

TOWN OF GARNER



TOWN COUNCIL MEETING

APRIL 18, 2017
7:00 P.M.

Garner Police Department
Training Room
912 7th Avenue, Garner

**Town of Garner
Town Council Meeting Agenda
April 18, 2017**

Dinner will be served for town officials in the Conference Room at 6:15 p.m.

The Council will meet in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

- A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

- B. PLEDGE OF ALLEGIANCE: Council Member Jackie Johns

- C. INVOCATION: Council Member Jackie Johns

- D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

- E. ADOPTION OF AGENDA

- F. PRESENTATIONS

1. Proclamation Recognizing Building Safety Month..... Page 5
Presenter: Tony Beasley, Inspections Director

Proclamation recognizing May as National Building Safety Month.

2. GRA Plan of Work Page 7
Presenter: Mari Howe, Downtown Development Director

Representatives from the Garner Revitalization Association will present the organization's finalized 2017 Plan of Work. The presentation will highlight key initiatives from Downtown Garner's Community Engagement, Event Planning, Historic Preservation, and Development teams.

G. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

1. Council Meeting Minutes Page 14
Presenter: Stella Gibson, Town Clerk

Council Meeting Minutes from the January 31, 2017 and February 28, 2017 Work Sessions, Regular Meeting minutes from March 21, 2017 and April 3, 2017, and Closed Session Minutes from January 31, 2017.

Action: Adopt Minutes

2. Ordinance Amending FY16/17 Operating Budget Page 30
Presenter: Pam Wortham, Finance Director

Request to use Unappropriated Fund Balance to pay for costs for the payment to Wake County for Station 4. During the preparation of the FY 2016-17 budget for Fire Services, we noted that the payment would be "paid from FY 2015-16 savings". In FY 16, there were payments budgeted for a fire truck. Of that budgeted amount, \$50,966 was unexpended, and is now rolled into Fund Balance. The amount needed for the FY 17 Station 4 payment is \$30,500.

Action: Adopt Ordinance (2017) 3854

3. PRCR Reorganization of Cultural Arts and Events TeamPage 32
Presenter: Sonya Shaw, PRCR Director

The PRCR Department presented a proposed reorganization of the Cultural Arts and Events Team at the March 28, 2017 Work Session. Requested changes are approximately \$2,400 and will be covered with existing year lapse salary.

Action: Authorize Reorganization and Staffing Changes

4. Request of Wake County to Appoint Plat Review Officers Page 36
Presenter: Jeff Triezenberg, Planning Director

Request of Wake County Board of Commissioners to amend the authorized list of plat review officers to add Jonathan Ham, David Bamford and Jeff Triezenberg. Mr. Ham, Mr. Bamford and Mr. Triezenberg will join Tony Chalk, who is currently the only authorized plat review officer for the Town.

Action: Adopt Resolution (2017) 2319

5. Agency Funding/Programming Partners Agreements Approved in
FY 2016-17 Budget Page 38
Presenter: Michael Gammon, Budget & Special Projects Manager

Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations for the FY 2016/17 budget year. Garner Area Ministries was approved for funding of \$3,898. Due to a clerical error, they received \$3,398. This authorization seeks to provide Garner Area Ministries with the additional \$500 of approved funding.

Action: Authorize Execution of Agreement

H. PUBLIC HEARINGS

I. NEW/OLD BUSINESS

1. Southeast Area Study (SEAS) Endorsement Page 41
Presenters: Jeff Triezenberg, Planning Director & Alex Rickard, CAMPO Deputy Director

CAMPO (The Capital Area Metropolitan Planning Organization) has completed the Southeast Area Study which includes all or part of eleven municipalities and portions of Wake and Johnston counties. The Southeast Area Study updates CAMPO's overall Comprehensive Transportation Plan and has produced project priorities for the Town of Garner to be included in the next Metropolitan Transportation Plan.

Action:

2. Thompson Road Sidewalk Improvements Project Page 98
Presenter: Tony Chalk, Town Engineer

The Engineering Department is seeking approval of the lowest bidder, Hollins Construction Services, Inc., as the Contractor for the Thompson Road Sidewalk Improvements Project.

Action: Authorize Execution of Contract with Hollins Construction Services, Inc. for \$342,892

3. Lake Benson Stormwater Control Measures & Parking Lot Addition ProjectPage 101
Presenter: Tony Chalk, Town Engineer

The Engineering Department is seeking approval of the lowest bidder, SAL Construction Company, as the Contractor for the Lake Benson Stormwater Control Measures & Parking Lot Addition Project.

Action: Authorize Execution of Contract with SAL Construction Company for \$95,430

- 4. Stormwater Infrastructure Assessment 2017 Project Page 104
Presenter: Tony Chalk, Town Engineer

The Engineering Department is seeking approval of contract with Withers Ravenel to perform the 2017 Stormwater Infrastructure Assessment for the Town.

Action: Authorize Execution of Contract with Withers Ravenel for \$72,000

- 5. Bond Update Page 114
Presenter: Michael Gammon, Budget & Special Projects Manager

A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report is included in the agenda package.

Action: Report Only; No Action Required

J. COMMITTEE REPORTS

K. MANAGER REPORTS

- 1. garner info
- 2. Finance Report
- 3. Building & Finance Report

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. CLOSED SESSION

Pursuant to N.C. General Statutes Section 143-318.11(a)(6) "to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee."

O. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Proclamation Building Safety Month		
Location on Agenda: Presentations		
Department: Inspections		
Contact: Tony Beasley, Inspections Director		
Presenter: Tony Beasley, Inspections Director		
Brief Summary: Proclamation to declare May - National Building Safety Month		
Recommended Motion and/or Requested Action: Mayor proclaim May as Building Safety Month		
Detailed Notes: Attached is proclamation.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TEB	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

PROCLAMATION

WHEREAS, the Town of Garner continues efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

WHEREAS, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of building; and

WHEREAS, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play; and

WHEREAS, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings; and

WHEREAS, “Building Codes: Driving Growth through Innovation, Resilience and Safety” the theme for Building Safety Month 2017, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2017 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies; and

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by our local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Ronnie S. Williams, Mayor, of the Town of Garner, NC, do hereby proclaim the month of May 2017 as

Building Safety Month

and encourage our citizens to join with their communities in participation in Building Safety Month activities.

In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the Town of Garner, North Carolina to be affixed the 18th day of April, 2017.

Mayor Ronnie S. Williams

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Garner Revitalization Association's 2017 Plan of Work		
Location on Agenda: Presentations		
Department: Economic Development		
Contact: Mari Howe, Downtown Development Manager		
Presenter: Mari Howe, Mary Elizabeth Twiddy, Adna Rubio		
Brief Summary: Representatives from the Garner Revitalization Association will present the organization's finalized 2017 Plan of Work. The presentation will highlight key initiatives from Downtown Garner's Community Engagement, Event Planning, Historic Preservation, and Development teams.		
Recommended Motion and/or Requested Action: Provide any feedback regarding plan to staff and board members.		
Detailed Notes: 		
Funding Source: N/A		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Thanks to GRA, our strategic partner, for all it is doing to revitalize downtown.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MH	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

GARNER REVITALIZATION ASSOCIATION – 2017 PLAN OF WORK

Economic Positioning/Vision: *Historic Downtown Garner connects our small town roots with our future as a growing crossroads of cultural arts, recreation, and creative entrepreneurship in the community. Through private development, public investment, and historic preservation, we’re expanding our downtown to become the destination for local flavor and flair in Garner.*

Economic Development Strategies: Arts & Culture | Sports & Recreation | Creative Entrepreneurship

Our Goal: To make downtown the destination for local flavor & flair in Garner.

COMMUNITY ENGAGEMENT

EVENT PLANNING

Main Street: Organization

Main Street: Promotion

Team Members: Jason Waters (Co-chair), Mary Elizabeth Twiddy (Co-chair), Jihan Hodges

Team Members: Mari Howe (Chair), Michelle Byrd (Secretary), Lorrie Mizell, Rick Mercier, Matt Davis, Kathy Blue, Patrick Byrd

Objective: Develop a network of community partners to support Downtown financially and

Objective: Create opportunities for people to eat, shop and play in Downtown Garner

Initiatives:

Initiatives:

- Make connections with at least 150 community stakeholders to support Downtown Garner and the Garner Revitalization Association
- Create an event & brand marketing plan to drive traffic to DowntownGarner.com and events

- Continue to plan and enhance existing events: pop up market, movies, food truck rodeos
- Establish a baseline for downtown event attendance in 2017

DOWNTOWN DEVELOPMENT

AD HOC WORK GROUPS

Main Street: Economic Vitality

Main Street: Design & Historic Preservation

Team Members: Patrick Byrd, Adna Rubio, Joe Stallings, Ethan Hill, Ralph Strickland, Brent Miller

Team Members: Kaye Whaley, Judy Bass, Ralph Strickland, Stacy Kolacz

Objective: Encourage private investment and infill development on Main Street by leveraging town assets and tools

Objective: TBD by Team

Initiatives:

Initiatives:

- Engage professionals to develop a plan with concept drawings and an RFP for the pad next to the Rec Center by the end of 2017
- Update graphics and conceptual map of the Historic Downtown Garner Plan summary brochure.

- Work with the Town to utilize the 2016 state funds for streetscape improvements to Rand Mill Rd. and Main Street
- Evaluate alternative locations and uses for the Historic Depot
- Co-organize the 2017 Paint on Main holiday window painting project

Community Engagement Team Work Plan:

Make connections with at least 150 community stakeholders to support Downtown Garner and the Garner Revitalization Association

✓ Task	Assigned to	Deadline	Budget
✓ Raise \$10,000 from 25-50 monetary sponsors to fund annual 2017 Downtown Garner events.	Jason Waters, GRA Board	March 7, 2017	\$1200
Attend at least one Chamber event per month to represent GRA and host a Chamber event in Downtown by end of 2017	Mary Elizabeth Twiddy, Jihan Hodges, Jason Waters	Monthly	-
Attend at least 1 council meeting per month and give joint board/staff presentation at least once quarterly	Mary Elizabeth Twiddy, Jihan Hodges, Jason Waters	Monthly	-
Present on behalf of GRA at two civic clubs	Jason Waters, Mari Howe	TBD by club availability	-
Man a Downtown Garner tent at 3-4 town events	Mary Elizabeth Twiddy, Jihan Hodges, Jason Waters	April 8, July 3, October 31, December 1	\$300

Create an event & brand marketing plan to drive traffic to DowntownGarner.com and events

✓ Task	Assigned to	Deadline	Budget
Establish a baseline for online traffic as of the end of 2016 and track monthly in 2017.	Mari Howe	Monthly	-
Develop a content calendar to determine frequency and subjects of web and social media content	Jihan Hodges, Mari Howe	Monthly	\$360
Write content for a monthly email newsletter at committee meetings	Mary Elizabeth Twiddy, Jihan Hodges, Jason Waters	Monthly	-

Event Planning Team Work Plan:

Continue to plan and enhance existing events: Food Truck Rodeos

✓ Task	Assigned to	Deadline	Budget
✓ Coordinate logistics with town, railroad, & vendors	Mari Howe		\$9000
✓ Line up 14 food trucks & 3 Breweries	Lorrie Mizell	March 1 & Sept 1	-
✓ Research and book entertainment	PRCR Staff	Feb 1 & Sept 1	\$2000
✓ Coordinate kid activities with local charity	Matt Davis, Kathy Taylor	March 1 & Sept 1	-
✓ Create event marketing materials	Michelle Byrd	Feb-March & Aug-Sept	-
✓ Market event online and in print	Michelle Byrd, Jihan Hodges, Rick Mercier, Mari Howe	March 1 & Sept 1	\$1000
✓ Line up volunteers to man event	Mari Howe, GRA Board	March 22 & Oct 15	\$300
✓ Stage manage day of event	Mari Howe, Lorrie Mizell, Michelle Byrd	April 2, Oct 22	-

Continue to plan and enhance existing events: Pop Up Markets

✓ Task	Assigned to	Deadline	Budget
✓ Secure location for 2017 dates	Mari Howe, Sonya Shaw, PRCR staff	April 15	-
✓ Advertise for vendors	Mari Howe	March 24, rolling	\$200
✓ Coordinate dates via a vendor database	Mari Howe	April 7	-
✓ Send out confirmation emails to vendors	Mari Howe	April 10, rolling	-
Promoted markets on Facebook and Downtown Garner website	Mari Howe	Monthly	\$1200
Stage manage day of events	Mari Howe, Lorrie Mizell	Monthly	-
Arrange volunteers to help on morning of markets	Mari Howe	Monthly	\$150

Continue to plan and enhance existing events: Outdoor Movies

✓ Task	Assigned to	Deadline	Budget
✓ Line up outdoor screen vendor	Mari Howe	Feb 1	\$2400
✓ Discuss theming, dates and films with Event Planning Team & PRCR staff	Event Planning Team	March 22	-
✓ Get quotes for six movie licenses from Swank & Criterion	Mari Howe	March 31	\$3000
Create branding materials for outdoor movies	Michelle Byrd	April 15	
Create event listings on Facebook & event calendars	Michelle Byrd, Mari Howe, Jihan Hodges	April 15	-
Promote events on Facebook	Mari Howe	Monthly	\$1200
Line up food vendors for monthly events	Lorrie Mizell	Monthly	
Stage manage events	Mari Howe, GPAC staff/volunteers	Monthly	-

Establish a baseline for downtown event attendance and social media outreach in 2017

✓	Task	Assigned to	Deadline	Budget
	Take periodic crowd counts during events	Mari Howe, PRCR Staff	On-going	-
	Coordinate with PRCR staff and police to estimate crowds during events	Mari Howe	On-going	-
	Create a database for tracking attendance at events, online event responses, & website traffic	Mari Howe	Monthly	-

Downtown Development Team Work Plan:

Engage professionals to develop a plan with concept drawings and an RFP for the pad next to the Rec Center by the end of 2017

✓	Task	Assigned to	Deadline	Budget
	Solicit architects who might provide pro bono design work	Adna Rubio	June 30	-
	Identify desirable features and uses for the pad	Development Team	June 30	-
	Work with the Planning Director to assess site plan for the pad	Mari Howe, Development Team	April 13	-
	Review 2003 and 2009 plans to provide context for future plans and evaluate underutilized opportunities	Ralph Strickland	June 30	-
	Work with town to evaluate companies who can facilitate a RFP/RFQ process	Joe Stallings, Adna Rubio, Mari Howe	December 31	TBD
	Explore options for cultivating interest in local development community: reception, advertising, etc.	Joe Stallings, Adna Rubio, Mari Howe	December 31	-

Update graphics and conceptual map of the Historic Downtown Garner Plan summary brochure.

✓	Task	Assigned to	Deadline	Budget
	Discuss conceptual uses for developable parcels	Development Team, John Hodges	May 30	-
	Review information in summary brochure to determine needed updates	Mari Howe, Joe Stallings, Ralph Strickland, Ethan Hill	September 30	-
	Talk to Garner Forward consultant about adding on conceptual site plan & perspective visualizations	Mari Howe, Jeff Triezenberg, John Hodges	May 30	TBD
	Write updated copy and design updated brochure	Mari Howe	November 30	-
	Print updated brochures	Mari Howe	Jan 1	TBD

Ad Hoc Design Team Work Plan:

Work with the Town to utilize the 2016 state funds for streetscape improvements to Rand Mill Rd. and Main Street

✓ Task	Assigned to	Deadline	Budget
✓ Meet with Kimley Horn and Town staff to discuss scope of work	Mari Howe, John Hodges, Tony Chalk	March 1	-
✓ Complete progress report to state	Mari Howe	April 15	-
Approve scope of work	Tony Chalk, John Hodges	June 30	-
Use state grant to make first payment to Kimley Horn	Pam Wortham	September 1	\$25,000
Provide feedback to town staff and Kimley Horn during planning and implementation of streetscape improvements	Mari Howe, GRA Board, Downtown Businesses	December 31	-

Convene a community task force to evaluate alternative locations and uses for the Historic Train Depot outside of the railroad corridor

✓ Task	Assigned to	Deadline	Budget
✓ Meet with historic preservation advocates to discuss previous plans for depot	Mari Howe, Kaye Whaley, Judy Bass	March 1	-
✓ Evaluate preliminary space needs, setback requirements, and parking needs	Mari Howe, Jeff Triezenberg	March 3	-
✓ Coordinate with Public Works to determine repair and moving costs	Mari Howe, Public Works Staff	March 3	-
Get an estimate for moving depot and determine distance variables	Mari Howe	April 30	-
Convene task force to discuss council's directive and compile ideas for depot uses	Mari Howe	April 30	-
Meet monthly to review available sites for eligibility	Task Force	May – Sept	-
Write up group recommendations and report findings to town council	Mari Howe	November 1	-

Organize, execute, and promote the annual Paint on Main window painting project.

✓ Task	Assigned to	Deadline	Budget
Meet with GrafixHouse owners to discuss artist outreach and targeting for the year	Mari Howe, Stacy Kolacz	September 30	-
Confirm participation with Main Street business & property owners	Mari Howe, Stacy Kolacz	October 15	-
Put out a call for artists to local community and schools on social media and via partners	Mari Howe	October 15	-
Evaluate entries and assign artists to business properties	Stacy Kolacz	November 15	-
Purchase supplies for painting day	Stacy Kolacz	November 15	\$400
Organize and oversee artists during painting day	Stacy Kolacz	November 18	\$ 100
Photograph and promote project on Downtown Garner website and Facebook page	Mari Howe	December 1	\$250

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Council Meeting Minutes		
Location on Agenda: Consent		
Department: Administration		
Contact: Stella Gibson, Town Clerk		
Presenter: Stella Gibson, Town Clerk		
Brief Summary: Adopt Council Meeting Minutes from the January 31, 2017 and February 28, 2017 Work Sessions, Regular Meeting minutes from March 21, 2017 and April 3, 2017, and Closed Session Minutes from January 31, 2017.		
Recommended Motion and/or Requested Action: Adopt Minutes		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**Garner Town Council
Council Work Session Minutes
January 31, 2017**

The Garner Town Council met in a Work Session at 6:00 p.m. on Tuesday, January 31, 2017 in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL

Mayor Ronnie Williams called the meeting to order at 6:00 p.m.

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, Council Member Ken Marshburn, Council Member Gra Singleton

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Tony Chalk-Town Engineer, William E. Anderson-Town Attorney, Bret Kelly-IT Director, Mari Howe-Downtown Development Manager and Rebecca Schlichter-Deputy Town Clerk.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Johns
Vote: Unanimous

REPORTS/DISCUSSION

Historic Train Depot

Presenter: Rodney Dickerson, Town Manager

Mr. Dickerson led a discussion regarding relocating the Historic Depot and the Caboose to an area outside of the railroad right-of-way. As the downtown evolves, the relocation and long-range use of the Depot needs to be considered.

Mayor Pro Tem Behringer expressed her support to move the Depot and make it an added attraction to the Town of Garner. The 2010 Revision of the Original Downtown Garner Plan indicated moving the Depot to the corner of Montague Street and Purvis Street.

Council Member Marshburn expressed his support but would like to give serious thought to what the Town would like to use the Depot for before deciding where to relocate it. He also asked if the Depot was structurally sound enough to be moved.

Mr. Dickerson advised Council that the Depot was a part of the GRA work plan.

Mayor Williams asked if anyone in the audience would like to speak regarding the Depot.

Ms. Kaye Whaley provided history on the Depot as it was moved from its original site in 1967 to Rand Road under the water tower and then it was moved back to original site on Dec. 30, 1987. Ms. Whaley would like to see the Depot preserved and used as a visitor center with the freight room in back used as a museum for the artifacts that have been collected. Ms. Whaley agreed to serve on the GRA Committee.

Mr. Bill Barry stated he lives directly across the street from the Depot and his house was originally a boarding home for the Depot. He added that he would hate to see it moved and that if it were to become for sale he would be interested in purchasing.

Ms. Judy Bass stated her support in the preservation of the Depot and agrees with the Council that it needs to be relocated in an area that already has a use. Ms. Bass agreed to serve on the GRA Committee.

Mr. Jason Waters stated the Depot was in the GRA work plan and they are committed to preserving the history of the Depot and being a part of a committee working with other citizens of Garner to provide recommendations to Council.

Action: GRA to form a committee to look at options for location and use and report back to Council in 6 to 8 months.

Council Tablet Demonstration

Presenter: Brett Kelly, IT Director

Mr. Kelly presented information outlining the differences between the two recommended tablet models (Microsoft Surface and Apple iPad Pro). These devices will allow Council to view Council meeting agendas, take notes, access email, etc.

Action: Council consensus to procure 4 Apple iPad Pro's.

MANAGER REPORTS

- Garner 101, March 2nd from 6:30-8:30 p.m.
- Mr. Dickerson advised Council that Mr. Bass is willing to continue to serve on the Garner Forward Steering Committee. Council Consensus to support continued service.
- Black History Month presentation is Wednesday, February 1st at 10:00 a.m.
- The Police Department is conducting public meetings concerning body worn cameras on Wednesday, March 22nd at 12:00 p.m. and 6:00 p.m.
- GPAC is hosting The Teacup Gin dinner show on Saturday, February 11th.
- Ground Hog Day at White Deer Park, February 2nd at 10:00 a.m.
- Garner showcase of talent will be held on March 25th.
- Town Hall day is Wednesday, March 29th
- Council received Grow Garner Responsible petition.
- Moving Garner Forward, Annual Planning Retreat is February 8-9. Mr. Hodges will send a link with questions that needs to be completed for facilitator.

COUNCIL REPORTS

Mayor Williams

- Thanked Mayor Pro Tem Behringer for bringing up the Train Depot topic for discussion.

Mayor Pro Tem Behringer

- Requested that a discussion be held with cable companies on being careful when working around water lines. On Saturday a water line on Creech road was cut.
- Reported the house on the corner of Yeargan Road and East Garner Road was in disrepair.

Council Member Marshburn

- Thanked Parks and Recreation for repairs on the walking trail and rebuilding the ramp on one of the wooden bridges in Lake Benson Park.
- Asked if the Fire Department was fully staffed. Mr. Dickerson replied the Fire Department currently has nine recruits in the academy.
- Stated he was looking forward to the Council Retreat.

Council Member Singleton

- Reported that Garner basketball Coach Gray is going for his 500th victory tonight. Council needs to invite him to a Council meeting to be recognized for his achievements.

Council Member Kennedy

- Asked if the Town still collects fees on rental properties. Mr. Hodges responded that we still ask people to register but no longer collect fees as a revenue source.
- Warned residents of a new telephone scam that asks "if you can hear me". Recommended not to answer, just hang up.
- Requested update from Mr. Chalk on status of Buffaloe Road sidewalk project. Mr. Chalk reported that the pipe installation is complete and the Town is waiting on the relocation of 3 or 4 AT&T boxes.
- Reported he will be having lunch with Mr. Robert Massengill, City of Raleigh Public Utilities, to discuss working together on issues involving utilities with the Town in the coming years.

CLOSED SESSION

Pursuant to N.C. General Statutes 143-318.11(a)(5) "to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate."

Pursuant to N.C. General Statutes 143-318.11(a)(3) "to discuss litigation and specifically they case of Calvin Davenport Inc. vs. Town of Garner and ADW Architects, P.A. ".

RETURN TO REGULAR SESSION AND ADJOURNMENT: 9:10 p.m.

Respectfully Submitted,
Rebecca Schlichter

Garner Town Council
Council Work Session Minutes
February 28, 2017

The Garner Town Council met in a Work Session at 6:00 p.m. on Tuesday, February 28, 2017 in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL

Mayor Ronnie Williams called the meeting to order at 6:00 p.m.

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, Council Member Ken Marshburn, Council Member Gra Singleton

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Tony Chalk-Town Engineer, Rick Mercier-Communications Manager, Jeff Triezenberg-Interim Planning Director, Forrest Jones-Public Works Director, Sonya Shaw-PRCR Director, Thad Anderson-Town Attorney, and Rebecca Schlichter-Deputy Town Clerk.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Johns
Vote: Unanimous

REPORTS/DISCUSSION

Update of Fee Schedule

Presenter: John Hodges, Assistant Town Manager – Development Services

In preparation for the development of the 2017-2018 budget, staff conducted a thorough review of the Town's fees and proposed several changes. Many of the proposed changes better align Garner with neighboring communities and improves cost recovery while still maintaining a competitive position.

Action: Council consensus to move forward with staff recommendations.

Extraterritorial Jurisdiction (ETJ) Expansion Update

Presenter: Jeff Triezenberg, Interim Planning Director

Mr. Triezenberg reviewed the progress to date, the next steps and the proposed zoning for the Extraterritorial Jurisdiction (ETJ) Expansion. A public hearing to accept the County's approval of the modifications to the Town's ETJ must occur on March 6, 2017 to ensure adoption prior to a County effective date of March 16, 2017. Additionally, the Town will have 60 days from March 16, 2017 to implement zoning for the affected areas.

Action: Council consensus place on March 6, 2017 agenda.

Legislative Agenda

Presenter: Rodney Dickerson, Town Manager

Mr. Bridges reviewed a list of initiatives to put forth to Garner's Legislative Delegation for consideration during the legislative session. The list, although not a comprehensive list of all concerns and interests, provides a basis for discussion. Several of the agenda items seek to preserve or increase revenue options or to preserve local authority as it relates to various proposed bills.

Action: Council requested adding opposition to Senate Bill 94, which would make all municipal elections partisan, be added to the list.

Mr. Dickerson reviewed options for the Town Hall monumental sign. Council Consensus to move forward with option 1B, which includes "Garner" in 10" high letters and "Town Hall" in 8" high letters .

MANAGER REPORTS

- Reported that the Public Works Committee will be meeting soon.
- Reported Chipotle will be unveiling the artwork on the side of their new building on March 17.

COUNCIL REPORTS

Council Member Marshburn

- Thanked Rick Mercier and Adam Carroll with Peg Media for the work on video showing progress of the Town Hall construction.
- Asked if the Rohrbaugh Bridge issue is a done deal? Mr. Chalk responded unless the bridge gets worse nothing is anticipated to be done.

Mayor Pro Tem Member Behringer

- Reported the Welcome to Garner Signs look very cheerful with the new flowers planted and would like to see some plantings near the Welcome to Downtown Garner signs.
- Asked if the Town could pursue a higher level of code inspection. Mr. Dickerson responded that it would be an item of discussion for the Law and Finance Committee.
- Reminded Council that the performance review for the Town Manager will need to be done in April.

Council Member Johns

- Reported trash on Oak Circle.
- Reported a walking trail sign on Highway 50 and Main Street which points west to Bryan Wood Apartments instead of east towards downtown.

Council Member Singleton

- Reported that he was happy to report that the contractor has started pouring sidewalks on Buffalo Road. Requested staff check the condition of the grass in the fall.

Council Member Kennedy

- Reported that Flowers on Highway 70 and Timber Drive look really nice.
- Reported that he had a walk through at Town Hall today and is very pleased with the progress.
- Requested an update on the Thompson Road sidewalk project. Mr. Chalk reported that the easement document has been recorded and staff is in the process of completing bid documents.
- Requested that the landscaping requirements for new subdivisions be reviewed as he is seeing that the trees are starting to push up sidewalks in new neighborhoods.

ADJOURNMENT: 8:07 p.m.

Respectfully submitted,
Rebecca Schlichter

DRAFT

**Town of Garner
Town Council Meeting Minutes
March 21, 2017**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, Council Member Ken Marshburn, Council Member Gra Singleton

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Pam Wortham-Finance Director, Rick Mercier-Communications Manager, Forrest Jones-Public Works Director, David Bamford-Senior Planner, Jonathan Ham-Asst. Town Engineer, William E. Anderson-Town Attorney, Stella Gibson-Town Clerk.

PLEDGE OF ALLEGIANCE: Mayor Williams

INVOCATION: Mayor Williams invited Reverend Allen Hicks to deliver the invocation.

PETITIONS AND COMMENTS

Octavia Rainey asked Council to intervene on behalf of the residents of Forest Hills Apartments who were advised the complex had been sold and residents were being asked to find alternate subsidized housing or pay market rent. Also speaking on behalf of this issue was Cecelia Ebron, Shalarnda Gardner, Yolanda Smith, Keon Edwards, Wilma Griffin, and Halsy Scott. Residents had concerns regarding the availability of subsidized/HUD housing, the limited amount of time given to relocate, and access to transportation, schools and shopping. Ms. Rainey asked Council to attend a meeting on March 29 at 6:00 p.m. at Wake Grove Baptist Church to discuss options.

ADOPTION OF AGENDA

Motion: Johns
Second: Marshburn
Vote: Unanimous

PRESENTATIONS

Introduction of New Employees

Presenter: Forrest Jones-Public Works Director, David Bamford-Senior Planner, and Pam Wortham-Finance Director

Mr. Jones introduced Dell Adams-Street Supervisor and Mr. Bamford introduced Alison Jones-Planner II. Ms. Garrett was not present; however, Ms. Wortham provided a brief summary of Ms. Garrett's qualifications and asked Council to stop by and meet her.

CONSENT

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Adopt Council Meeting Minutes from Council's Retreat on February 8-9, 2017, Regular Meeting Minutes from February 6, 2017, February 21, 2017, and March 6, 2017 and Closed Session Minutes from February 21, 2017.

Action: Adopt Minutes

Resolution Declaring Unpaid Nuisance Abatements as Liens

Presenter: Pam Wortham, Finance Director

This Resolution authorizes unpaid nuisance abatement fees to be filed with Wake County Revenue as liens to real property and added to the property owner's tax bill. The property listed has an unpaid abatement more than 30 days old.

Action: Adopt Resolution (2017) 2317

Motion: Singleton
Second: Johns
Vote: Unanimous

PUBLIC HEARINGS

General Zoning Map Amendment Z-17-01, Expanded ETJ Areas

Presenter: David Bamford, Senior Planner

Mayor Williams opened the public hearing and asked David Bamford to provide the staff report.

It is the intended purpose of this case to establish zoning as opposed to significantly changing the zoning as in a typical re-zoning case. This means that the Town is attempting to keep the zoning status as similar as is possible to the status properties are presently enjoying under the County at the time of this zoning transfer. The existing zones for the expanded ETJ areas are administered by Wake County for a period of 60 days following the acceptance of ETJ or until the Town of Garner establishes new zoning, whichever occurs first. Staff emphasized this process was not to annex property into the Town of Garner; annexations are done on a voluntary basis initiated by the homeowner or their representative. Residents in the ETJ area would not be responsible for paying Town of Garner taxes. Citizens were advised staff would be available to answer questions one-on-one in the front lobby during the meeting or they could contact the Planning Department with their concerns.

Barney Britt stated he has an open permit at Wake County and asked if the County would be completing that process. Mr. Hodges advised any open permits from Wake County would be completed by them. Effective March 16, Wake County ceased issuing permits in the proposed ETJ area and directed those individuals to the Town of Garner for permits.

John Feore stated he has property located between Highway 40, Guy Road, and Highway 70 on the north side and being proposed is R-40 zoning. His concern is the area should be more commercially zoned. Due to the location of the property, it is likely residential housing will not be built in the area and a zoning with an "R" in the front of it could deter possible buyers or developers. Mr. Hodges stated the HD zoning from Wake County allows some industrial uses with a variances granted by the County. If a parcel within the HD zoning had not received a variance from Wake County it was assigned residential zoning. Those that did receive a variance were zoned industrial. Mr. Hodges also stated additional research would be needed before a determination could be made in this case.

Juaquin Cannals stated he was working with Mr. Feore to sell his property and if the property was designed R40 it be difficult to sell to someone out of the area; they would see the residential zoning as a deterrent.

Shirley Stephenson stated she had concerns regarding the projects approved on Caddy Road, the number of accidents in the area, water issues, and who would represent her now that her property was located in the ETJ. Council Member Singleton stated any issues regarding water/sewer utilities should be addressed to the City of Raleigh as they own the system. Council Member Marshburn added that Ms. Stephenson could vote for Council when/if her property was annexed into the Town of Garner.

Action: Continue to April 3, 2017

NEW/OLD BUSINESS

Solid Waste Contract Renewal

Presenters: Matt Roylance, Asst. Town Manager-Operations and Forrest Jones-Public Works Director

All Star Waste Services currently provides solid waste collection and disposal services for the Town. Town staff has been happy with the level of service provided by All Star and recommends extending the contract for an additional five years.

Tommy Sims advised Council the Town currently generates on a monthly basis 130 tons of recycling, 530 tons of garbage, and 130 tons of yard waste. Council thanked Mr. Sims for his hard work and diligence as missed pick-ups and other issues have drastically declined in the years since the contract was originally awarded.

Action: Award 5-Year Contract Extension to All Star Waste Services

Motion: Kennedy
Second: Marshburn
Vote: Unanimous

2017 Street Resurfacing Project

Presenter: Jonathan Ham, Asst. Town Engineer

Bids were received for resurfacing approximately two miles of Town streets and the parking lot at Garner Rec Park. The Engineering Department is seeking approval of the lowest bidder, Gelder & Associates, Inc. for the 2017 Street Resurfacing Project.

Action: Award Contract to Gelder & Associates Inc. for \$335,589.47

Motion: Marshburn
Second: Johns
Vote: Unanimous

COMMITTEE REPORTS

The Public Works Committee is scheduled to meet on March 28 at 8:30 a.m. in the Police Department Training Room.

MANAGER REPORTS

garner info

Finance Report

Community meetings to discuss body worn cameras are scheduled for March 22 at noon and 6:00 p.m. in the Police Department Training Room and on April 7 at 7:00 p.m. at Shalom Christian Community Church.

Requested Council set a date for a Law & Finance Committee Meeting to discuss the GVFR budget; April 20 was suggested.

ATTORNEY REPORTS

COUNCIL REPORTS

Kennedy

- Commended staff on the quality of the new Parks & Recreation brochure as it was organized, readable, informative and pleasing. The quality spoke well for Garner.
- Stated he enjoyed reading the summary report submitted by the Town's lobbyist.
- Asked if the sidewalk project on Thompson Road was advertised. Mr. Ham responded the pre-bid meeting will be held tomorrow at 11:00 a.m.
- Asked what was being constructed adjacent to Lorraine's Coffee House and staff responded no permits had been issued, but maybe additional parking was being added.
- Stated he was approached by individuals complaining about yard appearance (including tall grass and junk vehicles or trash) and asked what the Town's jurisdiction was in these matters. Suggested improvements may be needed to the Town's ordinances and urged Council to be mindful of these areas and take pictures to forward to staff. Mr. Hodges stated staff will review the Ordinances relating to this issue and encouraged citizens to use the app Garner Info to report any issues they see.
- Stated he would be forwarding a list of sidewalks that need to be evaluated for repair.

- Asked for an update on the Highway 50 lawsuit. Mr. Anderson advised the process was moving forward according to regulations and a hearing was anticipated for March 31.

Singleton

- Reported a pothole at the intersection of Coldwater Drive and Spring Drive in the middle of the intersection.
- Stated signage indicating whether the soccer fields are open or closed should be accurate; when the fields are closed, the signs should indicate they are closed.
- Asked about the leases of the Forest Hills residents. Mr. Anderson stated the Town could make some phone calls to the appropriate people. However, if the leases were not renewed and residents are now on a month-to-month basis, without a legal date set for the right to live there, the leases can be terminated with reasonable notice. The problem is that many residents have lived there for a long time with no written lease. Mr. Dickerson added that he spoke with the operations manager of the apartment complex and they hired an attorney to ensure they were following the law. If residents had a lease, they could stay until the lease ended. Those with expired leases were given 45 days to relocate. The plan is to renovate the apartments and lease them at market value. Council Member Marshburn offered to serve on a committee to determine options for the residents.

