56	MODIFICATION SYSTEM MODIFICATION
GUY							
FBGL78C	S	1.00	\$0.00	\$21.59	\$21.59	0.28	SYSTEM MODIFICATION
GUYD516C	S	3.00	\$0.00	\$129.57	\$129.57	1.68	SYSTEM MODIFICATION
GUYDD38C	I	2.00	\$0.00	\$215.94	\$215.94	2.80	SYSTEM MODIFICATION
GUYDD516C	S	3.00	\$0.00	\$226.74	\$226.74	2.94	SYSTEM MODIFICATION
GUYS516C	S	4.00	\$0.00	\$64.78	\$64.78	0.84	SYSTEM MODIFICATION
GUYWIRE516C	S	140.00	\$0.00	\$53.98	\$53.98	0.70	SYSTEM MODIFICATION
JOINT USE							
JUREMOVEC	I	15.00	\$0.00	\$5.85	\$5.85	0.15	SYSTEM MODIFICATION
LIGHTING							
L91LED10RWMC	R	2.00	\$0.00	\$129.56	\$129.56	1.68	SYSTEM MODIFICATION
LBKTMAUP16C	R	2.00	\$0.00	\$86.38	\$86.38	1.12	SYSTEM MODIFICATION
MISC							
KHLC40N6C	S	12.00	\$0.00	\$129.57	\$129.57	1.68	SYSTEM MODIFICATION
KPRISMPXSECC	R	3.00	\$0.00	\$40.49	\$40.49	0.53	SYSTEM MODIFICATION
KSTCN4N2ALC	I	3.00	\$0.00	\$46.27	\$46.27	0.60	SYSTEM MODIFICATION
KSTHMN2CUC	S	8.00	\$0.00	\$86.37	\$86.37	1.12	SYSTEM MODIFICATION
KTSTUD4H50ALC	I	3.00	\$0.00	\$46.27	\$46.27	0.60	SYSTEM MODIFICATION
KTSTUD4H50ALC	R	3.00	\$0.00	\$32.39	\$32.39	0.42	SYSTEM MODIFICATION
LABNOTIFYCUSTC	I	6.00	\$0.00	\$13.86	\$13.86	0.18	SYSTEM MODIFICATION
OH MISC							
BKTCO18FGC	R	1.00	\$0.00	\$16.20	\$16.20	0.21	SYSTEM MODIFICATION
BKTCO18STLC	S	5.00	\$0.00	\$80.99	\$80.99	1.05	SYSTEM MODIFICATION
BKTCOLA24FGC	I	1.00	\$31.59	\$23.14	\$54.73	0.30	SYSTEM MODIFICATION
BKTCOLATRISTLC	R	1.00	\$0.00	\$16.20	\$16.20	0.21	SYSTEM MODIFICATION
BKTFPIN18C	R	2.00	\$0.00	\$21.59	\$21.59	0.28	SYSTEM MODIFICATION
BKTPTPC	I	1.00	\$11.03	\$15.42	\$26.45	0.20	SYSTEM MODIFICATION
BKTPTPC	R	1.00	\$0.00	\$10.80	\$10.80	0.14	SYSTEM



Highway Cost Estimate (2)

BKTSPIS7C	S	2.00	\$0.00	\$21.59	\$21.59	0.28	MODIFICATION SYSTEM
DECLMP40AAACC	R	4.00	\$0.00	\$43.18	\$43.18	0.56	MODIFICATION SYSTEM
DECLMPN2ASC	I	6.00	\$0.00	\$92.54	\$92.54	1.20	MODIFICATION SYSTEM

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
OH MISC							
DECLMPN2ASC	R	12.00	\$0.00	\$129.56	\$129.56	1.68	SYSTEM MODIFICATION
DECLMPN2ASC	S	7.00	\$0.00	\$75.58	\$75.58	0.98	SYSTEM MODIFICATION
DECLMPN4ASC	I	2.00	\$0.00	\$30.85	\$30.85	0.40	SYSTEM MODIFICATION
HTIEN4AACC	S	5.00	\$0.00	\$53.98	\$53.98	0.70	SYSTEM MODIFICATION
IDES1D25C	R	4.00	\$0.00	\$129.56	\$129.56	1.68	SYSTEM MODIFICATION
IDES25PC	R	6.00	\$0.00	\$194.34	\$194.34	2.52	SYSTEM MODIFICATION
IDES35PC	I	5.00	\$93.83	\$231.36	\$325.19	3.00	SYSTEM MODIFICATION
IDES3D25C	R	6.00	\$0.00	\$194.34	\$194.34	2.52	SYSTEM MODIFICATION
IDES3D25C	S	7.00	\$0.00	\$226.73	\$226.73	2.94	SYSTEM MODIFICATION
IHPCLT35C	R	2.00	\$0.00	\$64.78	\$64.78	0.84	SYSTEM MODIFICATION
IHPTT25C	I	1.00	\$13.61	\$46.27	\$59.88	0.60	SYSTEM MODIFICATION
IHPTT25C	R	4.00	\$0.00	\$129.56	\$129.56	1.68	SYSTEM MODIFICATION
IPIN23C	R	5.00	\$0.00	\$161.95	\$161.95	2.10	SYSTEM MODIFICATION
ISEYEBOLT5812C	I	5.00	\$0.00	\$77.12	\$77.12	1.00	SYSTEM MODIFICATION
ISEYEBOLT5812C	S	17.00	\$0.00	\$183.55	\$183.55	2.38	SYSTEM MODIFICATION
ISEYENUT58C	I	3.00	\$0.00	\$23.13	\$23.13	0.30	SYSTEM MODIFICATION
ISEYENUT58C	S	4.00	\$0.00	\$21.60	\$21.60	0.28	SYSTEM MODIFICATION
ISHUNTCLIPC	I	4.00	\$0.00	\$30.85	\$30.85	0.40	SYSTEM MODIFICATION
ISPLC	R	12.00	\$0.00	\$64.79	\$64.79	0.84	SYSTEM MODIFICATION
ISSTUDBOLT5812C	S	2.00	\$0.00	\$21.59	\$21.59	0.28	SYSTEM MODIFICATION
ISSTUDBOLT588C	R	1.00	\$0.00	\$10.80	\$10.80	0.14	SYSTEM MODIFICATION
NEUSPTIE10ALC	S	1.00	\$0.00	\$10.80	\$10.80	0.14	SYSTEM MODIFICATION



Highway Cost Estimate (2)

NEUSPTIEN2ALC	S	5.00	\$0.00	\$54.00	\$54.00	0.70	MODIFICATION SYSTEM
NSATTACHDEC	I	3.00	\$0.00	\$1.16	\$1.16	0.02	MODIFICATION SYSTEM
NSATTACHDEC	R	10.00	\$0.00	\$3.86	\$3.86	0.06	MODIFICATION SYSTEM
NSATTACHTANC	R	5.00	\$0.00	\$1.95	\$1.95	0.05	MODIFICATION SYSTEM
NSSCC	R	12.00	\$0.00	\$64.79	\$64.79	0.84	MODIFICATION SYSTEM
PINPTP20C	R	3.00	\$0.00	\$32.40	\$32.40	0.42	MODIFICATION SYSTEM

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
OH MISC							
SERCLMPN2ALC	S	11.00	\$0.00	\$118.77	\$118.77	1.54	SYSTEM MODIFICATION
SERCLMPN4ALC	I	1.00	\$0.00	\$15.42	\$15.42	0.20	SYSTEM MODIFICATION
SERCLMPN4ALC	S	2.00	\$0.00	\$21.60	\$21.60	0.28	SYSTEM MODIFICATION
SERCLMPN6ALC	I	2.00	\$0.00	\$30.85	\$30.85	0.40	SYSTEM MODIFICATION
SERCLMPN6ALC	S	2.00	\$0.00	\$21.59	\$21.59	0.28	SYSTEM MODIFICATION
SLGRIPN2AAACC	R	1.00	\$0.00	\$10.80	\$10.80	0.14	SYSTEM MODIFICATION
STIEFN2ALC	R	1.00	\$0.00	\$10.80	\$10.80	0.14	SYSTEM MODIFICATION
STIEFN2ALC	S	2.00	\$0.00	\$21.59	\$21.59	0.28	SYSTEM MODIFICATION
TCGCLMP40ALC	R	2.00	\$0.00	\$21.59	\$21.59	0.28	SYSTEM MODIFICATION
TTIEFN2ALC	I	1.00	\$0.00	\$15.42	\$15.42	0.20	SYSTEM MODIFICATION
TTIEFN2ALC	S	4.00	\$0.00	\$43.19	\$43.19	0.56	SYSTEM MODIFICATION
WLABMMPXSDEC	T	3.00	\$0.00	\$235.99	\$235.99	3.06	SYSTEM MODIFICATION
WLABMSDEC	T	8.00	\$0.00	\$629.30	\$629.30	8.16	SYSTEM MODIFICATION
OH PRIMARY COND							
JUMPN2ALC	I	4.00	\$2.46	\$154.24	\$156.70	2.00	SYSTEM MODIFICATION
JUMPN2ALC	S	9.00	\$0.00	\$242.94	\$242.94	3.15	SYSTEM MODIFICATION
JUMPN4BCUC	S	5.00	\$0.00	\$53.98	\$53.98	0.70	SYSTEM MODIFICATION
OHBTLABSETUPC	I	13.00	\$0.00	\$601.51	\$601.51	7.80	SYSTEM MODIFICATION
WLABTJUMPC	I	4.00	\$0.00	\$21.59	\$21.59	0.28	SYSTEM MODIFICATION
WOPN2ASC	S	3,560.00	\$0.00	\$1,921.84	\$1,921.84	24.96	SYSTEM MODIFICATION



Highway Cost Estimate (2)

WOPN6WPCSDC	I	6.00	\$0.00	\$4.63	\$4.63	0.06	MODIFICATION SYSTEM MODIFICATION
OH SEC COND							
WOC10AACTPXC	S	410.00	\$0.00	\$158.08	\$158.08	2.07	SYSTEM MODIFICATION
WOC10ASC	S	225.00	\$0.00	\$121.46	\$121.46	1.58	SYSTEM MODIFICATION
WOC40AAACC	S	450.00	\$0.00	\$242.92	\$242.92	3.16	SYSTEM MODIFICATION
WOCN2AACTPXC	S	70.00	\$0.00	\$26.99	\$26.99	0.35	SYSTEM MODIFICATION
WOCN2ASC	S	760.00	\$0.00	\$410.28	\$410.28	5.32	SYSTEM MODIFICATION
OH TRANSFORMER							
TFO100DTM25CC	R	1.00	-\$2,247.21	\$64.78	-\$2,182.43	0.84	SYSTEM MODIFICATION

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
OH TRANSFORMER							
TFO10SM23CC	R	1.00	-\$530.77	\$59.38	-\$471.39	0.77	SYSTEM MODIFICATION
TFO25SM23CC	R	2.00	-\$1,524.28	\$118.76	-\$1,405.52	1.54	SYSTEM MODIFICATION
TFO37SM23CC	R	1.00	-\$942.87	\$59.38	-\$883.49	0.77	SYSTEM MODIFICATION
TFO50DTM25CC	R	1.00	-\$1,100.16	\$59.38	-\$1,040.78	0.77	SYSTEM MODIFICATION
TFO5SM23CC	I	1.00	\$590.64	\$84.83	\$675.47	1.10	SYSTEM MODIFICATION
TFO5SM23CC	R	1.00	-\$504.93	\$59.38	-\$445.55	0.77	SYSTEM MODIFICATION
TOAMAC	I	1.00	\$0.00	\$7.71	\$7.71	0.10	SYSTEM MODIFICATION
TOAPLPRIRISERSC	I	1.00	\$0.00	\$15.42	\$15.42	0.20	SYSTEM MODIFICATION
TOAPLPRIRISERSC	S	7.00	\$0.00	\$75.59	\$75.59	0.98	SYSTEM MODIFICATION
TOASL10ALC	I	1.00	\$0.00	\$38.56	\$38.56	0.50	SYSTEM MODIFICATION
TOASL10ALC	S	13.00	\$0.00	\$350.91	\$350.91	4.55	SYSTEM MODIFICATION
TOASL40ALC	S	3.00	\$0.00	\$48.59	\$48.59	0.63	SYSTEM MODIFICATION
TOASL500ALC	S	3.00	\$0.00	\$48.59	\$48.59	0.63	SYSTEM MODIFICATION
POLE							
FOREIGNWOODC	A	1.00	\$0.00	\$0.00	\$0.00	0.00	SYSTEM MODIFICATION
FOREIGNWOODC	R	5.00	\$0.00	\$1.95	\$1.95	0.05	SYSTEM MODIFICATION
OHLTLABSETUPC	I	9.00	\$0.00	\$416.43	\$416.43	5.40	SYSTEM MODIFICATION



