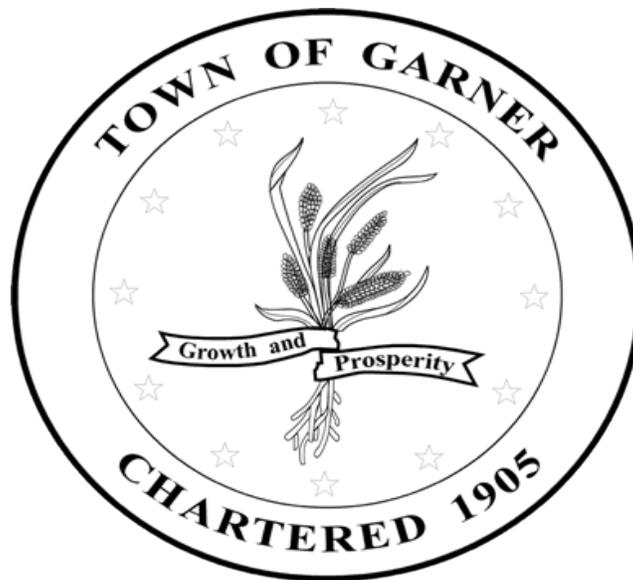


TOWN OF GARNER



TOWN COUNCIL MEETING

June 21, 2016
7:00 P.M.

Garner Police Department Training Room
912 7th Avenue, Garner, NC

**Town of Garner
Town Council Agenda
June 21, 2016**

Dinner will be served for town officials in the Conference Room at 6:15 p.m.

The Council will meet in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

B. PLEDGE OF ALLEGIANCE: Mayor Ronnie Williams

C. INVOCATION: Mayor Ronnie Williams

D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

E. ADOPTION OF AGENDA

F. PRESENTATIONS

1. Recognition of Retirement of Betty Baker Page 5
Presenter: Pam Wortham, Finance Director

Recognize retirement of Betty Baker for 22 years of dedicated service to the Town.

2. Recognition of Public Works Employee of the Year Page 6
Presenter: Paul Cox, Public Works director

Recognize Kenneth Griffis, Lead Equipment Operator in the Public Works Streets Division on receiving the Public Works Employee of the Year Award. We also recognize his 24 years of dedicated service to the Town and to the department.

3. Safety Awards Page 7
Presenter: Paul Cox, Public Works Director

Due to "a substantial reduction of injuries and illnesses and the promotion of safer working conditions in 2015" the Town received 5 Safety Awards from the NC Department of Labor.

G. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- 1. Minutes April 4, 2016 and April 19, 2016 Council Meetings Page 8

Action: Adopt Minutes

- 2. Ordinance Amending FY 2015-16 Operating Budget Page 22
Presenter: Pam Wortham, Finance Director

This budget amendment covers: use of fuel savings to pay for some one-time needs; use of appropriated fund balance to cover the funding to Rebuilding Together; and use of the Retirement Payout funds from Special Appropriations to cover the vacation, longevity and holiday payout cost of three police officers who retired during this fiscal year.

Action: Adopt Ordinance (2016) 3818

- 3. Contract Extension for Town Legal Services for FY 2016 – 2017 Page 28

An extension of the contract for William E. Anderson to provide legal services to the Town is presented to the Council annually. Services to be rendered are based on a retainer of \$7,000 per month for an estimated average of sixty-three hours per month, unless other arrangements are required on a particular case or assignment.

Action: Authorize Execution of Contract Extension

- 4. Creekside Subdivision Stop Signs Page 30
Presenter: Tony Chalk, Town Engineer

The Engineering Department is recommending approval to erect stop signs as traffic control measures in the new Creekside Subdivision.

Action: Authorize Placement of Signs

- 5. Resolution of Intent to Acquire Easements Page 34
Presenter: Bill Anderson, Town Attorney

The proposed sidewalk project on Thompson Road requires that additional right of way and easements be obtained.

Action: Adopt Resolution (2016) 2293

H. PUBLIC HEARINGS

1. Conditional Use Permit CUP-SP-16-14, 101 Vandora Springs Road Page 39
Presenter: Jenny Saldi, Senior Planner

Request for conditional use permit approval to re-use the existing building located at 101 Vandora Springs Road as manufacturing/office space.

Action: Consider Approval of CUP-SP-16-14

I. NEW/OLD BUSINESS

1. Neighborhood Improvement Grant Page 46
Presenter: Reginald Buie, Neighborhood Improvement Manager

Sheldon Place Homeowner’s Association is requesting matching grant funds in the amount of \$300.00 to spend on park rental fees for their annual homeowner’s association meeting. This event included prizes, face painting, and catered food to encourage homeowners to become more involved in the community.

Action: Authorize Neighborhood Improvement Grant for \$300.00

2. Ordinance Adopting the FY 2016-17 Operating Budget and Fee Schedule Page 54
Presenter: Michael Gammon, Budget & Special Projects Manager

This Ordinance reflects the recommended budget by the budget team along with changes made by Council at various budget meetings during May and early June. The budget reflects a 1.5 cent property tax increase to offset costs associated with an expansion of Public Safety services. Total estimated revenues and expenditures are balanced at \$30,709,289. The FY 2016-17 Fee Schedule is also included for adoption. The appropriations detailed in the budget include all of the Economic Development expenditures discussed during the Economic Development Public Hearing that took place on June 6, 2016.

Action: Adopt Ordinance (2016) 3817

3. Bond Update Page 68
Presenter: Michael Gammon, Budget & Special Projects Manager

A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report is included in the agenda package.

Action: No action; report only.

- 4. Nominations for Board and Commission Appointments Page 100
Presented by: Ken Marshburn, Council Member

The Human Resources Committee is making recommendations for nominations to the Planning Commission, Board of Adjustment, Parks, Recreation & Cultural Resources Advisory Board, Veteran’s Advisory Board and the Senior Citizens Advisory Committee. The Committee’s recommendations and applicant resumes are attached.

Action: Appointment of Committee Members

- 5. Garner Indoor Recreation Center ContractPage 116
Presenter: Tony Chalk, Town Engineer

Five bids were received and opened on May 26th. Pro Construction, Inc. was the apparent low bidder. A bid tab is attached.

Action: Award Contract to Pro Construction, Inc. in the amount of \$8,782,100

J. COMMITTEE REPORTS

K. MANAGER REPORTS

- 1. garner info
- 2. Finance Report
- 3. Website Launch
- 4. Notification of Current Year Budget Adjustments

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. CLOSED SESSION

Per N.C.G.S. 143-318.11(a)(5) “to discuss possible real estate acquisition and the Town’s negotiating position regarding such real estate.”

O. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Betty Baker's Retirement		
Location on Agenda: Presentations		
Department: Finance		
Contact: Pam Wortham		
Presenter: Pam Wortham		
Brief Summary: Recognize the retirement of Payroll Specialist Betty Baker for 22 years of dedicated service to the Town.		
Recommended Motion and/or Requested Action: N/A		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: I appreciate the important role Ms. Baker has served in the Finance Department and the Town of Garner in the last 22 years.		
Attachments Yes: No:		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Public Works Department Employee of the Year Recognition		
Location on Agenda: Presentations		
Department: Public Works		
Contact: Paul Cox		
Presenter: Paul Cox		
Brief Summary: This recognition is for Kenneth Griffis, Lead Equipment Operator in our Streets Division. He was selected to receive our Employee of the Year Award and celebrates his contributions to the town and department over his 24 year career.		
Recommended Motion and/or Requested Action: n/a		
Detailed Notes: 		
Funding Source: n/a		
Cost:	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: I am grateful for the work Mr. Griffis has done in the Public works department. He is definitely deserving of this honor.		
Attachments Yes: No:		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PEC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Safety Awards Recognition		
Location on Agenda: Presentations		
Department: Safety		
Contact: Paul Cox, Public Works Director		
Presenter: Paul Cox, Public Works Director		
Brief Summary: The Town recently received 5 Safety Awards from the NC Department of Labor for "a substantial reduction of injuries and illnesses and the promotion of safer working conditions in 2015."		
Recommended Motion and/or Requested Action: N/A		
Detailed Notes: The awards are listed below: <ul style="list-style-type: none"> • Town of Garner: First Year Silver • Town of Garner- Police Department- First Year Gold • Town of Garner- Administration, Finance, and Community Services- First Year Gold • Town of Garner- Parks, Recreation, and Cultural Resources Department- Second Consecutive Year Gold • Town of Garner- Planning Department- Thirtieth Consecutive Year- Gold 		
Funding Source: N/A		
Cost:	One Time:	Annual: <input type="radio"/>
		No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: I commend all Town departments for their efforts and commitment to safety.		
Attachments Yes: <input type="radio"/> No: <input checked="" type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PEC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Town of Garner
Town Council Minutes
April 4, 2016**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Jackie Johns, Council member Buck Kennedy, Council Ken Marshburn, Council member Gra Singleton (arrived at 9:17 p.m.)

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Behringer

INVOCATION: Mayor Pro Tem Behringer

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Council Member Marshburn requested to revise the agenda to add and approve Resolution (2016) 2287, Authorizing Disposition of Personal Property.

Motion: Kennedy
Second: Marshburn
Vote: Unanimous

PRESENTATIONS

Recognize Retirement of Veronica Weaver for her retirement from the Town
Presenter: Brandon Zuidema, Police Chief, and Rodney Dickerson, Town Manager

CONSENT

Adoption of Minutes from December 7, 2015, February 1, 2016 and February 16, 2016 Council Meetings and January 26, 2016 Work Session

Action: Adopt Minutes

Ordinance Amending FY 2015-2016 Operating Budget

Budget amendment related to additional costs for GVFR, Inc., associated with the move to 120 E. Main St.

Action: Adopt Ordinance (2016) 3808

Motion: Johns
Second: Marshburn
Vote: Unanimous

PUBLIC HEARINGS

Annexation Petition ANX-15-06, Oak Park
Presenter: David Bamford, Senior Planner

Annexation petition associated with the proposed Oak Park development (rezoning and subdivision) located on New Bethel Church Road. The site is currently located in Wake County's jurisdiction. In order for Council to take action on rezoning and CUP applications the site must be annexed first.

Mayor Williams asked Council to disclose any ex parte communications. Hearing none, he opened the public hearing.

Hearing no comments, Mayor Williams closed the public hearing and called for a motion.

Action: Adopt Ordinance (2016) 3809

Motion: Kennedy
Second: Behringer
Vote: Unanimous

Mayor Williams announced the next two public hearings are to consider conditional use rezoning applications and quasi-judicial hearings for conditional use permit applications and asked the Town Attorney to explain the procedures to be followed in these hearings. The Clerk administered the Affirmation of Oath to the following: David Bamford, Jenny Saldi, Brad Bass and Keith Roberts.

Mayor Williams asked the Council to disclose any ex parte communications regarding these projects. Hearing none, he moved forward with the applications.

Conditional Use Rezoning, CUD-Z-15-06 and Conditional Use Permit, CUP-SB-15-06 – New Bethel Church Road

Presenter: David Bamford, Senior Planner

This request is to rezone a 97 acre tract of land on New Bethel Church Road from Wake County R-30/Water Supply Watershed Overlay to Town of Garner R-9 C180/Swift Creek Overlay District and request for conditional use permit approval for a 212 lot residential subdivision. The Town Attorney explained the procedures to be followed in this type of hearing. The Clerk administered the Affirmation of Oath to Brad Bass, Jenny Saldi and Keith Roberts.

Mayor Williams opened the public hearing and asked Mr. Bamford to provide the staff report.

The R-9 designation requires a minimum lot size of 9,000 square feet (0.21 acres) and would prohibit the following uses: modular homes, family care homes, group care homes, child day care up to 3 as home occupations, family child day care up to 8 in homes, public safety facilities (fire, police, rescue, ambulance), cemeteries, private parks, golf courses, or country clubs.

This site has 1,677 feet of frontage along New Bethel Church Road (SR 2703), a 2-lane facility with a 60' right-of-way classified as a Minor Thoroughfare by the Garner Transportation Plan. The Average Daily Traffic (ADT) volume is approximately 3,700 vehicles per day (according to 2011 NCDOT counts). The applicant would be responsible for all proposed road improvements. The Planning Commission heard the item at their regularly scheduled meeting on March 14, 2016 and unanimously recommended approval of the request, subject to the conditions listed on the permit.

Council member Johns asked the distance to the closest water and sewer connection. Mr. Bamford advised approximately 500 – 600 feet to connect to sewer. The site has direct access to Town of Garner water.

Council Member Marshburn stated he was glad to see this area developing.

Ms. Saldi provided the following staff report.

This application proposes the construction of a 212 lot single family subdivision on a 97.95 acre site. Open space requirements have been met. This open space will be owned and maintained by the homeowner's association for the subdivision. The Parks, Recreation and Cultural Resources Department recommended a fee-in-lieu of parkland dedication, which is currently \$1,147.00 per dwelling unit. A Greenway Easement has been proposed, which runs along the creek, from the southern property line to the north at New Bethel Church Road. The plan as proposed meets the requirements of the Landscape Ordinance. This site does contain a FEMA designated floodplain at the southern tip of the property; no development is proposed within the floodplain. The Fire Inspector has reviewed the plans and reports fire protection requirements have been met. Extension of public water and sewer lines are proposed. A pump station is required and is shown on the plans; details will be worked out during construction drawing review.

Construction drawing approval from the City of Raleigh is required prior to final plat recordation.

Two entrances are proposed off New Bethel Church Road. Stub outs to the east, west and south are proposed allowing connection in the event these properties are developed.

Road widening with curb/gutter and sidewalk construction along the majority of the project's frontage on New Bethel Church Road is proposed. Road improvements stop before the Neuse River Buffer due to an existing culvert and the expense to modify the culvert design to accommodate the road improvements.

This project is subject to nitrogen and water quantity requirements and water quantity requirements. Several dry detention ponds are being shown to control the 1, 10 and 25 year storm events. Nitrogen loading rates do not require that treatment devices have to be constructed; however, payment to a private mitigation bank will be required.

New residential subdivisions are no longer provided door to door mail delivery. The post office is requiring subdivisions to provide centralized kiosks for mail delivery and pick up. The location and design of proposed kiosk was approved by the Town of Garner Postmaster.

Mr. Keith Roberts stated he was the site civil engineer representing the owner/developer and available to answer any questions.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Find rezoning application CUD-Z-15-06 reasonably complies with the Town's Comprehensive Growth Plan, the zoning application is reasonable and in the public interest because it will likely allow appropriate types of business at the described location which will provide opportunities for access to goods and/or services useful to surrounding area; Adopt Ordinance (2016) 3810

Motion: Singleton
Second: Kennedy
Vote: Unanimous

Action: Find application complete and in compliance; approve permit application subject to six site specific conditions.

Motion: Singleton
Second: Marshburn
Vote: Unanimous

Conditional Use Rezoning, CUD-Z-16-02 and Conditional Use Permit, CUP-SP-16-03, Scattered Wrenches

Presenter: Jeff Triezenberg, Assistant Planning Director

The Clerk administered the Affirmation of Oath to the following: Brad Bass, Jenny Saldi, Jeff Triezenberg, and Matt Simmons.

Mayor Williams opened the public hearing and asked Mr. Triezenberg to provide the staff report.

This request to rezone a .46 acre tract located at 130 Annaron Court from CR to SB CUD C-182 and request for conditional use permit approval of an automotive repair and maintenance business.

Matt’s Auto Shop is an existing business that is requesting rezoning in order to store vehicles in the process of being repaired overnight. The current zoning does not permit overnight storage. No increase in traffic is expected and currently has connections to water and sewer service.

Ms. Saldi provided the following site report:

The existing building is 2,785 square foot with no proposed changes to the current façade. The building houses 6 service bays and provides parking for 34 vehicles. A black vinyl coated chain link fence with black vinyl slats are proposed on the front and sides of the site. Repairs will be made to the existing rear privacy fence. The site meets the landscaping plan, there is no increase proposed to the impervious surface area and no storm water requirements.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Find rezoning application CUD-Z-16-02 reasonably complies with the Town’s Comprehensive Growth Plan, the zoning application is reasonable and in the public interest because it will likely allow appropriate types of business at the described location which will provide opportunities for access to goods and/or services useful to surrounding area; Adopt Ordinance (2016) 3811

Motion: Marshburn
Second: Behringer
Vote: Unanimous

Action: Find application complete and in compliance; approve permit application with no site specific conditions.

Motion: Marshburn
Second: Behringer
Vote: Unanimous

Order to Close a Portion of Wade Avenue

Presenter: David Bamford, Senior Planner

Mayor Williams opened the public hearing and asked Mr. Bamford to provide the staff report.

A street closing petition has been filed by Danny Shields to close the unimproved portion of Wade Avenue. This site consists 0.16 acres, 150 ft. long and 50 ft. wide. There is no development plan associated with the request. This site is an unimproved right-of-way for Wade Avenue that was never built. It was original set-up for connectivity and platted in Book of Maps 1959, Page 148. The issue of connectivity was settled in 2008 when 7 lots behind Park Avenue were developed into a cul-de-sac. The applicant wishes to close this right-of-way in

order to build an accessory structure and to correct some encroachment issues. Applicant would be responsible for having the plat re-drawn with corrected lot lines and recording at the Register of Deeds office.

Mr. Shields asked Council to close the road.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Adopt Order to Close a Portion of Wade Avenue

Motion: Kennedy
Second: Singleton
Vote: Unanimous

Unified Development Ordinance Text Amendment (UDO-16-01)
Presenter: Brad Bass, Planning Director

A proposed text amendment to the Unified Development Ordinance (UDO) to modify setback requirements in several single-family zoning districts and revise the corner side setback requirement in the CBD zoning district.

Action: Close Public Hearing; Refer to Planning Commission

General Use Rezoning Z-16-01, Buffaloe Road
Presenter: David Bamford, Senior Planner

Request by Christian and Jennifer Olmstead to rezone a 4.72 acre tract of land located at 610 Buffaloe Road from R-40 to R-20. Mr. Olmstead stated they had purchased the property in October and began renovations to the home. The northwest portion of the lot is mostly unusable for their purposes.

Dr. Bob Chandler stated he has owned 609 & 611 Buffaloe Road for 38 years. He stated there is no precedent to allow residential density of greater than 1 single family residence per acre (40,000 sq ft) as most of the adjacent properties are much greater. He felt it was a misnomer to characterize adjacent property as R-11; when he purchased his property it was represented as R-40. He stated he represented all the neighbors; all are opposed to this rezoning request. He said he is vehemently opposed to this request.

Ms. Gilda Zimmern who lives at 612 Buffaloe Road asked Council how much more would be allowed on Buffaloe Road without some road improvements. That is why she is opposed to anymore improvements. She stated she is not opposed to the rezoning request.

Council Member Singleton pointed out the covenants of the Dunhaven Subdivision state no dwelling shall be erected or placed on any lot having an area of less than 40,000 square feet.

Mr. John Hosteler who lives at 615 Buffaloe Road stated that no one who lives near them cares if the applicant sells a 1 acre tract and 1 house is built. They are concerned about what happens when the applicant is no longer there.

Action: Close Public Hearing; Refer to Planning Commission

NEW/OLD BUSINESS

Bryan Road Funding Resolution from Wake County Board of Education
Presenter: Betty Parker, WCPSS

Wake County Board of Education has applied for statewide funding to assist with the cost of paving Bryan Rd. from Ackerman Rd. to Clifford Rd. intersections. Wake County Public School System is in the process of building an elementary school and a future middle school on the currently unpaved Bryan Rd. which is a NCDOT state-maintained road. The gravel road needs paving for safe public and school bus travel.

Ms. Parker stated the School Board has been working with legislators in both the House and the Senate seeking assistance for the gap in costs budgeted for offsite road costs and the estimate they received from NCDOT.

NCDOT is suggesting a one-third share between the House, the Senate, and NCDOT (as this would be an appropriate use of contingency funds). One of the requirements is a resolution from the School Board and the Town of Garner supporting the request.

Action: Adopt Resolution (2016) 2286

Motion: Marshburn
Second: Johns
Vote: Unanimous

Proposed Changes to Public Utility Fee Schedule

Presenter: John Hodges, Assistant Town Manager-Development Services

The Public Works Committee has recommended changes to the Public Utility Fee Schedule in follow up to a discussion at the Council Retreat in February. Council reviewed the proposed changes at the March 29, 2016 Work Session.

Action: Adopt recommended changes effective immediately

Motion: Kennedy
Second: Singleton
Vote: Unanimous

Award of Town Hall Construction Contract

Presenter: Tony Chalk, Town Engineer

Mr. Chalk advised Council bids were opened on Wednesday, March 30th for the construction of the new Garner Town Hall and roadway improvements associated with the project. The apparent low bidder was Resolute Building Corporation in the amount of \$6,555,300 for the base bid; the building and site work bid totaled \$6,235,300 and the offsite improvements totaled \$320,000. There were also 3 alternates which the contractor priced.

Alternate 1 - construction of the parking lot for additional library parking (\$129,308)

Alternate 2 – installation of a new generator in lieu of reinstalling the previous generator that was at Town Hall(\$70,000)

Alternate 3 - upgrade of some finishes in the building (\$13,300)

Mr. Hodges reported the following additional expenses that the Town anticipates to incur as part of the Town Hall project:

- New telephone system for Town Hall and Police Station (\$110,000)
- Construction management hours for Town Hall project plus management tool (\$40,000)
- Town Hall move costs - roadway and building signage, AV move to temporary location (\$15,000)

The addition of these costs reduces the savings realized between the Town Hall construction estimate and bid cost from \$802,345 to \$637,345. The revenue sources identified in October 2015 utilized a portion of the Reserve Funds to make up the funding shortage. This amount can now be reduced by the new project savings so the amount from the Reserve Fund will be \$35,049. A budget amendment will be presented at a future Council meeting to allocate Bond Proceeds and Bond Premiums to establish the project budget.

Council Member Singleton confirmed funding for the offsite improvements would come from the Timber Drive Project.

Council Member Kennedy asked for a detailed list of all project costs and funding sources.

Action: Award Contract to Resolute Building in the amount of \$6,235,300; Award offsite road improvements in the amount of \$320,000; Award Alternates 1, 2, and 3 subject to funding confirmation from Wake County.

Motion: Kennedy
Second: Singleton
Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

1. garner info
2. Mr. Dickerson advised Council of the 'State of the Triangle Region' event scheduled for May 19, 2016 at the Sheraton Imperial Hotel in Durham.
3. Asked if Council would like to invite City of Raleigh utility staff to speak at a Council Meeting regarding the utility bill assistance program.

ATTORNEY REPORTS

COUNCIL REPORTS

Council Member Johns

- Advised the ditches along Montague Street that need to be cleaned are at Montague Street and Carroll Street (not Bagwell Street).

Mayor Pro Tem Behringer

- Reported the Town lot at the corner of Pearl Street and Main Street near the baseball fields needs to be mowed.
- Reported a duplex 106/108 W. Garner Road where the porch is in disrepair and requested staff to investigate to ensure building code standards are met.

Council Member Marshburn

- Expressed appreciation to Tim Stevens and Show & Tell Ministries for their performance at the GPAC.

Mayor Williams

- Asked for a status of a Town flag. Mr. Dickerson advised this will be done as part of a comprehensive marketing plan.

ADJOURNMENT: 9:47 p.m.