Johns

- Asked about the schedule to remodel/replace the Highway 50 bridge. Mr. Hodges stated the Town was working with NCDOT and designers and should be able to provide options within the next few months. Staff is also working with emergency services to determine impacts during construction.
- Stated seams at the Highway 50 bridge need to be sealed.

Behringer

- Advised resolution to the flooding issue previously reported at Tryon Road has occurred. The property owner has some specific responsibilities to take care of as well as the City of Raleigh; who's improvement costs were capped at \$100K.
- Commended staff on their diligent work on Garner Info.
- Reminded Council of the closed session scheduled for next week regarding personnel.

Marshburn

- Congratulated John Hodges on his 2016 Champion for Downtown Garner award.
- Enjoyed attending the Marvin Gay Experience performance at GPAC. Announced the high school drama department will be performing their version of Hairspray and during the spring, the choir will be performing a concert. Stated this was a nice reminder of the enthusiasm of young people and their talent.
- Asked for a refresher course on the rules of engagement for public communication.
- Expressed thanks to Mayor Pro Tem Behringer on her work for in preparation of the closed session on March 28.

ADJOURNMENT: 9:37 p.m.

Respectfully submitted,
Stella Gibson

**Town of Garner
Town Council Meeting Minutes
April 3, 2017**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn, Council Member Gra Singleton arrived at 7:38 p.m., and Council Member Jackie Johns was absent.

Staff Present: Rodney Dickerson-Town Manager, John Hodges, Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Pam Wortham-Finance Director, Rick Mercier-Communications Manager, Jeff Triezenberg-Interim Planning Director, David Bamford-Senior Planner, Jenny Saldi-Senior Planner, Jonathan Ham-Asst. Town Engineer, Michael Gammon-Budget & Special Projects Manager, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Behringer

INVOCATION: Mayor Pro Tem Behringer

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Motion: Marshburn
Second: Kennedy
Vote: Unanimous

PRESENTATIONS

CONSENT

Annexation Petitions ANX-17-01, 915 Withers Road Property

Presenter: David Bamford, Senior Planner

Set public hearing of May 1, 2017 for contiguous annexation of a 3.99 acre parcel on Withers Road and adjacent to the right-of-way of the Norfolk-Southern Railroad.

Action: Adopt Resolution (2017) 2318

Ordinance Amending FY 2016/2017 Operating Budget

Presenter: Pam Wortham, Finance Director

This budget amendment will allow the use of insurance proceeds to pay for repairs to police cars and playground equipment.

Action: Adopt Ordinance (2017) 3853

Motion: Marshburn
Second: Behringer
Vote: Unanimous

PUBLIC HEARINGS

General Zoning Map Amendment Z-17-01, Expanded ETJ Areas

Presenter: Jeff Triezenberg, Interim Planning Director

Mayor Williams opened the public hearing and asked Mr. Triezenberg to provide the staff report.

This public hearing was continued from the March 21, 2017 meeting and focused on several zoning changes that were not addressed at the previous meeting. No public comments were made.

Mayor Williams closed the public hearing.

Action: Close Public Hearing; Refer to Planning Commission

Conditional Use Site Plan CUP-SP-17-01, White Oak NW – Shop B

Presenter: Jenny Saldi, Senior Planner

Mayor Williams stated this request was a quasi-judicial hearing to consider a conditional use site plan and asked the Town Attorney to explain the procedures to be followed during the hearing. The Clerk administered the Affirmation of Oath to the following: Richard Barta, Ana Wadsworth, Jenny Saldi, and Jeff Triezenberg.

Mayor Williams asked the Council to disclose any ex parte communications regarding this project. Hearing none, he opened the public hearing and asked Ms. Saldi to provide the staff report.

Burton Engineering is requesting conditional use site plan approval for a multi-tenant building for restaurants and/or shops. This 6.61 acre tract is located at the NW quadrant of Cabela Drive and Jones Sausage Road.

Mr. Barta stated negotiations are underway with two specific tenants for the space; one is a very high quality restaurant and this will be their first location in the Triangle.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Approve CUP-SP-17-01 with 2 site specific conditions; (1) Prior to issuance of a building permit, the Applicant shall submit evidence of grease interceptor/oil water separator approval from the City of Raleigh; (2) Prior to issuance of a building permit, construction drawing approval for public sewer extension shall be required.

Motion: Marshburn
Second: Kennedy

Vote: Unanimous

NEW/OLD BUSINESS

Benefits Renewal for 2017/2018

Presenter: BD Sechler, HR Director and Paul Sydor, Independent Benefit Advisors

Mr. Sechler and Mr. Sydor reviewed the recommended benefits offerings and costs for FY 17/18.

Action: Adopt Recommendations

Motion: Marshburn

Second: Behringer

Vote: Unanimous

Evolve Timber Creek Sewer Easement Agreement

Presenter: Jonathan Ham, Asst. Town Engineer

Mr. Ham stated this proposed easement document between Town of Garner and City of Raleigh Public Utilities will allow for the installation of public sewer to serve the Evolve Timber Creek apartment project.

Action: Authorize Execution of Agreement

Motion: Kennedy

Second: Behringer

Vote: Unanimous

Audit Contract with Martin Starnes & Associates for FY 16/17

Presenter: Pam Wortham, Finance Director

Ms. Wortham stated this audit contract will authorize Martin & Starnes to audit the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2017. The contract is the standard contract required for use by the Local Government Commission. Staff will prepare the annual financial statements.

Action: Authorize Execution of Contract in the amount of \$33,300

Motion: Marshburn

Second: Behringer

Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- The annual employee pancake breakfast is tentatively scheduled for April 27.
- The Golden State Foods presentation at the Community of Hope is tomorrow at 10:45 a.m.
- Garner Forward Public Outreach Sessions scheduled for April 4 at the Garner Lions Club and on Monday, April 17 at the Garner Civitan Club. Both sessions have a floating schedule of 5:00 p.m. to 8:00 p.m.
- The Annual Eggstravaganza event will be held at Lake Benson Park on April 8 at 10:00 a.m.

ATTORNEY REPORTS

COUNCIL REPORTS

Singleton

- Reported dips in the road at the end of Newhaven Court.

Behringer

- Attended the TCC meeting highlighting a new development in Chatham County that promises to bring excitement to the community.
- Attended Town Hall Day on March 29.
- Attended the Play "87" at GPAC and found it remarkable and enjoyable.
- Received an invitation from the Governor Morehead School for the Blind inviting elected officials to visit and educate themselves on what services they offer.

Marshburn

Thanked Town staff and Wake County Commissioners and their staff for attending the forum last week to bring resources to the residents of the Forest Hills apartment complex.

Asked about the progress of the Rec Center; Mr. Dickerson advised the project is a little behind, but the contractor is in the process of pouring footers.

Council Member Kennedy had nothing to report.

ADJOURNMENT – 8:43 p.m.

Respectfully submitted,
Stella Gibson

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017			
Subject: Ordinance Amending FY16/17 Operating Budget			
Location on Agenda: Consent			
Department: Finance			
Contact: Pam Wortham, Finance Director			
Presenter: Pam Wortham, Finance Director			
Brief Summary: We are requesting to use Unappropriated Fund Balance to pay for costs for the payment to Wake County for Station 4. During the preparation of the FY 2016-17 budget for Fire Services, we noted that the payment would be "paid from FY 2015-16 savings". In FY 16, there were payments budgeted for a fire truck. Of that budgeted amount, \$50,966 was unexpended, and is now rolled into Fund Balance. The amount needed for the FY 17 Station 4 payment is \$30,500.			
Recommended Motion and/or Requested Action: Adopt Ordinance (2017) 3854			
Detailed Notes: This was a one-time mechanism to help balance the FY 16-17 budget. The payment for FY 17-18 will be included in the regular general fund budget.			
Funding Source: Fund Balance			
Cost: \$30,500	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/>	No Cost: <input type="radio"/>
Manager's Comments and Recommendations: N/A			
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>			
Agenda Form Reviewed by:	Initials:	Comments:	
Department Head:	PW		
Finance Director:	PW		
Town Attorney:			
Town Manager:	RD		
Town Clerk:			

ORDINANCE NO. (2017) 3854

ORDINANCE AMENDING ORDINANCE NO. (2016) 3817
WHICH ESTABLISHED THE 2016 – 2017 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
<i>Expenditures:</i>				
10531000-524300	Fire-Contract Services	46,267	76,767	+30,500
<i>Revenues:</i>				
10309000-496900	Appropriated Fund Balance	964,635	995,135	+30,500

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town's funds and for public inspection.

Duly adopted this 18th day of April, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: PRCR Reorganization of Cultural Arts and Events Team		
Location on Agenda: Consent		
Department: PRCR		
Contact: Sonya Shaw, PRCR Director		
Presenter: Sonya Shaw, PRCR Director		
Brief Summary: <p>The PRCR Department presented a proposed reorganization of the Cultural Arts and Events Team at the 3/28/17 Work Session. A staffing change is requested to upgrade the Theatre Services Coordinator position (Grade 21) to Theater and Marketing Supervisor (Grade 23). Costs for the requested change are approximately \$2,400 which can be covered with existing year lapse salary. Additional changes include revising and updating job and titles for the Events and Box Office Coordinator (Grade 21) and Marketing and Events Coordinator (Grade 21). The Events and Box Office Coordinator has become the Events Coordinator and the Marketing and Events Coordinator has become the Marketing Coordinator (Grade 21). There are no costs associated with this request.</p>		
Recommended Motion and/or Requested Action: <p>Approve changes to PRCR Cultural Arts and Events team.</p>		
Detailed Notes: 		
Funding Source: Unspent Funds		
Cost: \$2,400	One Time: <input type="radio"/>	Annual: <input checked="" type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: <p>I have reviewed the proposed re-organization along with Human Resources and support it as a means of increasing efficiency and providing better marketing and event outcomes.</p>		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	SS	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

To: Matt Roylance, Asst. Town Manager - Operations
Rodney Dickerson, Town Manager
From: Sonya Shaw, Parks, Recreation and Cultural Resources Director
Date: 3/28/17
Re: Reorganization of Cultural Arts & Events Team- PRCR

Debbie Dunn, Cultural Arts and Events Team Manager, has requested a team reorganization to increase the operation and efficiency of this team. It has become the department's custom to review programming team needs as positions become vacant.

A change is requested to upgrade the Theatre Services Coordinator position (Grade 21) to Theater and Marketing Supervisor (Grade 23). In the past, the position has been responsible for coordinating facility rentals and technical needs of all theater events and rentals, reporting facility maintenance needs, assisting theatre manager with Performance Series which includes marketing duties- print media ads, GPAC program guide, postcards, website and social media outlets. New duties will include supervising the Marketing Coordinator who will be responsible for these same marketing efforts for other department programming teams, working with programming partners and managing E-tix for box office ticket sales. Costs for the requested change are approximately \$2,400 which can be covered with existing year lapse salary.

Additional Arts and Events programming team changes include revising and updating job descriptions and titles for the Events and Box Office Coordinator (Grade 21) and Marketing and Events Coordinator (Grade 21). In years prior, special event responsibilities were spread between these two positions. Due to the growing nature of smaller events and E-tix technology programs to manage GPAC ticket sales, the new positions reflect a complete division of marketing and special event duties. The Events and Box Office Coordinator has become the Events Coordinator and the Marketing and Events Coordinator has become the Marketing Coordinator (Grade 21).

Debbie Dunn and PRCR Administration met with staff members and gained positive feedback on proposed changes.

Garner Parks, Recreation & Cultural Resources Department Cultural Arts and Events Team Proposed New Duties



Debbie Dunn
Cultural Arts & Events Manager
 Grade 26
 Supervise & Assist Staff
 Book Performance Series
 Develop Sponsorships
 Visioning and Planning Arts Expansion
 Budget/ Purchasing/ Payroll
 External Relationships

Jon Shearin
Theater & Marketing Supervisor
 Grade 23 (Proposed)
 Current Theater Coordinator – Grade 21
 GPAC Facility (Building & Maintenance)
 GPAC marketing and rentals
 Supervise & Assist Marketing Coordinator
 Technical Coordinator for all Events
 Manage Box Office and staff
 Programming Partners
 Assist Manager w/ Performing Arts Series

New Hire
Events Coordinator
 Grade 21
 Plan and Implement Town Special Events
 (Eggstravaganza, July 3rd, Carnaval Latino, Trick-or-Treat the Trails, Light Up Main and Christmas Parade)
 Ground breakings and ribbon cuttings (PRCR)
 GRA – Movies on the Lawn

Kendrick Mayes
Marketing Coordinator
 Grade 21
 Brochure Design, Printing and Distribution
 Maintain Web-site (PRCR)
 Coordinate Social Media Accounts (PRCR)
 Expos, Fairs & Marketing Booths
 Community Outreach Marketing
 Assist PRCR Teams with Marketing



Garner Parks, Recreation and Cultural Resources Department Organizational Chart

ADMINISTRATION

Director
Sonya Shaw

Asst. Director
Rob Smith

CULTURAL ARTS & EVENTS

Cultural Arts and Events Manager
Debbie Dunn

Theatre Services Coordinator
Jon Shearin

Events and Box Office Coordinator
Jill McAllister

Marketing and Events Coordinator
Kendrick Mayes

Temp. Staff-Technicians & Attendants (PT)

YOUTH & ADULT ATHLETICS

Recreation Center and Program Manager
Jack Baldwin

Recreation Program Specialist
Sara Shaw

Athletics Program Supervisor
Marcelle Williams

Rec. Activities Specialist (PT)
Vic Davis, Sr.

Temp Staff –Instructors, Attendants , Leaders, Officials, Scorers, Timers (PT)

ADULTS & SENIORS

Recreation Center and Program Manager
Torrey Blackmar

Asst. Recreation Center and Program Manager Senior Center
Nancy Hulbert

Temp Staff –Instructors, Attendants (PT)

OUTDOOR & ADVENTURE

Outdoor Education and Parks Manager
Katie Spencer

Outdoor Educators (PT)

Temp. Staff – Leaders, Attendants, Operators, Volunteers (PT)

Rec. Activities Specialist (PT)

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Request of Wake County to Appoint Plat Review Officers		
Location on Agenda: Consent		
Department: Planning		
Contact: Jeff Triezenberg, AICP, GISP; Planning Director		
Presenter: Jeff Triezenberg, AICP, GISP; Planning Director		
Brief Summary: The Wake County Board of Commissioners has the authority to appoint plat review officers to fulfill the review requirements of state statute. Wake County and the Town of Garner have had a long history of appointing local staff to assist in creating one-stop shops for the preparation of plats for recording. Currently, the Town's list includes only Mr. Tony Chalk, Town Engineer, and Mr. Brad Bass, who recently retired. The attached resolution may be forwarded to the Wake County Planning for inclusion on the Board of Commissioners' next available agenda to replace the previous list of appointed officers with the revised list included in said resolution.		
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2319		
Detailed Notes: Mr. Bamford, Mr. Ham and Mr. Triezenberg have all attended plat review officer training and are eligible to be appointed along with Mr. Chalk.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: I concur with adding additional staff to the plat review list.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JT	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

RESOLUTION NO. (2016) 2319

RESOLUTION OF THE GARNER TOWN COUNCIL RECOMMENDING THE APPOINTMENT OF LOCAL WAKE COUNTY REVIEW OFFICERS

WHEREAS, Article 2 of Chapter 47 (§ 47-30.2 Review Officer) of the North Carolina General Statutes requires the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, one of the services of the Town of Garner staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Garner to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the register of deeds for recording within the context of subdivision review procedures;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Garner, North Carolina:

Section 1. The following persons are recommended to be appointed by the Wake County Board of Commissioners to serve as Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Garner in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording:

<u>Name</u>	<u>Position/Title</u>
Jeff Triezenberg	Planning Director
David Bamford	Senior Planner
Tony Chalk	Town Engineer
Jonathan Ham	Assistant Town Engineer

Duly adopted this 18th day of April, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Agency Funding/Programming Partners Agreements Approved in FY 2016-17 Budget		
Location on Agenda: Consent		
Department: Town Manager's Office;		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Michael Gammon, Budget and Special Projects Manager		
Brief Summary: Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once approved, the Town made payments to the organizations in accordance with the schedule set out in each agreement. The attached agreement was executed and returned by Garner Area Ministries, Inc. for approval by Council. Council previously approved an agreement with Garner Area Ministries for the FY 2016-17 budget year. Due to clerical error the previous agreement provided \$3,398 to Garner Area Ministries instead of the approved budget amount of \$3,898. This authorization seeks to provide Garner Area Ministries with the additional \$500 of approved funding.		
Recommended Motion and/or Requested Action: Authorize execution of agreement.		
Detailed Notes: Agreement is included in the agenda.		
Funding Source: FY 2016-17 General Fund Budget		
Cost: \$3,898	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: The Town thanks these program partners for filling a need and serving the Garner community.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

**AGREEMENT BETWEEN THE GARNER AREA MINISTRIES
AND THE TOWN OF GARNER**

NORTH CAROLINA
WAKE COUNTY

This grant agreement is made and entered into this ____ day of _____, 2017, by and between the Town of Garner, a municipal corporation of the State of North Carolina, hereinafter called the Town, and Garner Area Ministries, a non-profit community agency which offers financial assistance, food and clothing to residents in need, hereinafter called the Grantee.

WITNESSETH:

In consideration of the mutual promises hereinafter contained, the Town and the Grantee agree as follows:

1. **TERM OF AGREEMENT.** This agreement shall be in effect for the grant period of July 1, 2016 through June 30, 2017.
2. **RESPONSIBILITIES - GRANTEE.** For the duration of this agreement, Garner Area Ministries shall:
 - A. Make available all of its services to qualified Town of Garner residents by providing financial assistance for circumstances such as threatened eviction, power or utilities are disconnection, help with purchase of fuel for heat and medicine, food and clothing.
 - B. Accurately complete and submit to the Town of Garner a summary of the organization's activities within three months of the close of the Grantee's fiscal year.
3. **INDEMNIFICATION.** To the maximum extent allowed by law, the Grantee shall indemnify and save harmless the Town and its officers, officials, agents, and employees from and against all claims, judgments, costs, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this grant agreement by, or the acts or omissions of, the Grantee or the Grantee's officers, officials, agents, or employees.
4. **PAYMENT FOR SERVICES.** Upon execution of this agreement by both parties, the Town shall make a payment of \$3,898 in one lump sum under its standard schedule for issuing checks.
5. **ACCOUNTING/USE OF APPROPRIATION.** Garner Area Ministries agrees not to spend this appropriation from the Town, or any part thereof, for any purpose other than for the express purposes of the organization.

In order to verify compliance with this provision, the Grantee shall provide to the Town, within three months after the close of the Town's fiscal year, a true and accurate accounting of the actual expenditures of the Town's appropriation to the Grantee for the fiscal year just completed including, for the purpose of determining excess reserves, a Cash Position Report reflecting its cash position as of June 30 of the fiscal year just completed in which the Grantee received Town funding. Grantee must account for all appropriations from the Town which remain unused by the Grantee as of June 30 of the fiscal year just completed.

6. NON-DISCRIMINATION ASSURANCES. It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees or servants will not discriminate in any manner on the basis of age, handicap, sex, race, color, creed, sexual orientation or national origin with reference to the subject of this Contract, no matter how remote.

This provision shall be binding on the successors and assigns of the parties hereto with reference to the subject matter of this Contract.

7. FIDELITY. Grantee covenants that all information provided, all statements and representations made on its application for funds made by this Contract are true. The Town may terminate this Contract for any inaccuracy or misrepresentation in said application.

IN WITNESS WHEREOF the Town of Garner has caused this agreement to be signed in its name by its Town Manager and attested by its Clerk, and Garner Area Ministries has caused this agreement to be signed in its name by its officers.

TOWN OF GARNER

Town Manager

Attest:

Town Clerk

GARNER AREA MINISTRIES

Carol Orice
Title: PRESIDENT

Attest: Deborah Skate
Title: Vice President

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act on this ___ day of _____, 2017.

Pam Wortham, Finance Director

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Southeast Area Study (SEAS) Endorsement		
Location on Agenda: Old/New Business		
Department: Planning		
Contact: Jeff Triezenberg, AICP, GISP; Planning Director		
Presenter: Alex Rickard, CAMPO Deputy Director		
<p>Brief Summary:</p> <p>CAMPO (The Capital Area Metropolitan Planning Organization) has completed the Southeast Area Study which includes all or part of eleven municipalities and portions of Wake and Johnston counties. The Southeast Area Study updates CAMPO's overall Comprehensive Transportation Plan and has produced project priorities for the Town of Garner to be included in the next Metropolitan Transportation Plan.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Motion to endorse the addition of new SEAS-determined projects within the next CAMPO MTP.</p>		
<p>Detailed Notes:</p> <p>See attached PowerPoint Presentation.</p>		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>An abbreviated version of the presentations will be given by Town of Garner and CAMPO staff. The full versions have been included for your reference.</p>		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	JT	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Expectations

- Understanding of
 - The NC Capital Area MPO, why it was created, and what it does
 - Funding sources and their complexity
 - The MPO work products and how they interrelate
 - How transportation solutions become reality



What is an MPO?

An MPO is:

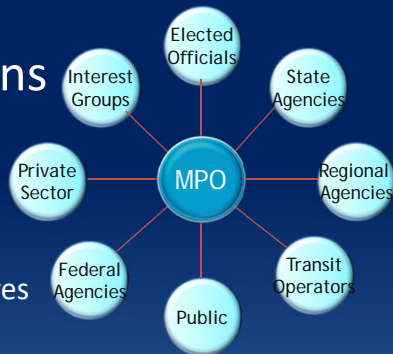
- Federally mandated and funded
- Transportation policy-making organization
- Made up of representatives from local government and governmental transportation authorities
- Tasked with carrying out the 3-C planning process

The 3-C process is carried out by the MPO through the collaborative efforts of its elected officials and, other professional staff and interested stakeholders ,on transportation issues of a regional nature.



MPO Core Functions

1. Establish a fair & impartial setting
2. Evaluate transportation alternatives
3. Maintain a Metropolitan Transportation Plan (MTP)
4. Develop a Transportation Improvement Program (TIP)
5. Involve the public – residents and key affected sub-groups



MPO Primary Responsibilities

(MTP) Metropolitan Transportation Plan

- Must cover 20+ years, updated every 4 years
- MTP Revenues and Costs **must balance**

(TIP) Transportation Improvement Program

- Determines regional **transportation** priorities, in cooperation with NCDOT
- Identifies State, federal and local funding
- Must be consistent with MTP

(NAAQS) National Ambient Air Quality Standards

- MTP and TIP must meet AQ emissions regulations
- Federal funding withheld if Plans not “conforming”

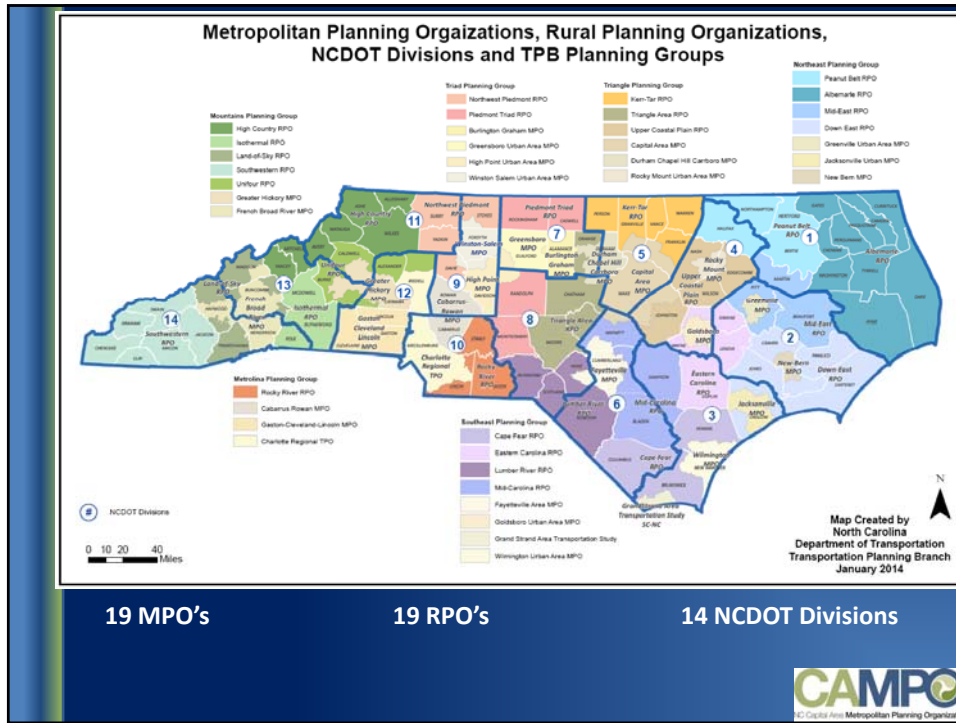


MPOs and RPOs in this Region

- Capital Area MPO
 - All of Wake and parts of Franklin, Granville, Harnett, & Johnston counties.
- Durham-Chapel Hill-Carrboro (DCHC) MPO
 - All of Durham and parts of Chatham and Orange counties.
- Our air quality region includes small portions of Burlington-Graham-Haw River MPO
- RPOs:

Kerr-Tar	Mid-Carolina
Triangle	Upper-Coastal Plain

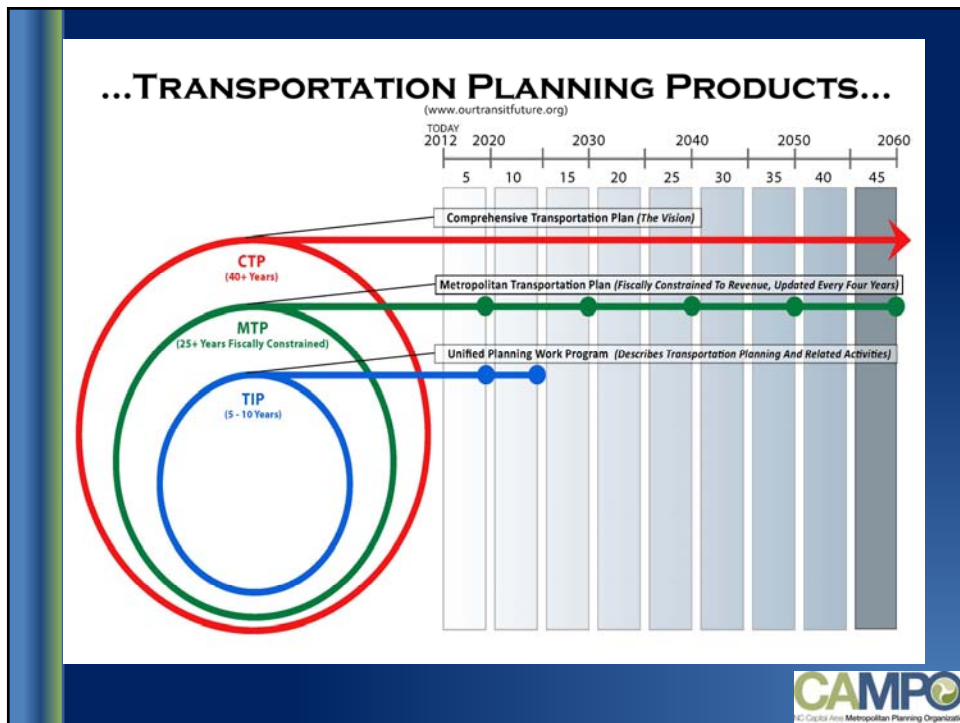
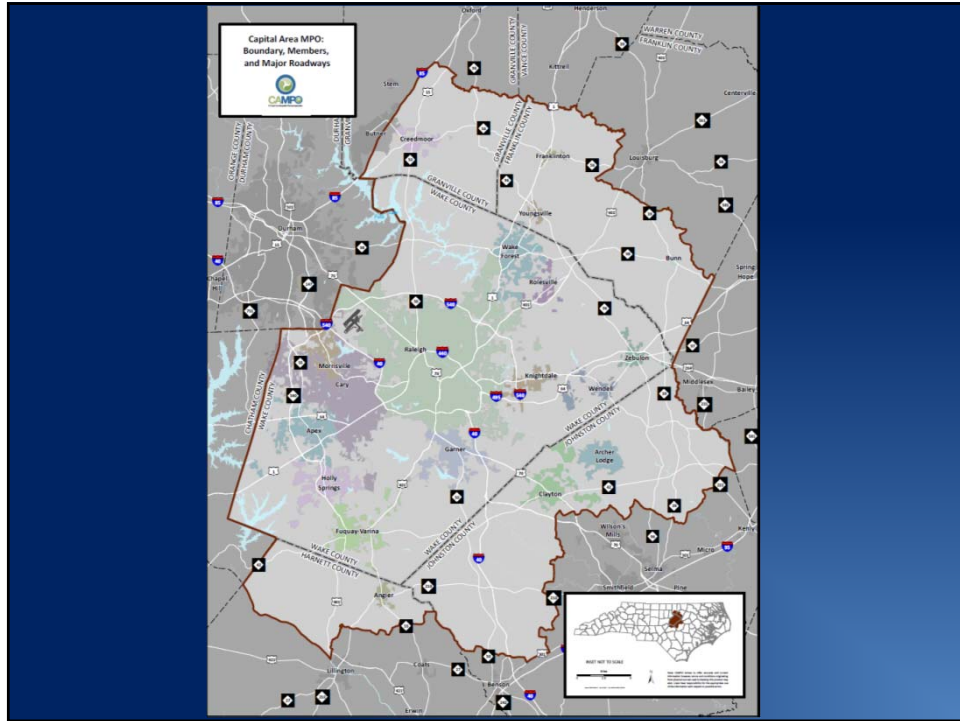




MPO Organizational Structure

- All of NC's MPO's & RPO's generally have two functioning committees for its members that meet every 1 – 3 months:
 - **Transportation Advisory Committee (TAC)** – The policy board comprised mostly of member governments' elected officials, NCDOT board member(s), and other agency representatives --- *Makes the MPO's Decisions*
 - **Technical Coordinating Committee (TCC)** – Comprised of government and agency staff members --- *Advises the TAC*





MPO Transportation Planning

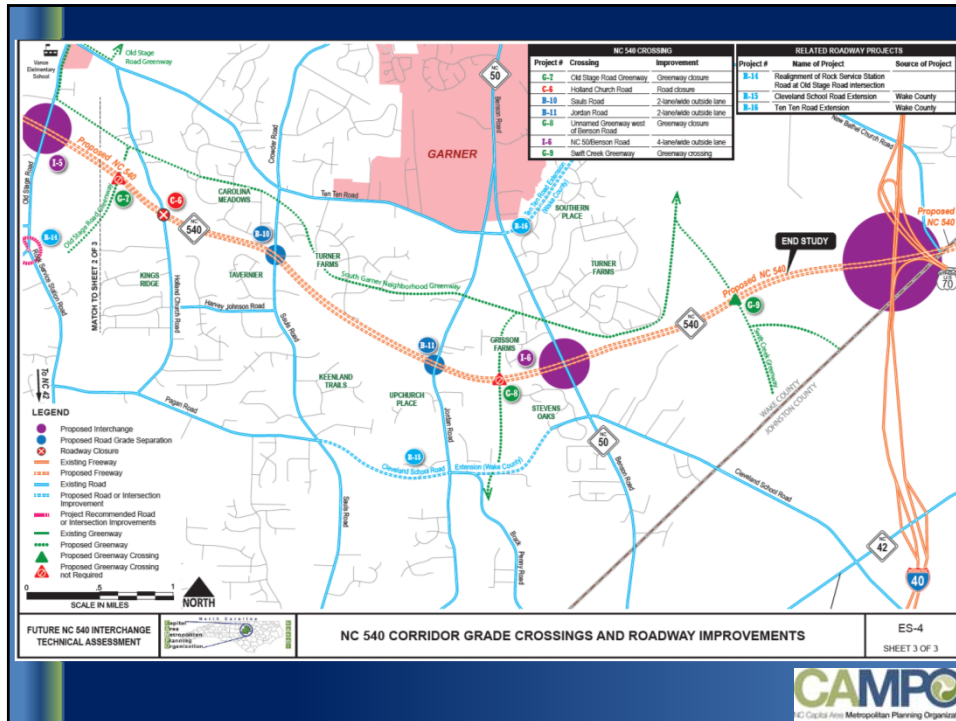
- Metropolitan Transportation Plan – 2040
 - Updated every 4 years
 - 2045 MTP in development (adoption Summer/Fall 2017)
- Hot Spots (Included in Annual Call for Projects)
- Corridor Plans
- Small Area Plans
 - Southwest Area Study
 - Northeast Area Study
 - Southeast Area Study – 2015/2017



CAMPO Hot Spots

- Swift Creek Area Network Study (2012)
 - Gorman Street Extension Analysis
- NC 540 Grade Separation & Interchange Assessment (2013)
- US 401 Intersection Analysis (2013)
 - Ten Ten Road
 - Hilltop Needmore road






Area Plans - portions of MTP

- Southwest Area Study
- Northeast Area Study
- Southeast Area Study – 2015/2017


Current TIP Project Status

I-5111	I-40 widening from I-440 to NC42. 2018-2020	
I-4739	Interchange improvements I-40/NC42	
R-3825B	NC 42 widening: Glen Laurel Road to Buffalo Road 2016-2018	
R-3410	NC 42 widening: NC 50 to 70 Business 2021-2025	



Current TIP Project Status

R-2828	NC-540 from US 401 to I-40	2020
U-5746	US 401 Widening fr/ Ten Ten to NC 540	2019
I-5111	I-40 Widening fr/ I-440 to NC 42	
I-5701	I-40 Widening fr/ I-440/US 1 to Lake Wheeler	2020/2022
U-5744	US 70 Bus / Timber Dr Interchange	2020/2022
U-5302	US 401 4-lane Superstreet (Legend to Purser)	2020