Highway Cost Estimate (2)

P306C	S	1.00	\$0.00	\$107.97	\$107.97	1.40	MODIFICATION SYSTEM
P357C	S	1.00	\$0.00	\$145.76	\$145.76	1.89	MODIFICATION SYSTEM
P454C	I	1.00	\$268.47	\$308.48	\$576.95	4.00	MODIFICATION SYSTEM
PLABOHGUARDC	I	5.00	\$0.00	\$23.14	\$23.14	0.30	MODIFICATION SYSTEM
UG ARRESTOR ARUGTP18C	R	3.00	\$0.00	\$64.78	\$64.78	0.84	MODIFICATION SYSTEM
UG MISC TRM10AL225KITC	R	3.00	\$0.00	\$97.17	\$97.17	1.26	MODIFICATION SYSTEM
UG PRIMARY COND UGLABSETUPC	I	1.00	\$0.00	\$15.42	\$15.42	0.20	MODIFICATION SYSTEM
UG SEC COND WULN10CUTPXC	S	30.00	\$0.00	\$11.57	\$11.57	0.15	MODIFICATION SYSTEM
WUS40QPXC	S	30.00	\$0.00	\$11.57	\$11.57	0.15	MODIFICATION SYSTEM

CU ID	Action	Qty	Materials	Labor	Total	Labor Hrs	Work Type
UG SEC COND WUS5001CC	S	3.00	\$0.00	\$1.16	\$1.16	0.02	MODIFICATION SYSTEM
Subtotal:			-\$5,337.31	\$12,770.06	<u>\$7,432.75</u>	165.81	1441640
Total Construction Cost					\$27,351.80		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Annexation Case # ANX-17-04, Purser Drive		
Location on Agenda: Consent		
Department: Planning		
Contact: David Bamford, Planning Services Manager		
Presenter: David Bamford, Planning Services Manager		
Brief Summary: This is a request by Dynamic Properties LLC for annexation of 902 Purser Drive. The site is vacant / undeveloped. The Council recently approved the right of way closing along this property.		
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2328		
Detailed Notes: N/A		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: 		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JT	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Planning Department Memorandum

TO: Mayor and Town Council

FROM: David Bamford, AICP; Planning Services Manager

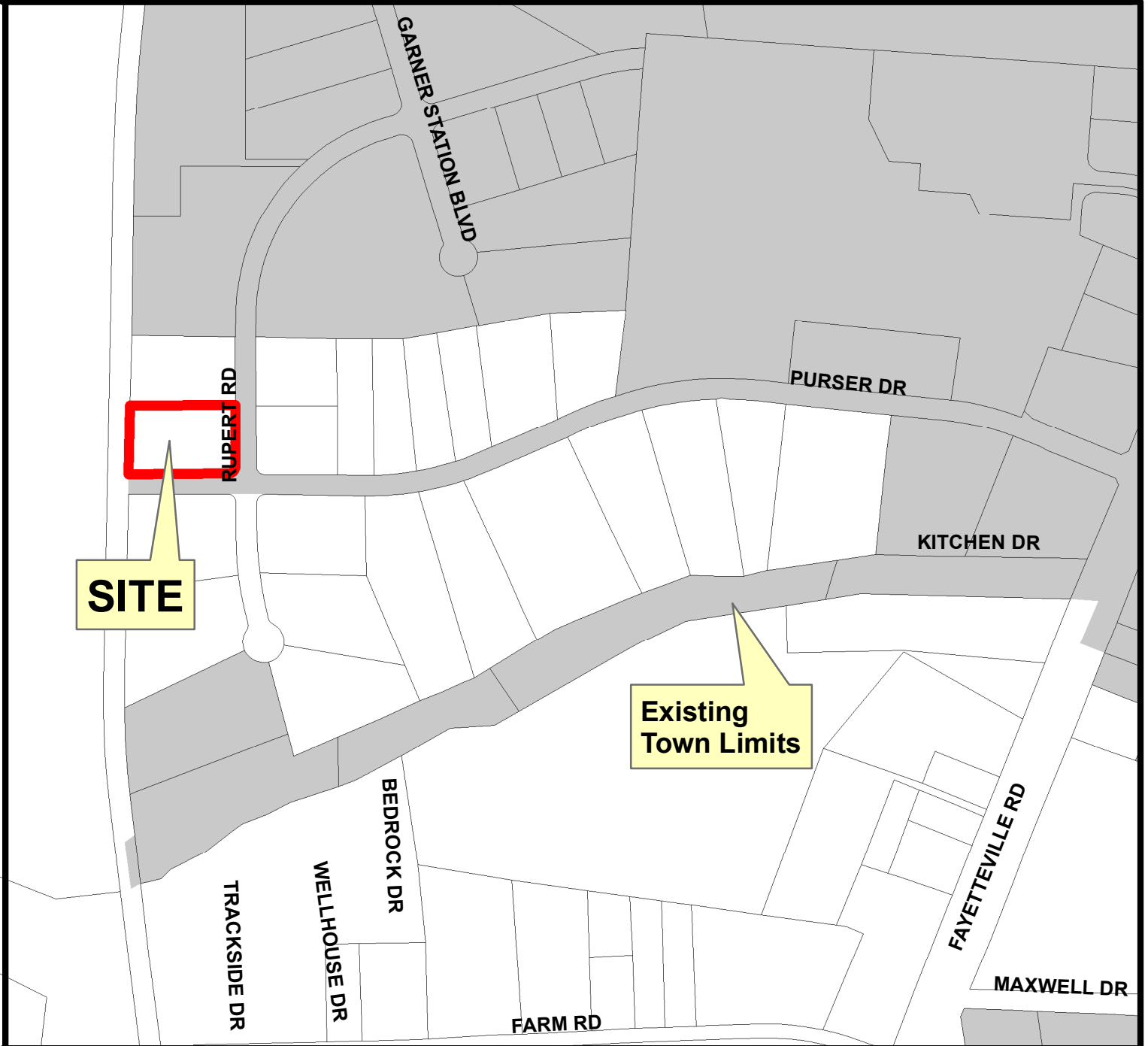
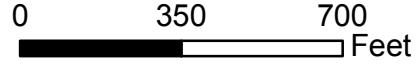
SUBJECT: **ANX-17-04: 902 Purser Drive**

DATE: August 7, 2017

ANNEXATION APPLICATION:	ANX 17-04
OWNER:	Dynamic Properties LLC
CONTIGUOUS / SATELLITE:	Contiguous
LOCATION OF PROPERTY:	902 Purser Drive
WAKE COUNTY PIN #:	0791965115
REAL ESTATE ID #:	056372
AREA:	1.399 acres
ZONING:	SB
ASSOCIATED DEVELOPMENT PLAN:	None. Council recently approved closing the street right of way along this property.
EXISTING USE:	Vacant / undeveloped
RECOMMENDATION:	Set Public Hearing for September 5, 2017

**Town of Garner
Planning Department**

**Annexation
ANX 17-04**



Project: Dynamic Properties LLC
Property Location: 902 Purser Drive
Property Owner: Dynamic Properties LLC
Pin: 0791965115
Acreage: 1.39

GARNER POLICE ZONE:

RESOLUTION NO. (2017) 2328

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION
PURSUANT TO G.S. 160A-31, AS AMENDED,**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency thereof; and

WHEREAS, certification by the Town Clerk as to the sufficiency of said petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Garner, North Carolina:

Section 1. That a public hearing on the question of annexation of the area described herein will be held at 900 7th Avenue (Garner Town Hall) 7:00 p.m. on the 5th day of September, 2017.

Section 2. The area proposed for annexation is described as follows:

(ANX-17-04) 902 Purser Drive – 1.399 acres

Section 3. Notice of said public hearing shall be published in the *Garner-Cleveland Record*, a newspaper having general circulation in the Town of Garner, at least ten (10) days prior to the date of said public hearing.

Duly adopted this 7th of August, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Annexation Case # ANX-17-05, Evolve Timber Creek		
Location on Agenda: Consent		
Department: Planning		
Contact: David Bamford, Planning Services Manager		
Presenter: David Bamford, Planning Services Manager		
Brief Summary: This is a request for annexation of Evolve Timber Creek, an apartment development that was approved on October 3, 2016 (CUP-SP-16-10).		
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2329		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JT	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Planning Department Memorandum

TO: Mayor and Town Council

FROM: David Bamford, AICP; Planning Services Manager

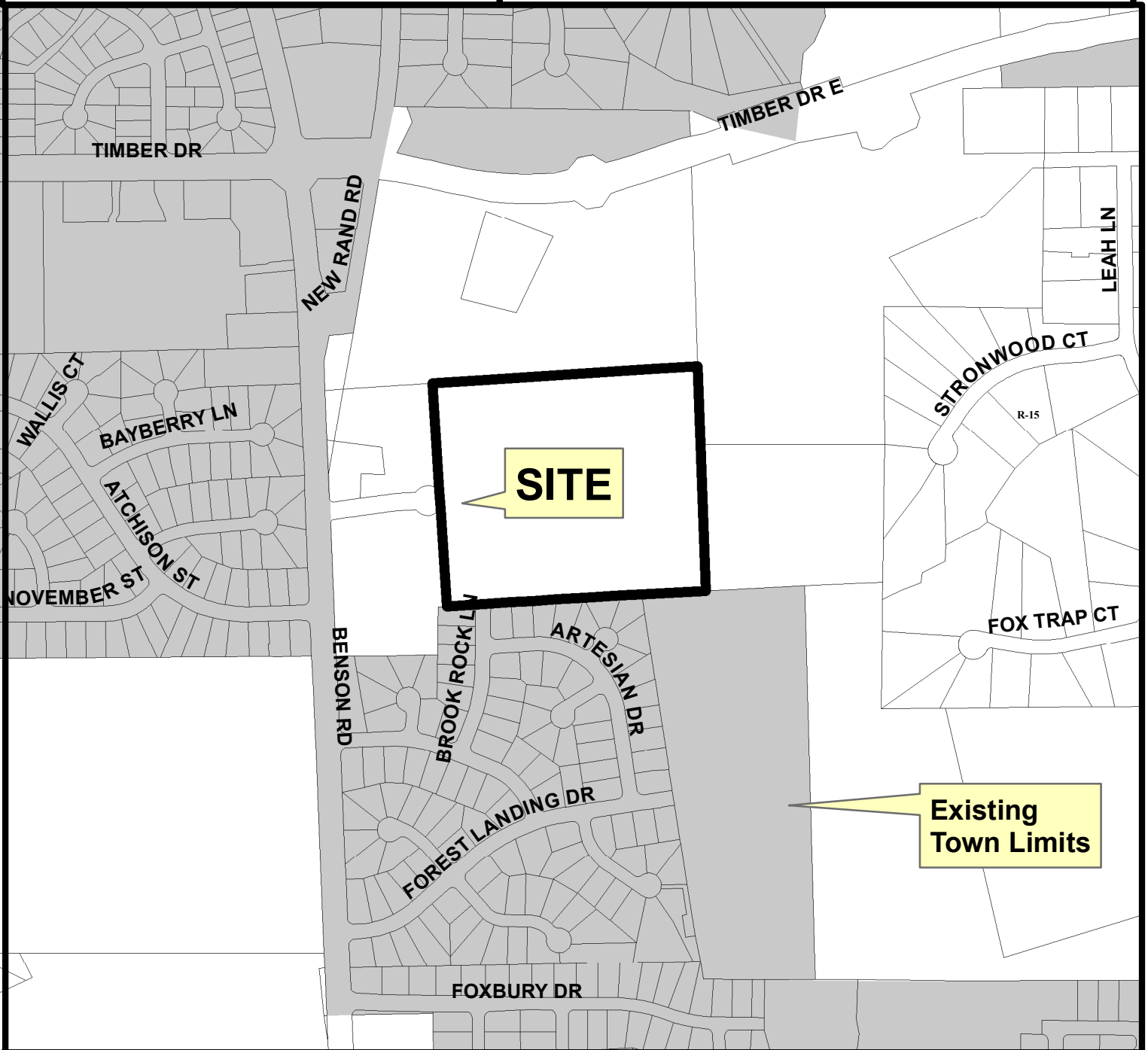
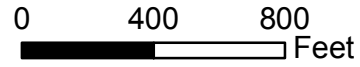
SUBJECT: **ANX-17-05: Evolve Timber Creek**