Respectfully Submitted,
Stella Gibson

**Town of Garner
Town Council Meeting Minutes
April 19, 2016**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, Council Member Ken Marshburn, and Council Member Gra Singleton

PLEDGE OF ALLEGIANCE: Council Member Jackie Johns

INVOCATION: Council Member Jackie Johns

PETITIONS AND COMMENTS

Ms. Lisa Durham-Benz, 211 Benson Road, expressed concern regarding the maintenance of the drainage ditches along Benson Road where the new sidewalks were installed. Although they are very appreciative of the sidewalks, they are concerned about the drainage ditches. They are extremely deep and many of the residents in the area are elderly and cannot maintain them. Mr. Rudolph Phillips of 205 Benson Road also concurred that the ditches are too deep. They are requesting Council consider piping the ditches and adjusting the grade. Mr. Chalk, Town Engineer said the Town had received an estimate of \$50,000 to perform this work. Council Member Singleton requested staff identify the properties affected, confirm the cost estimate and provide to Council as quickly as possible.

ADOPTION OF AGENDA

William E. Anderson, Town Attorney, requested to add a closed session to the agenda per N.C.G.S. 143-318-11(a)(3) to discuss prospective litigation.

Action: Agenda revised to include these items.

Motion: Marshburn
Second: Johns
Vote: Unanimous

PRESENTATIONS

Main Street Champion Award

Presenter: Mari Howe, Downtown Development Manager

Ms. Howe presented the 2016 Main Street Champion Award for Garner to Pam Cash for her service to Historic Downtown Garner. Mayor Pro Tem Behringer accepted the award on behalf of the Cash family.

Inspection Department Update and Proclamation

Presenter: Tony Beasley, Inspections Director

Proclamation to declare May Building Safety Month and provide an update on the Inspection Department activities over the last year with introductions of new staff.

Proclamation for Autism Awareness Month

Presenter: John Hodges, Assistant Town Manager-Development Services

Proclamation to declare April as Autism Awareness Month and present to Tracey Sheriff, CEO of the Autism Society of North Carolina.

CONSENT

Minutes from February 23, 2016, March 7, 2016, and March 22, 2016

Action: Approve Minutes

Amendment to Comprehensive Fees and Charges

Amended Comprehensive Fees and Charges to formalize action taken at the April 4, 2016 Council Meeting relating to Public Utility Fees.

Action: Adopt Ordinance (2016) 3814

Motion: Kennedy
Second: Singleton
Vote: Unanimous

PUBLIC HEARINGS

Conditional Use Rezoning CUD-Z-16-03 and Conditional Use Permit CUP-SP-16-07, Garner Indoor Recreation Center

Presenter: David Bamford, Senior Planner

This request is to rezone a 7.5 acre tract of land on W. Main Street, Montague Street and Purvis Street from R-9, O&I, C104 and CBD to CBD C183 and request for conditional use approval for the Garner Recreation Center.

Mayor Williams explained the conditional use permit would be heard as a quasi-judicial hearing and asked the Town Attorney to explain the procedure to be followed in this type of hearing. The Clerk administered the Affirmation of Oath to the following: David Bamford, Jenny Saldi, and Brad Bass.

Mayor Williams asked the Council to disclose any ex parte communication regarding this project. Hearing none, he opened the public hearing and asked David Bamford to provide the staff report.

This project will connect to water by connecting to the 10-inch water line on West Main Street or a 48-inch water line along Montague Street. The project will connect to sanitary sewer by connecting to the 8-inch sewer line along West Main Street or the 8-inch sewer line on Montague Street.

West Main Street has approximately 470-feet of frontage and is a 2-lane facility with a 55' right-of-way. Montague Street has approximately 825-feet of frontage and is a 2-lane facility with a 40 to 50' right-of-way. Purvis Street has approximately 545-feet of frontage and is a 2-lane facility with a 30 to 40' right-of-way. These areas are maintained by the Town and not classified as a thoroughfare by the Garner Transportation Plan.

According to the Historic Downtown Garner Plan (2010), a significant community destination is suggested in the vicinity of West Main Street and Montague Street. This is shown as a "New Civic Anchor/New Town Green" on the Town Center Framework Plan map. Montague Street is a proposed gateway to function as the primary north-south connector from U.S. Highway 70 to Main Street. Several "Concepts" for the Town Center are

suggested showing the various development possibilities. For all the concepts, the “New Anchor,” is surrounded by mixed-use buildings, multi-family, and a variety of residential uses.

The requested zoning change from R-9, O&I C104, and CBD to CBD C183 is consistent with the recommendations of the Historic Downtown Garner Plan for this area of the community.

Ms. Saldi provided the following staff report.

This application proposes the construction of a 40,225 square foot Municipal Recreation Center consisting of three gyms, an indoor track, a fitness room, an art room, a multi-purpose room, and the Parks and Recreation staff offices. The architecture of the building is predominately red brick with beige brick, CMU and metal panels.

Landscape buffer requirements are met with proposed tree cover and street buffers of 15 feet along Main Street and 20 feet along Purvis and Montague streets. A 35 foot perimeter buffer is adjacent to the existing single family home and, recognizing the 52-inch Oak tree at the property line, a privacy fence supplemented with landscaping is added to supplement screening requirements. Parking for community centers is based on gross square feet. For this site, 134 spaces (5 accessible) are required; however 172 spaces (8 accessible) are provided. An additional 38 spaces are available on Main Street for after hours and weekend activities. This project is subject to nitrogen, 85% TSS removal and water quantity requirements to meet storm water management requirements. Construction of a wet pond located south of the building site near the U.S. Highway and Montague Street intersection will provide treatment for nitrogen and 85% TSS removal and control for the 1, 10 and 25 an 50 year storm events. In addition, a payment to a private mitigation bank will be required. The storm water pond, being on a site by itself, was required to meet street and perimeter buffer standards. Staff will evaluate the effectiveness of the plant material in providing the required screening for the residence to the north. If found insufficient, additional measures will be discussed with the Applicant. The Fire Inspector pointed out the need for proposed pavers to meet certain criteria to support fire-fighting equipment. A condition was added to address this matter. The City of Raleigh is concerned about the pressure in the existing waterline along Montague Street and has advised that if the line is too small or required pressure is not present, a new 8 inch line will be required. A new water line will require construction drawing approval. The applicant is aware of this situation. As part of this development, a left turn from US 70 onto Montague Street, also known as a left-over, will be provided. The lighting plan provided with the site plan addresses on site lighting and meets the lighting requirements. Street lights for Main, Purvis and Montague Streets, along the project frontage, will also be provided.

Council Member Singleton expressed concern regarding the installation of a wooden privacy fence and Mr. Dickerson suggested the possibility of a vinyl fence or other alternate fencing. Mr. Bass explained the need for the fence was to protect the homeowner from headlights after dark.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Find rezoning application CUD-Z-16-03 reasonably complies with the Town’s Historic Downtown Garner Plan and that the zoning application is reasonable and in the public interest and because it will likely allow the types of businesses at the described location which will enhance the Town’s economic development and provide recreational opportunities for the citizens of Garner; Adopt Ordinance (2016) 3812.

Motion: Singleton
Second: Johns
Vote: Unanimous

Action: Find application complete and in compliance; approve permit application subject to one site specific condition; 1) Prior to issuance of a certificate of occupancy, compaction tests and ratings of all surfaces to meet the requirements of the Garner Fire Department Aerial Apparatus shall be submitted to the Fire Inspector.

Council Member Singleton requested to add a condition that staff will make adjustments to site plan related to the wooden fence. Motion amended to add this condition.

Motion: Marshburn
Second: Behringer
Vote: Unanimous

NEW/OLD BUSINESS

Unified Development Ordinance Text Amendment – UDO-16-01

Presenter: Brad Bass, Planning Director

Mr. Bass explained this request was for a text amendment revising the setback requirements in the R-15, R-12, and R-9 districts and a revision to the corner side setback requirement in the Central Business District (CBD).

Action: Adopt Ordinance (2016) 3813

Motion: Marshburn
Second: Singleton
Vote: Unanimous

Professional Services Agreement

Presenter: Brad Bass, Planning Director

A contract with Stantec Consulting Services for professional services to develop a new Comprehensive Plan and update the Transportation Plan has been submitted for Council's review and authorization to execute.

Council expressed concern with funding of work performed outside of the identified scope and Mr. Bass clarified any work performed outside of the identified scope will be brought back to Council along with suggested funding sources. Council added two possible members for consideration. Attorney Anderson suggested striking the word 'milestone' and substituting 'total input'.

Action: Authorize Execution of Contract not to exceed \$150,000 subject to further clarification of the billing procedures cited in the proposal. Council will review list of potential candidates for appointment to the Comprehensive Growth Plan & Transportation Steering Committee and provide guidance at the April 26 Work Session.

Motion: Kennedy
Second: Singleton
Vote: Unanimous

Engineering and Inspection Services

Presenter: Tony Chalk, Town Engineer

Engineering requested firms to submit their qualifications to provide testing and inspection services for the Town Hall construction. Proposals were received from S&ME, F&R and Stewart Engineering. S&ME was selected to perform the work and has submitted an agreement for services contract for approval.

Action: Authorize Contract to S&ME not to exceed \$28,000

Motion: Kennedy
Second: Marshburn
Vote: Unanimous

Surplus Property – Former Town Hall Contents

Presenter: William E. Anderson, Attorney

After moving most furniture and other personal property from the former Town Hall to temporary facilities or other buildings, there are certain items of personal property of little value remaining in the two buildings which the Town desires to dispose of in accordance with applicable law.

Action: Adopt Resolution (2016) 2287

Motion: Marshburn
Second: Singleton
Vote: Unanimous

Bond Project Tracking Report

Presenter: Michael Gammon, Budget & Special Projects Manager

Action: No action; Report only

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- Finance Report
- Building & Permit Report
- Town Hall Project Budget – Staff will adopt this format for reporting on future bond projects.
- Triangle Community Coalition Coffee Chat – Scheduled for April 20 at 8:30 a.m. in the Police Department Training Room. The meeting is anticipated to last approximately 1 hour and the agenda includes a Development Services update, economic development update, and major bond project updates.
- Library Renovation and Temporary Service Update – Renovations to the Library are complete but they plan to stay in the temp location until the end of April and officially open in their renovated building on May 21.
- Budget Books will be distributed to Council on May 5. The Budget Work Session is scheduled for May 18.
- Council consideration regarding flexibility in the order of agenda items as they relate to matters that require multiple approvals on the same agenda.
- Met with Betty Parker of WCPSS to discuss a joint use agreement relating to the walking trail/greenway at the school site on Bryan Road. This agreement will be provided for Council’s consideration at a future meeting.
- Reported the Town recognized savings from fuel costs and will be requesting the use of these funds for one-time purchases. A detailed list will be provided for consideration.

ATTORNEY REPORTS

COUNCIL REPORTS

Council Member Kennedy

- Asked for an update on discussions with CASL. Mr. Dickerson responded that negotiations are on-going; the next meeting with CASL representatives is scheduled for April 20 at 2:00 p.m.

Council Member Singleton

- Stated he is looking forward to three ribbon cuttings next year (Indoor Recreation Center, Town Hall, and YMCA).
- Asked when the demolition of the old Town Hall facilities will begin and Mr. Hodges explained this process will begin in May.
- Announced the Relay for Life events scheduled for this weekend at Lake Benson Park.

Council Member Johns

- Reported the drainage ditches along Jones Street need to be cleaned out.

Council Member Behringer

- Expressed concern regarding the condition of the sidewalk and curb at the intersection of Creech Road and Garner Road.
- Asked for an update on the issues provided from her meeting with citizens in the New Rand Road neighborhood relating to additional enforcement and improvements to Rand Mill Park. Mr. Dickerson responded that discussions are underway with Rebuilding Together of the Triangle to perform some improvements in the park and staff will look into additional enforcement efforts.
- Shared the story of a Garner resident who was recognized in the latest nationwide Tupperware magazine.
- Requested to be excused from the April 26 Work Session.

Council Member Marshburn

- Reported stopping at the City Hall in Colby, Kansas during his recent trip and learning about their local government.

RETURN TO REGULAR SESSION AND ADJOURNMENT: 9:45 p.m.

Respectfully Submitted,
Stella Gibson

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 19, 2016		
Subject: Budget Amendment - General Fund Changes		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham		
Presenter: Pam Wortham		
Brief Summary: This budget amendment covers: use of fuel savings to pay for some one-time needs; use of appropriated fund balance to cover the funding to Rebuilding Together; and use of the Retirement Payout funds from Special Appropriations to cover the vacation, longevity and holiday payout cost of three police officers who retired during this fiscal year.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2016) 3818		
Detailed Notes: See attached memo		
Funding Source: Various - see memo		
Cost:	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost:
Manager's Comments and Recommendations: 		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

FINANCE DEPARTMENT MEMORANDUM

TO: RODNEY DICKERSON, TOWN MANAGER
FROM: PAM WORTHAM, FINANCE DIRECTOR
SUBJECT: BUDGET AMENDMENT – VARIOUS
DATE: JUNE 16, 2016

GENERAL FUND

- Move \$141,418 from fuel savings in various departments to cover one-time expenditures as discussed with Council during budget development. These items all represent items that were requested through a Decision Package and were not able to be included in the budget due to not having available funds.
- Transfer \$45,000 from Special Appropriations – Salaries Retirement Payout to cover the significant cost associated with three long-time police officers during the fiscal year. Total payout for these retirements was nearly \$55,000 plus applicable fringe benefits, however the entire amount is not needed because of some lapsed salaries that accrued through the year.
- Appropriated \$16,000 of General Fund Unassigned Fund Balance for the commitment from the Council to Rebuilding Together as approved at the February 23, 2016, Work Session.

If you have any questions or concerns, please let me know. Thank you.

ORDINANCE NO. (2016) 3818

ORDINANCE AMENDING ORDINANCE NO. (2015) 3775
WHICH ESTABLISHED THE 2015 – 2016 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
<i>Expenditures</i>				
10481000-521000	Engineering - Professional Services	\$0	\$25,000	+\$25,000
10421000-523399	Town Manager – Non Cap Equip	\$0	\$1,500	+\$1,500
10450000-521455-45002	Economic Development - Development Assistance	\$4,000	\$34,000	+\$30,000
10491000-523399	Information Technology - Non Capital Equip	\$30,800	\$41,300	+\$10,500
10511000-523600	Police Admin – Uniforms	\$3,000	\$9,000	+\$6,000
10511000-537400	Police Admin – Equipment	\$0	\$10,000	+\$10,000
10562500-523399	PW Ground Mgt - Non Cap Equip	\$10,600	\$32,600	+\$22,000
10564000-524300	PW Facility Mgt - Contract Services	\$249,740	\$271,958	+\$22,218
10565000-523399	PW Fleet Mgt - Non Cap Equip	\$11,910	\$17,910	+\$6,000
10572000-523399-76800	PRCR Arts & Events - Non Cap Equip	\$0	\$7,000	+\$7,000

10574100-521500	PRCR Adult & Senior - Building Maintenance	\$2,100	\$3,600	+\$1,500
10461000-523100	Planning Admin - Fuel	\$1,512	\$312	-\$1,200
10462000-523100	Planning Land Use - Fuel	\$687	\$187	-\$500
10470000-523100	Inspection - Fuel	\$5,500	\$2,750	-\$2,750
10481000-523100	Engineering - Fuel	\$2,255	\$1,355	-\$900
10491000-523100	IT - Fuel	\$385	\$110	-\$275
10511000-523100	Police Admin - Fuel	\$7,150	\$2,650	-\$4,500
10514000-523100	Police Ops - Fuel	\$176,450	\$93,950	-\$82,500
10560000-523100	PW Admin - Fuel	\$550	\$150	-\$400
10561500-523100	Powell Bill - Fuel	\$61,075	\$28,675	-\$32,400
10562500-523100	PW Ground Mgt - Fuel	\$25,925	\$16,932	-\$8,993
10563000-523100	PW Solid Waste - Fuel	\$2,540	\$1,540	-\$1,000
10564000-523100	PW Facility Mgt - Fuel	\$9,870	\$3,870	-\$6,000
10565000-523100	PW Fleet Mgt - Fuel	\$1,788	\$1,488	-\$300
10511000-510200	Police Admin – Salaries	\$478,285	\$523,285	+\$45,000

10601000-510205	Special Appropriations – Salaries Retirement Payout	\$64,204	\$19,204	-\$45,000
10450000-521455- 45002	Economic Development - Development Assistance	\$4,000	\$20,000	+\$16,000
Revenues				
1030900-496900	Appropriated Fund Balance	\$985,499	\$1,001,499	+\$16,000

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town’s funds and for public inspection.

Duly adopted this 21st day of June, 2016.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella Gibson, Interim Town Clerk

One-Time Appropriations for Fuel Savings

<u>Item</u>	<u>Division</u>	<u>Recommended</u>	<u>Org</u>	<u>Account</u>
Centennial Park Water Connection	PW - Public Facilities	\$5,000	10564000	524300
GPAC Light Board	PRCR - Cultural Arts & Events	\$7,000	10572000	523399
Network Switch Replacement	Information Technology	\$10,500	10491000	523399
Senior Center Kitchen Hood Repair	PRCR - Adult and Senior	\$1,500	10574100	521500
Cannery Roof Shingle Replacement and Repair	PW - Public Facilities	\$8,140	10564000	524300
Clean and Paint Shop Walls	PW - Public Facilities	\$9,078	10564000	524300
Shop Lighting Upgrade	PW - Public Facilities	\$5,000	10564000	523399
Rebuilding Together	Neighborhood Improvement	\$30,000	10426000	521455
Ackerman/Hebron/White Oak Road Design	Council Priority	\$25,000	10481000	521000
Replace Shop Air Compressor	PW - Fleet	\$6,000	10565000	523399
Replace Core Aerator	PW - Public Grounds	\$9,500	10562500	523399
Irrigation System Expansion - Thompson Rd. Park	PW - Public Grounds	\$7,500	10562500	523399
Ballistic Helmets	Police	\$6,000	10511000	523600
Field Surveillance Equipment	Police	\$10,000	10511000	537400
Portable Lecturn	Communications	\$1,500	10425000	523399
Total One-Time Item Total				
				\$141,718

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Town Attorney Contract Extension		
Location on Agenda: Consent		
Department: Legislative		
Contact: Stella Gibson, Town Clerk		
Presenter: William E. Anderson, Town Attorney		
Brief Summary: This is an annual contract extension for legal services in FY 2016-2017. No changes have been made since last year.		
Recommended Motion and/or Requested Action: Authorize Execution of Contract Extension		
Detailed Notes: N/A		
Funding Source:		
Cost: \$84,000	One Time: <input type="radio"/>	Annual: <input checked="" type="radio"/> No Cost:
Manager's Comments and Recommendations: I recommend extension of the contract.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	Town Council	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:	SG	

NORTH CAROLINA
WAKE COUNTY

EXTENSION OF TOWN ATTORNEY AGREEMENT-FY 2016-17

The parties to this Agreement, being the Town of Garner, a municipal corporation, hereinafter "Town," and the law firm McDANIEL & ANDERSON, L.L.P., hereinafter "Attorneys," hereby agree to the appointment of William E. Anderson as Town Attorney for Fiscal Year 2016-17, to provide various legal services on behalf of the Town, including consultation, research, advice, executive memoranda to Staff and Council, drafting of documents, proposed legislation, proposed ordinances, attendance at Board meetings, providing legal services in connection with Town contracts, real estate acquisition, easement and right-of-way acquisition, land use regulation, including enforcing zoning and nuisance inspections, personnel issues, liability risk management, and representation of the Town in various items of litigation, including prosecution of Town claims by civil action, including enforcement actions, land condemnation, utility assessments, nuisance liens and defending the Town in various civil actions, such work to be rendered based on a retainer of \$7,000 per month, the same as during the previous Fiscal Year, unless specific other arrangements are required on a particular case or assignment, which may be made from time where required and only by mutual consent.

This the 21st day of June, 2016.

_____(Town Seal)
Ronnie S. Williams, Mayor

ATTEST:

William E. Anderson, Attorney

Stella Gibson, Town Clerk

This Agreement has been pre-audited in conformance with the applicable government finance laws of the State of North Carolina. This the ____ day of June, 2016.

Pam Wortham, Finance Director

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Creekside Stop Signs		
Location on Agenda: Consent		
Department: Engineering		
Contact: Tony Chalk		
Presenter: Tony Chalk		
Brief Summary: The Engineering Department is recommending approval to erect stop signs as traffic control measure in the new Creekside housing development.		
Recommended Motion and/or Requested Action: Approve stop sign placement for Creekside neighborhood.		
Detailed Notes: See attached memo and plan.		
Funding Source: N/A		
Cost: None	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: I support the Engineering Department's recommendation.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Town of Garner
Engineering Department
Memorandum**

To: Stella Gibson

From: Tony Chalk PE PLS
Town Engineer

Date: June 6, 2016

Re: Stop Condition at Intersections in Creekside Subdivision

The following street intersections are recommended for stop conditions:

Stop Condition

Through Street

Roaring Creek Drive

Rand Road

Bingham Creek Drive

Roaring Creek Drive

Blossom Creek Drive

Roaring Creek Drive

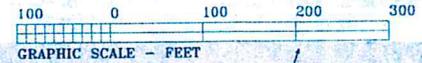
Blossom Creek Drive

Roaring Creek Drive

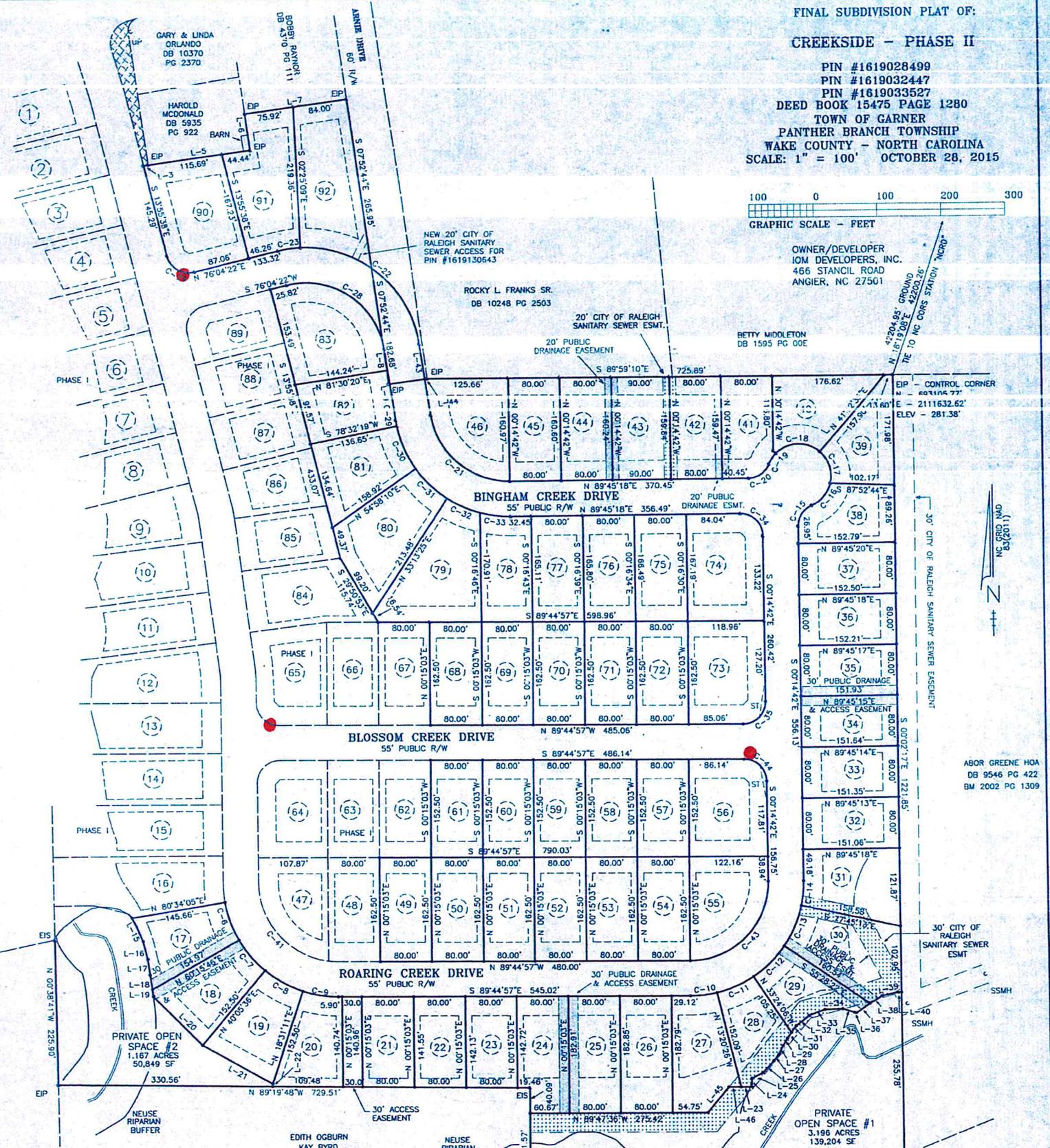
Please let me know if there are any questions.