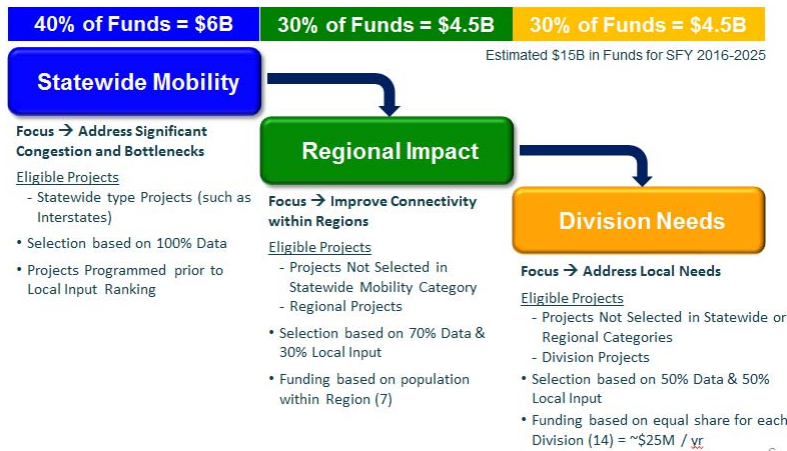
Strategic Prioritization Process

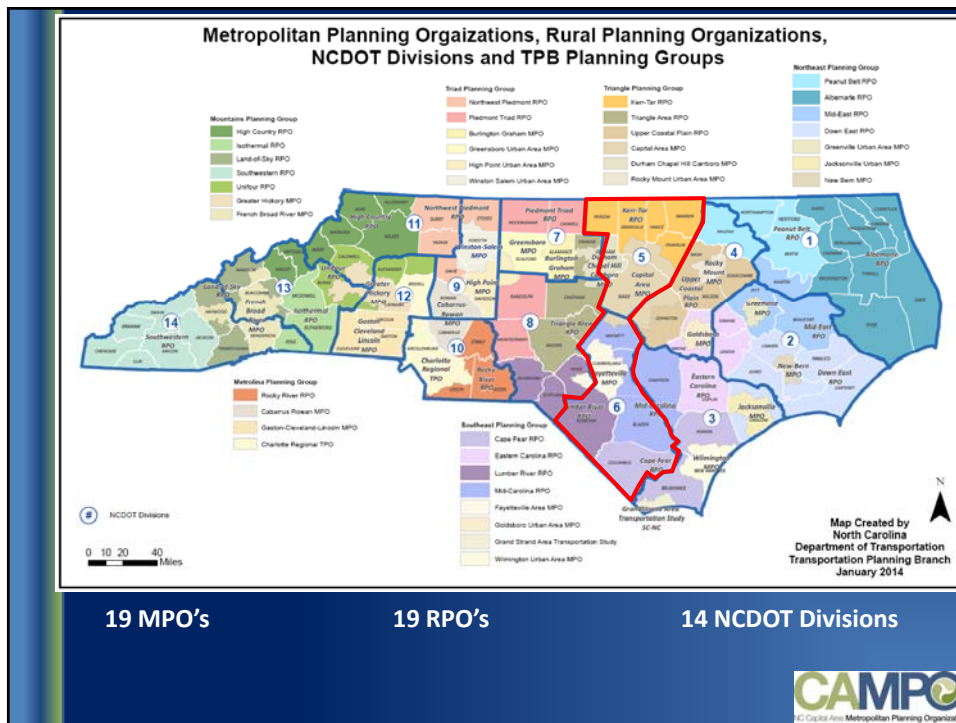
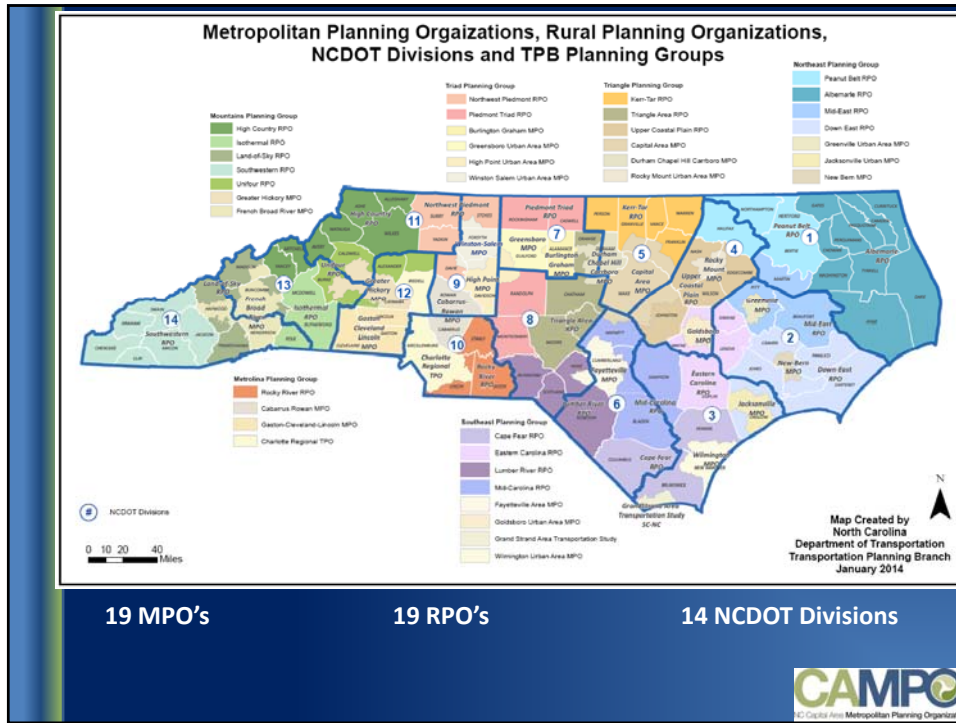
- Strategic Transportation Investments Law (H817)
 - Signed into law July 2013
 - Replaces “Equity Formula”
 - SPOT



Strategic Transportation Investments (STI)

How the STI Works



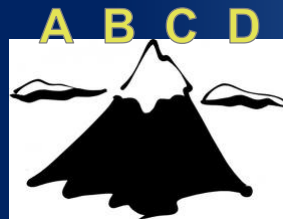


CAMPO Adopted Methodology

- **Maximizing Funding Potential**

- “Wasted Effort”

- Some of our projects score so well quantitatively, they do not need any additional local points



While very important to the region, putting our limited, local points here would not significantly improve their chances for funding

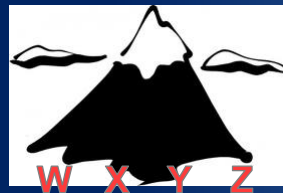


CAMPO Adopted Methodology

- **Maximizing Funding Potential**

- “Wasted Effort” (Part 2)

- Some of our projects score poorly, and even the maximum number of local points would not make them competitive

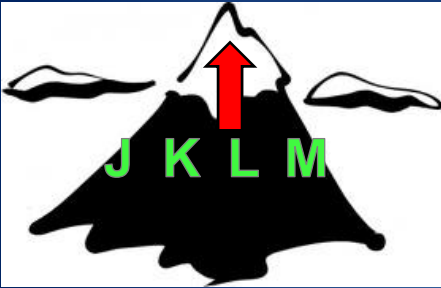



While important to the region, these projects are not competitive in this process



CAMPO Adopted Methodology

- **Maximizing Funding Potential**
 - The goal, then, is to assign points to bring projects from the middle of the pack to the top

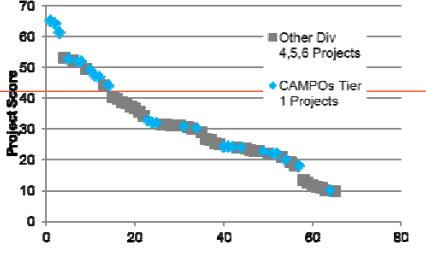




CAMPO Adopted Methodology

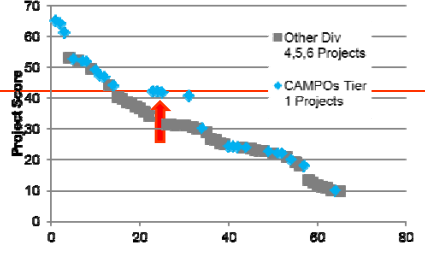
- **Maximizing Funding Potential**
 - Example: Regional Projects

Before



No local points applied to projects above the red line (already competitive)

After



This strategy increases the number of projects with a chance at funding

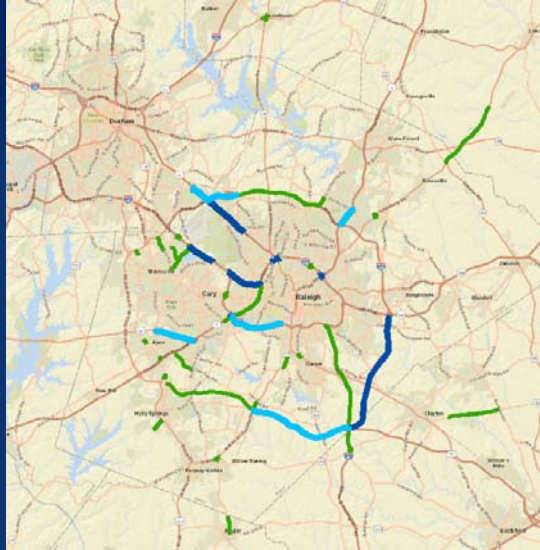
Strategic Transportation Investments (STI)

CAMPO Roadway Projects

SPOT 3.0 Committed Projects
Green: 34

SPOT 4.0
Statewide Mobility Committed
(Light Blue): 7

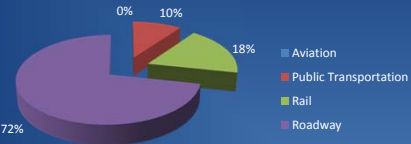
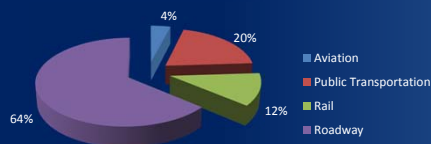
Statewide Mobility Partial Funding
(Dark Blue): 7

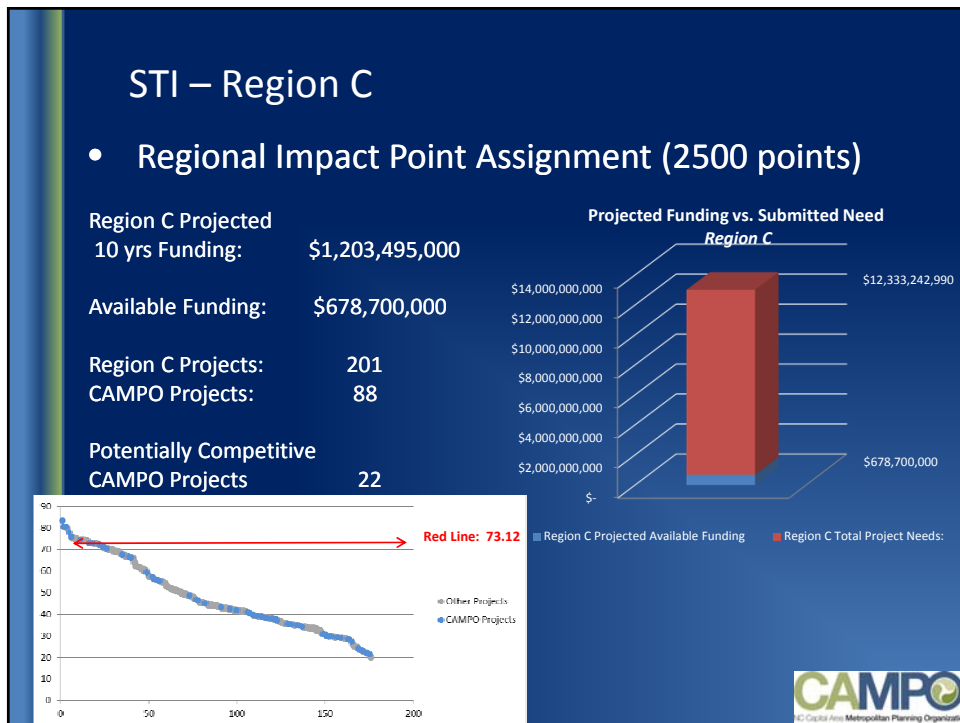
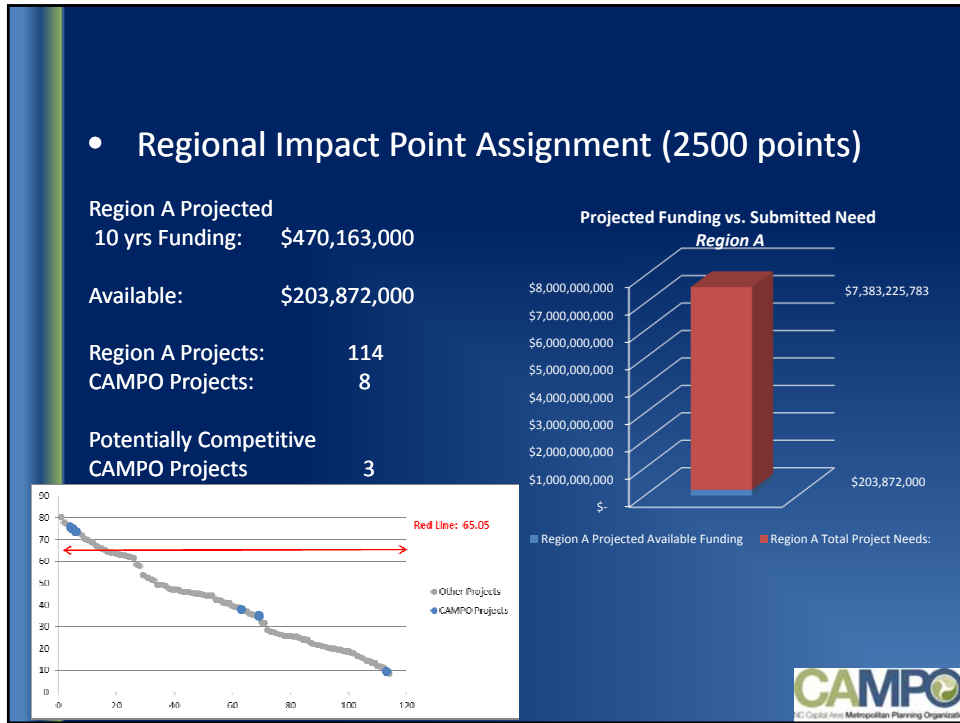


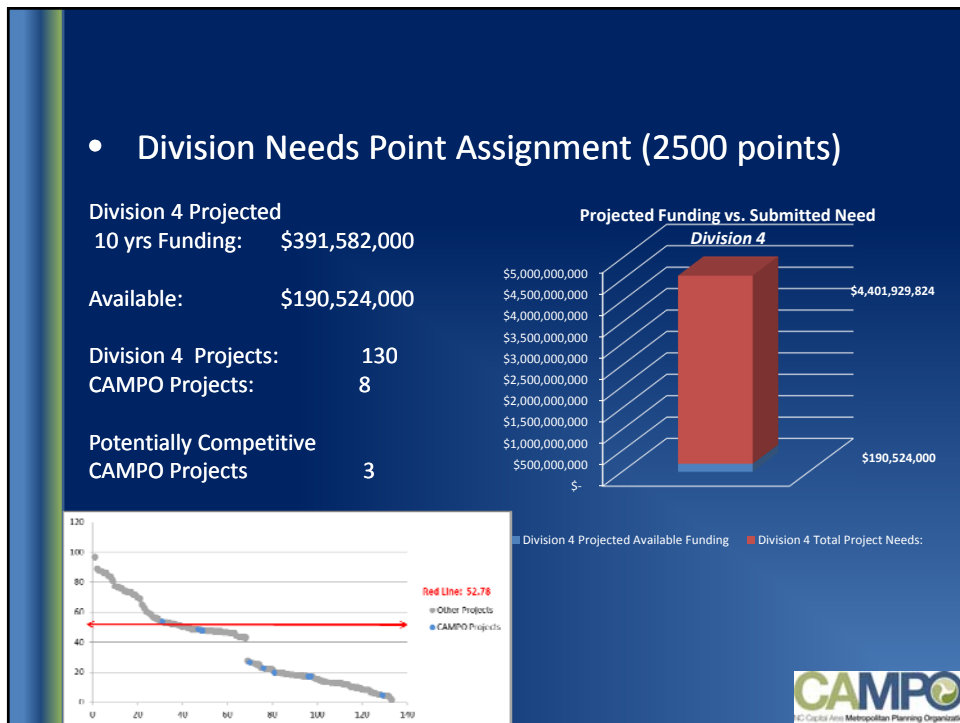
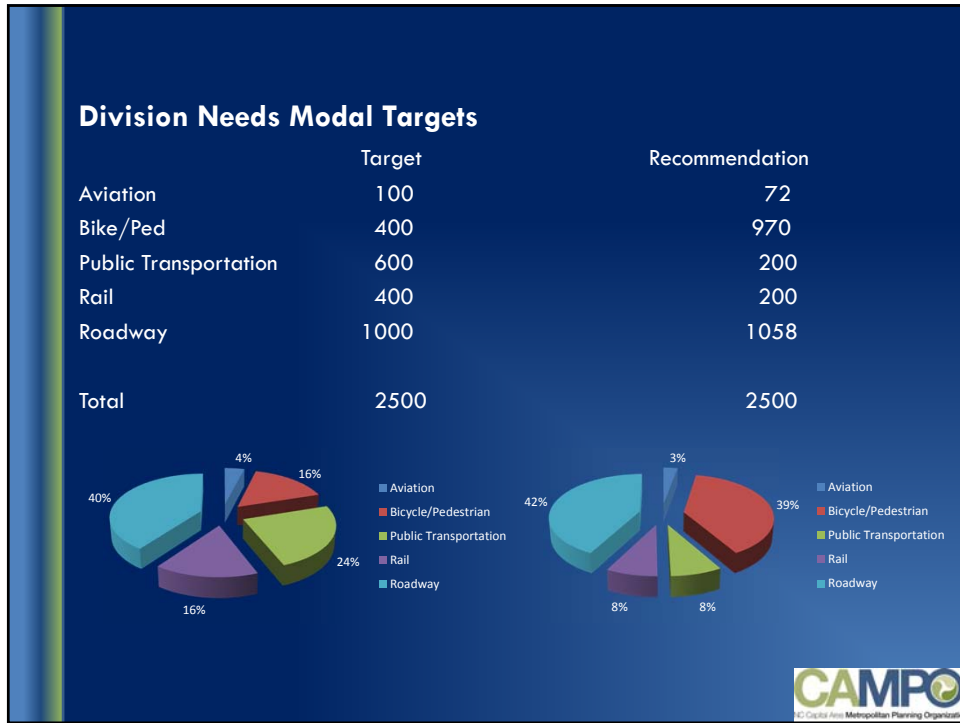
STI/SPOT Target Modal Mixes

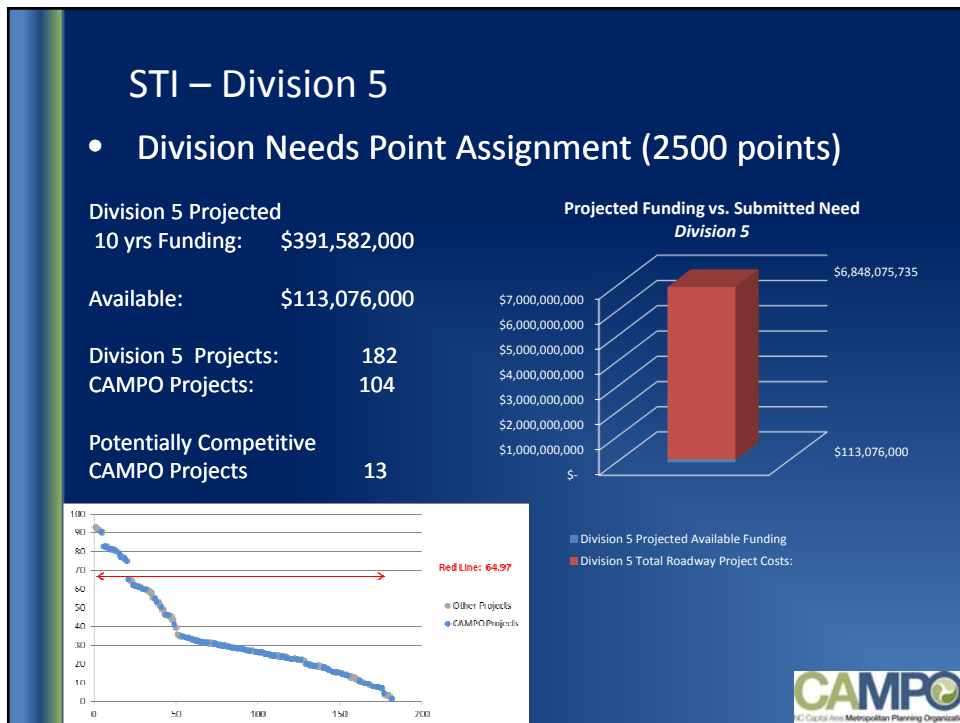
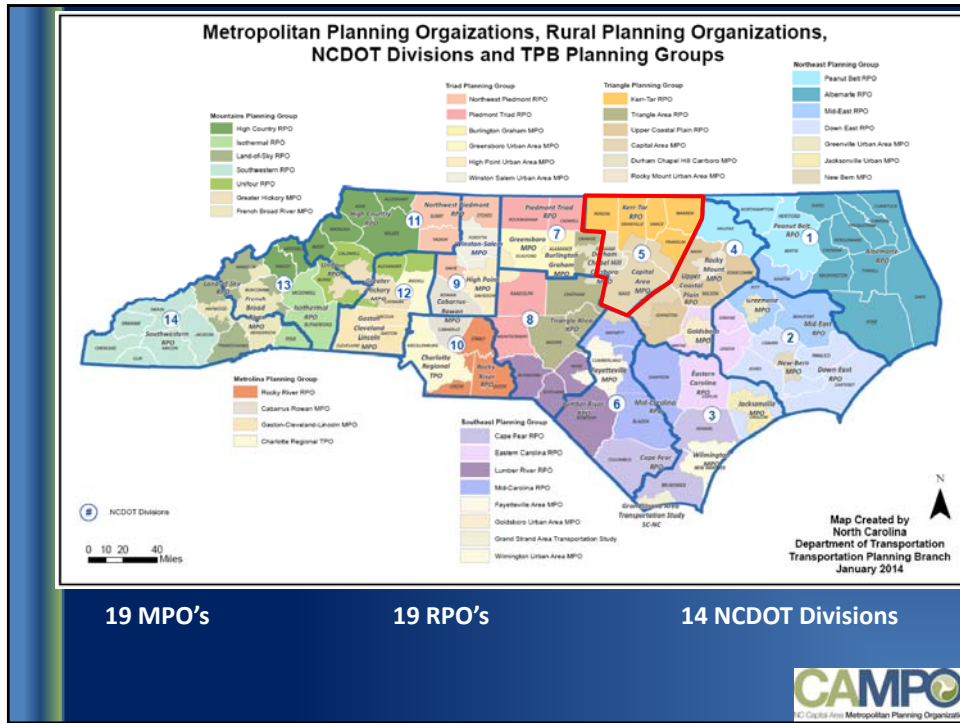
Regional Impact Modal Targets

	Target	Recommendation
Aviation	100	0
Bike/Ped	N/A	N/A
Public Transportation	500	250
Rail	300	458
Roadway	1600	1792
Total	2500	2500







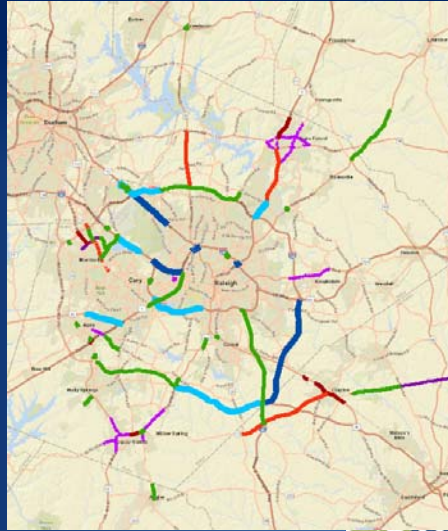


DRAFT P4.0 Results

CAMPO Roadway Projects

SPOT 3.0 Committed Projects
Green: 34

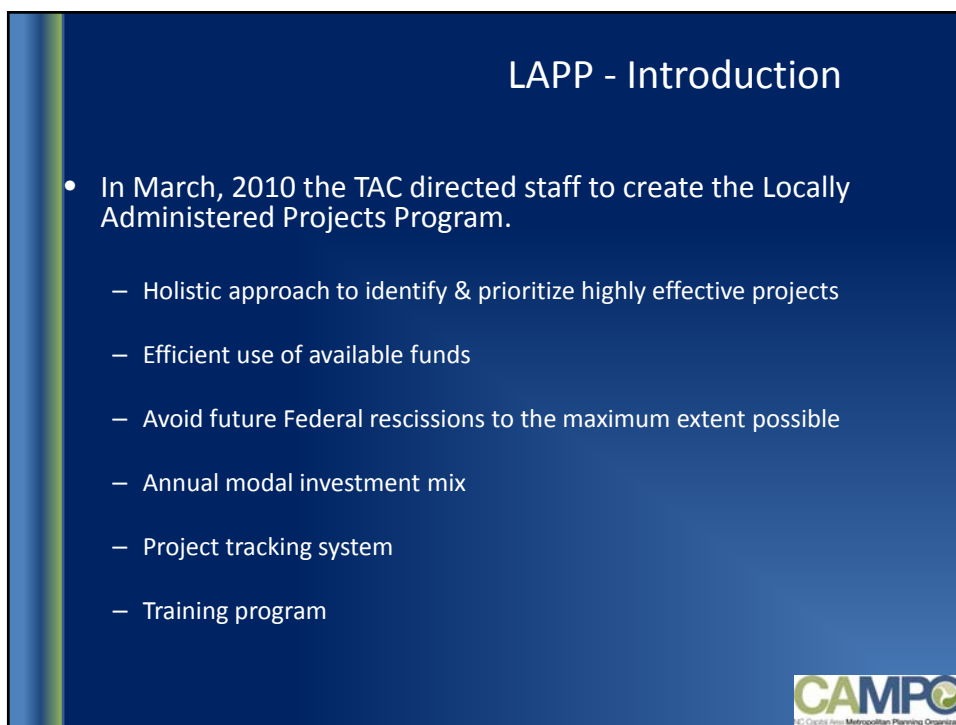
SPOT 4.0
Statewide Mobility Committed
(Light Blue): 9
Statewide Mobility Partial Funding
(Dark Blue): 5
Regional Impact Committed
(Red): 7
Regional Impact Partial Funding
(Dark Red): 5
Division Needs Committed
(Purple): 5
Division Needs Partial Funding
(Dark Purple): 2



Projects Funded Through CAMPO LAPP

- Sam's Branch Greenway O'Neil Street Crossing
- Sam's Branch Greenway Phase II
- NC 42 Business Corridor
- Clayton Community Center Pedestrian Connection



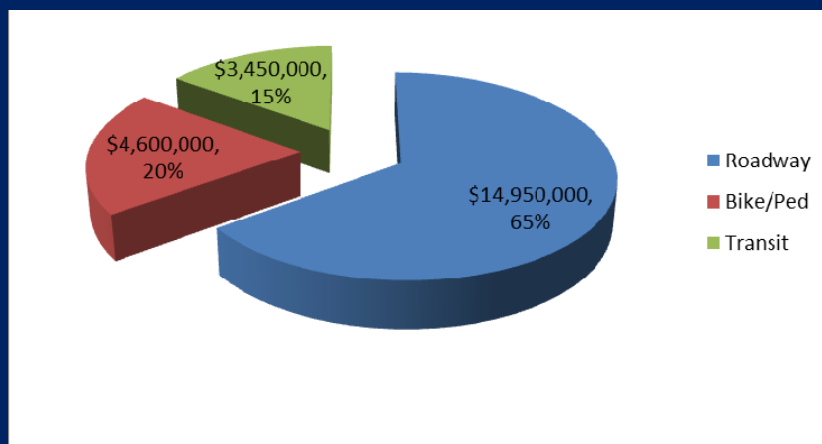


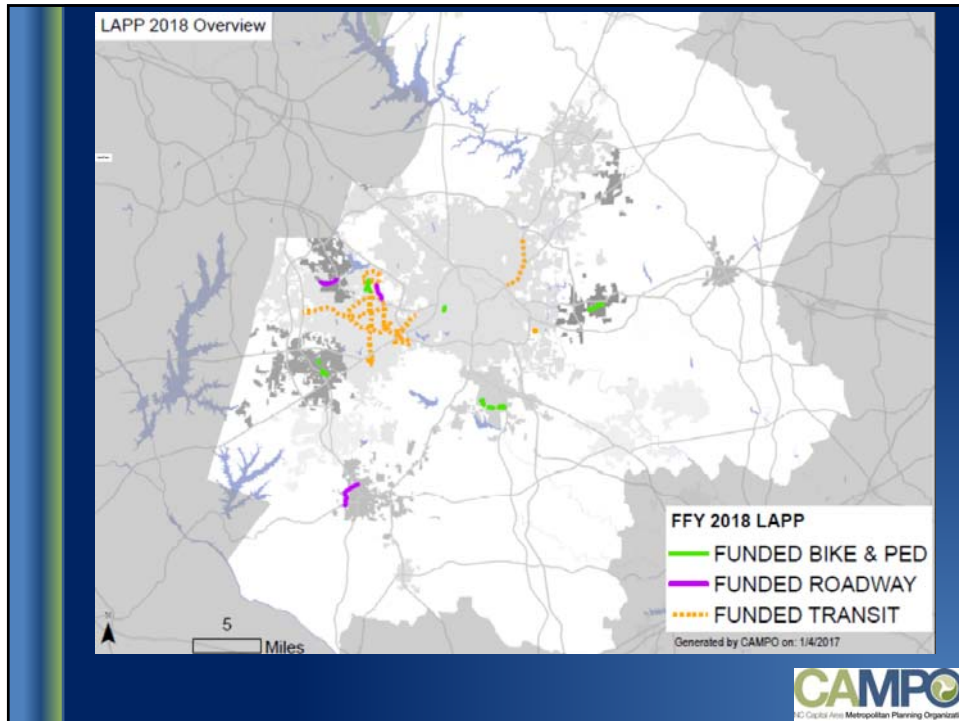
LAPP – Committees & Boards

- LAPP Committee
 - Sub-Committee of the TCC
 - Assisted with development of the program
 - Consulted annually to recommend changes to LAPP
- Separate Impartial Selection Committee
 - Non-applicant representatives or other professionals that could objectively evaluate the merits of each project independently
 - Meets for selection annually in November & December, 3-8 hours, 2-3 meetings
 - Recommends Investment Program, Modified Investment Mix
- Technical Coordinating Committee
 - Evaluates Program Changes
 - Recommends Annual Investment Program
- Executive Board
 - Approves Program Changes
 - Sets Modal Mix
 - Adopts Annual Investment Program & Modified Investment Mix
 - Amends Transportation Improvement Program
 - Amends Project Scope/Schedule/Funding above administrative thresholds
- Follows Adopted Public Involvement Program



FFY18 Target Investment Mix





LAPP - FFY 18 Schedule

- August 2016
 - Training for LAPP applicants
 - Call for projects Opens
 - Set Target Modal Investment mix
- September 16, 2016 at noon
 - Pre-submittal deadline
- September 20 and 22, 2016
 - Pre-submittal project meetings
- October 31, 2016 at noon
 - Call for projects closes
- November – December, 2016
 - Project Scoring
 - Selection Committee Meetings
- January 2017
 - TCC recommends project list to Executive Board for 2018 LAPP projects

CAMPO
© Capital Area Metropolitan Planning Organization

LAPP - FFY 18 Schedule

- January – May 2017
 - Public Involvement
 - TIP & STIP Amendment Process
 - CMAQ Applications
- February 2017
 - Executive Board adopts project list
 - Training for LAPP selected project managers
- February – September 2017
 - Municipal Agreements signed by local gov.
 - **Municipal Agreements signed by NCDOT – September 15th Deadline**
 - FTA Request for Draft Grant # for Transit Flex Projects
- June 2017*
 - *Begin Process for FFY 2019 LAPP*
 - *Final Chance for FFY 2017 Transit Funds Flexed to FTA*
 - *Final Submittals for FFY 2017 Roadway and Bike/Ped Projects*
- October 1, 2017 – September 30, 2018
 - FFY 18 LAPP Funds Obligated



LAPP - FFY 18 Schedule

- June 2018
 - **Deadline for final submittals for all LAPP projects**
 - Consideration given to reprogramming funds that are not anticipated to be obligated before October
- September 15, 2018
 - **Final Deadline for Funding Obligation:** All unobligated funds for LAPP projects eligible for de-programming.
- NOTE: Upon obligation of funds for any particular project phase, the applicant has the obligation year plus two more years to complete the project and expend the funds authorized for that project phase.
- NOTE: Since funds are anticipated to be over-programmed (i.e., more funds will be programmed for projects than may be actually available for projects) annually, applicants are encouraged to achieve obligation as quickly as possible for each phase requested through LAPP.



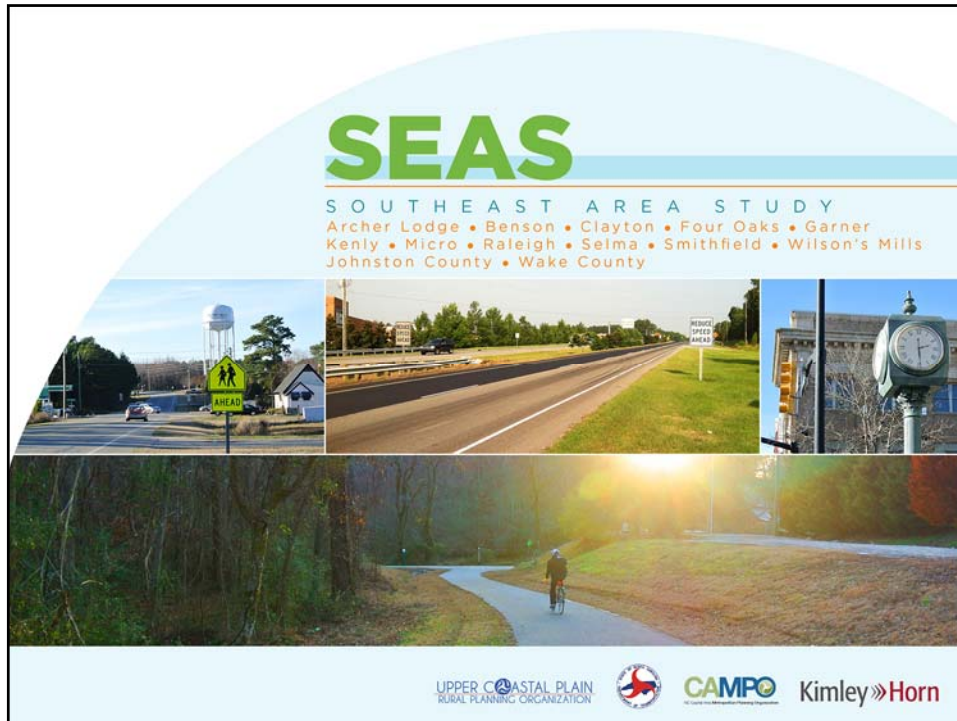
Questions?

Alex Rickard
Deputy Director
NC Capital Area MPO
T: 919.996.4396 E: alex.rickard@campo-nc.us

Website:	www.campo-nc.us
Twitter:	@CapitalAreaMPO
Facebook:	NC Capital Area MPO
LinkedIn:	NC Capital Area MPO



Presented by: Alex Rickard
NC Capital Area MPO
T: 919.996.4396 E: alex.rickard@campo-nc.us



SEAS

SOUTHEAST AREA STUDY

Presentation Overview

- Project Purpose and Timeline
- Outreach Efforts
- Recommendations
- Best Practices

The bottom of the slide features the same logos as the top slide: the Upper Coastal Plain Rural Planning Organization logo, the CAMPO logo, and the Kimley-Horn logo.

SEAS

SOUTHEAST AREA STUDY

PROJECT PURPOSE AND TIMELINE



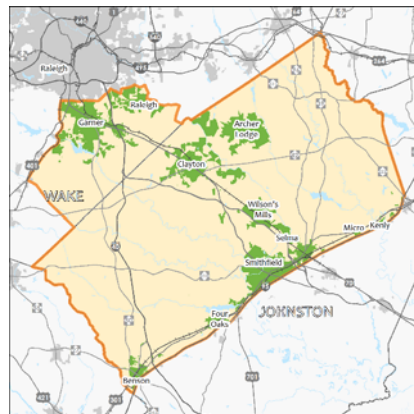
SEAS

SOUTHEAST AREA STUDY

Project Purpose

What will the study do?