DATE: August 7, 2017

ANNEXATION APPLICATION:	ANX 17-05
OWNER:	Garner Housing LLC
CONTIGUOUS / SATELLITE:	Contiguous
LOCATION OF PROPERTY:	Benson Road
WAKE COUNTY PIN #:	1710836693
REAL ESTATE ID #:	0446426
AREA:	21.954 acres
ZONING:	MF-2 C184
ASSOCIATED DEVELOPMENT PLAN:	Evolve Timber Creek Apartments (CUP-SP-16-10 approved October 3, 2016)
EXISTING USE:	Vacant / undeveloped
RECOMMENDATION:	Set Public Hearing for September 5, 2017

**Town of Garner
Planning Department**

**Annexation
ANX 17-05**



Project: Evolve Timber Creek
Property Location: Benson Rd
Property Owner: Garner Housing LLC
Pin: 1710836693
Acreage: 21.9

GARNER POLICE ZONE:

RESOLUTION NO. (2017) 2329

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION
PURSUANT TO G.S. 160A-31, AS AMENDED,**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency thereof; and

WHEREAS, certification by the Town Clerk as to the sufficiency of said petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Garner, North Carolina:

Section 1. That a public hearing on the question of annexation of the area described herein will be held at 900 7th Avenue (Garner Town Hall) 7:00 p.m. on the 5th day of September, 2017.

Section 2. The area proposed for annexation is described as follows:

(ANX-17-05) Evolve Timber Creek – 21.954 acres

Section 3. Notice of said public hearing shall be published in the *Garner-Cleveland Record*, a newspaper having general circulation in the Town of Garner, at least ten (10) days prior to the date of said public hearing.

Duly adopted this 7th of August, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Special Use Permit SUP-SP-17-04, Best Western		
Location on Agenda: Public Hearings		
Department: Planning		
Contact: Jenny Saldi, Senior Planner		
Presenter: Jenny Saldi, Senior Planner		
Brief Summary: SAI Developers Inc is requesting a Special Use Permit for additional rooms at the Best Western Plus hotel located at 1595 Mechanical Boulevard. The Planning Commission reviewed this request at their July 10, 2017 meeting and recommended approval.		
Recommended Motion and/or Requested Action: Find application meets established permit criteria and approve the attached Special Use Permit SUP-SP-17-04		
Detailed Notes: To approve, Council must find that the 10 general criteria for special use permits in UDO Section 3.14.D have been met.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JT	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Design. Connect. Sustain.



Planning Department Memorandum

TO: Town Council

FROM: Jenny Saldi, ASLA; Senior Planner

SUBJECT: *Special Use Site Plan Request SUP-SP-17-04, Best Western Plus Expansion*

DATE: August 7, 2017

PROJECT AT A GLANCE

Project Number: SUP-SP-17-04, Best Western Plus Expansion

Applicant: SAI Developers, Inc

Owner: VITRAG, Inc

Plan Prepared by: Pabst Design Group, PA

General Description -

Proposed Use: Hotel expansion

Project Location: 1595 Mechanical Blvd. - part of South Park Development

Wake Count PIN(s): 1701-58-4517

Zoning Classification: Community Retail (CR) within the US 70/401 Overlay District

Key Meeting Dates -

Planning Commission: July 10, 2017

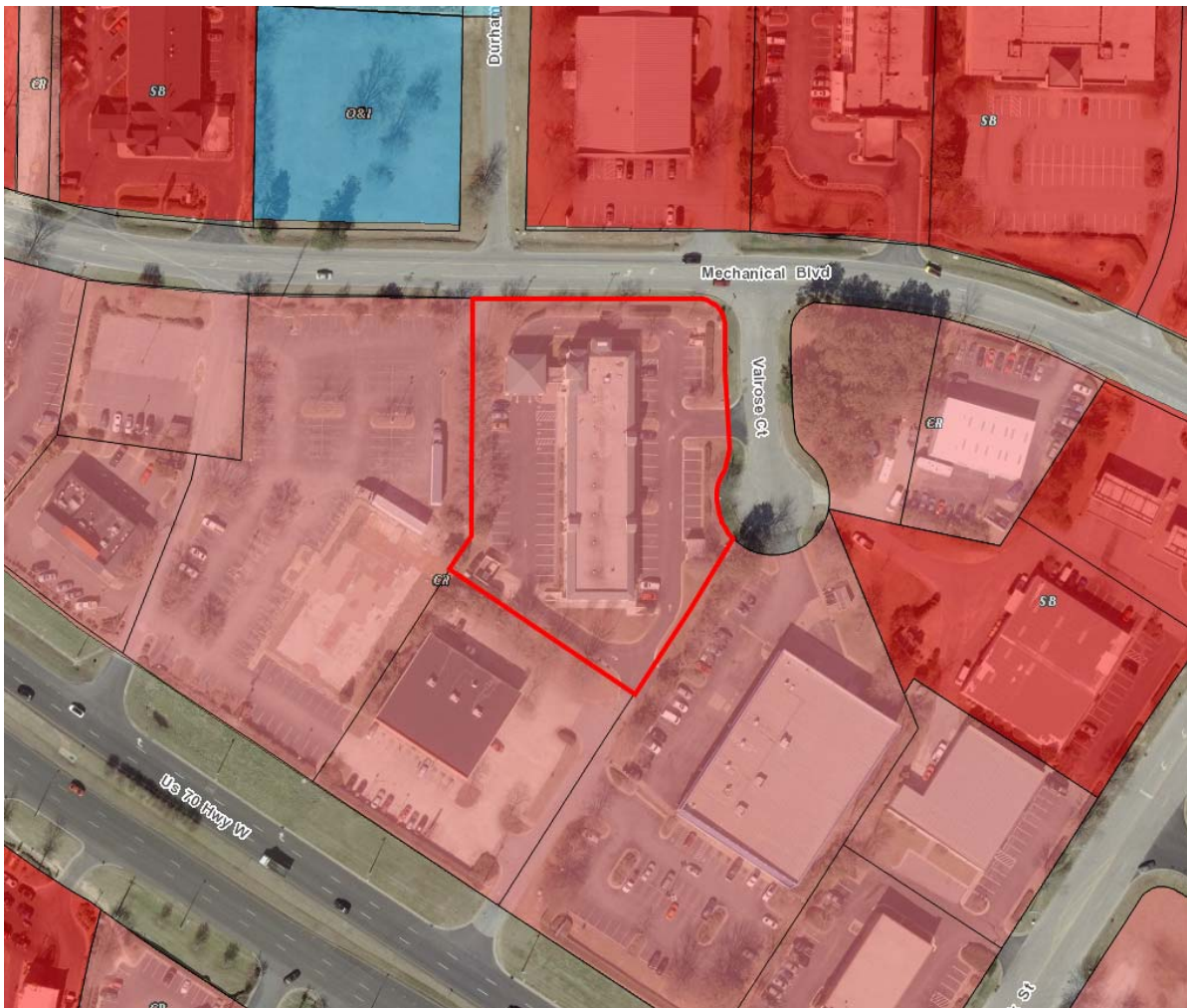
Town Council Public Hearing: August 7, 2017

ADJACENT ZONING AND LAND USE

- North:** Service Business (SB) Church, hotels, light industrial;
Office & Institutional (O&I) Undeveloped
Note: This side is adjacent to Mechanical Blvd.
- South:** Community Retail (CR) Retail, auto service
- East:** Community Retail (CR) Undeveloped, auto service;
Service Business (SB) Gas sales, retail
Note: This side is adjacent to Valrose Ct.
- West:** Community Retail (CR) Approved future hotel, restaurant

Overall Neighborhood Character:

Commercial area around the US 70 and US 401 split.



PROJECT DATA

Acreage:	1.54 acres
Building Size:	Combination two and three stories; adding 11,370 square feet for a total of 36,050 square feet. Adding 15 guest rooms for a total of 67.
Building Material and Color:	The addition will match the materials and colors of the existing building.
Landscape and Buffer Requirements:	<p>The plan as proposed meets the requirements of the Landscape Ordinance.</p> <ul style="list-style-type: none">• Tree Cover: Requirements are met with existing vegetation and proposed vegetation.• Street Buffers: A 15-foot street buffer is shown as required adjacent to Mechanical Blvd. and Valrose Court.• Perimeter Buffers: A 7.5-foot buffer is shown as required along the <u>southeast</u> and <u>west</u> property lines. <p>Although a 15-foot perimeter buffer is required along the <u>southwest</u> property line, an existing drive encroaches and leaves a 5-foot buffer. Section 7.1 P.2 states “the permit-issuing authority may allow greater deviations only for situations where a building or development was constructed prior to the adoption of the UDO and the buffer landscape planting standards or buffer width requirements cannot be met without removing significant portions of an existing building or significantly altering the property”. This site was developed prior to the adoption of the UDO. The 5 feet have been planted to meet buffer requirements. The Planning Commission and staff have no objection to the reduction from 15 feet to 5 feet.</p>
Parking Spaces:	<p>Number - Parking is based on number of rooms and number of employees on the maximum shift:</p> <ul style="list-style-type: none">• <u>Required</u>: 68 (3 accessible)• <u>Proposed</u>: 68 (3 accessible) <p>Dimensions - The existing parking spaces on site are 8.5 feet wide; current standard is 9 feet. Attached to this report is a request to maintain the 8.5-foot width with the modifications to the parking areas shown on plan. The Planning commission and staff have no</p>

objection to this request.

- Floodplain:** This site does not contain a FEMA designated floodplain.
- Fire Protection:** The Inspections Department has reviewed the plan for fire protection and given their approval.
- Infrastructure:**
- Stormwater Management*** - The 1.01% increase in impervious surface area did not warrant additional treatment of storm water.
 - Water/Sewer*** - Connections to public water and sewer proposed.
 - Transportation/Access*** - Direct access to the site provided with one driveway off Valrose Court; indirect access off US 70 provided with an access easement. Sidewalks were not part of the original development of South Park.

CONSISTENCY WITH ADOPTED TOWN PLANS AND POLICIES

2006 Comprehensive Growth Plan:

This site falls within the Regional Center surrounding the US 70/401 split which includes recommended uses such as large-scale retail, office, and services targeting a regional population as well as high-density residential. Since hotels are a service that targets a regional population, staff finds that the project is consistent with the Comprehensive Growth Plan.

2010 Garner Transportation Plan:

The current transportation plan calls for Mechanical Boulevard to remain a 2-lane existing minor thoroughfare through 2035. A sidewalk corridor is also recommended along Mechanical Blvd from US 70 to McCormick St., but it was not prioritized for construction estimates. Since the existing sidewalk corridor is preserved for future construction and Mechanical Boulevard is already at the recommended 2-lane standard, staff finds that the project is consistent with the Garner Transportation Plan.

Parks & Recreation, Open Space & Greenways Master Plan:

A review of the Parks and Recreation, Open Space and Greenways Master Plan revealed no plan recommendations in the project area; therefore, this project, as proposed, may be considered to be consistent with the Parks & Recreation, Open Space & Greenways Master Plan.

Unified Development Ordinance Regulations:

After sufficient review and plan revisions, staff finds that this project, as now proposed, is consistent with the regulations of the Unified Development Ordinance.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission reviewed the plans at their meeting on July 10, 2017 and voted unanimously to recommend approval of SUP-SP-17-04, Best Western, with two UDO-authorized minor deviations and alternative designs listed on the attached permit.

COUNCIL MOTION

Approve: Move that the Council find the application meets the 10 permit criteria in Section 3.14.D. and therefore approve Special Use Permit SUP-SP-17-04, Best Western Plus Expansion, with two UDO-authorized minor deviations and alternative designs listed on the attached permit.

