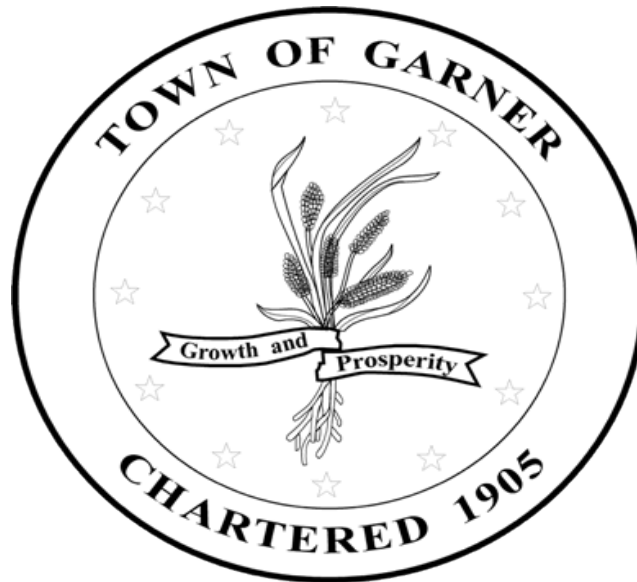


# TOWN OF GARNER



## TOWN COUNCIL WORK SESSION

June 27, 2017  
6:00 P.M.

Garner Police Department  
Training Room  
912 7th Avenue, Garner

**Town of Garner  
Work Session Agenda  
June 27, 2017**

*Dinner will be served for town officials in the Conference Room at 5:15 p.m.*

The Council will meet in a Work Session at 6:00 p.m. on Tuesday, June 27, 2017 in the Garner Police Department Training Room located at 912 7<sup>th</sup> Avenue.

A. CALL MEETING TO ORDER/ROLL CALL

B. ADOPTION OF AGENDA

C. REPORTS/DISCUSSION

1. Neighborhood Improvement Update ..... Page 3  
Presenter: Reginald Buie, Neighborhood Improvement Manager

Review of Rand Mill Park Improvements, Cloverdale Initiative, Cloverdale Street Lighting Project and Garner 101 Update. Discussion of other potential Neighborhood Improvement Program offering(s).

2. Lobbyist Update ..... Page 12  
Presenter: Sam Bridges, Town Lobbyist

The Town Lobbyist will present an overview of activities since his appointment including a Legislative update, outreach efforts and plans for the upcoming year.

3. Police Holiday Pay ..... Page 16  
Presenter: BD Sechler, Human Resources Director

Overview of holiday bank program for police and high level discussion of several possible modifications to consider.

4. UDO-17-01 Various Minor Text Amendment Package ..... Page 19  
Presenter: Jeff Triezenberg, Planning Director

This proposed text amendment is a collection of corrections and clarifications that planning staff have been collecting over the past two years. In many cases there is conflicting and/or duplicate language, a change in terminology or a need to clarify long-standing interpretations. In addition, corrections to the use table are needed to fix errors in items that were carried forward from the last UDO update process.

5. Development Services Software Funding ..... Page 25  
Presenter: John Hodges, Asst. Town Manager-Development Services

During recent budget discussions, Council directed staff to investigate funding options for the Development Services software that was proposed but not funded for 2017-2018.

6. Nominations for Board and Commission Appointments ..... Page 27  
Presenter: Ken Marshburn, Council Member

The Human Resources Committee is making recommendations for nominations to the Planning Commission, Board of Adjustment, Parks, Recreation & Cultural Resources Advisory Board, Veteran's Advisory Board and The Senior Citizens Advisory Committee. The Committee's recommendations and applicant resumes are attached.

Action: Appointment of Committee Members

- D. COUNCIL REPORTS
- E. MANAGER REPORTS
- F. ADJOURNMENT

Town of Garner  
Town Council Meeting  
Agenda Form

Meeting Date: June 27, 2017		
Subject: Neighborhood Improvement Update		
Location on Agenda: Reports		
Department: Neighborhood Improvement		
Contact: Reginald Buie, Neighborhood Improvement Manager		
Presenter: Reginald Buie, Neighborhood Improvement Manager		
Brief Summary:  Discussion will cover the following areas: (1) Rand Mill Park Improvements (2) Cloverdale Initiative (3) Cloverdale Street Lighting Project and (4) Garner 101 Update and potential for other Neighborhood Improvement Program offering(s).		
Recommended Motion and/or Requested Action:		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Update on Rand Mill Park bond project in partnership with Rebuilding Together and initiatives.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

## Memorandum

June 19, 2017

To: Rodney Dickerson, Town Manager

From: Reginald Buie, Neighborhood Improvement Manager

Re: Neighborhood Improvement

This memorandum will highlight certain activities pertaining to Neighborhood Improvement activities carried out by the Neighborhood Improvement Division of Administration.

### **Rand Mill Park**

The Town of Garner has partnered with Rebuilding Together of the Triangle to provide upgrades to Rand Mill Park as well as home repairs for families in the surrounding area. Repairs to Rand Mill Park include the following: (1) New Roof for Bathroom (2) New Toilets and Sinks in Bathroom Upgrades (3) Painting of Bathroom Interior (4) Painting of Bathroom Exterior (5) Painting of Shelter and (6) Installation of Security Lighting.

### **Home Repairs**

Rebuilding Together of the Triangle is performing repairs on three homes in the area around Rand Mill Park. The repairs include the following:

*Home #1* – Full Exterior Siding Replacement and Painting, Interior Cleaning and Painting, Flooring Replacement, Lighting repair

*Home #2* – Hazmat cleanout of crawlspace from old sewage leak, plumbing repairs, gutters, masonry repairs to front steps

*Home #3* – Brush removal, flooring repairs, bathroom modifications and repairs

### **Cloverdale Initiative/Cloverdale Street Lighting Project**

In response to appearance and safety concerns, the Neighborhood Improvement team began working in Cloverdale Subdivision. Doug Griner, Code Enforcement Officer reported the following:

- Junk Vehicles: 1
- Solid Waste: 2
- Public Nuisance: 12

Duke Energy has been instructed to commence with the installation of forty-nine (49) additional street lights throughout the neighborhood at a cost of \$15,260.89.