FINAL SUBDIVISION PLAT OF:
CREEKSIDE - PHASE II

PIN #1619028499
 PIN #1619032447
 PIN #1619033527
 DEED BOOK 15475 PAGE 1280
 TOWN OF GARNER
 PANTHER BRANCH TOWNSHIP
 WAKE COUNTY - NORTH CAROLINA
 SCALE: 1" = 100' OCTOBER 28, 1995



OWNER/DEVELOPER
 IOM DEVELOPERS, INC.
 466 STANCLIFF ROAD
 ANGIER, NC 27501



I, BENTON W. DEWAR, PROFESSIONAL LAND SURVEYOR
 NO. 3040, CERTIFY:
 THAT THIS PLAT IS OF A SURVEY THAT CREATES A
 SUBDIVISION OF LAND, THAT IS REGULATED BY COUNTY
 OR MUNICIPALITY ORDINANCE THAT REGULATES
 PARCELS OF LAND.

BENTON W. DEWAR NCPLS - 3040

I, BENTON W. DEWAR CERTIFY THAT THIS PLAT WAS DRAWN UNDER
 MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY
 SUPERVISION; THAT THE RATIO OF PRECISION IS 1:22.22;
 THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES
 PLOTTED FROM INFORMATION FOUND IN BOOK
 PAGE _____ THAT THIS PLAT WAS PREPARED IN ACCORDANCE
 WITH G.S. 47-30 AS AMENDED, WITNESS MY ORIGINAL SIGNATURE
 LICENCE NUMBER AND SEAL THIS 30th DAY OF NOVEMBER, 2011

BENTON W. DEWAR, NCPLS - 3040



TIMOTHY & ELIZABETH
 BOWES
 DB 11482 PG 1872

JIMMY & CAIL
 MILLER
 DB 3922 PG 219

JERRY & EDNA BROWN
 DB 2929 PG 341

BENTON W. DEWAR AND ASSOCIATES
 PROFESSIONAL LAND SURVEYOR
 5920 HONEYCUTT ROAD
 HOLLY SPRINGS, NC 27540
 PH. # (919) 552-9813
 FAX # (919) 557-2255

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Resolution of intent to acquire right of way or easements on Thompson Road		
Location on Agenda: Consent		
Department: Legislative		
Contact: Bill Anderson, Town Attorney		
Presenter: Bill Anderson, Town Attorney		
Brief Summary: The proposed sidewalk project on Thompson Road requires that additional right of way and easements be obtained.		
Recommended Motion and/or Requested Action: Adopt Resolution (2016) 2293		
Detailed Notes:		
Funding Source: Bond project funds		
Cost: \$5,207.48	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: None		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

RESOLUTION NO. (2016) 2293

A RESOLUTION OF INTENT TO ACQUIRE ADDITIONAL RIGHTS-OF-WAY, PERMANENT EASEMENTS, PERMANENT DRAINAGE EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENTS NEEDED FOR CERTAIN ROADWAY IMPROVEMENTS ON THOMPSON ROAD, BY NEGOTIATED PURCHASE IF POSSIBLE OR BY EMINENT DOMAIN IF NECESSARY

WHEREAS, the Town Council of the Town of Garner is undertaking the construction of certain roadway and sidewalk improvements on Thompson Road; it is necessary and in the public interest to acquire certain additional right-of-way, permanent drainage easements and temporary construction easements described below, by negotiated purchase at the following prices if possible, or by eminent domain if necessary:

WHEREAS, if the Town has not acquired all necessary temporary construction easements by the date determined necessary by the Project Engineer and Town Attorney, the Town will acquire the remaining easements from the list set forth below by eminent domain, and the Town Attorney is authorized and directed to initiate such proceedings to acquire the following real property interest for the following purposes and compensation:

1. Property Address: 803 Thompson Road, Garner, NC 27529

To acquire an additional right-of-way consisting of 4,861 square feet, a permanent drainage easement consisting of 694 square feet, and a temporary construction easement consisting of 3,643 square feet as shown on easement survey by the TIMMONS GROUP entitled RIGHTS-OF-WAY AND CONSTRUCTION EASEMENT SURVEY FOR TOWN OF GARNER recorded in Book of Maps 2016, Page _____ and on file at the Garner Town Hall;

PIN #: 1700851454

Owner(s): Adrian Leroy Johnson & Belinda Naquin Johnson

Area/Compensation:

Additional Right-of-Way:	(4,861 sq. ft.)	\$ 4,180.46
Permanent Drainage Easement:	(694 sq. ft.)	\$ 298.42

Temporary Construction Easement:	(3,643 sq. ft.)	\$	<u>728.60</u>
	Total:	\$	5,207.48

2. Property Address: 0 Thompson Road, Garner, NC 27529

To acquire an additional right-of-way consisting of 1,673 square feet, a permanent drainage easement consisting of 6 square feet, and a temporary construction easement consisting of 4,198 square feet as shown on easement survey by the TIMMONS GROUP entitled RIGHTS-OF-WAY AND CONSTRUCTION EASEMENT SURVEY FOR TOWN OF GARNER recorded in Book of Maps 2016, Page _____ and on file at the Garner Town Hall;

PIN #: 1700851238

Owner(s): William R. Spence, Trustee & Janet B. Spence, Trustee, William R. Spence Revocable Trust

Area/Compensation:

Additional Right-of-Way:	(1,673 sq. ft.)	\$	1,438.78
Permanent Drainage Easement:	(6 sq. ft.)	\$	2.58
Temporary Construction Easement:	(4,198 sq. ft.)	\$	<u>839.60</u>
	Total:	\$	2,280.96

3. Property Address: 839 Thompson Road, Garner, NC 27529

To acquire an additional right-of-way consisting of 362 square feet and a temporary construction easement consisting of 2,252 square feet as shown on easement survey by the TIMMONS GROUP entitled RIGHTS-OF-WAY AND CONSTRUCTION EASEMENT SURVEY FOR TOWN OF GARNER recorded in Book of Maps 2016, Page _____ and on file at the Garner Town Hall;

PIN #: 1700752389

Owner(s): William R. Spence, Trustee & Janet B. Spence, Trustee, William R. Spence Revocable Trust

Area/Compensation:

Additional Right-of-Way:	(362 sq. ft.)	\$	311.32
Temporary Construction Easement:	(488 sq. ft.)	\$	<u>97.60</u>
	Total:	\$	408.92

4. Property Address: 801 Thompson Road, Garner, NC 27529

To acquire an additional right-of-way consisting of 727 square feet and a temporary construction easement consisting of 2,252 square feet as shown on easement survey by the TIMMONS GROUP entitled RIGHTS-OF-WAY AND CONSTRUCTION EASEMENT SURVEY FOR TOWN OF GARNER recorded in Book of Maps 2016, Page _____ and on file at the Garner Town Hall;

PIN #: 1700751181

Owner(s): James K. Spence & Debbie D. Spence

Area/Compensation:

Additional Right-of-Way:	(727 sq. ft.)	\$	625.22
Temporary Construction Easement:	(2,252 sq. ft.)	\$	<u>450.40</u>
	Total:	\$	1,075.62

5. Property Address: 725 Thompson Road, Garner, NC 27529

To acquire a temporary construction easement consisting of 1,025 square feet as shown on easement survey by the TIMMONS GROUP entitled RIGHTS-OF-WAY AND CONSTRUCTION EASEMENT SURVEY FOR TOWN OF GARNER recorded in Book of Maps 2016, Page _____ and on file at the Garner Town Hall;

PIN #: 1700747857

Owner(s): Irving H. Tabler

Area/Compensation:

Temporary Construction Easement:	(1,025 sq. ft.)	\$	205.00
----------------------------------	-----------------	----	--------

6. Property Address: 715 Thompson Road, Garner, NC 27529

To acquire a temporary construction easement consisting of 1,181 square feet as shown on easement survey by the TIMMONS GROUP entitled RIGHTS-OF-WAY AND CONSTRUCTION EASEMENT SURVEY FOR TOWN OF GARNER recorded in Book of Maps 2016, Page _____ and on file at the Garner Town Hall;

PIN #: 1700748687

Owner(s): Elizabeth J. Tabler

Area/Compensation:

Temporary Construction Easement: (1,181 sq. ft.) \$ 236.20

THIS RESOLUTION adopted this 21st day of June, 2016.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: CUP-SP-16-14, 101 Vandora Springs		
Location on Agenda: Public Hearings		
Department: Planning		
Contact: Brad Bass, Planning Director		
Presenter: Jenny Saldi, Senior Planner		
Brief Summary: Request for conditional use permit approval to re-use the existing building located at 101 Vandora Springs Road as manufacturing/office space.		
Recommended Motion and/or Requested Action: Approve Application CUP-SP-16-14 with four (4) conditions specific to the site.		
Detailed Notes: See attached staff report.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: None		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MBB	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Town of Garner
 Conditional Use Permit
 Staff Report
 Town Council Public Hearing
 June 21, 2016**

PROJECT NUMBER: CUP-SP-16-14, 101 Vandora Springs

APPLICANT: Tony M Tate Landscape Architecture

OWNER: Garner United Methodist

PLAN PREPARED BY: Tony M Tate Landscape Architecture

KEY MEETING DATES:

Planning Commission: June 13, 2016

Town Council Public Hearing: June 21, 2016

GENERAL DESCRIPTION:

Proposed Use: Manufacturing and Flex Space/Office

Location: 101 Vandora Springs Road

PIN#: 1711-24-7127

Town Limits: Yes

Zoning Classification of the Site: Community Retail (CR) and Industrial 2 Conditional Use District 177 (I-2 C177) and falls within the US 70/401 Overlay District

Adjacent Zoning and Land Uses:

North: Oak Circle and Railroad Right-of-way

South: Oak Circle; O&I - Church

East: Oak Circle; R-12 – Single family homes; MF-1 – Multifamily development

West: Vandora Springs Road; SB – Light industrial uses and Restaurant

Neighborhood Character: This site is a transition point between the non-residential uses to the west and south, and the residential uses to the east and north.

PROJECT DATA:

Acreage:	4 acres
Building Size:	The existing building on the I-2 portion of the site is 26,500 square feet. That will be divided into 23,000 square feet for the manufacturing use and 3,500 square feet of flex space/office.
Building Material and Color:	<p>The west (facing Vandora Springs) and the south (facing US 70) elevations will undergo a renovation. The other two elevations will be painted to pick up on the colors used for the renovation.</p> <p>EIFS and horizontal cement board lap siding are used for the new look. Paint colors to be used are a lighter and darker shade of beige.</p> <p>Please note the addition of a horizontal cement lap siding box on top of the building proposed to screen new equipment.</p>
Landscape and Buffer Requirements:	Please refer to General Comments.
Parking Spaces:	43 spaces required of which 2 must be accessible 65 spaces provided of which 6 are accessible
Floodplain:	This site does not contain a FEMA designated floodplain.
Stormwater Management:	Please refer to General Comments.
Fire Protection:	The plan, as proposed, meets fire code requirements.
Building Sprinklered:	Yes; will be reevaluated for new use through the building permit process.
Number of fire hydrants provided on-site:	3
Number of fire hydrants within 500 feet of the building:	3
Fire flow:	Fire flow data not required for this existing building.

Water/ Sewer:

Existing

The City of Raleigh has requested information from the applicant confirming the make and model of the existing back flow preventer and the tag of a recent inspection.

A condition is proposed to address this.

Street Access/ Sidewalks:

Existing entrances off Vandora Springs, Oak Circle and Methodist Drive. No sidewalk, existing or proposed.

General Comments:

This four acre parcel contains three buildings. Two buildings are on the CR zoned portion and contain a carry out restaurant and a church. The I-2 zoned portion contains one large building, which will be divided into the manufacturing use the flex space/office use. The business, Improved Nature LLC, will be producing various types of vegetable-based meat replacement products which emulate the texture, flavor and sensory experience of meat.

Landscaping – The Unified Development Ordinance allows greater deviations in landscape requirements for situations where a site was developed prior to the adoption of the UDO and meeting the current landscaping standards would require removing significant portions of the existing building or significantly altering the property. In reviewing the site plan for this new use, Staff found it would significantly alter the site if full compliance with buffer, street yard and tree cover standards were required. Requiring the parking area to meet shade tree standards to break up the large expanse of concrete seemed more reasonable; this would require the addition of two shade trees, for a total of four. The plan does not reflect this requirement; therefore, it has been added as a condition to revise the plans prior to Tow Council review.

The other standard which had to be met was to screen the loading area from adjacent right-of-ways. Landscaping has been proposed; it may be difficult to install considering the existing conditions; therefore a condition has been recommended to evaluate the screening, once installed, to determine if additional measures needed. If so, the developer will be responsible for installing additional measures as discussed with the Planning Department.

Storm-water management – This project is a redevelopment of an existing parcel. The design does reflect an increase in impervious surface; as such, nothing is required for stormwater management.

Lighting – Staff has requested a lighting plan to insure the existing light fixtures will provide adequate lighting for the safety of evening/night shift employees. We understand this has been requested of Duke Progress. Again, a condition has been recommended to require the developer to install additional site lighting if needed to meet minimum lighting standards.

Consistency with Adopted Town Plans and Policies:

2006 Comprehensive Growth Plan: This site falls within the Community Core designation at US 70 and Vandora Springs Road; the project is consistent with the Comprehensive Growth Plan.

2010 Garner Thoroughfare Plan: This project, as proposed, is consistent with the Thoroughfare Plan.

Parks & Greenway Plan: This project, as proposed, is consistent with the Parks and Greenway Plan.

Unified Development Ordinance Regulations: This project, as proposed, is consistent with the regulations of the Unified Development Ordinance.

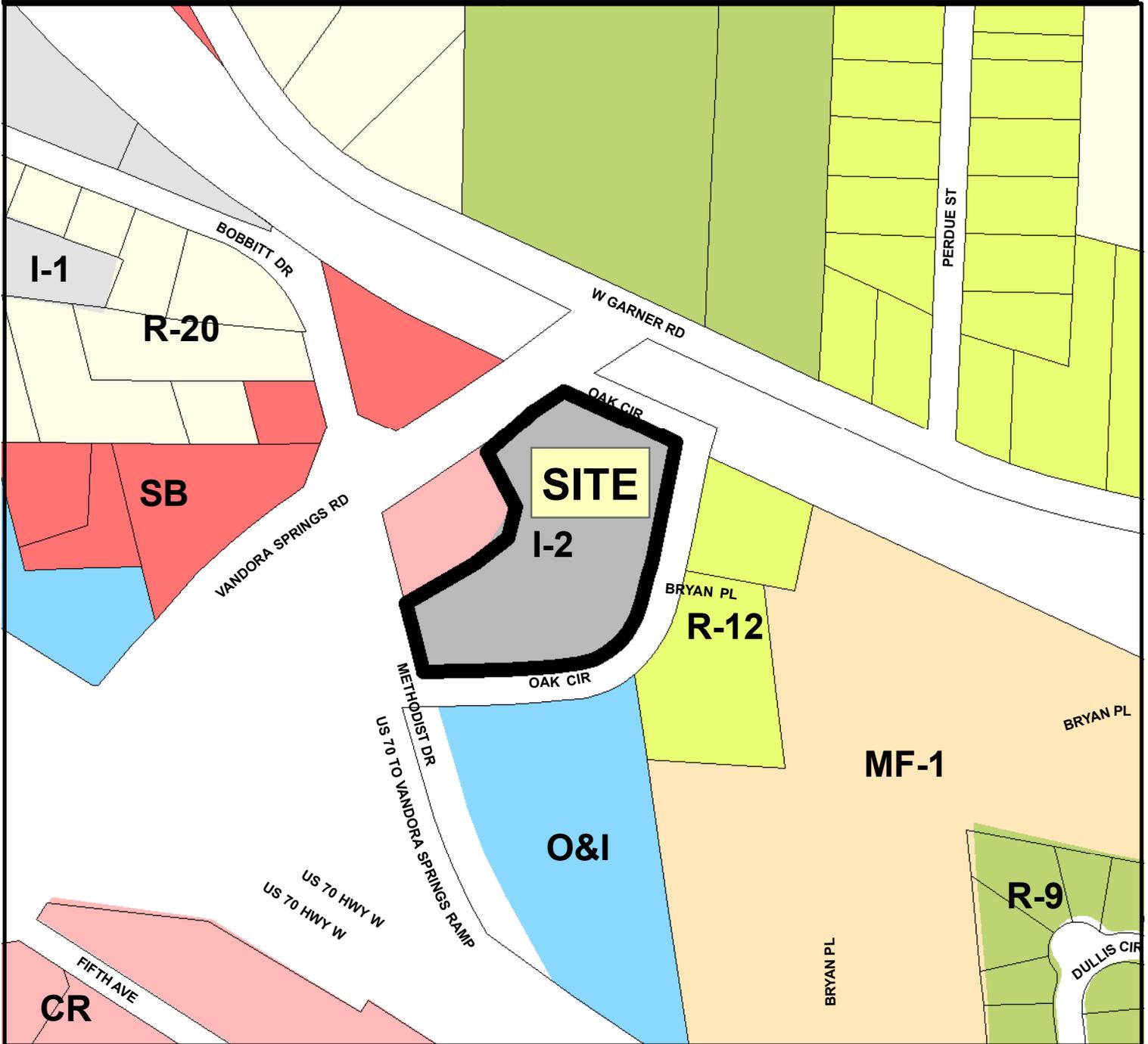
RECOMMENDATION:

The Planning Commission and staff have reviewed the plans and recommend approval of CUP-SP-16-14, 101 Vandora Springs Road, with four (4) conditions specific to the site as listed on the attached permit.

**Town of Garner
Planning Department**

**Conditional Use Application
CUP-SP-16-14**

0 125 250 500 Feet



Project: 101 Vandora Springs Road
Location: 101 Vandora Springs Road
Owner: Garner United Methodist Church
Applicant: Tony Tate Landscape Architecture
PIN: 1711247127

Case: CUP-SP-16-14
Current Zoning: I-2 C177
Project Acreage: 4
Overlay: US 70 / 401
Proposed: Office / Manufacturing

**TOWN OF GARNER
CUP-SP-16-14
CONDITIONAL USE PERMIT**

APPLICANT	NCRE Group Inc. P.O. Box 1895 Angier, NC 27501
LOCATION	101 Vandora Springs Road, Garner
USE	Manufacturing/Office
DATE ISSUED	June 21, 2016

I. COMPLETENESS OF APPLICATION

The application is complete.

II. COMPLIANCE WITH ORDINANCE REQUIREMENTS

The application complies with all applicable requirements of the Unified Development Ordinance.

III. GRANTING THE APPLICATION

The application is granted, subject to the following conditions:

- 1) The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Town Council, a copy of which is filed in the Town Hall. Any deviations from or changes in these plans must be pointed out specifically to the administrator in writing and specific written approval obtained as provided in the Unified Development Ordinance.
- 2) If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.
- 3) All applicable permit approvals shall be obtained by the applicant.

IV. SPECIFIC TO THE PROJECT

- 1) Prior to Town Council, the plans shall be revised to provide the required shade trees in the parking areas needed to support the new use.
- 2) Prior to issuance of a building permit, a lighting plan shall be submitted for review and approval.
- 3) Prior to issuance of a building permit, confirmation of make and model of back flow preventer and tag of recent inspection shall be submitted to City of Raleigh Public Utilities.
- 4) Prior to issuance of a Certificate of Occupancy, Staff will evaluate the effectiveness of the landscaping installed for screening of the loading area to determine if additional measures are needed. If so, the developer shall be responsible for installation.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Application for Neighborhood Matching Grant		
Location on Agenda: Old/New Business		
Department: Economic Development		
Contact: Reginald Buie, Neighborhood Improvement Manager		
Presenter: Reginald Buie		
Brief Summary: Sheldon Place HOA is requesting matching grant funds in the amount of \$300.00 to spend on park rental fees for their annual HOA meeting. This event included prizes, face painting, and catered food to encourage homeowners to become more involved in the community.		
Recommended Motion and/or Requested Action: Authorize Neighborhood Improvement Grant in the amount of \$300.00		
Detailed Notes:		
Funding Source:		
Cost: \$300	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: Request seems reasonable to improve neighborhood improvement. Town funds will offset rental fees, not purchase of prizes.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RB	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

APPLICATION FOR NEIGHBORHOOD MATCHING GRANT PROGRAM

1. Name of Neighborhood: Sheldon Place
2. Neighborhood Association President/Chairperson: Nanci M. McInnes
Address: 110 Oakton Ridge Place, Garner, NC.
Phone: 919-946-2235 Email: Nanci.mcinnnes@yahoo.com
3. Contact person (if different from above): Same as above.
Address: _____
Phone: _____ Email: _____
4. Describe the proposed neighborhood improvement (You may attach another page if necessary):

Sheldon Place is having its annual HOA meeting on February 24, 2016 at White Deer Park. In order to raise awareness about the HOA and encourage homeowners to attend, we would like to have the event catered and plan to have a face painter for the children. In addition, this year we are raffling 4 prizes, including two \$50 gift cards, one \$100 gift card and a 48" Samsung TV. We hope that by making the annual meeting a fun, family oriented event, homeowners might want to become more involved in the Sheldon Place community.
5. Neighborhood Improvement Area: Please describe the area(s) where the proposed improvements will occur within the neighborhood.
N/A
6. You must include with your application: 1) a copy of your neighborhood organization minutes which provide documentation of support for the neighborhood grant application. N/A
7. Identify neighborhood sources of funding/contributions/volunteer hours to be used as match:
Sheldon Place has budgeted \$1,000.00 for the event, to cover food/drinks, prizes, and miscellaneous expenditures such as plates/cups, etc. The matching grant will cover the TV and facility fee of \$300.00.