Optional (conditions): ...and including the following reasonable conditions necessary to address the impacts of the proposed development on: *(check and state all that apply)*

- adjoining property,
 - the existing natural and man-made features of the site,
 - off-site and on-site traffic flow,
 - public utilities,
 - such other public services or goals of the Comprehensive Growth Plan or the Transportation Plan that may be negatively impacted by the proposed development *(enumerate plan services/goals):*
-
-
-

Condition #1:

Condition #2:

Condition #3, (etc.):

or

Deny: Move that the Council find the application does not meet the following criteria in Section 3.14.D.,

(Note the criteria found not to be met)

- ___ 1. The proposed use will not endanger the public health or safety;
- ___ 2. The proposed use will not substantially injure the value of adjoining or abutting property;
- ___ 3. The proposed use complies with all applicable provisions of this UDO;
- ___ 4. If completed as proposed, the development will comply with all requirements of this section;
- ___ 5. The proposed use will be compatible with the proximate area in which it is to be located;
- ___ 6. The proposed use is consistent with the Transportation Plan, other relevant adopted plans and policies, and the stated purpose and intent of this UDO (the fact that the use is permitted under certain circumstances in the zoning district creates a rebuttable presumption that the proposed use is in harmony with the intent of the UDO as relates to the general zoning plan);
- ___ 7. The proposed use is compatible with adjacent uses in terms of building scale, site design, buffering and screening, operating characteristics (hours of operation, traffic generation, lighting, noise, odor, dust, and other external impacts);
- ___ 8. Any significant adverse impacts resulting from the use will be mitigated or offset, including impacts on the natural environment;
- ___ 9. The public safety, transportation and utility facilities and services will be available to serve the subject property while maintaining sufficient levels of service for existing development;
- ___ 10. Adequate assurances of continuing maintenance have been provided;

and therefore, deny Special Use Permit SUP-SP-17-04, Best Western Plus Expansion.

PABST DESIGN GROUP, PA
ENGINEERING & CONSULTING

911 Paverstone Drive, Suite E, Raleigh, North Carolina 27615
Phone: 919.848.4399 | Fax: 919.848.4395 | NC LICENSE NUMBER: C-3211

June 26, 2017

Town of Garner
Planning & Zoning Department
Attn: Jeff Triezenberg, Planning Director
900 Seventh Avenue, Garner, NC

RE: SUP-SP-17-04 Best Western Inn
Parking Stall Width

Dear Mr. Triezenberg:

Pabst Design Group, PA, as the Civil Engineer of record for the above referenced special use permit site plan, respectfully requests approval of a proposed parking stall width of a minimum of 8.5' for this project. This request is based upon the fact that the Town of Garner Unified Development Ordinance (UDO) specifies a parking stall width of 9' for parking perpendicular to the travel lane; however, the Planning Director may accept alternative parking configurations, so long as they comply with the Institution of Transportation Engineers (ITE) manual (UDO 7.4.D.3).

The ITE Manual recommends parking stall widths based upon several categories of uses, grouped by expected turnover rates, and as can be seen by the enclosed Table 14.5 from the ITE Manual, the category of uses containing "visitors, office employees, residential, airport, hospitals" corresponds to a stall width of 8.5', which would appropriately be considered a minimum stall width for this category of uses. The hotel/motel use is not specifically listed in this table; however, it is most similar to this category of use based on relative expect turnover of vehicles.

Accordingly, the Site Plans for this project propose all onsite parking stalls at a minimum width of 8.5'. We would appreciate your consideration of this request and your allowance of the 8.5' stall width for this Special Use Permit Site Plan.

Sincerely,

PABST DESIGN GROUP, PA



P. Dan Pabst, PE

Table 14-5 Stall Width Classification

Class	Width (ft)*	Typical Turnover			Typical Uses
		Low	Medium	High	
A	9.00			X	Retail customers, banks, fast foods, other very high turnover
B	8.75		X	X	
C	8.50	X	X		Retail customers, visitors
D	8.25	X			Visitors, office employees, residential, airport, hospitals Industrial, commuter, university

*For large-size vehicle, measured at right angles to stall.

1 ft = 0.305 m

Table 14-6 Large-Size Parking Layout Dimension Guidelines
(See Figure 14-1 for description of elements)

Parking Class	2 - S _w	3 - WP	4 - VP _w	5 - VP _l	6 - AW	7 - W ₂	8 - W ₄
	Basic Stall Width (ft)	Stall Width Parallel to Aisle (ft)	Stall Depth to Wall (ft)	Stall Depth to Interlock (ft)	Aisle Width (ft)	Wall to Wall (ft)	Interlock to Interlock (ft)
Two-Way Aisle — 90 Degrees							
A	9.00	9.00					
B	8.75	8.75					61.0
C	8.50	8.50	17.5	17.5	26.0	61.0	
D	8.25	8.25					
Two-Way Aisle — 60 Degrees							
A	9.00	10.4					
B	8.75	10.1	18.0	16.5	26.0	62.0	59.0
C	8.50	9.8					
D	8.25	9.5					
One-Way Aisle — 75 Degrees							
A	9.00	9.3					
B	8.75	9.0	18.5	17.5	22.0	59.0	57.0
C	8.50	8.8					
D	8.25	8.5					
One-Way Aisle — 60 Degrees							
A	9.00	10.4					
B	8.75	10.1	18.0	16.5	18.0	54.0	51.0
C	8.50	9.8					
D	8.25	9.5					
One-Way Aisle — 45 Degrees							
A	9.00	12.7					
B	8.75	12.4	16.5	14.5	15.0	48.0	44.0
C	8.50	12.0					
D	8.25	11.7					

Notes: In general, these dimensions are subject to slight reductions by local agencies under high-cost conditions (such as garages) or slight increases in areas subject to special needs (such as extensive snowfall). Aisle width may be narrowed by about 1 ft without a major increase in congestion and accessibility of parking stalls (particularly in structures where high construction cost is a factor). A one-step trade-off can be made between stall and aisle width. A decrease of 2 ft in the module can be compensated for by a 0.5-ft increase in stall width for the appropriate class.

Column 1 — See Table 14-5 for typical uses (A for high turnover, B and C for medium turnover, and C and D for low turnover).

Columns 5, 8 — May also apply to boundary curb where bumper overhang is allowed.

Column 6 — To vehicle corner.

Columns 6 to 8 — Rounded to nearest foot.

1 ft = 0.305 m

Source: ITE Technical Council Committee 5D-8, *Guidelines for Parking Facility Location and Design*, A Recommended Practice, Washington, D.C.: ITE, 1994.



Town of Garner Planning Department

Special Use Permit SUP-SP-17-04

0 150 300
Feet



NC OneMap, NC Center for Geographic Information and Analysis, NC 911 Board

Project: Best Western Plus
Applicant: SAI Developers Inc
Owner: VITRAG Inc
Location: 1595 Mechanical Boulevard
PIN: 1701584517

Proposed Use: Hotel addition
Current Zoning: CR
Overlay: US 70 / 401
Acreage: 1.53

**TOWN OF GARNER
 SUP-SP-17-04 – BEST WESTERN PLUS
 SOCIAL USE PERMIT**

APPLICANT	Pabst Design Group, P.A. 911 Paverstone Drive Suite E Raleigh, NC 27615
LOCATION	1595 Mechanical Blvd.
USE	Hotel
DATE ISSUED	August 7, 2017

I. COMPLETENESS OF APPLICATION

The application is complete.

II. COMPLIANCE WITH ORDINANCE REQUIREMENTS

The application complies with all applicable requirements of the Unified Development Ordinance.

III. GRANTING THE APPLICATION

The application is granted, subject to the following conditions:

- 1) The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Town Council, a copy of which is filed in the Town Hall. Any deviations from or changes in these plans must be pointed out specifically to the administrator in writing and specific written approval obtained as provided in the Unified Development Ordinance.
- 2) If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.
- 3) All applicable permit approvals shall be obtained by the applicant.

IV. SPECIFIC TO THE PROJECT

1. A reduction in the southwest buffer from 15 feet to 5 feet has been granted in accordance with Section 7.1P.2.
2. An alternative design of parking spaces reducing the stall width with from 9 feet to 8.5 feet has been granted based on the recommended stall widths in the ITE (Institute of Transportation Engineers) manual in accordance with Section 7.4D.3.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Comprehensive Growth Plan Amendments (case numbers: CGP-17-01 and CGP-17-02)		
Location on Agenda: Public Hearings		
Department: Planning		
Contact: David Bamford, Planning Services Manager		
Presenter: David Bamford, Planning Services Manager		
Brief Summary: The property owners wish to change the long-range plan's future land use designation from "2-Mile Community Secondary Residential" to "Employment Center." The properties are located at 525 & 545 US Highway 70 E. Both properties are zoned commercial. The owners wish to file these plan amendment applications in advance of a forthcoming development plan so that the future proposal will be in compliance with the Town's long-range plan. While the new Plan update (Garner Forward) is underway, the owners wish to proceed now and not wait for the adoption of the new plan. The Planning Commission reviewed these applications at their July 10, 2017 meeting and recommended approval.		
Recommended Motion and/or Requested Action: Staff recommends approval of Comprehensive Growth Plan Amendment applications CGP-17-01 and CGP-17-02		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Planning Department Memorandum

TO: Mayor and Town Council

FROM: David Bamford, AICP; Planning Services Manager

SUBJECT: *Comprehensive Growth Plan Amendments: CGP-17-01, 525 US Hwy 70 East
CGP-17-02, 545 US Hwy 70 East*

DATE: August 7, 2017

PROJECT AT A GLANCE

Project Number(s): CGP-17-01, 525 US Hwy 70 East
CGP-17-02, 545 US Hwy 70 East

Applicant: Town of Garner (Economic Development)

Owner: Patricia & Clyde Simmons;
DEH Garner LLC

General Description -

Project Location: 525 & 545 US Highway 70 East

Project Area: 13.82 +/- acres

Wake Count PIN(s): 1721-10-3109,
1720-19-6910

Zoning Classification: I-1 C1 (525 US HWY 70 E);
SB C108 & CR (545 US HWY 70 E)

Requested Action: Amend land use intensities map as noted herein

Current Map Classification: 2-Mile Community Secondary Residential

Requested Map Classification: Employment Center

Key Meeting Dates -

Planning Commission: July 10, 2017

Town Council Public Hearing: August 7, 2017

BACKGROUND / REQUEST SUMMARY

These proposed plan amendments are not associated with any rezoning and development plan application at this time. However, it is our understanding that site plan and / or rezoning applications for development may be forthcoming in the near future. The owners wish to file these plan amendment applications in advance so that the future proposals would be in compliance with the Town's plan. While the new Plan update (Garner Forward) is underway, the owners wish to proceed now and not wait for the adoption of the new plan. The new Plan target adoption is around October 2017.

LAND USE MAP ANALYSIS

Existing vs. Proposed Designations:

Existing: According to the *2006 Town of Garner Comprehensive Growth Plan*, the two sites are located within a **Community Secondary Residential Area** around the Community Core at I-40 and Jones Sausage Road. The Community Core Area is designed to accommodate community-scale retail services needed less frequently than on a daily basis. It is generally characterized as being suitable to act as a hub for a large service area of the community and is typically developed at the intersection of major thoroughfares.

While the Community Core is located up at I-40, the Community Secondary Residential Area covers the area around the intersection of E Garner Road and Jones Sausage Road. This designation also extends south to US 70 HWY E and includes both 525 and 545 US HWY 70 E.

A Community Secondary Residential Area is primarily for low density residential uses. The recommended zoning districts for a Community Secondary Residential Area include: R15, R20, R40, TND, and PRD. Recommended density is 1 to 2.5 units per acre.

Proposed: The proposed designation of the two properties is **Employment Center**. For this Center, the plan recommends employment opportunities such as business and office parks, light manufacturing, production, distribution and warehouse facilities.

Employment Centers are designated near major transportation routes. The recommended zoning districts for an Employment Center include: SB, I-1, I-2, and MXD (Mixed Use).

