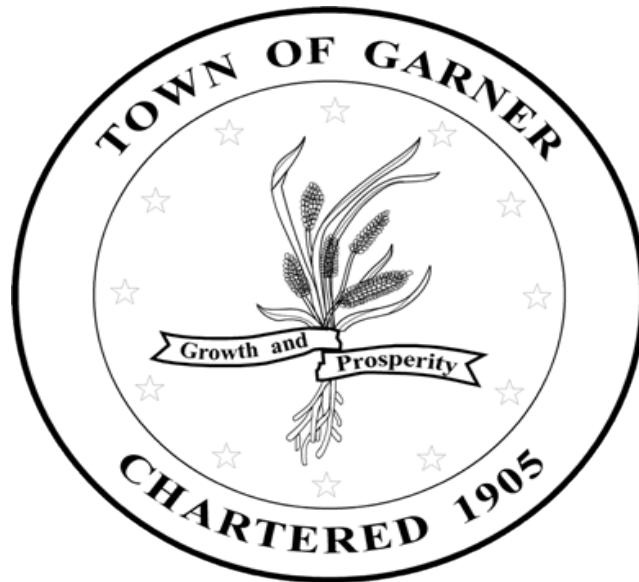


TOWN OF GARNER



TOWN COUNCIL MEETING

JUNE 20, 2017
7:00 P.M.

Garner Police Department
Training Room
912 7th Avenue, Garner

**Town of Garner
Town Council Agenda
June 20, 2017**

Dinner will be served for town officials in the Conference Room at 6:15 p.m.

The Council will meet in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

- A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

- B. PLEDGE OF ALLEGIANCE: Council Member Gra Singleton

- C. INVOCATION: Council Member Gra Singleton

- D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

- E. ADOPTION OF AGENDA

- F. PRESENTATIONS

- G. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- 1. Council Meeting Minutes Page 5
Presenter: Stella Gibson, Town Clerk

Adopt minutes from the May 24, 2017 Special Meeting, May 30, 2017 Work Session, and the June 5, 2017 Regular Meeting.

Action: Adopt Minutes

2. Ordinance Amending FY 2016/2017 Operating Budget (Refunding Debt)..... Page 26
Presenter: Pam Wortham, Finance Director

The debt refunding that occurred in December 2016 requires additional accounting entries and a budget amendment to cover the payoff and other related items.

Action: Adopt Ordinance (2017) 3859

3. Ordinance Amending FY 2016/2017 Operating Budget (Equipment Purchases)Page 28
Presenter: Pam Wortham, Finance Director

Town Council verbally approved the use of the remaining funds from the 2016-17 budget that resulted from savings of vehicle purchases to be used for smaller equipment items that otherwise would have been funded from 2017-18 budget.

Action: Adopt Ordinance (2017) 3860

4. Ordinance Amending FY 2016/2017 Operating Budget (Salaries) Page 31
Presenter: Pam Wortham, Finance Director

Request to move funds from various departments that have remaining salary and related line items to cover those that do not. This fiscal year included a 27th pay period that was not budgeted, but we were able to manage our salaries in total for the Town to accommodate the additional costs.

Action: Adopt Ordinance (2017) 3861

5. Contract Extension for Town Legal Services for FY 2017 – 2018 Page 36
Presenter: William E. Anderson, Town Attorney

An extension of the contract for William E. Anderson to provide legal services to the Town is presented to the Council annually. Services to be rendered are based on a retainer of \$7,000 per month for an estimated average of sixty-three hours per month, unless other arrangements are required on a particular case or assignment.

Action: Authorize Execution of Contract Extension

H. PUBLIC HEARINGS

1. Annexation Petition ANX-17-02, Preakness Place Page 38
Presenter: David Bamford, Senior Planner

Request for contiguous annexation of 16.12 acres located on New Rand Road.

Action: Adopt Ordinance (2017) 3863

I. NEW/OLD BUSINESS

1. Adoption of the FY 2017-18 Operating Budget and Fee Schedule Page 43
Presenter: Michael Gammon, Budget & Special Projects Manager

Adoption of the FY 2017-18 Budget Ordinance. Ordinance reflects the changes made to the original recommended budget that were presented to Council at the June 5, 2017 public budget hearing. Total revenues and expenditures included in the budget are balanced at \$33,195,328. The FY 2017-18 Fee Schedule is also included for adoption.

Action: Adopt Ordinance (2017) 3862

2. Bond Project Tracking Report Page 67
Presenter: Michael Gammon, Budget & Special Projects Manager

A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report.

Action: No Action; Report Only

3. Avery Street Sidewalk Improvements - Additional Services Page 103
Presenter: Tony Chalk, Town Engineer

Request for an amendment to the existing contract with Municipal Engineering Services Company to include additional surveying and design work required for the Avery Street Sidewalk Improvements project.

Action: Authorize Contract Amendment

4. Wake County Transit Master Participation Agreements and Work Plan Page 108
Presenter: John Hodges, Asst. Town Manager-Development Services

At the March 28, 2017 Work Session, Council reviewed a draft of the Wake Transit Master Participation Agreement and a draft of the Wake Transit Work Plan. The Master Participation Agreement has been finalized and is being presented for execution. The FY 2018 Recommended Wake Transit Work Plan has also been finalized and is being presented for your endorsement.

Action: Authorize Execution of the Wake County Transit Master Participation Agreement and Endorse the Work Plan

- 4. Interlocal Agreement for Administrative Distribution of Wake County Vehicle Registration Tax Page 127
Presenter: John Hodges, Asst. Town Manager-Development Services

In addition to the Master Participation Agreement, the Town also needs to become a party to the Interlocal Agreement for the Administrative Distribution of the Wake County \$7 Vehicle Registration Tax that currently exists between the entities that shared in these funds prior to passage of the Wake Transit Plan. This step is needed for Garner to be able to participate in the Community Funding Area Program that will cost-share local transit operations that may be developed in the future.

Action: Authorize Execution of the First Amendment to the Interlocal Agreement

J. COMMITTEE REPORTS

K. MANAGER REPORTS

- 1. garner info
- 2. Town Hall Updates
- 3. Building & Permit Report
- 4. Finance Report (will be distributed at the meeting)

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. CLOSED SESSION

Pursuant to N.C. General Statutes 143-318.11(a)(5) "to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate."

O. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Approval of Council Meeting Minutes		
Location on Agenda: Consent		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Stella Gibson, Town Clerk		
Brief Summary: Adopt Council Meeting Minutes from the May 24, 2017 Special Meeting, May 30, 2017 Work Session, and June 5, 2017 Regular Meeting.		
Recommended Motion and/or Requested Action: Adopt Minutes		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town of Garner
Town Council Special Meeting Minutes
May 24, 2017

The Council met in a special session at 8:30 a.m. in the Garner Police Department Training Room located at 912 7th Avenue.

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn and Council Member Gra Singleton. Council Member Johns was absent.

Staff Present: Rodney Dickerson-Town Manager, Matt Roylance-Asst. Town Manager-Operations, John Hodges-Asst. Town Manager-Development Services, Brandon Zuidema-Police Chief, Forrest Jones-Public Works Director, Michael Gammon-Budget & Special Projects Manager, BD Sechler-Human Resources Director, Tony Beasley-Inspections Director, Sonya Shaw-PRCR Director, Rick Mercier-Communications Manager, and Stella Gibson-Town Clerk.

Also Present: Matt Poole, GVFR Chief

Recommended Budget Overview - Fiscal Year 2017-18

Mr. Dickerson, Hodges, and Gammon

Introduction of the Budget Team: Rodney Dickerson-Town Manager, John Hodges-Assistant Town Manager-Development Services, Matthew Roylance-Assistant Town Manager-Operations, Pam Wortham-Finance Director, Michael Gammon-Budget and Special Projects Manager

General Fund Budget Overview

Total Recommended Budget: \$33,234,362

- Increase of \$2,525,073 (8.3%) over FY 2016-17 Adopted Budget
- Base Revenue Increase of \$1,306,204
- Increased use of other Financing Sources Increase of \$1,218,869

Property Tax Rate Recommended to remain unchanged at 53.25 cents per \$100 of assessed valuation

- Seven New Positions (Five Full-Time; Two Supplemental)
- Total Debt Service - \$3,924,469
 - Total Bond and Public Financing Debt increase of \$331,623
 - Total Vehicle and Equipment Financing Debt decrease of (-\$6,576)

Revenue Savings Plan allocation of \$847,519

Continue the Street Resurfacing Program - \$475,000

- Revenue Modification

Vehicle & Equipment Replacement (VERT)

- Total FY 2017-18 Replacements Valued at \$722,000
- Four Year Installment Financing - \$672,000
- Unassigned Fund Balance - \$29,500
- Powell Bill Fund Balance - \$20,500
- Public Facilities Repair & Maintenance Team (PFRM)

- Inaugural Process; \$1 million of identified projects
- Total FY 2017-18 PFRM Projects Values at \$31,250

Expenditure by Category:

Category	Amount	%
Personnel	\$15,623,421	47.01%
Operations & Maintenance	\$10,810,979	32.53%
Debt Service	\$3,924,469	11.81%
Capital Outlay	\$1,183,000	3.56%
Transfers	\$1,132,519	3.41%
Operating Capital	\$295,130	.89%
Professional Services	\$264,844	.80%
Totals	\$33,234,362	100%

Expenditure by Function:

Category	Amount	%
General Government	\$7,398,362	22.26%
Public Safety	\$12,453,251	37.47%
Debt Service	\$3,924,469	11.81%
Solid Waste & Recycling	\$1,930,692	5.81%
Transportation	\$3,236,662	9.74%
Cultural & Recreational	\$3,158,407	9.50%
Transfers	\$1,132,519	3.41%
Totals	\$33,234,362	100%

Budget Priorities:

1. Manage New and Existing Operational Costs
2. Utilize Technology and Tools to Improve Service and Workplace Efficiency
3. Provide Comprehensive Benefits to Retain and Attract High-Performing Personnel
4. Enhance Capital Planning Process and Funding Strategy

Ad Valorem Tax Base and Rate

Tax Base	Adopted FY 2016-17	Projected FY 2016-17	Estimated FY 2017-18
Real Property Valuation	\$2.730b	\$2.732b	\$2.770b
Personal Property	180m	179m	179m
Public Service	114m	118m	118m
Vehicles	246m	258m	269m
Total	\$3.270b	\$3.287b	\$3.336b
Estimated Value Lost on Appeal	-\$20m	-\$18.3m	-\$6.5m
Total Property Valuation	\$3.250b	\$3.268b	\$3.329b

- FY 2016-17 assessed values are projected to exceed the original adopted budget by approx. \$18 million dollars (.6%).
- FY 2017-18 assessed values are estimated finish the fiscal year approx. \$79 million higher than the adopted FY 2016-17 budget (2.44%).
- There is still approx. \$6.5 million of property still under appeal as a result of the Wake County 2016 revaluation.

Property Tax Estimate:

Tax Base	Estimated FY 17-18
Real Property Valuation	\$2.770b
Personal Property	179m
Public Service	118m
Vehicles	269m
Total	\$3.336b
Estimated Value Lost on Appeal	\$6.5m
Total FY 2016-17	\$3.329b
Tax Rate	\$.5325 per \$100
FY 2017-18 Tax Levy	\$17,729,733
Less Estimated Uncollected (.81%)	(142,733)
Total Anticipated Collections	\$17,587,000
One penny on the tax rate is equal to:	\$330,272

Recommended Personnel Additions

- FY 2017-18 requested budget included 17 new full-time and two new supplemental personnel requests.
- The following positions have been recommended:
 - One Full-time Fire Inspector (6 Months) - Offsetting reductions in Supplemental Hours
 - One Full-time Code Enforcement Officer III (6 Months) - Offsetting reductions in Supplemental Hours
 - One Recreation Program Specialist (3 Months) - Transition Part-Time employee to Full-Time
 - One Senior Planner (12 Months) - Planning Department Re-Organization; No Budget Impact
 - One Full-time Planner I (6 Months) - Partially offset through one-time salary savings
 - One Supplemental Communications Specialist (9 Months)
 - One Supplemental Police IT Specialist (6 Months) - Associated With Body Worn Camera Expansion and specialized departmental needs

Cost of Existing Employee Health Benefits

Benefit Type	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget
Group Insurance	\$1,142,720	\$1,221,063	\$1,635,124	\$1,932,259
Retiree Healthcare	\$199,045	\$226,886	\$325,729	\$351,694
Health Reimbursement	\$100,800	\$81,300	-	-
Total	\$1,442,565	\$1,529,249	\$1,960,854	\$2,283,953
% Change	10.65%	6.01%	28.22%	16.48%
Total \$ Change	\$138,850	\$86,684	\$431,605	\$323,099

- Budgeted costs of employee health benefits have increased by \$841,388 over the last four fiscal years.
- Costs have increased \$754,704 over the last two fiscal years alone (49.35%).
- Cost of providing employee health benefits will continue to be an ever-important consideration for the foreseeable future.

Decision Packages (Non-Personnel)

- Enhance “It’s Showtime” Performance Series
 - Offsetting Revenue
- Snow Plow: \$6,000 (Powell Bill)
- Unified Development Ordinance
 - To be funded over three fiscal years (\$50k - \$100k - \$50k)
- Body Worn Camera Program Expansion
 - FY 2017-18 Costs Offset Through Federal Grant

Manage New and Existing Operational Costs – Debt Service

- Total proposed debt included in the Recommended FY 2017-18 budget is \$3,924,469.
- This includes \$3,268,407 of Bond and Public Financing Debt.
 - Increase of \$331,623 (11.3%) over FY 2016-17
 - Increase is the result of the Meadowbrook purchase and debt re-financing.
 - The recommended budget includes \$656,062 of proposed vehicle and equipment related debt.
 - Decrease of \$6,576 (-1.0%) from FY 2016-17
 - Decrease is the result of retiring the FY 2014-15 vehicle installment debt (\$712,000) and more accurate pricing for vehicle and equipment purchases.

Manage New and Existing Operational Costs – Fund Balance

- In total, the FY 2017-18 budget recommends the use of \$1,943,421 from various sources of Town Fund Balance.
- The largest use, \$1,157,631, is dedicated towards bond debt as part of the Town’s debt capacity model. (\$6.9 million)
- One-time use of unassigned fund balance: \$584,869
 - Police Department Radio Replacement: \$225,000
 - Fire Department Radio Replacement: \$150,060
 - First installment of Unified Development Ordinance: \$50,000
 - Parks Comprehensive Plan Update: \$37,000
 - Small Public Works Equipment (VERT): \$29,500
 - Public Works Building B Roof Repair (PFRM): \$24,850
 - Fire Department Small Vehicle Replacement (Cost Share): \$20,329
 - YMCA Capital Pledge: \$20,000
 - Replacement Police K9 and Bite Suit: \$9,180
 - IT Replacement Computers: \$18,950

Debt Capacity Model Calculations

	FY 2017-18
2013 Appropriations	\$759,047
2.75 Cent Tax Allocation	908,249
Water/Sewer Capacity Fees	443,480
Total Revenues	\$2,110,776
	FY 2016-17
Total Pre-Bond Ref. Debt	\$1,613,019
Total 2013 Bond Ref. Debt	1,655,388

- Fourth year of the program that dedicates a portion of revenue growth to meet annual debt service for capital projects.
- Savings plan revenues are projected to increase 3.87% over the FY 2016-17 budget, this is expected to generate \$205,859.
- Remember, the Revenue Savings Plan is cumulative in effect year-over-year. Thus, the total FY 2017-18 Revenue Savings Plan allocation is \$847,519.

Fiscal Year	RSP Amount
FY 2017-18 RSP Revenue	\$205,859
FY 2016-17 RSP Total Allocation	\$641,660
Total	\$847,519*

* Amount to be added to the \$1,121,016 already accumulated in the Revenue Savings Plan, bringing the total in the plan to \$1,968,535.

Manage New and Existing Operational Costs – Street Resurfacing

- FY 2017-18 budget includes \$475,000 for the Street Resurfacing Program; a \$75,000 increase from FY 2016-17.
- Budget Team is strategically re-aligning the Town’s revenues generated from the Motor Vehicle License Tag Fee (Car Tags).
- Allows better utilization in line with the Town’s current authorization.
- Also provides flexibility should the Town wish to change the way it uses this revenue in the future.

Manage New and Existing Operational Costs – Vehicle & Equipment

- FY 2017-18 is also the third full fiscal year of the formalized Vehicle and Equipment Replacement Team (VERT) program.
 - VERT has recommended \$722,000 of vehicle and equipment replacements.
 - Installment financing of \$672,000 is recommended for a majority of the purchase (larger vehicles and equipment).
 - Recommend using fund balance to purchase some smaller mower and equipment replacements.
 - This recommendation represents only a portion of vehicle and equipment replacement recommendations made by VERT.

FY 2017-18 Vehicles & Equipment Replacement Summary

Parks, Recreation, and Cultural Resources

Mini-Bus Replacement \$59,200

Police

Eight Vehicle Replacements \$308,688

Inspections

One Vehicle Replacement \$23,000

Information Technology

One Vehicle Replacement \$21,112

Public Works

Dump Truck Replacement \$112,000

Wheel Loader \$98,000

Wide Area Mower Replacement \$50,000

Total Debt	\$3,268,407
	FY 2016-17
Difference	(\$1,157,631)

Manage New and Existing Operational Costs – Fund Balance

- Public Safety Reserve: \$81,298
 - The Town added nine Garner Firefighter positions (six months) and two Garner Police Officer positions (six months) in FY 2016-17. The Town utilized a 1.5 cent property tax increase to fund these positions.
 - The amount of revenue generated by the 1.5 cent property tax increase was greater than the cost of funding the positions. The Town was to retain the overage for use in the FY 2017-18 budget to offset the cost of funding these positions for 12 months.

Revenue	Amount
FY 2017-18 1.5 Cent	\$495,409
Public Safety Reserve	\$81,298
Total	\$576,707
Positions	Amount
Nine Firefighter	\$464,257
Two Police Officers	\$123,776
Total	\$588,033

- Use of Powell Bill Fund Balance: \$40,223
- \$28,000 from Park Equipment Reserve Fund for Bleacher Replacement at Garner Recreational Park
- \$6,400 from Lake Benson Park Reserve Fund for shelter roof repairs (PFRM)

Projected Fund Balance

FY 2015-16 Total Fund Balance		\$26,660,852
Estimated Increase in FB		691,315
FY 2016-17 Total FB		27,352,167
Less:		
Restricted FB	3,365,749	
Committed FB	3,607,880	
Revenue Savings Plan	1,121,016	
Assigned FB	2,193,421 ¹	
Total Reductions		(10,288,066)
Unassigned FB		\$17,064,101
30% Fund Balance Policy		(\$9,630,553)
Unassigned Fund Balance Above Policy Minimum		\$7,433,548 ²

1. Amount includes the \$1,943,421 of proposed use of fund balance in the FY 2017-18 Recommended Budget and \$250,000 of assumed carryover encumbrances from the FY 2016-17 budget.
2. Amount includes the remaining \$4,055,204 of original \$6.9 million of Bond Debt Capital Reserve.

Manage New and Existing Operational Costs – Revenue Savings Plan

Two Mower Replacements	\$24,000
Two Trailer Replacements	\$14,000
Utility Vehicle Replacement	\$12,000
Total	\$722,000

Manage New and Existing Operational Costs – Public Facilities

- FY 2017-18 is the first fiscal year to include the new Public Facilities Repair & Maintenance (PFRM) process.
- Committee process (similar to VERT) with representatives from multiple departments.
- Committee evaluated requested projects on specific criteria related to legal mandates, safety concerns, facility user groups, strategic priority linkage, and useful life of the facility.
- Committee evaluated 33 projects that would total \$1 million to entirely complete.
- Budget Team is recommending two high scoring projects from the list for inclusion in the FY 2017-18 budget:
 - Public Works Building B Roof Repair
 - Lake Benson Park Shelter Roof Repairs/Shingle Replacement

Utilize Tools and Technologies to Improve Service and Workplace Efficiency

- Departments identified several tools that are needed to improve efficiency and/or avoid personnel increases:
 - Development Services Software \$89,000
 - Document and Content Mgmt Module \$34,880
 - Time and Attendance Software \$51,838
 - ArcGIS License Upgrade \$9,000
 - Asset Management & Work Order System \$46,815
- Funding not identified for any of these for 2017-18
- Staff will continue to map manual processes and identify process improvements
- Technology Replacement Fund
 - Prepare for recurring expenses such as Police laptops (\$95,000) or server replacements (\$10,000 - \$25,000)
 - Maximize life expectancy of major technology purchases
 - Spread funding burden across multiple operating budgets
 - Recommended Next Steps
 - Develop process and criteria
 - Include investment schedule in revised CIP process
 - Commit annual funding

Provide Comprehensive Benefits to Retain and Attract High-Performing Personnel

- Human resources are vital to the Town's success in all areas. Approximately 47% of the FY 2017-18 budget is allocated for salaries and benefits.
- The performance-based merit system is proposed to be fully funded in the FY 2017-18 budget. The cost of merit as *budgeted* is \$314,152 (or 3.30% of July 1st salaries). This total cost is \$12,988 higher compared to the FY 2016-17 budget.
- Total personnel costs are increasing 4.63%
 - Group Insurance*: 18.17% increase
 - FICA: 1.37% increase
 - Longevity: (3.07%) decrease
 - Overtime: (.4%) decrease

- Temporary Salaries: (1.74%) decrease
- Retirement Contribution: 5.12% increase
- * Group Insurance is: Health Insurance, Dental Insurance, Disability Insurance, and Life Insurance

Enhance Capital Planning Process and Long-Term Financial Strategy

- Create a working multi-year financial forecast to guide both the Town's operating budget decisions, but also influence the long-term planning for a more robust Capital Improvement Plan.
- Town has a defined debt capacity, with additional bond sales left to undertake.
- Town on the brink of explosive developmental growth that will bring new operational demands.
- Also bring new infrastructure the Town will be responsible for maintaining into the future; in addition to the infrastructure we are already responsible for.
- Continuation and expansion of current programs – VERT, PFRM, Street Resurfacing, Stormwater Study, and IT Infrastructure.

FY 2017-18 Base Revenue Overview

	FY 2016-17 Adopted*	FY 2017-18 Recommended*	Difference
Property Tax	\$17,231,362	\$17,714,800	\$483,438
Permits & Fees	1,994,760	2,336,573	341,813
Other Taxes and Licenses	5,880,800	6,383,000	502,200
Intergovernmental Revenue	3,343,598	3,294,918	(-48,680)
Sales and Service	448,417	521,068	72,651
Interest Earnings	100,000	160,000	60,000
Other Revenue	268,800	163,582	(-105,218)
Total	\$29,267,737*	\$30,573,941*	\$1,306,204

Sales Tax Estimates

Month	Amount Collected	Change from Previous FY
July	\$446,088	(-6.24%)
August	502,625	16.28%
September	487,558	6.65%
October	489,657	15.16%
November	502,004	10.27%
December	610,478	8.74%
January	409,485	8.12%
February	437,590	6.62%
Total YTD FY 2016-17	\$3,885,486	8.05%

FY 2016-17 Sales Tax growth has been much stronger than originally expected. FY 2015-16 fiscal YTD was 3.32%.

Type	FY 2016-17 Budget	FY 2016-17 Estimated	FY 2017-18 Projected
1% Sales Tax	\$2,601,000	\$2,775,107	\$2,860,500
.5% Sales Tax	3,051,700	3,224,893	3,364,500
Total	\$5,652,700	\$6,000,000	\$6,225,000

Sales Tax revenues are estimated to finish FY 2016-17 6.14% higher than the adopted FY 2016-17 budgeted amount. FY 2017-18 sales tax revenues are then projected to grow by another 3.75%.

- Projections are based on the current sales tax distribution formulas set by the state. While there was talk in the General Assembly of changes to the formula, no changes are expected to occur at this time.

Other Revenues of Importance

- Utility sales tax revenues expected to decline by 4.07% over adopted FY 2016-17 budget amount.
 - While electric and piped natural gas prices are expected to increase, their usage is still heavily dependent on the weather.
 - Revenue source has been volatile since inception.
- Building permit and other associated developmental fees are expected to continue their strong growth as a high level of development in Town is anticipated to continue.
- Town will no longer receive Heavy Equipment Rental Tax (\$73,600).
- Parks and Recreation Fees for Service and Rental Revenues are expected to increase as programs continue to grow.

Mr. Dickerson asked Council to clarify their position regarding placing restrictions on the Parks & Recreation participants or expanding the programs to allow more play. Council consensus to expand the programs as necessary to accommodate participants.

Garner Volunteer Fire-Rescue, Inc.

Town of Garner Proposed Funding Summary
Garner Volunteer Fire-Rescue FY 2017-18 Budget Request

Category	Line Item	Funding Proposed in FY 2017-18 Budget	Additional Funding Proposed in FY 2017-18 Budget	FY 2017-18 Request Funded From Unused Appropriation
Operations	Personnel (Including Merit)	\$2,019,548		
	Operations	\$308,326	\$26,335	\$19,488
Expansion	Part-Time Admin. Specialist	-		
	Station One Roof Repair	-		
	Training Room Repair	-		
Capital Items/ One-Time Items	Turnout Gear	\$16,838		
	Fire Radio Replacements	\$150,060		
	Facility Condition Analysis	\$15,884		
	Small Vehicle Replacement	\$20,329		
Garner Only	Nine Firefighters (Including Merit)	\$464,257		
	Garner Station 4 Payment	\$30,500		
	RWECO & 800Mhz CAD Main.	\$61,600		
	Existing Debt	\$158,629		

Totals	\$3,245,971	\$26,335	\$19,488
FY 2017-18 Town of Garner Budget Amount:	\$3,272,306		
Total Contribution to FY 2017-18 GVFR Budget: \$3,291,794			

Council consensus to place on a future agenda to evaluate filling part-time Administrative position effective January 1, 2018, based on revenues at that time.

Council Member Marshburn expressed the need to be sensitive to position requests from other Town Departments.

Economic Development Partners

- FY 2017-18 Budget marks second year of the Town’s Economic Development Partner designation.
- The Chamber of Commerce appropriation used to be located in Special Appropriations – Subsidized Programs.
- The Garner Revitalization Association used to be a stand alone division of the Economic Development Department.
- The two key partners have now had their annual appropriations merged into the new Economic Development Partners division of the Economic Development Department.
- Starting on Program Summaries – Page 63 of the budget document, the FY 2017-18 Garner Chamber of Commerce appropriation is \$33,000 (the same amount from FY 2016-17).
- The Garner Revitalization Associations appropriation is \$17,039, a \$200 increase from FY 2016-17.

External Agency Funding Partners

Program Partners	FY 2016-17 Appropriation	FY 2017-18 Recommended
Garner Baseball, Inc.	\$64,900	\$64,985
Garner Civitan	\$21,344	\$21,749
Miss Garner Pageant	\$3,500	\$3,500
Garner Towne Players	\$23,650	\$23,650
Capital Area Soccer League	\$16,535	\$25,405
GAYSL	\$12,830	\$15,840
Optimist Basketball	\$22,500	\$22,500
Total	\$166,259	\$177,629

Subsidized Programs	FY 2016-17 Appropriation	FY 2017-18 Recommended
American Legion	\$1,000	\$1,000
Community of Hope	\$7,295	\$7,295
CoRPUD Utility Bill Assistance	\$14,173	\$14,173
Garner Area Ministries	\$3,898	\$3,898
Garner Ed. Foundation	\$10,000	\$10,000
GMHS Marching Band	\$1,699	\$1,699
Garner PAAL	\$3,000	\$3,000
INTERACT – Family Violence Prevention	\$3,000	\$3,000
Resources for Seniors	\$3,939	\$3,939
YMCA Capital Campaign Pledge	-	\$20,000
Total	\$48,004	\$68,004

Budget Schedule

- Additional discussion/public hearing scheduled for June 5, 2017 to receive public input.
- Special Economic Development public hearing also scheduled for June 5, 2017.
- Proposed FY 2017-18 Budget Adoption – June 20, 2017.

Mr. Triezenberg reviewed the need to change the Assistant Planning Director position to Planning Services Manager to be more consistent with planning departments in peer communities. Salary grade and range would remain the same.

Council consensus to place on June 5, 2017 Consent Agenda.

Council consensus to support the Planner 1 position as part of the budget process.

Council Member Kennedy suggested staff look at the number of plan submittals and provide a possible way of eliminating the majority of paper involved. Plan and justify how to amend permit fees or submittal application fees to offset software costs of \$89,000. He also asked he would be supportive of creative ways to provide workplace efficiency.

Council consensus to further discuss the 2 entry level positions requested in the Police Department.

Mr. Dickerson presented the proposal from PEG Media to employ one of their employees on a full-time basis. PEG Media would return half of the PEG funding the Town currently pays on an annual basis. Last year that amount was \$27,500. Included in the budget is a supplemental position for 9 months at \$22,760. This would be a full-time position next year. PEG Media would provide computer equipment.

Council consensus to authorize this position as full-time and recognize revenue from PEG Media.

Council Member Kennedy asked to work towards making the calculations for the Revenue Savings Plan easier to calculate. Mr. Dickerson advised this will be added to the Law and Finance Committee agenda for consideration.

Council Member Singleton expressed concerns regarding enforcement of compliance issues. He also asked that when the new Town Hall is opened and the property is being maintained, that all of the campus be maintained; the campus needs to have a cohesive look.

Council consensus to discuss further at the next Work Session.

Adjournment: :13 p.m.

Motion: Kennedy
Second: Singleton
Vote: Unanimous

**Garner Town Council
Council Work Session Minutes
May 30, 2017**

The Garner Town Council met in a Work Session at 6:00 p.m. on Tuesday, May 30, 2017 in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL

Mayor Pro Tem Behringer called the meeting to order at 6:00 p.m.

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn and Council Member Gra Singleton. Council Member Jackie Johns was absent.

Staff Present: : Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Pam Wortham-Finance Director, Tony Chalk- Town Engineer, Jeff Triezenberg-Planning Director, Joe Stallings-Economic Development Director, William E. Anderson-Town Attorney, and Rebecca Schlichter-Deputy Town Clerk.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Singleton
Vote: Unanimous

REPORTS/DISCUSSION

Change to Current Comprehensive Land Use Plan

Presenter: Joe Stallings, Economic Development Director

Mr. Stallings reported the Economic Development Department has been working with potential developers to develop/redevelop the properties at 525 Hwy 70 E and 545 Hwy 70 E. for business uses. Currently, the Garner Comprehensive Land Use Plan of designation, 2 mile Neighborhood Secondary Residential, only complies with residential uses. Due to the location, size of parcels, and current zoning, it is unlikely that any residential use would locate on these properties. It is the recommendation of the Economic Development and Planning Departments to amend the current comprehensive plan to allow for business uses on these properties, and bring the Garner Comprehensive Land Use Plan and the property's current zoning in to congruity with one another.

Action: Council Consensus to move forward with this application.

Bridge Replacement – Raynor Road – Greenway Access

Presenter: Jeff Triezenberg, Planning Director

Mr. Triezenberg stated approximately two (2) years ago, NCDOT contacted the Planning Department concerning pedestrian accommodations associated with an upcoming replacement for the bridge on Raynor Road that crosses White Oak Creek. At that time, staff indicated the following:

- that at least one side should include a sidewalk on the bridge due to the presence of sidewalk along Raynor Road in the White Oak East Business Park; and
- the bridge height should accommodate a future greenway that would pass underneath as called for in both the Parks & Recreation, Open Space & Greenways Master Plan and the 2010 Garner Transportation Plan.

This bridge replacement project has been assigned project number B-5326 and is slated for right-of-way to be purchased in FY 2018 (Oct '17-Sept '18) with construction in FY 2019.

To accommodate sidewalk on the new Raynor Road bridge over White Oak Creek NCDOT has asked the Town for a Letter of Commitment that will trigger Town participation (according to NCDOT policy) in the additional costs which currently stand at an estimated \$256,780.00. Of those costs, NCDOT covers the first \$50,000 with the Town sharing in 30% of the balance which is approximate \$62,034.

The municipal agreement would need to be prepared prior to completion of the environmental document, and the Town would have the choice of paying its share of the cost when the agreement was executed or in three equal annual installments starting when the agreement is executed. Because the environmental document is already in progress, the following timeline applies to the Town's decision to participate:

- End of June 2017: Letter of Commitment
- End of July 2017: Executed Agreement and first payment

Action: Consensus to move forward with Letter of Commitment with first payment by end of July.

Town Hall Capital Project Budget Update

Presenter: John Hodges, Assistant Town Manager – Development Services

Mr. Hodges reviewed the following modifications to the project budget that needed to be formalized.

- Preliminary design work for offsite road work, \$46,000 which has been paid but needs to be allocated. Council consensus to fund with Timber Drive Fund.
- Construction oversight services funding for May and June. Council consensus was to fund thru end of June if services needed.
- Curb and gutter in between New Town Hall and the Library. Council consensus was to replace all and not do pieces and use contingency funding.
- Capital Projects receive sales tax reimbursements after projects are completed and a discussion occurred on how to spend these since they are bond dollars. Council consensus to put into the Capital project it is received from.

COUNCIL REPORTS

Council Member Kennedy

- Referred to the May 15th memo from Jeff Triezenberg in which he requested an update on the garden on Vandora Springs Road regarding the current conditions they have to meet. He also wanted the public to know that site plan approval has been requested for the Stagecoach Bar and Café site.