- Update CAMPO's Comprehensive Transportation Plan
- Influence the development of CAMPO's Metropolitan Transportation Plan
- Identify transportation priorities for UCPRPO
- Provide data for future project prioritization efforts




SEAS SOUTHEAST AREA STUDY

Project Purpose

Project Sponsor:
The Capital Area Metropolitan Planning Organization (CAMPO)

Who is included?


Archer Lodge	Garner	Selma
Benson	Kenly	Smithfield
Clayton	Micro	Wilson's Mills
Four Oaks	Raleigh	Wake County
Johnston County	NCDOT	



UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION CAMPO Kimley»Horn

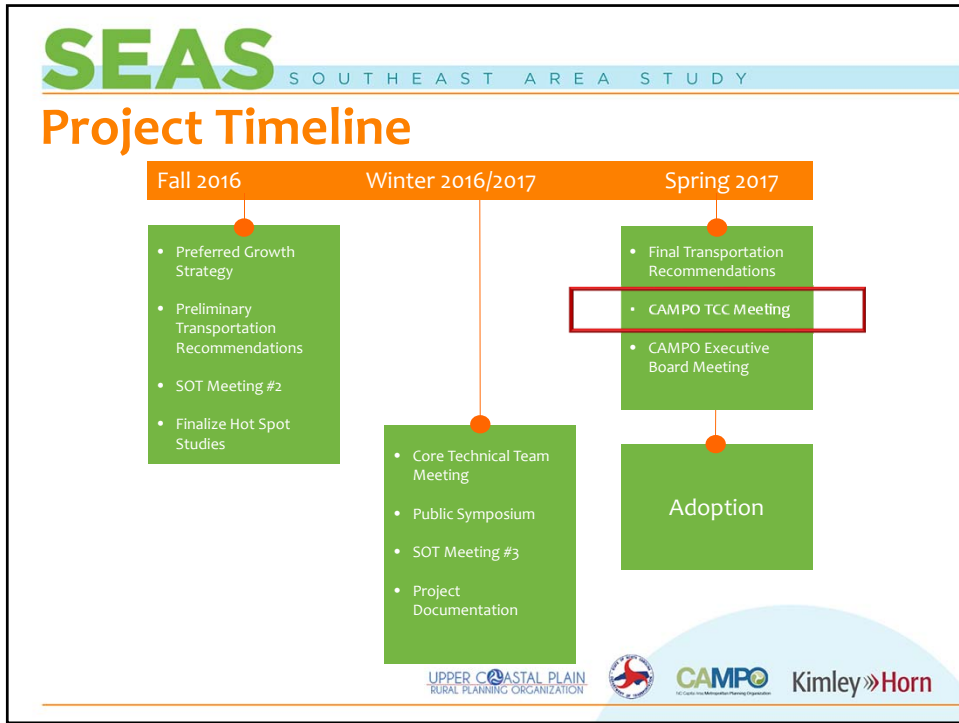
SEAS SOUTHEAST AREA STUDY

Project Timeline



- Summer 2015**
 - Data Collection
 - Stakeholder Outreach
 - Planning Themes
 - Project Website
 - Social Media Infographics
- Fall 2015**
 - Land Use, Environmental, and Transportation Inventory
 - Core Technical Team collaboration
 - Public Symposium
 - Online Survey
- Winter 2015/Spring 2016**
 - Kick Off Hot Spot Studies
 - Archer Lodge
 - Garner
 - Smithfield
 - Roadway Recommendations
- Summer 2016**
 - Scenario Planning
 - CTT Scenario Planning Feedback
 - Continued Hot Spot Studies
 - Bike and Pedestrian Recommendations

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION CAMPO Kimley»Horn



SEAS SOUTHEAST AREA STUDY

- Core Technical Team
- Stakeholder Oversight Team
- Public Symposia

OUTREACH EFFORTS

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION CAMPO Kimley»Horn

SEAS SOUTHEAST AREA STUDY

Project Committees

- Core Technical Team (9 meetings)
- Stakeholder Oversight Team (3 meetings)
- Composed of representatives from:
 - Archer Lodge
 - Benson
 - CAMPO
 - Clayton
 - Four Oaks
 - Garner
 - Johnston County
 - NCDOT
 - Raleigh
 - Selma
 - Smithfield
 - TJCOG
 - UCPRPO
 - Wake County
 - Wilson's Mills



SEAS SOUTHEAST AREA STUDY

Two Public Symposia

- October 8, 2015
- January 12, 2017



SEAS SOUTHEAST AREA STUDY

Planning Themes

Economic Vitality

Freight Movement

Livability

Active Transportation

Network Connectivity

Sustainable Growth

Traffic Flow

Travel Safety

SEAS SOUTHEAST AREA STUDY

The Capital Area Metropolitan Planning Organization, building on the work completed through the Southeast Area Study and NorthEast Area Study, has initiated the Southeast Area Study, which includes all or part of seven municipalities and portions of Wake and Johnston counties. The Southeast Area Study will update CAMPO's overall Comprehensive Transportation Plan and will produce project priorities to be included in the next Metropolitan Transportation Plan.

Location

Populations

Anchor Lodge	4,379
Benson	3,768
Clayton	16,448
Four Oaks	2,239
Garner	26,703
Kerley	1,479
Morris	893
Raleigh	454,130
Selma	8,650
Smithfield	9,274
Wintersville	7,279

Get Involved

#SEASstudy
www.southeastareastudy.com

SEAS SOUTHEAST AREA STUDY

Community Snapshot

Population

SEAS Area: 226,561

North Carolina: 10,014,449

Unemployment

SEAS Area: 4.4%

North Carolina: 4.6%

Commute Mode

SEAS Area: 10.1%

North Carolina: 10.1%

THE SOUTHEAST AREA'S POPULATION IS EXPECTED TO GROW BY 10,000 IN THE NEXT 5 YEARS AND 300,000 IN THE NEXT 25 YEARS.

Low Income: 12.1% | Minority: 16.0%

Occupied Households: 79,979 | Elderly: 3,715,656

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SEAS SOUTHEAST AREA STUDY

Transportation Network

Total Miles Driven Daily: 12,204

7.4 million cars

12.0 million miles

12,204 CRASHES HAVE OCCURRED IN THE LAST 3 YEARS

18 RESULTS IN FATALITIES

3,639 RESULTED IN INJURIES

Commute Time

ON AVERAGE, IT TAKES LONGER FOR SOUTHEAST RESIDENTS TO GET TO WORK COMPARED TO THE REST OF NORTH CAROLINA.

0-15 min	8%	26%
15-30 min	28%	49%
30-45 min	38%	26%
45-60 min	1%	8%

Worst 5 Crash Locations

1. I-85 at I-95
2. I-85 at I-40
3. I-85 at I-77
4. I-85 at I-40
5. I-85 at I-77

#SEASstudy
www.southeastareastudy.com

SEAS SOUTHEAST AREA STUDY

Cycling

What is a bikeway?

Bikeways are facilities that provide shared or exclusive space for bicycle travel. They accommodate both utilitarian and recreational cyclists.

5 Es of Bicycle Planning

Education, Enforcement, Engineering, Evaluation, Encouragement

Bikeway Types

Type	Description	Other Uses
Multi-Use Path	Multi-use path with a paved surface for bicycles	Walking, jogging, roller skating, etc.
Shared-Use Path	Multi-use path with a paved surface for bicycles and other uses	Walking, jogging, roller skating, etc.
Greenway	Multi-use path with a paved surface for bicycles and other uses, often with scenic views	Walking, jogging, roller skating, etc.
Trail	Multi-use path with a paved surface for bicycles and other uses, often with scenic views and recreational opportunities	Walking, jogging, roller skating, etc.
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What is a greenway?

Greenways are linear spaces consisting of undeveloped land set aside for recreational use and environmental protection. They typically include equipment trails for multi-use paths designed for walkers, joggers, and cyclists.

Southeast Area Greenways

Name	Length	Connects Destinations
Greenway	8	Greenway
Greenway	4	Greenway
Greenway	1.2	Greenway
Greenway	1.8	Greenway

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SEAS SOUTHEAST AREA STUDY

- Preferred Growth Strategy
- Hot Spot Recommendations
- Multimodal Recommendations

TRANSPORTATION RECOMMENDATIONS

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SEAS SOUTHEAST AREA STUDY

Scenario Planning – Process

Existing Conditions

Imagine 2040

- Place Types
- Development Status
- Suitability

Scenario Development

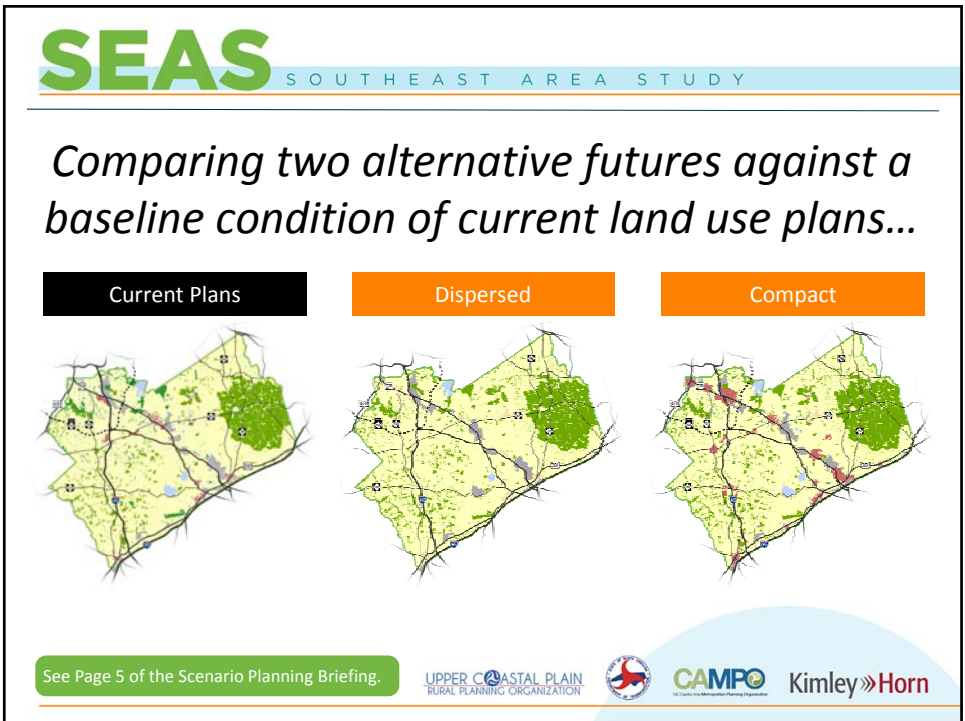
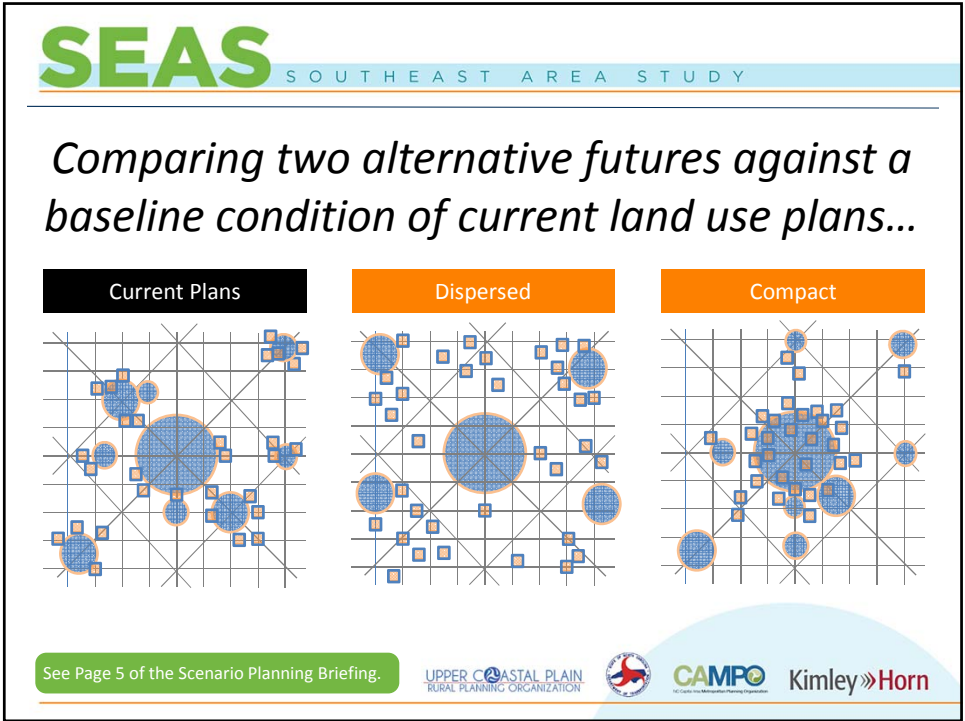
Scenario Testing

Preferred Scenario

We are here!

See Page 1 of the Scenario Planning Briefing.

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SEAS SOUTHEAST AREA STUDY

Comparing two alternative futures against a baseline condition of current land use plans...

Current Plans **Dispersed** **Compact**

See Page 5 of the Scenario Planning Briefing.

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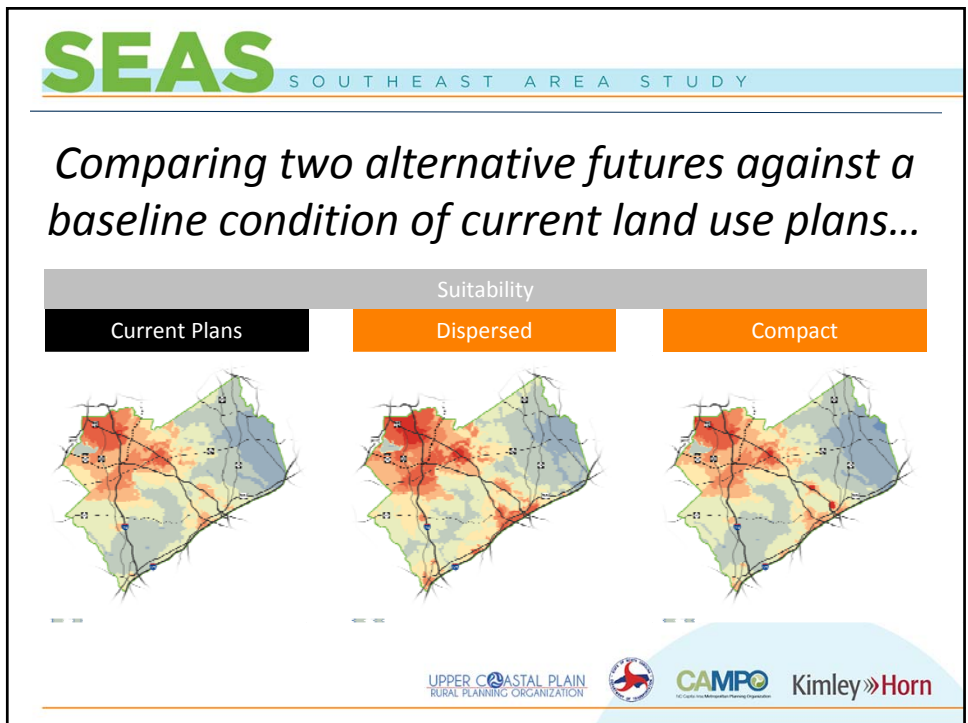
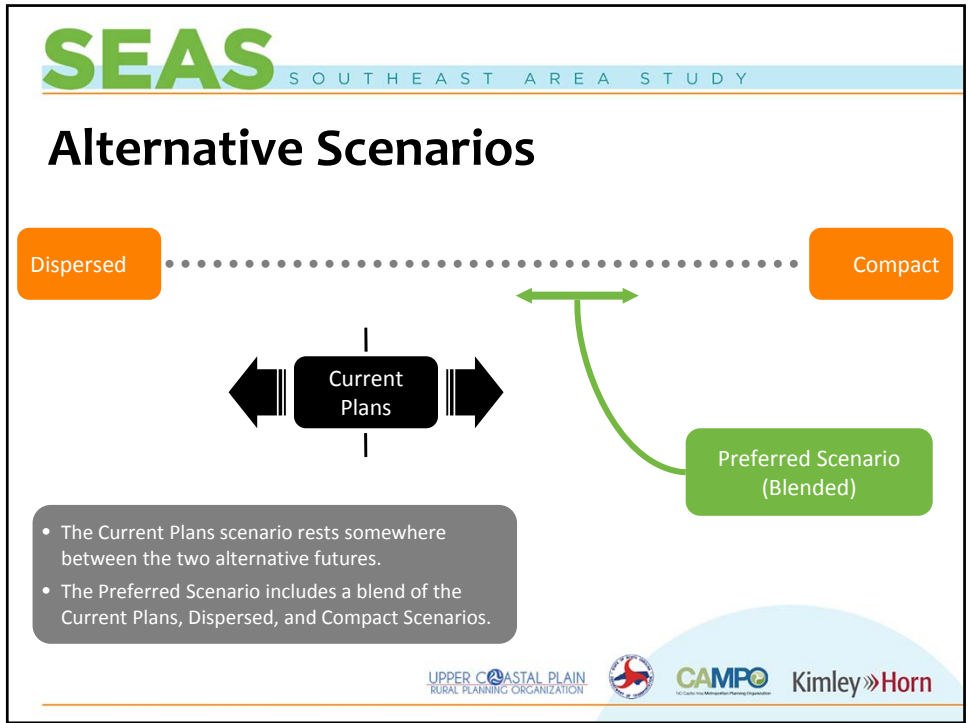
Preferred Growth Strategy Development

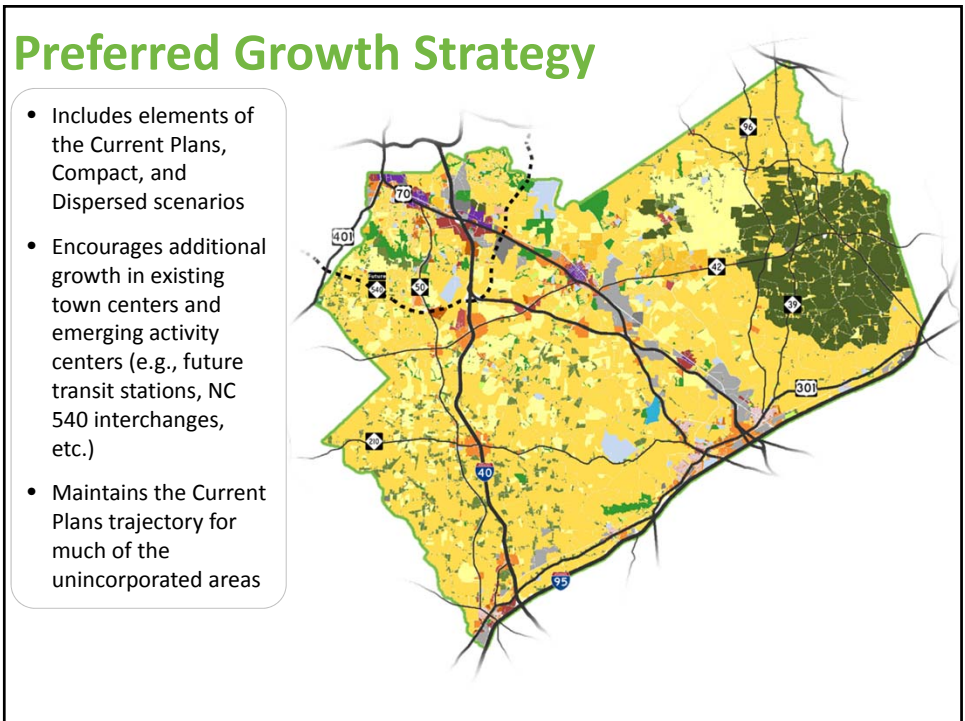
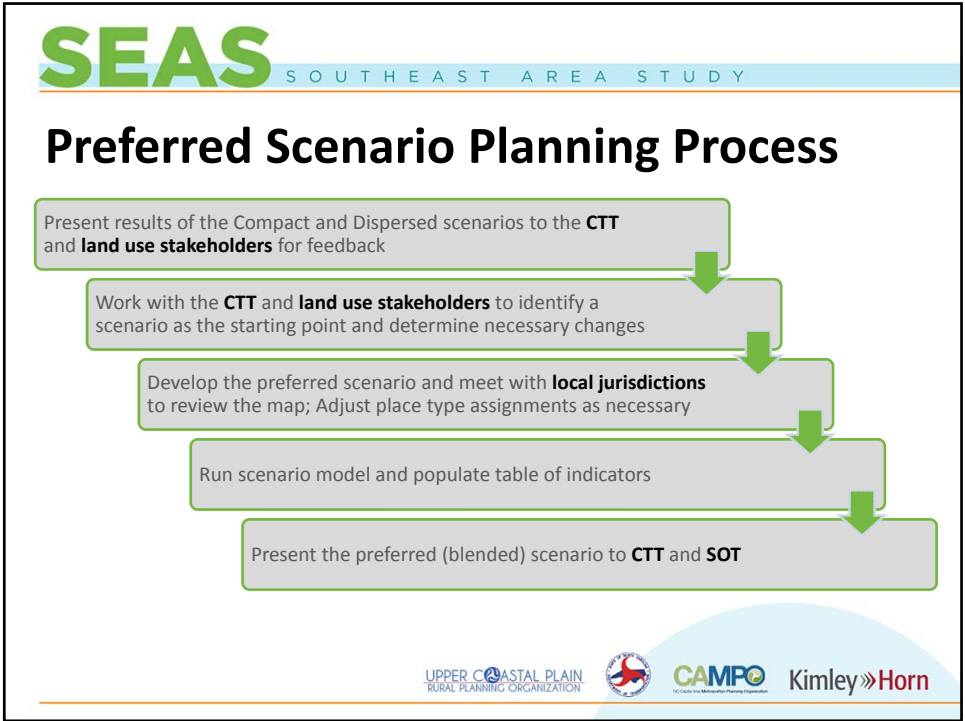
- CTT feedback (July 2016)
- Targeted land use stakeholder interviews (September 2016)
- Jurisdictional meetings (October 2016)

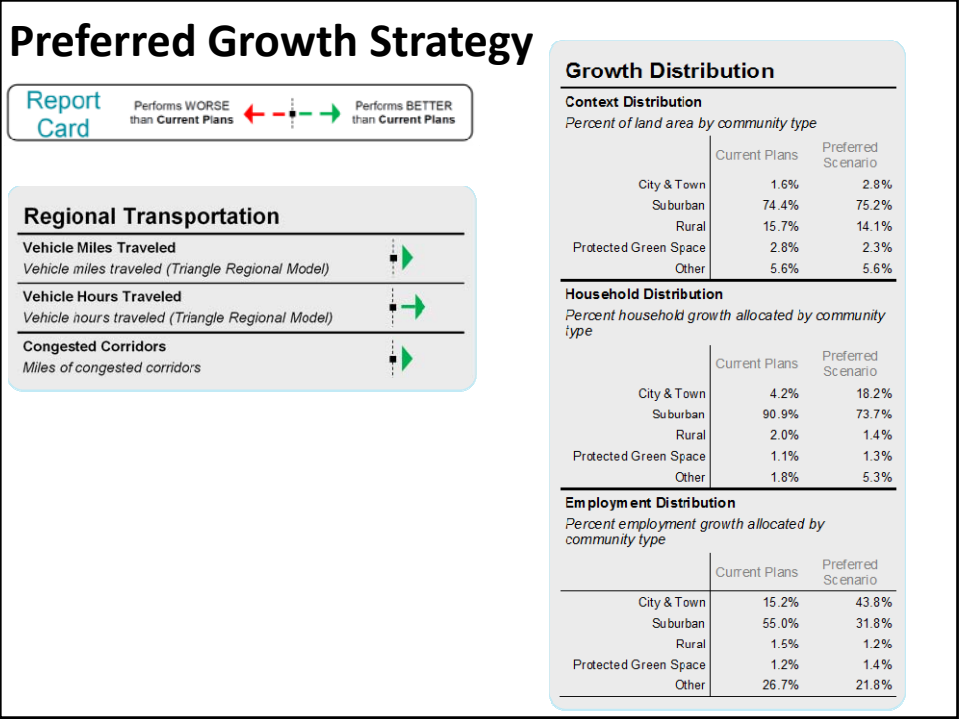
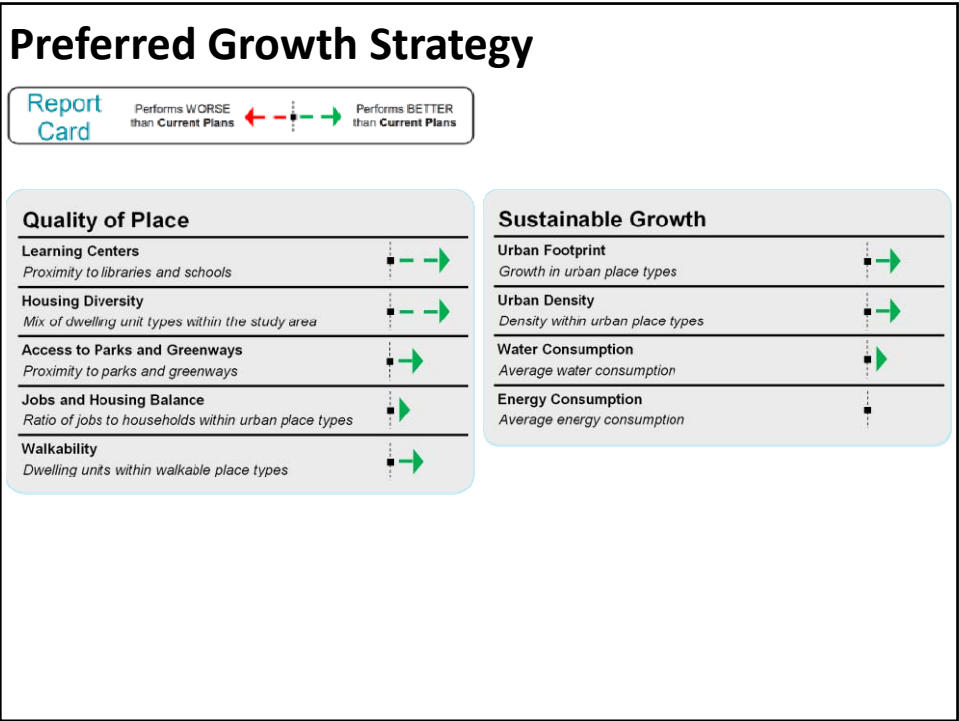
Scenario	Preference
Scenario 1	33%
Scenario 2	67%
Scenario 3	0%

CTT Scenario Preference

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SEAS SOUTHEAST AREA STUDY

Indicators: Quality of Place

	Description	Model Results (10/31/16)				
		Unit	Preferred Strategy	Current Plans	Compact	Dispersed
Learning Centers	Proximity to libraries and schools	Jobs and Dwelling Units	20,482	8,090	20,337	7,977
Housing Diversity	Mix of dwelling unit types within the study area	Dwelling Units Percentage	27% multi-family 73% single-family	8% multi-family 92% single-family	27% multi-family 73% single-family	8% multi-family 92% single-family
Access to Parks and Greenways	Proximity to parks and greenways	Jobs and Dwelling Units	107,746	85,105	108,162	82,685
Jobs and Housing Balance	Ratio of jobs to households within urban place types (City & Town)	Ratio of Jobs to Households	1.57	1.42	1.55	1.42
Walkability	Dwelling units within walkable place types (City & Town)	Dwelling Units	19,262	5,327	27,698	455



SEAS SOUTHEAST AREA STUDY

Indicators: Sustainable Growth

	Description	Model Results (10/31/16)				
		Unit	Preferred Strategy	Current Plans	Compact	Dispersed
Urban Footprint	Growth in urban place types (City & Town)	Jobs and Dwelling Units		48,238	12,758	70,598
Urban Density	Density within urban place types (City & Town)	Dwelling Units per Acre		1.86	0.80	1.96
Water Consumption	Average water consumption (gallon/connection) based on allocated dwelling unit type	Gallons of Water Consumed per Household per Day		331	381	331
Energy Consumption	Average energy consumption based on allocated dwelling unit type (month)	Kilowatts of Energy Consumed per Household per Month		1,056	1,096	1,056
Urban Footprint	Growth in urban place types (City & Town)	Jobs and Dwelling Units		48,238	12,758	70,598



SEAS SOUTHEAST AREA STUDY

Indicators: Growth Distribution

	Description	Unit	Model Results (10/31/16)				
			Preferred Strategy	Current Plans	Compact	Dispersed	
Context Distribution	Percent of land area within the study area by community type	Percent of study area	City & Town	2.8%	1.6%	4.2%	0.5%
			Suburban	75.2%	74.4%	74.3%	79.9%
			Rural	14.1%	15.7%	14.1%	13.6%
			Protected Green Space	2.3%	2.8%	2.3%	2.0%
			Other (Special, Industrial, Etc.)	5.6%	5.6%	4.9%	4.0%
Household Distribution	Percent household growth allocated by community type	Percent of study area	City & Town	18.2%	4.2%	26.6%	0.4%
			Suburban	73.7%	90.9%	69.0%	96.9%
			Rural	1.4%	2.0%	1.0%	1.2%
			Protected Green Space	1.3%	1.1%	1.1%	0.0%
			Other (Special, Industrial, Etc.)	5.3%	1.8%	1.5%	1.5%
Employment Distribution	Percent employment growth allocated by community type	Percent of study area	City & Town	43.8%	15.2%	60.7%	1.2%
			Suburban	31.8%	55.0%	21.9%	80.4%
			Rural	1.2%	1.5%	0.3%	0.5%
			Protected Green Space	1.4%	1.2%	1.3%	0.0%
			Other (Special, Industrial, Etc.)	21.8%	26.7%	15.4%	17.9%



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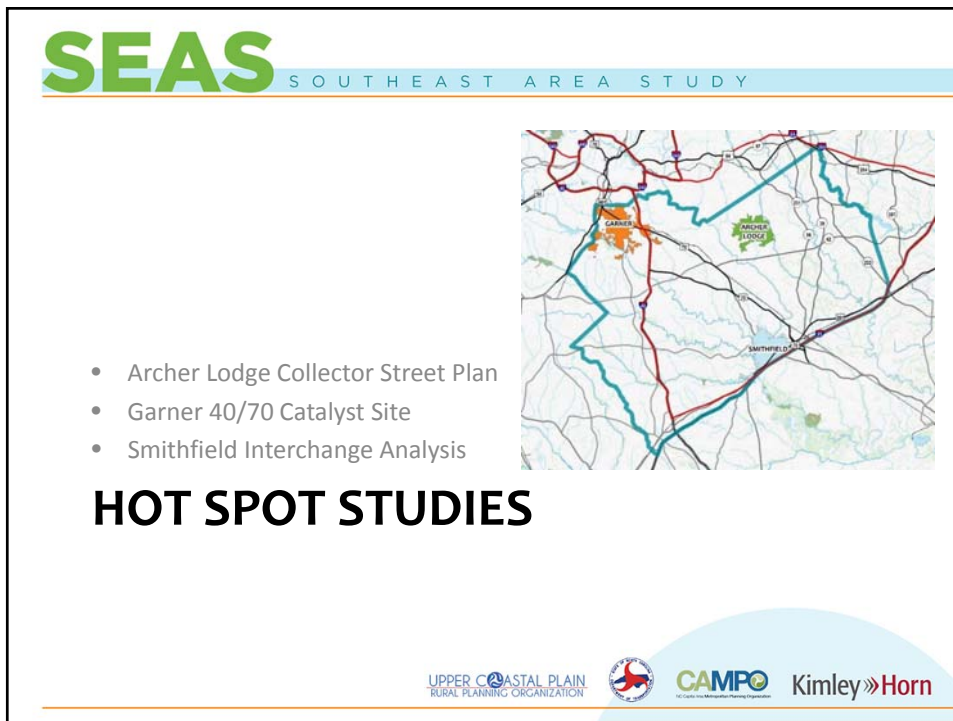
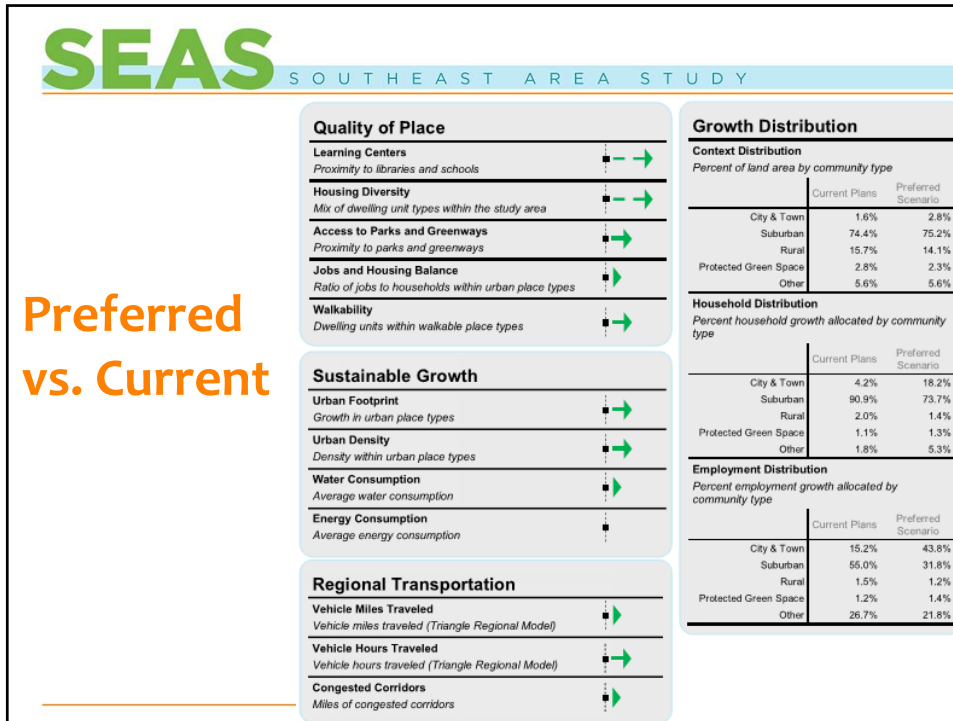
SEAS SOUTHEAST AREA STUDY

Indicators: Transportation

	Description	Unit	Model Results (10/31/16)			
			Preferred Strategy	Current Plans	Compact	Dispersed
Vehicle Miles Traveled	Vehicle miles traveled based on Triangle Regional Model	Total Miles	13,036,137	12,661,454	12,721,274	12,630,112
		Miles Per Capita (Study Area)	26.59	28.79	26.48	29.38
Vehicle Hours Traveled	Vehicle hours traveled based on Triangle Regional Model	Total Hours	384,149	358,874	365,404	360,311
		Hours Per Capita (Study Area)	0.78	0.82	0.76	0.84
Congested Corridors	Miles of congested corridors based on Triangle Regional Model	Total Miles	202	186	193	183
		Miles Per Capita (Study Area)	41.28	42.40	40.23	42.63



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Archer Lodge Hot Spot

- Travel Demand Modeling and Analysis
- Peer Review Comparison
- Connectivity Assessment
- Conservation and Low Impact Development


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Peer Review - Communities

- Town of Clayton (16,116 / 2010)
 - Less than 20 miles from Raleigh
 - Adjacent to Archer Lodge
- Village of Clemmons (18,627 / 2010)
 - Less than 15 miles from Winston-Salem
 - Developed land use pattern
- Town of Leland (13,527 / 2010)
 - Less than 10 miles from Wilmington
 - Population growth (24.4% in last 4 years)
- City of Trinity (6,614 / 2010)
 - Recently incorporated (1997)
 - Low density development pattern
- Johnston County (168,878 / 2010)


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Peer Review - Policies and Ordinances

- Community Character
 - Rural Character Preservation Techniques
 - Architectural and Site Design Guidelines
- Open Space Requirements
- Minimum Buffer Standards
- Traffic Impact Study Requirements
- Sidewalk Connectivity Standards
- Right-of-Way Dedication Requirements
- Connectivity Requirements



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Archer Lodge Collector Street Plan

Connector Streets


The primary purpose of a connector street is to collect traffic from neighborhoods and distribute it to the system of major and minor thoroughfares.