### **Garner 101, Spring 2017**

- Twelve (12) participants completed the Garner 101 program
- Participation levels are being monitored and may reflect a need to reduce the number of Garner 101 offerings per year.

### **Leadership Academy**

The Leadership Academy will be held in the fall to accommodate City of Raleigh staff that will assist with teaching the course.

**Landlord/Tenant Workshop**

Neighborhood Improvement and the Inspections Department are partnering together to provide a one-day workshop for both landlords and tenants in the fall.















Town of Garner  
Town Council Meeting  
Agenda Form

Meeting Date: June 27, 2017		
Subject: Lobbyist Update		
Location on Agenda: Reports		
Department: Administration		
Contact: Rodney Dickerson, Town Manager		
Presenter: Sam Bridges, Town Lobbyist		
<b>Brief Summary:</b>  Sam Bridges, the Town Lobbyist will present an overview of his activities since his appointment. It will include a Legislative update as well as his outreach efforts with various agencies. He will also discuss his plans for the upcoming year and seek feedback from the Town Council.		
<b>Recommended Motion and/or Requested Action:</b> none		
<b>Detailed Notes:</b> Lobbyist funding has been included in the FY17/18 Budget at \$33,000 (\$2500/mo., \$3000 expenses). Contract is included for review and action on first meeting in July.		
<b>Funding Source:</b> n/a		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<b>Manager's Comments and Recommendations:</b> Power Point will be distributed at the meeting since the session may end after information submittal deadline.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RD	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

NORTH CAROLINA  
WAKE COUNTY

GOVERNMENTAL SERVICES RELATIONS AGREEMENT-FY 2017-18

The parties to this Agreement, being the Town of Garner, a municipal corporation, hereinafter "Town," and the Samuel L. Bridges, hereinafter "Bridges," agree that the Town hereby retains Bridges to provide governmental relations services on behalf of the Town as set forth herein:

The purpose of this Agreement includes representation of the Town regarding issues important to the Town at the North Carolina General Assembly and at other State and local boards and agencies including the Wake County Public School System, NC DOT and the Wake County Commission, developing working relationships with individuals at the North Carolina General Assembly and at other state and local boards and agencies, monitoring the general activities of these agencies, developing a stronger understanding of the manner in which these entities are making decisions, and relaying such information to our Mayor, Town Council, and Town Manager.

Bridges agrees to be present at the North Carolina General Assembly as needed each week that they are in session and to attend general sessions and committee meetings as appropriate and to work with the governmental relations staff of the NC League of Municipalities and Metropolitan Mayors Coalition and to interact with Congressional Representatives as directed by the Town.

Bridges agrees to be present at the monthly CAMPO Executive Board meeting in Raleigh and to attend portions of Garner Town Council meetings as necessary, to attend other state and local board and agency meetings and to contact individuals that serve in all these agencies by phone and in person, as needed, as directed by Town officials.

Bridges shall register as a lobbyist for the Town of Garner with the North Carolina Secretary of State and pay the required registration fee. (Town will pay the fee required of a principal, upon advice from Bridges regarding the payment procedure.) Bridges agrees to provide a monthly statement of services rendered. Town agrees to pay Bridges a monthly retainer of \$2,500.00 for each of the 12 months of the 2017-18 fiscal year for a total compensation of \$30,000.00 for the fiscal year 2017-2018. Town also agrees to reimburse expenses up to an additional \$3,000.00 for the fiscal year 2017-18. The parties will continue to discuss what expenses, if any, might properly be reimbursable in the governmental relations context.

Bridges and Town agree to abide by all statutes, rules and regulations promulgated by the State of North Carolina for lobbying at the General Assembly and at other state and local boards and agencies. To facilitate that agreement, Bridges will continue to inform the Town Manager of all such rules and regulations applicable to a lobbyist and applicable to a principal, including instructions regarding the lobbyist and principal filings and paying fees to the Secretary of State or other agencies. Bridges shall continue to prepare documents necessary for the lobbyist and principal to remain compliant with the regulations promulgated by the NC Secretary of State.

This the \_\_\_\_ day of June, 2017.

(Town Seal)

TOWN OF GARNER

\_\_\_\_\_  
Ronnie S. Williams, Mayor

\_\_\_\_\_  
Samuel L. Bridges

ATTEST:

\_\_\_\_\_  
Stella Gibson, Town Clerk

PRE-AUDIT CERTIFICATE

This Agreement has been pre-audited in conformity with the applicable government finance laws of the State of North Carolina. This the \_\_\_\_ day of June, 2017.

\_\_\_\_\_  
Pam Wortham, Finance Director

Expected lobbyist expenses Town of Garner 2017-18

NC Secretary of State	
Annual registration Town of Garner	\$ 252.00
Annual registration lobbyist Samuel L Bridges	\$ 252.00
NC League of Municipalities	
2017 Annual Convention	\$ 550.00
2018 Town Hall Day	\$ 75.00
Seminars	\$ -
NC Metro Mayors	
Special events	\$ 500.00
City of Raleigh/NC State Govt/318 Partners	
Downtown Raleigh parking	\$ 100.00
NC Insider State Government News Service	\$ 1,250.00
UNC School of Government	
Seminars	\$ -
Publications	\$ -
	\$ 2,979.00



Town of Garner  
Town Council Meeting  
Agenda Form

Meeting Date: June 27, 2017		
Subject: GPD Holiday Bank		
Location on Agenda: Discussion		
Department: HR, Police, Finance		
Contact: BD Sechler, Human Resources Director		
Presenter: BD Sechler, Human Resources Director		
Brief Summary: Overview of holiday bank program for police and high level discussion of several possible modifications to consider.		
Recommended Motion and/or Requested Action:		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: The Holiday Bank was recently brought to my attention, therefore, I seek Council input prior to devising a plan to address the potential financial liability.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	BDS	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



To: Rodney Dickerson

From: BD Sechler, Brandon Zuidema & Pam Wortham

Date: June 19, 2017

Subject: Holiday Bank Policy

---

It has recently come to our attention that several items with our holiday bank program for the Police Department are in need of updating as well as the possibility, if desired, to make additional modifications to the current holiday bank policy. This memo will serve to outline those items which need attention and those items which we may want to modify.