Council Member Singleton

- Discussed the issue on Lawndale Street and the process of diverting water from natural spring.

Mayor Pro Tem Member Behringer

- Excited to have Cabela's as a shopping destination.

Council Member Marshburn

- Requested some vegetation trimming on Aversboro and Timber towards the post office hanging onto sidewalk.
- Is attending a Topping Off at Pennington Grove.
- Requested an excused absence for work session in June.
- Thanked Jonathan Ham for recent tour of Town Hall.

MANAGER REPORTS

- Requested to schedule Public Works and Human Resources Committee meetings.
- Reported the City of Raleigh informed us that we have allocated \$4,000 of the \$14,000 allocated to the Utility Assistance Program. Council consensus to roll over the \$10,573 balance and re-allocate the money for next fiscal year.

ADJOURNMENT: 7:20 p.m.

Motion: Marshburn
Second: Behringer
Vote: Unanimous

Respectfully Submitted,
Rebecca Schlichter

**Town of Garner
Town Council Meeting Minutes
June 5, 2017**

The Council will meet in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn, and Council Member Gra Singleton. Council Member Jackie Johns was absent.

Staff Present: Rodney Dickerson -Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Rick Mercier-Communications Manager, Jeff Triezenberg-Planning Director, David Bamford-Senior Planner, Michael Gammon-Budget & Special Projects Manager, Pam Wortham-Finance Director, BD Sechler-HR Director, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk.

PLEDGE OF ALLEGIANCE: Council Member Buck Kennedy

INVOCATION: Council Member Buck Kennedy

PETITIONS AND COMMENTS

Octavia Raney, Yolanda Smith and Carrie Maguire expressed concern regarding what the residents of Forest Hills Apartments perceive as the Town's lack of involvement in the housing situation at their apartment complex. They felt the Town was not living up to its obligations and found the Manager's comments disrespectful.

Council Member Marshburn responded that he took exception to their comments regarding the Manager as he has served the Town well and his comments were intended to indicate the Town has limits on what it can do. The Manager has worked closely with County Commissioners and other agencies to provide what assistance the Town could.

Mr. Dickerson responded the Town knew the apartment complex was going to market rents, but was unaware the residents would be required to move.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Kennedy
Vote: Unanimous

PRESENTATIONS

Presentation of Civilian Commendation Award to BD Sechler, Human Resources Director
Presenter: Brandon Zuidema, Police Chief

Chief Zuidema presented Mr. Sechler with a Civilian Commendation for his efforts in supporting a variety of Police Department initiatives and for his on-going support of staff.

CONSENT

Mr. Dickerson asked to remove the Ordinance Amending FY 2017/2018 Operating Budget item from the Consent Agenda for discussion.

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Adopt Council Meeting Minutes from the April 25, 2017 Work Session and the May 16, 2017 Regular and Closed Session Minutes.

Action: Adopt Minutes

Ordinance Amending the Town Hall Capital Project Budget

Presenter: Pam Wortham, Finance Director

Request to move \$46,000 from Fund 54 Timber Drive Capital Project to Fund 45 Town Hall Capital Project, and increase the total roadway project to \$366,000. This budget amendment provides the additional expenditures for CLH for roadway design costs that were missed in the original ordinance establishing the budget for Town Hall.

Action: Adopt Ordinance (2017) 3858

Resolution Authorizing Wake County to Collect Property Taxes

Presenter: Pam Wortham, Finance Director

This Resolution gives the Wake County Revenue Administrator authorization to levy and collect real and personal property taxes on behalf of the Town of Garner.

Action: Adopt Resolution No. (2017) 2322

Resolution to Declare Property as Surplus

Presenter: Pam Wortham, Finance Director

This resolution authorizes surplus and demolition of dwellings located at 211 Purvis Street, 301 Parker Street, and two mobile homes at 8101 Hebron Church Road.

Action: Adopt Resolution (2017) 2323

Stop Sign Placement

Presenter: Tony Chalk, Town Engineer

The Engineering Department is recommending approval to erect 1 stop sign as traffic control measure within the McCuller's Crossing development.

Action: Authorize Stop Sign Placement

Change of Position Title

Presenter: BD Sechler, Human Resources Director and Jeff Triezenberg, Planning Director

Request to amend the Assistant Planning Director position title to Planning Services Manager. This title change will be more consistent with planning departments in peer communities. Salary grade and range remain unchanged.

Action: Authorize Change of Position Title

Agency Funding Approved in the FY 2016/2017 Budget

Presenter: Michael Gammon, Budget and Special Projects Manager

Following the adoption of the budget, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once signed, returned, and approved the Town will make the payments to the organizations in accordance with the schedule set out in the agreement. The Garner Educational Foundation has returned a fully executed agreement.

Action: Authorize Execution of Agreement

Resolution Authorizing the "Piggybacking" on a Purchase Agreement

Presenter: Chris Hagwood, Police Captain

This Resolution authorizes the Town to "piggyback" on a bid for mobile and portable radios by Wake County awarded on December 28, 2016 in accordance with provisions of North Carolina General Statutes. Funding for the purchase of the portable radios was approved in the FY 2016-2017 budget. Funding for the mobile radios is included in the FY 2017 - 2018 budget.

Action: Adopt Resolution No. (2017) 2324

Water Line Easement – Timber Drive

Presenter: William E. Anderson, Town Attorney

Council previously authorized the purchase of a remnant property along Timber Drive East from NC DOT to facilitate the installation of a water line to serve a private development on the south side of Timber Drive East. The property has been acquired and an easement for the water line has been prepared for execution. A consideration of \$5,000 will be paid to the Town to offset the purchase of the property.

Action: Authorize Execution of Easement

Motion: Kennedy
Second: Behringer
Vote: Unanimous

Ordinance Amending FY 2017/2018 Operating Budget

Presenter: Pam Wortham, Finance Director

Mr. Dickerson explained the request to move \$50,677 from Town fuel budgets for one-time purchases was amended to include purchase of air fiber antennas, 2 GIS compatible computers, network analysisist extension, tire/wheel balancer, traffic data collector, engineering tablet, forecasting software, boathouse kayaks, ballfield paint machine, and sod at Centennial and South Garner Park soccer fields.

Action: Adopt Ordinance (2017) 3857

Motion: Kennedy
Second: Marshburn
Vote: Unanimous

PUBLIC HEARINGS

General Use Rezoning Z-17-02, Loop Road

Presenter: David Bamford, Senior Planner

Mayor Williams opened the public hearing and asked David Bamford to provide the staff report.

Town sponsored request to rezone approximately .48 acres from Residential 20 (R20) general use to Service Business conditional use. The property is located at 412 Loop Road.

Hearing no further comments, Mayor Williams closed the public hearing.

Action: Close Public Hearing; Refer to Planning Commission

Motion: Marshburn
Second: Behringer
Vote: Unanimous

FY 2017-18 Economic Development Budget Hearing

Presenter: John Hodges, Asst. Town Manager-Development Services

Mayor Williams opened the public hearing and asked John Hodges to provide the staff report.

Mr. Hodges explained the purpose of the public hearing was to comply with the requirements of North Carolina General Statute 158-7.1 which requires a public hearing for all economic development expenditures.

Hearing no further comments, Mayor Williams closed the public hearing.

Action: Receive Public Comment

FY 2017-18 Recommended Budget Hearing

Presenter: Michael Gammon, Budget & Special Projects Manager

Mayor Williams opened the public hearing and asked Michael Gammon, John Hodges, and Matt Roylance to provide the staff report.

Town Council and the general public were provided a second opportunity for discussion and input related to the FY 2017-18 recommended budget. Staff presented a decrease of \$39,034 in the proposed budget which makes the total recommended budget \$33,195,328.

Mr. Dickerson stated further discussion regarding the development services software will be discussed during the June Work Session.

Hearing no further comments, Mayor Williams closed the public hearing.

Action: Receive Public Comment

NEW/OLD BUSINESS

Wake County Inspections Interlocal Agreements

Presenter: John Hodges, Asst. Town Manager-Development Services and Tony Beasley, Inspections Director

Mr. Hodges stated Wake County proposed a consolidated building permitting, plan review and inspections process for Wake County Government and Wake Technical Community College construction and renovation projects. Wake County also proposes a ten year extension to the existing agreement covering Wake County Public Schools, which expires February 28, 2018 and is presented as "First Amendment."

Action: Authorize Execution of Agreements

Motion: Marshburn
Second: Behringer
Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

- garner info

- Town Hall Updates - The project is on schedule for completion in early July. Furniture delivery should start on Wednesday. The Contractor has requested the number of visitors be kept to a minimum to allow work to continue on schedule.

ATTORNEY REPORTS

Mr. Anderson provided an update on the 1100 Benson Road issue. A motion was filed to amend the complaint alleging recurrence of offense which will increase the amount of daily penalties.

COUNCIL REPORTS

Marshburn

- Asked for an update from the Town Lobbyist, Sam Bridges. Mr. Dickerson responded Mr. Bridges is expected to attend the June Work Session.
- Requested Council receive a refresher course on the use of the tablets. Mr. Roylance responded the tablets are expected to be upgraded to Office 365 shortly and the training and upgrade could be accomplished at the same time.
- Asked if Aversboro Road to Timber Drive was scheduled to be resurfaced soon. Staff will research when this road was last paved.
- Thanked Mr. Dickerson and the Public works Department for trimming along the sidewalk on Highway 50.

Behringer

- Stated she is making progress after her accident and is feeling well.

Singleton

- Thanked Mr. Mercier for providing information regarding the N&O community newspapers.
- Expressed concern regarding changing zoning from residential use to industrial use on Loop Road. Mr. Anderson responded this property was valued by Wake County at \$40,000/acre which is what North Garner residential rates are.
- Confirmed the July 6 Council Meeting.

Kennedy

- Asked for an update on when the roadwork/sidewalk will commence on Thompson Road. Mr. Hodges responded staff will research the start date, however, the Town made a commitment not to start the work during end of year testing.
- Reported a Public Works Committee meeting was scheduled for Thursday, June 8th at 8:30 a.m. to discuss rolled type curb and gutter.

ADJOURNMENT: 8:19 p.m.

Motion: Behringer
 Second: Marshburn
 Vote: Unanimous

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Ordinance Amending FY 2016/2017 Operating Budget (Refunding Debt)		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: The debt refunding that occurred in December 2016 requires additional accounting entries and requires a budget amendment to cover the payoff and other related items.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3859		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

ORDINANCE NO. (2017) 3859

ORDINANCE AMENDING ORDINANCE NO. (2016) 3817
WHICH ESTABLISHED THE 2016 – 2017 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
Expenditures:				
10571000-537100-19005	PRCR Land Acquisition	\$ 0	\$3,190,000	+\$3,190,000
10562500-537400	Grounds Mgt-Equipment	13,500	23,500	+10,000
10580000-526150	Payment to Escrow Agent	0	2,291,723	+2,291,723
10580000-526500	Debt Issuance Cost	27,400	80,231	+52,831
10580000-526210	Interest-Leases	106,900	91,347	-15,553
Revenues:				
10309000-476020	Proceeds from Debt Issue	700,000	6,229,000	+5,529,000

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted this 20th day of June, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Ordinance Amending FY 2016/2017 Operating Budget (Equipment Purchases)		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: The Town verbally approved the use of the remaining funds from the 2016-17 budget that resulted from savings of vehicle and equipment purchases to be used for smaller equipment items that otherwise would have been funded from the 2017-18 budget.		
Recommended Motion and/or Requested Action: Approve Ordinance (2017) 3860		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: This action assisted in reducing the financial burden on next year's budget by using funds that have already been obtained in the current year.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

FINANCE DEPARTMENT MEMORANDUM

TO: RODNEY DICKERSON, TOWN MANAGER
FROM: PAM WORTHAM, FINANCE DIRECTOR
SUBJECT: BUDGET AMENDMENT EQUIPMENT PURCHASES
DATE: JUNE 12, 2017

GENERAL FUND

The Town entered into an installment financing agreement for \$700,000 to purchase the vehicles and equipment replacements in the 2016-17 budget. Due to better than expected pricing, the Town realized just over \$50,000 in savings on those purchases. As we prepared the 2017-18 budget, we realized that we could move some of the equipment recommended by the VERT team from that budget into our current year and utilize the savings. This allows us to reduce the upcoming budgeted expenditures, and we will fully utilize the funds that were borrowed for equipment.

The items being requested for purchase in this budget amendment are as follows:

If you have any questions or concerns, please let me know. Thank you.

ORDINANCE NO. (2017) 3860

ORDINANCE AMENDING ORDINANCE NO. (2016) 3817
WHICH ESTABLISHED THE 2016 – 2017 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/Category	Description	Current Budget	Amended Budget		Net Change
10561500-537400	Powell Bill-Equipment	\$13,500	\$26,422	+	\$12,922
10562000-537400	Snow Removal-Equipment	39,357	56,563	+	17,206
10562500-537400	Grounds Mgt-Equipment	23,500	29,077	+	5,577
10574100-537410	Adult and Senior-Vehicle	49,500	52,021	+	2,521
10571000-537400	PRCR Admin-Equipment	0	1,567	+	1,567
10565000-523399	Fleet Mgt-Non Capital Equipment	5,800	7,485	+	1,685
10562500-537410	Grounds Mgt-Vehicle	35,000	32,167	-	2,833
10561500-537410	Powell Bill-Vehicle	172,000	169,239	-	2,761
10561000-537410	Streets-Vehicle	35,000	32,167	-	2,833
10511000-537410	Police Vehicle	351,000	342,409	-	8,591
10470000-537410	Inspections-Vehicle	46,000	37,981	-	8,019
10561000-537400	Streets-Equipment	55,000	38,559	-	16,441

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted this 20th day of June, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Ordinance Amending FY 2016/2017 Operating Budget (Salaries)		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: -We are requesting to move funds from various departments that have remaining salary and related line items to cover those that do not. This fiscal year included a 27th pay period that was not budgeted, but we were able to manage our salaries in total for the Town to accommodate the additional costs. -Overtime payments in the Police Department exceeded budget due to vacancies in the schools. -Parks and Rec used more temporary wages than budgeted due to vacant full time positions and higher use of rental facilities at Lake Benson and White Deer Parks.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3861		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Due to the way the pay periods fall, this will occur approximately every 10 years and needs to be accounted for.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

FINANCE DEPARTMENT MEMORANDUM

TO: RODNEY DICKERSON, TOWN MANAGER
FROM: PAM WORTHAM, FINANCE DIRECTOR
SUBJECT: BUDGET AMENDMENT PAYROLL RELATED ITEMS
DATE: JUNE 12, 2017

GENERAL FUND

- During the finalization of the FY 2016-17 budget, the budget team realized that we would experience what is known as a payroll leap year. Biweekly payroll generally means that there are 26 pay periods in the fiscal year. However, FY 17 has 27 periods. Historically, retirements and other types of separation have led us to have excess budget capacity in the salary and related benefit line items. Therefore, we elected to use that capacity to pay for the 27th payroll. The attached budget amendment moves funds from departments that have budget remaining for salary and related fringe benefits to those departments that do not have enough to cover that final pay period of the year.
- Overtime payments in the Police Department exceeded budget due to vacancies in the schools, leading to using officers on their off-duty schedules.
- Parks and Recreation used more temporary wages than were budgeted due to two factors.
 - First, there were two vacant positions in Cultural Arts, which caused the department to rely more heavily on part time staff during the transition. The increase in temporary salaries is offset by lower than anticipated expenditures in the regular salaries line item.
 - Second, there was higher than expected demand for facility rentals at White Deer Nature Center and the Lake Benson Boathouse, both of which require staff to be on-site to assist with the event. This is partially offset by additional rental revenue.

If you have any questions or concerns, please let me know. Thank you.

ORDINANCE NO. (2017) 3861

ORDINANCE AMENDING ORDINANCE NO. (2016) 3817
WHICH ESTABLISHED THE 2016 – 2017 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
Expenditures				
10421000 - 510200	Town Manager salary	\$397,596	\$352,596	- \$45,000
10421000 - 510500	Town Manager FICA	28,754	24,754	- 4,000
10421000 - 510600	Town Manager group insurance	37,193	35,393	- 1,800
10421000 - 510700	Town Manager retirement	49,242	44,042	- 5,200
10422000 - 510600	Town Clerk group insurance	23,256	14,756	- 8,500
10423000 - 510200	HR salary	145,561	148,861	+ 3,300
10423000 - 510500	HR FICA	11,212	11,462	+ 250
10423000 - 510600	HR group insurance	17,541	18,516	+ 975
10423000 - 510700	HR Retirement	17,911	18,431	+ 520
10450000 - 510200	Econ Dev salary	131,962	135,162	+ 3,200
10450000 - 510500	Econ Dev FICA	10,095	10,295	+ 200
10450000 - 510600	Econ Dev group insurance	17,510	17,660	+ 150
10450000 - 510700	Econ Dev Retirement	16,123	16,623	+ 500
10461000 - 510200	Planning admin salary	261,092	226,092	- 35,000
10461000 - 510500	Planning admin FICA	19,254	16,754	- 2,500
10461000 - 510600	Planning admin group insurance	26,413	25,413	- 1,000
10461000 - 510700	Planning admin retirement	32,717	28,217	- 4,500
10462000 - 510200	Land Use and appearance salary	136,174	129,174	- 7,000
10462000 - 510600	Land Use and appearance group insurance	17,528	15,438	- 2,090

		Land Use and	17,141	16,641	-	500
10462000	- 510700	appearance retirement				
10463000	- 510200	Planning salary	76,813	77,663	+	850
10463000	- 510500	Planning FICA	6,081	6,156	+	75
10463000	- 510600	Planning group insurance	8,784	8,884	+	100
10463000	- 510700	Planning retirement	9,717	9,892	+	175
10481000	- 510200	Engineering salary	413,026	429,526	+	16,500
10481000	- 510210	Engineering OT	-	215	+	215
10481000	- 510236	Engineering longevity	8,986	9,586	+	600
		Engineering group	58,632	59,142	+	510
10481000	- 510600	insurance				
10481000	- 510700	Engineering retirement	51,569	53,269	+	1,700
10491000	- 510200	IT salary	218,160	222,810	+	4,650
10491000	- 510600	IT group insurance	28,328	30,528	+	2,200
10491000	- 510700	IT retirement	26,906	27,656	+	750
10511000	- 510200	Police salary	4,292,443	4,367,443	+	75,000
10511000	- 510210	Police OT	47,000	62,000	+	15,000
10511000	- 510700	Police retirement	569,582	583,582	+	14,000
		Public Works Admin	321,523	292,423	-	29,100
10560000	- 510200	salary				
10560000	- 510500	Public Works Admin FICA	25,579	22,879	-	2,700
		Public Works Admin	47,494	36,494	-	11,000
10560000	- 510600	group insurance				
10561000	- 510220	Streets temporary	49,536	37,986	-	11,550
10562500	- 510200	Grounds Mgt salary	480,227	472,227	-	8,000
10562500	- 510210	Grounds Mgt OT	13,698	8,698	-	5,000
10562500	- 510220	Grounds Mgt temporary	78,862	58,862	-	20,000
10564000	- 510200	Facilities Mgt salary	178,248	184,948	+	6,700
10564000	- 510210	Facilities Mgt OT	3,068	4,468	+	1,400
		Facilities Mgt group	38,870	43,170	+	4,300
10564000	- 510600	insurance				
10564000	- 510700	Facilities Mgt retirement	22,371	23,471	+	1,100
		Cultural Arts & Events	33,051	49,451	+	16,400
10572000	- 510220	temporary				
		Cultural Arts & Events	-	50	+	50
10572000	- 510230	temp OT				
10574100	- 510200	Adult & Senior salary	117,527	123,927	+	6,400
		Adult & Senior	58,445	61,445	+	3,000
10574100	- 510220	temporary				
10574100	- 510236	Adult & Senior longevity	3,494	3,514	+	20
10574100	- 510500	Adult & Senior FICA	13,867	24,867	+	11,000
		Adult & Senior group	19,502	19,852	+	350
10574100	- 510600	insurance				
		Adult & Senior	14,881	15,681	+	800
10574100	- 510700	retirement				
10574200	- 510210	Outdoor adventure OT	100	250	+	150

10574200	-	510220	Outdoor adventure temporary	38,188	49,188	+	11,000
10574200	-	510500	Outdoor adventure FICA	10,313	10,663	+	350

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town’s funds and for public inspection.

Duly adopted this 20th day of June, 2017.

 Ronnie S. Williams, Mayor

ATTEST: _____
 Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Town Attorney Contract Extension		
Location on Agenda: Consent		
Department: Legislative		
Contact: Stella Gibson, Town Clerk		
Presenter: William E. Anderson, Town Attorney		
Brief Summary: This is an annual contract extension for legal services in FY 2017-2018. No changes have been made since last year.		
Recommended Motion and/or Requested Action: Authorize Execution of Contract Extension		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	Town Council	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

NORTH CAROLINA
WAKE COUNTY

EXTENSION OF TOWN ATTORNEY AGREEMENT-FY 2017-18

The parties to this Agreement, being the Town of Garner, a municipal corporation, hereinafter "Town," and the law firm McDANIEL & ANDERSON, L.L.P., hereinafter "Attorneys," hereby agree to the appointment of William E. Anderson as Town Attorney for Fiscal Year 2017-18, to provide various legal services on behalf of the Town, including consultation, research, advice, executive memoranda to Staff and Council, drafting of documents, proposed legislation, proposed ordinances, attendance at Board meetings, providing legal services in connection with Town contracts, real estate acquisition, easement and right-of-way acquisition, land use regulation, including enforcing zoning and nuisance inspections, personnel issues, liability risk management, and representation of the Town in various items of litigation, including prosecution of Town claims by civil action, including enforcement actions, land condemnation, utility assessments, nuisance liens and defending the Town in various civil actions, such work to be rendered based on a retainer of \$7,000 per month, the same as during the previous Fiscal Year, unless specific other arrangements are required on a particular case or assignment, which may be made from time where required and only by mutual consent.

This the 20th day of June, 2017.

_____(Town Seal)
Ronnie S. Williams, Mayor

ATTEST:

William E. Anderson, Attorney

Stella Gibson, Town Clerk

This Agreement has been pre-audited in conformance with the applicable government finance laws of the State of North Carolina. This the ____ day of June, 2017.

Pam Wortham, Finance Director

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Annexation Case # ANX-17-02		
Location on Agenda: Public Hearings		
Department: Planning		
Contact: David Bamford, Senior Planner		
Presenter: David Bamford, Senior Planner		
<p>Brief Summary:</p> <p>This is a request for annexation of Preakness Place Subdivision – 43 lots (CUP-SB-15-02); approved July 7, 2015. The project is under construction.</p> <p>Location: New Rand Road</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Adopt Ordinance (2017) 3863</p>		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>N/A</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JT	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Planning Department Memorandum

TO: Mayor and Town Council

FROM: David Bamford, AICP; Senior Planner

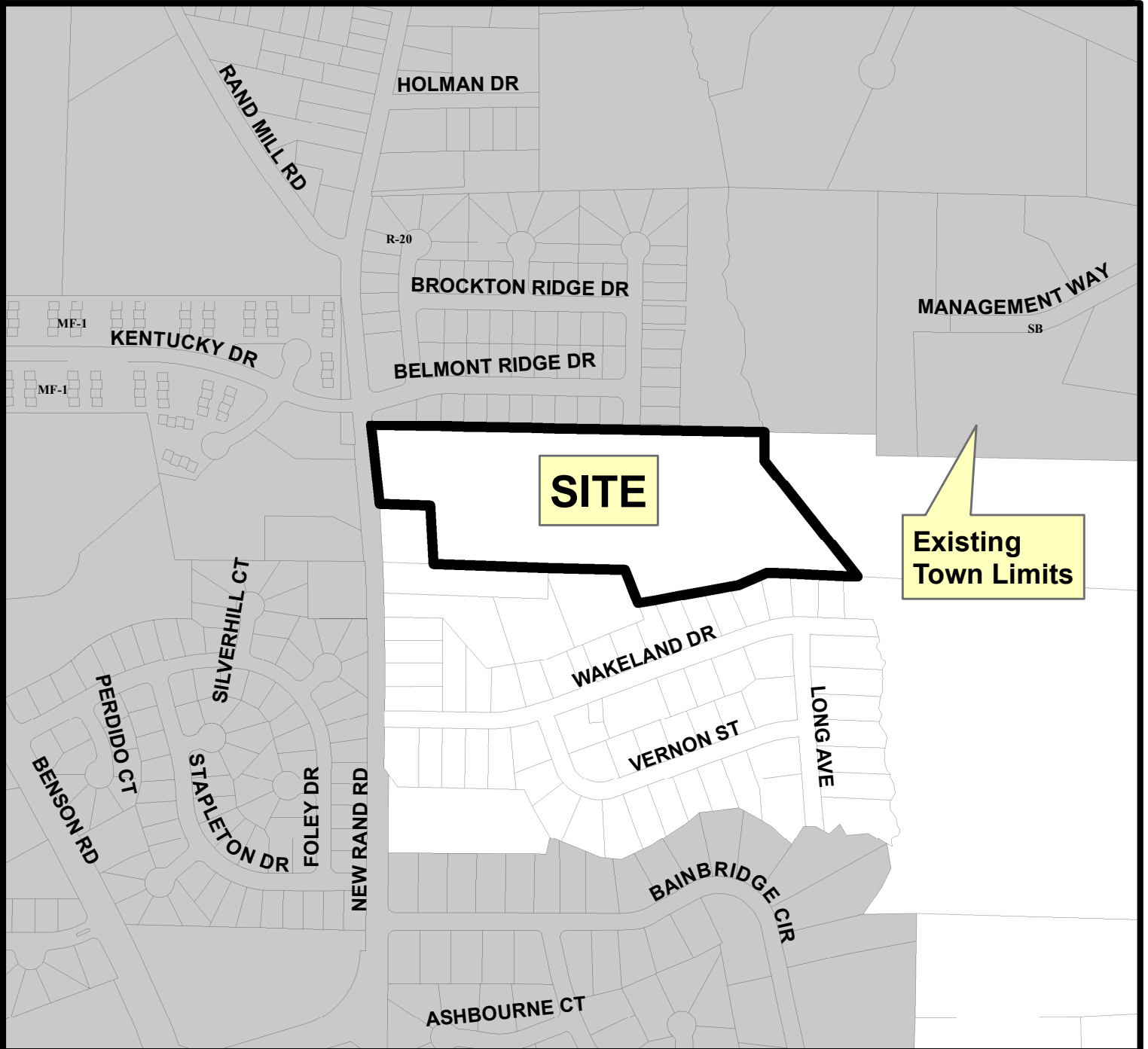
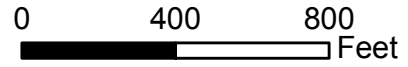
SUBJECT: ***ANX-17-02: Preakness Place Subdivision***

DATE: June 20, 2017

ANNEXATION APPLICATION:	ANX 17-02
OWNER:	ASG Preakness LLC
CONTIGUOUS / SATELLITE:	Contiguous
LOCATION OF PROPERTY:	New Rand Road
WAKE COUNTY PIN #:	1710887062
REAL ESTATE ID #:	0375132
AREA:	16.12 acres
ZONING:	R-9
ASSOCIATED DEVELOPMENT PLAN:	Preakness Place – 43 lots (CUP-SB-15-02); approved July 7, 2015
EXISTING USE:	Under construction
RECOMMENDATION:	Adopt annexation ordinance

**Town of Garner
Planning Department**

**Annexation
ANX 17-02**



Property Location: New Rand Road (Preakness Place)
Property Owner: ASG Preakness LLC
PIN: 1710887062
Acreage: 16.12

GARNER POLICE ZONE:

Return to:
Stella Gibson
Town of Garner
900 7th Avenue
Garner, NC 27529

ORDINANCE NO. (2017) 3863

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF GARNER,
NORTH CAROLINA

WHEREAS, the Town Council has been petitioned under G.S. 160A-31, as amended, to annex the area described herein; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency of said petition; and

WHEREAS, the Town Clerk has certified the sufficiency of said petition, and a public hearing on the question of this annexation was held at the Town Hall at 7:00 p.m. on June 20, 2017, after due notice by publication in the *Garner-Cleveland Record* on June 7, 2017; and

WHEREAS, the Town Council does hereby find as a fact that said petition meets the requirements of G.S. 160A-31, as amended;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section 1. By virtue of the authority granted by G.S. 160A-31, as amended, the following described territory, is hereby annexed and made part of the Town of Garner as of June 20, 2017.

ANX-17-02: Preakness Place Subdivision

A 16.132-acre tract located on New Rand Road; the site can be identified as Wake County PIN 1710887062; the property is recorded in Deed Book 016471, Page 01450 and also in Book of Maps 2009, Page 251

Section 2. Upon and after the 20th day of June, 2017, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force

in the Town of Garner and shall be entitled to the same privileges and benefits as other parts of the Town of Garner. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Garner shall cause to be recorded in the office of the Register of Deeds of Wake County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1

Adopted this 20th day of June, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Adoption of the FY 2017-18 Operating Budget and Fee Schedule		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget & Special Projects Manager		
Presenter: Michael Gammon, Budget & Special Projects Manager		
Brief Summary: Adoption of the FY 2017-18 Budget Ordinance. Ordinance reflects the changes made to the original recommended budget that were presented to Council at the June 5, 2017 public budget hearing. Total revenues and expenditures included in the budget are balanced at \$33,195,328. The FY 2017-18 Fee Schedule is also included for adoption.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3862		
Detailed Notes:		
Funding Source: Various - See Budget Ordinance		
Cost: \$33,195,328	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: The Recommended Budget is ready for adoption with the changes discussed during budget deliberations.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

THE FOLLOWING INFORMATION IS INTENDED TO SUPPLEMENT THE RECOMMENDED BUDGET DOCUMENT. PLEASE REFER TO THE EXPLANATION OF ADJUSTMENTS BELOW FOR INCORPORATION INTO THE RECOMMENDED BUDGET.

TOWN OF GARNER

Memorandum

To: Garner Town Council
From: Town of Garner Budget Team
Subject: Adjustments to Recommended FY 2017-18 Operating Budget
Date: June 7, 2017

FY2017-18 RECOMMENDED BUDGET ADJUSTMENTS

On April 27, 2017 the Town Council was provided the recommended FY 2017-18 operating budget, which totaled \$33,234,362. Since the initial presentation, the Town Council has conducted several meetings to discuss the budget:

- May 1, 2017 (Which included a basic presentation and public hearing)
- May 24, 2017 (Day-long work session and in-depth discussion of the budget)
- June 5, 2017 (Additional Council discussion on the budget and public hearing)

As a result of these meetings, the budget team has adjusted the recommended budget.

Highlights of the changes include:

- The addition of funding for the expansion of Parks, Recreation, and Cultural Resources programming in the Youth & Athletic division (accompanied with program revenues that nearly offset the total additional cost);
- The addition of Personnel funding for Garner Volunteer Fire-Rescue. This funding will be used to cover the Town's cost share of increases in Group Accident Insurance and Workers Compensation Insurance that were identified after the original budget submission.
- The addition of funding for a Town subscription to CoStar Real Estate Services. This funding will be located in the Economic Development Department.
- The removal of several recommended pieces of Public Works equipment and the removal of the uses of fund balance recommended to be used for their purchase (this equipment will be purchased with remaining FY 2016-17 funding);
- The removal of two GIS computer replacements for Development Services that were included in the Information Technology Department budget (these computers will be purchased with remaining FY 2016-17 funding);
- The removal of funding for the City of Raleigh's Utility Bill Assistance Program (the City of Raleigh still has enough funding from the FY 2016-17 allocation for the Town of Garner to continue to participate in the program);
- The reduction in the amount of funding allocated for the replacement of 800Mhz radios for Garner Volunteer Fire-Rescue and an equal reduction of the use of fund balance

recommended to be used for their purchase (the same amount of radios and radio equipment will be purchased, the cost has been lowered);

- The reduction in funding for the recommended full-time Recreation Program Specialist position. This position is intended to provide enough funding to convert a current part-time position into a full-time position for three months. The recommended budget included funding above the level needed for this conversion to occur.
- The addition of funding to the retirement line item in the Finance Department. The current recommended funding level for the supplemental Office Assistant will make this position eligible for retirement benefits.

The net result of these changes brings the total recommended budget to \$33,195,328. The summary of all of these changes are detailed on the following informational pages.

The first informational page is the Summary of Adjustments. This sheet explains the changes in revenues and expenditures that have occurred from the originally recommended budget to what we now refer to as the adjusted recommend budget.

The second informational page is the updated Revenue Summary. The changes to this document have been highlighted in yellow.

The final information page is the updated Expenditure Summary by Department. The changes to this document have been highlighted in yellow.