WHY?

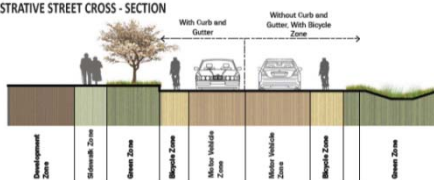
- Offers options to avoid congested intersections
- Reduces reliance on major routes
- Integrates bicyclists and pedestrians
- Improves emergency response time




HOW?

- Incrementally as development occurs
- Making meaningful connections with local streets
- Posted speed limits less than 35MPH



ILLUSTRATIVE STREET CROSS - SECTION



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Connector Streets

The primary purpose of a connector street is to collect traffic from neighborhoods and distribute it to the system of major and minor thoroughfares.

WHY?

- Offers options to avoid congested intersections
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- Integrates bicyclists and pedestrians
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HOW?

- Incrementally as development occurs
- Making meaningful connections with local streets
- Posted speed limits less than 35MPH

ILLUSTRATIVE STREET CROSS-SECTION

Collector-Connector Street Plan

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- - - Proposed Collector
- Existing Collector
- Existing Arterial
- - - Proposed Bike/Ped Connection
- Existing Bike/Ped Connection
- Bodies of Water
- Wetlands

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Collector-Connector Streets

Collector Streets provide a higher level of design

RURAL AVENUE

ILLUSTRATIVE STREET CROSS - SECTION

Source: NCDOT Complete Streets Planning and Design Guidelines

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Considerations

- Revisions to zoning and subdivision ordinances would result in clustered development patterns and preserved open space and habitat areas.
- A collector street policy would encourage connectivity and accessibility.
- Commercial design guidelines would provide for new development that is compatible with the existing rural character.
- Code requirements to reserve right-of-way or install new collector roadways would implement the *Collector/Connector Street Plan*.
- Integrating bicycle and pedestrian connectivity in development plans for key activity centers would enhance accessibility.

Source: Town of Archer Lodge website

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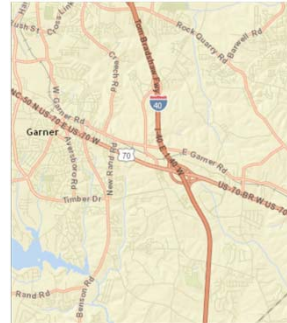
Garner Hot Spot
40/70 Catalyst Site

OBJECTIVE

Improve traffic circulation to accommodate future development.

RELEVANT ISSUES

- I-5111: I-40 widening project
- Development at US 70/White Oak intersection
- Railroad crossing at Jones Sausage
- 3 new Wake County Public Schools
- Future of Timber Drive
- Growth pressures in the Greenfield Industrial Park

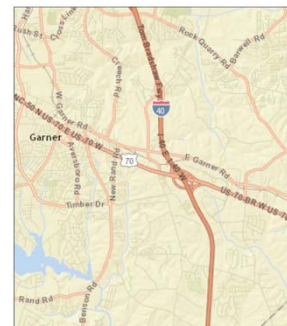


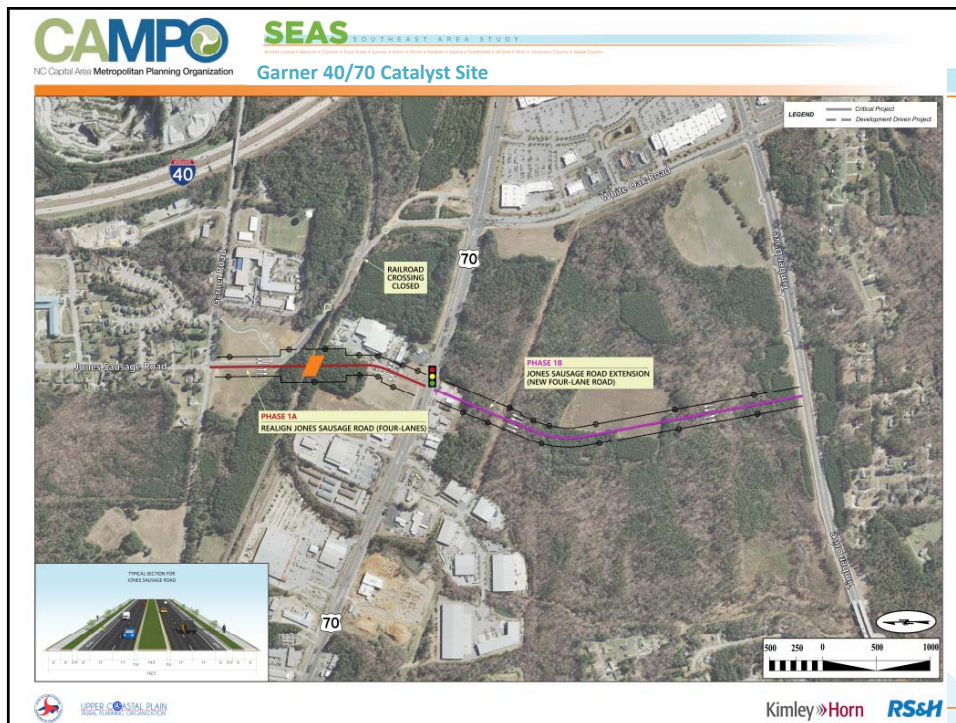
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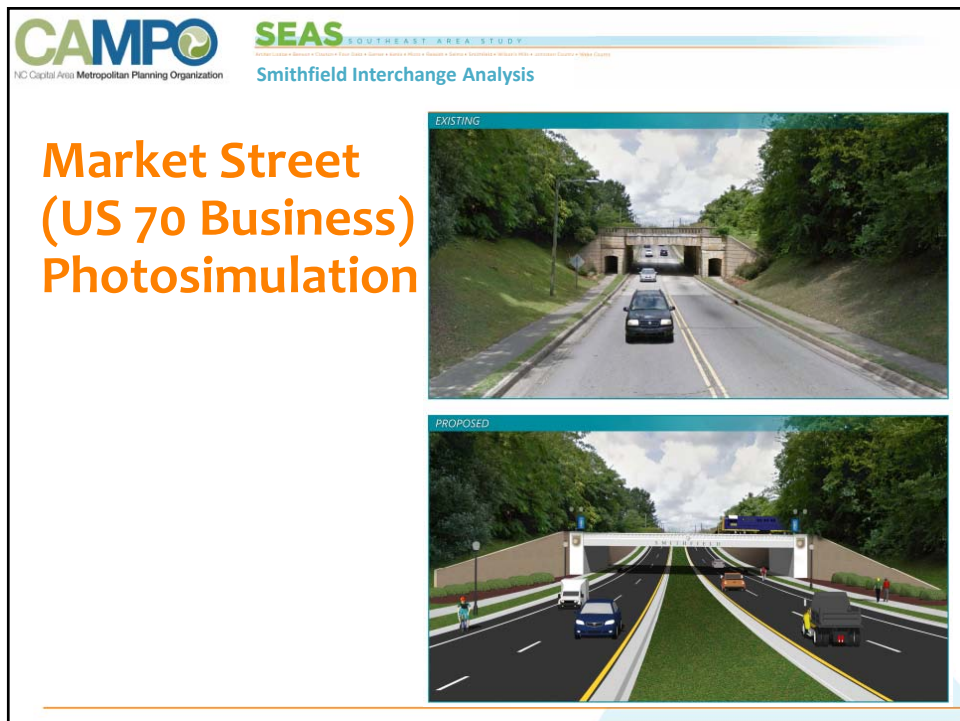
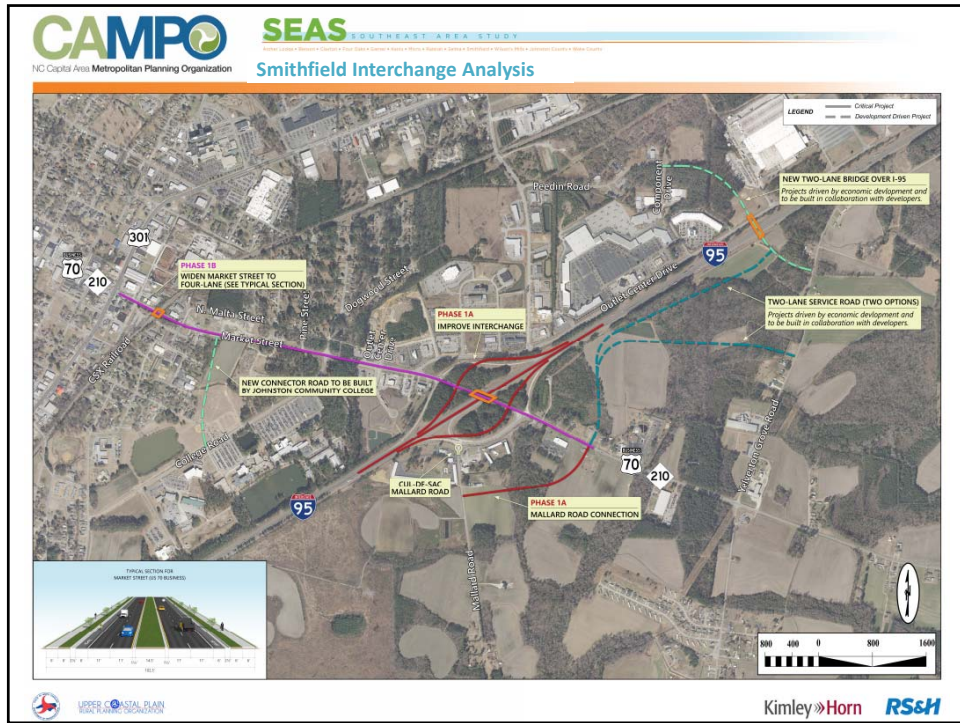
Garner Hot Spot
40/70 Catalyst Site

MAIN COMPONENTS and STATUS

- Travel Demand Modeling and Analysis
 - Assessing projected traffic impacts and benefits from the proposed I-40 interchange
- Concept Design and Cost Estimates
 - Realign railroad Crossing on Jones Sausage Rd
 - Jones Sausage Rd Extension
 - Timber Dr Extension
 - New bridge over I-40
 - Intersection improvements at White Oak Rd/Ackerman Rd/Hebron Church Rd







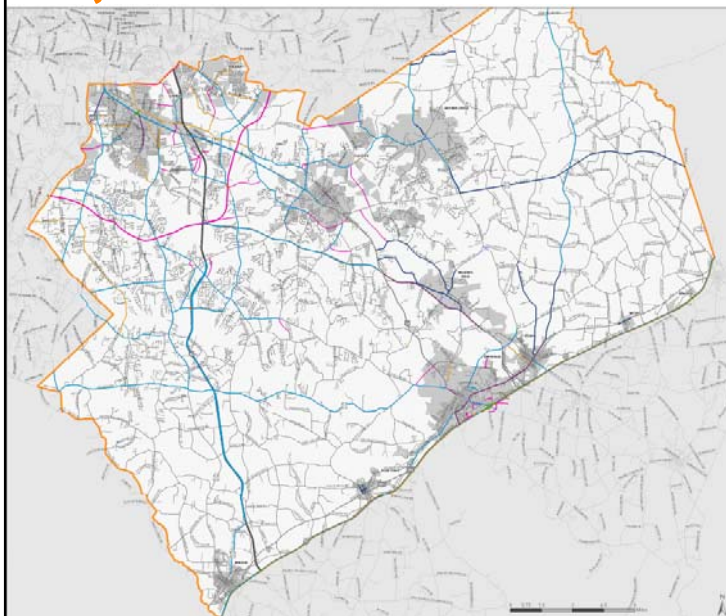
SEAS SOUTHEAST AREA STUDY

- Roadway Recommendations
- Bicycle and Pedestrian Recommendations
- Transit Recommendations

FINAL RECOMMENDATIONS

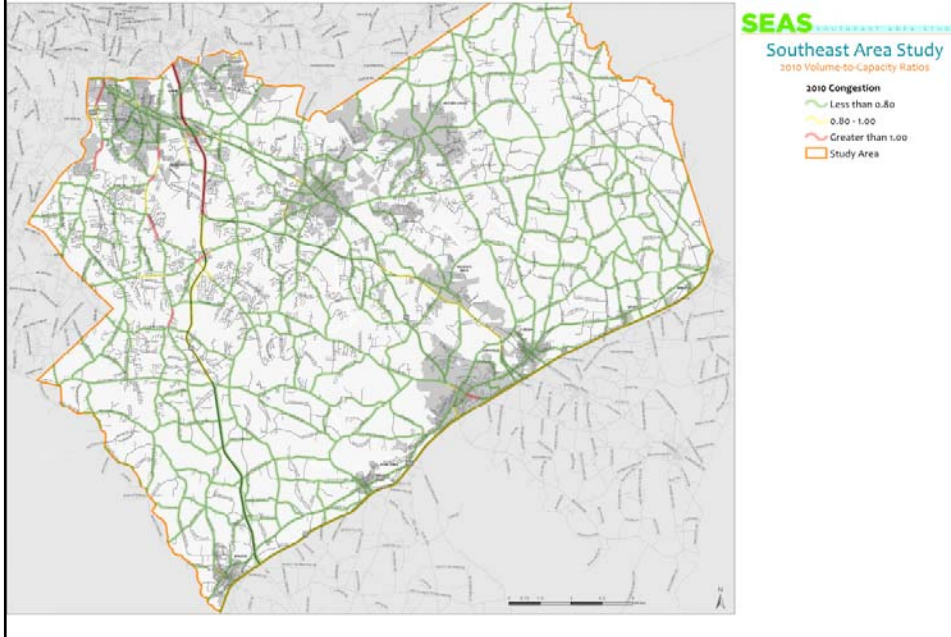


Project Universe

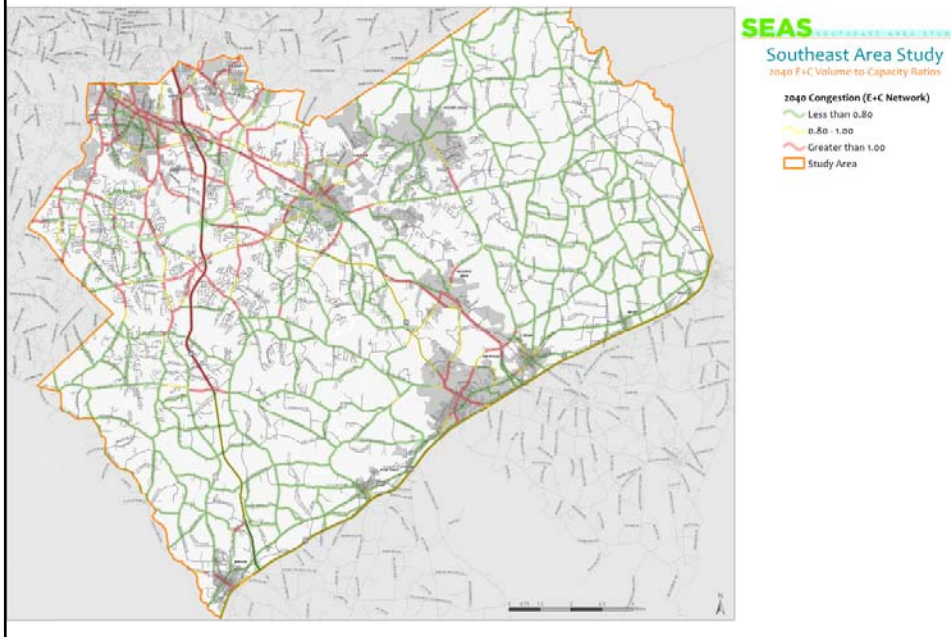


- SEAS**
Southeast Area Study
- Project Universe
- Bridge Replacement
 - Interchange Improvement
 - Intersection Improvement
 - Modernization
 - New Grade Separation
 - New Interchange
 - New Location
 - Operational Improvement
 - Turn Lane
 - Widening
 - Study Area

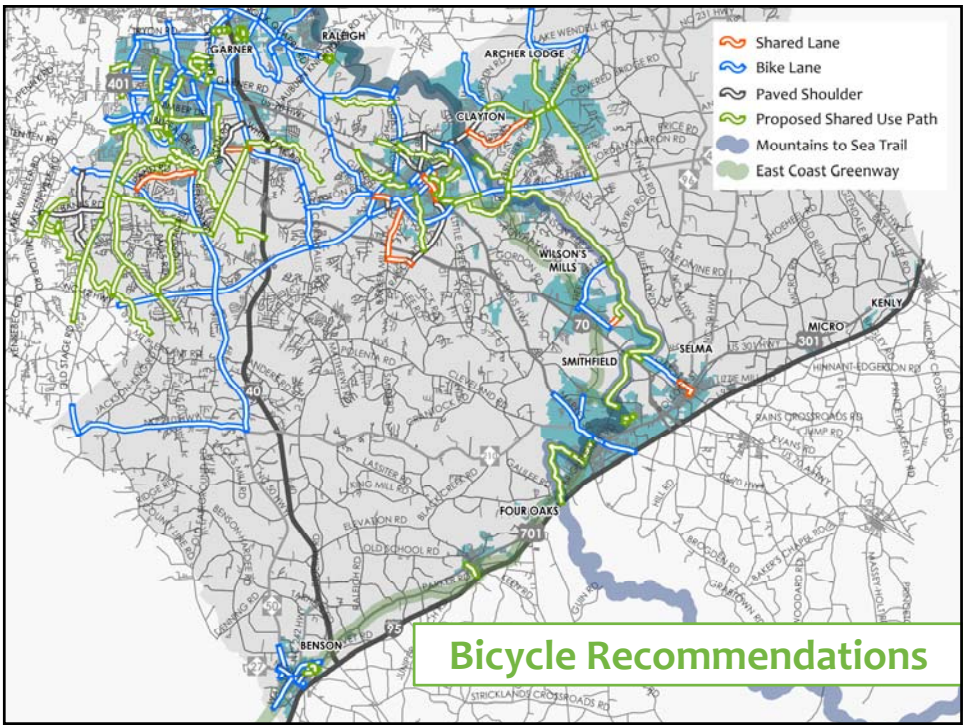
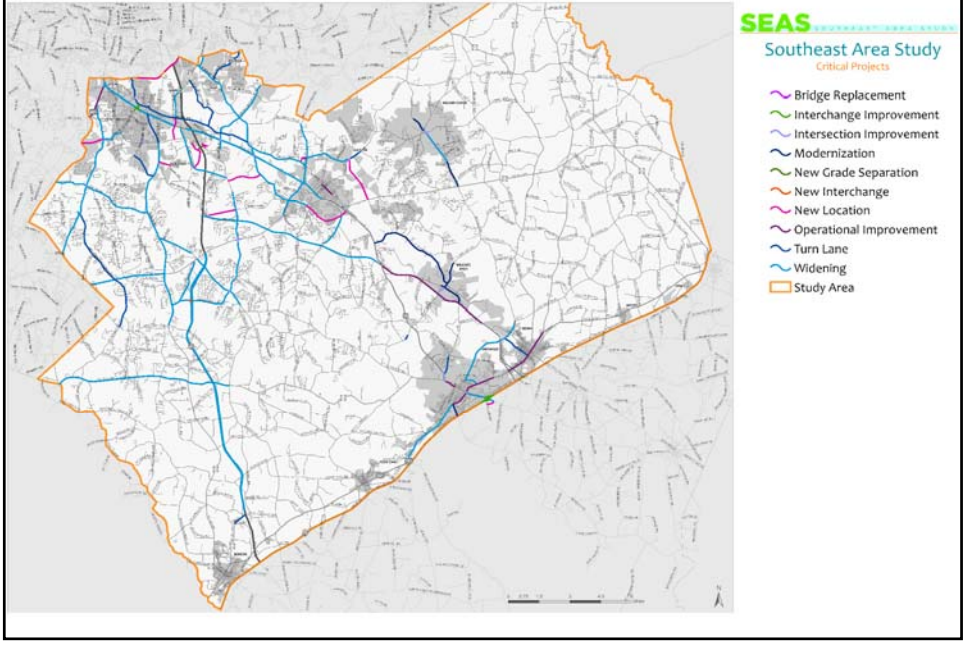
2010 Volume-to-Capacity Ratios

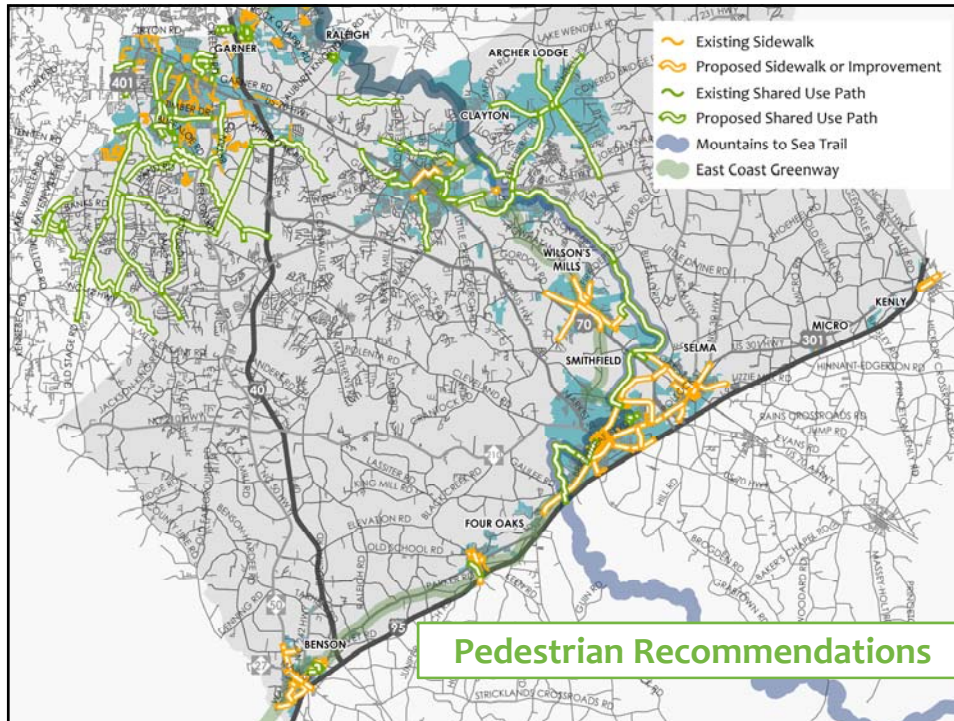


2040 E+C Volume-to-Capacity Ratios



Critical Projects



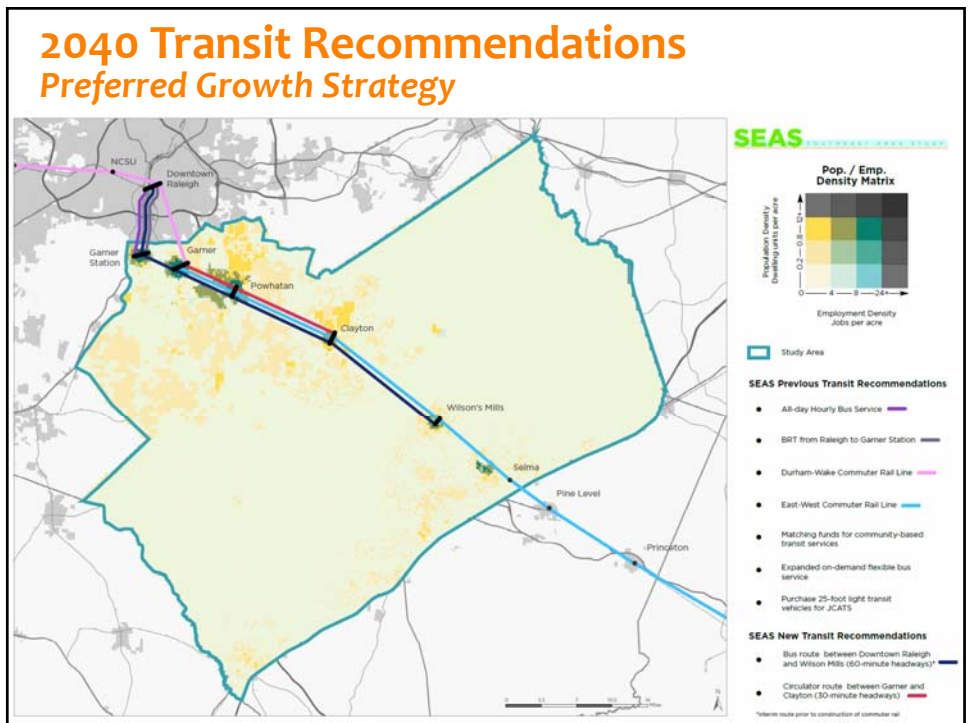
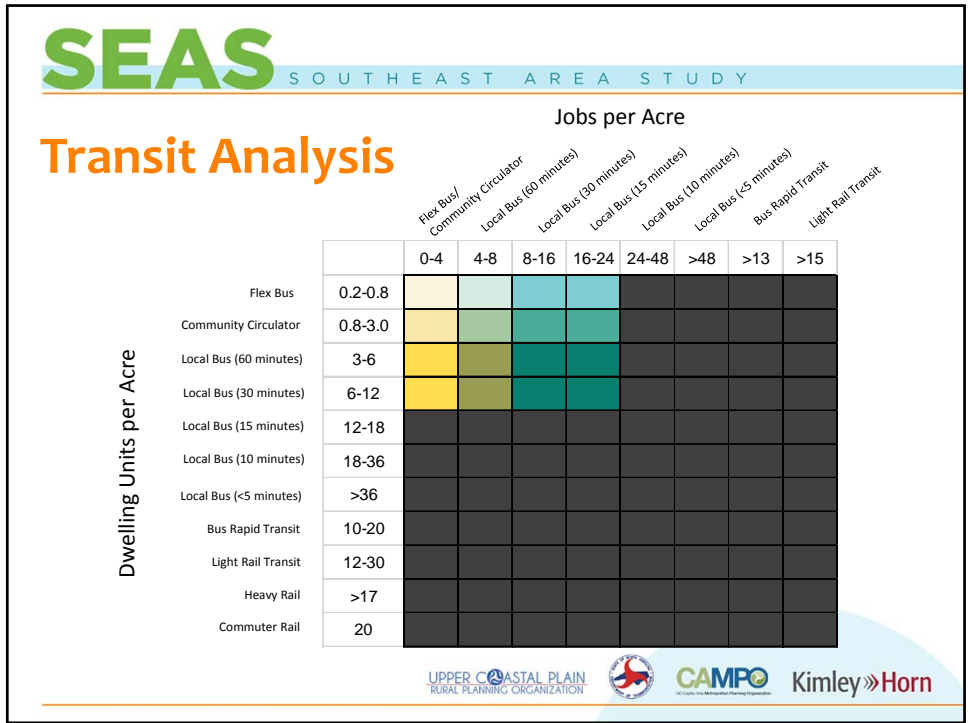


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Transit Analysis

Transit Mode/ Service Frequencies	Population			Employment		Million Sq Ft Commercial Space
	Dwelling Units/Acre	Population/ Acre	Population/ Square Mile	Jobs/ Acre	Jobs/ Square Mile	
Flex Bus	0.2	0.5	320			
Community Circulator	0.8	2	1,300			
Local Bus						
60 minutes	3-6	8-16	5,000-10,000	4-8	2,500-5,000	5-8
30 minutes	6-12	16-31	10,000-20,000	8-16	5,000-10,000	8-20
15 minutes	12-18	31-47	20,000-30,000	16-24	10,000-15,000	
10 minutes	18-36	47-92	30,000-60,000	24-48	15,000-30,000	
<=5 minutes	>36	>92	>60,000	>48	>30,000	
Bus Rapid Transit	10-20	26-52	17,000-33,000	>13	>8,500	
Light Rail Transit	12-30	31-78	20,000-50,000	>15	>10,000	
Heavy Rail	>17	>45	>30,000			
Commuter Rail	20	50	1,600-3,200			



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- Implementation Strategies
- Regulations & Policies
- Possible Incentives

BEST PRACTICES

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION  **CAMPO** Central Florida Metropolitan Planning Organization **Kimley»Horn**

SEAS SOUTHEAST AREA STUDY

Study Objectives

Southeast Area Study will update CAMPO's overall Comprehensive Transportation Plan and will produce project priorities to be included in the next Metropolitan Transportation Plan.

Implementation Toolkit

The SEAS has completed work on setting transportation goals and establishing themes for focus in this area. Local plans and policies have been reviewed, and a Preferred Growth Scenario has been established. This piece of the project highlights steps that can be considered to implement the Study's recommendations.

Implementation Strategies

CAMPO Central Florida Metropolitan Planning Organization **Kimley»Horn**

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Key Features of Preferred Scenario:

- Includes a blend of Current Plans, Dispersed, and Compact Scenarios.
- Encourages additional growth in existing town centers and emerging activity centers.
- Maintains the trajectory of current plans for much of the unincorporated areas.

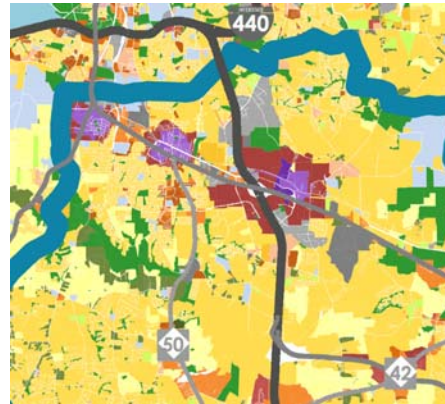
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Garner Area



Current Land Use Plans



SEAS Preferred Scenario

SEAS SOUTHEAST AREA STUDY

List of Strategies to Achieve Preferred Scenario

Possible Local Implementation Initiatives


- Adjust Future Land Use Plan
- Add New Provisions to Zoning Ordinances
- Encourage Higher Densities in Key Locations
- Encourage Conservation in Key Locations
- Promote Nodal Development along Key Transportation Corridors
- Adjust Zoning to Encourage Mixed-Use Development
- Prepare Downtown Development Strategies
- Provide for a Range of Housing Types
- Encourage Re-use of Older Buildings
- Designate Areas for additional Small Area Planning
- Construct Interlocal Agreements for Land Use Management
- Prepare Design Guidelines for Nodes and Corridors
- Prepare Design Standards for Freight-Movement Areas
- Adjust Parking Requirements
- Connect Streets
- Coordinate/Calibrate Capital Investment Plans for Key Infrastructure
- Create Requirements/Incentives for Bike/Pedestrian Improvements
- Coordinate with Economic Development Plans

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List of Strategies to Achieve Preferred Scenario

Recommendations for Garner
(Highest Priority Strategies highlighted in red, others highlighted in orange.)


- **Adjust Future Land Use Plan**
- Add New Provisions to Zoning Ordinances
- Encourage Higher Densities in Key Locations
- Encourage Conservation in Key Locations
- Promote Nodal Development along Key Transportation Corridors
- **Adjust Zoning to Encourage Mixed-Use Development**
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List of Strategies to Achieve Preferred Scenario

Priority Recommendations for Garner

- **Adjust Future Land Use Plan**
 - Add New Provisions to Zoning Ordinances
 - Encourage Higher Densities in Key Locations
 - Encourage Conservation in Key Locations
 - Promote Nodal Development along Key Transportation Corridors
- **Adjust Zoning to Encourage Mixed-Use Development**
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 - Prepare Design Standards for Freight-Movement Areas
 - Adjust Parking Requirements
- **Connect Streets**
 - Coordinate/Calibrate Capital Investment Plans for Key Infrastructure
 - Create Requirements/Incentives for Bicyclist Investments
 - Coordinate with Economic Development Plans



Strategy: Adjust Future Land Use Plan

*Update Garner's 2006 Comprehensive Growth Plan (initiative currently underway).
Include consideration of SEAS recommended Future Land Use Patterns.*

Benefits:


- Articulate a vision aligned with neighboring jurisdictions.
- Provide clarity regarding community preferences.
- Provide encouragement and certainty to development community.
- Increase focus on land with access to main transportation corridors.

What Can Be Done:

- Increase emphasis on compact, mixed use development at activity centers.
- Provide policy guidance regarding infrastructure investment.
- Identify areas for adjustment in Unified Development Ordinance.

Examples:

- Greenville NC Community Plan
- Wilson NC Tiered Growth System



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Strategy: Adjust Zoning to Encourage Mixed-Use Development

*Adjust Garner's Unified Development Ordinance to permit higher density in key locations.
Adjust Zoning Map to allow greater density and mixed use in designated activity centers.*

Benefits:

- Adjust regulations to more closely align with policy framework.
- A balanced mix of commercial and residential uses.
- Efficient use of public infrastructure.
- Increased productivity on land with access to main transportation corridors.

What Can Be Done:

- Rely on new *Garner Forward* recommendations to identify priority zoning amendments.
- Create/amend zoning districts and rules to focus on mixed use opportunities as shown on the preferred growth strategy.

Examples:

- Morrisville NC Unified Development Ordinance
- Chapel Hill NC zoning incentives/requirements for mixed use areas.

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Strategy: Prepare Downtown Development Strategies

Prepare plan for redevelopment and revitalization of Garner's Downtown Area, including focus on street connections, economic development initiatives, public improvements, mix of uses, and design standards.

Benefits:

- Encourage increased economic activity.
- Maximize the efficient use of existing public infrastructure.
- Maximize local trips and travel patterns.
- Enhance culture and opportunity for more active lifestyles.
- Increase tax revenues.

What Can Be Done:

- Adjust zoning regulations to increase flexibility in Downtown locations especially residential and mixed use and create supportive parking policies (parking maximums, consideration of on-street parking, shared-use parking, parking credits).
- Prioritize Downtown improvements in capital expenditures.
- Identify and implement street connection opportunities.

Examples:

- Apex NC Small Town Character Overlay District
- Chapel Hill Downtown 2020 Strategy and Work Plan

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Strategy: Connect Streets

A contributing factor to traffic congestion on major streets is minor streets which do not connect with each other, concentrating traffic, causing longer, indirect trips and limiting opportunities for alternate routes and circulation. Connecting streets provides choices for travel between destinations.

Benefits:


- Reduce travel times and vehicle miles traveled.
- Increase viability of walking, biking, and public transportation.
- Improved response times for emergency public services.
- Reduce reliance on major roadways.

What Can Be Done:

- Develop a collector street plan with design standards, spacing, and access requirements.
- Seek/require consistency with adopted street plans and policies during development process.
- Identify opportunities to repurpose right-of-way to enhance connectivity with an emphasis on pedestrian and bicycle infrastructure.
- Focus on connectivity to schools, parks, civic uses, and regional connections.
- Establish requirements to minimize cul-de-sacs, and provide stub-outs for future connections.
- Consider establishing and using a street connectivity index.