For the purpose of providing an overview of our current system, most non-exempt sworn police officers utilize a holiday leave bank each calendar year. Police officers utilize a bank because they are not typically able to take off the actual holiday due to being scheduled to work and the need to maintain required staffing. The holiday bank is utilized to ensure that GPD employees have some flexibility in utilizing the benefit that other employees typically get on the holiday itself. At the beginning of each calendar year, the total number of holiday hours for the upcoming calendar year for police officers in certain roles is credited to a bank for each officer. The hours can be used by the officer at any time during the year, and are allowed to accumulate. If an officer leaves our employment with holiday bank hours that have been earned, the Town is obligated to pay those hours upon their departure. At present, there is no cap on the holiday leave bank.

Recently, it was discovered that the bank of hours accrued each year and the corresponding monetary value have not been accounted for in our financial statements. This creates a liability that should be reported in the CAFR, just as we currently report vacation balances, otherwise referred to as "Compensated Absences". While the recording of the liability does not require funding through the budget process, the payout of the balances as people retire or otherwise separate from employment does impact our budget.

As we have reviewed our current practice of providing the sworn officers with a bank of holiday hours at the start of each calendar year, we also discovered our current Town policy is inconsistent with our practice and has been since at least 1998. We need to update policy to ensure it ultimately reflects our adopted practice going forward.

Attached is a copy of the current Town policy:

### ***Section 2. Holidays***

The policy of the Town is to follow the holiday schedule provided by the State of North Carolina for its employees.

Each paid Town holiday equates to 8 hours for employees working a regular 40 hour week; 12.25 hours for police personnel working a 12.25 hour shift (2,223 hrs yr); 6 hours for three-quarter time staff working 30 hours per week; and 4 hours for part-time employees working 20 hours per week.

In order to receive a paid holiday, an eligible employee must have worked the day before and the day after the holiday(s), according to his/her work schedule, OR have been given approved use of leave.

If a sworn police officer separates during the year and they have received holiday pay in excess of the number Town holidays that have occurred prior to their separation date, the employee will be required to repay the Town for the difference.

#### ***Section 4. Holidays: Compensations When Work is Required***

Employees required to perform work on regularly scheduled holidays shall be paid at their hourly rate for hours actually worked in addition to any holiday pay to which they are entitled in accordance with the FLSA, with the exception of sworn police personnel which maintain a holiday bank. **If a holiday falls on a regularly scheduled off-duty day for sworn, non-exempt police personnel, the employee shall receive pay for the holiday hours.**

(Current practice provides each non-exempt, sworn officer with 147 hours of holiday pay on January 1 of each calendar year. (12 holidays times 12.25 hours per holiday))

In addition to these two items which require attention, our research and discussions have led us to consider several other related issues; we have identified two areas where we are recommending a change and one area where we are seeking additional guidance philosophically:

Recommended changes:

1. We will place an accrual cap or maximum on the number of hours an officer can bank. This would allow us to better quantify the total liability associated with holiday pay. This would mirror the practice in use regarding maximum accrual on vacation hours.
  - a. As of June 19, 2017, there are 8,400 hours of accrued holiday pay on the books
  - b. As of June 19, 2017, these hours represent a fully loaded liability of \$253,000 to the Town.
2. We will modify the practice of providing all holiday hours at the start of the calendar year and instead award them as each holiday occurs. This will reduce our overall liability while also reducing any confusion as to what holiday leave time has or has not been earned in an employee's bank.

Area needing additional guidance:

1. Should we pay some holiday leave as it occurs instead of providing it as an extra leave bank? Doing so would minimize our long-term liability and would provide some flexibility to employees.

Once we are able to obtain your approval for these recommended changes and guidance on these philosophical issues, we can then use those decisions as a framework in modifying the specific tactical aspects of our holiday pay program/policy for sworn police officers.

We look forward to continuing our discussions with you on this matter.

Town of Garner  
Town Council Meeting  
Agenda Form

Meeting Date: June 27, 2017		
Subject: UDO-17-01, Corrections and Clarifications		
Location on Agenda: Discussion		
Department: Planning		
Contact: Jeff Triezenberg, Planning Director		
Presenter: Jeff Triezenberg, Planning Director		
<b>Brief Summary:</b>  This proposed text amendment is a collection of corrections and clarifications that planning staff have been collecting over the past two years. In many cases there is conflicting and/or duplicate language, a change in terminology or a need to clarify long-standing interpretations. Furthermore, some corrections to the use table are needed to fix errors in items that were carried forward during the last UDO update process.		
<b>Recommended Motion and/or Requested Action:</b> Set a public hearing for this item at the regular meeting of July 18, 2017.		
<b>Detailed Notes:</b> See attached memorandum.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<b>Manager's Comments and Recommendations:</b> N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JT	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

## Planning Department Memorandum

---

**TO:** Rodney Dickerson, Town Manager

**FROM:** Jeff Triezenberg, Planning Director

**SUBJECT:** *UDO-17-01, Corrections and Clarifications*

**DATE:** June 20, 2017

---

### **Background**

Over the past two years, Planning staff have been making a concerted effort to identify areas in the Unified Development Ordinance in which there are either conflicting regulations/language or a significant need for clarification in how the ordinance is being interpreted. In addition, the Use Table has been discovered to contain some omissions that were lost during the last UDO update process.

Preliminary draft language changes are shown in the following section of this report. Staff will be on hand to discuss the exact nature of the corrections and clarifications that are being proposed. Staff considers all of these items as simply corrections and clarifications that should not be controversial in nature, but would like to take the opportunity to share and answer any questions from management, the Mayor and Town Council Members.