Adjacent Plan Designations, Land Use & Zoning:

North: Designation: Community Secondary Residential Area

Land Uses:

1. Railroad, southwest corner of Jones Sausage Rd and E Garner Rd (I-2 C173)

2. Ashlyn Subdivision and homes along Jones Sausage Road north of E Garner Road (R-9 C118, R-20)
3. Direct Distributors Office (O&I C192)

South: Designation: Community Secondary Residential Area & Neighborhood Primary Residential Area

Land Uses:

1. Management Way – office / warehouse (SB)

East: Designation: Community Secondary Residential Area

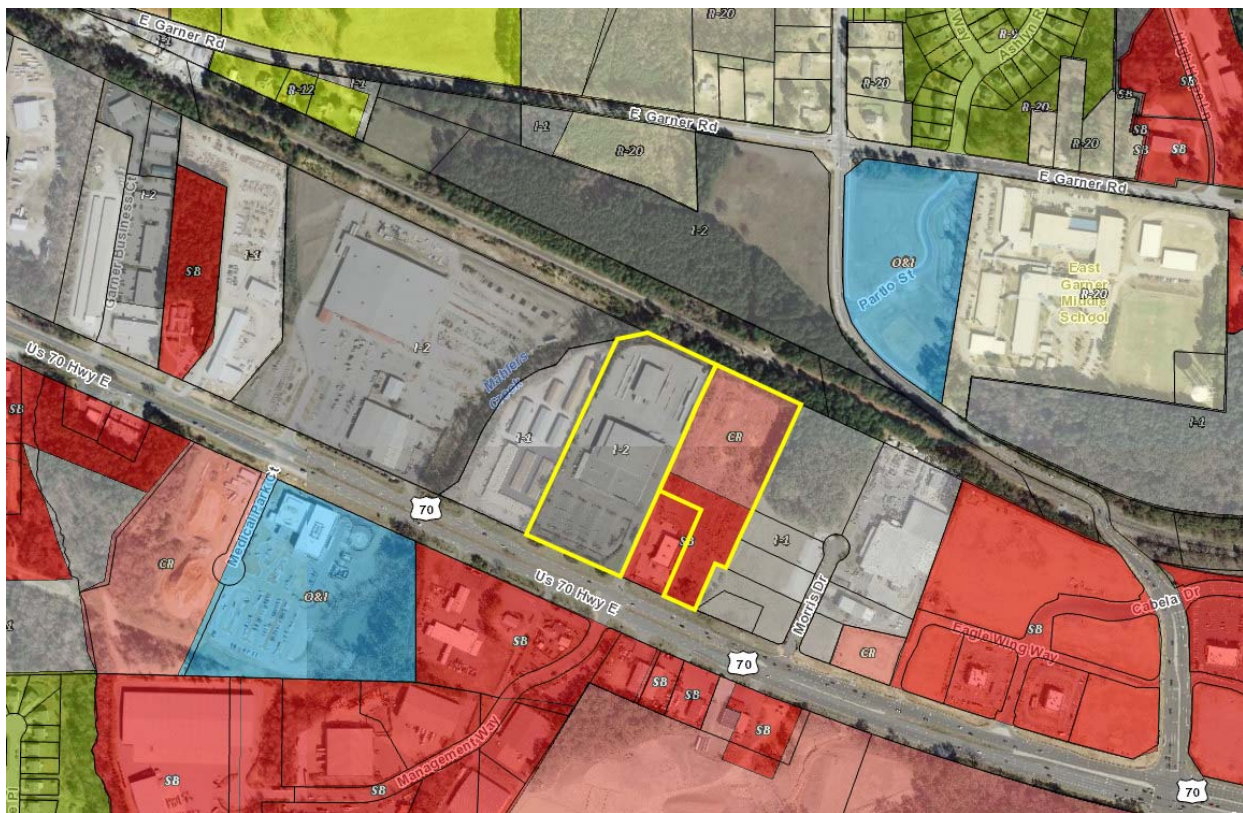
Land Uses:

1. Morris & Associates (I-1)

West: Designation: Community Secondary Residential Area

Land Uses:

1. Agri-Supply (I-2)
2. Hide-A-Way Mini Storage (I-1)



STAFF COMMENTARY

Plan Organization and Structure:

The current Comprehensive Growth Plan was adopted in 2006 to guide the development and redevelopment of Garner over the next 10 to 15 years. The Plan recommends activity and focus centers around certain major intersections and thoroughfares. Residential densities are also suggested based on the focus area it is associated with.

The largest activity center on the Plan is the **Regional**. These are large-scale commercial centers located on the western side of Garner along US HWY 401 and US HWY 70 and also on the eastern side along US HWY 70 and I-40.

Employment Centers are areas to promote commercial, industrial, and business park development. On the Plan, these centers are located along Garner Station Boulevard & Junction Boulevard; Jones Sausage Road & I-40; and east of I-40 along US HWY 70 E. This includes Greenfield and White Oak Business Parks.

Community Activity Centers are the largest with higher intense commercial uses and higher residential densities suggested. **Neighborhood Activity Centers** are less intense and suggest lower residential densities and neighborhood-scale commercial development.

Requested Amendment:

The area of Garner where 525 and 545 US HWY 70 E is located is developed primarily as office/warehouse, service, retail, and employment uses. Currently, the Plan's designation has this area as future low density residential. The Plan is somewhat flawed in that it did a good job designating certain intersections as activity centers but it failed to properly account for some commercial areas in between them along major thoroughfares.

While the Plan designations show this commercial strip along US HWY 70 E (east of New Rand Road to I-40) as low density residential, this does not match the existing prevailing development pattern in this area. In fact, there are no residential developments in this area. Therefore, staff finds that the proposed change from Community Secondary Residential (low density) to Employment Center is consistent with the prevailing land use patterns in the immediate area.

Furthermore, this new Center will accompany the existing Employment Center which is located on the east side of the Regional Center at White Oak (I-40, White Oak Rd, Jones Sausage). This new Employment Center will be an area of transition away from the commercial retail uses at White Oak over to more service, office, warehouse, and limited retail.

PLANNING COMMISSION:

The Planning Commission reviewed this request at their July 10, 2017 meeting and recommended approval.

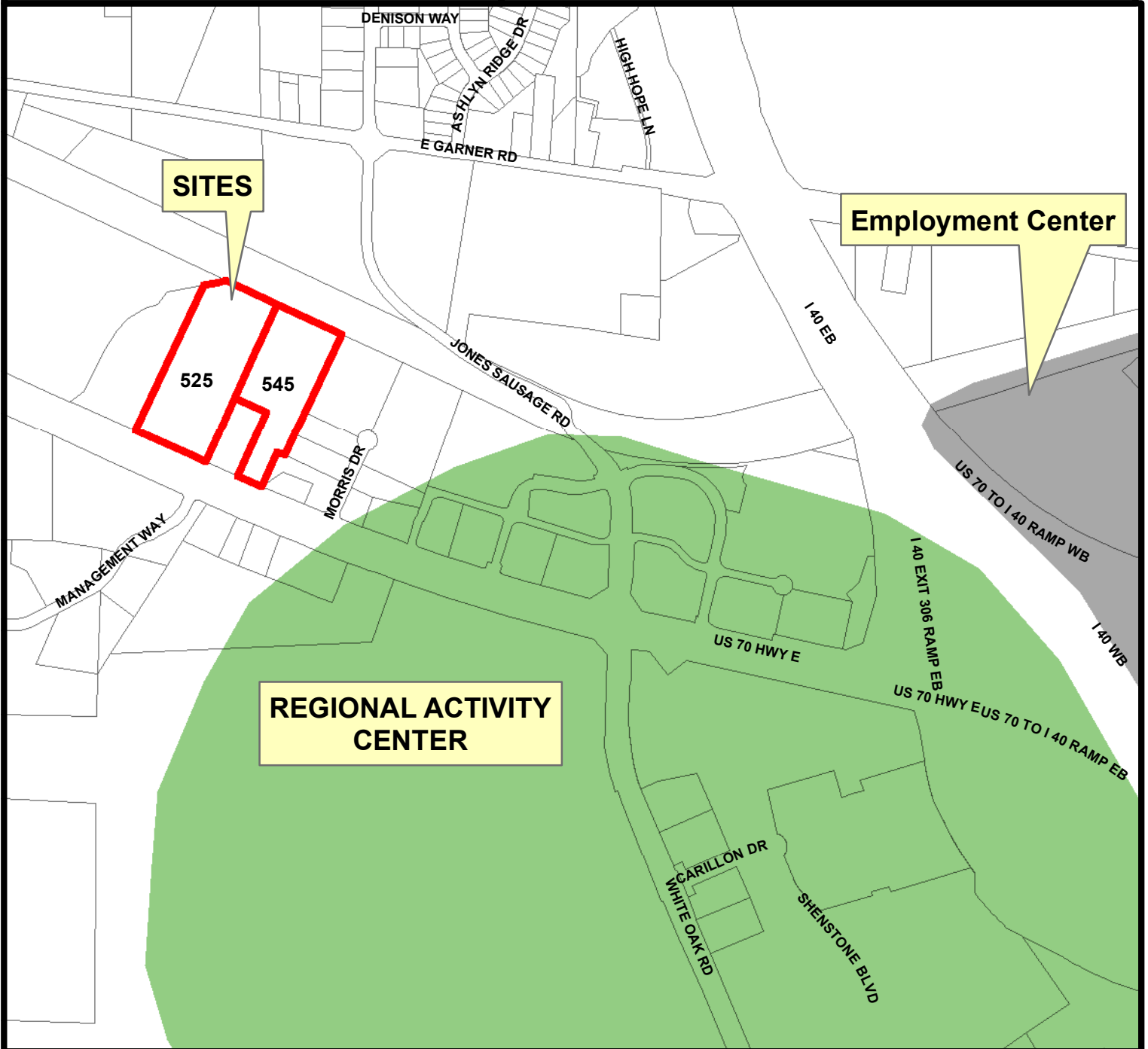
STAFF RECOMMENDATION:

As a result of the findings expressed in the preceding commentary, staff recommends approval of the request to amend the Plan as submitted.

**Town of Garner
Planning Department**

**Comprehensive Growth Plan Amendment
CGP 17-01 & CGP 17-02**

0 400 800 Feet



Property Location: 525 & 545 HWY 70 E
Property Owner: DEH Garner LLC
Patricia & Clyde Simmons
Site PINs: 1721703109 & 1720796970
Site Acreage: 13.81
Plan Recommendation: Residential
Proposed Change: Employment Center

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Recreation Center Construction Update		
Location on Agenda: Old/New Business		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
Brief Summary: An update of the Recreation Center construction progress from the project architect Clark Patterson Lee.		
Recommended Motion and/or Requested Action: Presentation Only; No Action Required		
Detailed Notes:		
Funding Source:		
Cost: N/A	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Town Council and staff have expressed concerns about the seemingly slow progress of the Recreation Center construction. The project architect was invited to explain any delays and confirm the current timetable for completion.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Custodial Contract		
Location on Agenda: Old/New Business		
Department: Public Works		
Contact: Forrest Jones, Public Works Director		
Presenter: Forrest Jones, Public Works Director		
<p>Brief Summary:</p> <p>Bids were received and opened for the Town of Garner's custodial service for all Town facilities. A total of 5 bids were received. Each were evaluated and staff determined the second lowest bidder, Environment Control Triangle, had the most responsible bid and met bid specifications. Reference and background checks for Environment Control Triangle were excellent.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Award a three year contract to Environment Control Triangle in the amount of \$122,190.00/yr.</p>		
Detailed Notes:		
<p>Funding Source: General Fund</p>		
Cost: \$122,190.00	One Time: <input type="radio"/>	Annual: <input checked="" type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>A new contract will improve the level of quality and provide coverage for our new facility. Note: The Recreation Center is not a part of this.</p>		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	FJ	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Town Manager's Office Memorandum

TO: Town Council

FROM: Forrest Jones, Director of Public Works
Pam Wortham, Director of Finance

DATE: July 26, 2017

SUBJECT: 76103 – Janitorial Service/Building Maintenance

Re-bids were received and opened on June 19, 2017 for “Janitorial Service/Building Maintenance Services” after all legal procedures including newspaper advertising had been implemented.

Re-bids were emailed to thirteen (13) firms with bids being received from five (5) firms as shown on the attached tabulation.

The bids received for this service were evaluated by the Janitorial Committee. This committee was comprised of individuals from various departments within the town. During the evaluation, it was discovered that the low bidder American Facilities Services had an unfavorable background check which did not meet our standards. The bid evaluation revealed that the second lowest bidder, Environment Control Triangle had the most responsible bid price and met our bid specifications. Environment Control Triangle received an excellent background check from their references.