Examples:


- Charlotte NC Street Connectivity Program
- Morrisville NC Unified Development Ordinance
- NC Safe Routes to School Program



SEAS SOUTHEAST AREA STUDY

Next Steps



- Executive Board presentation – March
- Local endorsement by CAMPO members
- CAMPO endorsement – April



SEAS SOUTHEAST AREA STUDY

Project Contact Information



- <http://www.southeastareastudy.com>
- @CapitalAreaMPO
- #SEAreaStudy
- Alex Rickard, CAMPO
 - alex.rickard@campo-nc.us
 - 919-996-4396
- Allison Fluitt, Kimley-Horn
 - allison.fluitt@kimley-horn.com
 - 919-653-2947



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SOUTHEAST AREA STUDY

Archer Lodge • Benson • Clayton • Four Oaks • Garner
Kenly • Micro • Raleigh • Selma • Smithfield • Wilson's Mills
Johnston County • Wake County



Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Thompson Road Sidewalk Improvements Project		
Location on Agenda: Old/New Business		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
Brief Summary: The Engineering Department is seeking approval of the lowest bidder, Hollins Construction Services, Inc., as the Contractor for the Thompson Road Sidewalk Improvements Project.		
Recommended Motion and/or Requested Action: Approve Hollins Construction Services as the Contractor for the Project.		
Detailed Notes: See attached memo and certified bid tab.		
Funding Source: Street and Sidewalk Bond Funds		
Cost: \$ 342,892.00	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Town of Garner

900 7th Avenue • Garner, North Carolina 27529
Phone (919) 772-4688 • Fax (919) 662-8874 • www.GarnerNC.gov

MEMO

TO: Rodney Dickerson, Town Manager

FROM: Jonathan Ham, Assistant Town Engineer

DATE: April 12, 2017

RE: Thompson Road Sidewalk Improvements Project Bids

Bids were received and opened on April 6th, 2017 for the installation of a sidewalk, turn lane, curb & gutter, and storm drain along Thompson Road from Timber Drive to the end of the existing sidewalk near Briar Rose Lane. Four bids were received and the low bid was \$342,892.00 from Hollins Construction Services, Inc. This bid was approximately 2% above the Engineer's estimate of \$335,975.00 for the work.

Since Hollins Constuction Services, Inc. has never worked for the town, staff requested and checked references for them and their primary subcontractor. Their references, which included the Town of Apex and NCDOT, were very positive and each said they hope they can work with Hollins Construction Services again. With this information, I recommend award of the Thompson Road Sidewalk Improvements Project contract to Hollins Construction Services, Inc.

Please let me know if you have any questions.

Thompson Road Sidewalk Improvements Project

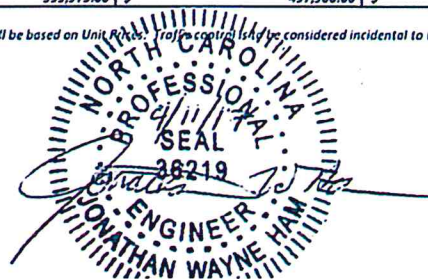
Bid No. 76104
 Bid Tabulation - April 6, 2017, 2:00PM

Town of Garner, NC

			Engineer's Estimate		Fred Smith Company		Hollins Construction Services, Inc.		Lanier Construction Company, Inc.		Narron Contracting, Inc.				
License Number			-		43848		69738		18152		62426				
Acknowledgement of Addenda? (Y/N)			-		YES		YES		YES		YES				
Bid Bond Attached? (Y/N)			-		YES		YES		YES		YES				
Item	Std. Item No.	Sect.	Description	Qty*	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
10	0000100000-N	800	Mobilization	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 24,500.00	\$ 24,500.00	\$ 10,500.00	\$ 10,500.00	\$ 20,000.00	\$ 20,000.00		
20	0000400000-N	801	Construction Surveying	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	\$ 6,000.00		
30	0000100000-E	200	Clearing & Grubbing (Acres)	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 40,500.00	\$ 40,500.00	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00		
40	0036000000-E	225	Undercut Excavation	100	CY	\$ 25.00	\$ 2,500.00	\$ 50.00	\$ 5,000.00	\$ 20.00	\$ 2,000.00	\$ 25.00	\$ 2,500.00		
50	0043000000-N	226	Grading	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 170,000.00	\$ 170,000.00	\$ 74,000.00	\$ 74,000.00	\$ 98,000.00	\$ 98,000.00		
60	0036600000-E	310	15" RC Pipe Culverts, Class III	28	LF	\$ 60.00	\$ 1,680.00	\$ 57.00	\$ 1,596.00	\$ 40.00	\$ 1,120.00	\$ 50.00	\$ 1,400.00		
70	0378000000-E	310	24" RC Pipe Culverts, Class III	12	LF	\$ 70.00	\$ 840.00	\$ 100.00	\$ 1,200.00	\$ 60.00	\$ 720.00	\$ 68.00	\$ 816.00		
80	0448200000-E	310	15" RC Pipe Culverts, Class IV	268	LF	\$ 70.00	\$ 18,760.00	\$ 57.00	\$ 15,276.00	\$ 50.00	\$ 13,400.00	\$ 57.00	\$ 15,276.00		
90	0588000000-E	310	18" CS Pipe Culverts, 0.064" Thick	28	LF	\$ 200.00	\$ 5,600.00	\$ 60.00	\$ 1,680.00	\$ 50.00	\$ 1,400.00	\$ 75.00	\$ 2,100.00		
100	0995000000-E	340	Pipe Removal	64	LF	\$ 20.00	\$ 1,280.00	\$ 15.00	\$ 960.00	\$ 20.00	\$ 1,280.00	\$ 15.00	\$ 960.00		
110	1220000000-E	545	Incidental Stone Base	50	TONS	\$ 40.00	\$ 2,000.00	\$ 45.00	\$ 2,250.00	\$ 15.00	\$ 750.00	\$ 42.00	\$ 2,100.00		
120	1297000000-E	607	Milling Asphalt Pavement, 1.5" Depth	600	SY	\$ 2.00	\$ 1,200.00	\$ 12.00	\$ 7,200.00	\$ 8.50	\$ 5,100.00	\$ 12.00	\$ 7,200.00		
130	1489000000-E	610	Asphalt Conc Base Course, Type B25.0B	430	TONS	\$ 75.00	\$ 32,250.00	\$ 72.00	\$ 30,960.00	\$ 95.00	\$ 40,850.00	\$ 105.00	\$ 45,150.00		
140	1498000000-E	610	Asphalt Conc Intermediate Course, Type I19.0B	230	TONS	\$ 100.00	\$ 23,000.00	\$ 69.00	\$ 15,870.00	\$ 90.00	\$ 20,700.00	\$ 104.00	\$ 23,920.00		
150	1519000000-E	610	Asphalt Conc Surface Course, Type S9.5B	200	TONS	\$ 100.00	\$ 20,000.00	\$ 72.00	\$ 14,400.00	\$ 100.00	\$ 20,000.00	\$ 94.50	\$ 18,900.00		
160	1575000000-E	620	Asphalt Binder for Plant Mix	45	TONS	\$ 375.00	\$ 16,875.00	\$ 385.00	\$ 17,325.00	\$ 440.00	\$ 19,800.00	\$ 435.00	\$ 19,575.00		
170	2275000000-E	840	Flowable Fill	11.4	CY	\$ 300.00	\$ 3,420.00	\$ 400.00	\$ 4,560.00	\$ 160.00	\$ 1,824.00	\$ 330.00	\$ 3,762.00		
180	2286000000-N	840	Masonry Drainage Structures	3	EA	\$ 3,000.00	\$ 9,000.00	\$ 1,852.00	\$ 5,556.00	\$ 1,700.00	\$ 5,100.00	\$ 1,400.00	\$ 4,200.00		
190	2374000000-N	840	Frame w/ Grate & Hood, Std 840.03, Type E	2	EA	\$ 750.00	\$ 1,500.00	\$ 775.00	\$ 1,550.00	\$ 800.00	\$ 1,600.00	\$ 780.00	\$ 1,560.00		
200	2374000000-N	840	Frame w/ Grate & Hood, Std 840.03, Type F	1	EA	\$ 750.00	\$ 750.00	\$ 775.00	\$ 775.00	\$ 800.00	\$ 800.00	\$ 780.00	\$ 780.00		
210	2253000000-E	840	Pipe Collars	0.56	CY	\$ 1,500.00	\$ 840.00	\$ 2,250.00	\$ 1,260.00	\$ 800.00	\$ 448.00	\$ 2,000.00	\$ 1,120.00		
220	2549000000-E	846	2'-6" Concrete Curb & Gutter	1380	LF	\$ 17.00	\$ 23,460.00	\$ 13.50	\$ 18,630.00	\$ 22.00	\$ 30,360.00	\$ 22.00	\$ 30,360.00		
230	2591000000-E	848	4" Concrete Sidewalk	840	SY	\$ 45.00	\$ 37,800.00	\$ 27.50	\$ 23,430.00	\$ 33.00	\$ 27,720.00	\$ 40.00	\$ 33,600.00		
240	2605000000-N	848	Concrete Curb Ramp	2	EA	\$ 1,300.00	\$ 2,600.00	\$ 1,400.00	\$ 2,800.00	\$ 1,700.00	\$ 3,400.00	\$ 1,800.00	\$ 3,600.00		
250	2612000000-E	848	6" Concrete Driveway	60	SY	\$ 50.00	\$ 3,000.00	\$ 41.85	\$ 2,511.00	\$ 40.00	\$ 2,400.00	\$ 75.00	\$ 4,500.00		
260	3649000000-E	876	Rip Rap, Class B	34	TONS	\$ 75.00	\$ 2,550.00	\$ 70.00	\$ 2,380.00	\$ 50.00	\$ 1,700.00	\$ 75.00	\$ 2,550.00		
270	3656000000-E	876	Geotextile for Drainage	85	SY	\$ 2.00	\$ 170.00	\$ 4.00	\$ 340.00	\$ 4.00	\$ 340.00	\$ 12.50	\$ 1,062.50		
280	4399000000-N	1105	Temporary Traffic Control	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 60,000.00	\$ 60,000.00	\$ 13,000.00	\$ 13,000.00	\$ 12,000.00	\$ 12,000.00		
290	4686000000-E	1205	Thermoplastic Pavement Marking Lines (4", 120 MILS)	350	LF	\$ 1.00	\$ 350.00	\$ 4.70	\$ 1,645.00	\$ 5.00	\$ 1,750.00	\$ 9.55	\$ 3,342.50		
300	4725000000-E	1205	Thermoplastic Pavement Marking Symbols (90 MILS)	3	EA	\$ 100.00	\$ 300.00	\$ 300.00	\$ 900.00	\$ 500.00	\$ 1,500.00	\$ 335.00	\$ 1,005.00		
310	6000000000-E	1605	Temporary Silt Fence	1645	LF	\$ 2.00	\$ 3,290.00	\$ 3.00	\$ 4,935.00	\$ 3.00	\$ 4,935.00	\$ 4.00	\$ 6,580.00		
320	6006000000-E	1610	Stone for Erosion Control, Class A	75	TONS	\$ 125.00	\$ 9,375.00	\$ 20.00	\$ 1,500.00	\$ 15.00	\$ 1,125.00	\$ 70.00	\$ 5,250.00		
330	6009000000-E	1610	Stone for Erosion Control, Class B	100	TONS	\$ 90.00	\$ 9,000.00	\$ 20.00	\$ 2,000.00	\$ 15.00	\$ 1,500.00	\$ 75.00	\$ 7,500.00		
340	6012000000-E	1610	Sediment Control Stone	35	TONS	\$ 60.00	\$ 2,100.00	\$ 45.00	\$ 1,575.00	\$ 15.00	\$ 525.00	\$ 55.00	\$ 1,925.00		
350	6015000000-E	1615	Temporary Mulching	1.5	AC	\$ 900.00	\$ 1,350.00	\$ 250.00	\$ 375.00	\$ 500.00	\$ 750.00	\$ 1,000.00	\$ 1,500.00		
360	6018000000-E	1620	Seed for Temporary Seeding	200	LB	\$ 4.00	\$ 800.00	\$ 1.00	\$ 200.00	\$ 2.00	\$ 400.00	\$ 4.00	\$ 800.00		
370	6021000000-E	1620	Fertilizer for Temporary Seeding	1	TONS	\$ 900.00	\$ 900.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00		
380	6030000000-E	1630	Silt Excavation	120	CY	\$ 7.00	\$ 840.00	\$ 5.00	\$ 600.00	\$ 5.00	\$ 600.00	\$ 8.00	\$ 960.00		
390	6036000000-E	1631	Matting for Erosion Control	1000	SY	\$ 2.00	\$ 2,000.00	\$ 2.25	\$ 2,250.00	\$ 3.00	\$ 3,000.00	\$ 6.00	\$ 6,000.00		
400	6042000000-E	1632	1/4" Hardware Cloth	65	LF	\$ 3.00	\$ 195.00	\$ 2.00	\$ 130.00	\$ 3.00	\$ 195.00	\$ 8.00	\$ 520.00		
410	6084000000-E	1660	Seeding & Mulching	3	AC	\$ 1,900.00	\$ 5,700.00	\$ 250.00	\$ 750.00	\$ 1,450.00	\$ 4,350.00	\$ 4,000.00	\$ 12,000.00		
420	6087000000-E	1660	Mowing	3	AC	\$ 250.00	\$ 750.00	\$ 100.00	\$ 300.00	\$ 200.00	\$ 600.00	\$ 85.00	\$ 255.00		
430	6090000000-E	1661	Seed for Repair Seeding	50	LB	\$ 6.00	\$ 300.00	\$ 5.00	\$ 250.00	\$ 2.00	\$ 100.00	\$ 10.00	\$ 500.00		
440	6093000000-E	1661	Fertilizer for Repair Seeding	0.25	TONS	\$ 1,450.00	\$ 362.50	\$ 2,000.00	\$ 500.00	\$ 900.00	\$ 225.00	\$ 800.00	\$ 2,200.00		
450	6096000000-E	1662	Seed for Supplemental Seeding	50	LB	\$ 5.00	\$ 250.00	\$ 4.00	\$ 200.00	\$ 2.00	\$ 100.00	\$ 5.00	\$ 250.00		
460	6108000000-E	1665	Fertilizer Topdressing	1.25	TONS	\$ 1,350.00	\$ 1,687.50	\$ 500.00	\$ 625.00	\$ 900.00	\$ 1,125.00	\$ 600.00	\$ 750.00		
470	6114500000-N	1667	Specialized Hand Mowing	10	MHR	\$ 75.00	\$ 750.00	\$ 40.00	\$ 400.00	\$ 50.00	\$ 500.00	\$ 60.00	\$ 600.00		
480	6117000000-N	1675	Response for Erosion Control	4	EA	\$ 150.00	\$ 600.00	\$ 250.00	\$ 1,000.00	\$ 200.00	\$ 800.00	\$ 25.00	\$ 100.00		
TOTAL BID						\$	335,975.00	\$	497,900.00	\$	342,892.00	\$	438,629.00	\$	479,404.28

* Units are based on Town of Garner Engineering estimates. Actual quantities may differ and payment will be based on Unit Prices. Traffic control shall be considered incidental to the work.

Certification: The bids tabulated herein were received by the Town of Garner and read aloud on April 6, 2017 at 2:00PM in the Town of Garner Offices. The bid tabulation is correct in that it contains the unit prices as presented on the original bid proposal of each bidder.



Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Lake Benson Stormwater Control Measures & Parking Lot Addition Project		
Location on Agenda: Old/New Business		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
Brief Summary: The Engineering Department is seeking approval of the lowest bidder, SAL Construction Company, as the Contractor for the Lake Benson Stormwater Control Measures & Parking Lot Addition Project.		
Recommended Motion and/or Requested Action: Approve SAL Construction Company as the Contractor for the Project.		
Detailed Notes: See attached memo.		
Funding Source: Parks & Rec Bond Funds, Remaining funds from Hwy 70/White Oak capital project.		
Cost: \$ 95,430.00	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input type="radio"/>
Manager's Comments and Recommendations: These projects are the last phases of improvements associated with adding the dog park in Lake Benson Park.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Town of Garner

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MEMO

TO: Rodney Dickerson, Town Manager

FROM: Jonathan Ham, Assistant Town Engineer

DATE: April 12, 2017

RE: Lake Benson Storm Water Control Measures and Parking Lot Addition Project Bids

Bids were received and opened on March 17th, 2017 for the installation of a bio-retention cell and additional gravel parking at Lake Benson Park. Three bids were received and the low bid was \$95,430.00 from SAL Construction Company. This bid was approximately 30% below the Engineer's estimate of \$137,711.50 for the work.

Since SAL Construction Company has never worked for the town, staff requested and checked references for them and their primary subcontractor. Their references, which included the City of Fayetteville, were very positive and each said they hope they can work with SAL again. With this information, I recommend award of the Lake Benson Storm Water Control Measures and Parking Lot Addition Project contract to SAL Construction Company.

Please let me know if you have any questions.

**Lake Benson Park Stormwater Control Measures and
Parking Lot Addition**

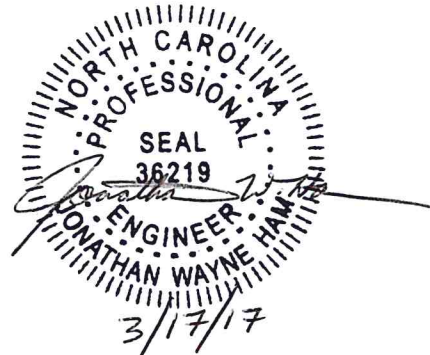
Bid No. 76105

Bid Tabulation - March 17, 2017 at 10:00AM

				Engineer's Estimate		Narron Construction		Carolina Environmental Contracting		SAL Construction Company	
License Number				-		62426		61078		24633	
Bid Bond Attached? (Y/N)				-		Yes		Yes		Yes	
Item	Description	Qty*	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Parking Lot Addition	1	LS	\$ 63,317.50	\$ 63,317.50	\$ 46,329.40	\$ 46,329.40	\$ 59,282.00	\$ 59,282.00	\$ 38,870.00	\$ 38,870.00
2	Stormwater Control Measure	1	LS	\$ 74,394.00	\$ 74,394.00	\$ 94,054.45	\$ 94,054.45	\$ 83,376.00	\$ 83,376.00	\$ 48,160.00	\$ 48,160.00
SUBTOTAL				\$ 137,711.50		\$ 140,383.85		\$ 142,658.00		\$ 87,030.00	
Alternate: Install landscaping as shown				1	LS	\$ -	\$ -	\$ 3,675.00	\$ 3,675.00	\$ 8,500.00	\$ 8,500.00
TOTAL BID				\$ 137,711.50		\$ 144,058.85		\$ 151,158.00		\$ 95,430.00	

* Units are based on Town of Garner Engineering estimates. Actual quantities may differ and payment will be based on Unit Prices. Traffic control is to be considered incidental to the work.

Certification: The bids tabulated herein were received by the Town of Garner and read aloud on March 17, 2017 at 10:00AM in the Town of Garner Offices. The bid tabulation is correct in that it contains the unit prices as presented on the original bid proposal of each bidder.



Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: Stormwater Infrastructure Assessment 2017 Project		
Location on Agenda: Old/New Business		
Department: Engineering		
Contact: Tony Chalk, Town Engineer		
Presenter: Tony Chalk, Town Engineer		
Brief Summary: The Engineering Department is seeking approval of contract with Withers Ravenel to perform the 2017 Stormwater Infrastructure Assessment for the Town.		
Recommended Motion and/or Requested Action: Approve contract with Withers Ravenel for Stormwater Infrastructure Assessment Project.		
Detailed Notes: See attached memo and attached scope of services from Withers Ravenel.		
Funding Source: General Fund		
Cost: \$72,000.00	One Time: <input checked="" type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: This assessment is the initial step in preserving our critical stormwater infrastructure.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	TC	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



Town of Garner

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MEMO

TO: Rodney Dickerson, Town Manager

FROM: Jonathan Ham, Assistant Town Engineer

DATE: April 12, 2017

RE: Storm Water Infrastructure Assessment – WithersRavenel

As directed, staff developed a request for qualifications (RFQ) for the Storm Water Infrastructure Assessment and put it out to potential firms and our website in December of 2016. We received five proposals, from Highfill Infrastructure Engineering, RK&K, Stewart Engineering, Timmons Group, and WithersRavenel.

A review team was assembled to read and score the qualifications based on the 11 criteria that were in the RFQ in compliance with the Mini-Brooks Act. Based on the scores and discussions of the team, WithersRavenel was found to have the most relevant project experience of the five and submitted projects that were nearly identical in scope and direction to the anticipated project the town.

Staff met with WithersRavenel and together developed a scope for the project, and WithersRavenel's proposed fee for the work is \$72,000.00, which is less than 3% above the project budget of \$70,000.00.

WithersRavenel has worked with the town previously as a consultant on the Garner Technology Center site and the project staff for WithersRavenel also worked with town staff on development projects with success. I recommend award of the Storm Water Infrastructure Assessment Project contract to WithersRavenel.

Please let me know if you have any questions.



March 21, 2017

Town of Garner
Attn: Mr. Jonathan W. Ham
Assistant Town Engineer
900 7th Avenue
Garner, NC 27529

RE: Town Storm Water Infrastructure Assessment

Dear Mr. Ham:

WithersRavenel is pleased to have been selected to provide GIS and engineering services for the Town of Garner Storm Water Infrastructure Assessment. Following up on our scoping meeting and response to the RFQ, please find the proposed scope of services for the project attached.

Please review the attached scope of services and let me know if you have any comments or concerns.

Sincerely

WithersRavenel

A handwritten signature in blue ink that reads "Jennifer C. Diaz". The signature is fluid and cursive.

Jennifer C. Diaz, PE, LEED AP
Project Manager

Attachment

ATTACHMENT A

Town of Garner Storm Water Infrastructure Assessment Town of Garner, North Carolina

A. PROJECT DESCRIPTION

WithersRavenel shall conduct an assessment of the Town of Garner's storm water infrastructure. This assessment shall focus on infrastructure owned and maintained by the Town; state and private infrastructure within town limits are excluded from this assessment. The overall deliverable of the study will be a report that summarizes the existing condition of the town's larger diameter storm drain pipes (30" and larger) and provides prioritized improvement recommendations with considerations for public safety, feasibility, and cost for the Town's Capital Improvement Program (CIP). In order to make this assessment, we will utilize existing GIS data as well as augment information with field verification for pipes 30" and above. This Scope of Services is for providing project management and administration, GIS data collection, and analyses of existing storm drain conditions in order to identify and prioritize potential capital improvement projects. Storm drain capacity analysis is explicitly excluded from this scope of services.

B. SCOPE OF SERVICES

The *ENGINEER* referred to in this agreement shall be WithersRavenel. The *TOWN* referred to in this agreement shall be the Town of Garner. The *PROJECT* referred to in this agreement shall be the Storm Water Infrastructure Assessment described herein.

Task 1 – Project Management and Coordination

The ENGINEER will conduct a kickoff meeting with TOWN staff to obtain necessary background information including flooding history, maps, and locations of known problem areas. Over the course of the estimated 4-month project duration, the ENGINEER will also provide the following services as part of this task: participate in monthly conference calls with TOWN staff to discuss project progress, administer the project internally and manage project processes, communication, and resources.

Task 2 – Data/Information Assessment

Through GIS analysis the WithersRavenel team will conduct a detailed assessment of the Town's existing Stormwater GIS data, highlighting the strengths in the data as well as pointing out deficiencies. This process will include WithersRavenel QA/QC procedures specific to gravity pipe systems and geometric relationship analyses of all features in the dataset.

WithersRavenel will then convert the current GIS shapefiles to the industry standard of the ESRI Local Government Information Model (LGIM) geodatabase with appropriate attribute mapping. This database will include a geometric network, and topology rules will be applied to the stormwater GIS dataset to ensure the system is connected and topologically correct.

Once the data is in its new format the GIS Team will run automated snapping routines with a "stepping up" methodology while pulling metrics after all routines for quality control, all while working up to a threshold specific to the TOG stormwater data. The data that fall outside the snapping tolerance will be flagged for manual review by the TOWN and/or the ENGINEER. A final discrepancies report will also be created.

With a quick first analysis, there are 3,279 structures in the current data. Out of those 1,442 structures or 44% are not snapped to a pipe. At the end of this task, it is believed that the percentage of un-snapped structures will be less than 5%.

If necessary, processes will be run to split lines at point features for all pipes that are not split where they should be. Lines will be merged where the pipe is split but no point feature is present and no apparent reason for split.

The creation of the LGIM database and cleanup of the existing data will facilitate the stormwater infrastructure assessment report described in Task 4 for the stormwater system within the Town of Garner. This added value will be beneficial for this and future stormwater projects.

WithersRavenel will provide the following services as part of this task:

- ▶ Assessment of existing GIS data;
- ▶ Database design and Conversion;
- ▶ Data Cleanup on all stormwater data.

Task 3 – Field Surveys and Reconnaissance

From our initial analysis, we have estimated approximately 600 structures that are on or near pipes that are 30in and greater. This location and assessment task will be solely for the approximate 600 structures that are contacted to those 30in and greater pipes. WithersRavenel field crews will first start the field survey and reconnaissance focused on the areas identified by the TOWN that contain questionable conditioned pipe and systems that are older in age and then move onto the rest of the 30in and greater pipes.

WithersRavenel will GPS locate approximately 600 stormwater features throughout the town. Field crews will utilize survey grade GNSS equipment where it is estimated 85% of locations will be of survey quality and the remaining 15% will be of mapping grade Level B GPS quality. Any structures not meeting Class B survey standards due to GPS interference will be documented as such and the TOWN will be given the option of obtaining those structures at Class A survey as an Additional Service.

Stormwater structures will be assessed in the field by pulling lids to obtain invert measurements and general condition attributes taken from visual observation at ground level. These services do not include field crews entering into structures. In addition, the ENGINEER will verify pipe connectivity where possible and identify potential deficiencies found in the stormwater conveyance. The ENGINEER will collect attribute information for pipe diameter, pipe material, inverts, and overall structure condition and type. Conditions will be collected based on the scale of; Good, Fair, Poor and Very Poor.

Additionally, elevation and slope data can be obtained for critical system components using survey-grade equipment where it is determined to be necessary. The presence of standing or flowing water, sediment accumulation or evidence of illicit discharges will also be recorded. Digital photographs will be taken of the system components to visually document condition, damage, deterioration, and presence of debris or sediment. Digital photographs will be hyper-linked to the geodatabase.

Task 4 – Storm Water Infrastructure Assessment Report

WithersRavenel will utilize the data collected in Task 3 to develop a Storm Water Infrastructure Assessment Report outlined below. Over the course of Task 4, up to two (2) conference calls and up to two (2) meetings are included to discuss and review findings. The following items are included with this Task:

Preliminary Storm Water Assessment and Conditions Analysis

WithersRavenel will analyze the data collected in Task 3 to assess the condition of the existing infrastructure. WithersRavenel will then identify potential problem areas based on the collected field data with consideration for the TOWN's storm drain policy and anecdotal reporting of flood conditions provided by the

TOWN. Hydrologic and hydraulic (H&H) analysis for flooding frequency evaluation are excluded from this PROJECT.

Capital Improvement Project Identification and Analysis

The Capital Improvement Analysis will present potential improvements to the problem areas identified in the Preliminary Storm Water Assessment and Conditions Analysis. WithersRavenel will make recommendations for improvements based on the conditions summary. These recommendations may identify areas where further study is recommended for watershed analysis and pipe capacity (H&H analysis). Through coordination with the TOWN, potential projects will be identified in this task for improving impaired systems.

Prioritization Recommendations

The prioritized improvement recommendations will be formulated with considerations for existing pipe conditions, feasibility, and rudimentary cost opinions. Some factors that could be considered for each project are physical condition of existing system, number of people that will potentially benefit from the project, perceived value, and others as developed through conversations with the TOWN.

Storm Water Infrastructure Assessment Report

The final product of Task 4 will be a document that prioritizes the potential capital improvement projects based on feasibility, significance, and estimated value. WithersRavenel will work with Town staff to develop the prioritization criteria. This document is intended to provide the TOWN with guidance for making decisions for revitalizing failing storm drain infrastructure.

C. EXPENSES

The following costs shall be paid by the TOWN or be considered reimbursable and include but are not limited to the following:

- ▶ Courier Trips;
- ▶ Prints/Mylars/copies;
- ▶ Mileage.

D. ADDITIONAL SERVICES

The ENGINEER shall undertake additional services only upon receipt of written authorization from the TOWN and agreement of additional fees. Fees for additional services may be lump sum or based on the hourly rates for project personnel as based on the WithersRavenel Fee Schedule (Exhibit II), subject to agreement between ENGINEER and TOWN. Such additional services may include (but not be limited to) any of the following which are not included in this proposal:

- ▶ Additional Meetings;
- ▶ Survey Mapping Services;
- ▶ Subsurface Utility Exploration services (SUE);
- ▶ Watershed Studies;
- ▶ Hydrologic and Hydraulic Analysis;
- ▶ Flood studies or coordination with FEMA (such as for CLOMRs or LOMRs);
- ▶ Inlet Capacity Analysis, Storm Drain Capacity Analysis and/or Hydraulic Grade Line Analysis;
- ▶ Public Meetings or Presentations
- ▶ Construction Plans.
- ▶ Class A survey of any structures not meeting Class B survey standards due to GPS interference

E. CLIENT RESPONSIBILITIES

During the performance of the ENGINEER’S services under this AGREEMENT, the TOWN will:

- ▶ Provide full information as to its requirements for the PROJECT.
- ▶ Assist the ENGINEER by providing all available information pertinent to the PROJECT, including previous inspection data and reports, maps, old drawings, maintenance records and any other data relative to the analysis prior to the ENGINEER beginning work.
- ▶ Provide all public notification for field work;
- ▶ Provide full and complete comments during submittals for review.
- ▶ Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the ENGINEER and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the ENGINEER.
- ▶ Designate a person in writing authorized to act and make binding decisions on behalf of the OWNER with respect to the scope of work covered under this PROJECT.
- ▶ TOWN shall be responsive and engaging throughout the project by providing timely responses to inquiries made by the ENGINEER
- ▶ Give prompt written notice to the ENGINEER whenever the TOWN observes or otherwise becomes aware of any defect in the PROJECT.
- ▶ Coordinate with applicable project stakeholders to provide third party information on adjacent projects under the Town’s purview and required for completion of the Basic Services listed above.
- ▶ Provide assistance regarding any matters relating to the PROJECT and requiring an attorney at law.

F. COMPENSATION FOR SERVICES

WithersRavenel proposes to provide the services outlined in Tasks 1 through 4 in Section B, on a fixed fee basis plus reimbursable expenses in accordance with Attachment II with a budget as shown below.

Task Number	Task Name	Fee
Task 1	Project Management & Coordination	\$4,200
Task 2	Data/Information Assessment	\$9,800
Task 3	Field Surveys and Reconnaissance	\$43,200
Task 4	Storm Water Infrastructure Assessment Report	\$14,800
	Total Fee	\$72,000

Invoices will be based on the percentage of the project accomplished during the billing period. Payment is due upon receipt of invoice. Interest shall be charged at the rate of one and one-half (1.5) percent per month on all balances due over 30 days from date of invoice.

G. OTHER PAYMENT PROVISIONS

Payment shall become due and payable monthly upon receipt of the ENGINEER’S itemized invoice. For Basic Services, the Lump Sum Fees will be based on estimated percent completion of each task at time of billing.

Monthly invoices shall be cumulative and shall indicate the total charges incurred through the billing period. All invoices shall contain: (1) the Town of Garner Project Number, and (2) a detailed breakdown of the progress made and total percent complete of each task at the closure of the billing period.

H. ATTACHMENTS

The following attachments are hereby included with and form a part of this agreement.

Exhibit I - Standard Terms and Conditions

Exhibit II - Fee & Expense Schedule

I. ACCEPTANCE

Submitted by ENGINEER:

WithersRavenel, Inc.
115 MacKenan Drive
Cary, NC 27511



Authorized Signature

Lars R. Hagen Jr.

Printed Name

Vice President, Director - Stormwater

Title

lhagen@withersravenel.com

Email Address

(919) 469-3340

Phone

Accepted by TOWN:

Town of Garner
900 7th Avenue
Garner, NC 27529

Authorized Signature

Printed Name

Title

Email Address

Phone



EXHIBIT I

Standard Terms and Conditions

WithersRavenel, Inc.

1. **CHANGE OF SCOPE:** The scope of Services set forth in the CONTRACT is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by OWNER. For some projects involving conceptual or process development services, the scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that the scope must be redefined. OWNER acknowledges that in such instances, the scope of the project and compensation therefore may need to be amended. Should the parties be unable to agree on the change of scope and/or price, than either party shall have the right to terminate this Agreement without further notice to the other party.

2. **TERMINATION/SUSPENSION:** Either party may terminate this Agreement, with or without cause, upon 30 days written notice to the other party. OWNER shall pay WithersRavenel, Inc. (WithersRavenel) for all Services rendered prior to termination, all reimbursable expenses, plus any expenses of termination.

3. **DEFAULT:** In the event either party defaults in its obligations under the Agreement (including OWNERS obligation to make the payments required hereunder), written notice shall be given to the defaulting party identifying the default, and granting 7 days to the defaulting party to cure such default completely, or to commence such cure and diligently continue the same. Failure of the defaulting party to cure such default or commence the cure within such time limit, shall entitle the non-defaulting party to terminate this Agreement without further notice. In the event of termination by WithersRavenel as a result of OWNER's default and failure to cure the same, WithersRavenel shall be entitled to be paid for all services rendered prior to termination, all reimbursable expenses, plus any expenses of termination.

4. **INDEMNIFICATION:** ~~OWNER and WithersRavenel shall mutually indemnify and save each other harmless from and against loss, damage, injury, costs (including attorneys' fees and cost of investigation), or liability to the extent arising from the negligent acts or omissions of each other and their respective employees, subcontractors, and agents acting in the course and scope of their employment.~~

5. **LIMITATIONS OF LIABILITY:** ~~No employee or agent of WithersRavenel shall have individual liability to OWNER. OWNER agrees that, to the fullest extent permitted by law, WithersRavenel's total liability to OWNER for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the services encompassed by this Agreement from any causes including, but not limited to, WithersRavenel negligence, errors, omissions, strict liability, breach of contract, or breach of warranty, and whether claimed directly or by way of contribution shall be limited to \$100,000 under this Agreement.~~

6. **CONSTRUCTION REVIEW:** If construction administration and review services are requested by the OWNER, OWNER agrees to hold WithersRavenel harmless from any claims resulting from performance of construction-related services by persons other than WithersRavenel, and OWNER acknowledges that such administration, review, or interpretation of construction documents by WithersRavenel shall not relieve the related contractor from liability in regard to his duties and responsibilities for compliance with the engineering standards for the project.

7. **JOB SAFETY:** OWNER acknowledges the services provided by WithersRavenel do not include responsibility for inspection of safety conditions on the job site, and WithersRavenel shall not, as permitted by law, be responsible for inspecting, viewing, or looking for potential job safety violations or notifying CLIENT of the same.

8. **OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by WithersRavenel is supplied for the general guidance of the OWNER only, and OWNER recognizes that such opinion is based upon limited information, is intended as an estimate only, and is dependent upon various outside factors. Since WithersRavenel has no control over competitive bidding or market conditions, WithersRavenel cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to OWNER, and WithersRavenel shall not be responsible for any difference between WithersRavenel's opinion and estimated or actual construction costs.