**Summary of Text Change**

USE		RESIDENTIAL DISTRICTS							NONRESIDENTIAL DISTRICTS									
P = Permitted by right		P* = Permitted subject to standards							S = Special use permit required									
Use Category	Specific Use	R-40	R-20	R-15	R-12	R-9	RMH	MF-1	MF-2	NO	NC	CBD	OI	CR	SB	I-1	I-2	Notes
<b>RESIDENTIAL</b>																		
Group Living (see 5.2D.2)	Family Care Home	P*	P*	P*	P*	P*		P*	P*	P*								5.3A.1
	Group Care Home	P*	P*	P*	P*	P*		P*	P*	P*								5.3A.1
	Intermediate Care Home	P*	P*	P*	P*	P*		P*	P*	P*								5.3A.2 <sup>1</sup>
<b>COMMERCIAL, OFFICE, RETAIL</b>																		
	Sales Oriented Use (no outdoor operations)										P	P		P	P	P	P	
<b>INDUSTRIAL AND MANUFACTURING</b>																		
Manufacturing and Production (see 5.2G.3)	Indoor or Outdoor																P*	5.3D.3
	Indoor Only															P*	P*	5.3D.3
<b>OTHER</b>																		
Agriculture (see 5.2H.1)	Agriculture or Silviculture	P*	P*															5.3E1
	Greenhouse, Nursery (Commercial)													P	P	P		

**5.3. Specific use standards**

**A. Residential uses.**

1. ~~Family or group care home~~ **Group Living.** Family care, group care and disabled or handicapped **intermediate care** homes are permitted in accordance with the use table in Section 5.1 and the following standards:
  - a. No more than one family care home may be located within one-half mile of another family care home, **a group care home, child care home or nursing care home or an intermediate care home;** measured by a straight line from the nearest property line. A family care home shall be certified as a licensed family care home by the North Carolina Department of **Health and Human Services Resources** and the Wake County Department of Social Services.

- b. Group care homes shall not be located closer than one-half mile to any other existing group care home, family care home, ~~child care home or nursing care home~~ or an intermediate care home; measured by a straight line from the nearest property lines.
- c. ~~No more than one family care home may be located within one-half mile of another family care home, group care home, child care home or nursing care home or disabled/handicapped home; measured by a straight line from the nearest property line. A family care home shall be certified as a licensed family care home by the North Carolina Department of Human Resources and the Wake County Department of Social Services.~~ Intermediate care homes shall not be located closer than one-half mile to any other existing intermediate care home, family care home or group care home; measured by a straight line from the nearest property lines.
- d. Family, group care or intermediate care homes shall be separated by a 15-foot wide buffer with 50 percent screening to height of six feet from any abutting property located in a residential district. The Planning Director may allow deviations from the landscape standards provided the requirements of Section 7.1 are satisfied.
- ~~e. Disabled/handicapped homes shall not be located closer than one-half mile to any other existing disabled/handicapped home, group care home, family care home, child care home or nursing care home; measured by a straight line from the nearest property lines.~~
- f.e. One off street parking...
- ~~g. Family or group care homes shall be separated by a 15-foot wide buffer with 50 percent screening from any abutting property located in a residential district. The Planning Director may allow deviations from the landscape standards provided the requirements of Section 7.1 are satisfied.~~
- h.f. A residence used for...
- i.g. No family care, or group care or intermediate care home shall be established, constructed or expanded except in accordance with applicable sections of this UDO and North Carolina State Building Code.
- j.h. Group care homes with...
- k.i. No family or group care home...

~~2. Intermediate care home.~~

- ~~a. The intermediate group home shall be located no less than one-half mile from any existing group living use. Such distance shall be measured from lot line to lot line.~~
- ~~b. No intermediate group home shall be established, constructed, or expanded except in accordance with applicable sections of this UDO and North Carolina State Building Code.~~

*(re-number remaining sub-sections)*

**7.1. Landscaping and tree protection.**

**K. Buffers.**

**5. Land use buffer classifications.**

<b>Class</b>	<b>Uses Included</b>
...	...
3	Apartments (13 units or greater per acre), townhomes and condominiums (more than 12 units or more in project), business schools, public or private schools, post office, medical clinic, mental health facility, public park (active use only), minor utility, restaurant, public swimming pool, public tennis courts, indoor entertainment facility, theater, medical office, convenience store (without gasoline sales), office, <b>retail sales with no outdoor operations</b> , personal service, community ctr. (greater than 5,000 sq. ft.), gym, spa, bed and breakfast, religious institutions, agriculture, golf course/country club, private swimming pool), private indoor/outdoor tennis court, Town hall, hospice, hospitals or ambulatory health/emergency care facilities without heliport operations

**L. Street trees, street yard, side and rear yard, vehicular surface areas.**

**4. Vehicular surface areas.**

**a. Design requirements. ...**

**(5)** Planting areas at the end of parking space rows shall be required as follows:

**(a)** The maximum number of continuous parking spaces shall be ~~15~~ **13**.



### **Recommendation**

Planning staff recommends that the Town Council agree to set a public hearing for July 18, 2017, to consider this matter, hear any comments from the general public and potentially forward the item to the Planning Commission for further discussion and a recommendation.

Town of Garner  
Town Council Meeting  
Agenda Form

Meeting Date: June 27, 2017		
Subject: Development Services Software Funding Options		
Location on Agenda: Reports		
Department: Town Manager's Office		
Contact: John Hodges, Assistant Town Manager - Development Services		
Presenter: John Hodges, Assistant Town Manager - Development Services		
<b>Brief Summary:</b>  During recent budget discussions, Council directed staff to investigate funding options for the Development Services software that was proposed but not funded for 2017-2018. The attached memo is provided to guide discussion at the work session.		
<b>Recommended Motion and/or Requested Action:</b> Discuss options and provide guidance to staff.		
<b>Detailed Notes:</b>     		
<b>Funding Source:</b> See memo		
Cost:	One Time: <input checked="" type="radio"/>	Annual: <input checked="" type="radio"/> No Cost: <input checked="" type="radio"/>
<b>Manager's Comments and Recommendations:</b> I believe this is a viable option to put this efficient technology tool in service sooner than originally expected.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JMH	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

TO: Town Council

FROM: John Hodges, Assistant Town Manager – Development Services

DATE: June 19, 2017

SUBJECT: Development Services Software Funding Options

During recent budget discussions, Council directed staff to investigate funding options for the Development Services software that was proposed but not funded for 2017-2018. The initial costs for the project are estimated at \$89,000 for the first year, \$85,000 for the second year and ongoing costs of \$60,000 for years three and after. These amounts are estimates only and are subject to change once a vendor is selected.