(Volunteer hours – to be calculated at \$10.00/hour; pledge sheets must be submitted with application and total calculated volunteer time may not exceed 50% of match)
8. List any partners involved with this project: N/A *(Please attach letters of intent from partners, if applicable)*
9. How will the neighborhood organization be involved with this project?
The HOA is planning the event, buying the prizes, securing the facility, ordering the catered food and hiring a face painter. We will set up the food, drinks, etc. and will clean up the facility afterwards.
10. Will this project require ongoing maintenance or repair? YES or **NO**

From: Garner Parks, Recreation & Cultural Resources Dept [mailto:TownofGarnerNC@active.com]
Sent: Thursday, November 05, 2015 3:28 PM
To: Susan Lindelof <slindelof@sentrymgt.com>
Subject: Receipt Confirmation

White Deer Park
2400 Aversboro Road

Garner, NC 27529

Phone: (919) 661-6892
FAX:
Email: TownofGarnerNC@active.com

Thank you. Your transaction has been processed.

Please check the receipt summary below.

Receipt Number: 1000371.019.
Issued Date/Time: Nov 5, 2015 12:28 PM
Total Charges: \$300.00
Total Payments: \$300.00
Remaining Balance: \$0

Town of Garner NEIGHBORHOOD MATCHING GRANT PROGRAM - INFORMATION

This information packet will assist you with developing and writing your grant application. If you have any questions after reading this material, please contact the Neighborhood Improvement Manager, by calling (919) 772-4688.

The neighborhood matching grant was established to assist neighborhoods in funding projects to beautify and/or otherwise enhance the quality of life of their community. The intent of the Neighborhood Matching Grant Program is to provide matching funds to recognized neighborhood organizations in the Town of Garner. The amount of matching grant funds allocated to neighborhoods is based on a project's worthiness and available funding. Final approval will be decided on by Garner Town Council.

NEIGHBORHOOD PROJECTS

The grant may be used for projects that will improve the neighborhood or strengthen the neighborhood organization. There is no specific list of projects, however, examples of projects might include, landscaping, entrance signs, traffic calming, educational programs, newsletters, building renovation, or neighborhood watch activities. The funds may not be used for general operating expenses of the neighborhood organization. All projects must benefit the Town of Garner. Projects that require ongoing funding or staffing will not be considered for funding. Projects must be completed within twelve (12) months of approval.

PROJECT EVALUATION CRITERIA

The following criteria is used to evaluate projects:

CRITERION PRIORITY	WEIGHT	EXPLANATION
1. Supports Program Mission	25	The project should improve the neighborhood physically, market the neighborhood, or enhance the neighborhood organization.
2. Neighborhood Match	35	The match meets the minimum requirement and is secured and ready to be expended.
3. Neighborhood Contribution	15	The extent that the neighborhood organization will participate in the project.
4. Benefit to Neighborhood	15	Projects must provide the public a tangible benefit and benefit the neighborhood as a whole.
5. Project Readiness	10	Requested funds must be sufficient to complete the project within 12 months.

A Project Coordinator from your neighborhood must be identified to serve as the contact person with the Town during the planning, construction, and/or implementation of the project.

Responsibilities of the coordinator include:

1. Acting as the primary contact for the project.
2. Working with Town staff to answer questions where necessary.
3. Coordinating project.
4. Coordinating maintenance (a maintenance agreement between the neighborhood and the City may be required).
5. Filling out and submitting all paperwork.
6. Financial accountability and documentation of expenditures including requests for reimbursement for purchases, submitting invoices, etc.

DEVELOPING A BUDGET

Applicants need to include a project budget in their application including all costs for the project. Researching costs early is critical to developing a budget. The following suggestions may help in developing a realistic budget:

- **Make a list of all materials and services needed to accomplish the project;**
- **Get cost estimates for each item. Cost estimates need to be accurate and realistic.**

NOTE: Until the project receives Town Council approval, the Town is not responsible for nor will it pay for any expenses or costs incurred by the applicant for the project.

NEIGHBORHOOD MATCH

Grant projects require a dollar-for-dollar neighborhood match for Town funds awarded. For every dollar requested through the grant fund, one dollar of match must be provided by the applicant organization. Match may be composed of many different things, including cash resources from the neighborhood group generated through fund-raising and pledges, volunteer labor, in-kind donations in the form of materials and/or services. A pledge sheet and expenses/match form must be completed and returned when submitting the application.

Determining value of match

Please use the following criteria when calculating the match:

1. Volunteer Labor - \$10.00 per hour (*list volunteer names and hours on pledge form*). **Total calculated volunteer labor must not exceed 50% of the match.**
2. Donated professional services or skilled labor valued at the “reasonable and customary rate” (*list these items on the expenses/match form*).
3. Donated material or supplies valued at market cost

4. Cash amount from neighborhood fundraising and pledges.

Guidelines to use when determining how to provide neighborhood match:

- To qualify as a volunteer labor match hour, volunteers must be working on the approved grant project as described in the grant application. (Include a list of names of volunteers that will be working on the project.)
- The intent of the project is to encourage neighborhood and community involvement by all neighborhood residents, so as many volunteer labor hours as possible should be expended on the grant project itself.
- The neighborhood group that pledged the match will be responsible for delivering the match in all cases – no matter who acts as the Project Coordinator. All commitments for the match must be in hand at the start of the project.

PLEASE RETURN APPLICATION FORM AND DIRECT QUESTIONS TO:

Neighborhood Improvement Manager
Economic Development Department
Town of Garner
P.O. Box 446
Garner, NC 27529
Phone: 919-772-43

Minutes from the September 22, 2015 Sheldon Place HOA Board Meeting.

Attendees: Susan Lindelof, Nanci McInnes, Marcin Bialecki, Chandra Banner, Gene Turner. Absent: Vince Gugliemo

Discussion as to whether to fine the Tow Truck guy. He is sometimes parking 2 two trucks at his property. The decision was put on hold for now.

A decision was made to fine the homeowner at 148 Belmont \$50.00 per week for not power washing the home. The homeowner was a no show for the hearing scheduled for 7:30 PM.

Susan presented the proposed budget for 2016 which was approved by the board.

Susan recommended we do an audit of Sentry Management. She had added this to the 2016 budget. It is recommended this be done every 5 years. The board agreed to have the audit done. A reserve study had been done already. It is recommended to have this done every 10 years.

There was a discussion as to whether to have a newsletter.

There are 2 delinquencies that it was agreed will require an intent to lean letter to be sent.

- 1) Abegunrin
- 2) Godwin, last payment June 2015

Landscaper gave Susan an estimate to add compost, till, and rake to loosen the hard clay. The board decided not to go forward with this at this time. Flowers and mulch are ok in the spring.

Kevin Smith – 112 Dabney wants the HOA to supply letter in regards to being financially responsible for any erosion to occur for cutting back love grass. A decision was made to have the Sheldon PL landscaper look at it and make a recommendation to the board. Gene mentioned that the lawn service that he and Vince use suggested the love grass be cut back to 6 inches in height 4 times a year and weed control be applied.

The board discussed the possibility of increasing the brightness of the lights at the front entrance.

Next meeting will be the annual meeting in February.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: May 17, 2016		
Subject: Adoption of FY 2016-17 Operating Budget		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget & Special Projects Manager		
Presenter: Michael Gammon, Budget & Special Projects Manager		
Brief Summary: Adoption of FY 2016-17 Budget Ordinance. Ordinance reflects recommended budget by the budget team along with changes made by Council at various budget meetings in May and early June. The budget reflects a 1.5 cent property tax increase to offset costs associated with an expansion of Public Safety services. Total estimated revenues and expenditures are balanced at \$30,709,289. The FY 2016-17 Fee Schedule is also included for adoption. The appropriations detailed in the budget include all of the Economic Development expenditures discussed during the Economic Development Public Hearing that took place on June 6, 2016.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2016) 3817		
Detailed Notes:		
Funding Source: Various - See Budget Ordinance		
Cost: \$30,709,289	One Time: <input checked="" type="radio"/>	Annual: <input checked="" type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Recommended FY 2016-17 budget will allow the Town to provide quality services to Garner taxpayers.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

ORDINANCE NO. (2016) 3817

AN ORDINANCE TO APPROPRIATE FUNDS AND TO RAISE REVENUES FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina, in accordance with NC General Statutes 159-13, that the following anticipated fund revenues and departmental expenditures are hereby appropriated and approved for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

Section I. GENERAL FUND

A. ANTICIPATED REVENUES

AD VALOREM TAXES

Ad Valorem Taxes-Current Year	\$	17,020,462
Ad Valorem Taxes-Prior Year		126,000
Ad Valorem Tax Rental Vehicles		18,200
Payment in Lieu of Taxes		800
Tax Penalty and Interest		65,900

OTHER TAXES

ABC Net Revenue		114,000
Local Government Sales Tax 1%		2,601,000
Local Government Sale Tax 1/2%		3,051,700
Solid Waste Disposal Tax		17,500
Business Registration Fee		23,000
Heavy Equipment Rental Tax		73,600

INTERGOVERNMENTAL REVENUES

Beer and Wine Tax		125,000
Utility Franchise Tax		1,992,300
Video Programming Fees		236,500
Cablevision PEG Reimbursement		63,166
Powell Bill Distribution		720,354
USDOJ-BVP Program		3,000
GHSP Body Camera Grant		24,500
GHSP DWI Officer Grant		23,300
Build America Bond Interest Reimbursement		75,500
School Resource Officer		68,298
General Purpose Senior Center Grant		11,680

PERMITS AND FEES

Water Cap Replacement Fee	238,150
Sewer Capacity Replacement Fee	238,150
Acreage Fee	285,000
Car Tags	337,000
Dog Tags	750
Subdivision Fees	6,780
Board of Adjustment Fees	500
Site Plan / Permit Fees	7,000
Rezoning Fees	6,640
Sign Permit Fees	8,275
Annexation and Street Closing	500
Special Event Permit	1,165
Building Permit Fees	600,000
Re-inspection Fees	12,770
Inspection Fees - After Hours	1,480
Fire Inspection Fee	20,000
Rental Prop Owner Register Fee	6,100
Police Outside Employment	195,000
Inspection Plan Review Fee	15,000
False Alarm Charges	14,500

SALES AND SERVICES

Recreation Fees	185,482
Auditorium Concessions	1,740
PRCR Sponsorships	10,000
Parks & Rec Facility Rental	191,000
Special Refuse Collection Fees	3,775
Refuse Cart Fees	6,270
NCDOT Mowing Agreement	21,700
Wake County - Collection Fees	950
GVFR - Gasoline Sales	3,700
City of Raleigh - Collection Fees	3,800
City of Raleigh - Street Repairs	20,000

INVESTMENT REVENUES

Interest Earned	100,000
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OTHER REVENUES

Co Landfill Reimbursement	92,100
Grounds Fee - School Commons	9,000
Miscellaneous Revenue	9,000
Sewer Assessments	3,700
Interest on Assessments	2,500
Code Enforcement Fines	10,500
Miscellaneous Land Use Charges	4,800
Officer Fees	7,400
Parking Violations	2,800
John Rex Foundation Grant	125,000
Scrap Metal Sales	2,000
Sale of Fixed Assets	30,000

OTHER FUNDING SOURCES

Appropriated Fund Balance – Stormwater Infrastructure Reserve	45,000
Appropriated Fund Balance - Powell Bill	133,695
Appropriated Fund Balance – Law Enforcement	15,300
Appropriated Fund Balance - Bond Debt Capital Reserve	179,520
Appropriated Fund Balance - Unassigned	353,337

\$ 30,709,289

B. ANTICIPATED EXPENDITURES

GENERAL GOVERNMENT		\$ 2,914,945
Governing Body	\$ 321,763	
Administration	1,012,241	
Human Resources	282,195	
Finance	738,877	
Information Technology	559,869	

COMMUNITY SERVICE		2,761,192
Economic Development	348,924	
Planning	852,339	
Building Inspections	963,256	
Engineering	596,673	
PUBLIC SAFETY		10,717,005
Police	7,826,959	
Fire	2,890,046	
PUBLIC WORKS		7,248,359
Administration	467,968	
Street Maintenance	2,780,223	
Parks Maintenance	989,537	
Solid Waste	1,930,692	
Facility Maintenance	737,225	
Fleet Management	342,714	
PARKS AND RECREATION		1,879,156
Administration	371,098	
Cultural Arts & Events	421,837	
Adult & Senior Programs	298,084	
Youth Programs & Athletics	385,810	
Outdoor Adventure	236,068	
Program Partners	166,259	
DEBT SERVICE		3,599,422
TRANSFERS		363,631
SPECIAL APPROPRIATIONS		<u>1,225,579</u>
TOTAL		<u>\$ 30,709,289</u>

Section II. LEVY OF TAXES

There is hereby levied, for Fiscal 2016-2017 Ad Valorem Tax Rate of \$0.5325 per one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2016, for the purpose of raising funds for the General services under Current Year's Tax, as set forth in the forgoing estimates of revenues in order to finance the foregoing applicable appropriations. This rate of tax is based on an estimated assessed valuation of \$3,250,375,000 and an estimated rate of collection of 98.34 percent. Under authority of NC General Statute 20-97, an annual license tax of \$15.00 is levied on each vehicle in the Town of Garner.

Section III. AUTHORIZATIONS & RESTRICTIONS OF THE BUDGET OFFICER

The Budget Officer is hereby authorized to transfer amounts between line items within a department without limitation, provided that transfers to or from the personnel services category of expense from another category of expense shall be reported to the Board at the first regularly scheduled meeting of each month.

Transfers between departments, and revisions of the revenue or expenditure totals, or utilization of any fund balance not already authorized in this ordinance shall require Board approval by budget ordinance.

Funds from capital project budgets to be closed shall be transferred into the General Fund unless otherwise specified by Town Council or the funds are restricted in their use by an external source.

Section IV. PURCHASE ORDERS.

All purchase orders will be pre-audited in accordance with the Local Government Budget and Fiscal Control Act and issued on all purchases over \$1,000.00.

Section V. PAY AND CLASSIFICATION PLAN

The sums appropriated and set forth in the detailed schedule of personnel services shall be paid in accordance with the Pay Plan and Position Classification Plan adopted by Town Council. All positions, position titles, incorporated herein for personnel are authorized and approved. The Town Manager is authorized to change positions, position titles, classifications and reclassifications, and reassignments for personnel for all positions authorized in the budget, but no new positions that are not captured within the budget or within the Position Classification Plan shall be added without the approval of the Town Council.

Section VI. UTILIZATION OF BUDGET ORDINANCE

This ordinance shall be the basis of the financial plan for the Town of Garner during the Fiscal Year 2016-2017. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Finance Department shall establish and maintain all records which are in consonance with this ordinance, and the appropriate statutes of the State of North Carolina. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted the 21th day of June, 2016.

MAYOR

ATTEST: _____
TOWN CLERK

Town of Garner
Fiscal Year 2016 – 2017
Proposed Fee Schedule

Department & Fee Description

FY 2016 – 2017 Proposed Fees

Section 1. Executive, Finance and Administrative Charges

Miscellaneous

Return Check Fee \$ 25.00

Other Fees & Charges

Vehicle Decal Fee \$ 15.00

Annual fee charged with vehicle taxes billed by NC Division of Motor Vehicles.

Business Registration Fee

All In-town Business *(annual registration fee)* \$ 25.00

Itinerant Merchant *(mobile vendor or solicitor)* \$ 100.00

Peddler

On Foot \$ 10.00

With Vehicle \$ 25.00

Farm Products Only \$ 25.00

Precious Metal Dealer *(initial application)* \$ 180.00

Precious Metal Dealer *(renewal)* \$ 3.00

Taxicab Service *(per cab)* \$ 15.00

Business Activities Exempt by the State of NC from Business Registration Fee

Note: Although the Privilege License system has been repealed, a Business Registration Program still precludes the following activities from paying a business registration fee.

Accountants	Distributing Motor Fuel at Wholesale	Optometrists
Alarm System Installation	Embalmers	Osteopaths
Alarm System Monitoring	Engineers	Pest Control Applicators
Appliances-Retail and Rental	Flea Market Vendors	Photographer
Architects	Healers	Physicians
Art Festivals	Installment Paper Dealer	Private Investigator/Detective
Attorneys	Insurance Companies	Railway Companies
Auctioneers	Landscape Architects	Real Estate Agent
Banks	Land Surveyors	Real Estate Appraisers
Bondsmen	Merchandising Machines	Real Estate Loan Broker
Breweries	Morticians	Savings and Loan Associations
Bus Companies	Motion Picture Making	Soft Drink Manufacturer
Chiropractors	Newspapers	Surgeons
Chiropractors	Non-Profit Organizations	Telephone Companies
Computer Hardware-Retail and Rental	Office Equipment-Retail and Rental	Vending Machine Corporation
Coop Markets	Ophthalmologist	Veterinarian
Dentists	Opticians	Winery

Fees Regulated by the State of NC for the Sale of Beer and Wine

Beer on Premises \$ 15.00

Beer off Premises \$ 5.00

Wine on Premises \$ 15.00

Wine off Premises \$ 10.00

Wholesale Dealer - Beer Only \$ 37.50

Wholesale Dealer - Wine Only \$ 37.50

Wholesale - Beer and Wine Under Same License \$ 62.50

Section 2. Community Services Charges

Land Use Application Permit Fees

Voluntary Annexation Petition \$ 150.00

Board of Adjustment Application \$ 125.00

Rezoning Application *(Zoning Amendment)* \$ 250.00 + \$ 10.00 per acre

Zoning Ordinance Amendment \$ 150.00

Zoning Interpretation Amendment \$ 50.00

Variance \$ 125.00

Petition to Close Street \$ 450.00

Change of Use Permit Fee of such initial application

Conditional Use Permit (site plan) \$ 252.00

Conditional Use Permit (subdivision) \$ 250.00 + \$ 10.00 per lot

Final Subdivision Plat \$ 125.00

Long Range Plan Amendment \$ 100.00

Special Use Permit (site plan) \$ 250.00

Special Use Permit (subdivision) \$ 250.00 + \$ 10.00 per lot

Temporary Use Permit \$ 27.00

Final Plat Petitions

Major Subdivision \$ 250.00 + \$ 5.00 per lot

Minor Subdivision \$ 102.00

Planned Development <i>(must file a rezoning application and CUP Master Plan)</i>	See above for specific fee
Reapplication	Actual cost, not to exceed original fee charged
Sign Permit	\$ 50.00
Political Sign Permit <i>(refundable)</i>	\$ 200.00
Temporary Sign Permit	\$ 25.00
Temporary Off-Premise Subdivision Sign Permit	\$ 100.00
Temporary On-Premise Construction Identification Signs	\$ 100.00
Master Site Plan Review	\$ 100.00
Administrative Site Plan Review	\$ 150.00
Administrative Site Plan Modification	\$ 50.00
Subdivision Exemption, Recombination or Easement	\$ 50.00
Zoning Compliance Permit <i>(fence or storage building less than 12' in any dimension)</i>	\$ 25.00
Miscellaneous Land Use Permit <i>(fences or storage buildings with dimensions under 12sq.ft.)</i>	\$ 25.00

Plan Review Fees

Residential Single – Family Plans	No Charge
Commercial Plans	
Under 25,000 sq.ft.	\$ 100.00
25,001 – 50,000 sq.ft.	\$ 150.00
50,001 – 100,000 sq.ft.	\$ 200.00
Over 100,000 sq.ft.	\$ 250.00
Resubmittals for Same Project	\$ 50.00
Single Trade Renovations	\$ 50.00
Sprinkler/Fire Alarm Plans	
Sprinkler Systems	\$ 25.00 plus \$ 1.00 per head count
Fire Pumps	\$ 50.00
Fire Alarm Systems	\$ 50.00

Construction Fees

Residential

New Single Family Detached & Townhomes <i>(per unit) (includes all trades)</i>	
Up to 1,200 sq.ft.	\$ 604.00
Over 1,200 sq.ft.	\$ 604.00 + \$.25 per sq.ft. over 1,200 sq.ft.
Residential Addition <i>(includes all trades)</i>	
Up to 400 sq.ft.	\$ 330.00
401 – 600 sq. ft.	\$ 500.00
Over 400 sq.ft.	\$ 500.00 + \$.25 per sq.ft. over 600 sq.ft.
Multi-Family	See Non-Residential Comprehensive Fees
Residential Interior Renovations	50% of Residential Addition Fees
Manufactured Home <i>(includes all trades)</i>	\$ 330.00
Construction/Sales Office <i>(when not part of a building permit) (all trades)</i>	\$ 200.00
Modular Homes/Dwellings <i>(includes all trades)</i>	\$ 500.00
Residential Accessory Structures <i>(with dimensions greater than 12' on any side)</i>	Trade Inspections Fee + \$.18 per sq.ft.
Temporary Service Poles	\$ 80.00
Temporary Power	\$ 80 first meter plus \$ 40 per meter additional

Non-Residential Comprehensive *(trades and sprinkler as independent, with building trade including site work). Based on project cost.*

Up to \$5,000	Trade Fees as Noted in Trade Inspections
\$5,001 - \$12,500	\$ 200.00
\$12,501 - \$25,000	\$ 441.00
\$25,001 - \$50,000	\$ 678.00
\$50,001 - \$100,00	\$ 1,258.00
\$100,001 - \$200,000	\$ 2,252.00
\$200,001 - \$350,000	\$ 3,810.00
\$350,001 - \$500,000	\$ 5,037.00
\$500,001 - \$750,000	\$ 7,011.00
\$750,001 - \$1,000,000	\$ 8,766.00
Greater than \$1,000,000	\$.30 per \$ 100.00 or fraction thereof

Miscellaneous Construction Fees

Sign Permits with Electrical or Footings Required	\$ 100.00
Wall Sign Permits with Electrical	\$ 50.00 per sign, \$ 80.00 minimum
Exhaust Hoods with Ansul System	\$ 75.00
Demolition Permit <i>(when not part of construction)</i>	\$ 100.00
Change of Occupancy	\$ 150.00
Change of Occupancy <i>(between Business and Mercantile, less than 50,000 sq.ft.)</i>	\$ 75.00
Change of Tenant, Same Use	\$ 75.00
Mandatory Fire Permits	\$ 80.00
Daycare Inspection for License	\$ 80.00
ABC License	\$ 100.00
Change of Contractor on Permit	\$ 50.00
Administrative Fee on Cancelled Permits without an Inspection	\$ 25.00

Trade Inspections (Includes two trips)

Building	\$ 80.00
Electrical	\$ 80.00
Mechanical	\$ 80.00
Plumbing	\$ 80.00
Additional Trips not for Re-inspection	\$ 60.00

Fire Inspection Fees (For periodic inspections)

Initial and One-Time Follow-up Inspection	\$ 50.00
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Trade Re-inspection Fees

Second Re-inspection	\$ 80.00
Third Re-inspection (same trade)	\$ 150.00
Fourth Re-inspection and Each Thereafter (same trade)	\$ 250.00
Not Ready Charge	\$ 80.00
Weekend or After Hours Inspection (per hour)	\$ 240.00 for up to 3 hours
Weekend of After Hours Inspection (over three hours)	\$ 240.00 plus \$ 80.00 per hour
Emergency Inspections	Fee to be determined by Inspections Director
Commencement of Work Before Permit is Obtained	Double Fee

Note: Per NCGS 153-354 and 160A-414, if the valuation of a building or service system appears to be under estimated on the application, the Inspections Department shall determine the project cost based on the most recent edition of the ICC "Building Valuation Data," or the applicant can show detailed estimates to meet the approval of the Inspections Department. Permit valuations shall include total cost, such as electrical, gas mechanical, plumbing equipment, fire protection, other systems, material and labor.