The Janitorial committee performed phone reference checks that were all positive feedback on June 26th, 2017. The committee also performed site visits to the Towns of Knightdale and Wake Forest on July 19th, 2017. The site visits reflected a high standard of cleaning in the buildings. Our committee members were impressed with the level of detail by Environment Control. We believe this level of cleaning will enhance the appearance of our aging building and will keep our new buildings looking new.

It is our recommendation to award this contract to Environment Control Triangle as the most responsible bidder at a total cost of \$122,190.00 a year.

A formal bid contract requiring execution by the Town Manager and Town Clerk will be issued upon award of the bid by the Town Council.

Forrest Jones
Director of Public Works

Pam Wortham
Director of Finance

ITEM: 76103
Janitorial Service/Building Maintenance

DATES: July 26, 2017

A BID WAS FORWARDED TO:

- | | |
|---------------------------------|-----------------------------------|
| 1. Royal Quality Maintenance | 8. Non-Core Business Solution |
| 2. Clean Sweep | 9. Perfection Janitorial Services |
| 3. Jan-Pro Raleigh | 10. MMC Cleaning Services |
| 4. Blink | 11. City Wide Maintenance |
| 5. American Facilities Services | |
| 6. Environment Control Triangle | |
| 7. Jani King | |

LEGAL PROVISIONS MET: Yes

FUND ACCOUNT: This service will be paid for out of fund account number 10564000-524300 (CONTRACT SERVICES) based on budgeted funds for fiscal year 2018 as this contract beginning on September 1, 2017.

CERTIFICATION OF DEBARMENT: Yes

AWARD RECOMMENDATION: Environment Control Triangle

AMOUNT OF AWARD:	FIRST YEAR TOTAL COST:	\$122,190.00
	SECOND YEAR TOTAL COST:	\$122,190.00
	THIRD YEAR TOTAL COST:	<u>\$122,190.00</u>
	GRAND TOTAL COST:	\$366,570.00

INSTRUCTIONS: See memo attached

SIGNED: _____
PURCHASING MANAGER



Proposed Janitorial Contract

JULY 27, 2017



Town Manager's Office Memorandum

ITEM: 76103
Janitorial Service/Building Maintenance
DATES: July 26, 2017

- A BID WAS FORWARDED TO:**
1. Royal Quality Maintenance
 2. Clean Sweep
 3. Jan-Pro Raleigh
 4. Blink
 5. American Facilities Services
 6. Environment Control Triangle
 7. Jani King
8. Non-Core Business Solution
 9. Perfection Janitorial Services
 10. MMC Cleaning Services
 11. City Wide Maintenance

LEGAL PROVISIONS MET: Yes

FUND ACCOUNT: This service will be paid for out of fund account number 10564000-524300 (CONTRACT SERVICES) based on budgeted funds for fiscal year 2018 as this contract beginning on September 1, 2017.

CERTIFICATION OF DEBARMENT: Yes

AWARD RECOMMENDATION: Environment Control Triangle

AMOUNT OF AWARD:

FIRST YEAR TOTAL COST:	\$122,190.00
SECOND YEAR TOTAL COST:	\$122,190.00
THIRD YEAR TOTAL COST:	\$122,190.00
GRAND TOTAL COST:	\$366,570.00

INSTRUCTIONS: See memo attached

SIGNED: *Ann H. Lawrence*
PURCHASING MANAGER

TO: Town Council

FROM: Forrest Jones, Director of Public Works
Pam Wortham, Director of Finance

DATE: July 26, 2017

SUBJECT: 76103 – Janitorial Service/Building Maintenance

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It is our recommendation to award this contract to Environment Control Triangle as the most responsible bidder at a total cost of \$122,190.00 a year.

A formal bid contract requiring execution by the Town Manager and Town Clerk will be issued upon award of the bid by the Town Council.

Forrest Jones
Director of Public Works

Pam Wortham
Director of Finance

TOWN OF GARNER



Bid#: 76103 – Janitorial Service/Building Maintenance
Re-Bid Opening: June 19, 2017

		Company				
	Non-Core Business Solutions	Blink Facility Solutions	Royal Quality Maintenance	Environment Control Triangle	American Facility Service, Inc.	
Addendum #1:	Yes	Yes	Yes	Yes	Yes	
TOTAL COST:	\$155,296.00	\$123,470.00	\$158,497.92	\$122,190.00	\$105,588.00	
Start Bid on 09/01/17	Yes	Yes	Yes	Yes	Yes	

Bid prices certified on Monday, June 19, 2017 by:

Tia H. Lawrence

Tia H. Lawrence, Purchasing Manager
 Town of Garner

Assembled a committee from various departments

Committee Members

- Tyson Langdon- Public Works
- Tia Lawrence- Finance
- Kim Anderson- Inspections
- Stella Gibson- Administration
- Morgan King- Engineering
- Jonathan Shearin- Parks & Recreation & Cultural Resources
- Torrey Blackmar- Parks & Recreation & Cultural Resources
- Joe Binns- Police Department
- Forrest Jones- Public Works



Actions Taken by the Committee

- Developed a scope of services needed for all facilities
- Conducted reference checks by phone
- Made site visits to the Town of Wake Forest and the Town of Knightdale



Questions?





STANDARD CONTRACT FORM

Town of Garner

900 7th Avenue • Garner, North Carolina 27529
Phone 919-772-4688 • Fax 919-662-8874

STATE OF NORTH CAROLINA

COUNTY OF WAKE

CONTRACT FOR SERVICES

THIS CONTRACT is entered into this the 1st day of September, 2017, by and between Environment Control, hereinafter referred to as the "Contractor," and the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter referred to as the "Town";

WITNESSETH:

The Town and the Contractor, for the considerations stated herein, agree as follows:

I. Scope of Services:

The Contractor agrees to perform for the Town the following services:

Perform janitorial services for the Town's buildings.

2. Specifications (if applicable)

This contract incorporates by reference the following plans and specifications, which will govern the services to be provided by the contractor: See attached Re-Bid # 76103 for specifications.

3. Consideration and Payment of Services

In consideration of the above services, the Town will pay the Contractor the sum of \$122,190.00, to be paid according to the following schedule: \$10,182.50 per month upon successful completion of work and within thirty days of receipt of invoice. This is a 3 year contract with an option to renew for an additional 2 year period.

4. Indemnification

The Contractor shall be responsible for all loss and damages associated with the services provided in the contract and any attached specifications, and shall hold the Town, its officers, agents, and employees harmless from any legal action which may arise as a result of negligence on the part of the Contractor; provided that the Contractor shall not be liable for any act of negligence on the part of the Town, its officers, agents, or employees.

5. Applicability of Laws and Regulations

The Contractor shall adhere to all laws, ordinances, and regulations of the United States, the State of North Carolina, the County of Wake, and the Town of Garner in the performance of the services outlined in this contract and any attached specifications.

6. E-Verify Compliance

The contractor represents and covenants that the contractor and its subcontractors comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (NCGS). In this E-Verify Compliance Section, "contractor", "its subcontractors," and "comply" shall have meanings intended by NCGS 160A-20.1(b). The Town is relying on this section in entering into this contract. The parties agree to this section only to the extent authorized by law. If this section is held to be unenforceable or invalid in whole or in part, it shall be deemed amended to the extent necessary to make this contract comply with NCGS 160A-20.1(b).

7. Time of Commencement and Completion

The work required in this contract shall be commenced by the Contractor no later than ___ days after the date of execution of this Contract and the entire work shall be completed not later than ___ days after the date of execution of this Contract. If the work is not satisfactorily commenced or completed within the specified time, the Town may declare such delay a material breach of contract and may pursue legal remedies. In the alternate, the Town in its sole discretion may for each calendar day mutually agree to changes in this schedule if it is deemed necessary or desirable to do so.

8. Quality and Workmanship

All work shall be performed to the satisfaction of the Town. The work shall not be considered complete nor applicable payments rendered until the Town is satisfied with the services provided.

9. Insurance

All required certificates of insurance are attached and considered part of this document.

In witness thereof, the contracting parties, by their authorized agents, affix their signatures and seals at Garner, North Carolina, this day of _____.

Contractor

Town of Garner

Name: _____

Name of Contractor (type or print)

Town Manager

By: _____

(Signature)

Title: _____

Attest:

Attest:

(Secretary, if a Corporation)

Town Clerk

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Director

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Brunch Bill- Modifying Sale of Alcohol on Sunday		
Location on Agenda: Old/New Business		
Department: Administration		
Contact: Rodney Dickerson, Town Manager		
Presenter: Bill Anderson, Town Attorney		
Brief Summary: The North Carolina General Assembly has recently amended various laws relating to sale of beers, wines and spirituous liquors, in Session Law 2017-87, Senate Bill 155, amending Chapter 18B, Chapter 153A, and Chapter 160A of the General Statutes, including Section 160A-205.3, known as the "Brunch Bill," which reads as follows: "In accordance with GS 18B-1004 (c), a city may adopt an ordinance for the sale of malt beverages, unfortified wine, fortified wine and mixed beverages beginning at 10:00 A.M. on Sunday pursuant to the licensed premises' permit issued under G. S. 18B-1001."		
Recommended Motion and/or Requested Action: Allow Alcohol Sales at 10:00 on Sundays in Restaurants and/or Retail		
Detailed Notes: 		
Funding Source: n/a		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/>
		No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: None		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

ORDINANCE NO. 2017 (3868)
AN ORDINANCE MODIFYING HOURS FOR
SALE OF MIXED ALCOHOLIC BEVERAGES

WHEREAS, the North Carolina General Assembly has recently amended various laws relating to sale of beers, wines and spirituous liquors, in Session Law 2017-87, Senate Bill 155, amending Chapter 18B, Chapter 153A, and Chapter 160A of the General Statutes, including Section 160A-205.3, known as the “Brunch Bill,” which reads as follows: “In accordance with GS 18B-1004 (c), a city may adopt an ordinance for the sale of malt beverages, unfortified wine, fortified wine and mixed beverages beginning at 10:00 A.M. on Sunday pursuant to the licensed premises’ permit issued under G. S. 18B-1001.”

WHEREAS, the Town Council of the Town of Garner finds and determines that the hospitality industry and retail sales are important parts of the overall business community in the Town of Garner and that it is in the interest of enhancing business prospects within the community to modify the Town’s ordinance relating to such sales;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF GARNER as follows:

Item One: Section 11-17 of the Town Code of the Town of Garner be recodified to be designated as Sec. 11-17(a) and a new Sec 11-17(b) be adopted as follows:

A business which is licensed by the State to sell malt beverages, unfortified wine, fortified wine and mixed beverages after noon on Sunday pursuant to the licensed premises’ permit issued under G. S. 18B-1001 may sell the aforesaid beverages beginning at 10:00 A.M. on Sunday.

Item Three: This ordinance shall be effective upon adoption.

This the _____ day of August, 2017.

TOWN OF GARNER

Ronnie S. Williams, Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Town Attorney

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: August 7, 2017		
Subject: Public Works Re-organization		
Location on Agenda: Old/New Business		
Department: Public Works		
Contact: Forrest Jones, Public Works Director		
Presenter: Forrest Jones, Public Works Director		
Brief Summary: Will be requesting to hire a Facilities Supervisor, Fleet Supervisor, and a Supplemental Administrative Support Specialist. This will be done through eliminating the Services Superintendent position and converting one of the full-time Administrative Support Specialists to supplemental.		
Recommended Motion and/or Requested Action: Authorize Reorganization and Staffing Changes		
Detailed Notes:		
Funding Source: Through current budgeted salaries		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: The Public Works Director and the Assistant Town Manager-Operations explained the re-organization to me and I am comfortable with the concept.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	FJ	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

TO: Town Council

FROM: Forrest Jones, Director of Public Works

DATE: August 2, 2017

SUBJECT: Public Works Reorganization FY 2018

Public Works has been in a staffing transition since last October. This transition has included retirements as well as internal promotions and external staffing. In the recent budget process, I proposed a reorganization for the Public Works Department. The focus of this reorganization addressed span of control for our front-line supervisors and the Services Superintendent. It would also set the stage to handle some of the growth we are experiencing as a town.