### **Cost Recovery Model**

An Online Plan Submission Fee could be charged once the system is implemented to offset some of the costs. Online plan submission would save developers significant costs associated with printing multiple sets of plans, so charging a reasonable fee should be well received. However, this part of the system would not be implemented until Phase II, so fee collection would not help with initial costs.

Raleigh is rolling out a Technology Surcharge of 4% on top of most development fees to cover costs of implementing a similar system. Our Development Fees are budgeted at \$1,001,900 for 2017-2018. 4% would generate just over \$40,000. While this type approach may be an alternative for Garner, staff believes that it should begin closer to roll out of a system, so this too would not help with initial costs.

### **Development Fee Allocation Model**

Staff believes that an equitable way to fund the implementation of the system would be to use revenues from development related fees that exceed the budgeted amount. Development fee revenue for the current year is \$251,000 over budget through May 31. In 2015-2016 this surplus was \$262,000 and in 2014-2015 the surplus was \$150,000.

Staff proposes that \$150,000 - \$200,000 of current year development fee revenue surplus be allocated to a committed fund balance account to be used for project implementation over the first two years. This approach directly attributes revenues associated with growth to aid in developing processes and systems that will encourage additional growth and enhance customer services.

Having a dedicated funding source also provides an opportunity to move into product evaluation and vendor selection with assurance of our ability to start the project. It is important to keep in mind that the recurring software license costs are known, however the cost of implementation consulting services are the big unknown. If implementation costs are higher than estimated, Council could entertain a similar allocation in year two. By year three, fees could account for most, if not all, of the ongoing cost of software licenses.

Town of Garner  
Town Council Meeting  
Agenda Form

Meeting Date: June 27, 2017		
Subject: Human Resources Committee Nominations to Various Town Board and Commissions		
Location on Agenda: Discussion		
Department: Administration		
Contact: Rebecca Schlichter, Deputy Town Clerk		
Presenter: Ken Marshburn, Council Member		
<b>Brief Summary:</b>  The Human Resources Committee of the Town Council held several meetings in June to conduct interviews and recommend appointments to the Planning Commission, Board of Adjustments, Parks Recreation and Cultural Resources Advisory Committee, Senior Citizens Advisory Committee and the Veterans Advisory Committee.		
<b>Recommended Motion and/or Requested Action:</b> Appoint nominees to Committees/Boards		
<b>Detailed Notes:</b> The Committee presents the following recommendation: Planning Commission - re-appoint J. Dean Fox and Vira Hogan and appoint Jon Blasco and Vang Moua to expire June 30, 2019; Board of Adjustment - appoint Clint Ferrell, Anita Powell and Lamara Williams-Jones to expire June 30, 2020; PRCR - re-appoint Althea Boone and appoint Ernestine Durham and Byron Wade to expire June 30, 2020; Senior Citizen Advisory - re-appoint Norma Montgomery and appoint Herbertina Johnson and Francis Liles to expire June 30, 2020; Garner Veterans Advisory-re-appoint Spencer Cardwell and Charles Scott and appoint Willis McKoy to expire June 30, 2020.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<b>Manager's Comments and Recommendations:</b> N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



In Town limits

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Vira Hogan		Date: April 2, 2015
Address: 106 Gussett Drive, Garner, NC 27529		For How Long? 8 years
E-mail Address: virahogan@gmail.com	Home Phone 919-779-4089	Work Phone 919-807-4842

Board or Commission of Interest (in order of preference)

Planning Commission
---------------------

Employment and Education

Employer: NC Office of State Human Resources	Occupation: HR Consultant
High School: Terry Sanford - Fayetteville, NC	Diploma: Yes Equivalency:
College: East Carolina University	Area of Study: Business Education
Graduate School	Area of Study:

Recent Community Activities

Member - Garner Concerned Citizens United (GCCU)
--

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

I have lived in the town of Garner since 1994 and I am very proud of the growth that we have experienced so far. I want to make sure that we continue with the vision that brought us to be an "All-American City".
---

Additional Comments


Signature Vira Hogan Date: 4-2-15

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



in town

**TOWN of GARNER**

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: J. Dean Fox		Date: April 27, 2015
Address: 430 Summers Walk Circle Garner, NC 27529		For How Long? 13 years
E-mail Address: dfox1912@gmail.com	Home Phone 919-772-4258	Work Phone 919-816-6640

Board or Commission of Interest (in order of preference)

Planning Commission
Board of Adjustment (current member)

Employment and Education

Employer: Fox Engineering Consultants, PLLC	Occupation: Civil Engineer
High School: Chapel Hill Senior High School	Diploma: X      Equivalency:
College: North Carolina State University	Area of Study: BS in Civil Engineering
Graduate School: North Carolina State University	Area of Study: Classes toward MS in Economics

Recent Community Activities


Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

Retired municipal government manager with experience in the interpretation and utilization of development code/specifications associated with public improvement plan approvals required of new private developments. Professional engineer with over 29 years of experience in project management.
---

Additional Comments

I would appreciate the opportunity to utilize my experience to support the Town of Garner's leaders and staff in their efforts to provide clear guidelines for those who wish to partner with the Town to bring smart, sustainable, high quality growth to our community.
---

Signature J. Dean Fox Date: April 27, 2015

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874

In  
Town limits



**TOWN of GARNER**

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

**APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION**

Name: Jon Blasco		Date: 04/22/15
Address: 1008 Oakwater Dr., Garner		For How Long? 11 years
E-mail Address: jblasco03@gmail.com	Home Phone 919.325.2803	Work Phone 919.755.0046

Board or Commission of Interest (in order of preference)

Parks, Recreation & Cultural Resources Advisory Committee
Planning Commission (Becuase I live within the ETJ I am not eligible for the current open position, however, I would be interested in a position if one were to open up for someone living within the ETJ)

Employment and Education

Employer: obs landscape architects	Occupation: Landscape / Project Designer
High School: Theodore Roosevelt H.S., Kent, Ohio	Diploma: 1994      Equivalency:
College: Ohio University, Athens, Ohio	Area of Study: B.S. of Visual Communications - 1998
Graduate School NC State University, Raleigh, NC	Area of Study: Master's of Landscape Architecture - 2012