Miscellaneous

Sign Return Fee	\$ 5.00
Homeowner Recovery Fund Fee* (per permit)	\$ 10.00

* Homeowner Recovery Fund Fees are collected on behalf of and remitted to the NC Licensing Board for General Contractors.

Nuisance Abatements*

Initial Inspection plus One Follow-up	\$ 50.00
Each Additional Inspection Over Two	\$ 25.00
Inspections Department Administrative Fee	\$ 100.00
Public Works Department Administrative Fee	\$ 75.00
Finance Department Administrative Fee	\$ 25.00

* The above fees will be charged to the property owner in addition to the actual cost of the nuisance abatement.

Rental Registration Fees

Annual Rental Registration (per unit)

Up to 3 Units	\$ 15.00
4 to 20 Units	\$ 25.00
Over 20 Units	\$ 50.00
Penalty for Failure to Register by the Due Date	\$ 250.00
Penalty for Failure to Register within 90 Days of the Due Date	\$ 1,000.00

Engineering Inspection Fees

Street Inspections	\$ 1.27 per linear foot
Sidewalk Inspections	\$.51 per linear foot
Water Supply Watershed Inspection	\$ 160.00
Weekend or After Hours Inspections (per hour)	\$ 80.00 minimum, 3 hours

Public Utility Fees

Capacity Replacement Fees* (Effective 04-19-2016)

Water (Residential & Non-Residential)	\$ 1.00 per gallon for new construction reserved or projected
Sewer (Residential & Non-Residential)	\$ 1.00 per gallon for new construction reserved or projected

* The above Fees are due when Building Permit Application is filed.

Utility Development Fees (Effective 04-19-2016. See Acreage Fees chart below.)

Water (Residential & Non-Residential)	Fee has been SUSPENDED
Sewer (Residential & Non-Residential)	Fee has been SUSPENDED

Acreage Fees (Effective 04-19-2016. Fees below are per each acre developed.)

Zoning Districts	Acreage Fee - Water	Acreage Fee - Sewer
R-40, R-20, R-15, R-12, R-9, RCD-1, RCD-2	\$ 1,750.00	\$ 1,750.00
MR-1	\$ 1,990.00	\$ 1,990.00
R-5 or RMH	\$ 2,745.00	\$ 2,745.00
MF-1	\$ 2,690.00	\$ 2,690.00
MF-2	\$ 3,195.00	\$ 3,195.00
NO, O&I, NB, CB, SB, MXD	\$ 4,180.00	\$ 4,180.00
I-1, I-2	\$ 4,575.00	\$ 4,575.00

NOTE: Includes new construction reserved or projected. The above Fees are due when Building Permit Application is filed.

Maps and Reports

Unified Development Ordinance	Hardcopy purchased through American Legal Purchasing
Code of Ordinances Supplement	Hardcopy purchased through American Legal Purchasing
Engineering Standards (water, sewer, streets, sidewalks, and drainage)	\$ 5.00
Comprehensive Growth Plan	\$ 40.00
Comprehensive Plan Roster	\$ 10.00
Growth and Development Report	\$ 10.00
Capital Improvements Plan	\$ 10.00

Monthly Building Permit Report	\$ 5.00
Standard Maps (3' x 4')	\$ 20.00
Standard Maps (2' x 3')	\$ 10.00
Standard Maps (11" x 17")	\$ 5.00
Standard Maps 8 1/2" x 11" or 8 1/2" x 14")	\$ 1.00
Electronic Media	\$ 2.00
Copies – Black/White (<i>more than 20</i>)	\$.10 per page
Copies – Color (<i>more than 20</i>)	\$.25 per page
Copies – Black/White or Color (<i>less than 20</i>)	No Charge
Fee in Lieu of Sidewalks (<i>Fees are due at plat recording</i>)	\$ 25.00 per linear foot
Fee in Lieu of Parkland Dedication (<i>Fees are due at building permit submittal</i>)	
Single Family Detached	\$ 1,147.00 per unit
Multi-Family (<i>townhomes, apartments</i>)	\$ 895.00 per unit

Section 3. Public Works

Containers*

Mobile Refuse Containers	\$ 85.00
Mobile Recycling Containers	\$ 40.00

** Containers remain property of the Town and are provided and assigned for the health, safety, convenience and general welfare of occupants. Containers that are damaged, destroyed or stolen through abuse neglect, or improper use shall be replaced by the Town at the expense of the owner or occupant. For more information, please refer to Town of Garner Code of Ordinances, Part 1, Chapter 5, Section 5.5 "Residential Garbage Collection."*

Special Collection Charges

Trash in Excess of Six Cubic Yards Per Week	\$ 38.35 per six cubic yards
Yard Waste in Excess of Six Cubic Yards Per Week	\$ 16.44 per six cubic yards
Bulky Waste in Excess of 60 Pounds	\$ 38.35 per item

For more information, please refer to Town of Garner Code of Ordinances, Part 1, Chapter 5, Section 5.6.1 "Special Collections."

Improperly Prepared Waste

Small Load	\$ 40.00
Medium Load	\$ 80.00
Large Load	\$ 120.00 per load

For more information, please refer to Town of Garner Code of Ordinances, Part 1, Chapter 5, Section 5.5 "Residential Garbage Collection."

Section 4. Public Utility Fee Charges - City of Raleigh

A list of all fees and charges related to deposits, monthly rates, late charges, delinquent fee, reconnection fees, meter tampering, etc., can be found on the City of Raleigh's website at: <http://www.raleighnc.gov/services/content/FinUtilityBilling/Articles/UtilityBillingDepositFees.html>

Tap Fees

3/4" Water*	\$ 2,710.00
1" Water*	\$ 2,979.00
3/4" Split Water (<i>new application</i>)	\$ 542.00
3/4" Split Water (<i>existing application</i>)	\$ 1,116.00
1" Split Water (<i>new application</i>)	\$ 923.00
1" Split Water (<i>existing application</i>)	\$ 1,495.00
4" Sewer Service*	\$ 3,388.00
Sewer Only Disconnection Fee	\$ 1,368.00
Sewer Only Reconnection Fee	\$ 1,368.00

** The City of Raleigh does not install taps across divided roadways, or across roadways/streets measuring 45 feet or longer as measured from back of curb to back of curb. When no curb exists, the measurement shall be marked from the edge of pavement.*

Meter Installation Fee

5/8" Meter	\$ 245.00
3/4" Meter	\$ 224.00
1" Meter	\$ 323.00
1 1/2" Meter	\$ 470.00
2" Meter	\$ 596.00
4" Meter	\$ 3,345.00
6" Meter	\$ 4,910.00
6" Meter with Fire Protection	\$ 7,510.00
8" Meter	\$ 4,310.00
8" Meter with Fire Protection	\$ 10,030.00
10" Protectus III Meter	\$ 13,381.00
Not Ready Fee*	\$ 50.00

** A Not Ready Fee shall be collected by the City of Raleigh only if the City has attempted to initially install the water meter and determined that the water service stub was either not installed to the property or the water service stub was not installed in accordance with City of Raleigh standards. The 'Not Ready Fee' must then be paid to the City prior to the City proceeding to install the meter again after the initial failed attempt and prior to any water being provided to the property.*

Capital Facility Fees*

Water Capital Facilities Fee

5/8" Connection	\$ 1,492.00
3/4" Connection	\$ 2,238.00
1" Connection	\$ 3,730.00
1 1/2" Connection	\$ 7,459.00
2" Connection	\$ 11,935.00
4" Connection	\$ 37,296.00
6" Connection	\$ 74,592.00

8" Connection	\$ 119,348.00
10" Connection	\$171,563.00
12" Connection or Greater	Quoted by the City of Raleigh
Sewer Capital Facilities Fee	
5/8" Connection	\$ 1,567.00
3/4" Connection	\$ 2,350.00
1" Connection	\$ 3,916.00
1 1/2" Connection	\$ 7,833.00
2" Connection	\$ 12,533.00
4" Connection	\$ 39,165.00
6" Connection	\$ 78,329.00
8" Connection	\$ 125,327.00
10" Connection	\$ 180,157.00
12" Connection or Greater	Quoted by the City of Raleigh
Sewer Only Connection (4")	\$ 1,337.00

* For redevelopment projects, the amount of the capital facilities fee shall take into account and provide credit for the number of units and meter sizes on the property that were connected to the utility system prior to the redevelopment of the property. In no case shall the credit for the existing connections exceed the amount of the new capital facilities fee.

Capital Facility Fee-Mobile Restroom Unit* \$ 50.00 per plumbing fixture

* Per plumbing fixture within the unit for each water and sewer connection

All other Utility Connection Fees billed directly by and paid directly to the City of Raleigh, can be found on the City of Raleigh's Website at <http://www.raleighnc.gov/content/extra/Books/PlanDev/DevelopmentFeeSchedule/#17>

Section 5. Parks, Recreation & Cultural Resources Charges

Activity Fees (Fee Reductions for Underprivileged Youth)

Variable Cost Activities

Activities whose costs increase or decrease due to participation levels shall be reviewed by the Town Council on a biannual basis. This review shall consist of a comparison of current Town fees with current market rates and review of the Town's anticipated expenses for the activities.

Adult Open Basketball	\$ 450.00 per team plus \$ 32.00 per non-resident
Adult Individual - Resident	\$ 68.00
Adult Individual - Non Resident	\$ 90.00
Adult Softball	\$ 450.00 per team plus \$ 32.00 per non-resident
Youth Basketball (12 and Under) - Resident	\$ 58.00
Youth Basketball (12 and Under) - Non Resident	\$ 80.00
Youth Basketball (13-17) - Resident	\$ 65.00
Youth Basketball (13-17) - Non Resident	\$ 84.00
Day Camps – Resident	\$ 82.00 per week
Day Camps – Non Resident	\$ 108.00 per week

Activities with Fixed Costs

Activities whose costs to the Town are fixed regardless of participation levels shall have fees set according to the following guidelines:

Adult Activities	Fee shall recover 100% of direct costs
Youth Activities, ages 13-18	Fee shall recover 85% of direct costs
Youth Activities, ages 12 and under	Fee shall recover 60% of direct costs
Preschool Activities	Fee shall recover 75% of direct costs
Family Activities	Fee shall recover 100% of direct costs
Non Resident	Resident fee plus 30%, maximum \$ 25.00 additional

Direct costs may be waived at the discretion of the Parks, Recreation & Cultural Resources director for first-time programs.

Activities Not Requiring Pre-Registration

Adult Activities	Fee shall recover 110% of direct costs
Youth Activities, ages 13-18	Fee shall recover 85% of direct costs
Youth Activities, ages 12 and under	Fee shall recover 60% of direct costs
Preschool Activities	Fee shall recover 75% of direct costs
Family Activities	Fee shall recover 75% of direct costs
Preschool Open Art or Open Gym – Resident	\$ 2.00
Preschool Open Art or Open Gym – Non Resident	\$ 3.00
Non Resident	Resident fee plus 30%, maximum \$ 25.00 additional

Direct costs may be waived at the discretion of the Parks, Recreation & Cultural Resources director for first-time programs.

Open Gym

Adult – Resident	\$ 2.00 for length of activity
Adult – Non Resident	\$ 3.00 for length of activity
Youth or Family	No Charge

Garner Senior Center Activities

Annual Fitness Pass-Resident (Jan. 1 – Dec. 31)	\$ 20.00
Fitness Pass-Resident (July 1 – Dec. 31)	\$ 10.00
Annual Fitness Pass-Non Resident (January 1 – Dec. 31)	\$ 35.00
Fitness Pass-Non Resident (July 1 – Dec. 31)	\$ 18.00
Instructional Classes	Fee to recover direct costs, minimum \$ 5.00
Special Events	Fee to recover direct costs, minimum \$ 5.00
Trips	Fee to recover direct costs
Non Resident Instructional Classes, Events & Trips	Resident fee plus 30%, maximum \$ 25.00 additional

Senior Center Fitness Room*

Adults (ages 18-54) – Resident	\$ 13.00 per month
Adults (ages 18-54) – Non Resident	\$ 16.00 per month
Senior Adults (ages 55 or older) – Resident	\$ 11.00 per month
Senior Adults (ages 55 or older) - Non Resident	\$ 13.00 per month

* The above allows for access Monday-Thursday, 8:00am-8:00pm and Friday, 8:00am-5:00pm

Bus Use Charges No change

Shelter and Facility Fees

Lake Benson Park - Resident

Shelter 1 (max 150 people)	\$ 30.00 per hour, 2 hour minimum
Shelter 2 (max 50 people)	\$ 20.00 per hour, 2 hour minimum
Shelter 3 (max 20 people)	\$ 10.00 per hour, 2 hour minimum
Shelter 4 (max 20 people)	\$ 10.00 per hour, 2 hour minimum
Gazebo (requires Special Event Application)	\$ 20.00 per hour
Gazebo with Lawn Space (requires Special Event Application)	\$ 35.00 per hour
Amphitheater	\$ 40.00 per hour
Earth Stage	\$ 20.00 per hour
Earth Stage with Lawn Space	\$ 100.00 per hour
Camping Fee	\$ 50.00 per night plus \$ 25.00 refundable key deposit
Full Park	\$ 325.00 per hour

Lake Benson Park - Non Resident

Shelter 1 (max 150 people)	\$ 40.00 per hour, 2 hour minimum
Shelter 2 (max 50 people)	\$ 30.00 per hour, 2 hour minimum
Shelter 3 (max 20 people)	\$ 20.00 per hour, 2 hour minimum
Shelter 4 (max 20 people)	\$ 20.00 per hour, 2 hour minimum
Gazebo (requires Special Event Application)	\$ 30.00 per hour
Gazebo with Lawn Space (requires Special Event Application)	\$ 53.00 per hour
Amphitheater	\$ 60.00 per hour
Earth Stage	\$ 30.00 per hour
Earth Stage with Lawn Space	\$ 150.00 per hour
Camping Fee	\$ 75.00 per night plus \$ 25.00 refundable key deposit
Full Park	\$ 473.00 per hour

Lake Benson - Lawn Space in Addition to Shelters

Shelter 1	\$ 20.00 per hour
Shelter 2	\$ 10.00 per hour
Shelter 4	\$ 10.00 per hour

White Deer Park - Resident

All Shelters	\$ 20.00 per hour
Front Lawn (adjacent to Aversboro Rd.)	\$ 40.00 per hour
Nature Center Lawn	\$ 40.00 per hour

White Deer Park - Non Resident

All Shelters	\$ 30.00 per hour
Front Lawn (adjacent to Aversboro Rd.)	\$ 60.00 per hour
Nature Center Lawn	\$ 60.00 per hour

Centennial Park

All Shelters – Resident	\$ 20.00 per hour
All Shelters – Non Resident	\$ 30.00 per hour

Creech Road Elementary School Park

All Shelters – Resident	\$ 20.00 per hour
All Shelters – Non Resident	\$ 30.00 per hour

White Deer Nature Center – Resident*

Indoor Classroom	\$ 50.00 per hour, 2 hour minimum
Indoor Classroom with Learning Deck	\$ 70.00 per hour, 2 hour minimum
After Hours-Indoor Classroom	\$ 60.00 per hour, 2 hour minimum
After Hours-Indoor Classroom with Learning Deck	\$ 80.00 per hour, 2 hour minimum

White Deer Nature Center - Non Resident*

Indoor Classroom	\$ 50.00 per hour, 2 hour minimum
Indoor Classroom with Learning Deck	\$ 70.00 per hour, 2 hour minimum
After Hours - Indoor Classroom	\$ 60.00 per hour, 2 hour minimum
After Hours - Indoor Classroom with Learning Deck	\$ 80.00 per hour, 2 hour minimum

* \$150.00 refundable security deposit applies to all rentals of White Deer Nature Center.

Garner Senior Center*

Multipurpose Room (max 150 people)	\$ 65.00 per hour, 3 hour minimum
Fitness Annex (max 214 people)	\$ 70.00 per hour, 3 hour minimum
Food Fee (includes use of Warming Kitchen)	\$ 50.00 per event

* \$150.00 refundable security deposit applies to all rentals of the Garner Senior Center

Avery Street Recreation Center*

Gymnasium	\$ 70.00 per hour, 2 hour minimum
Gym Floor Cover Fee	\$ 200.00 per event

Single Multi-purpose Room	\$ 40.00 per hour, 2 hour minimum
Both Multi-Purpose Rooms	\$ 60.00 per hour, 2 hour minimum
Meeting Room	\$ 30.00 per hour, 2 hour minimum
Entire Facility	\$ 150.00 per hour, 2 hour minimum

Avery Street Annex*

Classroom	\$ 40.00 per hour, 2 hour minimum
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* \$150.00 refundable security deposit applies to all rentals of Avery Street Recreation Center and Annex.

Athletic Rental Facility*

Baseball Field	\$ 30.00 per hour
Baseball Field with Lights	\$ 55.00 per hour
Soccer Field - Youth	\$ 35.00 per hour
Soccer Field - Adult	\$ 45.00 per hour
Soccer Field with Lights - Youth	\$ 70.00 per hour
Soccer Field with Lights - Adult	\$ 80.00 per hour

* Facility supervision is included in the rental price.

** \$150.00 refundable security deposit applies to all field rentals.

Thompson Road Park

Multipurpose Field	\$ 30.00 per hour
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Lake Benson Boathouse Rentals*

Jon-boats without Motors	\$ 4.00 per hour, \$ 20.00 per day
Jon-boats with Motors	\$ 8.00 per hour, \$ 40.00 per day
Canoes	\$ 5.00 per hour

* Senior citizens age 55 or over will be charged 50% of the above rates for full day rentals only.

Garner Performing Arts Center Auditorium and Lobby – Regular Rates

Auditorium	\$ 125.00 per hour
Rehearsal Fees (Monday-Thursday)	\$ 55.00 per hour
Rehearsal Fees (Friday-Sunday)	\$ 125.00 per hour
Back Lobby (max 30 people)	\$ 40.00 per hour
Front Lobby (max 60 people)	\$ 50.00 per hour
Auditorium Hold Day with Dressing Rooms (Monday-Thursday)	\$ 140.00 per day
Auditorium Hold Day with Dressing Rooms (Friday-Sunday)	\$ 300.00 per day

Garner Performing Arts Center Auditorium and Lobby – Non Profit Group Rates*

Auditorium	\$ 100.00 per hour
Rehearsal Fees (Monday-Thursday)	\$ 50.00 per hour
Rehearsal Fees (Friday-Sunday)	\$ 100.00 per hour
Back Lobby (max 30 people)	\$ 40.00 per hour
Front Lobby (max 60 people)	\$ 50.00 per hour
Auditorium Hold Day with Dressing Rooms (Monday-Thursday)	\$ 90.00 per day
Auditorium Hold Day with Dressing Rooms (Friday-Sunday)	\$ 240.00 per day

* Non-profit groups are defined as follows: all IRS tax exempt and non-profit groups, or non-tax exempt group activities such as private parties, family activities, family reunions, weddings and receptions, etc., for which no money is collected for participation.

* All rentals of the Garner Performing Arts Center require a \$ 200.00 per day refundable security deposit.

Garner Performing Arts Center Miscellaneous Fees (applies to all groups)

Sound and Lighting Technician	\$ 20.00 per hour
Facility Attendant	\$ 15.00 per hour
Security	Based on personnel cost
Piano Tuning	Based on personnel cost
Pre-event Setup and Post-event Cleanup	Based on personnel cost
Concession Stand	\$ 50.00 per day

Lake Benson Trails*

Dual Meets (two teams)	\$ 7.00 per hour, 2 hour minimum
Meets with Three to Five Teams	\$ 11.00 per hour, 2 hour minimum
Meets with Six to Nine Teams	\$ 16.00 per hour, 2 hour minimum
Meets with 10 or More Teams	\$ 21.00 per hour, 2 hour minimum

* The above fees would be assessed in addition to reimbursement of any additional Town expenses arising from the event above normal operations.

Christmas Parade

Parade Floats	10% above Town cost
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Special Events & Facility Rentals Policy

Application Fee	\$ 25.00 non-refundable fee
Police Officer	\$ 35.00 per hour
Staff Assistance	\$ 15.00 per hour, 3 hour minimum
Parking Attendants (2 attendants)	\$ 30.00 per hour, 3 hour minimum
Street Closure – Resident	\$ 80.00 per event
Street Closure – Non Resident	\$ 120.00 per event
Use of Park Trails – Resident	\$ 40.00 per day
Use of Park Trails – Non Resident	\$ 60.00 per day
Event with Admission Fees or Ticket Sales – Resident	\$ 270.00 per day
Event with Admission Fees or Ticket Sales – Non Resident	\$ 405.00 per day
Event with Sales of Food or Merchandise – Resident	\$ 200.00 per day

Event with Sales of Food or Merchandise – Non Resident	\$ 300.00 per day
Photo and Video Shoot – Resident	\$ 50.00 per day
Photo and Video Shoot – Non Resident	\$ 75.00 per day
Sanitation Deposit – Class A or B Special Events	\$ 1,000.00 per event
Sanitation Deposit – Class C Special Events	\$ 500.00 per event
Sanitation Deposit – Class D Special Events	No Charge

Section 6. Public Safety Charges

Accident/Criminal Investigation Report

First 20 Copies	No Charge
Above 20 Copies	\$.10 per page
CD/DVD Production	\$ 22.00

Miscellaneous

Storage of Seized Vehicle	\$ 5.00 per day
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Off-Duty Officer

Officer Only	\$ 35.00 per hour
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Removal of Recreational Devices

First Violation	\$ 25.00
Second Violation	\$ 50.00
Third Violation	\$ 100.00

Parking Violation Fee*

No Parking Zone	\$ 30.00
Parking Too Close to Intersection	\$ 30.00
Parking on Sidewalk	\$ 30.00
Parking Too Far Away from Curb or Street Edge	\$ 30.00
Double Parking	\$ 30.00
Parking in a Loading Zone	\$ 30.00
Parking in a Restricted Time Zone	\$ 30.00
Residential Parking Permit Zone	\$ 30.00
Parking on Wrong Side of Street Facing Traffic	\$ 30.00
Emergency Zone Parking	\$ 50.00
Parking in Fire Lane	\$ 50.00
Parking in Front of Fire Hydrant	\$ 50.00
Obstructing Traffic	\$ 50.00
Parking in a Handicapped Zone	\$ 100.00
All Other Parking Violations Not Noted Above	\$ 30.00

* Parking fines must be paid within 30 days from issuance to avoid additional penalty. Fines not paid within 30 days will be subject to the violator to double the amount of the original fine.

Animal Control Charges*

Licensing (one-time fee)

Not Spayed or Neutered	\$ 25.00
Spayed or Neutered	\$ 10.00

* Animal control charges are applied to dogs and cats.

Animals at Large and Animals Creating a Nuisance

First Violation	\$ 50.00
Second Violation	\$ 100.00
Third or Subsequent Violation	\$ 150.00
Number of Dogs Above Limit	\$ 100.00 per dog

Dangerous Animal Toward Human Being

First Violation	\$ 500.00
Second or Subsequent Violation	\$ 1,500.00

Dangerous Animal Toward Domestic Pet

First Violation	\$ 250.00
Second or Subsequent Violation	\$ 500.00

Other General Penalties Not Specified Above \$ 100.00

Fines and penalties listed above do not include shelter reclaim fees, which also must be paid by owner.