9. **HIDDEN CONDITIONS:** WithersRavenel shall not be responsible for the existence of any Hidden or Concealed Conditions, nor any damage to persons or property resulting therefrom, the existence of which was unknown to WithersRavenel and could not easily have become known by reasonable visual observation.

10. **OWNERSHIP OF DOCUMENTS:** All reports, drawings, plans, files, including CADD files, computer generated documents, or any other documents produced by WithersRavenel as part of this Agreement shall remain the property of WithersRavenel and may not be used by OWNER for any other purpose or project without the written consent of WithersRavenel. In the event OWNER uses any WithersRavenel generated documents without written consent of WithersRavenel, then OWNER shall hold WithersRavenel harmless from and against any and all claims, damages, losses and expenses related to or attributed to the unauthorized use of such documents. All reports, drawings, plans, contracts, or other documentation provided by OWNER to WithersRavenel for purposes of this Agreement shall not be provided by WithersRavenel to any other third party without OWNER's consent.

11. **ASSIGNMENT AND SUBCONTRACTING:** This Agreement shall not be assigned by either party without the prior written approval of the other. WithersRavenel may, however, subcontract portions of the services to a qualified subcontractor without prior approval of OWNER.

12. **DISPUTE RESOLUTION:** All claims, disputes, and other matters in question between the parties to this Agreement, arising out of or relating to this Agreement or the breach thereof, shall be decided by binding arbitration in accordance with the then most current rules of the American Arbitration Association, unless the parties mutually agree otherwise.

13. **ATTORNEY FEES:** In the event any action is brought to enforce the terms of this Agreement, the prevailing party shall be entitled to recover as part of its damages its reasonable legal costs, expenses, and attorney fees from the other party.

14. **AMENDMENT:** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.

15. **NO WAIVER:** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

16. **SEVERABILITY:** The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

17. **GOVERNING LAW:** This Agreement shall be governed and construed in accordance of the laws of the state of North Carolina.

4.7.17

4.7.17



EXHIBIT II

Fee & Expense Schedule

Description	Rate
Engineering / Planning	
Principal	\$ 180
Senior Technical Consultant	\$ 165
Senior Project Manager	\$ 150
Project Manager	\$ 135
Assistant Project Manager	\$ 125
Project Coordinator	\$ 90
Senior Staff Professional	\$ 135
Staff Professional IV	\$ 120
Staff Professional III	\$ 110
Staff Professional II	\$ 100
Staff Professional I	\$ 90
Senior Designer	\$ 120
Designer II	\$ 105
Designer I	\$ 95
Senior CAD Technician	\$ 100
CAD Technician II	\$ 85
CAD Technician I	\$ 75
Senior Land Planner	\$ 110
Land Planner II	\$ 100
Land Planner I	\$ 90
Planning Technician	\$ 80
Senior Construction Manager	\$ 130
Construction Manager II	\$ 120
Construction Manager I	\$ 110
Senior Resident Project Representative	\$ 100
Resident Project Representative II	\$ 90
Resident Project Representative I	\$ 85

Description	Rate
Geomatics	
Principal	\$ 180
Senior Technical Consultant	\$ 165
Geomatics Senior Manager	\$ 150
Geomatics Project Manager II (SR PM)	\$ 130
Geomatics Project Manager I	\$ 120
Geomatics Project Professional II	\$ 125
Geomatics Project Professional I	\$ 110
Geomatics CAD III	\$ 90
Geomatics CAD II	\$ 80
Geomatics CAD I	\$ 60
Geomatics GIS Specialist	\$ 105
Geomatics GIS Tech III	\$ 90
Geomatics GIS Tech II	\$ 75
Geomatics GIS Tech I	\$ 60
Geomatics Remote Sensing Crew (2 Man)	\$ 210
Geomatics Remote Sensing Crew (1 Man)	\$ 140
Geomatics Survey Crew III (3 Man)	\$ 180
Geomatics Survey Crew II (2 Man)	\$ 145
Geomatics Survey Crew I (1 Man)	\$ 120
Geomatics Survey Tech IV	\$ 90
Geomatics Survey Tech III	\$ 80
Geomatics Survey Tech II	\$ 65
Geomatics Survey Tech I	\$ 35
Administrative	
Office Administrator III	\$ 90
Office Administrator II	\$ 85
Office Administrator I	\$ 80
Administrative Assistant III	\$ 70
Administrative Assistant II	\$ 60
Administrative Assistant I	\$ 55

Description	Rate
Environmental / Geology	
Principal	\$ 180
Senior Technical Consultant	\$ 165
Environmental Project Professional V	\$ 150
Environmental Project Professional IV	\$ 140
Environmental Project Professional III	\$ 125
Environmental Project Professional II	\$ 115
Environmental Project Professional I	\$ 105
Environmental Staff Professional III	\$ 100
Environmental Staff Professional II	\$ 90
Environmental Staff Professional I	\$ 80
Environmental Technician II	\$ 75
Environmental Technician I	\$ 65
Senior Biologist/Wetlands Scientist	\$ 125
Biologist/Wetlands Scientist III	\$ 110
Biologist/Wetlands Scientist II	\$ 100
Biologist/Wetlands Scientist I	\$ 90
Senior Hydrogeologist	\$ 150
Project Geologist II (Sr. Proj. Geologist)	\$ 125
Project Geologist I	\$ 105
Staff Geologist II	\$ 95
Staff Geologist I	\$ 85
Expenses	
Bond Prints (Per Sheet)	\$1.50
Mylar Prints (Per Sheet)	\$10.00
Mileage	Per IRS
Subcontractor Fees (Markup)	1.1 - 1.15
Expenses / Reprod. / Permits (Markup)	1.1 - 1.15
Shipping / Delivery	
UPS / FEDEX - Project Specific (Distance & Priority)	

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: April 18, 2017		
Subject: April Bond Project Tracking Report		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Michael Gammon, Budget and Special Projects Manager		
<p>Brief Summary:</p> <p>A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report is included in the agenda package.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>No action required; Report only.</p>		
<p>Detailed Notes:</p> <p>Please see report.</p>		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>Town staff is working diligently to keep projects progressing.</p>		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Bond Improvements Completed - March 31, 2017



Bond Description	Active Projects	Revised Budget	Actual to Date	Available Budget	% Spent
Parks and Recreational	Greenways, Land, Park Projects	\$ 3,014,087	\$ 1,157,369	\$ 1,856,718	38.40%
Parks and Recreational	Recreation Center	\$ 10,379,718	\$ 1,534,301	\$ 8,845,417	14.78%
Public Safety and Services Facilities	Police Facility and Town Hall	\$ 14,371,004	\$ 10,832,367	\$ 3,538,637	75.38%
Redevelopment	Land Acquisition	\$ 2,043,951	\$ 1,221,748	\$ 822,203	59.77%
Street and Sidewalk	Land Acquisition, Sidewalk Construction, US Highway 70 Improvements, Montague, Purvis and New Rand Construction, Jessup, Benson/Garner	\$ 14,857,044	\$ 3,510,675	\$ 11,346,369	23.63%
Total		\$ 44,665,804	\$ 18,256,460	\$ 26,409,344	40.87%

Accomplishments by Bond Issuance

As of March 31, 2017

Parks and Recreational

- The Garner Recreation Center's foundation and retaining wall are under construction.
- Lake Benson Dog Park Parking and Stormwater BMP bid has been awarded.
- Town staff is currently developing a request for qualifications for South Garner Greenway design.

Public Safety and Services Facilities

- The new Town Hall's interior and exterior work continues to progress. The project is expected to be completed in June 2017.



Redevelopment

- The Recreation Center project's construction improvements to stormwater, US Hwy 70, and Montague St. under construction.
- Underground Power & Utility lines in downtown will be relocated as part of the Recreation Center Construction.

Street and Sidewalk

- Road widening and the installation of curb and gutter as part of the Buffalo Road sidewalk project is substantially finished. Final inspections are still underway.
- Thompson Road sidewalk project bid has been awarded.
- Cloverdale street lighting project has been awarded.
- Improvement project at Rand Mill Road Park to begin in April.

Bond Improvements Summary

#	Project Name	Budget	Status	Completion Date	Council Next Steps
1.1.b	Buffaloe Road Sidewalk	\$1,074,000	On-Track	May-17	Attend Ribbon Cutting
1.1.d	Thompson Road Sidewalk	\$220,000	On-Track	Summer 2017	Attend Ribbon Cutting
1.1.e	Vandora Springs Sidewalk	\$245,000	On-Track	Spring 2018	Award bid in Fall 2017
1.1.f	Spring Drive Sidewalk	\$335,000	On-Track	Fall 2017	Award bid in Summer 2017
1.1.g	Avery Street/Curtis Drive Sidewalk		On-Track	Fall 2017	Award bid in Spring 2017
5.1	Greenways	\$830,000	Delayed	TBD	Discuss funding options
6.1	Neighborhood Improvements	\$750,000	On-Track	Varies	Review/Authorize the next group of ranked project(s)
7.1	Land Acquisition (Historic Downtown Garner Plan)	\$1,400,000	On-Track	June 2019	Continue consideration of properties as necessary
8.1	Park Enhancements - General	\$10,365	On-Track	TBD	NA
8.1.e	Lake Benson Dog Park (incl. Parking & Stormwater BMP)	\$125,000	On-Track	Summer 2017	Award Parking Lot and Stormwater BMP Bid
8.1.g	Park Enhancements - Garner Recreational Park Picnic Shelter	\$85,000	On-Track	Summer 2017	Attend Ribbon Cutting
9	Garner Recreation Center	\$8,897,287	On-Track	Spring 2018	Attend Ribbon Cutting
9.1.a	Underground Power at Garner Recreation Center	\$200,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.b	Downtown Stormwater Facilities	\$600,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.c	Montague Street Improvements	\$3,779,183	On-Track	Winter 2017	Attend Ribbon Cutting
10	Town Hall	\$7,500,000	On-Track	June 2017	Attend Ribbon Cutting
11	Parking Lot at GPAC	\$250,000	On-Track	Summer 2017	Attend Ribbon Cutting
12	GPAC Sidewalk Connections and Parking Improvements	\$500,000	On-Track	Summer 2017	Attend Ribbon Cutting

Status Indicator

Green	On-track - no issues likely to affect project scope, schedule or budget.
Yellow	Delayed - known issues are likely to affect project scope, schedule and/or budget.
Red	Critical - significant unresolved issues will impact project, schedule and/or budget.

Completed Projects Summary

#	Project Name	Project Budget	Total Spent	Over/(Under)	Status	Completion Date
1.1.a	Claymore Drive/Buckingham Sidewalk	220,000	149,007	(70,993)	Complete	Fall 2014
1.1.c	Timber Drive Sidewalk	220,000	137,903	(82,097)	Complete	Spring 2016
2	U.S. 70 Improvements - Jessup Drive	375,000	350,300	(24,700)	Complete	Fall 2014
3	Police Facility	4,500,000	TBD	TBD	Complete	Spring 2016
4	Benson & Main Street Sidewalks	652,791	629,031	(23,760)	Complete	Fall 2016
8.1.a	Park Enhancements - Concessions Buildings	556,522	537,884	(18,638)	Complete	Fall 2015
8.1.b	Park Enhancements - Dugout Covers	108,148	108,148	0	Complete	Spring 2015
8.1.c	Park Enhancements - Mobile Stage	108,438	TBD	TBD	Complete	Winter 2016
8.1.d	Park Enhancements - Dog Park (Garner Rec. Park)	75,000	47,324	(27,676)	Complete	Fall 2016
8.1.f	South Garner Park Fencing (Soccer)	16,703	16,703	0	Complete	Spring 2015
9.1.d	ROW Acquisition for Montague/Purvis/N. Rand Improvements	1,116,000	TBD	TBD	Complete	Spring 2016
15	Bond Related Property Tax Increase	-	-	-	Complete	June 2015
All Completed Projects		6,832,602	1,976,300	(247,864)		

1.1.a



Bond Improvements Status Report

1. Project Name	Claymore Drive/Buckingham Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The Claymore Drive sidewalk project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project completed in the first week of October. Final cost of the project is \$149,007 which is under budget.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

1.1.b



Bond Improvements Status Report

1. Project Name	Buffaloe Road Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	May 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Sidewalk is poured from Aversboro to Newhaven. Contractor now dressing sides of sidewalk and cleaning up.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Sidewalk poured from beginning to end of project. All driveways poured and open for use.
8. Upcoming Work	Cleanup, walkthrough and punchlist
9. Status explanation (for yellow or red)	The completeion of the City of Raleigh's force main project was delayed, causing the project to begin later than originally planned, In addition, required relocation of utility lines has delayed the Town's completion of the project.

1.1.c



Bond Improvements Status Report

1. Project Name	Timber Drive Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project was completed in April.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	
8. Upcoming Work	
9. Status explanation (for yellow or red)	Unexpected delays due to the discovery of underground utilities that will require relocation.

1.1.d



Bond Improvements Status Report

1. Project Name	Thompson Road Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Summer 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Bid results will be presented at the April 18, 2017 Council Meeting for award.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Bids were received and references checked.
8. Upcoming Work	Relocation of AT&T lines and Time Warner. Project will be bid in February with extended time to retain bid prices in order to allow time for utility relocations and right of way acquisition.
9. Status explanation (for yellow or red)	

1.1.e



Bond Improvements Status Report

1. Project Name	Vandora Springs Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Spring 2018
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed along Vandora Springs Road to Tiffany Circle.
6. Milestones & Major Activities (timeframe)	Design of the project has commenced

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Survey work has been started.
8. Upcoming Work	The Town must obtain a CLOMR from FEMA for this project.
9. Status explanation (for yellow or red)	

1.1.f



Bond Improvements Status Report

1. Project Name	Spring Drive Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed from Garner Magnet High School to Vandora Springs Road. There will also be sidewalk and curb and gutter installed along Vandora Springs from Foxwood Drive to Spring.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Design of project started
8. Upcoming Work	Survey data is being obtained.
9. Status explanation (for yellow or red)	

1.1.e



Bond Improvements Status Report

1. Project Name	Avery Street/Curtis Drive Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed along Avery Street from Powell Drive to Creekbrook Court and along Curtis to Johnson Street
6. Milestones & Major Activities (timeframe)	Preliminary layout of sidewalk complete. Additional cross section work needed to refine design is underway.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Preliminary design complete. Sidewalk is proposed to be installed on the west side of Avery Street.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	U.S. 70 Improvements - Jessup Drive		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project extends the three lane section of west bound US Highway 70 to the intersection of Timber Drive.
6. Milestones & Major Activities (timeframe)	This project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project is complete with a total cost of \$311,870.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Police Facility		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Renovation & Construction of public safety facility
6. Milestones & Major Activities (timeframe)	Police moved into building in late December 2015.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Bioretention areas have been installed and landscaped.
8. Upcoming Work	Completion of punchlist items.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Benson & Main Street Sidewalks		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview
 The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.

6. Milestones & Major Activities (timeframe)
 The project is complete.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress
 Minor warranty issues are still being addressed.

8. Upcoming Work
 Project is complete.

9. Status explanation (for yellow or red)



1. Project Name	Greenways - Design		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	There is high demand for greenways and other pedestrian-related infrastructure in Garner. \$750,000 will be used to construct greenways that would link to parks, schools and key community features.
6. Milestones & Major Activities (timeframe)	May 2013 WK Dickson retained to evaluate alignments for proposed South Garner Greenway Extension. July 2013 S. Garner Greenway Alignment Study completed. August 2013 Public Meeting to review Alignment Alternatives. March 2014 McKim & Creed retained for additional greenway alignment review. October 2015 Council reviewed preferred alignment with a cost estimate of just over \$ 1.3 million (approximately \$500,000 over allocated funding).

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	January 2017 Wake County Commissioners awarded \$245,828 toward the project. March 2017 Council approved development of an RFQ to qualify consultants to review preliminary designs and move toward final design.
8. Upcoming Work	Staff will develop and issue an RFQ and select a preferred consultant for the project.
9. Status explanation (for yellow or red)	The project was put on hold to determine funding options once the budget exceeded the original amount available in the 2013 bonds. April 2017 While work is resuming, the status continues to be on hold until a revised design and updated budget can be developed.



Bond Improvements Status Report

1. Project Name	Neighborhood Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Varies
4. Project Manager	Reginald Buie, Neighborhood Improvement Manager		

Project Plan

5. Project Overview	The Town of Garner’s Neighborhood Improvement Program Initiative has tackled five areas for concentrated enforcement and support using Town resources. The Bond program dedicated \$750,000 for neighborhood improvement projects. This project manages the approval process for allocation of Neighborhood Improvement Bond Funds for approved projects.
6. Milestones & Major Activities	Ranked existing Neighborhood Improvement Projects - Set 1.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Woodland North Lighting Project is complete. The Van Story Hills Lighting Project has been completed. Malibu Valley Lighting Project is complete. Evaluation of Cloverdale subdivision is underway.
8. Upcoming Work	Installation of new lighting (approximately 49) in Cloverdale Subdivision and installation of new sidewalk (approximately 850 feet) on Perdue Street. Projects will be evaluated once cost estimates have been received. Quote for Cloverdale Street Lighting Project has been received and reported to Town Council. Work has not been scheduled. Talks between Neighborhood Improvement, Parks and Recreation and Rebuilding Together of the Triangle are underway to determine scope of work needed to upgrade facilities at New Rand Park.
8a. Cloverdale	The Cloverdale Street Lighting Project is underway. Duke Energy has been contacted to begin the installation process.
8b. Rand Mill Park	Rebuilding Together of the Triangle has submitted a work plan for improvements to Rand Mill Park. Preliminary work is scheduled to begin on 4/10/17.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Land Acquisition (Historic Downtown Garner Plan)		
2. Project Status	On-Track	3. Target Completion Date:	June 2019
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	The 2013 Bond Referendum approved \$2 million for Downtown Redevelopment initiatives including \$1.4 million for property acquisition in furtherance of the HDGP. This report will track the property acquisition portion of this bond program.
6. Milestones & Major Activities (timeframe)	Property acquisition will be prioritized to facilitate development of anchor facilities, future development sites and as opportunities are presented by owners.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	To date, 16 parcels totaling 6.8 acres have been purchased for the Indoor Recreation Center site, off-site parking and improvements to Montague Street using bond funds. 25 parcels totaling 9.8 acres are now under town control. The Montague/Purvis/Main assemblage desired to begin the Indoor Recreation Center and road improvements is now under town control. GRA is developing criteria for private development in the area.
8. Upcoming Work	<ol style="list-style-type: none"> 1. Continue communications with all area property owners to take advantage of any opportunities that arise. 2. Continue discussions with interested developers to evaluate appropriate opportunities.
9. Status explanation (for yellow or red)	

Bond Improvements Status Report

1. Project Name	Park Enhancements - General		
2. Project Status	On-Track	3. Target Completion Date:	TBD
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved \$1 million bond for Park Enhancement Projects.
6. Milestones & Major Activities (timeframe)	Town Council approved the park enhancement project ranking and estimated project costs as follows: Replacement of Restroom and Concession Areas at Garner Recreational Park and South Garner Park (\$510,000), Dugout Covers (\$107,500), Town Mobile Stage (\$90,000), Town Dog Parks (\$200,000), Various (\$92,500). These projects are being advanced as soon as possible and detailed in the following project sheets.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Town staff continues working on the planning and construction of all park enhancement projects.
8. Upcoming Work	Completed: Dugout covers, South Garner Park Fencing, North Garner Dog Park, Mobile Stage, Concessions/Restrooms Lake Benson Dog Park project has been completed except for the associated parking area and stormwater BMP.
9. Status explanation	N/A

8.1.a



Bond Improvements Status Report

1. Project Name	Park Enhancements - Concessions Buildings		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project includes replacing restrooms, concessions, and trash/recycling receptacles at Garner Recreational Park and South Garner Park.
	Project Complete.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of November 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project complete in November 2015.

8.1.b



Bond Improvements Status Report

1. Project Name	Park Enhancements - Dugout Covers		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	<p>This project includes constructing dugout covers at baseball/softball fields at South Garner Park (3 fields) and Garner Recreational Park (2 fields) - 5 total fields</p> <p>All dugout covers have been constructed.</p>
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of May 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project completed in May 2015.



Bond Improvements Status Report

1. Project Name	Park Enhancements - Mobile Stage		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project acquires a new Town Mobile Stage for use at various Town and GRA events.
6. Milestones & Major Activities (timeframe)	The Mobile Stage has been acquired and used in several Town sponsored events.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	Staff worked with graphic designer to develop exterior graphics for the stage and received initial approval from the Advisory Committee.
8. Upcoming Work	Once the initial stage wrap design was completed, the manufacturer sent safety updates required to operate the stage. As a result, the stage wrap would not be seen during special events, so the department opted to forego spending dollars on a design that would not be seen during events.
9. Status explanation	Project completed November 2016.

8.1.d



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Garner Recreational Park)		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project includes constructing one dog park now and constructing a second dog park at a later date.
6. Milestones & Major Activities (timeframe)	The Dog Park has been opened to the public. A Ribbon Cutting Ceremony occurred on June 9, 2015.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	Grand Opening occurred on June 13, 2015.
9. Status explanation	Project completed June 2015



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Lake Benson Park)	
2. Project Status	On-Track	3. Target Completion Date: Spring 2017
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	This project includes constructing dog park #2, located at Lake Benson Park, which will include two fenced areas- one for small dogs and one for large dogs.
6. Milestones & Major Activities (timeframe)	Staff presented plans to Council for review. Feedback was received from Council and shared with consultant. Council approved the addition of storm water BMP to accommodate additional parking at Lake Benson Park. Final plans approved at February 1, 2016 Council Meeting.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Dog Park soft opening was in September 2016. Construction of stormwater BMP and parking lot to commence soon.
8. Upcoming Work	Bid Awarded April 2017. Completion Summer 2017.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	South Garner Park Fencing (Soccer)		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	Fencing was requested to help keep soccer balls from going into the parking lots. Project budget \$17,000.
6. Milestones & Major Activities (timeframe)	Fencing quotes were received.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Fencing work completed March 20, 2015.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

8.1.g



Bond Improvements Status Report

1. Project Name	Park Enhancements - Garner Rec. Park Picnic Shelter	
2. Project Status	On-Track	3. Target Completion Date: Summer 2017
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	Council requested staff gather costs and design picnic shelter to accommodate 75-85 people at Garner Recreational Park. Project budget is \$85,000.
6. Milestones & Major Activities (timeframe)	Picnic shelter costs were received and reviewed with Council. McQueen construction was selected as project contractor.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Shelter plans submitted to Planning for Review. Initial construction meeting held with contractor and Town staff. Shelter kit has been ordered.
8. Upcoming Work	Tentative timeline for shelter construction: May- June
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Garner Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Spring 2018
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of Indoor Recreation Center Facility
6. Milestones & Major Activities (timeframe)	Grading for the building pad was completed in March, allowing construction of the building to begin.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Footings for the gym have been poured.
8. Upcoming Work	Footings for the retaining wall and admin portion of the building will be poured soon.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

Project Timeline

A timeline for the Indoor Recreation Center has some flexibility in that design and construction is not dependent on the completion of any other facilities. It is estimated that one year is needed to design the facility.

Preliminary Schedule*

October 2014	Contract approval with Clark Patterson Lee
December 2014	Begin Schematic Design
June 2015	Begin Design/Development Drawings
November 2015	Begin Construction Drawings
January 2016	Complete Construction Drawings
February 2016	Construction Drawings submitted for review
April 2016	Site Plan Approval
May 2016	Bid Project
August 2016	Award Project
March 2018	Complete Construction



Bond Improvements Status Report

1. Project Name	Underground Power at Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Overhead power lines around the Indoor Recreation Center are to be placed underground..
6. Milestones & Major Activities (timeframe)	AT&T has completed their design to place lines underground. Duke Energy is currently working on their design.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Went over proposed design with Duke Energy in late January, 2017. Pro Construction has received conduit layout plan and should be getting back with prices for installation of conduit to accommodate underground installations.
8. Upcoming Work	Install conduit
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Downtown Stormwater Facilities		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2014
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	A stormwater management area is to be constructed at the Montague St./Highway 70 intersection. This device will serve the area of the Indoor Recreation Center along with future projects on that site.
6. Milestones & Major Activities (timeframe)	Erosion control portion of pond completed.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Pond is ready for erosion control sign off.
8. Upcoming Work	Pond will need to be excavated to final depths at completion of project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Montague & Purvis Street Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Access to Montague Street from eastbound 70 traffic and improvements to Montague St.
6. Milestones & Major Activities (timeframe)	Project bids were received on May 26, 2016

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Required easements have been obtained. Construction will commence with the Recreation Center construction.
8. Upcoming Work	
9. Status explanation	

9.1.d



Bond Improvements Status Report

1. Project Name	ROW Acquisition for Montague/Purvis/N.Rand Improvements		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	Right of Way will be needed for proposed improvements to Montague Street, Purvis Street and Rand Mill Road.
6. Milestones & Major Activities (timeframe)	Surveying authorized for additional right of way acquisition.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Roadway drawings have been generated. Right of way maps are being generated.
8. Upcoming Work	Right of way/easement acquisition is complete.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Town Hall		
2. Project Status	On-Track	3. Target Completion Date:	June 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of new Town Hall building.
6. Milestones & Major Activities (timeframe)	Exterior brick and block being installed. Installation of drywall and windows should be complete in early February.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	Base layer of parking lot has been paved, with final layer of asphalt to be installed at the end of the project.
8. Upcoming Work	Installation of carpet on the second floor set to start in the next couple of weeks.
9. Status explanation (for yellow or red)	

Project Timeline

The schedule has been updated and will be revised as we move through the different stages of the project. The architect hopes to advance the schedule if possible.

Preliminary Schedule*

November 2014	Precedence Study and follow up meeting
December 2014	Begin Schematic Design Phase
May 2015	Begin Design/Development Drawings
August 2015	Complete Design Development drawings
October 2015	Begin construction drawing and specifications
December 2015	Complete construction drawings
January 2016	Prequalification of contractors/Building permit review
March 2016	Bid project
April 2016	Award Bid
May 2016	Start Construction
June 2017	Project Complete



Bond Improvements Status Report

1. Project Name	Parking Lot at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Summer 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview
 On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$250,000 will be used to complete construction of the existing overflow parking lot at GPAC.

6. Milestones & Major Activities (timeframe)
 Bids received on May 26, 2016.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress
 Work should begin in Spring 2017.

8. Upcoming Work

9. Status explanation



Bond Improvements Status Report

1. Project Name	Lighting and Covered Sidewalks at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Summer 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$500,000 will be used to construct lighting and covered sidewalks for the overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	Additional parking spaces added when space made available with no driveway connecting to Garner Road.

Progress Update (Updated as of April 10, 2017)

7. Recent Progress	See comments for the GPAC parking lot.
8. Upcoming Work	Design will proceed with and was bid with the Recreation Center project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Property Tax Increase		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Complete		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved four bond referendums authorizing the Town to issue up to \$35.716 million in general obligation bonds. Town Council and staff anticipate a tax increase up to 2 ¾ cents.
6. Milestones & Major Activities (timeframe)	With the approval of the FY 15-16 budget, the tax rate was increase 1.75 cents (for a total of 2.75 cents when combined with the tax rate increase of 1 cent implemented in FY 14-15).

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	See number 6 above.
8. Upcoming Work	The Town implemented the first year of the Revenue Savings Plan with the FY 14-15 budget. We know from the FY 14-15 budget that the Revenue Savings Plan generated \$46,313. Staff has recently provided Council with an update showing that the FY 14-15 actual revenues produced an additional \$157,963 for the capital reserve funding. The models of the FY 2015-16 Revenue Savings Plan that were factored in to the approved budget show growth of 7%, which will continue to support the funding model. Staff will continue to monitor revenues associated with the Revenue Savings Plan as well as the upcoming Wake County property revaluation that will factor in to the FY 16-17 budget next year.
9. Status explanation	Approvals related to tax increase complete. Continued monitoring of Revenue Savings Plan.

Memorandum

To: Rodney Dickerson, Town Manager
From: Michael Gammon, Budget and Special Projects Manager
Date: April 11, 2017
Subject: Financial Reports for March 2017
CC: Town Council

Attached is the statement of revenues and expenditures for FY 2017 through March 31, 2017. We are nine months, or approximately 75% through the budget year.

The report shows that year-to-date, the Town has collected approximately 81.8% of estimated revenues. Some important analysis of the Town's revenues included:

- The Town has received 98.7% of our estimated Property Tax Revenues. There was still approximately \$223,409 left to collect to meet our budget. Per the Wake County Tax Assessors office, there is still a projected \$481,298 of vehicle taxes left to collect for the fiscal year.
- Sales taxes revenues for the first five disbursements were 7.53% higher compared to the same point the previous year.
- Development fees (permit fees, water and sewer capacity fees, etc.) have now exceeded the budget projection by 27.7%. Building Permit Fees alone are currently 44.54% ahead of where they were last fiscal year.
- Intergovernmental revenues have increased by 5.5% over the previous year.
- The Town's current estimated total assessed value on our year-to-date property tax billings is 2.74% higher than this time the previous year.

Please review the attached Analysis of Revenues for additional information.

Overall, the report shows that the Town has expended approximately 71.5% of its budget. Through the same period the previous year, the Town had expended 72.6 % of its budget. Important expenditure highlights include:

- Most of the Town's budgeted vehicles (94.3% expend.), equipment (88% expend.), and contract services (89.8% expend.) line items have been expended. These line items account for large capital acquisitions, capital repairs & maintenance, and on-going annual services that the Town engages in.
- To date, the Town has disbursed 86.9% of the total budgeted Debt Service.
- The Town has had 20 pay periods year to date (76.93% of all pay periods). Total employee salaries (Salaries, Overtime, Salaries -Temporary, Longevity, Separation Allowance, FICA, and Retirement) are 3.28% below budget through March. Total employee benefits (Group Insurance and Retiree Health Insurance) are 4.88% below budget through March.

Please review the attached Analysis of Expenditures for additional information.

Town of Garner
Statement of Revenues and Expenditures
For the Period July 1, 2016 Through March 31, 2017

FOR INTERNAL USE ONLY

	Budget	Actual	Over (Under) Budget	Percentage of Budget	Actual Prior Year
REVENUES					
Ad valorem taxes	\$ 17,231,362	\$ 16,901,644	\$ (329,718)	98.1%	\$ 16,128,873
Other taxes and licenses	5,857,800	3,185,602	(2,672,198)	54.4%	3,020,484
Intergovernmental revenues	3,343,598	2,024,567	(1,319,031)	60.6%	1,919,056
Permits and fees	2,017,760	2,576,095	558,335	127.7%	2,527,948
Sales and services	480,370	375,637	(104,733)	78.2%	281,165
Investment earnings	100,000	128,663	28,663	128.7%	51,705
Other revenues	286,359	331,108	44,749	115.6%	152,891
Sale of capital assets	30,000	57,604	27,604	192.0%	64,479
Proceeds from issuance of debt	700,000	-	(700,000)	0.0%	630,000
Transfers in	45,000	-	(45,000)	0.0%	81,456
Appropriated fund balance	1,185,743	-	(1,185,743)	0.0%	-
Total Revenues	\$ 31,277,992	\$ 25,580,920	\$ (5,697,072)	81.8%	\$ 24,858,057
EXPENDITURES					
Governing body	\$ 322,263	\$ 244,027	\$ (78,236)	75.7%	\$ 255,706
Administration	1,324,436	869,420	(455,016)	65.6%	860,621
Finance	738,877	509,437	(229,440)	68.9%	536,586
Economic development	381,514	196,568	(184,946)	51.5%	272,362
Economic incentives	70,000	-	(70,000)	0.0%	5,142
Planning	943,589	613,874	(329,715)	65.1%	480,874
Inspections	970,156	698,431	(271,725)	72.0%	596,469
Engineering	596,673	449,066	(147,607)	75.3%	839,836
Information technology	588,856	429,830	(159,026)	73.0%	410,573
Police	7,935,425	5,774,191	(2,161,234)	72.8%	5,429,216
Fire services	2,896,552	2,174,255	(722,297)	75.1%	1,863,120
Public works	7,334,784	4,828,024	(2,506,760)	65.8%	4,998,866
Parks and recreation	1,967,235	1,428,364	(538,871)	72.6%	1,237,900
Debt service	3,599,422	3,129,181	(470,241)	86.9%	2,512,893
Special appropriations	1,213,534	1,003,831	(209,703)	82.7%	929,116
Transfers out	363,631	-	(363,631)	0.0%	37,000
Contingency	31,045	1,000	(30,045)	0.0%	-
Total expenditures	\$ 31,277,992	\$ 22,349,499	\$ (8,928,493)	71.5%	\$ 21,266,280
Revenues over Expenditures	\$ -	\$ 3,231,421	\$ 3,231,421		\$ 3,591,777

Town of Garner
 Analysis of Major Revenues
 For the Period July 1, 2016 Through March 31, 2017

Property Tax Collections <i>(collections compared to budget)</i>	Through Month Ending	
	3/31/2017	3/31/2016
Collections--Current Year	\$ 16,810,956	\$ 15,938,921
Collection % Budget	98.77%	99.92%
Collection % Value/Levy (both DMV & Wake County)	98.83%	99.13%

Property Tax Billings (from Wake County & DMV)	Through Month Ending		
	3/31/2017	3/31/2016	
Real Property	\$2,732,009,205	\$2,665,301,113	
Personal Property	176,065,109	172,720,230	
Public Service Property	118,064,138	114,535,800	
Vehicles	167,328,306	155,730,771	
			<u>Percent Change</u>
Total	\$3,193,466,758	\$3,108,287,914	2.74%

Sales Tax Revenue	Through Month Ending		
	3/31/2017	3/31/2016	% Change
	\$3,075,154	\$2,859,862	7.53%

Through month 3/31/2017 is representative sales tax collected in July-December 2016.