Recent Community Activities

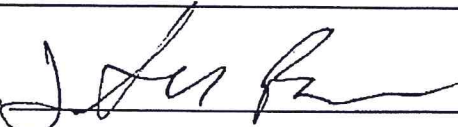
I've attended Christmas parades, run on the South Garner Greenway, taken my kids to White Deer and Lake Benson Parks, and I've coached soccer at Centennial Fields. My kids also have had dance recitals at the Historic Garner Auditorium and have attended summer camps at Avery Street Recreation Center.
--

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

As a resident of Garner, a parent, and a user of the town's recreation facilities I have a vested interest in the quality of facilities and activities that are provided to the community. As a professional, I can bring a unique voice to the committee by being able to bridge the gap between community desires/needs and well-thought out design and planning. My job gives me the opportunity to work with the public and town/city/county staff and officials designing and planning parks, greenways and other public recreational facilities.
--

Additional Comments

I also have an interest in art and believe that it should be incorporated into the public realm.
I want to see the best for my community and I believe I would be a good fit for this committee.

Signature  Date: 4.22.15

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



ETJ

**TOWN of GARNER**

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

**APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION**

Name: Vang Moua		Date: 4/30/2015
Address: 2650 Wall Store Road, Garner, NC 27529		For How Long? 17 years
E-mail Address: vamoua05@att.net	Home Phone 919.779.1343	Work Phone 919.707.6693

Board or Commission of Interest (in order of preference)

The Planning Commission
Parks, Recreation & Cultural Resources Advisory Committee

Employment and Education

Employer: North Department of Transportation	Occupation: Permit Reviewer/Utilities Unit
High School: Freedom High School	Diploma: Yes      Equivalency: N/A
College: Western Piedmont CC	Area of Study: Civil Engineering Technology
University Graduate School: UNC-Charlotte	Area of Study: Civil Engineering

Recent Community Activities

Garner 101, October 2014
Christmas Tree Lighting, December 2014 (Helped with crafts)
July 4th Independence Day celebration, 2014 (Helped with crafts)

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

My work with NCDOT is to review utility (and non-utility) plans and recommends approval based on published Policies and Procedures of the Department statewide.
Currently in NCDOT Legacy Leadership Program ending in August 2015. Guest lecturers and speakers include individuals from UNC School of Government and upper NCDOT Mgmts.

Additional Comments

The leadership of its elected officials and its employees has permitted the Town of Garner to evolved into an All American City. The planning and development of the town's infrastructure to support the current and future population growth interests me.
I am also interested in the engagement of its citizen in shaping the governing body values.

Signature Vang Moua Date: 4/30/2015

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

P.O. BOX 446

GARNER, NORTH CAROLINA 27529

Phone: (919)772-4688 Fax: (919) 662-8874



APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <i>Clint Ferrell</i>	Date: <i>8/24/07</i>
Address: <i>1121 Golden Grain Rd. Garner</i>	For How Long? <i>5 yrs.</i>
E-mail Address: <i>Clint@iconre.net</i>	Home Phone <i>662-0578</i> Work Phone <i>618-4886</i>

Board or Commission of Interest (in order of preference)

<i>At your pleasure</i>
-------------------------

*Spec Con Construction* Employment and Education *Business Development*

Employer: <i>Icon Commercial RE</i>	Occupation: <i>Real Estate, commercial only</i>
High School: <i>Garner</i>	Diploma: Equivalency:
College: <i>UNCG</i>	Area of Study: <i>Business / Mgt &amp; Marketing</i>
Graduate School	Area of Study:

Recent Community Activities

<i>Board of YMCA, currently</i>	<i>Economic development</i>
<i>HOA President, currently</i>	
<i>Garner Rotary, mid-day, currently</i>	

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<i>10 yrs of commercial RE.</i>
<i>Garner resident for 25 yrs.</i>
<i>Experience with development / Construction / Politics &amp; problem solving!</i>

Additional Comments

<i>* I rode a bicycle from San Francisco to Charleston SC for kids with disabilities. Charity ride for awareness. That was some 10 yrs ago.</i>
---

Signature *Clint Ferrell* Date: *8/24/07*

Return form to: Town Clerk's Office, P.O. Box 446, Garner, North Carolina 27529, or Fax to (919) 662-8874

*Town*



**TOWN of GARNER**

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4456 Fax: (919) 229-4052

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Anita Powell</u>	Date: <u>4-28-2017</u>
Address: <u>309 Weston</u>	For How Long? <u>Open</u>
E-mail Address: <u>Powellanita017@gmail.com</u>	Work Phone
Home Phone: <u>(919) 225-6730</u>	

Board or Commission of Interest (in order of preference)

Board of Adjustment

Employment and Education

Employer: <u>NetWorks - Raleigh</u>	Occupation: <u>Employee Consultant</u>
High School: <u>William Fleming</u>	Diploma: <u>yes</u> Equivalency:
College: <u>National Business</u>	Area of Study: <u>Medical Administration</u>
Graduate School	Area of Study:

Recent Community Activities

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

TAP Board Housing Commissioner All in  
United Way Board state of VA  
Police Task Force

Additional Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature Anita Powell

Date: 4-28-2017

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 229-4052



in Town Limits

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Lamara Williams-Jones</u>		Date: <u>6/30/15</u>
Address: <u>117 Parkhaven Lane Garner, NC 27529</u>		For How Long? <u>5 years</u>
E-mail Address: <u>lptygirl@gmail.com</u>	Home Phone <u>919 889-8969</u>	Work Phone <u>919 508-1820</u>

Board or Commission of Interest (in order of preference)

<u>Board of Adjustment</u>
<u>Parks, Recreation and Cultural Resources Advisory Committee</u>

Employment and Education

Employer: <u>North Carolina Department of Trans.</u>	Occupation: <u>Research Librarian</u>
High School: <u>North Hargett High School, Natchez, MS</u>	Diploma: <u>Yes (1985) Equivalency:</u>
College: <u>Alcorn State Univ. Alcorn, MS</u>	Area of Study: <u>Journalism + Mass Communications</u>
Graduate School: <u>Louisiana State Univ. Baton Rouge, LA</u>	Area of Study: <u>Library + Information Science</u>

Recent Community Activities

Recently completed + graduated from Garner 101 classes that ran from March to May of this year. Regular volunteer at ArtSpace in downtown Raleigh on monthly first Fridays. Previously volunteered with Food Bank of Ct+NC

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

I have a keen interest in the inner workings of politics and government of the local, state and national level. I also have a desire to contribute to my community in meaningful ways such as participating on boards. As a librarian for the past 15 years I have a wide variety of knowledge.

Additional Comments

Participating in Garner 101 and learning the inner workings of the Town of Garner piqued my interest in serving.

Signature Lamara Williams-Jones Date: 6/30/15

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



FN Town limits

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Althea Boone</u>	Date: <u>6/05/2014</u>
Address: <u>102 Thistle Ct GARNER NC 27529</u>	For How Long? <u>3/1992</u>
E-mail Address: <u>Lou.Boone@aol.com</u>	Home Phone <u>919779-0705</u> Work Phone <u>919 3246405</u>

Board or Commission of Interest (in order of preference)

<u>PARKS &amp; REC</u>

Employment and Education

Employer: <u>NC Dept of Public Safety</u>	Occupation: <u>Admin Secretary</u>
High School: <u>WESQUAMIC - NEWARK NJ</u>	Diploma: <u>1973</u> Equivalency: <u>1973-74</u>
College: <u>Ohio State U</u>	Area of Study: <u>BUSINESS Adm. 1973-74</u>
Graduate School	Area of Study:

Recent Community Activities

<u>Signed up to volunteer with the GARNER Performing Arts</u>
<u>I have taken several classes with Parks &amp; Rec over the past 3 yrs.</u>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<u>TRAINING COORDINATOR Dept of Public Safety - Probation &amp; Parole 8 yrs.</u>
<u>Chair of State Employees Assoc (Dist has approx 104 members) 15 yrs.</u>
<u>Girl Scout Leader, membership chair for 10 yrs / NEPSTER Parent 12 yrs</u>
<u>VARIOUS Church committees</u>

Additional Comments

<u>I feel the current direction of planned activities that the Park &amp; Rec Dept is going in is positive and would like to bring ideas to the committee to enhance it. I am a team player &amp; would like to work with the committee.</u>
--

RECEIVED

Signature Althea Boone

Date: 6/05/2014

JUN 6 14  
Administration Department



*In town*

**TOWN of GARNER**

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

**APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION**

Name: Ernestine Durham		Date: 07/04/2016
Address: 112 Easy Wind Ln, Garner, NC 27529		For How Long? 4 years
E-mail Address: edurham51@nc.rr.com	Home Phone 919-781-2749	Work Phone

**Board or Commission of Interest (in order of preference)**

Parks, Recreation and Cultural Resources Advisory Committee

**Employment and Education**

Employer: Retired	Occupation:
High School: Carver High School, Mt. Olive, NC	Diploma: yes      Equivalency:
College: NC A&T State University, Greensboro, NC	Area of Study: BS in Office Administration
Graduate School	Area of Study:

**Recent Community Activities**

Volunteer - Garner Chamber of Commerce
Volunteer - Garner Performing Art Center
Chairperson, Village at Aversboro's Achitectural Control Committee

**Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:**

30 years of management experience with the Social Security Administration(SSA). Last position: North Carolina Area Director for SSA - 8/2002-1/2011
Garner 101, Garner Neighborhood Leadership Academy
Work with the Garner Chamber of Commerce and Garner Performing Arts Center
Interest in Fitness, outdoor activities, cultural events/activities, making my community a better place to live.

**Additional Comments**

I feel it's my civic duty to give back and be an active participant in the community in which I live. I'm now retired and have more time to devote to helping to make a "Garner a Great Place to Live"

Signature Ernestine Durham/s/ Date: July 4, 2016

In town



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4456 Fax: (919) 229-4052

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Byron Wade</u>	Date: <u>April 26, 2017</u>
Address: <u>853 Hadrian Drive, Garner, NC 27529</u>	For How Long? <u>14 years</u>
E-mail Address: <u>revbwade@gmail.com</u>	Home Phone <u>919-662-7528</u> Work Phone <u>919-834-8855</u>

Board or Commission of Interest (in order of preference)

<u>Parks and Recreation Advisory Committee</u>
--

Employment and Education

Employer: <u>Davie St. Presbyterian church</u>	Occupation: <u>Minister</u>
High School: <u>Ganeshia H.S. (Pomona, CA)</u>	Diploma: <u>Yes</u> Equivalency:
College: <u>Univ. of Redlands CCA</u>	Area of Study: <u>Biology</u>
Graduate School <u>McCormick Theological Sem.</u>	Area of Study: <u>Religion/Parish Revitalization</u>

Recent Community Activities

<u>PTSA Board member at Vandora Springs Elementary; PTSA Volunteer at East Garner Magnet Middle School</u>
--

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<u>Recreation Leader, City of Ontario (CA) Parks + Recreation Dept.; training/leading recreational activities.</u>
--

Additional Comments

<u>I have a real interest in our city's Parks and Recreational activities and want to ensure they are first class and accessible to all citizens!</u>
---

Signature By A. Wade Date: April 26, 2017

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 229-4052



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Norma J. Montgomery	Date: 5-12-12
Address: 912 Vandora Avenue	For How Long? 46 yrs
E-mail Address:	Home Phone 772-4565 Work Phone

Board or Commission of Interest (in order of preference)

Senior Center Advisory Committee
----------------------------------

Employment and Education

Employer: retired	Occupation: Independent sales
High School:	Diploma: Equivalency: rep. AVON
College:	Area of Study: 15 yrs -
Graduate School	Area of Study:

Recent Community Activities

1) 12 yrs. previously on Board
2) on Board of the Southern Regional Assoc. with the Mayor

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

1) highly interested in all seniors
2) was on YMCA Board
3) church secretary for 24 yrs.