Sincerely,

Michael Gammon
Budget and Special Projects Manager
Town of Garner
919-773-4417
mgammon@garnernc.gov

**FY 2017-18 Recommended Budget
Summary of Adjustments**

Revenues

Recommended Revenue Budget Total (as of May 24, 2017)		\$33,234,362
Revenue Adjustments:		
Recreation Fees	\$22,830	
Use of Powell Bill Fund Balance	(\$26,500)	
Use of Unassigned Fund Balance	(\$35,364)	
	Total	(\$39,034)
Adjusted Recommended Revenue Budget Total (As of June 7, 2017)		\$33,195,328

Expenditures

Recommended Expenditure Budget Total (as of May 24, 2017)		\$33,234,362
Expenditure Adjustments:		
PRCR - Youth & Athletic - Salaries	(\$5,494)	
PRCR - Youth & Athletic - Temporary Salaries	\$13,933	
PRCR - Youth & Athletic - FICA	\$646	
PRCR - Youth & Athletic - Retirement	(\$689)	
PRCR - Youth & Athletic - Travel & Training	(\$160)	
PRCR - Youth & Athletic - FICA	\$8,130	
PRCR - Youth & Athletic - Contracted Services	\$4,118	
Finance - Retirement	\$2,351	
Economic Development - Contract Services	\$4,800	
Garner Fire - Contract Services	\$13,777	
Garner Fire - Non-Capital Equipment	(\$12,864)	
Subsidized Programs - CoR Utility Assistance Program	(\$14,173)	
Information Technology - Non-Capital Equipment	(\$4,409)	
Public Works - Public Grounds - Equipment	(\$22,500)	
Public Works - Powell Bill - Equipment	(\$20,500)	
Public Works - Snow Removal - Equipment	(\$6,000)	
	Total	(\$39,034)
Adjusted Recommended Expenditure Budget Total (As of June 7, 2017)		\$33,195,328

TOWN OF GARNER
GENERAL FUND REVENUE BUDGET FISCAL YEAR 2017-18

Revenue Type	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 March YTD	FY 2016-17 Projected	FY 2017-18 Budget
Property Taxes							
Ad Valorem Taxes-Current Year	\$ 15,179,014	\$ 15,324,492	\$ 16,508,326	\$ 17,020,462	\$ 16,797,053	\$ 17,111,599	\$ 17,587,000
Ad Valorem Taxes-Prior Year	213,513	96,847	139,373	126,000	56,314	61,811	60,500
Ad Valorem Tax Rental Vehicles	18,825	20,602	20,436	18,200	15,337	22,986	22,500
Pay in Lieu of Taxes	873	831	1,146	800	2,181	2,181	800
Tax Penalty and Interest	74,123	47,623	54,973	65,900	30,759	45,146	44,000
Total Property Taxes	15,486,348	15,490,395	16,724,254	17,231,362	16,901,644	17,243,723	17,714,800
Permits and Fees							
Fee in Lieu of Parkland	380,295	4,504	246,419	-	502,456	502,456	-
Sidewalk Fees	-	-	3,220	-	13,241	13,241	15,000
Engineering Inspection Fees	-	-	5,112	-	21,431	21,431	25,000
Retention Pond Fees	310	155	800	-	3,360	3,360	-
Water Cap Replacement Fee	612,667	209,191	517,430	238,150	223,172	223,172	221,740
Sewer Capacity Replacement Fee	1,569,879	514,293	1,171,426	238,150	215,978	215,978	221,740
Water Acreage Fees	-	-	-	142,500	212,025	212,025	142,500
Sewer Acreage Fees	-	-	-	142,500	212,025	212,025	142,500
Motor Vehicle Fees - General Fund	151,898	121,184	119,093	112,334	69,831	117,996	123,333
Motor Vehicle Fees - Roads	303,796	242,368	238,185	224,666	139,662	235,991	246,667
Dog Licenses	749	685	725	750	425	583	500
Subdivision Fees	2,246	9,075	8,685	6,780	7,691	10,144	13,000
Board of Adjustment Fees	500	250	375	500	375	500	1,200
Site Plan / Permit Fees	5,995	5,500	8,352	7,000	7,475	10,006	25,000
Rezoning Fees	2,300	6,815	9,335	6,640	3,267	7,499	9,300
Sign Permit Fees	7,575	7,825	8,025	8,275	4,075	5,570	7,100
Annexation and Street Closing	1,000	450	1,200	500	1,050	1,200	600
Special Event Permit	1,735	1,845	705	1,165	525	700	700
Building Permit Fees	562,060	448,945	754,837	600,000	729,201	850,000	850,000
Inspection Plan Review Fee	-	-	14,555	15,000	12,656	16,132	15,000
Fire Inspection Fees	-	3,940	6,460	20,000	9,030	14,763	30,000
Reinspection Fees	28,118	18,000	3,128	12,770	2,570	3,000	10,000
Inspection Fee - After Hours	6,560	960	-	1,480	398	1,480	1,480
Homeowners Recovery Fees	92	71	321	-	308	308	-
Rental Property Owner Registration Fee	6,260	6,150	6,150	6,100	75	-	-
Police - DDACTS Partnership	12,398	3,064	3,064	-	-	-	-
Police Outside Employment	183,835	205,229	200,344	195,000	127,968	181,413	223,913
Taxi Cab Inspection Fee	(177)	214	112	-	10	10	-
False Alarm Charges	11,450	5,650	14,570	14,500	8,900	11,300	10,300
Total Permits and Fees	3,851,543	1,816,363	1,816,363	1,994,760	2,529,180	2,872,283	2,336,573
Other Taxes and License							
ABC Revenue	94,395	107,766	119,071	114,000	100,337	115,071	121,000
Local Government Sales Tax 1%	2,242,397	2,449,380	2,602,395	2,601,000	1,419,171	2,775,107	2,860,500
Local Government Sale Tax 1/2%	2,615,871	2,835,463	3,024,274	3,051,700	1,655,983	3,224,893	3,364,500
Solid Waste Disposal Tax	16,788	17,133	17,606	17,500	10,111	19,213	20,000
Privilege License	67,329	51,220	78	-	-	-	-
Business Registration Fee	-	-	29,149	23,000	12,075	17,800	17,000
Heavy Equipment Rental Tax	78,318	83,121	60,543	73,600	-	-	-
Total Other Taxes and License	\$ 5,115,098	\$ 5,544,083	\$ 5,853,116	\$ 5,880,800	\$ 3,197,677	\$ 6,152,084	\$ 6,383,000

(continued)

TOWN OF GARNER
GENERAL FUND REVENUE BUDGET FISCAL YEAR 2017-18

Revenue Type	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 March YTD	FY 2016-17 Projected	FY 2017-18 Budget
Intergovernmental Revenue							
Beer and Wine Tax	\$ 117,004	\$ 128,940	\$ 120,044	\$ 125,000	\$ -	\$ 125,000	\$ 126,250
Utility Franchise Tax	1,319,003	1,940,771	1,808,361	1,992,300	942,671	1,879,781	1,889,000
Video Programming Fees	246,642	237,794	239,086	236,500	123,046	251,571	249,000
Build America Bond Reimbursement	79,335	79,354	78,484	75,500	77,327	77,327	75,500
PEG Channel Reimbursement	63,691	56,839	63,166	63,166	27,586	63,166	63,166
Powell Bill Distribution	713,628	719,885	720,354	720,354	736,809	736,809	736,809
Downtown Revitalization Grant	-	-	-	-	25,000	25,000	-
Main Street Solutions Grant	-	75,000	-	-	-	-	-
NC Control Substance Tax	3,858	10,960	460	-	-	-	-
Gen Purpose Grant Senior Center	11,680	11,680	11,397	11,680	-	-	-
Federal Asset Forfeiture	10,040	50,226	4,214	-	1,802	1,802	-
USDOJ Vest Grant	1,965	10,364	424	3,000	1,155	3,000	3,575
FBI Safe Streets Task Force Grant	5,630	-	-	-	-	-	-
GHSP Accident Reconstruction Grant	-	4,012	275	-	-	-	-
GHSP DDACTS Grant	30,072	7,661	-	-	-	-	-
USDOJ Body Camera Grant	-	-	-	-	-	-	83,320
GHSP Body Camera Grant	-	-	-	24,500	-	24,500	-
GHSP Motorcycle Grant	-	34,448	1,190	-	-	-	-
GHSP Equipment Grant	-	11,250	-	-	-	-	-
GHSP Traffic Officer Grant	12,375	-	-	-	-	-	-
GHSP DWI Officer Grant	111,856	89,889	49,205	23,300	20,874	23,300	-
School Resource Officer	68,333	68,298	71,654	68,298	68,298	68,298	68,298
City of Raleigh - Debt Service	107,000	26,400	-	-	-	-	-
Total Intergovernmental Revenue	2,902,112	3,563,771	3,168,314	3,343,598	2,024,568	3,279,554	3,294,918
Sales and Service							
Recreation Fees	195,059	189,341	195,219	185,482	130,632	239,661	250,873
PRCR Sponsorships	-	250	-	10,000	-	-	10,000
Auditorium Concessions	3,216	2,958	3,525	1,740	1,473	2,946	2,000
Facility Rental Fees	232,787	222,380	211,943	191,000	141,876	232,340	197,500
Special Refuse Collection Fees	2,747	1,702	3,951	3,775	2,188	2,900	3,775
Refuse Cart Fees	12,445	9,765	9,600	6,270	11,985	15,500	22,500
City of Raleigh - Collection Fees	4,849	4,801	4,629	3,800	2,556	4,260	4,000
Wake County - Collection Fees	2,680	1,210	988	950	793	830	950
GVFR - Fuel Sales	3,700	8,195	20,072	3,700	18,342	8,195	10,000
NCDOT Mowing Agreement	21,265	21,797	22,386	21,700	-	21,700	22,300
City of Raleigh - Gasoline Sales	3,708	-	-	-	-	-	-
City of Raleigh - Street Repairs	31,812	28,254	37,794	20,000	33,730	31,207	20,000
Total Sales and Service	\$ 514,268	\$ 490,653	\$ 510,107	\$ 448,417	\$ 343,575	\$ 559,539	\$ 543,898

(continued)

TOWN OF GARNER
GENERAL FUND REVENUE BUDGET FISCAL YEAR 2017-18

Revenue Type	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 March YTD	FY 2016-17 Projected	FY 2017-18 Budget
Investment Earnings							
Interest Earned	\$ 5,302	\$ 8,531	\$ 78,955	\$ 100,000	\$ 128,663	\$ 128,663	\$ 160,000
Total Investment Earnings	5,302	8,531	78,955	100,000	128,663	128,663	160,000
Other Revenue							
Check Service Charges	300	254	95	-	25	25	-
Wake County Landfill Reimbursement	77,962	98,421	107,603	92,100	62,087	103,469	95,000
Rental Income	700	-	-	-	-	-	-
Grounds Fee - School Commons	9,000	9,000	9,000	9,000	6,750	9,000	9,000
Miscellaneous Revenue	87,040	32,730	-	9,000	51,067	51,067	9,157
Veterans Memorial Bricks	-	70,304	5,825	-	7,645	7,645	-
Firehouse Police Light Grant	-	-	-	-	-	-	6,175
NCLM Vest Grant	-	2,500	-	-	-	-	-
Code Enforcement Fines	50,265	10,521	5,208	10,500	15,235	20,000	20,000
Insurance Proceeds	762	-	21,990	-	33,963	33,963	-
Scrap Material Sales	3,824	1,676	786	2,000	1,369	2,000	2,000
Econ Development Partnerships	3,500	-	1,200	-	-	-	1,200
Back Yard Hen Permits	-	125	75	-	25	25	-
Garner Promotional Items	356	95	-	-	8	8	-
Miscellaneous Assessments	-	5,151	2,386	-	918	918	-
Sewer Assessments	3,635	(33)	6,126	3,700	6,322	6,322	4,000
Interest on Assessments	2,462	1,624	2,949	2,500	1,090	1,910	2,400
Miscellaneous Land Use Charges	5,755	4,400	3,755	4,800	2,325	3,950	5,250
Officer Fees	13,257	13,391	7,485	7,400	7,065	7,400	7,400
Animal Control Violation	100	-	150	-	50	50	-
Parking Violations	3,430	7,075	2,830	2,800	660	1,000	2,000
Parks Contributions & Grants	-	55,351	28,050	125,000	134,000	134,000	-
Contributions	8,957	3,763	-	-	-	-	-
Centennial Celebration Books	24	-	8	-	-	-	-
Total Other Revenue	271,330	316,348	205,521	268,800	330,604	382,752	163,582
Total General Fund Revenues	28,146,000	27,230,144	28,356,630	29,267,737	25,455,911	30,618,598	30,596,771
Other Financing Sources							
Transfer From Regional Retention Reserve	173,935	-	-	-	-	-	-
Transfer From Lake Benson Park Reserve	-	-	-	-	-	-	6,400
Transfer From Park Equipment Fund	-	-	-	-	-	-	28,000
Transfer From Stormwater Infra. Reserve	-	-	-	45,000	-	-	45,000
Transfer From Hwy 70/ White Oak Project	-	-	81,456	-	-	-	-
Transfer From Street Improve Cap Reserve	5,711	-	-	-	-	-	-
Transfer From Water/Sewer Debt Reserve	-	-	-	-	-	-	-
Transfer from Future Capital Reserve	11,385	-	-	-	-	-	-
Sale of Fixed Assets	31,500	39,262	59,168	30,000	57,604	-	45,000
Appropriated Fund Balance-Powell Bill	-	-	-	133,695	-	-	13,723
Appropriated Fund Balance-Public Safety	-	-	-	-	-	-	81,298
Proceeds from Debt Issuance	712,295	534,200	630,000	700,000	700,000	700,000	672,000
Transfer from Bond Debt Capital Reserve	-	-	-	179,520	-	-	1,157,631
Appropriated Fund Balance	-	-	-	353,337	-	-	549,505
Total Other Financing Sources	934,826	573,462	770,624	1,441,552	757,604	700,000	2,598,557
Total Revenues & Financing Sources	\$ 29,080,826	\$ 27,803,606	\$ 29,127,254	\$ 30,709,289	\$ 26,213,515	\$ 31,318,598	\$ 33,195,328

TOWN OF GARNER
GENERAL FUND EXPENDITURE RECOMMENDED BUDGET FY 2017-18

Expenditures by Program/Department	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	Adopted Budget FY 2016-17	Recommended Budget FY 2017-18
<i>Governing Body</i>					
Town Council	\$ 188,468	\$ 164,544	\$ 214,113	\$ 229,146	\$ 288,528
Legal Services	86,746	86,115	97,625	92,617	92,617
Total Governing Body	275,214	250,659	311,738	321,763	381,145
<i>Administration</i>					
Town Manager	426,149	534,736	692,142	559,062	592,618
Town Clerk	167,148	164,472	163,818	162,338	160,200
Human Resources	252,172	253,454	283,848	282,195	301,239
Communications	-	-	-	177,537	222,415
Neighborhood Improvement	-	-	-	102,480	108,304
Safety	9,655	8,682	9,585	10,824	10,924
Total Administration	855,124	961,344	1,149,393	1,294,436	1,395,700
<i>Finance</i>					
Administration	620,715	597,638	656,349	738,877	790,427
Purchasing	111,209	110,838	56,810	-	-
Total Finance	731,924	708,476	713,159	738,877	790,427
<i>Economic Development</i>					
Economic Development	370,989	370,095	381,416	229,085	243,017
Economic Development Incentives	171,144	25,771	5,142	70,000	-
Economic Development Partners	-	-	-	49,839	50,039
Garner Revitalization Association	85,000	40,697	15,150	-	-
Total Economic Development	627,134	436,563	401,708	348,924	293,056
<i>Planning</i>					
Administration	214,723	295,443	360,314	490,191	786,217
Land Use Permits	206,588	177,236	168,467	191,700	-
Community Planning and Appearance	96,458	116,831	143,907	170,448	-
Total Planning	517,769	589,510	672,688	852,339	786,217
<i>Building Inspections</i>	733,125	770,231	815,445	963,256	1,022,307
<i>Engineering</i>	1,038,775	520,656	988,617	596,673	624,908
<i>Information Technology</i>	604,326	483,160	525,412	559,869	590,305
<i>Police</i>					
Administration	718,375	572,291	961,243	7,826,959	8,158,638
Operations	6,057,724	6,416,691	6,214,734	-	-
Total Police	6,776,099	6,988,982	7,175,977	7,826,959	8,158,638

(continued)

TOWN OF GARNER
GENERAL FUND EXPENDITURE RECOMMENDED BUDGET FY 2017-18

Expenditures by Program/Department	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	Adopted Budget FY 2016-17	Recommended Budget FY 2017-18
<i>Fire and Rescue</i>	\$ 2,258,047	\$ 2,391,113	\$ 2,497,026	\$ 2,890,046	\$ 3,273,219
<i>Public Works</i>					
Administration	435,080	436,044	445,938	467,968	438,300
Streets	1,095,619	955,679	1,386,175	1,897,854	1,799,232
Powell Bill	594,633	946,613	859,786	846,519	956,612
Public Grounds Management	902,142	916,606	1,038,490	989,537	1,088,499
Snow Removal	2,835	11,802	16,302	35,850	16,018
Solid Waste	1,736,723	1,768,301	1,853,287	1,930,692	1,922,038
Public Facilities Management	536,242	689,345	836,031	737,225	837,225
Fleet Management	305,880	338,576	328,501	342,714	354,165
Total Public Works	5,609,155	6,062,966	6,764,510	7,248,359	7,412,089
<i>Parks, Recreation and Cultural Resources</i>					
Administration	189,041	339,564	341,615	371,098	351,419
Adult & Senior	-	242,096	253,172	298,084	323,261
Cultural Arts & Events	239,702	383,470	401,298	421,837	567,653
Marketing and Special Events	223,878	2,850	-	-	-
Youth & Athletic	676,159	323,362	360,401	385,810	509,043
Outdoor Adventure	144,416	248,764	244,147	236,068	138,887
Program Partners	136,660	163,983	156,654	166,259	177,629
Total PRCR	1,609,857	1,704,089	1,757,287	1,879,156	2,067,892
<i>Debt Service</i>					
Principal	4,698,123	1,495,424	1,625,841	2,351,026	2,683,250
Interest	497,080	775,391	1,166,804	1,248,396	1,241,219
Total Debt Service	5,195,203	2,270,815	2,792,645	3,599,422	3,924,469
<i>Special Appropriations</i>					
Retirement	323,452	343,636	452,539	652,293	689,240
Town Insurance	510,339	459,596	541,673	467,475	558,020
Subsidized Programs	82,158	71,089	87,331	47,004	53,831
Office Administration	830,725	27,285	34,600	58,807	41,346
Total Special Appropriations	1,746,675	901,606	1,115,868	1,225,579	1,342,437
<i>Transfers</i>					
Transfers for Emerg Services Reserves	-	-	-	78,631	-
Transfer to Capital Reserve	-	-	-	285,000	285,000
Transfer to Revenue Savings Plan	-	-	-	-	847,519
Transfers to Capital Projects	6,477,132	150,360	37,000	-	-
Total Transfers	6,477,132	150,360	37,000	363,631	1,132,519
Total General Fund Expenditures	\$ 35,055,559	\$ 25,190,530	\$ 27,718,473	\$ 30,709,289	\$ 33,195,328

ORDINANCE NO. (2017) 3862

AN ORDINANCE TO APPROPRIATE FUNDS AND TO RAISE REVENUES FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina, in accordance with NC General Statutes 159-13, that the following anticipated fund revenues and departmental expenditures are hereby appropriated and approved for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

Section I. GENERAL FUND

A. ANTICIPATED REVENUES

AD VALOREM TAXES

Ad Valorem Taxes-Current Year	\$	17,587,000
Ad Valorem Taxes-Prior Year		60,500
Ad Valorem Tax Rental Vehicles		22,500
Payment in Lieu of Taxes		800
Tax Penalty and Interest		44,000

OTHER TAXES

ABC Net Revenue		121,000
Local Government Sales Tax 1%		2,860,500
Local Government Sale Tax 1/2%		3,364,500
Solid Waste Disposal Tax		20,000
Business Registration Fee		17,000

INTERGOVERNMENTAL REVENUES

Beer and Wine Tax		126,250
Utility Franchise Tax		1,889,000
Video Programming Fees		249,000
Cablevision PEG Reimbursement		63,166
Powell Bill Distribution		736,809
USDOJ-BVP Program		3,575
USDOJ-Body Camera Grant		83,320
Build America Bond Interest Reimbursement		75,500
School Resource Officer		68,298

PERMITS AND FEES

Water Cap Replacement Fee	221,740
Sewer Capacity Replacement Fee	221,740
Water Acreage Fee	142,500
Sewer Acreage Fee	142,500
Sidewalk Fee	15,000
Engineering Inspection Fee	25,000
Motor Vehicle Fee - General Fund	123,333
Motor Vehicle Fee - Roads	246,667
Dog Tags	500
Subdivision Fees	13,000
Board of Adjustment Fees	1,200
Site Plan / Permit Fees	25,000
Rezoning Fees	9,300
Sign Permit Fees	7,100
Annexation and Street Closing	600
Special Event Permit	700
Building Permit Fees	850,000
Re-inspection Fees	10,000
Inspection Fees - After Hours	1,480
Fire Inspection Fee	30,000
Police Outside Employment	223,913
Inspection Plan Review Fee	15,000
False Alarm Charges	10,300

SALES AND SERVICES

Recreation Fees	250,873
Auditorium Concessions	2,000
PRCR Sponsorships	10,000
Parks & Rec Facility Rental	197,500
Special Refuse Collection Fees	3,775
Refuse Cart Fees	22,500
NCDOT Mowing Agreement	22,300
Wake County - Collection Fees	950
GVFR - Gasoline Sales	10,000
City of Raleigh - Collection Fees	4,000
City of Raleigh - Street Repairs	20,000

INVESTMENT REVENUES

Interest Earned	160,000
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OTHER REVENUES

Co Landfill Reimbursement	95,000
Economic Development Partnerships	1,200
Grounds Fee - School Commons	9,000
Miscellaneous Revenue	9,157
Firehouse Police Light Grant	6,175
Sewer Assessments	4,000
Interest on Assessments	2,400
Code Enforcement Fines	20,000
Miscellaneous Land Use Charges	5,250
Officer Fees	7,400
Parking Violations	2,000
Scrap Metal Sales	2,000
Sale of Fixed Assets	45,000

OTHER FUNDING SOURCES

Transfer From – Stormwater Infrastructure Reserve	45,000
Transfer From - Lake Benson Park Reserve	6,400
Transfer From - Park Equipment Fund	28,000
Proceeds From Debt Issuance	672,000
Appropriated Fund Balance - Powell Bill	13,723
Appropriated Fund Balance – Law Enforcement	81,298
Appropriated Fund Balance - Bond Debt Capital Reserve	1,157,631
Appropriated Fund Balance - Unassigned	549,505

\$ 33,195,328

B. ANTICIPATED EXPENDITURES

GOVERNING BODY

Town Council	288,528
Town Attorney	92,617

ADMINISTRATION	
Town Manager	592,618
Town Clerk	160,200
Human Resources	301,239
Communications	222,415
Neighborhood Improvement	108,304
Safety	10,924
FINANCE	
Finance Administration	790,427
ECONOMIC DEVELOPMENT	
Economic Development	243,017
Economic Development Partners	50,039
PLANNING	
Administration	786,217
INSPECTIONS	
Building Inspections	1,022,307
ENGINEERING	
Community Engineering	624,908
INFORMATION TECHNOLOGY	
Information Technology	590,305
POLICE	
Police Administration	8,158,638
FIRE AND RESCUE	
Garner Volunteer Fire-Rescue, Inc.	3,273,219
PUBLIC WORKS	
Administration	438,300
Streets	1,799,232
Powell Bill	956,612
Public Grounds	1,088,499
Snow Removal	16,018

Solid Waste	1,922,038
Public Facilities	837,225
Fleet Management	354,165
PARKS, RECREATION, AND CULTURAL RESOURCES	
PRCR Administration	351,419
Adult & Senior	323,261
Cultural Arts & Events	567,653
Youth & Athletic	509,043
Outdoor Adventure	138,887
Program Partners	177,629
DEBT SERVICE	
Principal	2,683,250
Interest	1,241,219
SPECIAL APPROPRIATIONS	
Retirement	689,240
Town Insurance	558,020
Subsidized Programs	53,831
Office Administration	41,346
TRANSFERS	
Transfer to Capital Reserve	285,000
Transfer to Revenue Savings Plan	847,519
TOTAL	\$33,195,328

Section II. LEVY OF TAXES

There is hereby levied, for Fiscal 2017-2018 Ad Valorem Tax Rate of \$0.5325 per one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2017, for the purpose of raising funds for the General services under Current Year's Tax, as set forth in the forgoing estimates of revenues in order to finance the foregoing applicable appropriations. This rate of tax is based on an estimated assessed valuation of \$3,329,527,230 and an estimated rate of collection of 99.19 percent. Under authority of NC General Statute 20-97, an annual license tax of \$15.00 is levied on each vehicle in the Town of Garner.

Section III. AUTHORIZATIONS & RESTRICTIONS OF THE BUDGET OFFICER

The Budget Officer is hereby authorized to transfer amounts between line items within a department without limitation, provided that transfers to or from the personnel services category

of expense from another category of expense shall be reported to the Board at the first regularly scheduled meeting of each month.

Transfers between departments, and revisions of the revenue or expenditure totals, or utilization of any fund balance not already authorized in this ordinance shall require Board approval by budget ordinance.

Funds from capital project budgets to be closed shall be transferred into the General Fund unless otherwise specified by Town Council or the funds are restricted in their use by an external source.

Section IV. PURCHASE ORDERS.

All purchase orders will be pre-audited in accordance with the Local Government Budget and Fiscal Control Act and issued on all purchases over \$1,000.00.

Section V. PAY AND CLASSIFICATION PLAN

The sums appropriated and set forth in the detailed schedule of personnel services shall be paid in accordance with the Pay Plan and Position Classification Plan adopted by Town Council. All positions, position titles, incorporated herein for personnel are authorized and approved. The Town Manager is authorized to change positions, position titles, classifications and reclassifications, and reassignments for personnel for all positions authorized in the budget, but no new positions that are not captured within the budget or within the Position Classification Plan shall be added without the approval of the Town Council.

Section VI. UTILIZATION OF BUDGET ORDINANCE

This ordinance shall be the basis of the financial plan for the Town of Garner during the Fiscal Year 2017-2018. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Finance Department shall establish and maintain all records which are in consonance with this ordinance, and the appropriate statutes of the State of North Carolina. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted the 20th day of June, 2017.

MAYOR

ATTEST: _____
TOWN CLERK

Town of Garner
Fiscal Year 2017 – 2018
Proposed Fee Schedule

Department & Fee Description

FY 2017 – 2018 Proposed Fees

SECTION 1 - Executive, Finance and Administrative Charges

Miscellaneous

Return Check Fee \$ 25.00

Other Fees & Charges

Vehicle Decal Fee* \$ 15.00

**Annual fee charged with vehicle taxes billed by NC Division of Motor Vehicles.*

Business Registration Fee

All In-town Business (annual registration fee) \$ 25.00

Itinerant Merchant (mobile vendor or solicitor) \$ 100.00

Peddler

On Foot \$ 10.00

With Vehicle \$ 25.00

Farm Products Only \$ 25.00

Precious Metal Dealer (initial application) \$ 180.00

Precious Metal Dealer (renewal) \$ 3.00

Taxicab Service (per cab) \$ 15.00

Business Activities Exempt by the State of NC from Business Registration Fee

Note: Although the Privilege License system has been repealed, a Business Registration Program still precludes the following activities from paying a business registration fee.

Accountants	Distributing Motor Fuel at Wholesale	Optometrists
Alarm System Installation	Embalmers	Osteopaths
Alarm System Monitoring	Engineers	Pest Control Applicators
Appliances-Retail and Rental	Flea Market Vendors	Photographer
Architects	Healers	Physicians
Art Festivals	Installment Paper Dealer	Private Investigator/Detective
Attorneys	Insurance Companies	Railway Companies
Auctioneers	Landscape Architects	Real Estate Agent
Banks	Land Surveyors	Real Estate Appraisers
Bondsmen	Merchandising Machines	Real Estate Loan Broker
Breweries	Morticians	Savings and Loan Associations
Bus Companies	Motion Picture Making	Soft Drink Manufacturer
Chiropodists	Newspapers	Surgeons
Chiropractors	Non-Profit Organizations	Telephone Companies
Computer Hardware-Retail and Rental	Office Equipment-Retail and Rental	Vending Machine Corporation
Coop Markets	Ophthalmologist	Veterinarian
Dentists	Opticians	Winery

Fees Regulated by the State of NC for the Sale of Beer and Wine

Beer on Premises \$ 15.00

Beer off Premises \$ 5.00

Wine on Premises \$ 15.00

Wine off Premises \$ 10.00

Wholesale Dealer - Beer Only \$ 37.50

Wholesale Dealer - Wine Only \$ 37.50

Wholesale - Beer and Wine Under Same License \$ 62.50

SECTION 2 - Community Services Charges

Land Use Application Permit Fees

Voluntary Annexation Petition \$ 150.00

Board of Adjustment Application (Variance, Special Exception, Administrative Appeal) \$ 400.00

General Zoning Map Amendment \$ 450.00 + \$ 10.00 per acre

Zoning Verification Letter \$ 75.00

UDO Text Amendment \$ 400.00

Administrative Zoning Interpretation \$ 75.00

Petition to Close Street \$ 450.00

Change of Use Permit Fee of such initial application

Conditional Use Permit (Site Plan) \$ 750.00

Conditional Use Permit (Subdivision) \$ 500.00 + \$ 10.00 per lot

Major Subdivision \$ 250.00 + \$ 5.00 per lot

Comprehensive Growth Plan Amendment \$ 300.00

Special Use Permit (Site Plan) \$ 750.00

Special Use Permit (Subdivision) \$ 500.00 + \$ 10.00 per lot

Temporary Use Permit \$ 25.00

Final Plat Petitions

Subdivision Exemption, Recombination or Easement \$ 100.00

Final Subdivision Plat	\$ 300.00
Minor Subdivision	\$ 150.00
Planned Development <i>(must file a rezoning application and CUP Master Plan)</i>	See above for specific fee
Reapplication	Actual cost, not to exceed original fee charged
Sign Permit	\$ 50.00
Political Sign Permit <i>(Refundable)</i>	\$ 200.00
Temporary Sign Permit	\$ 25.00
Temporary Off-Premise Subdivision Sign Permit	\$ 100.00
Temporary On-Premise Construction Identification Signs	\$ 100.00
Master Sign Plan Review	\$ 100.00
Administrative Site Plan Review	\$ 300.00
Administrative Site Plan Modification	\$ 150.00
Zoning Compliance Permits <i>(Fences or structures with dimensions over 12sq.ft.)</i>	
Accessory Structure	\$ 50.00
Building Re-use	\$ 100.00
Fence	\$ 35.00
Home Occupation	\$ 35.00
Miscellaneous Land Use Permit <i>(fences or structures with dimensions under 12sq.ft.)</i>	\$ 25.00

Plan Review Fees

Residential Single – Family Plans	No Charge
Commercial Plans	
Under 25,000 sq.ft.	\$ 100.00
25,001 – 50,000 sq.ft.	\$ 150.00
50,001 – 100,000 sq.ft.	\$ 200.00
Over 100,000 sq.ft.	\$ 250.00
Single Trade Renovations	\$ 50.00
Fire Protection Systems & Alternate Systems	
Sprinkler Systems	\$ 25.00 plus \$ 1.00 per head count
Fire Pumps	\$ 50.00
Fire Alarm Systems	\$ 50.00
Plan Review Re-Submittal <i>(4th or more)</i>	50% of Original Fee

Construction Fees

Residential

New Single Family Detached & Townhomes <i>(per unit; includes all trades)</i>	
Up to 1,200 sq.ft.	\$ 604.00
Over 1,200 sq.ft.	\$ 604.00 + \$.25 per sq.ft. over 1,200 sq.ft.
Residential Addition <i>(includes all trades)</i>	
Up to 400 sq.ft.	\$ 330.00
401 – 600 sq.ft.	\$ 500.00
Over 400 sq.ft.	\$ 500.00 + \$.25 per sq.ft. over 600 sq.ft.
Residential Interior Renovations	50% of Residential Addition Fees
Manufactured Home <i>(includes all trades)</i>	\$ 330.00
Construction/Sales Office	\$ 200.00
Modular Homes/Dwellings <i>(includes all trades)</i>	\$ 500.00
Residential Accessory Structures <i>(with dimensions greater than 12' on any side)</i>	Trade Inspections Fee + \$.18 per sq.ft.
Temporary Service Poles	\$ 80.00
Temporary Power	\$ 80 first meter plus \$ 40 per meter additional

Commercial and Multi-Family 3 or more units

<i>(Trades and sprinkler as independent, with building trade including site work. Based on project cost.)</i>	
Up to \$5,000	Trade Fees as Noted in Trade Inspections
\$5,001 - \$12,500	\$ 200.00
\$12,501 - \$25,000	\$ 441.00
\$25,001 - \$50,000	\$ 678.00
\$50,001 - \$100,000	\$ 1,258.00
\$100,001 - \$200,000	\$ 2,252.00
\$200,001 - \$350,000	\$ 3,810.00
\$350,001 - \$500,000	\$ 5,037.00
\$500,001 - \$750,000	\$ 7,011.00
\$750,001 - \$1,000,000	\$ 8,766.00
Greater than \$1,000,000	\$.30 per \$ 100.00 or fraction thereof

Miscellaneous Construction Fees

Monument/Pole Sign Permits with Electrical or Footings Required	\$ 100.00
Wall Sign Permits with Electrical	\$ 50.00 per sign, \$ 80.00 minimum
Exhaust Hoods with Ansul System	\$ 75.00
Demolition Permit <i>(when not part of construction)</i>	\$ 100.00
Change of Occupancy	\$ 150.00
Change of Occupancy <i>(between Business and Mercantile, less than 50,000 sq.ft.)</i>	\$ 75.00
Change of Tenant, Same Use	\$ 75.00

Mandatory Fire Permits	\$ 80.00
Daycare Inspection for License	\$ 80.00
ABC License	\$ 100.00
Change of Contractor on Permit	\$ 50.00
Administrative Fee on Cancelled Permits without an Inspection	\$ 25.00

Trade Inspections *(Includes two trips)*

Building	\$ 80.00
Electrical	\$ 80.00
Fire	\$ 80.00
Mechanical	\$ 80.00
Plumbing	\$ 80.00
Additional Trips not for Re-inspection	\$ 60.00

Fire Inspection Fees *(For periodic inspections)*

Initial and One-Time Follow-up Inspection	\$ 50.00
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Trade Re-inspection Fees

First & Second Re-inspection	\$ 80.00
Third Re-inspection <i>(same trade)</i>	\$ 150.00
Fourth Re-inspection and Subsequent <i>(each)</i>	\$ 250.00
Not Ready Charge	\$ 80.00
Weekend or After Hours Inspection <i>(per hour)</i>	\$ 240.00 for up to 3 hours
Weekend of After Hours Inspection <i>(over three hours)</i>	\$ 240.00 plus \$ 80.00 per hour
Emergency Inspections	Fee to be determined by Inspections Director
Commencement of Work Before Permit is Obtained	Double Fee

Note: Per NCGS 153-354 and 160A-414, if the valuation of a building or service system appears to be under estimated on the application, the Inspections Department shall determine the project cost based on the most recent edition of the ICC "Building Valuation Data," or the applicant can show detailed estimates to meet the approval of the Inspections Department. Permit valuations shall include total cost, such as electrical, gas mechanical, plumbing equipment, fire protection, other systems, material and labor.

Miscellaneous

Sign Return Fee	\$ 5.00
Homeowner Recovery Fund Fee* <i>(per permit)</i>	\$ 10.00

** Homeowner Recovery Fund Fees are collected on behalf of and remitted to the NC Licensing Board for General Contractors.*

Nuisance Abatements*

Initial Inspection plus One Follow-up	\$ 50.00
Each Additional Inspection Over Two	\$ 25.00
Inspections Department Administrative Fee	\$ 100.00
Public Works Department Administrative Fee	\$ 75.00
Finance Department Administrative Fee	\$ 25.00

** The above fees will be charged to the property owner in addition to the actual cost of the nuisance abatement.*

Engineering Inspection Fees

Street Inspections	\$ 1.50 per linear foot
Sidewalk Inspections	\$.75 per linear foot
Water Supply / Watershed (BMP) Inspection	\$ 200.00
Weekend or After Hours Inspections <i>(per hour)</i>	\$ 80.00 minimum, 3 hours

Public Utility Fees

Capacity Replacement Fees* *(Effective 04-19-2016)*

Water (Residential & Non-Residential)	\$ 1.00 per gallon for new construction reserved or projected
Sewer (Residential & Non-Residential)	\$ 1.00 per gallon for new construction reserved or projected

** The above Fees are due when Building Permit Application is filed.*

Utility Development Fees *(Effective 04-19-2016. See Acreage Fees chart below.)*

Water (Residential & Non-Residential)	Fee has been SUSPENDED
Sewer (Residential & Non-Residential)	Fee has been SUSPENDED

Acreage Fees *(Effective 04-19-2016. Fees below are per each acre developed.)*

Zoning Districts	Acreage Fee - Water	Acreage Fee - Sewer
R-40, R-20, R-15, R-12, R-9, RCD-1, RCD-2	\$ 1,750.00	\$ 1,750.00
MR-1	\$ 1,990.00	\$ 1,990.00
R-5 or RMH	\$ 2,745.00	\$ 2,745.00
MF-1	\$ 2,690.00	\$ 2,690.00
MF-2	\$ 3,195.00	\$ 3,195.00
NO, O&I, NB, CB, SB, MXD	\$ 4,180.00	\$ 4,180.00
I-1, I-2	\$ 4,575.00	\$ 4,575.00

NOTE: Includes new construction reserved or projected. The above Fees are due when Building Permit Application is filed.

Maps and Reports

Unified Development Ordinance	Hardcopy purchased through American Legal Purchasing
Code of Ordinances Supplement	Hardcopy purchased through American Legal Purchasing
Engineering Standards <i>(water, sewer, streets, sidewalks, and drainage)</i>	\$ 5.00
Comprehensive Growth Plan	\$ 40.00
Comprehensive Plan Roster	\$ 10.00
Growth and Development Report	\$ 10.00
Capital Improvements Plan	\$ 10.00
Monthly Building Permit Report	\$ 5.00

Standard Maps (3' x 4')	\$ 20.00
Standard Maps (2' x 3')	\$ 10.00
Standard Maps (11" x 17")	\$ 5.00
Standard Maps 8 1/2" x 11" or 8 1/2" x 14")	\$ 1.00
Electronic Media	\$ 2.00
Copies – Black/White (<i>more than 20</i>)	\$.10 per page
Copies – Color (<i>more than 20</i>)	\$.25 per page
Copies – Black/White or Color (<i>less than 20</i>)	No Charge
Fee in Lieu of Sidewalks (<i>Fees are due at plat recording</i>)	\$ 25.00 per linear foot
Fee in Lieu of Parkland Dedication (<i>Fees are due at building permit submittal</i>)	
Single Family Detached	\$ 1,147.00 per unit
Multi-Family (<i>townhomes, apartments</i>)	\$ 895.00 per unit

SECTION 3 - Public Works

Containers*

Mobile Refuse Containers	\$ 85.00
Mobile Recycling Containers	\$ 40.00

* Containers remain property of the Town and are provided and assigned for the health, safety, convenience and general welfare of occupants. Containers that are damaged, destroyed or stolen through abuse neglect, or improper use shall be replaced by the Town at the expense of the owner or occupant. For more information, please refer to Town of Garner Code of Ordinances, Part 1, Chapter 5, Section 5.5 "Residential Garbage Collection."

Special Collection Charges

Trash in Excess of Six Cubic Yards Per Week	\$ 40.45 per six cubic yards
Yard Waste in Excess of Six Cubic Yards Per Week	\$ 17.34 per six cubic yards
Bulky Waste in Excess of 60 Pounds	\$ 40.45 per item

For more information, please refer to Town of Garner Code of Ordinances, Part 1, Chapter 5, Section 5.6.1 "Special Collections."

Improperly Prepared Waste

Small Load	\$ 50.00
Medium Load	\$ 100.00
Large Load	\$ 200.00 per load

For more information, please refer to Town of Garner Code of Ordinances, Part 1, Chapter 5, Section 5.5 "Residential Garbage Collection."

SECTION 4 - Public Utility Fee Charges - City of Raleigh

A list of all fees and charges related to deposits, monthly rates, late charges, delinquent fee, reconnection fees, meter tampering, etc., can be found on the City of Raleigh's website at: <http://www.raleighnc.gov/services/content/FinUtilityBilling/Articles/UtilityBillingDepositFees.html>

Tap Fees

3/4" Water*	\$ 2,710.00
1" Water*	\$ 2,979.00
3/4" Split Water (<i>new application</i>)	\$ 542.00
3/4" Split Water (<i>existing application</i>)	\$ 1,116.00
1" Split Water (<i>new application</i>)	\$ 923.00
1" Split Water (<i>existing application</i>)	\$ 1,495.00
4" Sewer Service*	\$ 3,388.00
Sewer Only Disconnection Fee	\$ 1,368.00
Sewer Only Reconnection Fee	\$ 1,368.00

* The City of Raleigh does not install taps across divided roadways, or across roadways/streets measuring 45 feet or longer as measured from back of curb to back of curb. When no curb exists, the measurement shall be marked from the edge of pavement.

Meter Installation Fee

5/8" Meter	\$ 245.00
3/4" Meter	\$ 224.00
1" Meter	\$ 323.00
1 1/2" Meter	\$ 470.00
2" Meter	\$ 596.00
4" Meter	\$ 3,345.00
6" Meter	\$ 4,910.00
6" Meter with Fire Protection	\$ 7,510.00
8" Meter	\$ 4,310.00
8" Meter with Fire Protection	\$ 10,030.00
10" Protectus III Meter	\$ 13,381.00
Not Ready Fee*	\$ 50.00

* A Not Ready Fee shall be collected by the City of Raleigh only if the City has attempted to initially install the water meter and determined that the water service stub was either not installed to the property or the water service stub was not installed in accordance with City of Raleigh standards. The 'Not Ready Fee' must then be paid to the City prior to the City proceeding to install the meter again after the initial failed attempt and prior to any water being provided to the property.

Capital Facility Fees*

Water Capital Facilities Fee

5/8" Connection	\$ 1,492.00
3/4" Connection	\$ 2,238.00
1" Connection	\$ 3,730.00
1 1/2" Connection	\$ 7,459.00
2" Connection	\$ 11,935.00
4" Connection	\$ 37,296.00
6" Connection	\$ 74,592.00

8" Connection	\$ 119,348.00
10" Connection	\$171,563.00
12" Connection or Greater	Quoted by the City of Raleigh
Sewer Capital Facilities Fee	
5/8" Connection	\$ 1,567.00
3/4" Connection	\$ 2,350.00
1" Connection	\$ 3,916.00
1 1/2" Connection	\$ 7,833.00
2" Connection	\$ 12,533.00
4" Connection	\$ 39,165.00
6" Connection	\$ 78,329.00
8" Connection	\$ 125,327.00
10" Connection	\$ 180,157.00
12" Connection or Greater	Quoted by the City of Raleigh
Sewer Only Connection (4")	\$ 1,337.00

* For redevelopment projects, the amount of the capital facilities fee shall take into account and provide credit for the number of units and meter sizes on the property that were connected to the utility system prior to the redevelopment of the property. In no case shall the credit for the existing connections exceed the amount of the new capital facilities fee.

Capital Facility Fee-Mobile Restroom Unit* \$ 50.00 per plumbing fixture

* Per plumbing fixture within the unit for each water and sewer connection

All other Utility Connection Fees billed directly by and paid directly to the City of Raleigh, can be found on the City of Raleigh's Website at <http://www.raleighnc.gov/content/extra/Books/PlanDev/DevelopmentFeeSchedule/#17>

SECTION 5 - Parks, Recreation & Cultural Resources Charges

Activity Fees (Fee Reductions for Underprivileged Youth)

Variable Cost Activities

Activities whose costs increase or decrease due to participation levels shall be reviewed by the Town Council on a biannual basis. This review shall consist of a comparison of current Town fees with current market rates and review of the Town's anticipated expenses for the activities.

Adult Open Basketball	\$ 450.00 per team, plus \$ 32.00 per non-resident
Adult Individual	
Resident	\$ 68.00
Non-Resident	\$ 90.00
Adult Softball	\$ 450.00 per team, plus \$ 32.00 per non-resident
Youth Basketball (12 and Under)	
Resident	\$ 58.00
Non-Resident	\$ 80.00
Youth Basketball (13-17)	
Resident	\$ 65.00
Non-Resident	\$ 84.00
Day Camps	
Resident	\$ 82.00 per week
Non-Resident	\$ 108.00 per week

Activities with Fixed Costs*

Activities whose costs to the Town are fixed regardless of participation levels shall have fees set according to the following guidelines:

Adult Activities	Fee shall recover 100% of direct costs
Youth Activities, ages 13-18	Fee shall recover 85% of direct costs
Youth Activities, ages 12 and under	Fee shall recover 60% of direct costs
Preschool Activities	Fee shall recover 75% of direct costs
Family Activities	Fee shall recover 100% of direct costs
Non-Resident	Resident fee plus 30%, maximum \$ 25.00 additional

*Direct costs may be waived at the discretion of the Parks, Recreation & Cultural Resources director for first-time programs.

Activities Not Requiring Pre-Registration*

Adult Activities	Fee shall recover 110% of direct costs
Youth Activities, ages 13-18	Fee shall recover 85% of direct costs
Youth Activities, ages 12 and under	Fee shall recover 60% of direct costs
Preschool Activities	Fee shall recover 75% of direct costs
Family Activities	Fee shall recover 75% of direct costs
Preschool Open Art or Open Gym – Resident	\$ 2.00
Preschool Open Art or Open Gym – Non Resident	\$ 3.00
Non-Resident	Resident fee plus 30%, maximum \$ 25.00 additional

*Direct costs may be waived at the discretion of the Parks, Recreation & Cultural Resources director for first-time programs.

Open Gym

Adult – Resident	\$ 2.00 for length of activity
Adult – Non-Resident	\$ 3.00 for length of activity
Youth or Family	No Charge

Garner Senior Center Activities

Annual Fitness Pass-Resident (Jan. 1 – Dec. 31)	\$ 20.00
Fitness Pass-Resident (July 1 – Dec. 31)	\$ 10.00
Annual Fitness Pass-Non Resident (January 1 – Dec. 31)	\$ 35.00
Fitness Pass-Non Resident (July 1 – Dec. 31)	\$ 18.00

Instructional Classes	Fee to recover direct costs, minimum \$ 5.00
Special Events	Fee to recover direct costs, minimum \$ 5.00
Trips	Fee to recover direct costs
Non Resident Instructional Classes, Events & Trips	Resident fee plus 30%, maximum \$ 25.00 additional

Senior Center Fitness Room*

Adults (ages 18 - 54) – Resident	\$ 11.00 per month
Adults (ages 18 - 54) – Non-Resident	\$ 13.00 per month
Senior Adults (ages 55 or older) – Resident	\$ 11.00 per month
Senior Adults (ages 55 or older) – Non-Resident	\$ 13.00 per month

*The above allows for access Monday-Thursday, 8:00am-8:00pm and Friday, 8:00am-5:00pm

Bus Use Charges	No change
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SECTION 5.1 – Shelter, Parkland and Facility Fees

Commercial Use of Parkland – Fitness Classes Only*

1 Month Agreement – Residents	
1 – 50 Participants	\$ 25.00 per hour
Over 50 Participants	\$ 35.00 per hour
1 Month Agreement – Non-Residents	
1 – 50 Participants	\$ 33.00 per hour
Over 50 Participants	\$ 46.00 per hour
3 Month Agreement – Residents	
1 – 50 Participants	\$ 20.00 per hour
Over 50 Participants	\$ 30.00 per hour
3 Month Agreement – Non-Residents	
1 – 50 Participants	\$ 26.00 per hour
Over 50 Participants	\$ 39.00 per hour
Application Fee (Applies to all agreements)	
Residents	\$ 25.00
Non-Residents	\$ 35.00

*Only available within certain parks and park areas. Refer to Parks, Recreation, and Cultural Resources Department for further information.

Lake Benson Park

Resident

Shelter 1 (max 150 people)	\$ 30.00 per hour, 2 hour minimum
Shelter 2 (max 50 people)	\$ 20.00 per hour, 2 hour minimum
Shelter 3 (max 20 people)	\$ 10.00 per hour, 2 hour minimum
Shelter 4 (max 20 people)	\$ 10.00 per hour, 2 hour minimum
Gazebo (requires Special Event Application)	\$ 20.00 per hour
Gazebo with Lawn Space (requires Special Event Application)	\$ 35.00 per hour
Amphitheater	\$ 40.00 per hour
Earth Stage	\$ 20.00 per hour
Earth Stage with Lawn Space	\$ 100.00 per hour
Camping Fee	\$ 50.00 per night plus \$ 25.00 refundable key deposit
Full Park	\$ 325.00 per hour

Non Resident

Shelter 1 (max 150 people)	\$ 40.00 per hour, 2 hour minimum
Shelter 2 (max 50 people)	\$ 30.00 per hour, 2 hour minimum
Shelter 3 (max 20 people)	\$ 20.00 per hour, 2 hour minimum
Shelter 4 (max 20 people)	\$ 20.00 per hour, 2 hour minimum
Gazebo (requires Special Event Application)	\$ 30.00 per hour
Gazebo with Lawn Space (requires Special Event Application)	\$ 53.00 per hour
Amphitheater	\$ 60.00 per hour
Earth Stage	\$ 30.00 per hour
Earth Stage with Lawn Space	\$ 150.00 per hour
Camping Fee	\$ 75.00 per night plus \$ 25.00 refundable key deposit
Full Park	\$ 473.00 per hour

Lawn Space in Addition to Shelters

Shelter 1	\$ 20.00 per hour
Shelter 2	\$ 10.00 per hour
Shelter 4	\$ 10.00 per hour

White Deer Park

Resident

All Shelters	\$ 20.00 per hour
Front Lawn (Adjacent to Aversboro Rd.)	\$ 40.00 per hour
Nature Center Lawn	\$ 40.00 per hour

Non-Resident

All Shelters	\$ 30.00 per hour
Front Lawn (Adjacent to Aversboro Rd.)	\$ 60.00 per hour
Nature Center Lawn	\$ 60.00 per hour

Centennial Park	
All Shelters – Resident	\$ 20.00 per hour
All Shelters – Non Resident	\$ 30.00 per hour
Creech Road Elementary School Park	
All Shelters – Resident	\$ 20.00 per hour
All Shelters – Non Resident	\$ 30.00 per hour
White Deer Nature Center*	
Resident	
Indoor Classroom	\$ 50.00 per hour, 2 hour minimum
Indoor Classroom with Learning Deck	\$ 70.00 per hour, 2 hour minimum
After Hours-Indoor Classroom	\$ 60.00 per hour, 2 hour minimum
After Hours-Indoor Classroom with Learning Deck	\$ 80.00 per hour, 2 hour minimum
Non-Resident	
Indoor Classroom	\$ 50.00 per hour, 2 hour minimum
Indoor Classroom with Learning Deck	\$ 70.00 per hour, 2 hour minimum
After Hours - Indoor Classroom	\$ 60.00 per hour, 2 hour minimum
After Hours - Indoor Classroom with Learning Deck	\$ 80.00 per hour, 2 hour minimum
* \$150.00 refundable security deposit applies to all rentals of White Deer Nature Center.	
Garner Senior Center*	
Multipurpose Room (max 150 people)	\$ 65.00 per hour, 3 hour minimum
Fitness Annex (max 214 people)	\$ 70.00 per hour, 3 hour minimum
Food Fee (includes use of Warming Kitchen)	\$ 50.00 per event
Weeknight Rentals (Monday – Thursday, 5:00PM – 8:00PM)	
Multipurpose Room	\$ 30.00 per hour
Multipurpose Room – Audio Visual Use Fee	\$ 25.00 per event
Dining Room	\$ 40.00 per hour
Game Room	\$ 20.00 per hour
Additional Staff (as needed)	\$ 15.00 per hour
* \$150.00 refundable security deposit applies to all rentals of the Garner Senior Center	
Avery Street Recreation Center*	
Gymnasium	\$ 70.00 per hour, 2 hour minimum
Gym Floor Cover Fee	\$ 200.00 per event
Single Multi-purpose Room	\$ 40.00 per hour, 2 hour minimum
Both Multi-Purpose Rooms	\$ 60.00 per hour, 2 hour minimum
Meeting Room	\$ 30.00 per hour, 2 hour minimum
Entire Facility	\$ 150.00 per hour, 2 hour minimum
Avery Street Annex*	
Classroom	\$ 40.00 per hour, 2 hour minimum
* \$150.00 refundable security deposit applies to all rentals of Avery Street Recreation Center and Annex.	
Avery Street Park Lawn / GPAC Back Lawn*	
Rentals	\$ 60.00 per hour
* \$150.00 refundable security deposit applies to all rentals of Avery Street/GPAC Lawn.	
Athletic Rental Facility*	
Baseball Field	\$ 30.00 per hour
Baseball Field with Lights	\$ 55.00 per hour
Soccer Field - Youth	\$ 35.00 per hour
Soccer Field - Adult	\$ 45.00 per hour
Soccer Field with Lights - Youth	\$ 70.00 per hour
Soccer Field with Lights - Adult	\$ 80.00 per hour
* Facility supervision is included in the rental price.	
** \$150.00 refundable security deposit applies to all field rentals.	
Thompson Road Park	
Multipurpose Field	\$ 30.00 per hour
Lake Benson Boathouse Rentals*	
Jon-boats without Motors	\$ 4.00 per hour, \$ 20.00 per day
Jon-boats with Motors	\$ 8.00 per hour, \$ 40.00 per day
Canoes	\$ 5.00 per hour
* Senior citizens age 55 or over will be charged 50% of the above rates for full day rentals only.	
Garner Performing Arts Center Auditorium and Lobby	
Regular Rates	
Auditorium	\$ 125.00 per hour
Rehearsal Fees (Monday-Thursday)	\$ 55.00 per hour
Rehearsal Fees (Friday-Sunday)	\$ 125.00 per hour
Back Lobby (max 30 people)	\$ 40.00 per hour
Front Lobby (max 60 people)	\$ 50.00 per hour
Auditorium Hold Day with Dressing Rooms (Monday-Thursday)	\$140.00 per day
Auditorium Hold Day with Dressing Rooms (Friday-Sunday)	\$300.00 per day
Non Profit Group Rates*	
Auditorium	\$100.00 per hour

Rehearsal Fees (Monday-Thursday)	\$ 50.00 per hour
Rehearsal Fees (Friday-Sunday)	\$ 100.00 per hour
Back Lobby (max 30 people)	\$ 40.00 per hour
Front Lobby (max 60 people)	\$ 50.00 per hour
Auditorium Hold Day with Dressing Rooms (Monday-Thursday)	\$ 90.00 per day
Auditorium Hold Day with Dressing Rooms (Friday-Sunday)	\$ 240.00 per day

* Non-profit groups are defined as follows: all IRS tax exempt and non-profit groups, or non-tax exempt group activities such as private parties, family activities, family reunions, weddings and receptions, etc., for which no money is collected for participation.

* All rentals of the Garner Performing Arts Center require a \$ 200.00 per day refundable security deposit.

Miscellaneous Fees (Applies to <u>all</u> groups)	
Sound and Lighting Technician	\$ 20.00 per hour
Facility Attendant	\$ 15.00 per hour
Security	Based on personnel cost
Piano Tuning	Based on personnel cost
Pre-event Setup and Post-event Cleanup	Based on personnel cost
Concession Stand	\$ 50.00 per day

Lake Benson Trails*

Dual Meets (Two teams)	\$ 7.00 per hour, 2 hour minimum
Meets with Three to Five Teams	\$ 11.00 per hour, 2 hour minimum
Meets with Six to Nine Teams	\$ 16.00 per hour, 2 hour minimum
Meets with 10 or More Teams	\$ 21.00 per hour, 2 hour minimum

* The above fees would be assessed in addition to reimbursement of any additional Town expenses arising from the event above normal operations.

Christmas Parade

Float Rentals	10% above Town cost
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Parade Entry Fees

Business / Individual	
Walkers & Bicycles	\$ 60.00
Vehicles	\$ 55.00 per vehicle
ATV & Motorcycles	\$ 45.00 per vehicle
Trucks & Floats	\$ 80.00 per truck/float
Non-Profit / Church	
Walkers & Bicycles	\$ 40.00
Vehicles	\$ 35.00 per vehicle
ATV & Motorcycles	\$ 25.00 per vehicle
Trucks & Floats	\$ 55.00 per truck/float

Marching Band, Emergency Management, or Elected Official	No Charge
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Special Events & Facility Rentals Policy

Application Fee	\$ 25.00 non-refundable fee
Police Officer	\$ 35.00 per hour
Staff Assistance	\$ 15.00 per hour, 3 hour minimum
Parking Attendants (2 attendants)	\$ 30.00 per hour, 3 hour minimum
Street Closure	
Resident	\$ 80.00 per event
Non-Resident	\$ 120.00 per event
Use of Park Trails	
Resident	\$ 40.00 per day
Non-Resident	\$ 60.00 per day
Event with Admission Fees or Ticket Sales	
Resident	\$ 270.00 per day
Non-Resident	\$ 405.00 per day
Event with Sales of Food or Merchandise	
Resident	\$ 200.00 per day
Non-Resident	\$ 300.00 per day
Photo and Video Shoot	
Resident	\$ 50.00 per day
Non-Resident	\$ 75.00 per day
Sanitation Deposit	
Class A or B Special Events	\$ 1,000.00 per event
Class C Special Events	\$ 500.00 per event
Class D Special Events	No Charge

SECTION 6 - Public Safety Charges

Accident/Criminal Investigation Report

First 10 Copies	No Charge
Each Copy Over 10 (per page)	\$.20 per page
CD/DVD Production	\$ 22.00

Miscellaneous

Storage of Seized Vehicle	\$ 5.00 per day
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Off-Duty Officer

Officer Only \$ 35.00 per hour

Removal of Recreational Devices

First Violation \$ 25.00
 Second Violation \$ 50.00
 Third Violation \$ 100.00

Parking Violation Fee*

No Parking Zone \$ 30.00
 Parking Too Close to Intersection \$ 30.00
 Parking on Sidewalk \$ 30.00
 Parking Too Far Away from Curb or Street Edge \$ 30.00
 Double Parking \$ 30.00
 Parking in a Loading Zone \$ 30.00
 Parking in a Restricted Time Zone \$ 30.00
 Residential Parking Permit Zone \$ 30.00
 Parking on Wrong Side of Street Facing Traffic \$ 30.00
 Emergency Zone Parking \$ 50.00
 Parking in Fire Lane \$ 50.00
 Parking in Front of Fire Hydrant \$ 50.00
 Obstructing Traffic \$ 50.00
 Parking in a Handicapped Zone \$ 100.00
 All Other Parking Violations Not Noted Above \$ 30.00

* Parking fines must be paid within 30 days from issuance to avoid additional penalty. Fines not paid within 30 days will be subject to the violator to double the amount of the original fine.

Animal Control Charges*

Violations of Licensing Ordinance

First Violation \$ 100.00
 Subsequent Violations (Charged per violation; applies to any violation not paid within 60-days of first violation) \$ 200.00

Number of Dogs kept on Premises

Each dog over allowable limit (per dog) \$100.00
 Subsequent Violations (accrued every 7 days) \$100.00

Animals at Large and Animals Creating a Nuisance

First Violation \$ 50.00
 Second Violation \$ 100.00
 Subsequent Violations \$ 150.00

Dangerous Animal Violations

Violation of Dangerous Animal Sign (Civil Penalty + Animal Seizure) \$ 500.00
 Violation of Muzzling Requirement (Civil Penalty + Animal Seizure) \$ 500.00
 Dangerous Animal at Large (Civil Penalty + Animal Seizure) \$ 500.00
 Failure to Microchip Dangerous Animal (Civil Penalty + Animal Seizure) \$ 500.00
 Secure Enclosure Requirement (Civil Penalty + Animal Seizure) \$ 500.00
 Competent Person 18 YOA or Older Removal from Property Requirement (Civil Penalty + Animal Seizure) \$ 500.00
 Fail to Allow Animal Control Officer Access to Inspect (Civil Penalty + Animal Seizure) \$ 500.00
 Fail to Notify a garner Officer/Animal Control within 24-hours Requirement (Civil Penalty + Animal Seizure) \$ 500.00

Dangerous Animal Toward Human Being

First Violation (Civil Penalty + Animal Seizure) \$ 500.00

Dangerous Animal Toward Domestic Pet

First Violation (Civil Penalty + Animal Seizure) \$ 250.00

Other General Penalties Not Specified Above

\$ 100.00

* Animal control charges are applied to dogs and cats. Fines and penalties listed above do not include shelter reclaim fees, which must also be paid by owner.

False Alarm Penalties

First Three False Alarms No Charge
 Fourth and Fifth False Alarms \$ 50.00 per alarm
 Sixth, Seventh, and Eighth False Alarms \$ 100.00 per alarm
 Ninth and Tenth False Alarms \$ 150.00 per alarm
 All False Alarms in Excess of 10 \$ 250.00 per alarm

Taxicab Permit

Application Fee \$ 10.00

SECTION 7 - Penalty Fee

Penalty Fee: The fee or penalty to be paid to the Town for any one violation of an ordinance as above set out is hereby fixed as noted. Offenses denominated a misdemeanor pursuant to NCGS 14-4 shall be punishable as infractions; offenses not denominated as misdemeanors under the State's penal laws are not punishable as misdemeanors under administering ordinances within the Town.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: June Bond Project Tracking Report		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Michael Gammon, Budget and Special Projects Manager		
Brief Summary: A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report is included in the agenda package.		
Recommended Motion and/or Requested Action: No action required; Report only.		
Detailed Notes: Please see report.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Bond Improvements Completed - May 31, 2017



Bond Description	Active Projects	Revised Budget	Actual to Date	Available Budget	% Spent
Parks and Recreational	Greenways, Land, Park Projects	\$ 3,014,087	\$ 1,064,556	\$ 1,949,531	35.32%
Parks and Recreational	Recreation Center	\$ 10,379,718	\$ 1,724,931	\$ 8,654,787	16.62%
Public Safety and Services Facilities	Police Facility and Town Hall	\$ 14,371,004	\$ 11,776,307	\$ 2,594,697	81.94%
Redevelopment	Land Acquisition	\$ 2,043,951	\$ 1,278,793	\$ 765,158	62.56%
Street and Sidewalk	Land Acquisition, Sidewalk Construction, US Highway 70 Improvements, Montague, Purvis and New Rand Construction, Jessup, Benson/Garner	\$ 14,857,044	\$ 3,805,149	\$ 11,051,895	25.61%
Total		\$ 44,665,804	\$ 19,649,736	\$ 25,016,068	43.99%

Accomplishments by Bond Issuance

As of May 31, 2017

Parks and Recreational

- Structural steel is being installed at the Garner Recreation Center site.
- Lake Benson Dog Park Parking and Stormwater BMP project to commence in June.
- Town staff is currently developing a request for qualifications for South Garner Greenway design.

Public Safety and Services Facilities

- The new Town Hall's furniture has been delivered and installed. The project is expected to be completed in July 2017.
- Road work around Town Hall site to be completed in June.



Redevelopment

- The Recreation Center project's construction improvements to stormwater, US Hwy 70, and Montague St. under construction.
- Underground Power & Utility lines in downtown will be relocated as part of the Recreation Center Construction.

Street and Sidewalk

- Road widening and the installation of curb and gutter as part of the Buffalo Road sidewalk project is finished. Contractor is addressing punch list items.
- Thompson Road sidewalk project notice to proceed issued June 12 .
- Cloverdale street lighting project has been awarded.
- Improvements at Rand Mill Road Park are underway and work is progressing.

Bond Improvements Summary

#	Project Name	Budget	Status	Completion Date	Council Next Steps
1.1.b	Buffaloe Road Sidewalk	\$1,074,000	On-Track	Jun-17	Attend Ribbon Cutting
1.1.d	Thompson Road Sidewalk	\$220,000	On-Track	Summer 2017	Attend Ribbon Cutting
1.1.e	Vandora Springs Sidewalk	\$245,000	On-Track	Spring 2018	Award bid in Fall 2017
1.1.f	Spring Drive Sidewalk	\$335,000	On-Track	Fall 2017	Award bid in Summer 2017
1.1.g	Avery Street/Curtis Drive Sidewalk		On-Track	Fall 2017	Award bid in Summer 2017
5.1	Greenways	\$830,700	Delayed	TBD	Discuss funding options
6.1	Neighborhood Improvements	\$750,000	On-Track	Varies	Review/Authorize the next group of ranked project(s)
7.1	Land Acquisition (Historic Downtown Garner Plan)	\$1,400,000	On-Track	June 2019	Continue consideration of properties as necessary
8.1	Park Enhancements - General	\$10,365	On-Track	TBD	NA
8.1.e	Lake Benson Dog Park (incl. Parking & Stormwater BMP)	\$125,000	On-Track	Summer 2017	NA
8.1.g	Park Enhancements - Garner Recreational Park Picnic Shelter	\$85,000	On-Track	Summer 2017	Attend Ribbon Cutting
9	Garner Recreation Center	\$8,897,287	On-Track	Spring 2018	Attend Ribbon Cutting
9.1.a	Underground Power at Garner Recreation Center	\$200,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.b	Downtown Stormwater Facilities	\$600,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.c	Montague Street Improvements	\$3,779,183	On-Track	Winter 2017	Attend Ribbon Cutting
10	Town Hall	\$8,155,758	On-Track	July 2017	Attend Ribbon Cutting
11	Parking Lot at GPAC	\$40,000	On-Track	Summer 2017	Attend Ribbon Cutting
12	GPAC Sidewalk Connections and Parking Improvements	\$396,362	On-Track	Summer 2017	Attend Ribbon Cutting

Status Indicator

Green

On-track - no issues likely to affect project scope, schedule or budget.

Yellow

Delayed - known issues are likely to affect project scope, schedule and/or budget.

Red

Critical - significant unresolved issues will impact project, schedule and/or budget.

Completed Projects Summary

#	Project Name	Project Budget	Total Spent	Over/(Under)	Status	Completion Date
1.1.a	Claymore Drive/Buckingham Sidewalk	220,000	149,007	(70,993)	Complete	Fall 2014
1.1.c	Timber Drive Sidewalk	220,000	137,903	(82,097)	Complete	Spring 2016
2	U.S. 70 Improvements - Jessup Drive	375,000	350,300	(24,700)	Complete	Fall 2014
3	Police Facility	4,500,000	TBD	TBD	Complete	Spring 2016
4	Benson & Main Street Sidewalks	652,791	629,031	(23,760)	Complete	Fall 2016
8.1.a	Park Enhancements - Concessions Buildings	556,522	537,884	(18,638)	Complete	Fall 2015
8.1.b	Park Enhancements - Dugout Covers	108,148	108,148	0	Complete	Spring 2015
8.1.c	Park Enhancements - Mobile Stage	108,438	TBD	TBD	Complete	Winter 2016
8.1.d	Park Enhancements - Dog Park (Garner Rec. Park)	75,000	47,324	(27,676)	Complete	Fall 2016
8.1.f	South Garner Park Fencing (Soccer)	16,703	16,703	0	Complete	Spring 2015
9.1.d	ROW Acquisition for Montague/Purvis/N. Rand Improvements	1,116,000	TBD	TBD	Complete	Spring 2016
15	Bond Related Property Tax Increase	-	-	-	Complete	June 2015
All Completed Projects		6,832,602	1,976,300	(247,864)		

1.1.a



Bond Improvements Status Report

1. Project Name	Claymore Drive/Buckingham Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The Claymore Drive sidewalk project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project completed in the first week of October. Final cost of the project is \$149,007 which is under budget.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

1.1.b



Bond Improvements Status Report

1. Project Name	Buffaloe Road Sidewalk	
2. Project Status	On-Track	3. Target Completion Date: May 2017
4. Project Manager	Tony Chalk, Town Engineer	

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project is complete. Punchlist generated and contractor addressing.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	
8. Upcoming Work	
9. Status explanation (for yellow or red)	The completion of the City of Raleigh's force main project was delayed, causing the project to begin later than originally planned, In addition, required relocation of utility lines has delayed the Town's completion of the project.

1.1.c



Bond Improvements Status Report

1. Project Name	Timber Drive Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project was completed in April.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	
8. Upcoming Work	
9. Status explanation (for yellow or red)	Unexpected delays due to the discovery of underground utilities that will require relocation.

1.1.d



Bond Improvements Status Report

1. Project Name	Thompson Road Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Summer 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Notice to proceed issued for June 12, 2017.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Project has been awarded.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

1.1.e



Bond Improvements Status Report

1. Project Name	Vandora Springs Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Spring 2018
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed along Vandora Springs Road to Tiffany Circle.
6. Milestones & Major Activities (timeframe)	25% drawings have been reviewed and comments sent to Engineer.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Survey work has been started.
8. Upcoming Work	The Town must obtain a CLOMR from FEMA for this project.
9. Status explanation (for yellow or red)	

1.1.f



Bond Improvements Status Report

1. Project Name	Spring Drive Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed from Garner Magnet High School to Vandora Springs Road. There will also be sidewalk and curb and gutter installed along Vandora Springs from Foxwood Drive to Spring.
6. Milestones & Major Activities (timeframe)	25% drawings reviewed and comments sent to Engineer.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Design of project started
8. Upcoming Work	Survey data is being obtained.
9. Status explanation (for yellow or red)	

1.1.e



Bond Improvements Status Report

1. Project Name	Avery Street/Curtis Drive Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed along Avery Street from Powell Drive to Creekbrook Court and along Curtis to Johnson Street
6. Milestones & Major Activities (timeframe)	Agreement with property owner at Avery and Curtis to install on east side of Avery. Easements will be obtained after redesign of sidewalk

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Preliminary design complete. Sidewalk will need to shift to the east side of Avery Street due to easement issues.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	U.S. 70 Improvements - Jessup Drive		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview
 This project extends the three lane section of west bound US Highway 70 to the intersection of Timber Drive.

6. Milestones & Major Activities (timeframe)
 This project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress
 Project is complete with a total cost of \$311,870.

8. Upcoming Work

9. Status explanation (for yellow or red)



Bond Improvements Status Report

1. Project Name	Police Facility		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Renovation & Construction of public safety facility
6. Milestones & Major Activities (timeframe)	Police moved into building in late December 2015.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Bioretention areas have been installed and landscaped.
8. Upcoming Work	Completion of punchlist items.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Benson & Main Street Sidewalks		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The project is complete.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Minor warranty issues are still being addressed.
8. Upcoming Work	Project is complete.
9. Status explanation (for yellow or red)	



1. Project Name	Greenways - Design		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	There is high demand for greenways and other pedestrian-related infrastructure in Garner. \$750,000 will be used to construct greenways that would link to parks, schools and key community features.
6. Milestones & Major Activities (timeframe)	May 2013 WK Dickson retained to evaluate alignments for proposed South Garner Greenway Extension. July 2013 S. Garner Greenway Alignment Study completed. August 2013 Public Meeting to review Alignment Alternatives. March 2014 McKim & Creed retained for additional greenway alignment review. October 2015 Council reviewed preferred alignment with a cost estimate of just over \$ 1.3 million (approximately \$500,000 over allocated funding).

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	January 2017 Wake County Commissioners awarded \$245,828 toward the project. March 2017 Council approved development of an RFQ to qualify consultants to review preliminary designs and move toward final design.
8. Upcoming Work	Staff will develop and issue an RFQ and select a preferred consultant for the project.
9. Status explanation (for yellow or red)	The project was put on hold to determine funding options once the budget exceeded the original amount available in the 2013 bonds. April 2017 While work is resuming, the status continues to be on hold until a revised design and updated budget can be developed.



Bond Improvements Status Report

1. Project Name	Neighborhood Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Varies
4. Project Manager	Reginald Buie, Neighborhood Improvement Manager		

Project Plan

5. Project Overview	The Town of Garner’s Neighborhood Improvement Program Initiative has tackled five areas for concentrated enforcement and support using Town resources. The Bond program dedicated \$750,000 for neighborhood improvement projects. This project manages the approval process for allocation of Neighborhood Improvement Bond Funds for approved projects.
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6. Milestones & Major Activities	Ranked existing Neighborhood Improvement Projects - Set 1.
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Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Woodland North Lighting Project is complete. The Van Story Hills Lighting Project has been completed. Malibu Valley Lighting Project is complete. Evaluation of Cloverdale subdivision is underway.
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8. Upcoming Work	Installation of new lighting (approximately 49) in Cloverdale Subdivision and installation of new sidewalk (approximately 850 feet) on Perdue Street. Projects will be evaluated once cost estimates have been received. Quote for Cloverdale Street Lighting Project has been received and reported to Town Council. Work has not been scheduled. Talks between Neighborhood Improvement, Parks and Recreation and Rebuilding Together of the Triangle are underway to determine scope of work needed to upgrade facilities at New Rand Park.
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8a. Cloverdale	The Cloverdale Street Lighting Project is underway. Duke Energy has been contacted to begin the installation process.
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8b. Rand Mill Park	Rebuilding Together of the Triangle has begun work at Rand Mill Park. New plumbing fixtures have been installed in the bathrooms in addition to a new roof and paint. A new light will be installed to brighten the area around the basketball court. The picnic
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9. Status explanation (for yellow or red)	
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Bond Improvements Status Report

1. Project Name	Land Acquisition (Historic Downtown Garner Plan)		
2. Project Status	On-Track	3. Target Completion Date:	June 2019
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	The 2013 Bond Referendum approved \$2 million for Downtown Redevelopment initiatives including \$1.4 million for property acquisition in furtherance of the HDGP. This report will track the property acquisition portion of this bond program.
6. Milestones & Major Activities (timeframe)	Property acquisition will be prioritized to facilitate development of anchor facilities, future development sites and as opportunities are presented by owners.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	To date, 16 parcels totaling 6.8 acres have been purchased for the Indoor Recreation Center site, off-site parking and improvements to Montague Street using bond funds. 25 parcels totaling 9.8 acres are now under town control. The Montague/Purvis/Main assemblage desired to begin the Indoor Recreation Center and road improvements is now under town control. GRA is developing criteria for private development in the area.
8. Upcoming Work	<ol style="list-style-type: none"> 1. Continue communications with all area property owners to take advantage of any opportunities that arise. 2. Continue discussions with interested developers to evaluate appropriate opportunities.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Park Enhancements - General		
2. Project Status	On-Track	3. Target Completion Date:	TBD
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved \$1 million bond for Park Enhancement Projects.
6. Milestones & Major Activities (timeframe)	Town Council approved the park enhancement project ranking and estimated project costs as follows: Replacement of Restroom and Concession Areas at Garner Recreational Park and South Garner Park (\$510,000), Dugout Covers (\$107,500), Town Mobile Stage (\$90,000), Town Dog Parks (\$200,000), Various (\$92,500). These projects are being advanced as soon as possible and detailed in the following project sheets.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Town staff continues working on the planning and construction of all park enhancement projects.
8. Upcoming Work	Completed: Dugout covers, South Garner Park Fencing, North Garner Dog Park, Mobile Stage, Concessions/Restrooms Lake Benson Dog Park project has been completed except for the associated parking area and stormwater BMP.
9. Status explanation	N/A

8.1.a



Bond Improvements Status Report

1. Project Name	Park Enhancements - Concessions Buildings		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project includes replacing restrooms, concessions, and trash/recycling receptacles at Garner Recreational Park and South Garner Park.
	Project Complete.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of November 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project complete in November 2015.

8.1.b



Bond Improvements Status Report

1. Project Name	Park Enhancements - Dugout Covers		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	<p>This project includes constructing dugout covers at baseball/softball fields at South Garner Park (3 fields) and Garner Recreational Park (2 fields) - 5 total fields</p> <p>All dugout covers have been constructed.</p>
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of May 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project completed in May 2015.



Bond Improvements Status Report

1. Project Name	Park Enhancements - Mobile Stage		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project acquires a new Town Mobile Stage for use at various Town and GRA events.
6. Milestones & Major Activities (timeframe)	The Mobile Stage has been acquired and used in several Town sponsored events.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	Staff worked with graphic designer to develop exterior graphics for the stage and received initial approval from the Advisory Committee.
8. Upcoming Work	Once the initial stage wrap design was completed, the manufacturer sent safety updates required to operate the stage. As a result, the stage wrap would not be seen during special events, so the department opted to forego spending dollars on a design that would not be seen during events.
9. Status explanation	Project completed November 2016.

8.1.d



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Garner Recreational Park)		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project includes constructing one dog park now and constructing a second dog park at a later date.
6. Milestones & Major Activities (timeframe)	The Dog Park has been opened to the public. A Ribbon Cutting Ceremony occurred on June 9, 2015.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	Grand Opening occurred on June 13, 2015.
9. Status explanation	Project completed June 2015



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Lake Benson Park)	
2. Project Status	On-Track	3. Target Completion Date: Spring 2017
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	This project includes constructing dog park #2, located at Lake Benson Park, which will include two fenced areas- one for small dogs and one for large dogs.
6. Milestones & Major Activities (timeframe)	Staff presented plans to Council for review. Feedback was received from Council and shared with consultant. Council approved the addition of storm water BMP to accommodate additional parking at Lake Benson Park. Final plans approved at February 1, 2016 Council Meeting.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Dog Park soft opening was in September 2016. Construction of stormwater BMP and parking lot to commence soon.
8. Upcoming Work	Bid Awarded April 2017. Completion Summer 2017.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	South Garner Park Fencing (Soccer)		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	Fencing was requested to help keep soccer balls from going into the parking lots. Project budget \$17,000.
6. Milestones & Major Activities (timeframe)	Fencing quotes were received.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Fencing work completed March 20, 2015.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

8.1.g



Bond Improvements Status Report

1. Project Name	Park Enhancements - Garner Rec. Park Picnic Shelter	
2. Project Status	On-Track	3. Target Completion Date: Summer 2017
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	Council requested staff gather costs and design picnic shelter to accommodate 75-85 people at Garner Recreational Park. Project budget is \$85,000.
6. Milestones & Major Activities (timeframe)	Picnic shelter costs were received and reviewed with Council. McQueen construction was selected as project contractor.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Shelter plans submitted to Planning for Review. Initial construction meeting held with contractor and Town staff. Shelter kit has been ordered.
8. Upcoming Work	Tentative timeline for shelter construction: May- June
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Garner Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Spring 2018
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of Indoor Recreation Center Facility		
6. Milestones & Major Activities (timeframe)	Grading for the building pad was completed in March, allowing construction of the building to begin.		

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Footings for the gym have been poured.		
8. Upcoming Work	Footings for the retaining wall and admin portion of the building will be poured soon.		
9. Status explanation (for yellow or red)			



Bond Improvements Status Report

Project Timeline

A timeline for the Indoor Recreation Center has some flexibility in that design and construction is not dependent on the completion of any other facilities. It is estimated that one year is needed to design the facility.

Preliminary Schedule*

October 2014	Contract approval with Clark Patterson Lee
December 2014	Begin Schematic Design
June 2015	Begin Design/Development Drawings
November 2015	Begin Construction Drawings
January 2016	Complete Construction Drawings
February 2016	Construction Drawings submitted for review
April 2016	Site Plan Approval
May 2016	Bid Project
August 2016	Award Project
March 2018	Complete Construction



Bond Improvements Status Report

1. Project Name	Underground Power at Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Overhead power lines around the Indoor Recreation Center are to be placed underground..
6. Milestones & Major Activities (timeframe)	Work has been scheduled through the general contractor and should commence in June with the installation of underground conduit

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Went over proposed design with Duke Energy again with Duke Energy. Some changes required in conduit layout due to Duke underground policies.
8. Upcoming Work	Install conduit
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Downtown Stormwater Facilities		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2014
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	A stormwater management area is to be constructed at the Montague St./Highway 70 intersection. This device will serve the area of the Indoor Recreation Center along with future projects on that site.
6. Milestones & Major Activities (timeframe)	Erosion control portion of pond completed.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Pond is ready for erosion control sign off.
8. Upcoming Work	Pond will need to be excavated to final depths at completion of project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Montague & Purvis Street Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Access to Montague Street from eastbound 70 traffic and improvements to Montague St.
6. Milestones & Major Activities (timeframe)	Some storm drainage has been installed along Purvis Street

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Some road work is underway
8. Upcoming Work	
9. Status explanation	

9.1.d



Bond Improvements Status Report

1. Project Name	ROW Acquisition for Montague/Purvis/N.Rand Improvements		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	Right of Way will be needed for proposed improvements to Montague Street, Purvis Street and Rand Mill Road.
6. Milestones & Major Activities (timeframe)	Surveying authorized for additional right of way acquisition.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Roadway drawings have been generated. Right of way maps are being generated.
8. Upcoming Work	Right of way/easement acquisition is complete.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Town Hall		
2. Project Status	On-Track	3. Target Completion Date:	July 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of new Town Hall building.
6. Milestones & Major Activities (timeframe)	Interior of building is 95% complete. Landscaping beginning to be installed.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	Majority of curb and gutter along Aversboro installed. Offsite roadwork proceeding.
8. Upcoming Work	Completion of sitework in June 2017.
9. Status explanation (for yellow or red)	

Project Timeline

The schedule has been updated and will be revised as we move through the different stages of the project. The architect hopes to advance the schedule if possible.

Preliminary Schedule*

November 2014	Precedence Study and follow up meeting
December 2014	Begin Schematic Design Phase
May 2015	Begin Design/Development Drawings
August 2015	Complete Design Development drawings
October 2015	Begin construction drawing and specifications
December 2015	Complete construction drawings
January 2016	Prequalification of contractors/Building permit review
March 2016	Bid project
April 2016	Award Bid
May 2016	Start Construction
July 2017	Project Complete



Bond Improvements Status Report

1. Project Name	Parking Lot at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Summer 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$250,000 will be used to complete construction of the existing overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	Contractor has been asked to keep the Town updated on the status of this work. Notification needs to be given to Old School Apartments prior to work commencing.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	
8. Upcoming Work	
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Lighting and Covered Sidewalks at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Summer 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$500,000 will be used to construct lighting and covered sidewalks for the overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	Additional parking spaces added when space made available with no driveway connecting to Garner Road.

Progress Update (Updated as of May 31, 2017)

7. Recent Progress	See comments for the GPAC parking lot.
8. Upcoming Work	Design will proceed with and was bid with the Recreation Center project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Property Tax Increase		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Complete		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved four bond referendums authorizing the Town to issue up to \$35.716 million in general obligation bonds. Town Council and staff anticipate a tax increase up to 2 ¾ cents.
6. Milestones & Major Activities (timeframe)	With the approval of the FY 15-16 budget, the tax rate was increase 1.75 cents (for a total of 2.75 cents when combined with the tax rate increase of 1 cent implemented in FY 14-15).

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	See number 6 above.
8. Upcoming Work	The Town implemented the first year of the Revenue Savings Plan with the FY 14-15 budget. We know from the FY 14-15 budget that the Revenue Savings Plan generated \$46,313. Staff has recently provided Council with an update showing that the FY 14-15 actual revenues produced an additional \$157,963 for the capital reserve funding. The models of the FY 2015-16 Revenue Savings Plan that were factored in to the approved budget show growth of 7%, which will continue to support the funding model. Staff will continue to monitor revenues associated with the Revenue Savings Plan as well as the upcoming Wake County property revaluation that will factor in to the FY 16-17 budget next year.
9. Status explanation	Approvals related to tax increase complete. Continued monitoring of Revenue Savings Plan.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Avery Street Sidewalk Improvements - Additional Services		
Location on Agenda: Old/New Business		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
Brief Summary: An amendment needs to be made to the existing contract with Municipal Engineering Services Company to include additional surveying and design work required for the Avery Street Sidewalk Improvements project.		
Recommended Motion and/or Requested Action: Authorize Contract Amendment		
Detailed Notes: See attached memo.		
Funding Source: Street & Sidewalk Bond Funds - Avery Street Sidewalk		
Cost: \$8,000	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: This change should provide for improved community acceptance and a harmonious construction process.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

TOWN OF GARNER
MEMORANDUM

TO: John Hodges
Assistant Town Manager

FROM: Tony Chalk
Town Engineer

DATE: June 7, 2017

SUBJECT: Design Services Amendment
Avery Street sidewalk improvements

The Avery Street sidewalk improvement proposes to connect the existing sidewalk inside the Avery Park subdivision by constructing new sidewalk along the west side of Avery Street from Curtis Drive to Creekbrook Court. Discussions with the owner of the property at the northwest corner of Curtis and Avery were held with the property owner not wanting the sidewalk installed on the west side of Avery due to the adverse effects that would result to some trees and fencing on her property.

However, the owners of the property at 606 Curtis Drive located on the east side of Avery Street are willing to work with the Town to provide needed easements and right of way for the sidewalk. This does change the scope of the project. Instead of the sidewalk stopping at Creekbrook Court, it would be extended to Creek Commons Avenue which adds approximately 350' of sidewalk to the project. This would also dictate that the sidewalk along Avery Street from Powell to Curtis be placed on the east side of Avery.

The design agreement with Municipal Engineering for this project does not include this work. Municipal Engineering has proposed an amendment to the contract to conduct the needed survey and design work at a cost of \$8,000, which would make the total for design services \$27,500.

This is **EXHIBIT K**, consisting of 3 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 1, 2016

**AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1**

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement: November 1, 2016

Owner: Town of Garner

Engineer: Municipal Engineering Services Company, PA

Project: Avery Street Sidewalk Improvements

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

- **Modify the "Scope of Services" (page one of the Agreement) to include the addition of engineering survey and design services for the construction of a sidewalk along the east side of Avery Street from Curtis Street to Creek Commons Avenue as shown in Exhibit 1A.**
- **Modify Section 7.01 "Basis of Payment – Lump Sum", paragraph A.1 to read "A Lump Sum amount of \$27,500.00".**

Agreement Summary:

Original agreement amount:	\$ <u>19,500.00</u>
Net change for prior amendments:	\$ _____
This amendment amount:	\$ <u>8,000.00</u>
Adjusted Agreement amount:	\$ <u>27,500.00</u>

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

Town of Garner

Municipal Engineering Services Co., PA

By: _____

By: _____

Print

Print

name: Rodney Dickerson

name: Jimmy D. Woodie

Title: Town Manager

Title: President

Date Signed: _____

Date Signed: _____

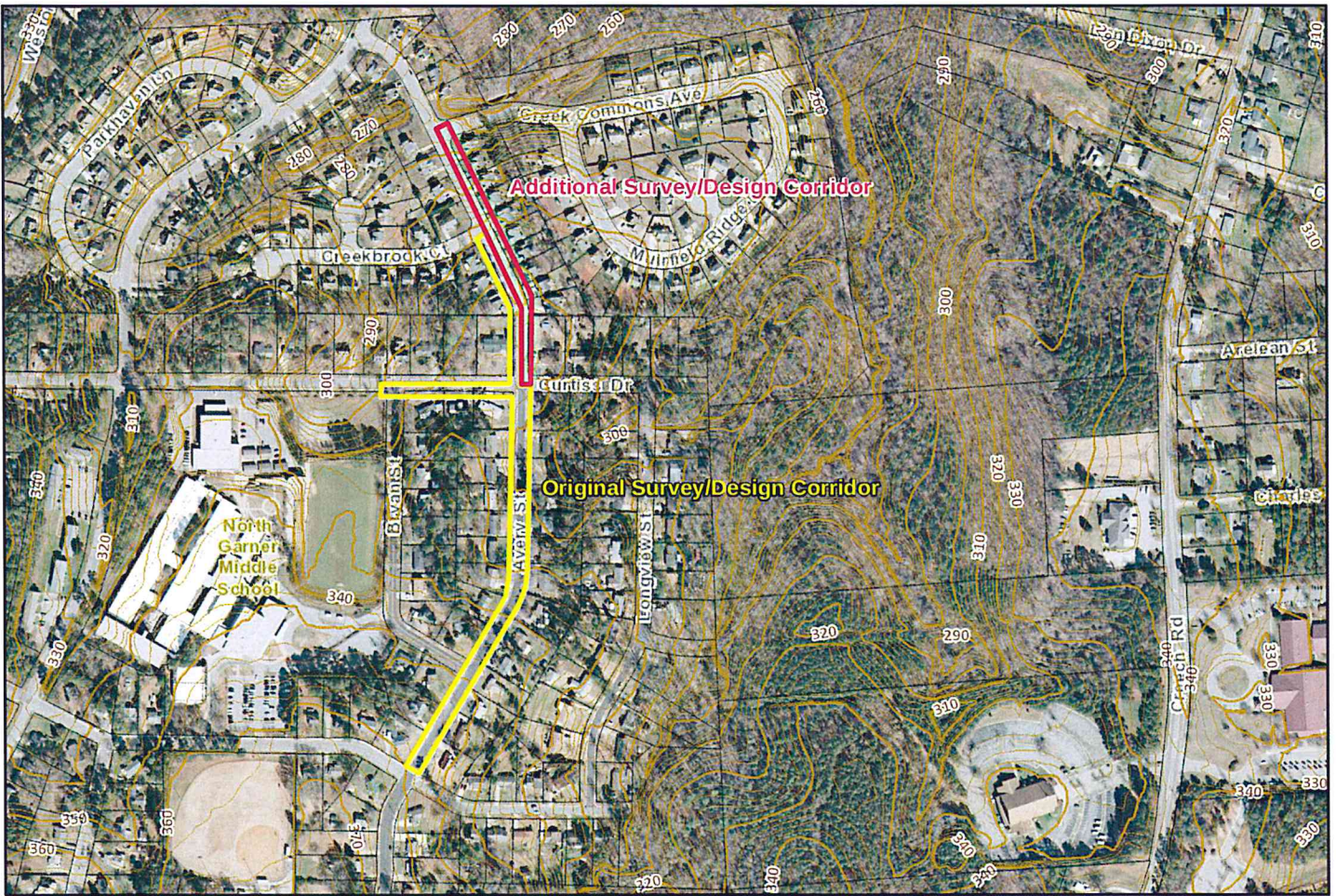
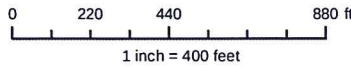


Exhibit 1A - Additional Survey/Design Corridor



Disclaimer
 Maps makes every effort to produce and publish the most current and accurate information possible. However, the maps are produced for information purposes, and are NOT surveys. No warranties, expressed or implied, are provided for the data therein, its use, or its interpretation.

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Wake Transit Plan Participation Agreement and Work Plan		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: John Hodges, Assistant Town Manager - Development Services		
Presenter: John Hodges, Assistant Town Manager - Development Services		
Brief Summary: At the March 28, 2017 Work Session, Council reviewed a draft of the Wake Transit Master Participation Agreement and a draft of the Wake Transit Work Plan. The Master Participation Agreement has been finalized and is being presented for execution. The FY 2018 Recommended Wake Transit Work Plan has also been finalized and is being presented for your endorsement.		
Recommended Motion and/or Requested Action: Authorize execution of the Wake Transit Master Participation Agreement and endorse Wake Transit Work Plan		
Detailed Notes: The Wake Transit Work Plan document has been bound under separate cover due to length.		
Funding Source: NA		
Cost: NA	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JMH	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Town Manager's Office Memorandum

TO: Town Council

FROM: John Hodges, Assistant Town Manager – Development Services

DATE: June 12, 2017

SUBJECT: Wake Transit Plan Participation Agreement and Work Plan

At the March 28, 2017 Work Session, Council reviewed a draft of the Wake Transit Master Participation Agreement and a draft of the Wake Transit Work Plan. The **Master Participation Agreement** has been finalized and is being presented for execution. The **FY 2018 Recommended Wake Transit Work Plan** has also been finalized and is being presented for your endorsement.

Master Participation Agreement

This agreement regulates the methods and engagement for agencies that may use a part of the Wake County Tax Revenue. Any local government within Wake County that plans to benefit from these revenues must be a party to the agreement. For Garner, this participation would be in the form of the proposed Community Funding Area Program that would allow municipalities to leverage matching funds to develop and oversee operation of community-based local transit services. While this may be well into the future for us, we need to be a party to the agreement in order to participate.

While several minor changes, corrections and clarifications were made to the document since your review, the only substantive change was to **Section 6.01 Amendment**. Language was changed to simplify the notification requirement and method to agree to amendments but still requires acknowledgement in writing by all parties.

Wake County Transit Work Plan

The TAPC has also released the final version of the Wake County Transit Work Plan that will guide efforts of staff, partner agencies and consultants for FY 2018. The plan is enclosed (bound separately due to size) for your review. Staff has participated in the development of the work plan through its involvement with the TPAC and is satisfied with the direction.

As a reminder, several municipalities are named throughout the work plan. These municipalities already share in county revenues to operate a transit system or service. Since Garner does not currently receive funding to operate a transit system, you will not see it listed in the plan.

While no formal action on the work plan is required, staff requests Council's endorsement of the plan to demonstrate Garner's active involvement in the TPAC and our commitment to participate actively in the implementation of the Wake Transit Plan.

**WAKE TRANSIT MASTER PARTICIPATION AGREEMENT
("PARTICIPATION AGREEMENT")**

Between

GOVERNANCE ILA PARTIES:

**RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY
("GoTriangle"), CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION
("CAMPO"), and COUNTY OF WAKE ("Wake County")**

and

ELIGIBLE PARTICIPANT PARTIES:

**CITY OF RALEIGH, TOWN OF CARY, TOWN OF APEX, TOWN OF FUQUAY-
VARINA, TOWN OF GARNER, TOWN OF HOLLY SPRINGS, TOWN OF
KNIGHTDALE, TOWN OF MORRISVILLE, TOWN OF ROLESVILLE, TOWN OF
WAKE FOREST, TOWN OF WENDELL, TOWN OF ZEBULON, NORTH CAROLINA
STATE UNIVERSITY, AND RESEARCH TRIANGLE PARK FOUNDATION**

**(Hereinafter referred to as "Participant Parties" once such entity has executed the
Participation Agreement);**

(All parties collectively referred to herein as "Parties")

WITNESSETH:

WHEREAS, the Parties to this Participation Agreement, who have or may have specific roles in the implementation of public transit and the support of public transit infrastructure in the Wake County area, have determined that it is in their best interest and the best interest of the constituents they represent to coordinate future public transit planning, funding, expansion and construction; and

WHEREAS, an extensive community driven process was used to develop a strategic transit vision document that set forth an enhanced public transit plan for Wake County, referred to as the "*Wake County Transit Plan*" ("Wake Transit Plan"), and this plan was unveiled on or about December 8, 2015, and adopted by the GoTriangle Board of Trustees on May 25, 2016, CAMPO's Executive Board on May 18, 2016, and the Wake County Board of Commissioners on June 6, 2016; and

WHEREAS, in conjunction with the Wake Transit Plan, the Governance ILA Parties adopted the *Wake Transit Governance Interlocal Agreement* ("Governance ILA") that creates a governance structure for the implementation of the Wake Transit Plan by and through the annual Wake Transit Work Plan; and

WHEREAS, the Governance ILA specifically created the Transportation Planning Advisory Committee ("TPAC"), made up staff representatives from the Governance ILA Parties and the

Eligible Participant Parties, and charged the TPAC with coordinating and recommending the planning and implementation aspects of the Wake Transit Work Plan; and

WHEREAS, the Governance ILA and the Parties to this Participation Agreement contemplate an inclusive and cooperative process for the continuous development and implementation of the Wake County Transit Plan, whereby the Parties are collectively enabled to make recommendations, develop, and review the Wake Transit Work Plan and have a role in the approval of the Wake County Transit Plan through structured representation on the CAMPO Executive Board and GoTriangle Board of Trustees that have jurisdiction over the development and implementation of the Wake Transit Work Plan; and

WHEREAS, the purpose of this Participation Agreement is to: 1) serve as the master joint agency operations agreement referenced in Section 8.02 of the Governance ILA; 2) establish standards that will govern the Parties' eligibility for inclusion of sponsored Implementation Elements in the Wake Transit Work Plan and receipt of any funding allocation from Wake County Transit Tax Revenue; 3) evidence the Parties' approval of the Wake County Transit Plan and the annual update process; and 4) confirm the Parties' roles in carrying out Transportation Planning Advisory Committee (TPAC) responsibilities; and

WHEREAS, local Governmental Parties are authorized to enter into this Participation Agreement pursuant to, *inter alia*, N.C.G.S. §§ 160A-20.1; 160A-312; 160A-313; 160A-610; 153A-275; 153A-276; and 153A-449.

NOW THEREFORE, in consideration of the above recitals and the mutual covenants herein contained, the Parties hereto agree as follows:

ARTICLE I
PURPOSE, SCOPE & LIMITATION OF AUTHORITY,
RESPONSIBILITIES, TERM & EFFECTIVE DATE

1.01 **Purpose.** The Parties hereby recognize that the Wake County Transit Plan (inclusive of the Wake Transit Financial Plan as defined in Section 2.17), as implemented by annual Wake Transit Work Plans, will serve as a guidance document for public transit investment in Wake County. The primary purpose of this Participation Agreement is to serve as the master joint agency operations agreement referenced in Section 8.02 of the Governance ILA and set the standards for all Parties who desire to receive project funding from Wake County Transit Tax Revenues. This Participation Agreement also confirms the roles of the Parties with respect to future planning, design, funding, and implementation of the Wake County Transit Plan through their roles in carrying out Transportation Planning Advisory Committee (TPAC) responsibilities.

1.02 **Scope & Limitation of Authority.** This Participation Agreement shall be limited to the purposes enumerated herein. No Party by virtue of execution of this Participation Agreement has the right to expand, abridge, limit or constrain the authority or actions of (1) GoTriangle and CAMPO or the TPAC created by the Governance ILA with respect to the administration of the Wake County Transit Plan; or (2) any other Party, except as specifically agreed to herein.

Nothing herein shall be construed to grant funding for any Implementation Element (defined herein in Article II) to any Party. Further, any Party receiving Wake County Transit Tax Revenue for an Implementation Element is wholly responsible for implementation of the element except as may be set forth by future agreements between individual Parties. This Participation Agreement shall not confer additional responsibilities upon other Parties for particular Implementation Elements. The Parties hereby recognize that the official governance and oversight for the Wake County Transit Plan according to the terms of the Governance ILA and this Participation Agreement shall reside with CAMPO's Executive Board and the GoTriangle Board of Trustees to which every Party to this Participation Agreement has structured representation.

1.03 **Responsibilities of the Governance ILA Parties.** The Governance ILA Parties shall have the responsibilities and duties set out in the Governance ILA.

1.04 **Responsibilities of the Participant Parties.** The Participant Parties shall:

- (a) Provide staff to serve on the TPAC; and
- (b) Prior to and as a condition of receiving Wake Transit Tax Revenue to deliver Implementation Elements as identified within the Wake Transit Work Plan, negotiate and enter into Capital Funding Agreements and/or Operating Agreements.

1.05 **Term & Effective Date.** This Participation Agreement shall become effective upon approval and execution by the CAMPO Executive Board, the GoTriangle Board of Trustees and at least two Eligible Participant Parties ("Effective Date"). The Term of this Participation Agreement shall be from the Effective Date until June 30, 2042, unless otherwise amended by the prior express written agreement of the Parties.

ARTICLE II DEFINITIONS

2.01 "CAPITAL FUNDING AGREEMENT" shall mean an agreement between Party and other Parties to provide an Implementation Element or a project plan if the Implementation Element is to be provided by the party. The agreement or project plan shall state the details of the capital improvements to be provided and detail expectations on funding, responsibilities, schedule and performance. At a minimum, the Capital Funding Agreement shall set forth these elements required by the Governance ILA:

- (a) Technical project description with anticipated project performance characteristics;
- (b) Project implementation schedule and milestones;
- (c) Detailed revenue and expenditure projections by fiscal year;
- (d) Reporting requirements;
- (e) Plan for return of funds if project fails;
- (f) Audit provisions;
- (g) Allocation of matching funds for local systems if applicable;
- (h) If project is debt funded, provisions for addressing any items required for title, debt covenants, or other related items;

- (i) A provision that the designated sponsor must as a condition of the agreement undertake and complete any projects already under contract to complete with no supplantation of funding;
- (j) Public involvement and engagement expectations.
- (k) Reporting requirements;
- (l) Method for amendments and termination; and
- (m) Issue resolution process.

2.02 “CAPITAL PROJECTS ORDINANCE” shall mean the annual financial ordinance budgeted for the Wake Transit major capital fund pursuant to N.C.G.S. Chapter 159, tied to the multi-year Capital Improvement Plan, the Annual Capital Budget, and planned capital project funding agreements that implement needed capital projects.

2.03 “COMMUNITY FUNDING AREAS” shall mean areas in Wake County with limited fixed route transit service offerings as defined in the Wake County Transit Plan where additional transit services can be provided with joint participation and funding from the local government(s) and/or Research Triangle Park. Community Funding Areas by definition do not include Town of Cary and City of Raleigh.

2.04 “COMPONENT UNIT” shall mean a unit of local government within the Tax District if the primary entity has administrative responsibility for the budget adoption and operation and management of transit services provided by the unit. The primary entity shall report in its financial statements information about the relationship between any component unit(s) and the primary entity.

2.05 “GOVERNANCE INTERLOCAL AGREEMENT” or “GOVERNANCE ILA” shall mean the Transit Governance Interlocal Agreement dated May 18, 2016 between Research Triangle Regional Public Transportation Authority (“GoTriangle”), Capital Area Metropolitan Planning Organization (“CAMPO”), and Wake County that provides a plan of governance related to the implementation of public transit services and projects outlined in the Wake County Transit Plan.

2.06 “IMPLEMENTATION AGREEMENTS” shall mean the regular and annual agreements that outline the details of how projects in the Wake County Transit Annual Work Plan shall be implemented. These agreements shall be designated as Operating Agreements or Capital Funding Agreements and will clearly outline implementation standards as defined. These agreements shall contain all requirements as defined in the Participation Agreement for each type of agreement. The expected amount of funds associated with each Implementation Agreement will be clearly defined in the Wake Transit Work Plan.

2.07 “IMPLEMENTATION ELEMENT” shall mean a discrete project, operation or study or a discrete logical grouping of projects, operations or studies tracked separately by the Wake Transit Work Plan.

2.08 “INTERLOCAL AGREEMENT FOR THE ADMINISTRATIVE DISTRIBUTION OF THE WAKE COUNTY \$7 VEHICLE REGISTRATION TAX” shall mean the Agreement executed on or about January 2017, currently by and between Wake County, City of Raleigh, Town of Cary, Town of Wake Forest, City of Durham, and GoTriangle for the administrative distribution of funds derived from a new Wake County \$7.00 Vehicle Registration Tax in accordance with N.C.G.S. § 105-570, as such agreement may be amended from time to time to include other eligible units of local government within Wake County.

2.09 “MAJOR FUND” shall mean, as defined by the Governmental Accounting Standards Board (“GASB”), a fund that is reported in a separate column in the basic fund financial statements and is subject to a separate audit opinion in the independent auditor’s report. As defined, the Tax District shall report a Major Fund for the Wake Transit Work Plan operating funds and a Major Fund for the Wake Transit Work Plan Capital Funds.

2.10 “MULTI-YEAR CAPITAL IMPROVEMENT PLAN” (“CIP”) shall mean a multi-year document that identifies by year projected capital projects, project sponsors responsible for undertaking these projects, the financial costs and anticipated sources of funding for those projects, and identifies any projected operating costs associated with those projects. The CIP shall be coordinated with the Metropolitan Transportation Plan, Transportation Improvement Program, and annual program of projects developed and maintained by the Raleigh Urbanized Area designated recipient of federal formula transit grants so as to be consistent with submittal deadlines for the Transportation Improvement Program and the horizon years of the Metropolitan Transportation Plan.

2.11 “MULTI-YEAR OPERATING PROGRAM” shall mean the annual document describing transit operating programs, which could include the implementation of local bus, express bus, Bus Rapid Transit, and commuter rail services. It will describe service changes planned for the year and preliminary service proposals and financial projection for the subsequent years. A detailed report on the status of each bus and rail route shall also be included, along with performance objectives for the coming year. The document shall also describe administrative, planning, marketing, or other functions that are not directly accounted for in specific infrastructure project delivery or allocated to service delivery, but which are essential to the implementation of the Transit Plan.

2.12 “OPERATING AGREEMENT” shall mean an agreement to provide an Implementation Element of the Wake County Transit Annual Work Plan funded by Wake Transit Tax Revenue. At a minimum, the Operating Agreement shall set forth these elements required by the Governance ILA:

- (a) Description of operations (to include transit service area, minimum service delivery standards and characteristics, standards for elements such as stops, frequency, span, service productivity and headways)
- (b) Allocation of costs and funding sources consistent with Multi-year Operating Program and annual operating budget amounts;
- (c) Minimum annual service performance evaluation method;
- (d) Respective roles of parties and transit agencies in the provision of the projects and services outlined;

- (e) Issue resolution process;
- (f) Method for amendments and termination;
- (g) All Federal Transit Administration required certifications and assurances in accordance with 23 U.S.C. 134, 29 U.S.C. 623, 42 U.S.C. 2000, 42 U.S.C. 6102, 42 U.S.C. 12112, 42 U.S.C. 12132, 49 U.S.C. 5303; 49 U.S.C. 5332, 29 CFR Part 1630, 41 CFR Parts 60 *et seq.*;
- (h) Reporting requirements; and
- (i) Public involvement and engagement expectations.

2.13 “OPERATING BUDGET ORDINANCE” shall mean the annual financial ordinance budgeted for the Wake Transit major operating fund pursuant to N.C.G.S. Chapter 159, tied to Operating Agreements, that includes funds for the operations of projects identified in the Wake Transit Annual Work Plan, allocations for reserves, and transfers to other funds such as other Wake Transit major funds identified by the Component Unit. The Operating Budget Ordinance shall include the general administrative expenses of the unit separate from project operating funds.

2.14 “SPECIAL DISTRICT” or “TAX DISTRICT” shall mean any tax district administered by GoTriangle pursuant to authorizing resolutions and N.C.G.S. 105-508 *et seq.* or N.C.G.S. 105-561 *et seq.* to which Wake County is a member, now or in the future.

2.15 “TRANSIT PLANNING ADVISORY COMMITTEE” or “TPAC” shall mean the committee created by the Governance ILA that is jointly charged with coordinating and recommending the planning and implementation aspects of the Wake County Transit Annual Work Plan.

2.16 “WAKE COUNTY TRANSIT TAX REVENUE” or “WAKE TRANSIT TAX REVENUE” shall be defined as all revenues derived from transit funding sources in support of the Wake County Transit Plan, which shall include the ½ percent local option sales and use tax as defined by N.C.G.S. 105-508; the County vehicle registration fee assessed by the Wake County Board of Commissioners in accordance with N.C.G.S. 105-570 *et seq.*; the increased portion of the regional vehicle registration fee assessed by GoTriangle in accordance with N.C.G.S. 105-561 *et seq.* allocated to Wake County.; and the portion of vehicle rental tax collected by GoTriangle pursuant to N.C.G.S. 105-550 *et seq.* and allocated to Wake County by the GoTriangle Board of Trustees.

2.17 “WAKE COUNTY TRANSIT PLAN” shall mean the plan adopted by CAMPO, GoTriangle and the Wake County Board of Commissioners outlining multiple decades of investment in transit and transit infrastructure. The numerical data, assumptions, schedules, priorities, and implementation aspects of the Wake County Transit Plan will be reflected in the annually adopted WAKE TRANSIT WORK PLAN.

2.17 “WAKE TRANSIT FINANCIAL PLAN” shall mean annual and long-term financial documents that project revenues and expenditures and include all projected sources for projects and planned uses of funds for both capital projects and operating expenses, and is used to evaluate the impact of operating and funding decisions on the Wake Transit major operating and capital funds’ financial condition to ensure the Wake Transit Plan’s policies and objectives are maintained in the long-term, including liquidity targets and debt ratios relevant to rating agency metrics.

2.18 “WAKE TRANSIT WORK PLAN” or “ANNUAL WORK PLAN” shall mean the comprehensive plan for transit capital and operations presented by the TPAC and approved by CAMPO and GoTriangle on an annual basis which directs funding and implementation for a specific year.

ARTICLE III TRANSIT PLANNING ADVISORY COMMITTEE

3.01 Scope & Authorization. The Transit Planning Advisory Committee was established and enabled by and through the Governance ILA. By execution of this Participation Agreement, the Parties confirm their commitment to serve on the TPAC and to carry out the responsibilities enumerated in this Article in association with their TPAC membership.

3.02 Membership. The Parties to this Participation Agreement shall have representative membership on the TPAC as follows: two (2) staff members appointed by Wake County, two (2) staff members appointed by GoTriangle, two (2) staff members appointed by CAMPO, two (2) staff members appointed by the Town of Cary, two (2) staff members appointed by the City of Raleigh, one (1) staff member appointed by each of the municipalities of Apex, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell, and Zebulon and one (1) staff member appointed by North Carolina State University and one (1) staff member appointed by the Research Triangle Park Foundation.

3.03 Bylaws. As of the date of this Participation Agreement, the TPAC has enacted bylaws which have been approved by the GoTriangle Board of Trustees and CAMPO Executive Board. The TPAC bylaws shall govern quorum and voting standards, operational rules for the composition and function of the TPAC, and guidelines for the scheduling of meetings to carry out the responsibilities contained within this Article as listed below.

3.04 TPAC Responsibility for the annual Wake Transit Work Plan. Subject to its continuation and authority as set forth in the Governance ILA, the TPAC shall develop recommendations for each of the following elements of the Wake Transit Work Plan, as further defined in the Governance ILA:

- (a) Annual Operating Budget Ordinance for the Wake Transit Major Fund which will appropriate funds for the planning, operation and administration of transit implementation elements; and
- (b) Annual Tax District administration budget for the Wake Transit major operating and capital fund; and

- (c) Multi-Year Capital Improvement Plan (CIP) for the Wake Transit major capital fund that clearly identifies specific projects, parties responsible for coordinating projects, project funding sources, and project expenditures; and
- (d) Annual Capital Budget Ordinance for the Wake Transit major capital fund that allocates financial resources to specific project sponsors for specific projects and represents the first year of appropriation of funding for capital projects identified in the Multi-Year CIP;
- (e) Multi-year Operating Program for the Wake Transit major operating fund that clearly identifies specific projects, parties responsible for operating those projects, project funding sources, and project expenditures; and
- (f) Update of the long term Wake Transit Financial Plan and financial model assumptions; and
- (g) Capital Funding Agreements as defined herein; and
- (h) Operating Agreements as defined herein.

3.05 Ancillary Responsibilities. In addition to the responsibilities outlined in Section 3.04 above, on an as needed, recurring basis, the TPAC shall also provide, as further defined in the Governance ILA:

- (a) Recommendations on detailed elements of a multi-year service implementation plan; and
- (b) Staffing model and staffing expectations plan; and
- (c) A program management policy and plan for the Community Funding Areas; and
- (d) Templates containing minimum standards for project and financial reports for the Wake Transit Major Funds; and
- (e) A project prioritization policy that guides the development of the CIP and longer term operating program and annual budgets; and
- (f) Designation of project sponsors (Parties responsible for each respective capital and operating project), including Parties responsible for each Implementation Element;
- (g) A multiyear vision plan; and
- (h) An articulated strategy for each Implementation Element or agreement, which shall include scope, geography, purpose and goals, processes for allowing amendments, and processes for addressing significant concerns; and
- (i) Detailed strategies for capital/infrastructure projects exceeding \$1,000,000; and
- (j) An articulated strategy for incorporating or accounting for public outreach, involvement, and communication with the deliverables set forth herein; and any other non-enumerated responsibilities to assist with the development of the Wake Transit Work Plan as determined by the TPAC's internal deliberation processes or as requested by CAMPO and GoTriangle.

3.06 Non-Delegation. The TPAC shall not delegate its responsibility to review and present documents and products which are defined in Sections 3.04 and 3.05 as TPAC responsibilities.

3.07 Right to Inspect. All Parties to this Participation Agreement, or their authorized representative(s), shall have the right to inspect, examine, and make copies of any and all books, records, electronic files, agreements, minutes, and other writings and work products related to the operation and day-to-day business of the TPAC. The TPAC shall maintain such books and records in a manner which facilitates review by the Parties.

ARTICLE IV
ELIGIBILITY FOR WAKE COUNTY TRANSIT TAX REVENUE FUNDING

4.01 **Requirements for Inclusion in the Wake Transit Work Plan.** It is hereby acknowledged that as a prerequisite of a Party's formal request for inclusion of an Implementation Element in the Wake Transit Work Plan, the Party must: 1) be a Party in good standing to this Participation Agreement; 2) be a member of the TPAC; and 3) be or be added as a Party in good standing to the Interlocal Agreement for the Administrative Distribution of the Wake County \$7 Vehicle Registration Tax (only if Party is an eligible municipality in Wake County pursuant to N.C.G.S. 105-570). It is expressly agreed and understood that the conditions set forth in this Participation Agreement are a pre-requisite for funding allocations from Wake County Transit Tax Revenues and no Party may receive Wake County Transit Tax Revenues unless they remain in compliance with the terms and conditions of this Participation Agreement.

4.02 **Implementation Agreements.** The Parties to this Participation Agreement acknowledge that all Implementation Elements contained in the Wake Transit Work Plan, whether partially or fully funded with Wake County Transit Tax Revenues, will not move forward until Implementation Agreements, which shall include a Capital Funding Agreement and an Operating Agreement, are executed by and between the Party or Parties and GoTriangle, as administrator of the Special District. Each Capital Funding Agreement and Operating Agreement shall contain all elements in the definitions of such agreements as set forth in this Participation Agreement. If any Implementation Agreement involves federal or state funding that is otherwise under the distribution and program management responsibility of CAMPO or, regardless of funding source, constitutes a regionally significant project as defined in 23 CFR § 450.104, CAMPO shall also be a party to the agreement. The purpose of this Section is to acknowledge, as defined, the minimum requirements of Implementation Agreements. Nothing herein shall be construed to bind a future governing board of a Party or otherwise alter its ability to negotiate or approve the contents of an Implementation Agreement.

4.03 **Community Funding Areas.** Community Funding Areas projects shall be included in the Wake Transit Work Plan and shall meet all eligibility requirements set forth in this Article.

ARTICLE V
SUPLANTATION/SUPPLEMENTATION

5.01 As of the Effective Date of this Participation Agreement, N.C.G.S. § 105-508.2 and N.C.G.S § 105-564 require that the net proceeds of the special tax district be used to supplement and not to supplant or replace existing funds or other resources for public transportation systems. The Parties acknowledge that the only funds subject to these requirements as of the execution of this Participation Agreement are the ½ percent sales tax proceeds collected under N.C.G.S. § 105-508.2 and the regional transit authority vehicle registration tax proceeds collected under N.C.G.S § 105-564. It is the intent of the Parties of this Participation Agreement to comply with these statutes and as may hereafter be amended.

5.02 All Parties will consider pursuing state and federal funding sources, which are not controlled locally, when appropriate for implementation of eligible projects. Efforts to use existing funds or other resources, including state and federal funding sources, will be documented and publically available as a condition of receiving Wake County Transit Tax Revenue. To the extent permitted by law, any audits required as a condition of receiving the identified funding sources shall be available for public inspection as well.

5.03 The most recently audited and reported local fiscal year prior to the Effective Date of the ½ percent local option sales and use tax as defined by N.C.G.S. 105-508 shall be the baseline for comparison of annual budgets for all Parties for the Term of the Agreement.

5.04 Nothing herein shall be construed to modify, abridge, or deny the authority or discretion of any Party or municipality to independently develop, administer, or control transportation projects pursuant to enumerated authority or funding sources separate from the authority and funding sources outlined in this Participation Agreement.

5.05 In the event that the statutory language or judicial interpretation of the terms set forth in N.C.G.S. 105-508.2 or N.C.G.S § 105-564 change after execution of this Participation Agreement, all Parties shall work together in good faith to determine if the intent and purpose of the Participation Agreement can be accomplished by executing any Amendments deemed necessary.

ARTICLE VI AMENDMENT, TERMINATION AND NOTICE

6.01 **Amendment.** This Participation Agreement may be amended to add parties or to change content. After the Effective Date of this Participation Agreement, any Eligible Participant Party or Governance ILA Party may become a Party to this Participation Agreement upon execution of the Participation Agreement by an authorized designee of that Party's governing board (or equivalent). If any Party desires to amend the content of the Participation Agreement, then the proposed amendment and the reasons for the proposed amendment shall be communicated in writing to the TPAC. All Parties that have executed the Participation Agreement must agree to the amendment in writing.

6.02 **Termination upon a year's notice.** Any Party may terminate its participation in this Participation Agreement by giving written Notice to each other Party of intent to terminate, as well as reasons for terminating (which shall be in the sole discretion of the terminating party), at least one (1) year prior to the effective termination date. Notwithstanding the above, any withdrawing Party shall have a duty to fulfill all obligations and duties of Implementation Agreements unless such Agreements are terminated in accordance with their provisions. Any Party terminating participation shall be ineligible for future Wake County Transit Tax Revenue Funding for any Implementation Element until and unless the Party re-enters into the Participation Agreement.

6.03 Cooperation Provisions. In the event of a termination, the terminating Party shall not be relieved of any existing and unperformed obligations up until the effective date of termination, and the Participation Agreement shall remain in effect as to the non-withdrawing Parties. The non-withdrawing Parties, beginning at the time notice of termination is received, shall work together in good faith to determine if the intent and purpose of the Participation Agreement can be accomplished by executing any Amendments deemed necessary and/or adding any parties deemed necessary to perform the executory obligations of the withdrawing Party.

6.04 Notice. Any written or electronic notice required by this Participation Agreement shall be delivered to the Parties at the following addresses, with a copy where designated for each party, which copy shall not in and of itself constitute notice:

For the Town of Apex:

Town of Apex
Town Manager
PO Box 250
Apex, NC 27502

For the Town of Cary:

Town of Cary
Town Manager
PO Box 8005
Cary, NC 27512

With a copy to:

Town Attorney
PO Box 8005
Cary, NC 27512

For CAMPO:

Capital Area Metropolitan Planning Organization
Executive Director
One City Plaza
421 Fayetteville Street, Suite 203
Raleigh, NC 27601

For the Town of Fuquay-Varina:

Town of Fuquay-Varina
Town Manager
401 Old Honeycutt Road
Fuquay-Varina, NC 27526

For the Town of Garner:

Town of Garner
Town Manager
PO Box 446
Garner, NC 27529

6.04 **Notice.** Any written or electronic notice required by this Participation Agreement shall be delivered to the Parties at the following addresses, with a copy where designated for each party, which copy shall not in and of itself constitute notice:

For the Town of Apex:

Town of Apex
Town Manager
PO Box 250
Apex, NC 27502

For the Town of Cary:

Town of Cary
Town Manager
PO Box 8005
Cary, NC 27512

With a copy to:

Town Attorney
PO Box 8005
Cary, NC 27512

For CAMPO:

Capital Area Metropolitan Planning Organization
Executive Director
One City Plaza
421 Fayetteville Street, Suite 203
Raleigh, NC 27601

For the Town of Fuquay-Varina:

Town of Fuquay-Varina
Town Manager
401 Old Honeycutt Road
Fuquay-Varina, NC 27526

For the Town of Garner:

Town of Garner
Town Manager
PO Box 446
Garner, NC 27529

For GoTriangle:

GoTriangle
General Manager
PO BOX 13787
Research Triangle Park, NC 27709

with a copy to:

GoTriangle
General Counsel
PO Box 13787
Research Triangle Park, NC 27709

For the Town of Holly Springs:

Town of Holly Springs
Town Manager
PO Box 8
Holly Springs, NC 27540

For the Town of Knightdale:

Town of Knightdale
Town Manager
PO Box 640
Knightdale, NC 27545

For the Town of Morrisville:

Town of Morrisville
Town Manager
PO Box 166
Morrisville, NC 27560

For North Carolina State University:

North Carolina State University
Vice Chancellor for Finance and Administration
Campus Box 7001, A Holladay Hall
Raleigh, NC 27695

For the City of Raleigh:

City of Raleigh
Attn: City Manager
PO Box 590
Raleigh, NC 27602

with a copy to:

City of Raleigh
Attn: City Attorney
PO Box 590
Raleigh, NC 27602

For the Town of Rolesville
Town of Rolesville
Town Manager
PO Box 250
Rolesville, NC 27571

For Wake County:
Wake County
County Manager
P.O. Box 550
Raleigh, N.C. 27602

with a copy to:
Wake County Attorney
P.O. Box 550
Raleigh, N.C. 27602

For the Town of Wake Forest:
Town of Wake Forest
Town Manager
301 S. Brooks Street
Wake Forest, NC 27587

For the Town of Wendell:
Town of Wendell
Town Manager
15 E. Fourth St.
Wendell, NC 27591

For the Town of Zebulon:
Town of Zebulon
Town Manager
1003 N. Arendell Ave
Zebulon, NC 27597

ARTICLE VII MISCELLANEOUS PROVISIONS

7.01 Representations and Warranties. The Parties each represent, covenant and warrant for the other's benefit as follows:

- (a) Each Party has all necessary power and authority to enter into this Participation Agreement and to carry out the transactions contemplated by this Participation Agreement, and this Participation Agreement has been authorized by each Party's governing body. This Participation Agreement is a valid and binding obligation of each Party.

- (b) To the knowledge of each Party, neither the execution and delivery of this Participation Agreement, nor the fulfillment of or compliance with its terms and conditions, nor the consummation of the transactions contemplated by this Participation Agreement, results in a breach of the terms, conditions and provisions of any agreement or instrument to which either Party is now a party or by which either is bound, or constitutes a default under any of the foregoing.
- (c) To the knowledge of each Party, there is no litigation or other court or administrative proceeding pending or threatened against such Party (or against any other person) affecting such Party's rights to execute or deliver this Participation Agreement or to comply with its obligations under this Participation Agreement. Neither such Party's execution and delivery of this Participation Agreement, nor its compliance with its obligations under this Participation Agreement, requires the approval of any regulatory body or any other entity the approval of which has not been obtained.
- (d) The Parties agree to work together in good faith and with all due diligence to provide for and carry out the purpose of this Participation Agreement.

7.02 Dispute Resolution. In the event of conflict or default that might arise for matters associated with this Participation Agreement, the Parties agree to informally communicate to resolve the conflict. If any such dispute cannot be informally resolved, then such dispute, or any other matter arising under this Participation Agreement, shall be subject to resolution in a court of competent jurisdiction. Such disputes, or any other claims, disputes or other controversies arising out of, and between the Parties shall be subject to and decided exclusively by the appropriate general court of justice of Wake County, North Carolina.

7.03 No Waiver of Non-Compliance with Participation Agreement. No provision of this Participation Agreement shall be deemed to have been waived by any Party hereto unless such waiver shall be in writing and executed by the same formality as this Participation Agreement. The failure of any Party hereto at any time to require strict performance by the other of any provision hereof shall in no way affect the right of the other Party to thereafter enforce the same. In addition, no waiver or acquiescence by a Party hereto of any breach of any provision hereof by another Party shall be taken to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.

7.04 Governing Law. The parties intend that this Participation Agreement be governed by the law of the State of North Carolina. Proper venue for any action shall solely be Wake County.

7.05 Assignment. No Party may sell or assign any interest in or obligation under this Participation Agreement without the prior express written consent of the other Parties.

7.06 Independence of the Parties. Nothing herein shall be construed to modify, abridge, or deny the authority or discretion of any Party to independently develop, administer, or control transportation projects pursuant to enumerated authority or funding sources separate from those outlined in this Participation Agreement.

7.07 Execution in Counterparts/Electronic Version of Participation Agreement. This Participation Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Any Party may convert a signed original of the Participation Agreement to an electronic record pursuant to a North Carolina Department of Natural and Cultural Resources approved procedure and process for converting paper records to electronic records for record retention purposes. Such electronic record of the Participation Agreement shall be deemed for all purposes to be an original signed Participation Agreement.

7.08 No Waiver of Sovereign Immunity. Nothing in this Participation Agreement shall be construed to mandate purchase of insurance by Wake County pursuant to N.C.G.S. 153A-435 or purchase of insurance by any municipality pursuant to N.C.G.S. 160A-485; or to be inconsistent with Wake County's "Resolution Regarding Limited Waiver of Sovereign Immunity" enacted October 6, 2003; or to in any other way waive any Party's defense of sovereign or governmental immunity from any cause of action alleged or brought against any Party for any reason if otherwise available as a matter of law.

7.09 No Waiver of Qualified Immunity. No officer, agent or employee of any Party shall be subject to any personal liability by reason of the execution of this Participation Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute this Participation Agreement in their official capacities only, and not in their individual capacities. This section shall not relieve any such officer, agent or employee from the performance of any official duty provided by law.

7.10 Verification of Work Authorization; Iran Divestment Act. All Parties, and any permitted subcontractors, shall comply with Article 2, Chapter 64, of the North Carolina General Statutes. The Parties hereby certify that they, and all permitted subcontractors, if any, are not on the Iran Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.58.

7.11 Third-Party Beneficiaries. There are no third-party beneficiaries to this Participation Agreement.

7.12 Recitals. The Recitals are incorporated in this Participation Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, evidenced by Resolution or Certification of Minutes, as of the date written in the signature blocks below.

<p>RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY (d/b/a GoTriangle)</p> <p>By: _____</p> <p>Jeffrey G. Mann, General Manager</p> <p>This, the ___ day of _____, 2017.</p>	<p>This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p>_____</p> <p>Sandra Freeman, Chief Financial Officer for GoTriangle</p> <p>This, the ___ day of _____, 2017.</p>
<p>[Seal]</p> <p>ATTEST:</p> <p>By _____</p> <p>Clerk</p>	

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: June 20, 2017		
Subject: Wake Transit Vehicle Registration Tax ILA		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: John Hodges, Assistant Town Manager - Development Services		
Presenter: John Hodges, Assistant Town Manager - Development Services		
<p>Brief Summary:</p> <p>In addition to the Master Participation Agreement, the Town also needs to become a party to the Interlocal Agreement for the Administrative Distribution of the Wake County \$7 Vehicle Registration Tax that currently exists between the entities that shared in these funds prior to passage of the Wake Transit Plan. This step is needed for Garner to be able to participate in the Community Funding Area Program that will cost-share local transit operations that may be developed in the future.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Authorize execution of the First Amendment to the \$7 Vehicle Registration Tax ILA</p>		
<p>Detailed Notes:</p> 		
<p>Funding Source:</p> <p>NA</p>		
Cost: NA	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>N/A</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JMH	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

IV. Brief Review of Wake Transit Local Revenue Sources

EXISTING:

- **Vehicle Rental Tax – Levied by GoTriangle – 5% on vehicle rentals in Wake, Durham and Orange Counties**
- **Local revenues from Raleigh and Cary**
- **Vehicle Registration Tax – Levied by GoTriangle - \$5 per vehicle**

NEW:

- **1/2% Sales Tax**
- **Vehicle Registration Tax – Levied by Wake County - \$7 per vehicle**
- **Vehicle Registration Tax – Levied by GoTriangle - \$3 per vehicle**

RQCT 14419
CT 20170314...10098

STATE OF NORTH CAROLINA
COUNTY OF WAKE

**INTERLOCAL AGREEMENT FOR THE ADMINISTRATIVE
DISTRIBUTION OF THE WAKE COUNTY \$7 VEHICLE
REGISTRATION TAX**

BETWEEN

**WAKE COUNTY, CITY OF RALEIGH, TOWN OF CARY, TOWN
OF WAKE FOREST, CITY OF DURHAM, AND THE RESEARCH
TRIANGLE REGIONAL PUBLIC TRANSPORTATION
AUTHORITY**

This Interlocal Agreement (the "Agreement"), entered into upon the last execution date set forth below, by and between **WAKE COUNTY, NORTH CAROLINA**, a public body politic and corporate of the State of North Carolina (hereinafter "Wake County"), the **CITY OF RALEIGH**, a municipal government under North Carolina law ("Raleigh"); the **TOWN OF CARY**, a municipal government under North Carolina law ("Cary"); the **TOWN OF WAKE FOREST** ("Wake Forest"), a municipal government under North Carolina law; the **CITY OF DURHAM**, a municipal government under North Carolina law ("Durham"); **RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY** d/b/a GoTriangle, a public body politic and corporate of the State of North Carolina (hereinafter "GoTriangle"), individually referred to as "Party" and collectively referred to herein as "the Parties";

WITNESSETH:

WHEREAS, Wake County, in collaboration with Wake County municipalities, local partners and stakeholders, developed a strategic transit vision document commonly named and referred to as the "*Wake County Transit Plan*" ("Wake Transit Plan") which was unveiled on or about December 8, 2015 and adopted by the GoTriangle Board of Trustees on May 25, 2016, adopted by the Capital Area Metropolitan Planning Organization's Executive Board on May 18, 2016, and adopted by the Wake County Board of Commissioners on June 6, 2016; and

WHEREAS, Wake County, in collaboration with Wake County municipalities, local partners and stakeholders also developed the Wake County Transit Financial Plan ("Wake Transit Financial Plan") to guide funding and implementation of Wake Transit Plan, which was concurrently unveiled on or about December 8, 2015 and adopted by the GoTriangle Board of Trustees on May 25, 2016, adopted by the Capital Area Metropolitan Planning Organization's Executive Board on May 18, 2016, and adopted by the Wake County Board of Commissioners on June 6, 2016; and

WHEREAS, on or about May 25, 2016, Wake County was added to the renamed and expanded special tax district, "Triangle Tax District," by GoTriangle, as administrator of the tax district, in accordance with N.C.G.S. 105-509 for the purpose of holding an advisory referendum on the levy of an additional one-half percent (½%) sales and use tax for transit, the primary source of funding for the implementation of the Wake Transit Plan; and

WHEREAS, Wake County, GoTriangle, and the Capital Area Metropolitan Planning Organization ("CAMPO") have adopted the *Wake Transit Governance Interlocal Agreement* ("Governance ILA") that specifically details the procedures for all Wake County municipalities to be involved and engaged in Wake Transit Plan implementation decisions; and

WHEREAS, the Governance ILA also specifically details that funds collected in Wake County from all available revenue sources identified as Wake Transit Plan

Revenues shall be distributed directly to Triangle Tax District and be reported in the Wake Transit Major Operating Fund that is separate and distinct from other funds, and

WHEREAS, an *Agreement Setting Forth the Mutual Understanding of the Parties as to the Scope and Content of the Financial Plan* (“Financial Plan Agreement”) was also approved in accordance with N.C.G.S. § 105-508.1 by GoTriangle, CAMPO, Wake County, Durham County, Orange County, the Chapel-Hill Carrboro Metropolitan Planning Organization, and the Burlington-Graham Metropolitan Planning Organization, for which the parties of this agreement are either parties to or represented by these organizations, signifying their approval of the Wake Transit Financial Plan and the financial terms and conditions governing the expenditure of Wake County Tax Revenues in accordance with the Wake Transit Plan; and

WHEREAS, the Wake County Board of Commissioners authorized an advisory referendum on November 8, 2016 before the voters of Wake County for the purpose of levying an additional one-half percent (½%) sales and use tax for transit, the results of which have been certified, whereby the Wake County voters approved the levy of said tax; and

WHEREAS, contingent on the outcome of the advisory referendum before the voters of Wake County, the Wake County Board of Commissioners indicated it would consider levying additional taxes that were detailed in the Wake Transit Plan and presented in the Wake Transit Financial Plan, such as a seven dollar (\$7.00) county vehicle registration tax (“Wake County \$7.00 Vehicle Registration Tax”) in accordance with N.C.G.S. § 105-570; and

WHEREAS, revenues derived from the new Wake County \$7.00 Vehicle Registration Tax are identified within the Wake Transit Plan, Governance ILA, and Financial Plan Agreement as an additional funding source that will be dedicated to support the implementation of the Wake Transit Plan and spent only in accordance with the financial covenants contained in the Governance ILA; and

WHEREAS, the transit sales tax dollars, upon collection, will be remitted directly from the North Carolina Department of Revenue to the Triangle Tax District administered by GoTriangle in accordance with N.C.G.S. 105-508, *et seq.* for implementation of the Wake Transit Plan; and

WHEREAS, pursuant to N.C.G.S. §105-570(c), unlike the sales tax dollars remitted by the North Carolina Department of Revenue directly to the Triangle Tax District, the funds derived from the Wake County \$7.00 Vehicle Registration Tax will be collected by the North Carolina Department of Motor Vehicles (DMV) for remittance to Wake County to determine the allocation among the county and municipalities within its jurisdiction that are providing public transportation services; and

WHEREAS, the City of Raleigh, the Town of Cary, the Town of Wake Forest, and a portion of the City of Durham with overlapping jurisdiction in Wake County, are the only municipalities within Wake County that are providing public transportation systems as of

the date of this Agreement that would be entitled to an allocation of the Wake County \$7.00 Vehicle Registration Tax; and

WHEREAS, on or about December 5, 2016, the Wake County Board of Commissioners approved the levy of the Wake County \$7.00 Vehicle Registration Tax in accordance with N.C.G.S. §105-570; and

WHEREAS, N.C.G.S. Chapter 105 Article 52 allows for Wake County and its member municipalities providing public transportation systems to enter into an interlocal agreement for the allocation of revenue derived from the new Wake County \$7.00 Vehicle Registration Tax; and

WHEREAS, the Parties to this Agreement have indicated their desire for the funds collected by DMV in association with the new Wake County \$7.00 Vehicle Registration Tax to be distributed directly to Triangle Tax District, to be reported in the Wake Transit Major Operating Fund, and to be included with all other Wake Transit Plan Revenues flowing to the Triangle Tax District on behalf of Wake County, to be used and expended only in strict adherence to the financial terms and conditions outlined in the Governance ILA for implementation of the Wake Transit Plan; and

WHEREAS, the Parties pursuant to the authority of N.C.G.S. 160A-461 *et seq.* are authorized to enter into this Agreement and joint planning and implementation efforts in order to pursue the above stated goals.

NOW THEREFORE, for and in consideration of the promises and covenants contained in this Agreement and the mutual benefits derived therefrom, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

ARTICLE I PURPOSE and SCOPE

1.01 Recitals; Purpose. The Recitals are incorporated into this Agreement. The purpose of this Agreement is to establish the administrative distribution of all funds derived from the Wake County \$7.00 Vehicle Registration Tax as they are collected by the North Carolina Division of Motor Vehicles.

1.02 Scope. The scope of this Agreement shall be solely for the administrative distribution and allocation of all revenues derived from the Wake County \$7.00 Vehicle Registration Tax. The expenditure of funds derived from said tax shall be directed exclusively by decisions made in accordance with the Governance ILA entered into between Wake County, GoTriangle, and Capital Area Metropolitan Planning Organization (CAMPO).

ARTICLE II
TERM, AMENDMENT, and TERMINATION

2.01 Term. This Agreement shall become effective upon the properly authorized execution of the Agreement by all Parties and shall continue (i) until November 30, 2041 (“Initial Term”) a date which coincides with the term outlined in Section 4.01 of the Wake County Transit Governance Interlocal Agreement dated May 18, 2016, which Initial Term shall be automatically extended through the final maturity dates of any debt issued and payable from Wake County Transit Tax Revenues, unless terminated in accordance with Section 2.03.

2.02 Amendment. This agreement may be amended to add parties or to change content. An amendment to add a party, specifically a Wake County municipality eligible to receive a pro rata share of the funds collected pursuant to G.S. 105-570(c), shall not require the agreement of all Parties and shall only require a written amendment among CAMPO, Wake County, GoTriangle, and the municipality to be added, provided the municipality must enter subject to the same terms as all other Parties. If any Party desires to amend the content of the Agreement, then the proposed amendment and the reasons for the proposed amendment shall be communicated in writing to the other Parties per the Notice provisions contained herein. If the Parties agree to the proposed amendment, then the amendment shall be effected by entering a written amendment to the Agreement.

2.03 Termination. This Agreement will terminate upon any of the following:

- a) Repeal of the Wake County \$7.00 Vehicle Registration Tax, in which case the Agreement shall terminate upon the effective date of the repeal; or
- b) Modification to the statutory authority of GoTriangle in Article 26 of Chapter 160A of the North Carolina General Statutes or any other limitation, such as bankruptcy or insolvency, on the ability of GoTriangle to collect, manage, or receive tax revenues on behalf of Wake County, in which case the Agreement shall terminate on the effective date of said modification or limitation; or
- c) By agreement of a majority vote of the parties to this Agreement following identification of significant concerns with the Wake County Financial Plan and/or the processes and procedures required by the Governance ILA for implementation of the Wake Transit Plan, provided that a party to this Agreement has notified all parties in writing of the concern(s) and provided eighteen (18) months from the notification of the concern(s) to allow potential resolution; or
- d) By agreement of a majority vote of the parties to this Agreement, upon breach of this Agreement by GoTriangle, provided that a party to this Agreement has notified GoTriangle in writing and provided eighteen (18) months from the notification to allow potential resolution in accordance with the procedures set forth in section 2.03(c), above ;
- e) At the end of the Initial Term, if any party to this Agreement has notified all parties in writing of its intent to terminate the Agreement on or before May 31, 2041. Upon that party entering a new agreement for the pro-rata distribution of these funds pursuant to N.C.G.S. 105-570(c)(1), that party shall be removed from the successive terms of this Agreement. This Agreement shall continue in full force and effect as to the other non-withdrawing parties; or

- f) Upon execution of a separate written agreement, approved by all parties, intended to replace this Agreement, such as that contemplated in Section 5.01, to accomplish the same goals as outlined herein.

2.04 Notice. Any written or electronic notice required by this section shall be delivered to the Parties at the following addresses:

For Wake County: Wake County Manager
Wake County Justice Center
301 S. McDowell St.
Raleigh, NC 27601

With a copy to Wake County Attorney
Wake County Justice Center
301 S. McDowell St.
Raleigh, NC 27601

For City of Raleigh: City Manager
City of Raleigh
PO Box 590
Raleigh, NC 27602

With a copy, which shall not constitute notice, to:

City Attorney
City of Raleigh
PO Box 590
Raleigh, NC 27602

For Town of Cary: Town Manager
Town of Cary
PO Box 8005
Cary, NC 27512

For Town of Wake Forest: Town Manager
Town of Wake Forest, NC
301 S. Brooks St.
Wake Forest, NC 27587-2932

For City of Durham: City Manager
City of Durham
101 City Hall Plaza
Durham, NC 27701

For GoTriangle: GoTriangle
General Manager
PO Box 13787
Research Triangle Park, NC 27709

With a copy to GoTriangle
General Counsel
P.O. Box 13787
Research Triangle Park, NC 27709

**ARTICLE III
ADMINISTRATIVE DISTRIBUTION OF THE NEW WAKE COUNTY SEVEN
DOLLAR VEHICLE REGISTRATION TAX BY THE NORTH CAROLINA
DIVISION OF MOTOR VEHICLES; EXPENDITURE OF FUNDS**

3.01 Role of the Division of Motor Vehicles (DMV). In accordance with G.S. 105-570, all funds derived from the Wake County \$7.00 Vehicle Registration Tax levied on an annual basis among all qualifying vehicles registered in Wake County are to be collected by DMV and remitted on a quarterly basis.

3.02 Allocation of Funds. In lieu of the allocation of funds prescribed on a per capita, pro rata basis per G.S. 105-570, the Parties desire for DMV to remit all funds derived from the Wake County \$7.00 Vehicle Registration Tax directly to the Triangle Tax District, administered by GoTriangle, for the collective management of the funds and all other “Wake County Tax Revenue” as defined by the Governance ILA and identified within the Wake Transit Plan and Wake Transit Financial Plan. As such, it is not necessary for the Parties to calculate the allocation of funds on a per capita basis as all funds collected from the Wake County \$7.00 Vehicle Registration Tax will be combined with all other Wake County Tax Revenue sources identified in the Governance ILA and Wake County Financial Plan.

3.03 Remittance of Tax Funds to the Wake County Transit Plan. The parties to this Agreement note that all municipalities with jurisdiction in Wake County and which provide public transportation services would receive a pro rata share of the funds collected from the Wake County \$7.00 Vehicle Registration Tax pursuant to G.S. 105-570(c). By execution of this Agreement, all parties and any other parties added to the Agreement by future amendment, hereby signify their consent to forego the direct receipt of any said funds. Upon execution of this Agreement, DMV is authorized to distribute all funds collected from the Wake County \$7.00 Vehicle Registration Tax directly to Triangle Tax District in accordance with Section 3.02, above.

3.04 Consistency with the Wake County Transit Plan. The Wake Transit Plan, together with the Governance ILA, and the Financial Plan Agreement jointly contemplate the dedication of 100% of all funds derived from the Wake County \$7.00 Vehicle Registration Tax to be combined with all other Wake County transit revenue sources defined in Section 2.37 of the Governance ILA as “Wake County Tax Revenue” and for

the expenditure of said funds in accordance with the Wake County Transit Work Plan. The terms of this Section are consistent with the provisions of these Plans.

3.05 Expenditure of Funds. All funds derived from the Wake County \$7.00 Vehicle Registration Tax shall be expended by the Triangle Tax District, of which GoTriangle is the administrator, solely in accordance with the Wake County Transit Work Plan as defined in Section 2.41 of the Governance ILA. GoTriangle shall exercise its functions (receiving and expending all funds derived from the Wake County \$7.00 Vehicle Registration Tax) with all the powers, duties, and obligations that each of the Parties would have.

ARTICLE IV SPECIAL PROVISIONS

4.01 Overlap of Jurisdiction of City of Raleigh in Durham County. A portion of the City of Raleigh lies within the jurisdictional boundaries of Durham County. Pursuant to an Interlocal Agreement (“City of Raleigh ILA”) dated May 20, 2015, the City of Raleigh has already agreed to forego any claim, pursuant to G.S. 105-570, to the \$7 vehicle registration tax collected in the portion of its jurisdiction that overlaps with Durham County.

4.02 Overlap of Jurisdiction of the City of Durham in Wake County. A portion of the City of Durham lies within the jurisdictional boundaries of Wake County. By execution of this Agreement, the City of Durham agrees to forego any claim pursuant to G.S. 105-570 to the Wake County \$7.00 Vehicle Registration Tax collected in the portion of its jurisdiction that overlaps with Wake County.

4.03 Segregation of Wake County \$7.00 Vehicle Registration Tax. Consistent with the financial provisions contained throughout the Governance ILA, GoTriangle, as party to this Agreement, hereby agrees to segregate and maintain complete separation of all Wake County \$7.00 Vehicle Registration Tax funds from any other funds received from DMV. Specifically, the Wake County \$7.00 Vehicle Registration Tax revenue shall not be comingled with any Non-Wake County Revenue distributed to the Triangle Tax District or GoTriangle as administrator of the Triangle Tax District.

ARTICLE V OTHER PARTIES

5.01 Non-Transit Providing Municipalities. It is acknowledged that as of the date of this Agreement, the municipalities with jurisdiction in Wake County that are not a party to this Agreement, do not provide public transportation services. Per the provisions of G.S. 105-570, it is understood that if these municipalities provide transit services in the future, they would be eligible to receive a pro rata share of the funds collected from the Wake County \$7.00 Vehicle Registration Tax. It is anticipated that said municipalities will either enter into a separate agreement, to be provided at a future date, whereby they

will agree to the same terms contained within this Agreement for the administrative distribution of Wake County \$7.00 Vehicle Registration Tax revenue in accordance with Article III above, or that the municipalities will join this Agreement. The exact documentation used will not impact the terms or validity of this Agreement.

ARTICLE VI OTHER PROVISIONS

6.01 No Third Party Beneficiaries. This Agreement is not intended for the benefit of any third party. The rights and obligations contained herein belong exclusively to the Parties hereto, and shall not confer any rights or remedies upon any person or entity other than the Parties hereto.

6.02 Ethics Provision. The Parties acknowledge and shall adhere to the requirements of N.C.G.S. 133-32, which prohibits the offer to, or acceptance by any state or local employee of any gift from anyone with a contract with the governmental entity or from a person seeking to do business with the governmental entity.

6.03 Governing Law, Venue. The Parties acknowledge that this Agreement shall be governed by the laws of the State of North Carolina. Venue for any disputes arising under this Agreement shall be in the courts of Wake County, North Carolina.

6.04 Entire Agreement. The terms and provisions herein contained constitute the entire agreement by and between the Parties hereto and shall supersede all previous communications, representations or agreements, either oral or written between the Parties hereto with respect to the subject matter hereof.

6.05 Severability. If any provision of this Agreement shall be determined to be unenforceable by a court of competent jurisdiction, such determination will not affect any other provision of this Agreement.

6.06 Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original.

6.07 Real Property. This Agreement does not involve the acquisition or ownership of real property.

6.08 Representations and Warranties. The Parties each represent, covenant and warrant for the other's benefit as follows:

(a) Each Party has all necessary power and authority to enter into this Agreement and to carry out the transactions contemplated by this Agreement, and this Agreement has been authorized by Resolution spread upon the minutes of each Party's governing body. This Agreement is a valid and binding obligation of each Party.

(b) Neither the execution and delivery of this Agreement, nor the fulfillment of or compliance with its terms and conditions, nor the consummation of the transactions contemplated by this Agreement, results in a breach of the terms, conditions and provisions of any agreement or instrument to which either Party is now a party or by which either is bound, or constitutes a default under any of the foregoing.

(c) To the knowledge of each Party, there is no litigation or other court or administrative proceeding pending or threatened against such Party (or against any other person) affecting such Party's rights to execute or deliver this Agreement or to comply with its obligations under this Agreement. Neither such Party's execution and delivery of this Agreement, nor its compliance with its obligations under this Agreement, requires the approval of any regulatory body or any other entity the approval of which has not been obtained.

6.09 Dispute Resolution. In the event of conflict or default that might arise for matters associated with this Agreement, the Parties agree to informally communicate to resolve the conflict. If any such dispute cannot be informally resolved, then such dispute, or any other matter arising under this Agreement, shall be subject to resolution in a court of competent jurisdiction.

6.10 No Waiver of Non-Compliance with Agreement. No provision of this Agreement shall be deemed to have been waived by any Party hereto unless such waiver shall be in writing and executed by the same formality as this Agreement. The failure of any Party hereto at any time to require strict performance by the other of any provision hereof shall in no way affect the right of the other Party to thereafter enforce the same. In addition, no waiver or acquiescence by a Party hereto of any breach of any provision hereof by another Party shall be taken to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.

6.11 Assignment. No Party may sell or assign any interest in or obligation under this Agreement without the prior express written consent of the other Parties.

6.12 Liability of Officers and Agents. No officer, agent or employee of any Party will be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents or employees will be deemed to execute such documents in their official capacities only, and not in their individual capacities. This section will not relieve any such officer, agent or employee from the performance of any official duty provided by law.

6.13 Execution in Counterparts/Electronic Version of Agreement. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Any Party may convert a signed original of the Agreement to an electronic record pursuant to a North Carolina Department of Natural and Cultural Resources approved procedure and process for converting paper records to electronic records for record retention purposes. Such

electronic record of the Agreement shall be deemed for all purposes to be an original signed Agreement.

6.14 Iran Divestment Act. The Parties hereby certify that they, and all permitted subcontractors, if any, are not on the Iran Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.58.

[Signature pages follow this page]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, evidenced by Resolution or Certification of Minutes, as of the date written in the signature blocks below.

<p>RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY (d/b/a GoTriangle)</p> <p>By: <u>Jeffrey G. Mann</u> Jeffrey G. Mann, General Manager</p> <p>This, the <u>25th</u> day of January, 2017.</p>	<p>This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p><u>Saundra Freeman</u> Saundra Freeman, Chief Financial Officer for GoTriangle</p> <p>This, the <u>25th</u> day of January, 2017.</p>
<p>[Seal]</p> <p>ATTEST:</p> <p>By <u>Michelle Coward</u> Clerk</p>	




<p>WAKE COUNTY, NORTH CAROLINA</p> <p>By: <u><i>[Signature]</i></u> Deputy County Manager</p> <p>This, the <u>20</u> day of <u>March</u>, 2017.</p>	<p>This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p><u>N/A</u></p> <p>Finance Director Wake County, North Carolina</p> <p>This, the ___ day of January, 2017.</p>
<p>[Seal]</p> <p>ATTEST:</p> <p>By <u><i>Denise Hagan</i></u> Clerk</p>	<p><u><i>[Signature]</i></u> Frank Cope, Community Services Director</p>



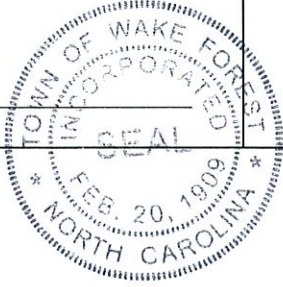
<p>CITY OF RALEIGH</p> <p>By: <u><i>Ruffin L. Hall</i></u> Ruffin L. Hall, City Manager</p> <p>This, the <u>20th</u> day of <u>February</u>, 2017.</p>	<p>This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p><u><i>Perry James</i></u> Perry James, Chief Financial Officer</p> <p>This, the <u>20</u> day of <u>February</u>, 2017.</p>
<p>ATTEST:</p> <p>By: <u><i>Gail C. Smith</i></u> Gail C. Smith, City Clerk</p>	



<p>TOWN OF CARY</p> <p>By: <u><i>Sean R. Stegall</i></u> Sean R. Stegall, Town Manager</p> <p>This, the <u>30</u> day of January, 2017.</p>	<p>This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p><u><i>Michelle Budo</i></u> Finance Director Town of Cary, North Carolina</p> <p>This, the <u>27</u> day of January, 2017.</p>
<p>ATTEST:</p> <p>By: <u><i>Virginia H. Johnson</i></u> Virginia Johnson, Town Clerk</p>	

FEB - 6 2017

<p>TOWN OF WAKE FOREST</p> <p>By: <u><i>[Signature]</i></u> Kip Padgett, Town Manager</p> <p>This, the <u>1st</u> day of <u>February</u>, 2017.</p>	<p>This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p><u><i>[Signature]</i></u> Finance Director</p> <p>Town of Wake Forest, North Carolina</p> <p>This, the <u>3rd</u> day of <u>February</u>, 2017.</p>
<p>ATTEST:</p> <p>By: <u><i>[Signature]</i></u> Deeda Harris, Clerk</p>	



<p>CITY OF DURHAM</p> <p>By: <u><i>[Signature]</i></u> City Manager</p> <p>This, the <u>14th</u> day of <u>February</u>, 2017.</p>	<p>This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p><u><i>[Signature]</i></u> Finance Director City of Durham, North Carolina This, the <u>14th</u> day of <u>January</u>, 2017.</p>
<p>[Seal]</p> <p>ATTEST:</p> <p>By: <u><i>[Signature]</i></u> Clerk</p>	<p><u>February</u></p>



STATE OF NORTH CAROLINA

COUNTY OF WAKE

FIRST AMENDMENT

to

INTERLOCAL AGREEMENT FOR THE ADMINISTRATIVE

DISTRIBUTION OF THE WAKE COUNTY \$7 VEHICLE

REGISTRATION TAX

BETWEEN

**WAKE COUNTY, CITY OF RALEIGH, TOWN OF CARY,
TOWN OF WAKE FOREST, CITY OF DURHAM, AND THE
RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION
AUTHORITY**

This First Amendment (“First Amendment”) to the Interlocal Agreement (“Interlocal Agreement”), is entered into on _____, 2017, being the date upon which all parties have executed this First Amendment by their signatures set forth below (last party to fill in date), by and between **RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY** d/b/a GoTriangle, a public body politic and corporate of the State of North Carolina (hereinafter “GoTriangle”), **WAKE COUNTY, NORTH CAROLINA**, a public body politic and corporate of the State of North Carolina (hereinafter “Wake County”), the **CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**, a metropolitan planning organization (“CAMPO”) individually referred to as “Approving Party” and collectively referred to herein as “the Approving Parties”; and the **TOWN OF GARNER**, a municipal government under North Carolina law (“Garner”), referred to herein as “Eligible Party” or “Added Party”.

RECITALS:

WHEREAS, N.C.G.S. Chapter 105 Article 52 allows for Wake County and its member municipalities providing public transportation systems to enter into an interlocal agreement for the allocation of revenue derived from the new Wake County \$7.00 Vehicle Registration Tax; and

WHEREAS, on or about March 20, 2017, the Parties entered into an Interlocal Agreement For The Administrative Distribution Of The Wake County \$7 Vehicle Registration Tax (“Interlocal Agreement”); and

WHEREAS, the Parties to this Interlocal Agreement, being WAKE COUNTY, CITY OF RALEIGH, TOWN OF CARY, TOWN OF WAKE FOREST, CITY OF DURHAM, AND THE RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY anticipated that in the future other municipalities in Wake County may qualify for the funds collected by DMV in association with the new Wake County \$7.00 Vehicle Registration Tax to be distributed directly to Triangle Tax District, to be reported in the Wake Transit Major Operating Fund, and to be included with all other Wake Transit Plan Revenues flowing to the Triangle Tax District on behalf of Wake County, to be used and expended only in strict adherence to the financial terms and conditions outlined in the Governance ILA for implementation of the Wake Transit Plan; and

WHEREAS, the Parties to this Interlocal Agreement desire for qualifying municipalities to join this Interlocal Agreement in the future to do so upon the same terms and conditions and enjoying equal rights and privileges as the current parties to the Interlocal Agreement, and

WHEREAS, the Parties desire to incorporate a uniform process for amending the Interlocal Agreement to include future eligible parties; and

WHEREAS, Section 2.02 of the Interlocal Agreement provides that an amendment to the agreement to add an eligible party shall only require a written amendment among CAMPO, Wake County, Go Triangle, and the municipality to be added, provided that the municipality must enter subject to the same terms and conditions as the other parties.

WHEREAS, the TOWN OF GARNER is a municipality within Wake County operating or contemplating the operation of a public transportation system, including financing, constructing, operating, and maintaining a public transportation system as that term is defined in G.S. 105-506.1, and therefore an eligible party to join this Interlocal Agreement pursuant to Section 2.02. (“Eligible Party”).

NOW THEREFORE, for and in consideration of the promises and covenants contained in this Amendment and the mutual benefits derived therefrom, the sufficiency of which is hereby acknowledged, the Parties agree to this First Amendment to the Interlocal Agreement as follows:

1. **Recitals.** The foregoing Recitals are made a part of this First Amendment, and are incorporated herein by reference.

2. **Term.** This First Amendment shall be in full force and effect from the Effective Date, and run co-terminous with the Interlocal Agreement.

3. **Addition of the Town of Garner.** Upon delivery of a duly executed signature page to this Amendment, approved by resolution of the governing board of the Eligible Party, and approval of CAMPO, Wake County, and Go Triangle as evidenced by delivery of a duly executed signature page to this Amendment by each, Garner is hereby added as a Party to the Interlocal Agreement, and as a Party thereunder, shall have all of the rights and obligations of a Party effective July 1, 2017.

4. **Notice.** Any written or electronic notice required by the Interlocal Agreement to be given shall be delivered to the added Party at the following addresses:

Town of Garner
Town Manager
PO Box 446
Garner, NC 27529

5. **Amendment of Title Page.** The Parties shall forthwith amend the title page to reflect the added Party as a member of the Agreement. The title page shall reflect the date of the amendment in the footer of the document.

6. **No Other Changes.** Except as expressly amended by this Agreement, all of the terms of the Interlocal Agreement shall remain in full force and effect and shall apply to the added Party.

7. **Representations and Warranties.** The Parties each represent, covenant and warrant for the other's benefit as follows:

(a) Each Party has all necessary power and authority to enter into this Amendment and to carry out the transactions contemplated by this Amendment, and this Amendment has been authorized by Resolution spread upon the minutes of each Party's governing body. This Amendment is a valid and binding obligation of each Party.

(b) Neither the execution and delivery of this Amendment, nor the fulfillment of or compliance with its terms and conditions, nor the consummation of the transactions contemplated by this Amendment, results in a breach of the terms, conditions and provisions of any agreement or instrument to which either Party is now a party or by which either is bound, or constitutes a default under any of the foregoing.

(c) To the knowledge of each Party, there is no litigation or other court or administrative proceeding pending or threatened against such Party (or against any other person) affecting such Party's rights to execute or deliver this Amendment or to comply with its obligations under this Amendment. Neither such Party's execution and delivery

of this Amendment, nor its compliance with its obligations under this Amendment, requires the approval of any regulatory body or any other entity the approval of which has not been obtained.

8. Execution in Counterparts/Electronic Version of Amendment. This Amendment may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Any Party may convert a signed original of the Amendment to an electronic record pursuant to a North Carolina Department of Natural and Cultural Resources approved procedure and process for converting paper records to electronic records for record retention purposes. Such electronic record of the Amendment shall be deemed for all purposes to be an original signed Amendment.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed in their corporate names by their duly authorized officers, evidenced by Resolution or Certification of Minutes, as of the date written in the signature blocks below.

Reports

Permits Issued From 05/01/2017 To 05/31/2017

Commercial	Total Permits 39	Total Cost \$3,510,420.00
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Permit #:	2161075	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#: 1720-09-0412
Lot#:		Subdivision: N/A	Total cost: \$1,118,488.00
PropAddress:	400 US HIGHWAY 70 EAST		
Owner's	WAKEMED HEALTH & HOSPITALS	Owner's Phone:	919-350-8098
Contractor	DPR CONSTRUCTION	Contractor's Phone:	650-474-1450
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2161134	Inside Town Limits	Yes
Issue date:	5/9/2017	Census tract:	PIN#:
Lot#:		Subdivision: MCCULLERS WALK	Total cost: \$1,300,000.00
PropAddress:	500 SHADY SUMMIT WAY		
Owner's	TEN TEN WEH, LP	Owner's Phone:	919-387-1885
Contractor	HALLE BUILDING GROUP LP	Contractor's Phone:	919-796-4425
Type of Improvement:	New Building	Proposed Use	ASSEMBLY/AMUSEMENT

Permit #:	2170336	Inside Town Limits	Yes
Issue date:	5/15/2017	Census tract:	PIN#: 1701-60-5416
Lot#:		Subdivision: N/A	Total cost: \$90,000.00
PropAddress:	2311 TIMBER DRIVE		
Owner's	THE NEWCASTLE GROUP	Owner's Phone:	
Contractor	DAVES CONSTRUCTION SERVICES INC	Contractor's Phone:	336-623-9906
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL

Permit #:	2170347	Inside Town Limits	Yes
Issue date:	5/12/2017	Census tract:	PIN#: 1701-75-9533
Lot#:		Subdivision: N/A	Total cost: \$50,000.00
PropAddress:	2656 TIMBER DRIVE		
Owner's	CHIOS ROTISSERIE, INC	Owner's Phone:	919-348-7236
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	RESTAURANT

Permit #:	2170387	Inside Town Limits	Yes
Issue date:	5/16/2017	Census tract:	PIN#: 1701-74-6797
Lot#:		Subdivision: GARNER TOWNE SQUARE	Total cost: \$212,000.00
PropAddress:	2558 TIMBER DRIVE		
Owner's	LUMBER LIQUIDATORS	Owner's Phone:	757-566-7546
Contractor	VENTURE CONSTRUCTION CO.	Contractor's Phone:	404-441-6555
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170406	Inside Town Limits	Yes
Issue date:	5/1/2017	Census tract:	PIN#: 1710-74-4481
Lot#:		Subdivision: N/A	Total cost: \$3,500.00
PropAddress:	1530 BENSON ROAD		
Owner's	TRENT W PIERCE	Owner's Phone:	919-773-2333
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	MERCANTILE/RETAIL

Permit #:	2170410	Inside Town Limits	Yes
Issue date:	5/2/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$91,024.00
PropAddress:	906 7th AVE		
Owner's	WAKE COUNTY SE REGIONAL LIBRARY	Owner's Phone:	919-594-3560
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170414	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#:
Lot#:		Subdivision: LAKEMOOR	Total cost: \$4,000.00
PropAddress:	1706 MISTY MEADOW LANE		
Owner's	LAKEMOOR HOA	Owner's Phone:	919-848-4911
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SWIMMING POOL

Permit #:	2170436	Inside Town Limits	Yes
Issue date:	5/2/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$10,000.00
PropAddress:	1401 MECHANICAL BLVD		
Owner's	OAK CITY MOTORS	Owner's Phone:	919-434-6200
Contractor	DAVIS MASONRY	Contractor's Phone:	919-868-6121
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2170442	Inside Town Limits	No
Issue date:	5/3/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$3,500.00
PropAddress:	6115 OLD STAGE ROAD		
Owner's	POPLAR SPRINGS CHURCH	Owner's Phone:	919-772-5151
Contractor	GRAND RENTAL STATION	Contractor's Phone:	919-380-7368
Type of Improvement:	New Structure	Proposed Use	TEMPORARY TENT

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170452	Inside Town Limits	Yes
Issue date:	5/4/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	505 PLAZA CIRCLE		
Owner's	JESUCRISTO FUENTE	Owner's Phone:	919-469-1955
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	DUCTWORK
		Total cost:	\$1,000.00

Permit #:	2170455	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#:
Lot#:		Subdivision:	MCCULLERS WALK
PropAddress:	0 TEN TEN ROAD		
Owner's	TEN TEN WEH	Owner's Phone:	919-387-1885
Contractor	SITESCAPES, LLC	Contractor's Phone:	919-676-0303
Type of Improvement:	New Building	Proposed Use	RETAINING WALL
		Total cost:	\$80,500.00

Permit #:	2170462	Inside Town Limits	No
Issue date:	5/11/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1901 BENSON ROAD		
Owner's	CROWN CASTLE	Owner's Phone:	704-405-6549
Contractor	MASTEC NETWORK SOLUTIONS LLC	Contractor's Phone:	866-545-1782
Type of Improvement:	Alteration	Proposed Use	COLLOCATION TOWER
		Total cost:	\$15,000.00

Permit #:	2170468	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	4202 FAYETTEVILLE ROAD		
Owner's	TERESE PHAM	Owner's Phone:	919-741-7393
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$54,530.00

Permit #:	2170470	Inside Town Limits	Yes
Issue date:	5/8/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1101 HARTWELL STREET		
Owner's	LAUREL HEALTHCARE	Owner's Phone:	614-794-8800
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$8,074.00

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170479	Inside Town Limits	Yes
Issue date:	5/9/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1001 NORTH GREENFIELD PKWY		
Owner's	DUKE REALTY	Owner's Phone:	770-717-3230
Contractor	DUKE CONSTRUCTION LTD PARTNERSH	Contractor's Phone:	919-461-8000
Type of Improvement:	Plumbing	Proposed Use	IRRIGATION
		Total cost:	\$30,000.00

Permit #:	2170490	Inside Town Limits	Yes
Issue date:	5/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1418 MECHANICAL BLVD		
Owner's	DUKE ENERGY	Owner's Phone:	919-437-3599
Contractor	ASPEN CONSTRUCTION COMPANY	Contractor's Phone:	919-398-3419
Type of Improvement:	New Building	Proposed Use	STORAGE/WAREHOUSE
		Total cost:	\$96,000.00

Permit #:	2170491	Inside Town Limits	Yes
Issue date:	5/11/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	9302 TEN TEN ROAD		
Owner's	CHRISTOPHER EVANS	Owner's Phone:	919-805-0551
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE
		Total cost:	\$400.00

Permit #:	2170492	Inside Town Limits	Yes
Issue date:	5/11/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	790 TIMBER DRIVE		
Owner's	GARNER TIMBER DRIVE LLC	Owner's Phone:	973-249-1001
Contractor	ASA CARLTON INC	Contractor's Phone:	770-945-2195
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL
		Total cost:	\$69,500.00

Permit #:	2170493	Inside Town Limits	Yes
Issue date:	5/11/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1600 AVERSBORO ROAD		
Owner's	AVERSBORO BAPTIST CHURCH	Owner's Phone:	919-779-0434
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$8,000.00

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170499	Inside Town Limits	Yes
Issue date:	5/12/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	151 SIGMA DRIVE	Total cost:	\$4,200.00
Owner's	DISCOVERY PROPERTIES	Owner's Phone:	919-264-6357
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170504	Inside Town Limits	Yes
Issue date:	5/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	138 DONMOOR COURT	Total cost:	\$5,400.00
Owner's	JHKY LLC	Owner's Phone:	919-676-8882
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170508	Inside Town Limits	Yes
Issue date:	5/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	221 EAST GARNER ROAD	Total cost:	\$82,400.00
Owner's	TOWN OF GARNER	Owner's Phone:	919-772-4688
Contractor	MCQUEEN CONSTRUCTION INC	Contractor's Phone:	919-697-0614
Type of Improvement:	New Structure	Proposed Use	ASSEMBLY/AMUSEMENT

Permit #:	2170514	Inside Town Limits	Yes
Issue date:	5/17/2017	Census tract:	PIN#: 1720-46-3976
Lot#:		Subdivision:	N/A
PropAddress:	148 SHENSTONE BLVD	Total cost:	\$3,364.00
Owner's	INLAND AMERICAN	Owner's Phone:	919-661-5238
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	GAS HOT WATER HEATER

Permit #:	2170516	Inside Town Limits	Yes
Issue date:	5/23/2017	Census tract:	PIN#: 1701-38-5193
Lot#:		Subdivision:	N/A
PropAddress:	4191 FAYETTEVILLE ROAD	Total cost:	\$12,000.00
Owner's	TELERENT LEASING	Owner's Phone:	919-772-8604
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170517	Inside Town Limits	Yes
Issue date:	5/17/2017	Census tract:	PIN#: 1711-14-5218
Lot#:		Subdivision: N/A	Total cost: \$25,000.00
PropAddress:	716 US HWY 70 WEST		
Owner's	DUKE-PROGRESS	Owner's Phone:	
Contractor	MASTEC NETWORK SOLUTIONS LLC	Contractor's Phone:	866-545-1782
Type of Improvement:	Alteration	Proposed Use	COLLOCATION TOWER