In November 2016, a pay and class study was performed by the MAPS group. In their findings, they cited that span of control was an issue for the Services Superintendent as well as other supervisors within Public Works. They recommended the addition of a Facilities Supervisor position. Due to budget constraints, this position was not funded. While span of control still remains a concern with other divisions in Public Works, this one in particular is a pressing need with the recent growth and ongoing projects to expand Town facilities. The Services Superintendent currently serves as the front-line supervisor for both Facilities and Fleet staff, which represents a total of seven employees. This supervisory position also manages the maintenance of the Town's entire fleet (which represents 350 pieces of equipment), and all town facilities (representing approximately 190,000 sq./ft. of buildings). As you could imagine, this a lot of pieces for one person to manage.

Due to the recent promotion of Tyson Langdon to Assistant Public Works Director, the Services Superintendent position is currently vacant. As Tyson and I began evaluating recruitment needs, it became clear that the position serves two very different functional roles – Facilities and Fleet. Our last two Services Superintendents have been promoted from within and in both cases the employee had deep expertise in either Fleet or Facilities, but not both. Fortunately they had the ability to learn the other subject area.

After numerous discussions with Public Works staff, BD Sechler in HR, and Matt Roylance in Administration, I am requesting to hire a Facilities Supervisor to manage our Facilities, and a Fleet Supervisor to manage the Town's fleet. This would be accomplished by eliminating the Services Superintendent role and converting the vacant full-time Administrative Support Specialist to a Supplemental Administrative Support Specialist. This Supplemental position will be limited to 19 hours a week and will not be eligible for benefits.

This proposed reorganization aligns with the Town of Garner Strategic Plan that was adopted in September 2016. Through *Efficient and Timely Service Delivery, Objective 4: Nurture a culture of excellent customer service. Initiative 1: Maintain adequate staffing levels.* Both requested supervisor positions are key support roles assisting each department with their service delivery. Services to our residents such as maintaining a vehicle needed to deliver service or keeping up facilities that provide multiple services to our residents.

Please note: no additional funds are needed for the current budget year to fund these changes. However, in full disclosure, it would reflect an estimated increase of \$28,000 in the next fiscal year.

Public Works Proposed Reorganization

Fiscal Year 2018



Public Works Reorganization Memorandum

TO: Town Council
FROM: Forrest Jones, Director of Public Works
DATE: August 2, 2017
SUBJECT: Public Works Reorganization FY 2018

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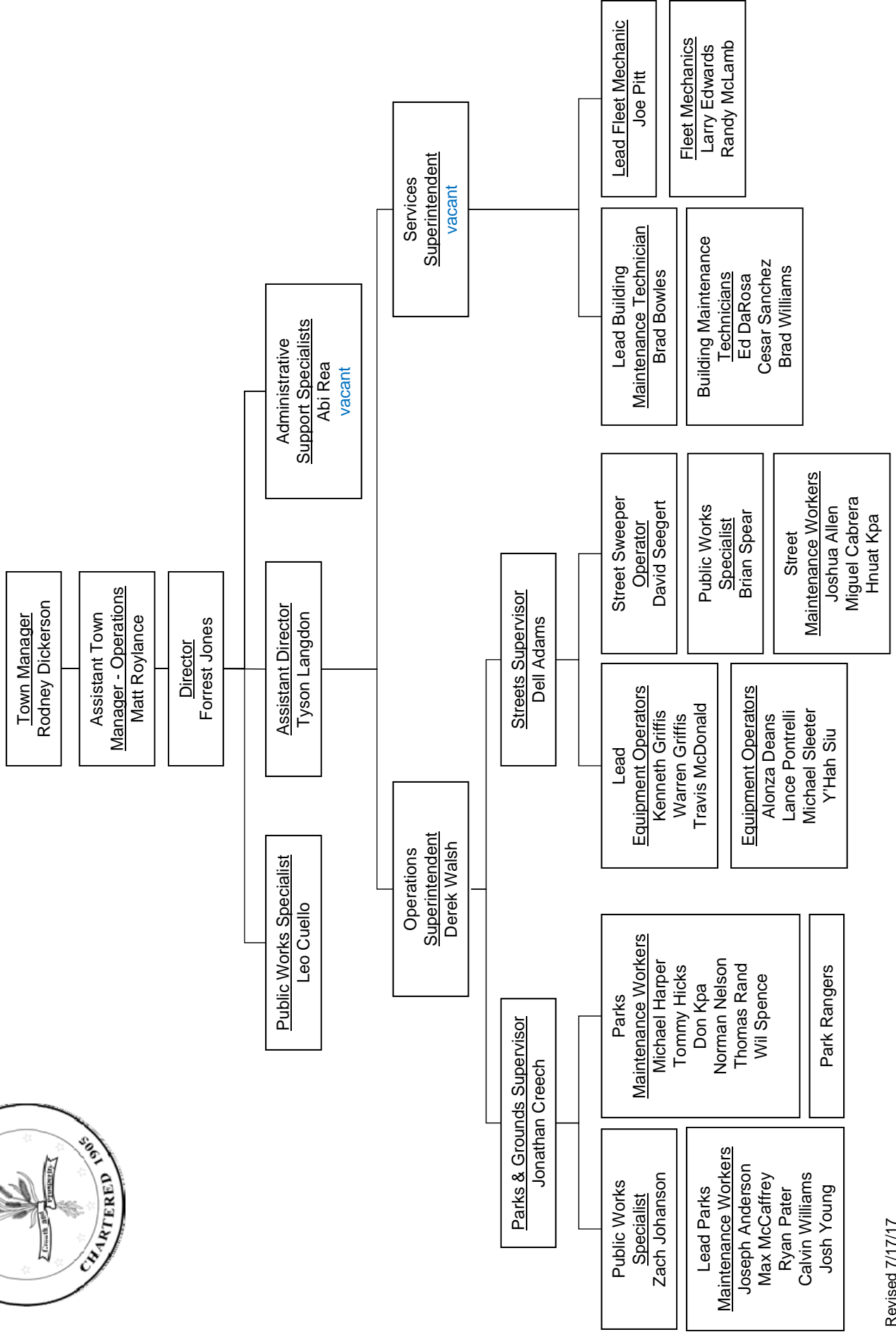
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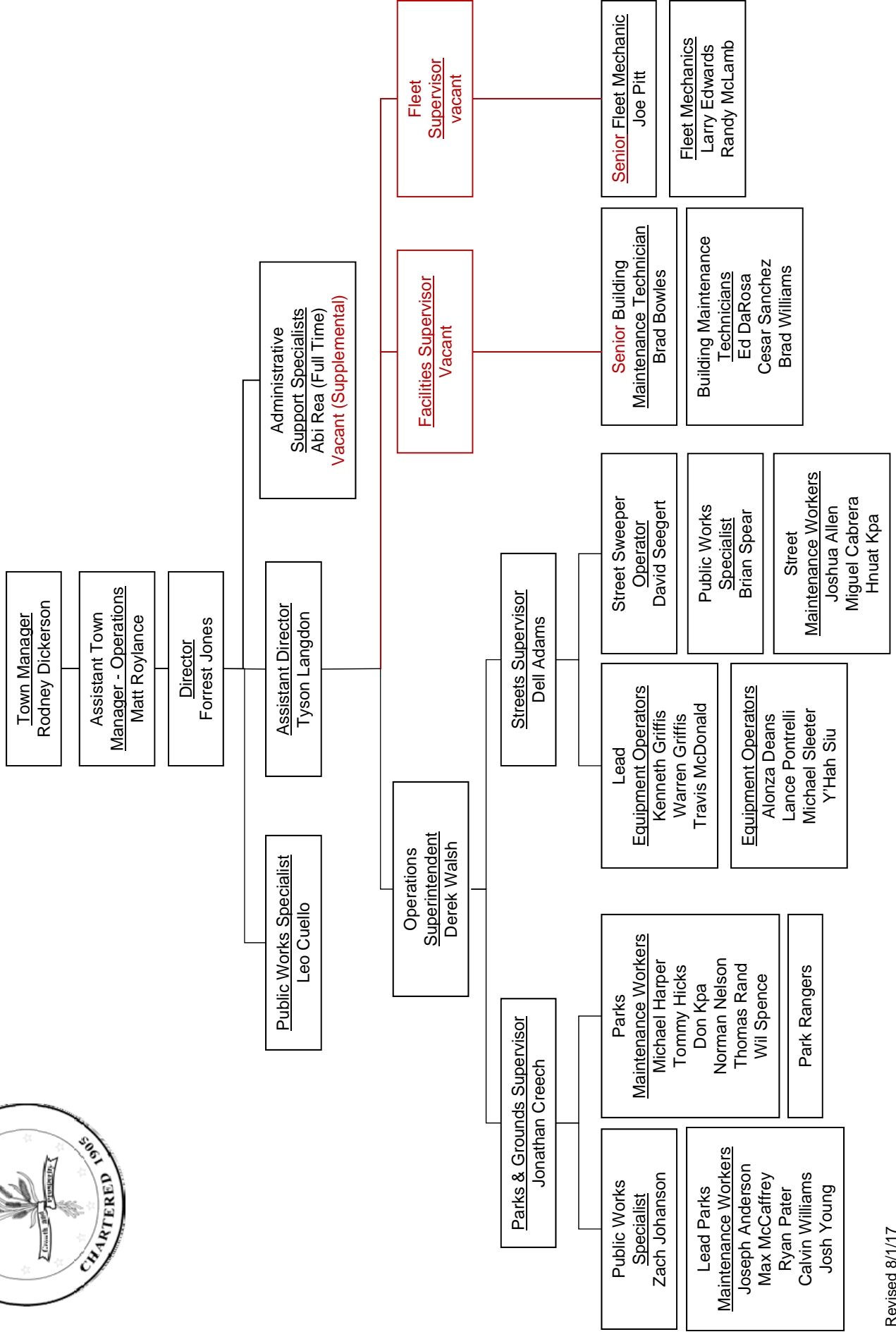


Public Works (Current)





Public Works (Proposed)



Administrative Support Specialist

- Utilizing the advances in tools & technology
 - Filing electronic copies of pay requests, contracts, and work orders
- Reorganizing work flow methods
 - Creating pay requests when invoices are received
 - Updating residential rollout list daily
 - Updating power and utility spreadsheets as bills are received
- Coordinating with Finance to streamline purchase orders and bill payments

Facilities Supervisor

- Plans, organizes, and directs daily activities related to building maintenance
- Supervises and conducts performance reviews for all Building Maintenance Technicians
- Consults with internal customers concerning their building or equipment needs
- Investigates and take appropriate corrective actions concerning complaints regarding the safe operating condition and/or proper maintenance of building equipment

Facilities Supervisor

- Ensures the proper execution of the Town's janitorial contract
- Plans, obtains estimates, and manages contracts for building maintenance projects
- Serves on the Town's recently established PFRM team
- Ensure the prompt, efficient, and safe accomplishment of work by the division
- Responsible for assisting with preparation of divisional budget submittals.