False Alarm Penalties

First Three False Alarms	No Charge
Fourth and Fifth False Alarms	\$ 50.00 per alarm
Sixth, Seventh, and Eighth False Alarms	\$ 100.00 per alarm
Ninth and Tenth False Alarms	\$ 150.00 per alarm
All False Alarms in Excess of 10	\$ 250.00 per alarm

Taxicab Permit

Application Fee	\$ 10.00
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Section 7. Penalty Fee

Penalty Fee: The fee or penalty to be paid to the Town for any one violation of an ordinance as above set out is hereby fixed as noted. Offenses denominated a misdemeanor pursuant to NCGS 14-4 shall be punishable as infractions; offenses not denominated as misdemeanors under the State's penal laws are not punishable as misdemeanors under administering ordinances within the Town.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Bond Project Tracking Report		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Michael Gammon and Tony Chalk		
Brief Summary: A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report is included in the agenda package.		
Recommended Motion and/or Requested Action: No action required; Report only.		
Detailed Notes: 		
Funding Source: 		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Please see report.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Bond Improvements Completed - May 31, 2016



Bond Description	Active Projects	Revised Budget	Actual to Date	Available Budget	% Spent
Parks and Recreational	Greenways, Land, Park Projects	\$ 3,014,087	\$ 974,967	\$ 2,039,120	32.35%
Parks and Recreational	Recreation Center	\$ 8,897,287	\$ 694,793	\$ 8,202,494	7.81%
Public Safety and Services Facilities	Police Facility and Town Hall	\$ 14,302,125	\$ 6,199,631	\$ 8,102,494	43.35%
Redevelopment	Land Acquisition	\$ 2,043,951	\$ 1,082,720	\$ 961,231	52.97%
Street and Sidewalk	Land Acquisition, Sidewalk Construction, US Highway 70 Improvements, Montague, Purvis and New Rand Construction, Jessup, Benson/Garner	\$ 14,857,044	\$ 2,293,570	\$ 12,563,474	15.44%
Total		\$ 43,114,494	\$ 11,245,681	\$ 31,868,813	26.08%

Accomplishments by Bond Issuance

As of May 31st, 2016

Parks and Recreational

- Garner Recreation Center construction bids received in May.
- Construction has commenced on Garner's second Dog Park at Lake Benson Park. Expected to be completed in June.
- Preferred alignment of South Garner Greenway identified.
- Bids received for construction of GPAC parking lot. Bids include resurfacing of existing front parking area.

Public Safety and Services Facilities

- The new Town Hall's (pictured) construction commenced in May with the demolition of the old Town Hall site.
- With the conclusion of the work to improve the site's stormwater facilities, the Town's new Police Station is now complete.



Redevelopment

- The Town received bids in May for the Recreation Center's stormwater facilities and roadway improvements along US Hwy 70 and Montague St.
- Planning for the relocation of Underground Power & Utility lines in downtown continues.

Street and Sidewalk

- The Benson/Main St. sidewalk project work around the railroad bridge has commenced. Project is expected to be completed in July.
- Timber Drive sidewalk project was completed in April.
- Right-of-way acquisition for the Thompson Road sidewalk project has been completed.
- Buffalo Road sidewalk project construction has commenced.

Bond Improvements Summary

#	Project Name	Budget	Status	Completion Date	Council Next Steps
1.1.b	Buffaloe Road Sidewalk	1,074,000	Delayed	TBD	Attend Ribbon Cutting
1.1.d	Thompson Road Sidewalk	220,000	Delayed	Fall 2016	Award bid in Fall 2016
4	Benson & Main Street Sidewalks	652,791	On-Track	Summer 2016	Attend Ribbon Cutting
5.1	Greenways	830,000	Delayed	TBD	Discuss funding options following the Recreation Center construction bid process
6.1	Neighborhood Improvements	750,000	On-Track	Varies	Review/Authorize the next group of ranked project(s)
7.1	Land Acquisition (Historic Downtown Garner Plan)	1,400,000	On-Track	June 2019	Continue consideration of properties as necessary
8.1	Park Enhancements - General	10,365	On-Track	TBD	NA
8.1.c	Park Enhancements - Mobile Stage	108,438	On-Track	Summer 2016	Select Exterior Graphics
8.1.e	Park Enhancements - Dog Park (Lake Benson Park)	125,000	On-Track	Summer 2016	Attend Ribbon Cutting
9	Garner Recreation Center	8,897,287	On-Track	Winter 2017	Award Construction Bid
9.1.a	Underground Power at Garner Recreation Center	200,000	On-Track	Winter 2017	Award Construction Bid
9.1.b	Downtown Stormwater Facilities	600,000	On-Track	Winter 2017	Award Construction Bid
9.1.c	Montague Street Improvements	3,779,183	On-Track	Winter 2017	Award Construction Bid
10	Town Hall	7,500,000	On-Track	June 2017	Attend Ribbon Cutting
11	Parking Lot at GPAC	250,000	On-Track	Winter 2017	Award Construction Bid
12	GPAC Sidewalk Connections and Parking Improvements	500,000	On-Track	Winter 2017	Award Construction Bid

Status Indicator

Green

Yellow

Red

On-track - no issues likely to affect project scope, schedule or budget.

Delayed - known issues are likely to affect project scope, schedule and/or budget.

Critical - significant unresolved issues will impact project, schedule and/or budget.

Completed Projects Summary

#	Project Name	Project Budget	Total Spent	Over/(Under)	Status	Completion Date
1.1.a	Claymore Drive/Buckingham Sidewalk	220,000	149,007	(70,993)	Complete	Fall 2014
1.1.c	Timber Drive Sidewalk	220,000	TBD	TBD	Complete	Spring 2016
2	U.S. 70 Improvements - Jessup Drive	375,000	350,300	(24,700)	Complete	Fall 2014
3	Police Facility	4,500,000	TBD	TBD	Complete	Spring 2016
8.1.a	Park Enhancements - Concessions Buildings	556,522	537,884	(18,638)	Complete	Fall 2015
8.1b	Park Enhancements - Dugout Covers	108,148	108,148	0	Complete	Spring 2015
8.1d	Park Enhancements - Dog Park (Garner Rec. Park)	75,000	47,324	(27,676)	Complete	Spring 2015
8.1f	South Garner Park Fencing (Soccer)	16,703	16,703	0	Complete	Spring 2015
9.1.d	ROW Acquisition for Montague/Purvis/N. Rand Improvements	1,116,000	TBD	TBD	Complete	Spring 2016
15	Bond Related Property Tax Increase	-	-	-	Complete	June 2015
All Completed Projects		6,071,373	1,209,366	(142,007)		

1.1.a



Bond Improvements Status Report

1. Project Name	Claymore Drive/Buckingham Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The Claymore Drive sidewalk project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project completed in the first week of October. Final cost of the project is \$149,007 which is under budget.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

1.1.b



Bond Improvements Status Report

1. Project Name	Buffaloe Road Sidewalk		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project has been delayed by utility conflicts. Have negotiated with Time Warner Cable to relocate section of cable and modified street cross section to avoid utility conflicts.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Notifications have been sent to all property owner's notifying them of the reasons for the project delay. Contractor is remobilizing to the project on Monday, June 20, to start installing storm drainage.
8. Upcoming Work	Continue installation of the storm drainage system.
9. Status explanation (for yellow or red)	City of Raleigh force main project completion was delayed.

1.1.c



Bond Improvements Status Report

1. Project Name	Timber Drive Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project was completed in April.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	
8. Upcoming Work	
9. Status explanation (for yellow or red)	Unexpected delays due to the discovery of underground utilities that will require relocation.

1.1.d



Bond Improvements Status Report

1. Project Name	Thompson Road Sidewalk		
2. Project Status	Delayed	3. Target Completion Date:	Summer 2016
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Right of way and easement maps have been generated. Town Attorney will be negotiating purchase of needed easements.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Some design conflicts have been encountered with the waterline. Subsurface exploration was authorized and design will be adjusted based on this information.
8. Upcoming Work	Obtain right of way and easements.
9. Status explanation (for yellow or red)	Survey data gathered during design indicated that there was no right of way on Thompson Road. Right of way acquisition is currently under way.



Bond Improvements Status Report

1. Project Name	U.S. 70 Improvements - Jessup Drive		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project extends the three lane section of west bound US Highway 70 to the intersection of Timber Drive.
6. Milestones & Major Activities (timeframe)	This project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project is complete with a total cost of \$311,870.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Police Facility		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Renovation & Construction of public safety facility
6. Milestones & Major Activities (timeframe)	Police moved into building in late December 2015.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Bioretention areas have been installed and landscaped.
8. Upcoming Work	Completion of punchlist items.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Benson & Main Street Sidewalks	
2. Project Status	On-Track	3. Target Completion Date: Summer 2016
4. Project Manager	Tony Chalk, Town Engineer	

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Work has begun under the railway overpass on the retaining wall.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Installation of guardrail and pedestrian crossings is completed.
8. Upcoming Work	Work should be completed in next two to three weeks.
9. Status explanation (for yellow or red)	Project was delayed obtaining right of entry agreement with NCRR.

1. Project Name	Greenways - Design		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Brad Bass, Planning Director		

Project Plan

5. Project Overview	There is high demand for greenways and other pedestrian-related infrastructure in Garner. \$750,000 will be used to construct greenways that would link to parks, schools and key community features.
6. Milestones & Major Activities (timeframe)	May 2013 WK Dickson retained to evaluate alignments for proposed South Garner Greenway Extension. July 2013 S. Garner Greenway Alignment Study completed. August 2013 Public Meeting to review Alignment Alternatives. March 2014 McKim & Creed retained for additional greenway alignment review.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Council reviewed a additional options at the October 2015 Work Session . Council identified a preferred greenway alignment at this meeting.
8. Upcoming Work	The consultant and staff will develop a tentative project schedule with preliminary cost estimates for the preferred alignment. Staff will contact affected property owners in next 30 days. Staff will review funding options with Council in early 2016 . A decision will be needed whether or not to retain a firm to design the project and obtain applicable permits. If the project goes to construction, it is estimated to take 9 to 12 months to complete.
9. Status explanation (for yellow or red)	The project was put on hold pending further review of other alignment options.



Bond Improvements Status Report

1. Project Name	Neighborhood Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Varies
4. Project Manager	Reginald Buie, Neighborhood Improvement Manager		

Project Plan

5. Project Overview	The Town of Garner’s Neighborhood Improvement Program Initiative has tackled five areas for concentrated enforcement and support using Town resources. The Bond program dedicated \$750,000 for neighborhood improvement projects. This project manages the approval process for allocation of Neighborhood Improvement Bond Funds for approved projects.
6. Milestones & Major Activities	Ranked existing Neighborhood Improvement Projects - Set 1.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Woodland North Lighting Project is complete. The Van Story Hills Lighting Project has been completed. Malibu Valley Lighting Project is complete. Evaluation of Cloverdale subdivision is underway.
8. Upcoming Work	Installation of new lighting (approximately 49) in Cloverdale Subdivision and installation of new sidewalk (approximately 850 feet) on Perdue Street. Projects will be evaluated once cost estimates have been received.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Land Acquisition (Historic Downtown Garner Plan)		
2. Project Status	On-Track	3. Target Completion Date:	June 2019
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	The 2013 Bond Referendum approved \$2 million for Downtown Redevelopment initiatives including \$1.4 million for property acquisition in furtherance of the HDGP. This report will track the property acquisition portion of this bond program.
6. Milestones & Major Activities (timeframe)	Property acquisition will be prioritized to facilitate development of anchor facilities, future development sites and as opportunities are presented by owners.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	To date, 16 parcels totaling 6.8 acres have been purchased for the Indoor Recreation Center site, off-site parking and improvements to Montague Street using bond funds. 25 parcels totaling 9.8 acres are now under town control. The Montague/Purvis/Main assemblage desired to begin the Indoor Recreation Center and road improvements is now under town control. GRA is developing criteria for private development in the area.
8. Upcoming Work	<ol style="list-style-type: none"> 1. Continue communications with all area property owners to take advantage of any opportunities that arise. 2. Continue discussions with interested developers to evaluate appropriate opportunities.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Park Enhancements - General		
2. Project Status	On-Track	3. Target Completion Date:	TBD
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	<p>On March 12, 2013, Town of Garner voters approved \$1 million bond for Park Enhancement Projects.</p>
6. Milestones & Major Activities (timeframe)	<p>Town Council approved the park enhancement project ranking and estimated project costs as follows: Replacement of Restroom and Concession Areas at Garner Recreational Park and South Garner Park (\$510,000), Dugout Covers (\$107,500), Town Mobile Stage (\$90,000), Town Dog Parks (\$200,000), Various (\$92,500). These projects are being advanced as soon as possible and detailed in the following project sheets.</p>

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	<p>Town staff continues working on the planning and construction of all park enhancement projects.</p>
8. Upcoming Work	<p>Completed: Dugout covers, South Garner Park Fencing, North Garner Dog Park, Mobile Stage, Concessions/Restrooms</p> <p>Pending: Lake Benson Dog Park, Mobile Stage graphic design</p>
9. Status explanation	N/A

8.1.a



Bond Improvements Status Report

1. Project Name	Park Enhancements - Concessions Buildings		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project includes replacing restrooms, concessions, and trash/recycling receptacles at Garner Recreational Park and South Garner Park.
	Project Complete.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of November 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project complete in November 2015.

8.1.b



Bond Improvements Status Report

1. Project Name	Park Enhancements - Dugout Covers		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project includes constructing dugout covers at baseball/softball fields at South Garner Park (3 fields) and Garner Recreational Park (2 fields) - 5 total fields
	All dugout covers have been constructed.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of May 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project completed in May 2015.



Bond Improvements Status Report

1. Project Name	Park Enhancements - Mobile Stage	
2. Project Status	On-Track	3. Target Completion Date: Summer 2016
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	This project acquires a new Town Mobile Stage for use at various Town and GRA events.
6. Milestones & Major Activities (timeframe)	The Mobile Stage has been acquired and used in two Town sponsored events (Eggstravaganza and Downtown Sounds).

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	N/A
8. Upcoming Work	Staff will work with graphic designer to develop the Mobile Stage's exterior graphics for this project. Examples will be presented to the PRCR Advisory Committee (Early 2016) and Council (Early 2016) for consideration and approval.
9. Status explanation	Project will be complete once exterior graphics are selected.

8.1.d



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Garner Recreational Park)		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project includes constructing one dog park now and constructing a second dog park at a later date.
6. Milestones & Major Activities (timeframe)	The Dog Park has been opened to the public. A Ribbon Cutting Ceremony occurred on June 9, 2015.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	Grand Opening occurred on June 13, 2015.
9. Status explanation	Project completed June 2015



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Lake Benson Park)	
2. Project Status	On-Track	3. Target Completion Date: Summer 2016
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	This project includes constructing dog park #2, located at Lake Benson Park, which will include two fenced areas- one for small dogs and one for large dogs.
6. Milestones & Major Activities (timeframe)	The first draft of dog park #2 has been reviewed with PRCR and Planning Staff. Staff presented plans to Council for review. Feedback was received from Council and shared with consultant.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Staff and consultant identified parking area at Lake Benson Park to accommodate new dog park. Plans were reviewed and discussed at January 19, 2016, Council Meeting. Council approved the addition of storm water BMP to accommodate additional parking at Lake Benson Park. Final plans approved at February 1, 2016 Council Meeting.
8. Upcoming Work	Public Works construction began June 2016. Targeted completion date August 2016.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	South Garner Park Fencing (Soccer)		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	Fencing was requested to help keep soccer balls from going into the parking lots. Project budget \$17,000.
6. Milestones & Major Activities (timeframe)	Fencing quotes were received.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Fencing work completed March 20.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Indoor Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of Indoor Recreation Center Facility		
6. Milestones & Major Activities (timeframe)	Bids were received on May 26.		

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Project is to be awarded at June 21, 2016 meeting.		
8. Upcoming Work	Construction to start in August.		
9. Status explanation (for yellow or red)			



Bond Improvements Status Report

Project Timeline

A timeline for the Indoor Recreation Center has some flexibility in that design and construction is not dependent on the completion of any other facilities. It is estimated that one year is needed to design the facility.

Preliminary Schedule*

October 2014	Contract approval with Clark Patterson Lee
December 2014	Begin Schematic Design
June 2015	Begin Design/Development Drawings
November 2015	Begin Construction Drawings
January 2016	Complete Construction Drawings
February 2016	Construction Drawings submitted for review
April 2016	Site Plan Approval
May 2016	Bid Project
June 2016	Award Project
December 2017	Complete Construction



Bond Improvements Status Report

1. Project Name	Underground Power at Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Overhead power lines around the Indoor Recreation Center are to be placed underground..
6. Milestones & Major Activities (timeframe)	The project scope will be refined as the site plan is developed.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Contact was made with utility providers regarding relocating the lines underground and they are currently designing the project. This will be coordinated with construction of the Indoor Recreation Center.
8. Upcoming Work	Design of underground systems has been coordinated with ATT and Duke Energy. Conduit for the utilities is included in the Recreation Center project construction.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Downtown Stormwater Facilities		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2014
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	A stormwater management area is to be constructed at the Montague St./Highway 70 intersection. This device will serve the area of the Indoor Recreation Center along with future projects on that site.
6. Milestones & Major Activities (timeframe)	Bids received on May 26, 2016

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Project to commence in August.
8. Upcoming Work	Work will proceed with the Recreation Center construction.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Montague & Purvis Street Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Access to Montague Street from eastbound 70 traffic and improvements to Montague St.
6. Milestones & Major Activities (timeframe)	Project bids were received on May 26, 2016

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Required easements have been obtained. Construction will commence with the Recreation Center construction.
8. Upcoming Work	
9. Status explanation	

9.1.d



Bond Improvements Status Report

1. Project Name	ROW Acquisition for Montague/Purvis/N.Rand Improvements		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	Right of Way will be needed for proposed improvements to Montague Street, Purvis Street and Rand Mill Road.
6. Milestones & Major Activities (timeframe)	Surveying authorized for additional right of way acquisition.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Roadway drawings have been generated. Right of way maps are being generated.
8. Upcoming Work	Right of way/easement acquisition is complete.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Town Hall		
2. Project Status	On-Track	3. Target Completion Date:	June 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of new Town Hall building.
6. Milestones & Major Activities (timeframe)	Demolition has been completed.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	Installation of erosion control and temporary project fencing.
8. Upcoming Work	Site grading should begin in June.
9. Status explanation (for yellow or red)	

Project Timeline

The schedule has been updated and will be revised as we move through the different stages of the project. The architect hopes to advance the schedule if possible.

Preliminary Schedule*

November 2014	Precedence Study and follow up meeting
December 2014	Begin Schematic Design Phase
May 2015	Begin Design/Development Drawings
August 2015	Complete Design Development drawings
October 2015	Begin construction drawing and specifications
December 2015	Complete construction drawings
January 2016	Prequalification of contractors/Building permit review
March 2016	Bid project
April 2016	Award Bid
May 2016	Start Construction
June 2017	Project Complete



Bond Improvements Status Report

1. Project Name	Parking Lot at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview
 On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$250,000 will be used to complete construction of the existing overflow parking lot at GPAC.

6. Milestones & Major Activities (timeframe)
 Bids received on May 26, 2016.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress
 Work should begin in August.

8. Upcoming Work

9. Status explanation



Bond Improvements Status Report

1. Project Name	Lighting and Covered Sidewalks at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$500,000 will be used to construct lighting and covered sidewalks for the overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	See comments for the GPAC parking lot.
8. Upcoming Work	Design will proceed with and be bid with the Recreation Center project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Property Tax Increase		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Emily Lucas, Finance Director		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved four bond referendums authorizing the Town to issue up to \$35.716 million in general obligation bonds. Town Council and staff anticipate a tax increase up to 2 ¾ cents.
6. Milestones & Major Activities (timeframe)	With the approval of the FY 15-16 budget, the tax rate was increase 1.75 cents (for a total of 2.75 cents when combined with the tax rate increase of 1 cent implemented in FY 14-15).

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	See number 6 above.
8. Upcoming Work	The Town implemented the first year of the Revenue Savings Plan with the FY 14-15 budget. We know from the FY 14-15 budget that the Revenue Savings Plan generated \$46,313. Staff has recently provided Council with an update showing that the FY 14-15 actual revenues produced an additional \$157,963 for the capital reserve funding. The models of the FY 2015-16 Revenue Savings Plan that were factored in to the approved budget show growth of 7%, which will continue to support the funding model. Staff will continue to monitor revenues associated with the Revenue Savings Plan as well as the upcoming Wake County property revaluation that will factor in to the FY 16-17 budget next year.
9. Status explanation	Approvals related to tax increase complete. Continued monitoring of Revenue Savings Plan.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Human Resources Committee Nominations to Various Town Boards and Commissions		
Location on Agenda: Consent		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Ken Marshburn, Council Member		
Brief Summary: The Human Resources Committee of the Town Council held several meetings in June to conduct interviews and recommend appointments to the Planning Commission, Board of Adjustments, Parks Recreation and Cultural Resources, Senior Citizens Advisory Committee and the Veterans Advisory Committee.		
Recommended Motion and/or Requested Action: Appoint nominees to Committees/Boards		
Detailed Notes: The Committee presents the following recommendation: Planning Commission – re-appoint Jeffrey Swain and appoint Charles Brignac to expire June 30, 2018; Board of Adjustment – re-appoint Ryan Hambleton, Tom Hogg and Craig Lewis and appoint John Milner and Joseph Keller to expire June 30, 2019; PRCR – re-appoint Lisa Sullivan, Beverly Adams and appoint Chris O’Connor to expire June 30, 2019; Senior Citizen Advisory – re-appoint Darlene Duncan and Candes Smith and appoint Charlie Pearce to expire June 30, 2019; Garner Veterans Advisor –re-appoint Jeffrey Hicks and appoint Keith Darlington to expire June 30, 2018. All applications are enclosed in the agenda.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager’s Comments and Recommendations:		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



TOWN of GARNER

P.O. BOX 446

GARNER, NORTH CAROLINA 27529

Phone: (919)772-4688 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Jeffrey P. Swain	Date: July 24, 2010
Address: 263 Shady Hollow Lane Garner, NC 27529	For How Long? One year
E-mail Address: jswain13@nc.rr.com	Home Phone 919-896-8875 Work Phone Retired

Board or Commission of Interest (in order of preference)

PLANNING Commission

Employment and Education

Employer: Retired	Occupation: Government: Management/Planning
High School: Roger Ludlowe Fairfield, Conn	Diploma: 1960 Equivalency:
College: Dartmouth College (1964)	Area of Study: Government
Graduate School UNSC-CH (1968)	Area of Study: Planning/Public Administration

Recent Community Activities

1) With Mayor Williams made public statement in support of Garner Library at County Commission mtg
2) Met with John Hodges to discuss and give comments on the Downtown Plan
3) Expressed interest to Town Manager to participate in planning for Con Agva site.

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

Life long interest and involvement in planning & development activities (both government and non-profit); Masters City & Regional Planning UNCC-CH (1969); Commissioner, Community Development, Rochester, NY (1985-92); Deputy Director, Planning & Development NYS Thruway Authority (1993-94); Assistant Deputy and Deputy Comptroller New York State (1975-2002)
--

Additional Comments

Community Activities Continued:
4) Supporter of Garner Towne Players.
5) Presented Dartmouth Book Award to outstanding rising senior at Garner H.S.

Signature Jeffrey P. Swain Date: July 24, 2010

Return form to: Town Clerk's Office, P.O. Box 446, Garner, North Carolina 27529, or Fax to (919) 662-8874

Interest email sent
Appt 2012-2014

In town



TOWN of GARNER
900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Charles Brignac	Date: 4/20/16
Address: 2213 Shady Birch Lane Garner NC 27529	For How Long? 2 yrs.
E-mail Address: charles.brignac@att.net	Home Phone 919.917.7792
	Work Phone Same

Board or Commission of Interest (in order of preference)

Planning Commission

Employment and Education

Employer: Self-employed	Occupation: Executive Consulting
High School:	Diploma: Equivalency:
College: LSU	Area of Study: Business Management
Graduate School	Area of Study:

Recent Community Activities

Volunteer Director of BUSINESS AMBASSADOR Network for Garner (w/ JOE STALLINGS)
Contributing Practice PROFESSIONAL-NCSU - MBA Global INNOVATION Management
Mentor for TEC (The Entrepreneurship Collaboration) NCSU

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

Spent 25 years building brands and new revenue streams for Fortune 500 companies.
Spent 15 years helping emerging companies develop and sell their services.
Have been successful across numerous industries as a salesman, marketer, consultant and entrepreneur. Bring a unique perspective to innovation & growth.

Additional Comments

I have been blessed with a wonderful career. Now I want to give back to my community all that I have been blessed with. I have a passion for helping others move from a journey of success to significance.

Signature: Charles Brignac Date: 4.20.16

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874

Town Limits



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Ryan Hambleton	Date: August 9, 2013
Address: 402 Seastone St. Raleigh, NC 27603	For How Long? 6 years
E-mail Address: RHambleton@Stewartinc.com	Home Phone 919-824-2219
	Work Phone 919-866-4819

Board or Commission of Interest (in order of preference)

PLANNING BOARD BOA

Employment and Education

Employer: STEWART	Occupation: Manager of Civil Engineering
High School: East Windsor High School	Diploma: BS Equivalency:
College: Norwich University, Military College of Vermont	Area of Study: Civil Engineering
Graduate School	Area of Study:

Recent Community Activities

Volunteer Fire Fighter, Garner (2008 - 2010) ACE Mentorship - Mentor program for highschool children interested in Architecture, Construction, or Engineering. (2009 - Present)
--

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

I am currently the Manager of Civil Engineering for Stewart, a multi-discipline design and engineering firm. My group - the Land Planning and Design group specialize in the design, permitting, and engineering of land development projects in urban and semi-urban areas around North Carolina and Raleigh / Durham area specifically. I have personally designed many different types of projects from military barracks, to apartment complexes, large single family sub-divisions, and university buildings in dense campus settings. I am a Professional Engineer with over 15 years experience.

Additional Comments

In addition to my experience as a civil engineer and designer I believe in the smart growth philosophy that the Town has been taking. I live in the outskirts of town but over the last 6 years that I have lived here I have noticed the significant growths, and more importantly the potential for growth in this area. I think my skills, temperament, and interest in the planning commission makes me a very strong candidate. Thank you - Ryan Hambleton
--

Signature Ryan Hambleton Date: August 9, 2013

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

900 7th Avenue

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APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: THOMAS G. HOGG	Date: 15 JUL 2015
Address: 709 NELLANE DR GARNER NC 27529	For How Long? 17 YRS
E-mail Address: TOMHOGG@BELLSOUTH.NET	Home Phone (919)779-4644
	CELL Work Phone (919)819-7418

Board or Commission of Interest (in order of preference)

BOARD OF ADJUSTMENT (ALTERNATE)

Employment and Education

Employer: RETIRED	Occupation: RETIRED
High School: HIGH POINT SENIOR HIGH	Diploma: HIGH SCHOOL Equivalency:
College: GOLDEN GATE UNIV	Area of Study: MANAGEMENT
Graduate School CENTRAL MICHIGAN UNIV	Area of Study: MANASEMENT

Recent Community Activities

INVOLVED IN CHURCH (FPC OF RALEIGH)

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

CITY/TOWN MANAGER : ANGLER, ROXBORO, SHARPSBURG, LILLINGTON
CITY/TOWN MANAGER (INTERIM) : 9 MUNICIPALITIES IN NC
IN MOST MUNICIPALITIES I SERVED AS PLANNING/DIRECTOR AND ZONING ADMINISTRATOR

Additional Comments

SERVED AS ADVISOR TO ALL BOARDS OF ADJUSTMENT AND ATTENDED ALL BOARD MEETINGS

Signature Thomas G. Hogg Date: 15 JUL 2015

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>CRAIG K. LEWIS</u>	Date: <u>4/23/14</u>
Address: <u>1401 TURNER FARM RD GARNER, NC 27529</u>	For How Long? <u>6m</u>
E-mail Address: <u>CraigLewis@RenovationsRestorations.com</u>	Home Phone <u>919-291-8078</u> Work Phone <u>919-291-8078</u>

Board or Commission of Interest (in order of preference)

<u>Board of Adjustments</u>

Employment and Education

Employer: <u>Renovations & Restorations</u>	Occupation: <u>SELF</u>
High School: <u>J. I. SANDERS (RALPH)</u>	Diploma: <u>YES</u> Equivalency: <u> </u>
College: <u>NC SU</u>	Area of Study: <u>BS. Bus Mgmt & BS. Economics</u>
Graduate School: <u>N/A</u>	Area of Study: <u> </u>

Recent Community Activities

<u>ROXBOROUGH ED BAPTIST CHURCH</u>
<u>GARNER Chamber of Commerce</u>
<u>Mayor Pipers Breakfast</u> <u>GARNER ALL AMERICAN C. Ly</u>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<u>Former Wake County School Board. I have been in GARNER for 35 yrs and would like to give back to the community</u>

Additional Comments

Signature Craig Lewis Date: 4/23/14

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874

Wake County

Outside
Act.
Page 1 of 1
Ext. 2016



10:10

In town

(3)

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

(1)

Name: John L Milner	Date: 5-28-2016
Address: 100 Taunton Court Garner NC 27529	For How Long? 34 yrs
E-mail Address: jmilner1@bellsouth.net Home Phone 9194142932	Work Phone

Board or Commission of Interest (In order of preference)

Board of Adjustment
Parks, Recreation & Cultural Resources Advisory Committee

Employment and Education

Employer: State of NC - Retiree	Occupation: Director of Safety & Health
High School: Battery Park H.S. (South Carolina)	Diploma: Yes Equivalency:
College: Shaw University	Area of Study: Urban Planning
Graduate School: Pfeiffer University	Area of Study: Organizational Management

Recent Community Activities

SECU Advisory Board
UNC-Rex Healthcare Volunteer Brothers & Sisters Fight Against Cancer
The Flood Group Volunteer promotes the achievement of quality education for all kids.

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

As a Certified Healthcare safety Professional my role previously as the Director of Health & Safety was to control the environment of care and to make certain that everyone adhere to the various safety rules and regulations governed by Occupational Safety and Health Administration (OSHA)
--

Additional Comments

Joint Commission on Accreditation of Healthcare Organizations (JCAHO) Dept of Insurance (OSFM), and other regulatory agencies. Also my ability to create visual presentation in a fun and meaningful way.

Signature J Milner

Date: 5-28-2016



9:20

In town

TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Joseph M Keller		Date: 04/27/2016
Address: 100 Pecan Harvest Drive, Garner, NC 27529		For How Long? 1 year, 1 month
E-mail Address: joseph.m.keller@gmail.com	Home Phone 910-612-9787	Work Phone 919-891-3744

Board or Commission of Interest (in order of preference)

Planning Commission
Veterans Advisory Committee

Employment and Education

Employer: Keller Home Improvement, LLC	Occupation: Owner
High School: John S. Burke Catholic HS, Goshen, NY	Diploma: Regents Diploma Equivalency:
College: Excelsior College, Albany, NY	Area of Study: B.A. Business Management
Graduate School Villanova University, Villanova, PA	Area of Study: Advanced Masters Certificate in Six Sigma

Recent Community Activities

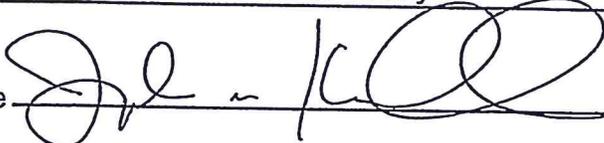
Active member of Garner Lodge 701 of the Ancient Free and Accepted Masons

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

Please see attached.

Additional Comments

Thank you for the opportunity to apply. My wife Stacy, son Zachary and I love Garner. We have been here for just over 1 year and we continue to fall in love with the town, with the efforts to revitalize and improve, and with the constant push to keep Garner a great place to live. I greatly appreciate the consideration for selection on one of the town boards. Thank you.

Signature  Date: 04/27/2016

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

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APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Lisa Sullivan</u>		Date: <u>4/11/2014</u>
Address: <u>11618 Plantation Pine Circle, Garner 27529</u>		For How Long? <u>9 years</u>
E-mail Address: <u>lisasullivan05@gmail.com</u>	Home Phone <u>946-7787</u>	Work Phone <u>785-4404</u>

Board or Commission of Interest (in order of preference)

<u>Parks, Recreation, + Cultural Resources Advisory Committee</u>

Employment and Education

Employer: <u>Finville Morisey Realty (Corp office)</u>	Occupation: <u>Digital Media Marketing Director</u>
High School: <u>Lunenburg HS, Lunenburg MA</u>	Diploma: <u>yes</u> Equivalency:
College: <u>Salem State University, Salem MA</u>	Area of Study: <u>Elementary Education</u>
Graduate School	Area of Study:

Recent Community Activities

<u>* Music. Off main Summer Concert Series</u>	<u>* Garner Indep. Day Festivities</u>	<u>* Relay for Life</u>
<u>* Garner Showcase & Talent</u>	<u>* Grand Hwy Day Festivities</u>	<u>for</u>
<u>* Garner Christmas Parade</u>	<u>- frequent attendee @ all events</u>	<u>Life - Participant</u>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

I currently serve as a Social Media Ambassador for the Food Bank Center + on their Public Spokes Bureau. I am also a Board member of Johnston Community College Foundation. As a former educator, an advocate for community, and a technology + social media strategist, combined with my experience (both employment and philanthropic) I believe I'd be able to lend my expertise to this committee.

Additional Comments

I have been a Garner resident since moving to the Triangle in 2005 and thanks to an already excellent PR/CR Department, the citizens of this town, and our business community that sponsors many events around town, I love this community and would like to continue to advocate for it in this capacity. Thank you!

Signature Lisa Sullivan Date: April 11, 2014

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

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APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Beverly B. Adams	Date: 5/11/12
Address: 2504 Cravenridge Pl. Garner, NC 27529	For How Long? life long resident
E-mail Address: Beverlyj.adams@gmail.com	Home Phone 919-772-2270 Work Phone 919-733-7044

Board or Commission of Interest (in order of preference)

Parks, Recreation & Cultural Resources Advisory Board

Employment and Education

Employer: NC General Assembly	Occupation: Executive Assistant
High School: Garner High School	Diploma: <input checked="" type="checkbox"/> Equivalency: <input type="checkbox"/>
College: Hardinger Business College (diploma)	Area of Study: Medical Secretary
Graduate School: NC State University (did not graduate)	Area of Study: Undergraduate courses

Recent Community Activities

Volunteer at Garner Chamber events
Volunteer for Garner Broadway Series
Past Board Member for Garner Town Players

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

Schedule events and groups using space at the State Legislative Building
Serve as backstage volunteer for Garner Broadway Series (2010-2011) (2011-2012)
Coordinated food of house volunteers for several years for Town Players

Additional Comments

Signature Beverly Adams Date: 5/11/12

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



In Town limits

TOWN of GARNER

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APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: Christopher O'Connor	Date: 1/9/15
Address: 2345 Dreyfus Ct Garner, NC 27529	For How Long? 2 years
E-mail Address: uncjibble@gmail.com	Home Phone 919-272-8975
	Work Phone 910-893-1554

Board or Commission of Interest (in order of preference)

Parks, Recreation, + Cultural Resources Committee

Employment and Education

Employer: Campbell University	Occupation: Director of Student Activities
High School: South Mecklenberg - Charlotte, NC	Diploma: <input checked="" type="checkbox"/> Equivalency:
College: UNC-Chapel Hill	Area of Study: History / Communications - BA
Graduate School N.C. State University	Area of Study: M.Ed Higher Ed. Administration

In progress: UNC-Greensboro - Ph.D Higher Ed. Administration
Recent Community Activities

Youth Leader - True North Church 2008-2013 / Small group leader at Hope Fellowship Church 2014-15
National Association of Campus Activities South Region Team Leader (NACA) (2012-2015)

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

- Familiarity with committee work and parliamentary procedure:
- Planned and managed cultural events such as speakers, comedians, poets, and magicians
- Planned and managed major concerts including One Republic, Phillip Phillips, Little Big Town, + Switchfoot
- Experience facilitating leadership development and team building events
- Proficiency with etix ticketing system used by Town of Garner.

Additional Comments

- Took classes in recreational sports management at NC State in M.Ed degree program.
- Access to artists, performers, and agents through work and NACA membership as well as familiarity with contracting and booking process.
- Worked in Campus Rec at NC State working with intramurals, club sports, fitness, and Outdoor: Adventures

Signature

Date:

1/9/15

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874



TOWN of GARNER

900 7th Avenue

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APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <i>Darlene Duncan</i>	Date: <i>7-14-2012</i>
Address: <i>1409 Sawndale St Garner, NC 27529</i>	For How Long? <i>5 years</i>
E-mail Address: <i>DHSDuncan@aol.com</i>	Home Phone <i>919.662.3784</i>
	Work Phone <i>—</i>

Board or Commission of Interest (in order of preference)

<i>Senior Citizen Advisory Committee</i>

Employment and Education

Employer: <i>Semi Retired - Self Employed</i>	Occupation: <i>Semi Retired - Consultant</i>
High School: <i>Exka - Asheville, NC</i>	Diploma: <input checked="" type="checkbox"/> Equivalency: <input type="checkbox"/>
College: <i>UNC - CH</i>	Area of Study: <i>Certification - Dental Hygiene BS Education</i>
Graduate School <i>UNC-CH + NCSU</i>	Area of Study: <i>Master's Adult Education, Public Health Administration</i>

Recent Community Activities

<i>Served as President, V.Pres & Secretary of Sawndale Townes Homeowners Assoc Garner</i>
<i>I serve on advisory committee at Wake Med to design on-line courses for teachers in nursing and allied health.</i>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<i>I have knowledge & experiences in dentistry, public health, Adult Education.</i>
<i>I have managed budgets, BS Degree Program at UNC, personnel at Wake Med & Carolinas Health Care System in Charlotte.</i>

Additional Comments

<i>Resided in Garner 1972-1995 & moved back in 2007. I am an active participant at Garner Senior Center and feel I can give back by serving the community.</i>
--

Signature *Darlene H Duncan* Date: *7-14-2012* RECEIVED

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874 JUL 17 12

Administration Department
Page 111
appt
6/30/13 - 6/30/16



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Candes Smith</u>		Date: <u>5-3-2012</u>
Address: <u>135 Carroll Dr. Garner, NC 27529</u>		For How Long? <u>Over 2 years</u>
E-mail Address: <u>Candy0955me@aol.com</u>	Home Phone <u>919-772-5628</u>	Work Phone <u>---</u>

Board or Commission of Interest (in order of preference)

<u>Senior Citizens Advisory Committee</u>
<u>Planning Commission</u>
<u>Parks, Recreation & Cultural Resources Advisory Board</u>

Employment and Education

Employer: <u>Retired N.C. Dept of Health & Human Services</u>	Occupation: <u>Social Services Program Coordinator</u>
High School: <u>East Bladen High School</u>	Diploma: <u>Yes</u> Equivalency:
College: <u>Fayetteville State University</u>	Area of Study: <u>Business Admin</u>
Graduate School	Area of Study:

Recent Community Activities

<u>Volunteer at Church, Volunteer Presidential Election</u>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<u>I have lived in Wake County since 1998, with the past 5 years living in Garner. Prior to retiring 11-2011 I interacted at the state Medicaid office with many individuals (clients and professionals) w.r.t. solving their health needs best payment or lack of payment.</u>

Additional Comments

<u>I would love to serve on a committee to be of service to my community.</u>

Signature Candes Smith Date: 5-3-2012

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874

Handwritten notes: Sr Cit., Appt 4/30/2013 2016, exp 2/28/13



APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Charlie Pearce</u>		Date: <u>2/16/2016</u>
Address: <u>5225 Hartbelt Dr. Garner, NC 27529</u>		For How Long? <u>1 YR</u> <u>PREV 11 DICANE GREEK GARNER 17</u>
E-mail Address: <u>Charlie M. Pearce@ gmail.com</u>	Home Phone: <u>919 322 2522</u>	Work Phone: <u>919 413 3824</u>

Board or Commission of Interest (in order of preference)

<u>Senior Citizens Advisory Board/ Committee</u>
--

Employment and Education

Employer: <u>—</u>	Occupation: <u>Retired</u>
High School: <u>Dulles Stafford TX</u>	Diploma: <u>Yes</u> Equivalency:
College: <u>Kansas State</u>	Area of Study: <u>Business</u>
Graduate School	Area of Study:

Recent Community Activities

<u>Red Cross thru work</u>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

I recently retired. I was a caretaker for over 20 yrs
2 mother in laws and 1 brother in law.
My mother in law was a member of the
Garner Senior Citizens group. Wonderful
program & wonderful people.

Additional Comments

I also raised 5 children, have 3
grand kids and am wanting
to give back.

Signature: Charlie Pearce Date: 2/16/2016



TOWN of GARNER

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Phone: (919)773-4407 Fax: (919) 662-8874

APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Jeffrey D. Hicks</u>		Date: <u>12 NOV 2013</u>
Address: <u>154 Bonnie Creek Dr. Garner, NC 27529</u>		For How Long? <u>5+ years</u>
E-mail Address: <u>emc551989@yahoo.com</u>	Home Phone <u>361 267 8863</u>	Work Phone

Board or Commission of Interest (in order of preference)

<u>Veterans advisory Committee</u>

Employment and Education

Employer: <u>Self Employed</u>	Occupation: <u>Engineer</u>
High School: <u>Clark High</u>	Diploma: <u>Ph.D.</u> Equivalency:
College: <u>UNM</u>	Area of Study: <u>Engineering</u>
Graduate School <u>OSU, Columbus, NWC</u>	Area of Study:

Recent Community Activities

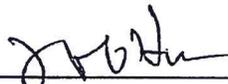
<u>volunteer at White Deer Park</u>

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<u>32 years active duty with the USN.</u>
<u>3 years in Iraq, 3+ years Afghanistan</u>

Additional Comments

<u>member Society of American Military Engineers</u>
<u>expert at construction, contracting, facility maintenance</u>

Signature  Date: 12 NOV 2013

Return form to: Town Clerk's Office, 900 7th Ave., Garner, North Carolina 27529, or Fax to (919) 662-8874

received 11/12/13



TOWN of GARNER

900 7th Avenue

GARNER, NORTH CAROLINA 27529

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APPLICATION FOR NOMINATION TO ADVISORY BOARD OR COMMISSION

Name: <u>Keith Darlington</u>		Date: <u>4 Feb 16</u>
Address: <u>331 Meridian Dr Garner NC 27529</u>		For How Long? <u>3 months</u>
E-mail Address: <u>kddarl@gmail.com</u>	Home Phone: <u>757 814 0871</u>	Work Phone: <u>-----</u>

Board or Commission of interest (in order of preference)

<u>Veterans Advisory</u>

Employment and Education

Employer: <u>USAF (RETIRED)</u>	Occupation:
High School:	Diploma: Equivalency:
College: <u>Boston University</u>	Area of Study: <u>Biology</u>
Graduate School: <u>Greene-Lowell Theo Seminary</u>	Area of Study: <u>Master's of Divinity</u>

Recent Community Activities

Specific experiences, training or interests which you have that you feel would be useful in the work of the Board, Commission or Committee:

<u>I served 30 years as an AF Chaplain. I have worked with community development, Resource Management, Family Advocacy and Personnel Development, Counseling & Training. I worked in a diverse + multicultural environment</u>
--

Additional Comments

<u>As a recent retiree I desire to continue my service through community involvement. My experience in various locales, deployments and leadership will benefit this committee.</u>

Signature: Keith Darlington Date: 4 Feb 16

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Award Garner Recreation Center Bids		
Location on Agenda: Old/New Business		
Department: Engineering		
Contact: Tony Chalk		
Presenter: Tony Chalk		
Brief Summary: Five bids were received and opened on May 26th. Pro Construction, Inc. was the apparent low bidder. A bid tab is attached.		
Recommended Motion and/or Requested Action: Award Recreation Center contract to Pro Construction, Inc. in the amount of \$8,782,100		
Detailed Notes: See attached Memo, Bid Tabulation, and Recreation Center Budget.		
Funding Source: Bond project funds		
Cost: 8,782,100	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Recommend approval.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Town of Garner
Engineering Department
Memorandum**

To: Rodney Dickerson
Town Manager

From: Tony Chalk PE PLS
Town Engineer

Date: June 14, 2016

Re: Garner Recreation Center Bids

Bids were received and opened on May 26, 2016 for the construction of the new Recreation Center. Five bidders submitted bids and the apparent low bidder is Pro Construction, Inc. with a bid of \$8,782,100.00. Bid tabulation is enclosed.

The project bid included roadway work, construction of a wet retention pond, and construction of a parking lot at the GPAC along with the Recreation Center construction. The contractor was required to break out the work into the different areas of the Town's bond sales that corresponded with these different projects in order to track and report these costs. Attached is a project spreadsheet in the format established with the Town Hall project that shows the previously discussed funding along with the updated amount budgeted for the different areas of work.

The project budgets for the Road Improvements, GPAC Parking Lot and the Stormwater BMP portion of the Recreation Center include funding in the amounts needed from each bond source to cover the bid prices. The Recreation Center budget includes all funding sources previously identified by staff and approved by Council when the project scope was expanded. The excess allocated funds over the bid price, after addition of the Construction Management Professional Services and Multivista Services, are shown for now as Additional Contingency in the Construction Costs section. We will discuss this with Council and get their direction on the proposed use of the allocated funds.

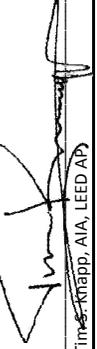
Please let me know if you have any questions.

BID TABULATION

Clark Patterson Lee
 6302 Fairview Road, Suite 102
 Charlotte, NC 28210
 PROJECT: Indoor Recreation Center
 Town of Garner
 PROJECT NO. 13198
 DATE: Thursday, May 26, 2016
 TIME: 2:00 p.m.