Additional Comments


Signature Norma J. Montgomery Date: 5-12-12

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874

apt. 11/20/12 term expires 6/14



In town

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: HERBERTINA C JOHNSON	Date: 9 FEB 2016
Address: 100 LONGBAY ST GARNER NC	For How Long? 16 MONTHS
E-mail Address: HOSBAm26@gmail.com	Home Phone
	Work Phone N/A

Board or Commission of Interest (in order of preference)

VETERANS Advisory Committee
SENIOR CITIZEN'S Advisory Committee

Employment and Education

Employer: AAFES (Retired) (DoD)	Occupation: Executive Mgmt (Retired)
High School: Cardinal Gibbons HS	Diploma: 1965 Equivalency:
College: ST PULL'S College	Area of Study: BUSINESS Education
Graduate School: University of Oklahoma	Area of Study: HUMAN RESOURCE Mgmt

Recent Community Activities

GARNER CITIZENS POLICE ACADEMY
WESLEY MISSION CENTER - Admin ASST (Volunteer)

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

Retired from the Army Air Force Exchange Service (AAFES) as an Executive responsible for HR, EEO + Diversity programs. Worked as Diversity Manager over special emphasis programs that included Veterans Program. Includes recruitment, supplier development, activities
--

Additional Comments

Recognition ceremonies, communities partnerships. Familiar with federal law + guidelines for older citizens rights. Member of HEP. (previous background check by Garner Police Dept)
*Interested in participating as member of both committees

Signature Herbertina Johnson Date: 9 Feb 2016

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



Wake County



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Frances Hiles	Date: April 29, 2015
Address: 4220 Benson Road, Garner NC	For How Long? 30 Years
E-mail Address: lej11@bellsouth.net	Home Phone 919-772-1448
	Work Phone 919-733-4408

Board or Commission of Interest (in order of preference)

- ① Senior Citizens Advisory Committee
  - ② Veterans Advisory Committee
  - ③ The Planning Commission; ④ Parks, Recreation & Cultural Resources Committee
- I am interested in serving wherever help is needed.

Employment and Education

Employer: North Carolina State Government	Occupation: Administrator - NC Rural Electrification Authority
High School: South - Johnston	Diploma: Yes Equivalency:
College: Johnston Community College	Area of Study: Business
Graduate School	Area of Study:

Recent Community Activities

Prior to my employment with NC State Government, I was employed by BellSouth and was involved in mentoring high school students at Garner High School; I was involved in public speaking for Chambers and Rotary Clubs

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

In my current position, I serve as the Administrator of the NCREA and my office provides jurisdiction for 31 electric coops and 8 telephone coops for NC and I feel I have great decision making skills and I work well with team members. I interact on a daily basis with the CEOs and CFOs of the coops.

Additional Comments

I have not had a lot of time in the past to participate on outside Boards and Committees but I have time now and would like to give back to the community and town. I have lived in Johnston and Wake county all of my life and am proud of the Garner area.

Signature: Frances Hiles Date: April 29, 2015

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: SPENCER CARDWELL	Date: 11/20/13
Address: 720 SEASTONE ST. RALEIGH, NC 27603	For How Long? 12 yrs
E-mail Address: SCARDWELL1@NCRR.COM Home Phone (919) 779-1083	Work Phone —

Board or Commission of Interest (in order of preference)

VETERANS ADVISORY COMMITTEE
-----------------------------

Employment and Education

Employer: US ARMY RETIRED (LT. COL)	Occupation: 27 YEARS ACTIVE DUTY
High School: HAMPTON HIGH	Diploma: YES Equivalency:
College: UNIV. OF NEBRASKA	Area of Study: ECONOMICS - LANGUAGE
Graduate School: N/A	Area of Study: BUSINESS ADMIN

Recent Community Activities

BOARD OF DIRECTORS - EAGLE RIDGE
CHAIRPERSON - GROUNDS/BEAUTIFICATION - ER

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

1- MANAGEMENT RECRUITER
2- FINANCIAL BACKGROUND
3- INDEPT KNOWLEDGE OF VA BENEFITS/ENTITLEMENTS

Additional Comments

I HAVE A STRONG DESIRE TO ASSIST VETERANS ON HOW TO OBTAIN BENEFITS ALONG WITH ADJUSTMENTS TO THE CIVILIAN ENVIRONMENT
--

Signature: C. Spencer Cardwell Date: 11-20-13

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <i>Charles E. Scott</i>		Date: <i>10/21/13</i>
Address: <i>158 Clayfield Dr, Garner, NC 27529</i>		For How Long?
E-mail Address: <i>cscott87@nc.rr.com</i>	Home Phone: <i>919-772-7770</i>	Work Phone: <i>—</i>

Board or Commission of Interest (in order of preference)

<i>Veterans Advisory Committee</i>

Employment and Education

Employer: <i>Retired, Duke Energy</i>	Occupation: <i>Manager</i>
High School: <i>Apex</i>	Diploma: <i>Yes</i> Equivalency:
College: <i>NC SU</i>	Area of Study: <i>Ag Ed</i>
Graduate School	Area of Study:

Recent Community Activities

<i>Garner Veterans Memorial Committee</i>
<i>Delegation member - AAC</i>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<i>Veteran - Retired as Major General</i>
<i>39 1/2 years in NC National Guard</i>

Additional Comments

<i>I want to take part in continuing the high interest in Veteran affairs which is currently evident in Garner.</i>
---

Signature: *Charles E. Scott* Date: *Oct 21, 2013*

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874

*ex 2013*



in Town limits

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Willis E. McKoy		Date: 6-26-2015
Address: 323 Foley Dr., Garner NC 27529		For How Long? 6 yrs.
E-mail Address: WillisMcKoy@yahoo.com	Home Phone 919-321-1231	Work Phone

Board or Commission of Interest (in order of preference)

Board of Adjustment
---------------------

Employment and Education

Employer: Retired	Occupation:
High School: Harnett Hi school	Diploma: yes Equivalency:
College: Fayetteville St Univ	Area of Study: Hist of Pol Sci; Business
Graduate School: City Univ. Seattle	Area of Study: MBA - Fin & Org Mgt

Recent Community Activities

Works (Volunteer) with D.A.U., two (2) days per week
--

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

I've been a Broker (Real Estate License) since 1985, work as an Engineer (Mech) for twenty-six years. Purchasing (Certified Purchasing Mgr.
---

Additional Comments

See Attached resume!
----------------------

Signature Willis E. McKoy Date: \_\_\_\_\_