Fleet Supervisor

- Plans, organizes, and directs daily activities related to Fleet Services; also maintain records
- Assists in the preparation and review of technical specifications for a wide range of new vehicles and equipment needed by various departments
- Responsible for surplussing Town vehicles and equipment
- Ensures that all shop equipment and tools are efficiently and effectively utilized for their intended purposes

Fleet Supervisor

- Ensures that State of North Carolina inspections are properly performed and all unsafe vehicles are sidelined until the unsafe operating condition is corrected
- Ensures regulatory compliance of underground storage tanks for the Town's fuel island
- Prepares periodic and special reports to support the budget team
- Responsible for assisting with preparation of divisional budget submittals

Fleet Supervisor

- Supervises and conducts performance reviews for all Fleet Maintenance Technicians
- Serves as a member of the VERT team

Additional Benefits

- Moves toward proactive maintenance
 - Allow for preventive maintenance inspections in buildings and fleet
- Cost Savings
 - Reduce system failures
 - Maximize the life expectancy of equipment
- Increase customer service communications
 - Work Order follow-up

Cost Breakdown

Total Cost for Administration, Fleet, and Facilities

Current 12 Month Total	\$941,950.00
Proposed 12 Month Total	\$970,034.00
Difference	\$28,084.00

*** This proposed reorganization will have no impact on this current Fiscal Year's Budget**

Building Activity by Type and Proposed Use for
Report Beginning: 07/01/2017 to Report Ending: 07/31/2017

Addition

Proposed Use	Number of Units	Construction Value	Intown Value
DECK	2	\$3,500.00	\$3,500.00
SCREENED PORCH	3	\$53,520.00	\$53,520.00
SINGLE FAMILY DWELLIN	5	\$104,050.00	\$104,050.00
SUNROOM	1	\$23,461.00	\$23,461.00
Total	11	\$184,531.00	\$184,531.00

Alteration

Proposed Use	Number of Units	Construction Value	Intown Value
BUSINESS/OFFICE	4	\$168,524.00	\$168,524.00
HOTEL/MOTEL	1	\$118,000.00	\$118,000.00
MERCANTILE/RETAIL	2	\$303,000.00	\$303,000.00
PORCH	1	\$1,950.00	\$1,950.00
SINGLE FAMILY DWELLIN	4	\$46,097.00	\$46,097.00
Total	12	\$637,571.00	\$637,571.00

Electrical

Proposed Use	Number of Units	Construction Value	Intown Value
BUSINESS/OFFICE	1	\$4,400.00	\$4,400.00
COMMERCIAL SIGN	1	\$1,000.00	\$1,000.00
ELECTRICAL SERVICE REC	1	\$200.00	\$200.00
RESIDENTIAL STORAGE	1	\$2,000.00	\$0.00
SINGLE FAMILY DWELLIN	1	\$1,595.00	\$0.00
SITE LIGHTING	1	\$1,800.00	\$1,800.00
Total	6	\$10,995.00	\$7,400.00

Mechanical

Proposed Use	Number of Units	Construction Value	Intown Value
MECHANICAL REPLACEME	45	\$263,429.00	\$244,473.00

Total	45	\$263,429.00	\$244,473.00
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New Building

Proposed Use	Number of Units	Construction Value	Intown Value
DUPLEX	2	\$180,000.00	\$180,000.00
MANUFACTURED HOME	1	\$36,000.00	\$0.00
RESIDENTIAL STORAGE	2	\$4,644.00	\$1,000.00
SINGLE FAMILY DWELLIN	12	\$2,580,710.00	\$1,187,300.00
TOWNHOME	8	\$1,484,881.00	\$1,484,881.00
Total	25	\$4,286,235.00	\$2,853,181.00

New Structure

Proposed Use	Number of Units	Construction Value	Intown Value
CARPORT	1	\$10,000.00	\$0.00
OTHER	1	\$7,342.00	\$7,342.00
RESIDENTIAL STORAGE	1	\$9,500.00	\$0.00
SWIMMING POOL	2	\$58,493.00	\$20,700.00
Total	5	\$85,335.00	\$28,042.00

Plumbing

Proposed Use	Number of Units	Construction Value	Intown Value
CHURCH/RELIGIOUS	1	\$3,600.00	\$3,600.00
GAS HOT WATER HEATER	1	\$2,580.00	\$2,580.00
IRRIGATION	2	\$5,000.00	\$5,000.00
MULTI-FAMILY 5 UNITS &	7	\$42,000.00	\$42,000.00
PLUMBING	5	\$10,018.00	\$10,018.00
SEWER SERVICE	1	\$2,000.00	\$2,000.00
SINGLE FAMILY DWELLIN	1	\$3,500.00	\$0.00
TANKLESS HOT WATER HE	2	\$8,555.00	\$8,555.00
WATER SERVICE	1	\$2,300.00	\$2,300.00
Total	21	\$79,553.00	\$76,053.00

Repair

Proposed Use	Number of Units	Construction Value	Intown Value
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DECK	1	\$3,200.00	\$3,200.00
Total	1	\$3,200.00	\$3,200.00

Sum

Total Number of Permits	126
Total Construction Value	\$5,550,849.00
Total Intown Value	\$4,034,451.00

Permit #:	2170722	Inside Town Limits		No
Issue date:	7/5/2017	Census tract:	PIN#:	1628-29-5683
Lot#:	14	Subdivision:	GLEN CREEK	Total cost: \$403,620.00
PropAddress:	5005 GLEN CREEK TRAIL			
Owner's	BUFFALOE PRESERVE, LLC	Owner's Phone:	919-363-4111	
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170735	Inside Town Limits		No
Issue date:	7/5/2017	Census tract:	PIN#:	1628-18-9935
Lot#:	33	Subdivision:	GLEN CREEK	Total cost: \$308,770.00
PropAddress:	5105 GLEN CREEK TRAIL			
Owner's	BUFFALOE PRESERVE, LLC	Owner's Phone:	919-363-4111	
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170760	Inside Town Limits		Yes
Issue date:	7/12/2017	Census tract:	PIN#:	1720-38-1944
Lot#:		Subdivision:	N/A	Total cost: \$275,000.00
PropAddress:	56 EAGLE WING WAY			
Owner's	VERIZON WIRELESS	Owner's Phone:	704-752-2651	
Contractor	NORTHWEST DRYWALL COMPANY	Contractor's Phone:	828-324-5100	
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL	

Permit #:	2170768	Inside Town Limits		No
Issue date:	7/12/2017	Census tract:	PIN#:	1618-29-0853
Lot#:		Subdivision:	N/A	Total cost: \$115,000.00
PropAddress:	9425 NEILS BRANCH ROAD			
Owner's	SCOTT HARDY	Owner's Phone:		
Contractor	RED DOOR HOMES	Contractor's Phone:	910-672-8900	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170770	Inside Town Limits		Yes
Issue date:	7/21/2017	Census tract:	PIN#:	
Lot#:		Subdivision:	N/A	Total cost: \$118,000.00
PropAddress:	1542 MECHANICAL BLVD			
Owner's	KATU CORP	Owner's Phone:	919-218-0119	
Contractor	BIKAS BUILDING OF NC LLC	Contractor's Phone:	919-819-9452	
Type of Improvement:	Alteration	Proposed Use	HOTEL/MOTEL	

Permit #:	2170772	Inside Town Limits		Yes
Issue date:	7/17/2017	Census tract:	PIN#:	1710-47-5407
Lot#:	55	Subdivision:	LANDING AT HEATHER PARK	Total cost: \$171,505.00
PropAddress:	233 GULLEY GLEN DRIVE			
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886	
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2170773	Inside Town Limits		Yes
Issue date:	7/17/2017	Census tract:	PIN#:	1710-47-5427
Lot#:	56	Subdivision:	LANDING AT HEATHER PARK	Total cost: \$166,053.00
PropAddress:	225 GULLEY GLEN DRIVE			
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886	
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2170775	Inside Town Limits		Yes
Issue date:	7/17/2017	Census tract:	PIN#:	1710-47-5447
Lot#:	57	Subdivision:	LANDING AT HEATHER PARK	Total cost: \$174,535.00
PropAddress:	217 GULLEY GLEN DRIVE			
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886	
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2170776	Inside Town Limits		Yes
Issue date:	7/18/2017	Census tract:	PIN#:	1710-47-5477
Lot#:	58	Subdivision:	LANDING AT HEATHER PARK	Total cost: \$166,053.00
PropAddress:	209 GULLEY GLEN DRIVE			
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886	
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2170778	Inside Town Limits		Yes
Issue date:	7/17/2017	Census tract:	PIN#:	1710-47-5497
Lot#:	59	Subdivision:	LANDING AT HEATHER PARK	Total cost: \$175,235.00
PropAddress:	201 GULLEY GLEN DRIVE			
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886	
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886	
Type of Improvement:	New Building	Proposed Use	TOWNHOME	

Permit #:	2170787	Inside Town Limits Yes	
Issue date:	7/17/2017	Census tract:	PIN#: 1710-47-8929
Lot#:	19	Subdivision: LAWNSDALE TOWNES	Total cost: \$210,500.00
PropAddress:	1350 LAWNSDALE STREET		
Owner's	SUMMERS WALK DEVELOPMENT	Owner's Phone:	919-772-6620
Contractor	BRUCE NICHOLS	Contractor's Phone:	779-2252
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170788	Inside Town Limits Yes	
Issue date:	7/17/2017	Census tract:	PIN#: 1710-47-8945
Lot#:	20	Subdivision: LAWNSDALE TOWNES	Total cost: \$210,500.00
PropAddress:	1356 AVERSBORO ROAD		
Owner's	SUMMERS WALK DEVELOPMENT	Owner's Phone:	919-772-6620
Contractor	BRUCE NICHOLS	Contractor's Phone:	779-2252
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170789	Inside Town Limits Yes	
Issue date:	7/17/2017	Census tract:	PIN#: 1710-47-8973
Lot#:	21	Subdivision: LAWNSDALE TOWNES	Total cost: \$210,500.00
PropAddress:	1364 LAWNSDALE STREET		
Owner's	SUMMERS WALK DEVELOPMENT	Owner's Phone:	919-772-6620
Contractor	BRUCE NICHOLS	Contractor's Phone:	779-2252
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170790	Inside Town Limits Yes	
Issue date:	7/17/2017	Census tract:	PIN#: 1710-47-9901
Lot#:	22	Subdivision: LAWNSDALE TOWNES	Total cost: \$210,500.00
PropAddress:	1372 LAWNSDALE STREET		
Owner's	SUMMERS WALK DEVELOPMENT	Owner's Phone:	919-772-6620
Contractor	BRUCE NICHOLS	Contractor's Phone:	779-2252
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170797	Inside Town Limits No	
Issue date:	7/25/2017	Census tract:	PIN#: 1628-29-2239
Lot#:	23	Subdivision: GLEN CREEK	Total cost: \$288,540.00
PropAddress:	5025 GLEN CREEK TRAIL		
Owner's	ROBUCK HOMES TRIANGLE, LLC	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170799	Inside Town Limits		Yes
Issue date:	7/19/2017	Census tract:	PIN#:	1619-12-0075
Lot#:	24	Subdivision:	CREEKSIDE	Total cost: \$175,500.00
PropAddress:	244 ROARING CREEK DR			
Owner's	D.R. HORTON INC.	Owner's Phone:	919-407-2037	
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170803	Inside Town Limits		Yes
Issue date:	7/19/2017	Census tract:	PIN#:	1619-12-1054
Lot#:	25	Subdivision:	CREEKSIDE	Total cost: \$175,500.00
PropAddress:	250 ROARING CREEK DRIVE			
Owner's	D.R. HORTON	Owner's Phone:	919-407-2037	
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170804	Inside Town Limits		Yes
Issue date:	7/19/2017	Census tract:	PIN#:	1619-02-9247
Lot#:	50	Subdivision:	CREEKSIDE	Total cost: \$175,500.00
PropAddress:	235 ROARING CREEK DRIVE			
Owner's	D.R. HORTON INC.	Owner's Phone:	919-407-2037	
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170805	Inside Town Limits		Yes
Issue date:	7/19/2017	Census tract:	PIN#:	1619-12-1403
Lot#:	59	Subdivision:	CREEKSIDE	Total cost: \$166,300.00
PropAddress:	130 BLOSSOM CREEK DRIVE			
Owner's	D. R. HORTON, INC	Owner's Phone:	919-407-2037	
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170806	Inside Town Limits		No
Issue date:	7/25/2017	Census tract:	PIN#:	1628-18-9806
Lot#:	34	Subdivision:	GLEN CREEK	Total cost: \$277,480.00
PropAddress:	5109 GLEN CREEK TRAIL			
Owner's	BUFFALOE PRESERVE, LLC	Owner's Phone:	919-363-4111	
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	

Permit #:	2170808	Inside Town Limits		Yes
Issue date:	7/19/2017	Census tract:	PIN#:	1619-12-1483
Lot#:	58	Subdivision:	CREEKSIDE	Total cost: \$175,700.00
PropAddress:	136 BLOSSOM CREEK DR			
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037	
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	
Permit #:	2170847	Inside Town Limits		Yes
Issue date:	7/31/2017	Census tract:	PIN#:	1710-87-4918
Lot#:	19	Subdivision:	PREAKNESS PLACE	Total cost: \$108,300.00
PropAddress:	107 OMAHA FALLS COURT			
Owner's	D.R. HORTON	Owner's Phone:	919-407-2037	
Contractor	D.R. HORTON, INC.	Contractor's Phone:	919-407-2037	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN	