

Town of Garner
Council Work Session Minutes
June 28, 2016

The Council met in a Work Session at 6:00 p.m. on Tuesday, June 28, 2016 in the Garner Police Department Training Room located at 912 7th Avenue.

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Council Member Jackie Johns, Council Member Buck Kennedy, and Council Member Marshburn and Council Member Singleton.

Staff Present: Rodney Dickerson-Town Manager, Brad Bass-Planning Director, Tony Chalk-Town Engineer, Rick Mercier-Communications Manager, and Jeff Triezenberg- Assistant Planning Director

CALL MEETING TO ORDER

Mayor Williams called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Mr. Rodney Dickerson requested to add two closed sessions to the agenda per N.C.G.S. Town's negotiating position regarding such real estate" and Town Manager Rodney Dickerson N.C.G.S. 143-318-11(a)(6) "to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee."

Motion: Singleton
Second: Marshburn
Vote: Unanimous

REPORTS/DISCUSSION

Generator Surplus

Presenter: Tony Chalk, Town Engineer

Mr. Chalk stated that with the inclusion of a new generator in the construction of Town Hall, staff feels it is appropriate to declare the existing generator surplus property. Gregory Poole equipment has indicated that the generator has an estimated value of \$12,000, while Public Works has found similar generators on Gov Deals for \$5000.

Action: Place on future Consent Agenda

Exception to Procurement Procedures

Presenter: Tony Chalk, Town Engineer

The Engineering Department requested an exception to the procurement procedures in obtaining professional services for materials testing and geotechnical services on the Recreation Center project. The Town desires to work with S&ME on this project.

Action: Place on future Consent Agenda

ETJ Extension Request

Presenter: Jeff Triezenberg, Asst. Planning Director

Mr. Triezenberg presented a report outlining staff's recommendation concerning a request to the Wake County Board of Commissioners for permission to extend Garner's ETJ (zoning and subdivision authority) to a net additional 6,711 acres of land in the Town's current County-designated short-range and long-range urban services area. The report represents the Town's justification for said request according to the County-established review criteria for granting permission to extend a municipality's ETJ. Town staff described the overall process to the Town Council and provided insights based on previous experience. This process is expected to take approximately one year to complete.

Action: Place on future Agenda

Strategic Action Plan

Presenter: Rodney Dickerson, Town Manager and Rick Mercier, Communications Manager

At the 2016 Council Retreat, staff introduced the concept of developing a multi-year strategic plan to incorporate several documents including the Town Guidance Strategy (including mission and vision statements), Strategic Priority Analysis, 2015 Strategic Action Plan and 2015 Retreat Action List.

Mr. Dickerson reviewed a draft version of the strategic plan document which included:

- Goal Statements – define priorities
- Objectives – long-range ways to meet goals
- Initiatives – how the objectives will be carried out over 3-5 years
- Tasks – how initiatives will be acted on in the year

Council Member Kennedy asked that a financial aspect be included in future documents.

Action: Presentation only; no action

COMMITTEE REPORTS

Manager Reports

- Mr. Dickerson reminded Council of the Law and Finance Committee meeting tomorrow morning to discuss fire inspections and the possibility of using a third party administrator for recordkeeping.
- Stated he was in the process of executing a contract with Wake County Schools for design work on the Bryan Road Elementary School greenway project.

ATTORNEY REPORTS

COUNCIL REPORTS

Council Member Singleton

- Attended the TCC luncheon meeting on affordable housing and thought it was very informative and suggested the Town bring someone in to get up-to-date on this issue.

Mayor Pro Tem Behringer

- Reported tall grass in the median on 5th Avenue and Avesboro Road and in the median at the Highway 50 eastbound exit.
- Requested information on drug activity in area schools.
- Requested a status of the recent break-ins of storage sheds.

CLOSED SESSION

Motion: Singleton
Second: Behringer
Vote: Unanimous

Pursuant to N.C.G.S. Section 143-318.11(a)(5) “to discuss possible real estate acquisition and the Town’s negotiating position regarding such real estate” and Section 143-318.11(a)(6) to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee.”

Motion: Marshburn
Second: Johns
Vote: Unanimous

RETURN TO REGULAR SESSION AND ADJOURNMENT: 8:01 p.m.

Motion: Singleton
Second: Marshburn
Vote: Unanimous

Respectfully Submitted,
Rebecca Schlichter
Deputy Town Clerk