Permit #:	2170522	Inside Town Limits	Yes
Issue date:	5/18/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$5,300.00
PropAddress:	231 TIMBER DRIVE		
Owner's	TRI PROPERTIES	Owner's Phone:	
Contractor	CARY RECONSTRUCTION COMPANY	Contractor's Phone:	919-467-5517
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2170532	Inside Town Limits	Yes
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$1,000.00
PropAddress:	2668 TIMBER DRIVE		
Owner's	ONE MAIN FINANCIAL	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	COMMERCIAL SIGN

Permit #:	2170534	Inside Town Limits	Yes
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,400.00
PropAddress:	204 FOREST HILLS DR		
Owner's	SUNBELT GARNER LLC	Owner's Phone:	919-821-1350
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170535	Inside Town Limits	Yes
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,400.00
PropAddress:	208 FOREST HILLS DR		
Owner's	SUNBELT GARNER LLC	Owner's Phone:	919-821-1350
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170536	Inside Town Limits	Yes
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	212 FOREST HILLS DR	Total cost:	\$2,400.00
Owner's	SUNBELT GARNER LLC	Owner's Phone:	919-821-1350
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170537	Inside Town Limits	Yes
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	214 FOREST HILLS DR	Total cost:	\$2,400.00
Owner's	SUNBELT GARNER LLC	Owner's Phone:	919-821-1350
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170538	Inside Town Limits	Yes
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	218 FOREST HILLS DR	Total cost:	\$2,400.00
Owner's	SUNBELT GARNER LLC	Owner's Phone:	919-821-1350
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170542	Inside Town Limits	Yes
Issue date:	5/24/2017	Census tract:	PIN#:
Lot#:		Subdivision:	EAGLE RIDGE
PropAddress:	178 ST. MELLION STREET	Total cost:	\$80,000.00
Owner's	CITY OF RALEIGH	Owner's Phone:	919-996-4540
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permit #:	2170543	Inside Town Limits	No
Issue date:	5/25/2017	Census tract:	PIN#: 0689-98-7253
Lot#:		Subdivision:	N/A
PropAddress:	7724 CADDY ROAD	Total cost:	\$6,000.00
Owner's	CROWN CASTLE	Owner's Phone:	919-465-3510
Contractor	SITE RESOURCES, LLC	Contractor's Phone:	919-465-2300
Type of Improvement:	Alteration	Proposed Use	COLLOCATION TOWER

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170547	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	301 PETFINDER LANE	Total cost:	\$19,775.00
Owner's	APEX STEEL CORP	Owner's Phone:	919-232-5345
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170554	Inside Town Limits	Yes
Issue date:	5/25/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1336 W GARNER ROAD	Total cost:	\$2,000.00
Owner's	DURWOOD GREEN	Owner's Phone:	919-661-6707
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170560	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1705 WEST GARNER ROAD	Total cost:	\$6,365.00
Owner's	1529 PROPERTIES LLC	Owner's Phone:	919-232-2470
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170564	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	313-G US HIGHWAY 70 EAST	Total cost:	\$100.00
Owner's	GARNER COMMERCIAL CENTER ASSN	Owner's Phone:	919-255-1002
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permits Issued From 05/01/2017 To 05/31/2017

Mechanical	Total Permits 3	Total Cost \$12,600.00
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Permit #:	2170481	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1200 SPRINGVIEW TRAIL	Total cost:	\$4,200.00
Owner's Contractor	SCHRADER PROPERTIES	Owner's Phone:	
Type of Improvement:	Plumbing	Contractor's Phone:	
		Proposed Use	PLUMBING

Permit #:	2170482	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	702 BUCK BRANCH DR	Total cost:	\$4,200.00
Owner's Contractor	SCHRADER PROPERTIES	Owner's Phone:	
Type of Improvement:	Plumbing	Contractor's Phone:	
		Proposed Use	PLUMBING

Permit #:	2170483	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	600 FOREST RIDGE ROAD	Total cost:	\$4,200.00
Owner's Contractor	SCHRADER PROPERTIES	Owner's Phone:	
Type of Improvement:	Plumbing	Contractor's Phone:	
		Proposed Use	PLUMBING

Permits Issued From 05/01/2017 To 05/31/2017

Residential	Total Permits 93	Total Cost \$3,664,722.00
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Permit #:	2170348	Inside Town Limits	Yes
Issue date:	5/2/2017	Census tract:	PIN#: 0699-68-0515
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$10,375.00
PropAddress:	100 MICKLESON RIDGE DRIVE		
Owner's	LARRY CASE	Owner's Phone:	919-749-6678
Contractor	RENFROW BUILDERS INC	Contractor's Phone:	919-518-3226
Type of Improvement:	Addition	Proposed Use	DECK

Permit #:	2170416	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#: 1710-36-0328
Lot#:		Subdivision: HEATHER HILLS	Total cost: \$1,100.00
PropAddress:	101 THISTLE COURT		
Owner's	THOMAS COOK	Owner's Phone:	919-827-3516
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Addition	Proposed Use	DECK

Permit #:	2170424	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#:
Lot#:		Subdivision: AVERY PARK	Total cost: \$2,397.00
PropAddress:	130 PARKHAVEN LANE		
Owner's	MONICA MARIE GUY	Owner's Phone:	919-649-1779
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	ELECTRIC HOT WATER HE

Permit #:	2170426	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#: 1619-12-3014
Lot#:	27	Subdivision: CREEKSIDE	Total cost: \$170,400.00
PropAddress:	262 ROARING CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170428	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#: 1710-11-9409
Lot#:	49	Subdivision: AUTUMN OAKS	Total cost: \$9,275.00
PropAddress:	137 CLAYFIELD DRIVE		
Owner's	DAVID DICKEN	Owner's Phone:	919-602-7382
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170432	Inside Town Limits	Yes
Issue date:	5/1/2017	Census tract:	PIN#:
Lot#:		Subdivision:	SUTTON SPRINGS
		Total cost:	\$3,500.00
PropAddress:	143 ELK STONE TRAIL		
Owner's	GINNY CORBETT	Owner's Phone:	252-292-2413
Contractor	CITY OF RALEIGH	Contractor's Phone:	919-857-4540
Type of Improvement:	Plumbing	Proposed Use	IRRIGATION

Permit #:	2170433	Inside Town Limits	Yes
Issue date:	5/1/2017	Census tract:	PIN#:
Lot#:		Subdivision:	EAGLE RIDGE
		Total cost:	\$4,800.00
PropAddress:	118 KEY BISCAYNE COURT		
Owner's	JOHN GORMAN	Owner's Phone:	240-446-7937
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170434	Inside Town Limits	Yes
Issue date:	5/1/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
		Total cost:	\$2,000.00
PropAddress:	208 PURVIS STREET		
Owner's	CHRISTOPHER WHITE	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170435	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#:
Lot#:		Subdivision:	LYNNSHIRE
		Total cost:	\$6,395.00
PropAddress:	112 PENRITE COURT		
Owner's	DONALD LOVITT	Owner's Phone:	919-757-7814
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170437	Inside Town Limits	Yes
Issue date:	5/2/2017	Census tract:	PIN#:
Lot#:		Subdivision:	HEATHER HILLS
		Total cost:	\$7,500.00
PropAddress:	201 MACHOST DRIVE		
Owner's	SHANA ROGOSICH	Owner's Phone:	919-938-9635
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170438	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#:
Lot#:		Subdivision:	SOUTH CREEK Total cost: \$4,900.00
PropAddress:	109 FOXBURY DRIVE		
Owner's	MICHAEL MCWHORTER	Owner's Phone:	919-661-3358
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170439	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#:
Lot#:		Subdivision:	CLOVERDALE Total cost: \$7,887.00
PropAddress:	3609 CRANSTON ROAD		
Owner's	CLARENCE NOBLING	Owner's Phone:	919-772-1353
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170440	Inside Town Limits	Yes
Issue date:	5/4/2017	Census tract:	PIN#:
Lot#:		Subdivision:	LAKEMOOR Total cost: \$6,406.00
PropAddress:	1719 LISBURN COURT		
Owner's	RODNEY MENDOZA	Owner's Phone:	559-243-6588
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170444	Inside Town Limits	No
Issue date:	5/3/2017	Census tract:	PIN#: 1628-29-4809
Lot#:	12	Subdivision:	GLEN CREEK Total cost: \$290,500.00
PropAddress:	5004 GLEN CREEK TRAIL		
Owner's	BUFFALOE PRESERVE LLC	Owner's Phone:	919-363-4111
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170445	Inside Town Limits	No
Issue date:	5/3/2017	Census tract:	PIN#: 1628-29-5525
Lot#:	15	Subdivision:	GLEN CREEK Total cost: \$324,380.00
PropAddress:	5009 GLEN CREEK TRAIL		
Owner's	ROBUCK HOMES TRIANGLE	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170446	Inside Town Limits	No
Issue date:	5/3/2017	Census tract:	PIN#: 1628-29-1625
Lot#:	18	Subdivision:	GLEN CREEK Total cost: \$296,800.00
PropAddress:	5020 GLEN CREEK TRAIL		
Owner's	ROBUCK HOMES TRIANGLE	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170447	Inside Town Limits	No
Issue date:	5/3/2017	Census tract:	PIN#: 1628-29-0187
Lot#:	25	Subdivision:	GLEN CREEK Total cost: \$271,670.00
PropAddress:	5033 GLEN CREEK TRAIL		
Owner's	ROBUCK HOMES TRIANGLE	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170448	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#: 1619-87-4776
Lot#:	45	Subdivision:	GLENS AT BETHEL Total cost: \$7,000.00
PropAddress:	134 DEREHAM LANE		
Owner's	AHMED SEIF	Owner's Phone:	919-868-2425
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170449	Inside Town Limits	Yes
Issue date:	5/8/2017	Census tract:	PIN#: 1710-49-8983
Lot#:		Subdivision:	N/A Total cost: \$15,000.00
PropAddress:	505 BERKSHIRE DRIVE		
Owner's	STAN PIOTROWSKI	Owner's Phone:	
Contractor	JOSH LAURIA	Contractor's Phone:	919-349-5382
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170450	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#:
Lot#:		Subdivision:	CLOVERDALE Total cost: \$500.00
PropAddress:	1507 CRANSTON ROAD		
Owner's	MIKE RUTHERFORD	Owner's Phone:	919-208-3883
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	ELECTRICAL SERVICE REC

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170451	Inside Town Limits	Yes
Issue date:	5/3/2017	Census tract:	PIN#: 1711-03-6346
Lot#:		Subdivision: N/A	Total cost: \$1,200.00
PropAddress:	1419 BEICHLER ROAD		
Owner's Contractor	NC HOMEBUYERS LLC	Owner's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permit #:	2170453	Inside Town Limits	Yes
Issue date:	5/4/2017	Census tract:	PIN#:
Lot#:		Subdivision: HEATHER WOODS	Total cost: \$6,900.00
PropAddress:	116 MARYKIRK PLACE		
Owner's Contractor	BRAD & JUDY BASS	Owner's Phone:	919-772-0183
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170454	Inside Town Limits	No
Issue date:	5/5/2017	Census tract:	PIN#: 1628-29-1253
Lot#:	24	Subdivision: GLEN CREEK	Total cost: \$308,770.00
PropAddress:	5029 GLEN CREEK TRAIL		
Owner's Contractor	ROBUCK HOMES TRIANGLE	Owner's Phone:	919-277-1128
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170456	Inside Town Limits	No
Issue date:	5/5/2017	Census tract:	PIN#: 1628-29-2713
Lot#:	17	Subdivision: GLEN CREEK	Total cost: \$224,420.00
PropAddress:	5012 GLEN CREEK TRAIL		
Owner's Contractor	ROBUCK HOMES TRIANGLE	Owner's Phone:	919-277-1128
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170457	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#: 1629-07-7247
Lot#:	73	Subdivision: SUTTON SPRINGS	Total cost: \$137,000.00
PropAddress:	110 ELK STONE TRAIL		
Owner's Contractor	CALATLANTIC GROUP INC	Owner's Phone:	919-465-5904
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170458	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#: 1619-22-2034
Lot#:	26	Subdivision: CREEKSIDE	Total cost: \$161,000.00
PropAddress:	256 ROARING CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170459	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#: 1710-07-3703
Lot#:		Subdivision: EDGEBROOK	Total cost: \$10,319.00
PropAddress:	1610 SYCAMORE DRIVE		
Owner's	MARY ATKINSON	Owner's Phone:	
Contractor	FALCONE CRAWL SPACE & STRUCTURA	Contractor's Phone:	704-719-1198
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170460	Inside Town Limits	Yes
Issue date:	5/4/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$3,800.00
PropAddress:	1107-B TIMBER DRIVE		
Owner's	DAVE ILLG	Owner's Phone:	919-868-4887
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170461	Inside Town Limits	Yes
Issue date:	5/11/2017	Census tract:	PIN#:
Lot#:		Subdivision: CLOVERDALE	Total cost: \$5,380.00
PropAddress:	1103 CRANSTON ROAD		
Owner's	KENNETH BRIGHT & WANDA JONES	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170463	Inside Town Limits	No
Issue date:	5/5/2017	Census tract:	PIN#: 1628-29-3306
Lot#:	20	Subdivision: GLEN CREEK	Total cost: \$292,530.00
PropAddress:	5021 GLEN CREEK TRAIL		
Owner's	ROBUCK HOMES TRIANGLE	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170464	Inside Town Limits	Yes
Issue date:	5/4/2017	Census tract:	PIN#:
Lot#:		Subdivision:	FOREST HILLS
PropAddress:	908 VANDORA AVE	Total cost:	\$7,200.00
Owner's	TROY WHEELER	Owner's Phone:	919-772-7227
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170465	Inside Town Limits	No
Issue date:	5/5/2017	Census tract:	PIN#:
Lot#:	22	Subdivision:	GLEN CREEK
PropAddress:	5028 GLEN CREEK TRAIL	Total cost:	\$296,870.00
Owner's	ROBUCK HOMES	Owner's Phone:	919-277-1128
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170466	Inside Town Limits	Yes
Issue date:	5/8/2017	Census tract:	PIN#:
Lot#:	305	Subdivision:	EAGLE RIDGE
PropAddress:	613 COMPETITION ROAD	Total cost:	\$3,400.00
Owner's	ROBERT BROCKMAN	Owner's Phone:	919-803-2367
Contractor	REALITY RENOVATIONS	Contractor's Phone:	919-828-8280
Type of Improvement:	Addition	Proposed Use	DECK

Permit #:	2170467	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#:
Lot#:	19	Subdivision:	SUMMERSWALK
PropAddress:	410 SUMMERS WALK CIRCLE	Total cost:	\$4,500.00
Owner's	NORMAN HUPP	Owner's Phone:	919-710-6349
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170469	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#:
Lot#:	55	Subdivision:	VAN STORY HILLS
PropAddress:	506 ATCHISON STREET	Total cost:	\$6,839.00
Owner's	ALEXANDRA CHICAIZA	Owner's Phone:	919-710-5675
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170471	Inside Town Limits	Yes
Issue date:	5/5/2017	Census tract:	PIN#: 0699-68-3694
Lot#:	127	Subdivision: EAGLE RIDGE	Total cost: \$6,744.00
PropAddress:	115 OKAMATO STREET		
Owner's	GEORGE & DEBRA LOCKLEAR	Owner's Phone:	919-274-3708
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170472	Inside Town Limits	Yes
Issue date:	5/8/2017	Census tract:	PIN#: 1701-80-7089
Lot#:		Subdivision: N/A	Total cost: \$5,596.00
PropAddress:	1307 VALLEY ROAD		
Owner's	WBN LLC	Owner's Phone:	
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170473	Inside Town Limits	Yes
Issue date:	5/8/2017	Census tract:	PIN#: 1711-71-6916
Lot#:		Subdivision: N/A	Total cost: \$800.00
PropAddress:	106 EMORY STREET		
Owner's	BEVERLY HOLLYFIELD	Owner's Phone:	
Contractor	Contractor's Phone:		
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170474	Inside Town Limits	Yes
Issue date:	5/9/2017	Census tract:	PIN#: 1619-32-4038
Lot#:	18	Subdivision: ARBOR GREENE	Total cost: \$4,000.00
PropAddress:	1304 ARBOR GREENE DRIVE		
Owner's	SARAH BLEVINS	Owner's Phone:	919-723-7380
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170475	Inside Town Limits	Yes
Issue date:	5/9/2017	Census tract:	PIN#: 1710-14-8997
Lot#:		Subdivision: HEATHER HILLS	Total cost: \$7,200.00
PropAddress:	106 CHATHAM COURT		
Owner's	BRYAN RIERSON	Owner's Phone:	919-523-0978
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170476	Inside Town Limits Yes	
Issue date:	5/9/2017	Census tract:	PIN#: 1700-74-7361
Lot#:	5	Subdivision: BREEZEWAY WEST	Total cost: \$2,500.00
PropAddress:	125 BRIAR ROSE LANE		
Owner's	MIKE HODGES	Owner's Phone:	919-868-2086
Contractor	TAC CONSTRUCTION	Contractor's Phone:	919-625-2700
Type of Improvement:	Addition	Proposed Use	DECK

Permit #:	2170477	Inside Town Limits Yes	
Issue date:	5/10/2017	Census tract:	PIN#: 1710-77-3791
Lot#:		Subdivision: FOLEY STATION	Total cost: \$4,317.00
PropAddress:	1208 SILVERHILL COURT		
Owner's	BRUCE MARSH	Owner's Phone:	910-728-5097
Contractor	ARONSON CONSTRUCTION	Contractor's Phone:	919-630-3459
Type of Improvement:	Addition	Proposed Use	DECK

Permit #:	2170478	Inside Town Limits Yes	
Issue date:	5/10/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$1,600.00
PropAddress:	1416 BEICHLER ROAD		
Owner's	ANNE TOLBERT PEARCE	Owner's Phone:	321-745-8890
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permit #:	2170480	Inside Town Limits Yes	
Issue date:	5/9/2017	Census tract:	PIN#:
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$7,500.00
PropAddress:	407 WATERVILLE STREET		
Owner's	IRWIN SHIFFER	Owner's Phone:	919-803-6299
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170484	Inside Town Limits Yes	
Issue date:	5/10/2017	Census tract:	PIN#: 1710-28-8334
Lot#:		Subdivision: N/A	Total cost: \$6,200.00
PropAddress:	123 DRUMBUIE PLACE		
Owner's	WILLIAM YOUNG	Owner's Phone:	919-218-1277
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170485	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#: 1710-74-4481
Lot#:		Subdivision: N/A	Total cost: \$2,850.00
PropAddress:	1530 BENSON ROAD		
Owner's	TRENT PIERCE	Owner's Phone:	919-302-0020
Contractor		Contractor's Phone:	
Type of Improvement:	New Structure	Proposed Use	NEW STRUCTURE

Permit #:	2170486	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#: 1609-08-1520
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$7,870.00
PropAddress:	204 RYDER CUP CIRCLE		
Owner's	HARRY MEYER	Owner's Phone:	919-539-7873
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170487	Inside Town Limits	No
Issue date:	5/10/2017	Census tract:	PIN#:
Lot#:		Subdivision: FOX HAVEN	Total cost: \$5,000.00
PropAddress:	237 FOX WALK PATH		
Owner's	WARDEN PRICE	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	ABC LICENSE

Permit #:	2170488	Inside Town Limits	Yes
Issue date:	5/11/2017	Census tract:	PIN#: 1710-36-4822
Lot#:		Subdivision: GEORGETOWNE MANOR	Total cost: \$6,800.00
PropAddress:	139 VILLAGE GREEN TRAIL		
Owner's	ROBBIE ROBBINS	Owner's Phone:	919-779-7907
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170489	Inside Town Limits	Yes
Issue date:	5/10/2017	Census tract:	PIN#:
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$6,435.00
PropAddress:	491 SEASTONE ST		
Owner's	JUSTIN ERGLER	Owner's Phone:	919-757-4118
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170500	Inside Town Limits	Yes
Issue date:	5/12/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BINGHAM STATION
PropAddress:	324 CINDERCROSS WAY		
Owner's	JACK KOK	Owner's Phone:	919-772-9316
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170501	Inside Town Limits	Yes
Issue date:	5/12/2017	Census tract:	PIN#: 1710-90-1730
Lot#:		Subdivision:	SOUTH CREEK
PropAddress:	109 CREEKBANK COURT		
Owner's	JASPERS KEEP LLC	Owner's Phone:	919-349-5067
Contractor	MB II ENTERPRISES	Contractor's Phone:	919-523-1303
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170502	Inside Town Limits	Yes
Issue date:	5/12/2017	Census tract:	PIN#: 1712-40-4693
Lot#:		Subdivision:	CLOVERDALE
PropAddress:	3612 CRANSTON ROAD		
Owner's	HEATHER PATT	Owner's Phone:	919-723-8619
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170503	Inside Town Limits	Yes
Issue date:	5/12/2017	Census tract:	PIN#: 1710-86-5219
Lot#:		Subdivision:	BAINBRIDGE
PropAddress:	102 ASHBOURNE COURT		
Owner's	MABEL MATTHEWS	Owner's Phone:	202-957-1105
Contractor	GARRY SMITH	Contractor's Phone:	919-906-3470
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170505	Inside Town Limits	Yes
Issue date:	5/31/2017	Census tract:	PIN#: 1711-16-8999
Lot#:		Subdivision:	N/A
PropAddress:	4400 GREEN SPRING DRIVE		
Owner's	DAVID JONES	Owner's Phone:	
Contractor	SAVANNA HOMES INC	Contractor's Phone:	919-868-6690
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170506	Inside Town Limits	Yes
Issue date:	5/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	HEATHER RIDGE
PropAddress:	1101-B TIMBER DRIVE	Total cost:	\$4,826.00
Owner's	WAYLON BLACKWOOD	Owner's Phone:	434-252-0076
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170507	Inside Town Limits	Yes
Issue date:	5/15/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	5611 MEADOWBROOK ROAD	Total cost:	\$4,200.00
Owner's	GLEN & JENNIFER CRANE	Owner's Phone:	201-316-7134
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170509	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	608 WAKELAND DRIVE	Total cost:	\$1,200.00
Owner's	BENJAMIN FOSTER	Owner's Phone:	860-416-4120
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS HOT WATER HEATER

Permit #:	2170510	Inside Town Limits	Yes
Issue date:	5/15/2017	Census tract:	PIN#: 1700-73-1687
Lot#:		Subdivision:	BREEZEWAY
PropAddress:	129 LUXORWIND DRIVE	Total cost:	\$8,200.00
Owner's	MAGED & MAGDA SAAD	Owner's Phone:	919-880-8691
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Addition	Proposed Use	SCREENED PORCH

Permit #:	2170511	Inside Town Limits	Yes
Issue date:	5/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	EAGLE RIDGE
PropAddress:	181 MICKLESON RIDGE ROAD	Total cost:	\$6,000.00
Owner's	CHRISTINA MOORE	Owner's Phone:	919-749-6555
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170512	Inside Town Limits	Yes
Issue date:	5/23/2017	Census tract:	PIN#: 0790-80-9046
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$3,804.00
PropAddress:	401 WATERVILLE STREET		
Owner's	LAWRENCE LYTLE	Owner's Phone:	919-773-4192
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170513	Inside Town Limits	No
Issue date:	5/19/2017	Census tract:	PIN#: 1700-38-3671
Lot#:		Subdivision: N/A	Total cost: \$7,010.00
PropAddress:	620 POPLAR SPRINGS CHURCH ROAD		
Owner's	JACKIE BRANCH	Owner's Phone:	919-961-7614
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170515	Inside Town Limits	Yes
Issue date:	5/17/2017	Census tract:	PIN#: 1701-54-9840
Lot#:		Subdivision: GREENBRIER	Total cost: \$2,887.00
PropAddress:	4415 PARKWOOD DRIVE		
Owner's	NATHAN MCLAUGHLIN	Owner's Phone:	336-409-7253
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	SEWER SERVICE

Permit #:	2170518	Inside Town Limits	Yes
Issue date:	5/25/2017	Census tract:	PIN#:
Lot#:		Subdivision: LAKEMOOR	Total cost: \$5,800.00
PropAddress:	1305 CANE CREEK DRIVE		
Owner's	BRETT BROMBERG	Owner's Phone:	703-674-7488
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170519	Inside Town Limits	Yes
Issue date:	5/18/2017	Census tract:	PIN#:
Lot#:		Subdivision: SOUTH CREEK	Total cost: \$12,386.00
PropAddress:	312 FOXBURY DR		
Owner's	MARGUERETTE SCOTT	Owner's Phone:	919-292-3992
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170520	Inside Town Limits	No
Issue date:	5/18/2017	Census tract:	PIN#: 1628-19-9192
Lot#:	29	Subdivision:	GLEN CREEK Total cost: \$261,660.00
PropAddress:	5037 GLEN CREEK TRAIL		
Owner's	BUFFALOE RESERVE LLC	Owner's Phone:	919-363-4111
Contractor	ROBUCK HOMES TRIANGLE, LLC	Contractor's Phone:	919-876-9200
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170521	Inside Town Limits	Yes
Issue date:	5/18/2017	Census tract:	PIN#: 1710-30-0309
Lot#:		Subdivision:	SCARBOROUGH RIDGE Total cost: \$2,500.00
PropAddress:	2405 BUFFALOE ROAD		
Owner's	CLIFF GARRETT	Owner's Phone:	919-815-6643
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	DECK

Permit #:	2170524	Inside Town Limits	Yes
Issue date:	5/19/2017	Census tract:	PIN#: 1710-31-8927
Lot#:		Subdivision:	HEATHER WOODS Total cost: \$2,200.00
PropAddress:	744 HADRIAN DRIVE		
Owner's	JASON & JULIE HODGE	Owner's Phone:	919-773-1459
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170525	Inside Town Limits	Yes
Issue date:	5/22/2017	Census tract:	PIN#: 1710-25-9955
Lot#:		Subdivision:	HEATHER HILLS Total cost: \$7,500.00
PropAddress:	107 ARGYLE COUT		
Owner's	BEVERLY CARTER	Owner's Phone:	919-257-3361
Contractor	WYNNE LLC	Contractor's Phone:	919-669-4875
Type of Improvement:	Addition	Proposed Use	SCREENED PORCH

Permit #:	2170526	Inside Town Limits	Yes
Issue date:	5/19/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A Total cost: \$6,332.00
PropAddress:	1108 TIMBER DRIVE		
Owner's	RACHEL HYMAN	Owner's Phone:	310-654-7096
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170527	Inside Town Limits Yes	
Issue date:	5/19/2017	Census tract:	PIN#: 1710-40-1012
Lot#:	140	Subdivision: HEATHER WOODS	Total cost: \$2,200.00
PropAddress:	354 HEATHER BLUFFS DRIVE		
Owner's	RHONDA RANEY	Owner's Phone:	919-835-4782
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170528	Inside Town Limits Yes	
Issue date:	5/19/2017	Census tract:	PIN#: 1619-02-5155
Lot#:	18	Subdivision: CREEKSIDE	Total cost: \$151,600.00
PropAddress:	208 ROARING CREEK DR		
Owner's	D.R. HORTON, INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170530	Inside Town Limits No	
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$4,452.00
PropAddress:	100 NEWHAVEN COURT		
Owner's	DANA BRIDGEFORTH	Owner's Phone:	919-773-9020
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170531	Inside Town Limits Yes	
Issue date:	5/23/2017	Census tract:	PIN#:
Lot#:		Subdivision: LAKEMOOR	Total cost: \$1,500.00
PropAddress:	2204 DREYFUS COURT		
Owner's	PAULA WOMACK	Owner's Phone:	919-259-6813
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	GAS GRILL

Permit #:	2170533	Inside Town Limits No	
Issue date:	5/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$5,000.00
PropAddress:	8009 FASHION LANE		
Owner's	LAILA FARAZANA	Owner's Phone:	919-332-3556
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170539	Inside Town Limits	Yes
Issue date:	5/23/2017	Census tract:	PIN#:
Lot#:		Subdivision:	ASHLYN
PropAddress:	107 KIMEO WAY	Total cost:	\$4,400.00
Owner's	JOHN YOUKER	Owner's Phone:	919-247-1743
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170540	Inside Town Limits	Yes
Issue date:	5/23/2017	Census tract:	PIN#: 0699-57-9257
Lot#:		Subdivision:	EAGLE RIDGE
PropAddress:	252 MICKLESON RIDGE DRIVE	Total cost:	\$4,875.00
Owner's	CHRIS HAYDUK	Owner's Phone:	919-332-2580
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170541	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	403 HENRY DRIVE	Total cost:	\$7,200.00
Owner's	CARRIE BAKER	Owner's Phone:	919-258-1156
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170544	Inside Town Limits	Yes
Issue date:	5/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	HEATHER HILLS
PropAddress:	1207 BUCKINGHAM ROAD	Total cost:	\$9,000.00
Owner's	LYDIA & CODY PIERSALL	Owner's Phone:	704-589-1506
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170545	Inside Town Limits	Yes
Issue date:	5/24/2017	Census tract:	PIN#: 1711-29-1263
Lot#:		Subdivision:	CLOVERDALE
PropAddress:	1013 MEADOWBROOK DR	Total cost:	\$43,601.00
Owner's	KEITIA BROOKS	Owner's Phone:	919-266-8133
Contractor	G DOUBLE INCORPORATED	Contractor's Phone:	919-513
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170549	Inside Town Limits	Yes
Issue date:	5/31/2017	Census tract:	PIN#: 1619-03-3414
Lot#:	2	Subdivision: CREEKSIDE	Total cost: \$9,250.00
PropAddress:	112 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170550	Inside Town Limits	Yes
Issue date:	5/25/2017	Census tract:	PIN#: 1711-20-3183
Lot#:		Subdivision: FOREST HILLS	Total cost: \$600.00
PropAddress:	802 FRANCES DRIVE		
Owner's	WAYNE KEITH BEST	Owner's Phone:	919-219-2637
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CHANGE OF SERVICE

Permit #:	2170551	Inside Town Limits	Yes
Issue date:	5/25/2017	Census tract:	PIN#: 1700-89-3568
Lot#:		Subdivision: N/A	Total cost: \$1,200.00
PropAddress:	1409 VALLEY ROAD		
Owner's	PHILIP TRAINOR	Owner's Phone:	919-772-4904
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	TANKLESS HOT WATER HE

Permit #:	2170552	Inside Town Limits	Yes
Issue date:	5/25/2017	Census tract:	PIN#: 1710-16-4856
Lot#:		Subdivision: KIMBER WOODS	Total cost: \$600.00
PropAddress:	621 WESTWOOD DRIVE		
Owner's	DONALD COLLINS	Owner's Phone:	919-669-1493
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS LOGS

Permit #:	2170553	Inside Town Limits	Yes
Issue date:	5/25/2017	Census tract:	PIN#: 1710-17-7341
Lot#:		Subdivision: KIMBER WOODS	Total cost: \$5,899.00
PropAddress:	602 KIMBERWOOD COURT		
Owner's	LISA DAUGHENBAUGH	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170555	Inside Town Limits	Yes
Issue date:	5/25/2017	Census tract:	PIN#: 1710-92-0413
Lot#:		Subdivision: FOREST LANDING	Total cost: \$6,000.00
PropAddress:	213 ARTESIAN DRIVE		
Owner's	RON MAZUREK	Owner's Phone:	919-325-2719
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170556	Inside Town Limits	Yes
Issue date:	5/26/2017	Census tract:	PIN#: 1711-21-5288
Lot#:		Subdivision: FOREST HILLS	Total cost: \$6,626.00
PropAddress:	910 VANDORA AVENUE		
Owner's	JOE BOWEN	Owner's Phone:	919-779-4850
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170557	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$5,249.00
PropAddress:	224 WATERVILLE STREET		
Owner's	JOE MAURISISKI	Owner's Phone:	631-332-8652
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170559	Inside Town Limits	No
Issue date:	5/26/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,000.00
PropAddress:	8512 WHITE OAK ROAD		
Owner's	WADE VALENTINO WADE	Owner's Phone:	919-291-1969
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	New Building	Proposed Use	MANUFACTURED HOME

Permit #:	2170561	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$5,150.00
PropAddress:	502 GARNER TOWNES LANE		
Owner's	PENNY MUNSON MITCHNER	Owner's Phone:	919-215-8232
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 05/01/2017 To 05/31/2017

Permit #:	2170562	Inside Town Limits	Yes
Issue date:	5/30/2017	Census tract:	PIN#:
Lot#:		Subdivision:	LYNNSHIRE
PropAddress:	104 PENRITE COURT	Total cost:	\$5,500.00
Owner's	ED FLAHERTY	Owner's Phone:	919-745-7568
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170567	Inside Town Limits	No
Issue date:	5/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	4411 THARRINGTON ROAD	Total cost:	\$300.00
Owner's	MALISSA RIVAIRA	Owner's Phone:	919-801-6155
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	MANUFACTURED HOME

Permit #:	2170575	Inside Town Limits	Yes
Issue date:	5/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	SOUTH CREEK
PropAddress:	109 CREEKBANK COURT	Total cost:	\$4,440.00
Owner's	JASPERS KEEP LLC	Owner's Phone:	919-349-5067
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Total Number of Permits on Repor 135
Total Construction Value \$7,187,742.00