CONTRACTOR	BASE BID	GENERAL SUBCONTRACTOR	PLUMBING SUBCONTRACTOR	MECHANICAL SUBCONTRACTOR	ELECTRICAL SUBCONTRACTOR	ALLOWANCE AMOUNT	UNIT PRICES					BID BOND	ADDENDA #1	*MBP REQUIREMENTS	REMARKS
							#1	#2	#3	#4	#5				
Engineered Corporation Not Applicable															*MBE1 (Good Faith): MBE2 (ID of MB Participation): MBE3 (Own Workforce):
Harrod & Associates Constructors	\$9,890,000.00	Harrod & Associates Constructors Lic. #32791	Bolton Construction Service Lic. #22834	SPC Mechanical Lic. #16002	Hewitt Power Lic. #20596-4	\$15,000.00	\$20.00 cubic yard	\$24.00 cubic yard	\$125.00 cubic yard	\$200.00 cubic yard	\$125.00 Linear Ft.	X	MBE1 MBE2	*MBE1 (Good Faith): MBE2 (ID of MB Participation): MBE3 (Own Workforce):	
Kenbridge Construction	\$9,066,000.00	Kenbridge Construction Lic. #4512	Paul Adrion's Lic. #22925	SPC Mechanical Lic. #16002	Moonlite Electric Lic. #20596-4	\$1,500.00	\$18.00 cubic yard	\$22.00 cubic yard	\$180.00 cubic yard	\$220.00 cubic yard	\$12.50 Linear Ft.	X	MBE1 MBE2	*MBE1 (Good Faith): MBE2 (ID of MB Participation): MBE3 (Own Workforce):	
Pro Construction	\$8,782,100.00	Pro Construction Lic. #26879	Bolton Construction Service Lic. #22834	SPC Mechanical Lic. #19479	Hewitt Power Lic. #20596	\$2,400.00	\$18.00 cubic yard	\$21.00 cubic yard	\$340.00 cubic yard	\$185.00 cubic yard	\$20.00 Linear Ft.	X	MBE1 MBE2	*MBE1 (Good Faith): MBE2 (ID of MB Participation): MBE3 (Own Workforce):	
Racanelli Construction South	\$9,360,000.00	Racanelli Construction South Lic. #69432	Bolton Construction Service Lic. #22834	SPC Mechanical Lic. #16002	Moonlite Electric Lic. #21172	\$11,600.00	\$40.00 cubic yard	\$50.00 cubic yard	\$250.00 cubic yard	\$500.00 cubic yard	\$100.00 Linear Ft.	X	MBE1 MBE2	*MBE1 (Good Faith): MBE2 (ID of MB Participation): MBE3 (Own Workforce):	
Samet Corporation Not Applicable															*MBE1 (Good Faith): MBE2 (ID of MB Participation): MBE3 (Own Workforce):
Thompson, J M Company	\$9,440,000	J.M. Thompson Co 474	Bolton Construction Service Lic. #22834	SPC Mechanical Lic. #16002 19479 2108	Hewitt Power Lic. #20596-4	\$8,000.00	\$15.00 cubic yard	\$18.00 cubic yard	\$75.00 cubic yard	\$225.00 cubic yard	\$60.00 Linear Ft.	X	MBE1 MBE2	*MBE1 (Good Faith): MBE2 (ID of MB Participation): MBE3 (Own Workforce):	

This is to certify that this is a true and accurate copy of bids received

BY: 
 Tim Knapp, AIA, LEED AP

3-Jun-2016
(Date)

Recreation Center & Stormwater BMP

COSTS		Original Project Estimate	Actual	Total Expenditures	Notes
Construction					
Construction		7,795,356	7,599,065		
Contingency		190,438	190,000		
Stormwater BMP		276,500	99,913		
Construction Management - Professional		-	30,000		Annual cost of professional construction management contractor.
Construction Documentation		-	15,000		Documentation of construction by Multivista (estimated cost)
Additional Contingency		-	63,192		Balance of funding already committed to the project
Total Construction Costs		8,262,294	7,997,170		
Administrative/Soft Costs					
Architect Original Fees		554,600	554,600		Rec Center Design
BMP Design Fee		23,500	23,500		Stormwater Design
Other Professional Fees		48,000	48,000		Surveying, geotechnical testing, special inspections, etc.,
Owner Furnishings		150,000	150,000		
Bond Issuance cost		41,343	-		Bond issuance cost is accounted for in transfer of bond proceeds line item below
Additional Architect Fees		99,750	113,750		Related to expanded project scope of Recreation Center and additional design work
Reimbursable Expense Allowance		17,800	15,000		
Total Soft Costs		934,993	904,850		
Total COSTS		9,197,287	8,902,020		

FUNDING		Original Project Estimate	Actual	Additional Revisions	Notes
Bond Funds					
PRCR Bond Proceeds		3,900,000	3,900,000		Sold March 2015, in hand
PRCR Bond Premium		344,609	303,266		Net premium after bond issuance costs were paid
Transfer of Bond Proceeds - GPAC Land Acq.		337,200	337,200		GPAC Land Acquisition
Downtown Bond Proceeds - Stormwater Facilities		300,000	123,413		
Total Investment		4,881,809	4,663,879		
Town of Garner Funds					
General Fund		65,764	65,764		Approved Feb. 2015, in hand
Lake Benson Reserve		100,000	100,000		Approved Feb. 2015, in hand
Conagra Fund		2,502,611	2,502,611		Already transferred at project inception, in hand
Park Development Fund		916,226	916,266		Acquired prior to project, in hand
Total Town Funds		3,584,601	3,584,641		
Other Funding					
Wake County CDBG		330,000	330,000		Anticipated, programmed for FY 16-17
John Rex Grant		106,000	106,000		For walking tract portion of facility
PARTF Grant		250,000	217,500		Awarded November 2015
Other		44,877	-		Shortage from longleaf reimbursement and PARTF difference
Total Other Funding		730,877	653,500		
Total FUNDING		9,197,287	8,902,020		

Notes
 Items highlighted in green have been finalized through bid, contract or other transactions.

GPAC Parking Lot Improvements and Sidewalk Connection

COSTS		Original Project Estimate	Actual	Total Expenditures	Notes
Construction					
GPAC Parking Lot	691,500	248,989			Estimate and architect fees total \$ 750,000.00 original project budget for Parking & Covered Sidewalk
Resurfacing Parking Lot at GPAC	-	65,399			Added to scope for overall aesthetic
Contingency	-	10,000			Engineers recommendation to reserve funds
Total Construction Costs	691,500	324,388			
Administrative/Soft Costs					
Architect Original Fees	58,500	58,500			Represents GPAC Parking and Sidewalk Connection portion of Architect Original Fees
Other Professional Fees	-	-			Surveying, Geotech, Special inspections, etc.
Total Soft Costs	58,500	58,500			
Additional Project Costs					
Land Acquisition - Gill property	18,000	18,000			Additional property purchased
Surveying - Additional Fees	-	1,250			Related to additional property purchased
Total Additional Project Costs	18,000	19,250			
Total COSTS	768,000	402,138			
FUNDING					
Bond Funds					
PRCR Bond Proceeds - GPAC Parking Lot	250,000	250,000			
PRCR Bond Proceeds - GPAC Covered Sidewalk	500,000	132,888			From Lighted and Covered Sidewalk project funds
PRCR Bond Proceeds - GPAC Land Acquisition	18,000	19,250			From GPAC Land Acquisition
Total Investment	768,000	402,138			
Total FUNDING	768,000	402,138			

Notes

Items highlighted in green have been finalized through bid, contract or other transactions.

Road Improvements - Montague/Purvis, Main, Hwy 70

COSTS		Original Project Estimate	Actual	Total Expenditures	Notes
Construction					
Roadway Improvements	1,702,000	768,734			
Contingency	-	50,000			Engineers recommendation to reserve funds
Total Construction Costs	1,702,000	818,734			
Administrative/Soft Costs					
Architect Original Fees	198,000	198,000			Represents Roadway Improvements portion of Architect Original fees
Other Professional Fees	-	15,000			Surveying, geotech, special inspections, etc. - Represents Portion of Other Prof. Fees estimate
Total Soft Costs	198,000	213,000			
Additional Project Costs					
Architect Additional Fees	-	9,980			Road Improvement only design change
Surveying Additional Fees	8,000	4,200			Related to increased project scope
Land Acquisition - Montague, Purvis, New Rand					To be determined and updated
Total Additional Project Costs	8,000	14,180			
Total COSTS	1,908,000	1,045,914			

FUNDING		Original Project Estimate	Actual	Additional Revisions	Notes
Bond Funds					
Street/Sidewalk Bond Proceeds	1,900,000	1,045,914			
Land Acquisition - Montague, Purvis, New Rand	243,000				Land acquisition proceeds from Bond Sale 1
Total Investment	2,143,000	1,045,914			
Total FUNDING	2,143,000	1,045,914			

Notes
 Items highlighted in green have been finalized through bid, contract or other transactions.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 21, 2016		
Subject: Monthly Financial Report - May 2016		
Location on Agenda: Reports		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Michael Gammon, Budget and Special Projects Manager		
Brief Summary: Report of revenues and expenditures through May 31, 2016.		
Recommended Motion and/or Requested Action: N/A		
Detailed Notes: 		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Report of revenues and expenditures through May 31, 2016.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

TOWN OF GARNER

Memorandum

To: Rodney Dickerson, Town Manager
From: Michael Gammon, Budget and Special Projects Manager
Date: June 9, 2016
Subject: Financial Reports for May 2016
CC: Town Council

Attached is the statement of revenues and expenditures for FY 2016 through May 31, 2016. We are eleven months, or approximately 91.67% through the budget year.

The report shows that year-to-date, the Town has collected approximately 91.3% of estimated revenues. A couple of things to remember regarding revenues:

- The Town's assessed value is currently 3.52% higher (\$107 million) than it was at the end of May 2015.
- Year-to-date through May, the Town has collected 8 months of sales tax revenue (3 month lag in collections). So far, this category continues to show lower than expected growth over the previous year's revenue through the same period (2.71% vs. 13.58%).
- Development fees (permit fees, water and sewer capacity fees, etc.) account for 11.72% of all revenues year to date. Much of the fees that have been collected are related to fees in lieu of parkland and water & sewer capacity fees, both of which become part of a reserve after their respective debt commitments are met.
- The Town has now exceeded the projected amount of property tax revenue originally budgeted by \$264,929 (1.6%).
- Building Permit Fees are \$289,377 (70.31%) higher than May 2015.

Please review the attached Analysis of Revenues for additional information.

Overall, the report shows that Town expended approximately 84.5% of its budget. Expenditures to date include:

- A current analysis of unrestricted operating revenues vs. expenditures shows the Town's operating revenues exceeding expenditures by \$343,033 through the end of May. With significant fiscal year revenues yet to collect (three months of Sales Tax revenues and two quarters of Utility Taxes) and only one month of expenditures remaining, the Town is expected to comfortably remain under budget, with no anticipated use of the fund balance originally budgeted required to meet the Town's obligations.
- Many departments are well under their budgeted amounts with only one month left in the budget year. Highlights include: Administration (10.6% below), Economic Development (22%), Planning (24%), Inspections (13%), Information Technology (16.3%), and Parks & Recreation (9.5%). Lapsed and unused compensation across the Town accounts for a large percentage of this savings.
- While still under budget, the Town's costs associated with Special Appropriations funds far exceed the previous year's expenditures through the same period year-to-date. This was expected with a budget that was 14.5% higher than the previous year, however expenditures

are 23.9% higher than where they were in May 2015. The Town's Health Reimbursement Account is a main driver of this increase.

- Many of the large Contract Service projects for the maintenance of Town parks, facilities, and streets have been undertaken and the expenditures reflect this larger nature of spending.
- Annual dues and subscriptions and several annually contracted services are usually paid at the beginning of the year.
- The Annualized Street Resurfacing Program (\$400,000 budget) has been completed. The total cost of the project was \$396,750.
- The Town has made principal and interest debt service payments, accounting for 10.15% of expenditures year to date.
- The Town has experienced 24 pay periods (92.31% of all pay periods) year to date and paid holiday bonuses just before Thanksgiving. Additionally, almost all employees have received their annual performance reviews, longevity awards, and/or retirement payouts.
- Much of the approved equipment and vehicle purchases approved in the budget have been purchased.

If you have any questions, please let me know. Thank you.

Town of Garner
Statement of Revenues and Expenditures
For the Period July 1, 2015 Through May 31, 2016

FOR INTERNAL USE ONLY

	Budget	Actual	Over (Under) Budget	Percentage of Budget	Actual Prior Year
REVENUES					
Ad valorem taxes	\$ 16,186,000	\$ 16,450,929	\$ 264,929	101.6%	\$ 15,266,193
Other taxes and licenses	5,719,500	3,837,593	(1,881,907)	67.1%	3,785,157
Intergovernmental revenues	2,956,334	1,918,833	(1,037,501)	64.9%	2,016,524
Permits and fees	1,618,770	3,134,147	1,515,377	193.6%	1,499,941
Sales and services	490,966	405,465	(85,501)	82.6%	438,832
Investment earnings	12,700	62,626	49,926	493.1%	7,022
Other revenues	186,738	167,731	(19,007)	89.8%	243,392
Sale of capital assets	25,000	57,932	32,932	231.7%	27,336
Proceeds from issuance of debt	632,000	630,000	(2,000)	99.7%	534,200
Transfers in	170,639	81,456	(89,183)	47.7%	-
Appropriated fund balance	1,305,172	-	(1,305,172)	0.0%	-
Total Revenues	\$ 29,303,819	\$ 26,746,712	\$ (2,557,107)	91.3%	\$ 23,818,597
EXPENDITURES					
Governing body	\$ 329,909	\$ 290,299	\$ (39,610)	88.0%	\$ 233,921
Administration	1,246,328	1,010,388	(235,940)	81.1%	877,979
Finance	718,541	639,690	(78,851)	89.0%	651,715
Economic development	493,509	344,012	(149,497)	69.7%	338,799
Economic incentives	26,674	5,142	(21,532)	19.3%	25,771
Planning	840,804	569,401	(271,403)	67.7%	539,833
Inspections	911,392	717,575	(193,817)	78.7%	704,044
Engineering	990,728	924,666	(66,062)	93.3%	472,233
Information technology	623,418	469,812	(153,606)	75.4%	411,390
Police	7,280,197	6,489,615	(790,582)	89.1%	6,456,573
Fire services	2,541,914	2,272,105	(269,809)	89.4%	2,191,689
Public works	7,122,952	5,928,967	(1,193,985)	83.2%	5,175,516
Parks and recreation	1,801,617	1,481,256	(320,361)	82.2%	1,432,381
Debt service	2,795,422	2,512,894	(282,528)	89.9%	1,981,575
Special appropriations	1,206,051	1,054,008	(152,043)	87.4%	850,852
Transfers out	360,668	37,000	(323,668)	10.3%	65,764
Contingency	13,695	1,647	(12,048)	0.0%	-
Total expenditures	\$ 29,303,819	\$ 24,748,477	\$ (4,555,342)	84.5%	\$ 22,410,035
Revenues over Expenditures	\$ -	\$ 1,998,235	\$ 1,998,235		\$ 1,408,562

Town of Garner
 Analysis of Major Revenues
 For the Period July 1, 2015 Through May 31, 2016

Property Tax Collections <i>(collections compared to budget)</i>	Through Month Ending	
	5/31/2016	5/31/2015
Collections--Current Year	\$ 16,243,934	\$ 15,106,200
Collection % Budget	101.83%	101.50%
Collection % Value/Levy (both DMV & Wake County)	99.60%	99.44%

Property Tax Billings (from Wake County & DMV)	Through Month Ending		
	5/31/2016	5/31/2015	
Real Property	\$2,665,301,113	\$2,584,113,562	
Personal Property	172,720,230	187,742,315	
Public Service Property	114,535,800	85,722,393	
Vehicles	199,803,741	187,455,955	
Total	\$3,152,360,884	\$3,045,034,225	Percent Change 3.52%

Sales Tax Distributions	Through Month Ending		% Change
	5/31/2016	5/31/2015	
	\$3,648,994	\$3,552,701	2.71%

Through month 5/31/2016 is representative sales tax collected in July 2015-February 2016.

Building Permit Fees	Through Month Ending		% Change
	5/31/2016	5/31/2015	
Fees Collected	\$700,971	\$411,594	70.31%

PRCR Fees	Through Month Ending		% Change
	5/31/2016	5/31/2015	
Recreation Fees	\$128,901	\$149,689	-13.89%
Facility Rentals	\$190,469	\$199,263	-4.41%

Town of Gamer
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Town Council	232,292			199,674			
	232,292	-	232,292	199,674	-	199,674	85.96%
Attorney	97,617	-	97,617	90,625	-	90,625	92.84%
Total Governing Body	329,909	-	329,909	290,299	-	290,299	87.99%
Town Manager	747,659			614,320			
	747,659	-	747,659	614,320	-	614,320	82.17%
Town Clerk	186,323			150,150			
	186,323	-	186,323	150,150	-	150,150	80.59%
Human Resources	301,522			237,065			
	301,522	-	301,522	237,065	-	237,065	78.62%
Safety	10,824			8,853			
Total Administration	1,246,328	-	1,246,328	1,010,388	-	1,010,388	81.07%

Town of Gamer
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Finance Administration	604,077			583,428			
Salaries-Temp.		-			(8,487)		
Longevity		(9,014)			(10,597)		
Professional Services		(82,118)			(92,263)		
Printing		(4,240)			(4,884)		
Contract Services		(20,950)			(26,672)		
Misc.		-			(541)		
	604,077	(116,322)	487,755	583,428	(143,444)	439,984	90.21%
Purchasing	114,464	-	114,464	56,262	-	56,262	49.15%
Total Finance	718,541	(116,322)	602,219	639,690	(143,444)	496,246	82.40%
Economic Development	493,509			344,012			
Total Economic Development	493,509	-	493,509	344,012	-	344,012	69.71%

Town of Gamer
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Planning Administration	492,534		492,534	308,235		308,235	62.58%
	492,534	-	492,534	308,235	-	308,235	
Land Use Permits	195,000		195,000	151,146		151,146	77.51%
	195,000	-	195,000	151,146	-	151,146	
Community Planning & Appearance	153,270		153,270	110,020		110,020	71.78%
	153,270	-	153,270	110,020	-	110,020	
Total Planning	840,804	-	840,804	569,401	-	569,401	67.72%
Inspections	911,392		911,392	717,575		717,575	78.73%
Total Inspections	911,392	-	911,392	717,575	-	717,575	78.73%
Engineering	990,728			924,666			
Telephone		(2,106)			(2,321)		
Departmental Supplies		(1,390)			(1,574)		
Uniforms		(100)			(100)		
Street Resurfacing		(400,000)			(396,750)		
Total Engineering	990,728	(403,596)	587,132	924,666	(400,745)	523,921	89.23%
Information Technology	623,418		623,418	469,812		469,812	75.36%
Total Information Technology	623,418	-	623,418	469,812	-	469,812	75.36%

Town of Gamer
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Police Administration	786,031			769,787			
Salaries		(478,285)			(467,902)		
Outside Employment		-			(3,482)		
Longevity		(9,149)			(9,551)		
Group Insurance		(21,898)			(51,389)		
Retirement		(59,396)			(57,301)		
Telephone		(1,908)			(2,086)		
Printing		(1,000)			(1,203)		
Professional Services		-			(11)		
Parking Fees		-			(9)		
Uniforms		(3,000)			(2,381)		
Phys/Poly/Psych Exams		(8,650)			(11,423)		
Misc.		-			(39)		
Contract Services	786,031	(643,160)	142,871	769,787	(662,222)	107,565	75.29%
Police Operations	6,494,166			5,719,829			
Salaries (Overtime)		(47,000)			(58,089)		
Longevity		(92,184)			(94,777)		
Travel and Training		-			(1,253)		
Parking Fees		(350)			(470)		
Professional Services		(800)			(1,463)		
	6,494,166	(140,334)	6,353,832	5,719,829	(156,052)	5,563,777	87.57%
Total Police	7,280,197	(783,494)	6,496,703	6,489,616	(818,274)	5,671,342	87.30%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Public Works Admin	443,868			402,089		402,089	90.59%
	443,868	-	443,868	402,089	-	402,089	
Street Maintenance	1,503,159			1,214,691			
Salaries (Overtime)		(2,688)			(7,881)		
Longevity		(3,223)			(4,408)		
Dues and Subscriptions		(300)			(515)		
Contract Services		(393,340)			(360,438)		
	1,503,159	(399,551)	1,103,608	1,214,691	(373,242)	841,449	76.25%
Powell Bill	960,573			785,425			
	960,573	-	960,573	785,425	-	785,425	81.77%
Snow Removal	20,950			16,302			
	20,950	-	20,950	16,302	-	16,302	77.81%
Public Grounds	1,145,639			925,789			
	1,145,639	-	1,145,639	925,789	-	925,789	80.81%
Solid Waste	1,879,965			1,553,509			
	1,879,965		1,879,965	1,553,509		1,553,509	82.63%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Public Facility	847,368			738,207			
Salaries (Overtime)		(2,868)			(5,640)		
Longevity		(2,000)			(2,000)		
Water & Sewer Charges		(47,845)			(45,471)		
Equip. Maintenance		(25,000)			(26,163)		
Departmental Supplies		(46,849)			(45,212)		
Equipment - Non-Capital		(6,450)			(7,830)		
Contract Services		(249,740)			(250,957)		
	847,368	(380,752)	466,616	738,207	(383,273)	354,934	76.07%
Fleet Maintenance	321,431			292,956			
Salaries (Overtime)		(942)			(3,887)		
Longevity		(2,788)			(2,772)		
Travel and Training		(2,250)			(2,836)		
Equipment Maintenance		(5,900)			(6,406)		
Dues and Subscriptions		(1,050)			(975)		
Contract Services		(10,200)			(10,037)		
	321,431	(23,130)	298,301	292,956	(26,913)	266,043	89.19%
Total Public Works	7,122,953	(803,433)	6,319,520	5,928,968	(783,428)	5,145,540	81.42%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Parks & Recreation Administration	341,114		341,114	307,948		307,948	90.28%
	341,114	-	341,114	307,948	-	307,948	
Cultural Arts and Events	411,200		411,200	286,327		286,327	69.63%
	411,200	-	411,200	286,327	-	286,327	
Youth & Athletics	388,103		388,103	304,663		304,663	78.50%
	388,103	-	388,103	304,663	-	304,663	
Adult & Senior Programs	248,464		248,464	218,432		218,432	87.91%
	248,464	-	248,464	218,432	-	218,432	
Outdoor Adventure	246,477		246,477	218,682		218,682	88.72%
	246,477	-	246,477	218,682	-	218,682	
Program Partners	166,259		166,259	145,204		145,204	87.34%
	166,259	-	166,259	145,204	-	145,204	
Total Parks and Recreation	1,801,617	-	1,801,617	1,481,256	-	1,481,256	82.22%

Town of Gamer
 Analysis of Budget to Actual Expenditures
 July 1, 2015 through April 30, 2016

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Retirement	559,752			402,606		402,606	71.93%
	559,752	-	559,752	402,606	-	402,606	
Town Insurance	532,900			533,392			
Health Reimbursement		(81,300)			(130,285)		
Insurance and Bonds		(207,600)			(213,884)		
Workers Compensation		(189,000)			(186,678)		
	532,900	(477,900)	55,000	533,392	(530,847)	2,545	4.63%
Subsidized Programs	90,589			87,331			
	90,589	-	90,589	87,331	-	87,331	96.40%
Office Administration	22,810			30,680			
Postage		(754)			(7,225)		
Equipment Rental		(11,348)			(12,747)		
Contract Services		(10,708)			(10,708)		
	22,810	(22,810)	-	30,680	(30,680)	-	0.00%
Special Appropriations	1,206,051	(500,710)	705,341	1,054,009	(561,527)	492,482	69.82%
Transfers	360,668	-	360,668	37,000	-	37,000	10.26%
Economic Incentives	26,674	-	26,674	5,142	-	5,142	19.28%
Fire Services	2,541,914	-	2,541,914	2,272,105	-	2,272,105	89.39%
Debt Service	2,795,422	-	2,795,422	2,512,893	-	2,512,893	89.89%
Contingency	13,695	-	13,695	1,647	-	1,647	0.00%
Total All Departments	29,303,820	(2,607,555)	26,696,265	24,748,479	(2,707,418)	22,041,061	82.56%