Building Permit Fees	Through Month Ending		
	3/31/2017	3/31/2016	% Change
Fees Collected	\$729,601	\$504,781	44.54%

PRCR Fees	Through Month Ending		
	3/31/2017	3/31/2016	% Change
Recreation Fees	\$149,376	\$106,383	40.41%
Facility Rentals	\$155,074	\$121,112	28.04%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2016 through March 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Town Council	229,646			177,060			
Equipment Rental		(910)			(793)		
Property Taxes		(2,300)			(1,786)		
Non-Capital Equipment		(4,800)			(4,551)		
Dues and Subscriptions		(42,990)			(45,197)		
	229,646	(51,000)	178,646	177,060	(52,327)	124,733	69.82%
Attorney	92,617		92,617	66,967		66,967	72.31%
Total Town Council	322,263	(51,000)	271,263	244,027	(52,327)	191,700	70.67%
Town Manager	559,062			345,043			
	559,062	-	559,062	345,043	-	345,043	61.72%
Town Clerk	162,338			112,318			
	162,338	-	162,338	112,318	-	112,318	69.19%
Human Resources	282,195			210,651			
Longevity		(1,000)			(1,000)		
Recruitment		(16,000)			(15,628)		
	282,195	(17,000)	265,195	210,651	(16,628)	194,023	73.16%
Safety	10,824		10,824	5,646		5,646	52.16%
Communications	177,537		177,537	122,148		122,148	68.80%
Neighborhood Improvement	132,480		132,480	73,615		73,615	55.57%
Total Administration	1,324,436	(17,000)	1,307,436	869,421	(16,628)	852,793	65.23%
Finance Administration	738,877			509,437			
	738,877	-	738,877	509,437	-	509,437	68.95%
Total Finance	738,877	-	738,877	509,437	-	509,437	68.95%
Economic Development	256,675			163,354			
	256,675	-	256,675	163,354	-	163,354	63.64%
Economic Development Partners	124,839		124,839	33,214		33,214	26.61%
Total Economic Development	381,514	-	381,514	196,568	-	196,568	51.52%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2016 through March 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Planning Administration	581,441			391,622			
	581,441	-	581,441	391,622	-	391,622	67.35%
Land Use Permits	191,700			127,881			
	191,700	-	191,700	127,881	-	127,881	66.71%
Community Planning	170,448			94,371			
	170,448	-	170,448	94,371	-	94,371	55.37%
Total Planning	943,589	-	943,589	613,874	-	613,874	65.06%
Inspections	970,156			698,431			
Total Inspections	970,156	-	970,156	698,431	-	698,431	71.99%
Engineering	596,673			449,066			
Stormwater Education		(4,729)			(4,325)		
Telephone		(2,106)			(1,899)		
Department Supplies		(1,940)			(1,693)		
Equipment Rental		(9,571)			(8,014)		
Total Engineering	596,673	(18,346)	578,327	449,066	(15,931)	433,135	74.89%
Information Technology	588,856			429,830			
Total Information Technology	588,856	-	588,856	429,830	-	429,830	72.99%
Police	7,935,425			5,774,191			
Total Police	7,935,425	-	7,935,425	5,774,191	-	5,774,191	72.76%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2016 through March 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Public Works Admin	467,968			341,776			
	467,968	-	467,968	341,776	-	341,776	73.03%
Street Maintenance	1,903,304			1,346,680			
	1,903,304	-	1,903,304	1,346,680	-	1,346,680	70.75%
Powell Bill	888,162			311,757			
	888,162	-	888,162	311,757	-	311,757	35.10%
Snow Removal	44,207			44,338			
	44,207	-	44,207	44,338	-	44,338	100.30%
Public Grounds	1,000,512			725,061			
	1,000,512	-	1,000,512	725,061	-	725,061	72.47%
Solid Waste	1,930,692		1,930,692	1,267,046		1,267,046	65.63%
Public Facility	757,225			542,207			
	757,225	-	757,225	542,207	-	542,207	71.60%
Fleet Maintenance	342,714			249,160			
	342,714	-	342,714	249,160	-	249,160	72.70%
Total Public Works	7,334,784	-	7,334,784	4,828,025	-	4,828,025	65.82%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2016 through March 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Parks & Recreation Administration	346,231			248,806			
	346,231	-	346,231	248,806	-	248,806	71.86%
Arts and Events	423,762			235,265			
	423,762	-	423,762	235,265	-	235,265	55.52%
Youth & Athletics	479,253			363,135			
	479,253	-	479,253	363,135	-	363,135	75.77%
Adult & Senior Programs	309,162			240,743			
	309,162	-	309,162	240,743	-	240,743	77.87%
Outdoor Adventure	242,568			187,473			
	242,568	-	242,568	187,473	-	187,473	77.29%
Program Partners	166,259			152,942			
	166,259	-	166,259	152,942	-	152,942	91.99%
Total Parks and Recreation	1,967,235	-	1,967,235	1,428,364	-	1,428,364	72.61%

Town of Garner
 Analysis of Budget to Actual Expenditures
 July 1, 2016 through March 31, 2017

	Budget	Items Identified In Budget	Budget After Identified Items	Expended to Date	Items Identified In Expenditures	Expenditures After Identified Items	Percentage Expended
Retirement	652,293			460,104			
	652,293	-	652,293	460,104	-	460,104	70.54%
Town Insurance	473,019			465,970			
Workers Compensation		(198,875)			(237,346)		
Insurance and Bonds		(213,600)			(215,606)		
Health Reimbursement		(5,544)			(5,544)		
	473,019	(219,144)	253,875	465,970	(221,150)	244,820	96.43%
Subsidized Programs	67,004			54,805			
	67,004	-	67,004	54,805	-	54,805	81.79%
Office Administration	21,218			22,952			
Postage		(754)			(8,215)		
	21,218	(754)	20,464	22,952	(8,215)	14,737	72.01%
Special Appropriations	1,213,534	(219,898)	993,636	1,003,831	(229,365)	774,466	77.94%
Transfers	363,631	-	363,631	-	-	-	0.00%
Economic Incentives	70,000	-	70,000	-	-	-	0.00%
Fire Services	2,896,552	-	2,896,552	2,174,255	-	2,174,255	75.06%
Debt Service	3,599,422	-	3,599,422	3,129,181	-	3,129,181	86.94%
Contingency	31,045	-	31,045	1,000	-	1,000	0.00%
Total All Departments	31,277,992	(306,244)	30,971,748	22,349,501	(314,251)	22,035,250	71.15%

Permits Issued From 03/01/2017 To 03/31/2017

Commercial	Total Permits 39	Total Cost \$5,761,607.00
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Permit #:	2161204	Inside Town Limits	Yes
Issue date:	3/28/2017	Census tract:	PIN#:
Lot#:	Subdivision:	N/A	Total cost: \$4,300,000.00
PropAddress:	200 MINGLEWOOD DRIVE		
Owner's	CARILLON ASSISTED LIVING	Owner's Phone:	919-852-4000
Contractor	THOMAS CONSTRUCTION GROUP, LLC	Contractor's Phone:	910-799-2295
Type of Improvement:	New Building	Proposed Use	ASSISTED LIVING

Permit #:	2170110	Inside Town Limits	Yes
Issue date:	3/22/2017	Census tract:	PIN#:
Lot#:	Subdivision:	N/A	Total cost: \$91,000.00
PropAddress:	790 TIMBER DRIVE		
Owner's	GARNER TIMBER DRIVE LLC	Owner's Phone:	973-249-1001
Contractor	ASA CARLTON INC	Contractor's Phone:	770-945-2195
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL

Permit #:	2170111	Inside Town Limits	Yes
Issue date:	3/3/2017	Census tract:	PIN#: 1720-38-1944
Lot#:	Subdivision:	N/A	Total cost: \$375,000.00
PropAddress:	52 EAGLE WING WAY		
Owner's	JIM BUCHANAN	Owner's Phone:	919-349-2542
Contractor	JCI BUILDERS, INC	Contractor's Phone:	919-809-6699
Type of Improvement:	Alteration	Proposed Use	RESTAURANT

Permit #:	2170140	Inside Town Limits	Yes
Issue date:	3/20/2017	Census tract:	PIN#:
Lot#:	Subdivision:	N/A	Total cost: \$415,600.00
PropAddress:	4446 FAYETTEVILLE ROAD		
Owner's	VAYA DENTAL	Owner's Phone:	919-357-2288
Contractor	KIMBERLY CONSTRUCTION LLC	Contractor's Phone:	919-271-6884
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2170181	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#: 1629-59-9369
Lot#:	Subdivision:	N/A	Total cost: \$30,000.00
PropAddress:	7940 WHITE OAK ROAD		
Owner's	LAILA FARZANA	Owner's Phone:	919-772-3210
Contractor	PHILLIPS ALUMINUM CO.	Contractor's Phone:	704-487-7969
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170183	Inside Town Limits	Yes
Issue date:	3/1/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1040 TIMBER DRIVE EAST		
Owner's	TARGET PROPERTIES	Owner's Phone:	612-304-3820
Contractor	HOLLIS ROOFING INC	Contractor's Phone:	662-327-4590
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL
		Total cost:	\$88,639.00

Permit #:	2170206	Inside Town Limits	Yes
Issue date:	3/7/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	829-A PURSER DRIVE		
Owner's	PN ALLEN & ASSOCIATES LLC	Owner's Phone:	919-648-2967
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$6,500.00

Permit #:	2170208	Inside Town Limits	Yes
Issue date:	3/7/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1305 US HWY 70 WEST		
Owner's	WILL COTTLE JR.	Owner's Phone:	919-738-6633
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	New Structure	Proposed Use	TEMPORARY TENT
		Total cost:	\$100.00

Permit #:	2170209	Inside Town Limits	Yes
Issue date:	3/7/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	2050 PENNINGTON GROVE WAY		
Owner's	PENNINGTON GROVE	Owner's Phone:	
Contractor	WEAVER COOKE CONSTRUCUTION LLC	Contractor's Phone:	336-378-7900
Type of Improvement:	New Structure	Proposed Use	CONSTRUCTION TRAILER
		Total cost:	\$1.00

Permit #:	2170229	Inside Town Limits	No
Issue date:	3/10/2017	Census tract:	PIN#:
Lot#:		Subdivision:	INDIAN CREEK
PropAddress:	1113 INDIAN CREEK TRAIL		
Owner's	RIVERSTONE COMMUNITIES	Owner's Phone:	704-971-8174
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	ASSEMBLY/AMUSEMENT
		Total cost:	\$11,000.00

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170230	Inside Town Limits	Yes
Issue date:	3/10/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	7945 FAYETTEVILLE ROAD	Total cost:	\$100.00
Owner's	McCULLERS WALK APTS.	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	CONSTRUCTION TRAILER

Permit #:	2170233	Inside Town Limits	Yes
Issue date:	3/10/2017	Census tract:	PIN#: 1701-75-9533
Lot#:		Subdivision:	GARNER TOWNE SQUARE
PropAddress:	2626 TIMBER DRIVE	Total cost:	\$500.00
Owner's	LITTLE DETAILS, LLC	Owner's Phone:	919-559-5647
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE

Permit #:	2170244	Inside Town Limits	Yes
Issue date:	3/14/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	175 SHENSTONE BLVD	Total cost:	\$1,000.00
Owner's	INLAND AMERICAN	Owner's Phone:	866-912-1376
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170247	Inside Town Limits	Yes
Issue date:	3/14/2017	Census tract:	PIN#: 1711-11-2874
Lot#:		Subdivision:	N/A
PropAddress:	1101 HARTWELL STREET	Total cost:	\$10,900.00
Owner's	THE LAURELS OF FOREST GLENN	Owner's Phone:	919-398-2869
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170251	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1824 GARNER STATION BLVD	Total cost:	\$13,800.00
Owner's	INTERNATIONAL MINUTE PRESS	Owner's Phone:	919-773-1103
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170253	Inside Town Limits	Yes
Issue date:	3/17/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	876 TIMBER DRIVE SUITE 102		
Owner's	AVANCE CARE	Owner's Phone:	
Contractor	GURKIN CONSTRUCTION GROUP INC	Contractor's Phone:	919-625-0676
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE
		Total cost:	\$178,734.00

Permit #:	2170254	Inside Town Limits	Yes
Issue date:	3/17/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	876 TIMBER DRIVE SUITE 102		
Owner's	AVANCE CARE	Owner's Phone:	
Contractor	GURKIN CONSTRUCTION GROUP INC	Contractor's Phone:	919-625-0676
Type of Improvement:	Alteration	Proposed Use	BUSINESS/OFFICE
		Total cost:	\$119,156.00

Permit #:	2170257	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	10 CABELA DRIVE		
Owner's	RED ROBIN	Owner's Phone:	984-444-2142
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE
		Total cost:	\$4,000.00

Permit #:	2170258	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#: 1710-64-9467
Lot#:		Subdivision:	N/A
PropAddress:	203 TIMBER DRIVE		
Owner's	LITTLE CAESARS	Owner's Phone:	845-527-7149
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	RESTAURANT
		Total cost:	\$6,800.00

Permit #:	2170266	Inside Town Limits	Yes
Issue date:	3/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	216 FOREST HILLS DRIVE		
Owner's	SUNBELT GARNER	Owner's Phone:	919-821-1350
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING
		Total cost:	\$1,600.00

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170267	Inside Town Limits	Yes
Issue date:	3/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	5305 RAYNOR ROAD	Total cost:	\$2,900.00
Owner's	TORII LLC	Owner's Phone:	919-623-8324
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	DUCTWORK

Permit #:	2170270	Inside Town Limits	Yes
Issue date:	3/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1315 FIFTH AVE	Total cost:	\$1,600.00
Owner's	SUNBELT GARNER LLC	Owner's Phone:	919-821-1350
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170272	Inside Town Limits	Yes
Issue date:	3/22/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	501 US HIGHWAY 70 EAST	Total cost:	\$5,512.00
Owner's	PEACHTREE PROPERTIES	Owner's Phone:	919-772-7393
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170275	Inside Town Limits	Yes
Issue date:	3/24/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	4926 FAYETTEVILLE ROAD	Total cost:	\$3,095.00
Owner's	ERNEST MYATT PRESBYTERIAN CHURC	Owner's Phone:	919-831-9351
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170280	Inside Town Limits	Yes
Issue date:	3/24/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	3703-3811 JUNCTION BLVD	Total cost:	\$15,000.00
Owner's	CDI PARTNERS LLC	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170284	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#: 1711-17-2104
Lot#:		Subdivision: N/A	Total cost: \$3,100.00
PropAddress:	1503 WEST GARNER ROAD		
Owner's Contractor	AMERIGAS PROPANE LP	Owner's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170285	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#: 1701-48-6357
Lot#:		Subdivision: N/A	Total cost: \$4,775.00
PropAddress:	1537 US HWY 70 WEST		
Owner's Contractor	TEAM LUCOR	Owner's Phone:	919-938-9635
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170286	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,500.00
PropAddress:	2652 TIMBER DRIVE		
Owner's Contractor	SUPER CUTS	Owner's Phone:	919-779-7800
Type of Improvement:	Electrical	Proposed Use	BUSINESS/OFFICE

Permit #:	2170290	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$100.00
PropAddress:	802 PURSER DRIVE		
Owner's Contractor	ASHLEY NICHOLS OWNER	Owner's Phone:	
Type of Improvement:	Alteration	Proposed Use	MERCANTILE/RETAIL

Permit #:	2170292	Inside Town Limits	Yes
Issue date:	3/28/2017	Census tract:	PIN#:
Lot#:		Subdivision: VILLAGE AT AVERSBORO	Total cost: \$6,000.00
PropAddress:	201 EASY WIND LANE		
Owner's Contractor	VILLAGE AT AVERSBORO HOA	Owner's Phone:	919-233-7660
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170296	Inside Town Limits	Yes
Issue date:	3/30/2017	Census tract:	PIN#: 1720-39-6242
Lot#:		Subdivision: N/A	Total cost: \$200.00
PropAddress:	110 CABELA DRIVE		
Owner's	CITY BARBEQUE	Owner's Phone:	919-258-2009
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	RESTAURANT

Permit #:	2170297	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$1,000.00
PropAddress:	2652 TIMBER DRIVE		
Owner's	SUPER CUTS	Owner's Phone:	919-896-5998
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	COMMERCIAL SIGN

Permit #:	2170299	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#: 1710-67-4182
Lot#:		Subdivision: N/A	Total cost: \$1,200.00
PropAddress:	1202 BENSON ROAD, SUITE 100		
Owner's	ADAMS LLC	Owner's Phone:	919-779-2020
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170302	Inside Town Limits	Yes
Issue date:	3/30/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$4,415.00
PropAddress:	115 CARILLON DRIVE		
Owner's	CHILI'S BAR & GRILLE	Owner's Phone:	919-771-1700
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170303	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#: 1701-60-4770
Lot#:		Subdivision: N/A	Total cost: \$7,780.00
PropAddress:	2339 TIMBER DRIVE, SUITE 214		
Owner's	SINSARA INVESTMENTS	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170307	Inside Town Limits	Yes
Issue date:	3/31/2017	Census tract:	PIN#: 1711-40-7949
Lot#:		Subdivision: N/A	Total cost: \$38,000.00
PropAddress:	601 ST. MARYS STREET		
Owner's	FIRST BAPTIST CHURCH	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	CHURCH/RELIGIOUS

Permit #:	2170308	Inside Town Limits	Yes
Issue date:	3/31/2017	Census tract:	PIN#: 1701-58-4517
Lot#:		Subdivision: N/A	Total cost: \$5,000.00
PropAddress:	1595 MECHANICAL BLVD		
Owner's	BEST WESTERN	Owner's Phone:	919-662-8055
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170309	Inside Town Limits	Yes
Issue date:	3/31/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,500.00
PropAddress:	4503 FAYETTEVILLE ROAD		
Owner's	JOY CLEANERS	Owner's Phone:	919-894-2987
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170310	Inside Town Limits	Yes
Issue date:	3/31/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$2,500.00
PropAddress:	4505 FAYETTEVILLE ROAD		
Owner's	PRO-MOW EQUIPMENT SALES LLC	Owner's Phone:	919-894-2987
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Mechanical	Total Permits	1	Total Cost	\$8,687.00
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Permit #:	2170197	Inside Town Limits	Yes
Issue date:	3/3/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$8,687.00
PropAddress:	1507 PINEWINDS DRIVE		
Owner's	KIP DELL HOMES	Owner's Phone:	919-607-4497
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permits Issued From 03/01/2017 To 03/31/2017

Residential	Total Permits 92	Total Cost \$4,032,809.00
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Permit #:	2140159	Inside Town Limits	Yes
Issue date:	3/5/2017	Census tract:	PIN#:
Lot#:		Subdivision:	GIPSON POND
PropAddress:	706 SANDRA STREET	Total cost:	\$4,875.00
Owner's	BRENDA HILL	Owner's Phone:	919-821-2833
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170049	Inside Town Limits	Yes
Issue date:	3/1/2017	Census tract:	PIN#: 1619-88-2192
Lot#:	51	Subdivision:	GLENS AT BETHEL
PropAddress:	100 DEREHAM LANE	Total cost:	\$185,000.00
Owner's	FIVE L FARMS	Owner's Phone:	919-279-5069
Contractor	VANHART HOMES, LLC	Contractor's Phone:	252-205-6454
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170168	Inside Town Limits	Yes
Issue date:	3/3/2017	Census tract:	PIN#: 0699-66-7646
Lot#:	55	Subdivision:	EAGLE RIDGE
PropAddress:	101 BRAID COURT	Total cost:	\$31,000.00
Owner's	BRAD WOLFE	Owner's Phone:	919-669-9288
Contractor	COOL POOLS NC LLC	Contractor's Phone:	919-367-7277
Type of Improvement:	New Structure	Proposed Use	SWIMMING POOL

Permit #:	2170173	Inside Town Limits	Yes
Issue date:	3/3/2017	Census tract:	PIN#: 1619-29-3553
Lot#:		Subdivision:	DUNHAVEN
PropAddress:	2603 CRAVENRIDGE PLACE	Total cost:	\$1,250.00
Owner's	KIM BYARS	Owner's Phone:	919-291-2709
Contractor		Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170180	Inside Town Limits	Yes
Issue date:	3/1/2017	Census tract:	PIN#: 1711-44-3250
Lot#:		Subdivision:	N/A
PropAddress:	906 W GARNER ROAD	Total cost:	\$6,900.00
Owner's	DOUGLAS JACKSON	Owner's Phone:	919-524-2305
Contractor	JAMES LEWIS JR	Contractor's Phone:	919-451-6446
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170186	Inside Town Limits	Yes
Issue date:	3/1/2017	Census tract:	PIN#: 1629-05-3543
Lot#:	11	Subdivision: SUTTON SPRINGS	Total cost: \$3,619.00
PropAddress:	136 PAINTED ROCK COURT		
Owner's	LEONARDO BORDATTO	Owner's Phone:	571-332-1704
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170187	Inside Town Limits	Yes
Issue date:	3/1/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$6,749.00
PropAddress:	1425 OLD BUCKHORN ROAD		
Owner's	CHRISTOPHER LOYD	Owner's Phone:	919-418-7777
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170188	Inside Town Limits	Yes
Issue date:	3/7/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$11,679.00
PropAddress:	2614 BUFFALOE ROAD		
Owner's	SHARON MIDGETTE	Owner's Phone:	919-779-7540
Contractor	SEARS HOME IMPROVEMENT	Contractor's Phone:	336-847-1970
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170189	Inside Town Limits	Yes
Issue date:	3/1/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$10,875.00
PropAddress:	610 WESTWOOD DRIVE		
Owner's	JOSEPH JACKSON	Owner's Phone:	919-413-4044
Contractor	RAM JACK, LLC	Contractor's Phone:	919-309-9727
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170190	Inside Town Limits	Yes
Issue date:	3/1/2017	Census tract:	PIN#: 0699-96-3432
Lot#:	622	Subdivision: EAGLE RIDGE	Total cost: \$3,150.00
PropAddress:	124 CHALCEDONY STREET		
Owner's	HENRY BARE	Owner's Phone:	919-632-4410
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170191	Inside Town Limits	Yes
Issue date:	3/3/2017	Census tract:	PIN#: 1710-54-9087
Lot#:	61	Subdivision: VAN STORY HILLS	Total cost: \$3,370.00
PropAddress:	608 ATCHISON ST		
Owner's	WILLIAMSON THREEWITTS	Owner's Phone:	919-410-1657
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	DUCTWORK

Permit #:	2170192	Inside Town Limits	No
Issue date:	3/2/2017	Census tract:	PIN#: 1730-43-3713
Lot#:	11	Subdivision: CAMELOT	Total cost: \$200.00
PropAddress:	209 KING ARTHUR TRAIL		
Owner's	ROBERT CERWIN	Owner's Phone:	
Contractor	Contractor's Phone:		
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170193	Inside Town Limits	Yes
Issue date:	3/2/2017	Census tract:	PIN#:
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$4,700.00
PropAddress:	898 SEASTONE ST		
Owner's	SHEA SIVELL	Owner's Phone:	706-773-4728
Contractor	Contractor's Phone:		
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170194	Inside Town Limits	Yes
Issue date:	3/7/2017	Census tract:	PIN#: 1629-08-3216
Lot#:	81	Subdivision: SUTTON SPRINGS	Total cost: \$116,000.00
PropAddress:	162 ELK STONE TRAIL		
Owner's	CALATLANTIC GROUP INC	Owner's Phone:	919-465-5904
Contractor	CALATLANTIC GROUP INC	Contractor's Phone:	704-759-6042
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170195	Inside Town Limits	Yes
Issue date:	3/14/2017	Census tract:	PIN#: 1710-25-0640
Lot#:	70	Subdivision: HEATHER HILLS	Total cost: \$37,000.00
PropAddress:	1136 BRUCEMONT DRIVE		
Owner's	KAREN MOODY	Owner's Phone:	919-369-4809
Contractor	TOTAL CONSTRUCTION BY DALE LAND	Contractor's Phone:	919-625-7115
Type of Improvement:	Repair	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170196	Inside Town Limits	Yes
Issue date:	3/3/2017	Census tract:	PIN#: 1619-23-7323
Lot#:	9	Subdivision:	BRITTMOORE Total cost: \$39,562.00
PropAddress:	164 BRITTMOORE COURT		
Owner's	STEVEN & JEAN ANDERSEN	Owner's Phone:	919-977-6855
Contractor	PATIO ENCLOSURES	Contractor's Phone:	467-2846
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170198	Inside Town Limits	Yes
Issue date:	3/3/2017	Census tract:	PIN#:
Lot#:		Subdivision:	DUNHAVEN Total cost: \$1,500.00
PropAddress:	2716 DUNHAVEN DRIVE		
Owner's	ROY THOMPSON	Owner's Phone:	919-625-8355
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170200	Inside Town Limits	No
Issue date:	3/3/2017	Census tract:	PIN#: 1619-50-6225
Lot#:	7	Subdivision:	INDIAN CREEK Total cost: \$7,400.00
PropAddress:	4816 CONESTOGA CIRCLE		
Owner's	ARCHIE RITCHIE	Owner's Phone:	919-818-3413
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170201	Inside Town Limits	Yes
Issue date:	3/6/2017	Census tract:	PIN#: 1711-56-7168
Lot#:		Subdivision:	N/A Total cost: \$2,800.00
PropAddress:	705 CURTISS DRIVE		
Owner's	KELLY PUTNAM	Owner's Phone:	702-372-7653
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170202	Inside Town Limits	Yes
Issue date:	3/6/2017	Census tract:	PIN#:
Lot#:		Subdivision:	EAGLE RIDGE Total cost: \$8,800.00
PropAddress:	109 ZAHARIS COVE		
Owner's	JONATHAN LUCAS	Owner's Phone:	919-422-2017
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170203	Inside Town Limits	Yes
Issue date:	3/6/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	7974 BRYAN ROAD		
Owner's	PEZZA PROPERTIES LLC	Owner's Phone:	919-999-0131
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	WATER SERVICE

Permit #:	2170204	Inside Town Limits	Yes
Issue date:	3/8/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BINGHAM STATION
PropAddress:	476 STEEL HOPPER WAY		
Owner's	DESIREE COULTER	Owner's Phone:	919-818-9064
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170205	Inside Town Limits	Yes
Issue date:	3/7/2017	Census tract:	PIN#:
Lot#:		Subdivision:	STAUNTON MEADOWS
PropAddress:	200 NICHOLSON ROAD		
Owner's	AARON CARTER	Owner's Phone:	919-878-1544
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE

Permit #:	2170207	Inside Town Limits	Yes
Issue date:	3/7/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	123 NEW RAND ROAD		
Owner's	C.L. COLLINS	Owner's Phone:	919-896-3999
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170211	Inside Town Limits	No
Issue date:	3/7/2017	Census tract:	PIN#: 1730-42-9641
Lot#:	85	Subdivision:	CAMELOT
PropAddress:	219 LANE OF SIR GAWAINE		
Owner's	CORENA ROSE	Owner's Phone:	919-819-8246
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170212	Inside Town Limits Yes	
Issue date:	3/13/2017	Census tract:	PIN#: 1710-47-6447
Lot#:	60	Subdivision: LANDING AT HEATHER PARK	Total cost: \$168,743.00
PropAddress:	193 GULLEY GLEN DRIVE		
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170213	Inside Town Limits Yes	
Issue date:	3/13/2017	Census tract:	PIN#: 1710-47-6467
Lot#:	61	Subdivision: LANDING AT HEATHER PARK	Total cost: \$154,099.00
PropAddress:	185 GULLEY GLEN DRIVE		
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170214	Inside Town Limits Yes	
Issue date:	3/13/2017	Census tract:	PIN#: 1710-47-6487
Lot#:	62	Subdivision: LANDING AT HEATHER PARK	Total cost: \$160,353.00
PropAddress:	177 GULLEY GLEN DRIVE		
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170215	Inside Town Limits Yes	
Issue date:	3/13/2017	Census tract:	PIN#: 1710-47-7417
Lot#:	63	Subdivision: LANDING AT HEATHER PARK	Total cost: \$154,099.00
PropAddress:	169 GULLEY GLEN DRIVE		
Owner's	ROYAL OAKS BUILDING GROUP, LLC	Owner's Phone:	919-233-3886
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170216	Inside Town Limits Yes	
Issue date:	3/13/2017	Census tract:	PIN#: 1710-47-7437
Lot#:	64	Subdivision: LANDING AT HEATHER PARK	Total cost: \$149,845.00
PropAddress:	161 GULLEY GLEN DRIVE		
Owner's	ROYAL OAKS GROUP, LLC	Owner's Phone:	919-233-3886
Contractor	ROYAL OAKS BUILDING GROUP, LLC	Contractor's Phone:	919-233-3886
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170217	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-02-6039
Lot#:	19	Subdivision: CREEKSIDE	Total cost: \$151,800.00
PropAddress:	214 ROARING CREEK DRIVE		
Owner's	D.R. HORTON INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170218	Inside Town Limits Yes	
Issue date:	3/15/2017	Census tract:	PIN#: 1712-20-1695
Lot#:	8	Subdivision: CLOVERDALE	Total cost: \$2,015.00
PropAddress:	1102 NORTHVIEW STREET		
Owner's	JKB COMMERCIAL	Owner's Phone:	919-270-2711
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170219	Inside Town Limits Yes	
Issue date:	3/15/2017	Census tract:	PIN#: 1711-44-6823
Lot#:		Subdivision: N/A	Total cost: \$22,560.00
PropAddress:	121 BROUGHTON STREET		
Owner's	ZACH JONES	Owner's Phone:	919-417-2524
Contractor	NC SOLAR NOW INC	Contractor's Phone:	919-833-9096
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170220	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-02-9016
Lot#:	22	Subdivision: CREEKSIDE	Total cost: \$173,700.00
PropAddress:	232 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC.	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170221	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-02-9096
Lot#:	23	Subdivision: CREEKSIDE	Total cost: \$150,000.00
PropAddress:	238 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC.	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170222	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-02-7287
Lot#:	48	Subdivision: CREEKSIDE	Total cost: \$167,200.00
PropAddress:	223 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC.	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170223	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-02-8036
Lot#:	21	Subdivision: CREEKSIDE	Total cost: \$170,200.00
PropAddress:	226 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC.	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170224	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-02-5223
Lot#:	17	Subdivision: CREEKSIDE	Total cost: \$170,200.00
PropAddress:	202 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC.	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170225	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-02-8267
Lot#:	49	Subdivision: CREEKSIDE	Total cost: \$163,200.00
PropAddress:	229 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC.	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170226	Inside Town Limits Yes	
Issue date:	3/8/2017	Census tract:	PIN#: 1619-13-9082
Lot#:	52	Subdivision: ARBOR GREENE	Total cost: \$21,000.00
PropAddress:	104 ROSE COMMON COURT		
Owner's	SHERYL SUTTON	Owner's Phone:	919-662-4109
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170227	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1619-22-2349
Lot#:		Subdivision: ARBOR GREENE	Total cost: \$29,500.00
PropAddress:	113 VALLEY VISTA COURT		
Owner's	SKIP SMITH	Owner's Phone:	
Contractor	CAPITOL POOLS & SPAS	Contractor's Phone: 919-779-9800	
Type of Improvement:	Addition	Proposed Use	SWIMMING POOL

Permit #:	2170228	Inside Town Limits Yes	
Issue date:	3/9/2017	Census tract:	PIN#: 1710-82-2827
Lot#:	10	Subdivision: FOREST LANDING	Total cost: \$12,285.00
PropAddress:	105 BROOK ROCK LANE		
Owner's	DANIEL HENNINGER	Owner's Phone: 919-332-7807	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170231	Inside Town Limits Yes	
Issue date:	3/10/2017	Census tract:	PIN#:
Lot#:		Subdivision: GATEWOOD	Total cost: \$1,765.00
PropAddress:	409 PLAZA DRIVE		
Owner's	CAROLYN ROGERS	Owner's Phone: 919-772-5676	
Contractor	CAROLINA WEATHERIZATION	Contractor's Phone: 919-261-0005	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170232	Inside Town Limits Yes	
Issue date:	3/13/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$300.00
PropAddress:	715 WOODLAND ROAD		
Owner's	SOLAR HOT USA	Owner's Phone: 919-439-2387	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	ELECTRICAL SERVICE REC

Permit #:	2170234	Inside Town Limits Yes	
Issue date:	3/13/2017	Census tract:	PIN#: 1710-63-6011
Lot#:		Subdivision: VAN STORY HILLS	Total cost: \$3,150.00
PropAddress:	113 NOVEMBER STREET		
Owner's	DAVID FINCHER	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170235	Inside Town Limits	Yes
Issue date:	3/13/2017	Census tract:	PIN#:
Lot#:		Subdivision:	HEATHER WOODS
PropAddress:	187 McKNITT PLACE	Total cost:	\$400.00
Owner's	BRIAN MINGIA	Owner's Phone:	919-796-9316
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170236	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#: 1710-56-0093
Lot#:	33	Subdivision:	SOUTHERBY BLUFFS
PropAddress:	140 PINTO SADDLE COURT	Total cost:	\$75,000.00
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170237	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#: 1710-56-1023
Lot#:	35	Subdivision:	SOUTHERBY BLUFFS
PropAddress:	120 PINTO SADDLE COURT	Total cost:	\$75,000.00
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170238	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:	36	Subdivision:	SOUTHERBY BLUFFS
PropAddress:	110 PINTO SADDLE COURT	Total cost:	\$75,000.00
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170239	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#: 1710-56-2012
Lot#:	37	Subdivision:	SOUTHERBY BLUFFS
PropAddress:	100 PINTO SADDLE COURT	Total cost:	\$75,000.00
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170240	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#: 1710-56-1023
Lot#:	34	Subdivision: SOUTHERBY BLUFFS	Total cost: \$75,000.00
PropAddress:	130 PINTO SADDLE COURT		
Owner's	WILLWOOD LLC	Owner's Phone:	919-841-4884
Contractor	WOODY BUILT LLC	Contractor's Phone:	919-369-5010
Type of Improvement:	New Building	Proposed Use	TOWNHOME

Permit #:	2170241	Inside Town Limits	Yes
Issue date:	3/15/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$10,759.00
PropAddress:	200 WEST GARNER RD		
Owner's	EUNICE LEWIS	Owner's Phone:	919-779-1078
Contractor	SEARS HOME IMPROVEMENT	Contractor's Phone:	336-847-1970
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170242	Inside Town Limits	Yes
Issue date:	3/24/2017	Census tract:	PIN#: 1711-10-2155
Lot#:		Subdivision: N/A	Total cost: \$1,200.00
PropAddress:	1303 SYCAMORE DRIVE		
Owner's	RICHARD COSTELLO	Owner's Phone:	919-272-8366
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	GARAGE ATTACHED

Permit #:	2170243	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#: 1710-36-2683
Lot#:		Subdivision: HEATHER HILLS	Total cost: \$8,198.00
PropAddress:	103 TARTAN COURT		
Owner's	PHILLIP WILLIAMS	Owner's Phone:	919-906-6069
Contractor	CARDINAL BUILDINGS LLC	Contractor's Phone:	919-422-5670
Type of Improvement:	New Structure	Proposed Use	RESIDENTIAL STORAGE

Permit #:	2170245	Inside Town Limits	Yes
Issue date:	3/15/2017	Census tract:	PIN#: 1710-76-7315
Lot#:		Subdivision: N/A	Total cost: \$7,600.00
PropAddress:	1361 BENSON ROAD		
Owner's	GARY MCLAMB	Owner's Phone:	919-610-1393
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Addition	Proposed Use	PORCH

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170246	Inside Town Limits	Yes
Issue date:	3/14/2017	Census tract:	PIN#: 1712-30-7133
Lot#:	12	Subdivision: CLOVERDALE	Total cost: \$8,395.00
PropAddress:	1309 SOUTHERLUND ROAD		
Owner's	VEARL JOHNSON	Owner's Phone:	919-801-7215
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170248	Inside Town Limits	Yes
Issue date:	3/14/2017	Census tract:	PIN#: 1701-90-7075
Lot#:		Subdivision: N/A	Total cost: \$73,500.00
PropAddress:	1307 PINEVIEW DRIVE		
Owner's	DANNY LOFLIN	Owner's Phone:	919-422-4707
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170249	Inside Town Limits	No
Issue date:	3/15/2017	Census tract:	PIN#: 1701-62-8502
Lot#:		Subdivision: N/A	Total cost: \$151,500.00
PropAddress:	5507 SPRING ROAD		
Owner's	JIMMY BRIDGES	Owner's Phone:	919-280-4315
Contractor	TYSON CONTRACTORS OF RALEIGH AN	Contractor's Phone:	919-951-7610
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170250	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$500.00
PropAddress:	108 AVERY ST		
Owner's	RICHARD LUCIA	Owner's Phone:	919-390-5034
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	DUPLEX

Permit #:	2170252	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision: CLOVERDALE	Total cost: \$4,000.00
PropAddress:	907 NORTHVIEW STREET		
Owner's	DIANE MASSEY	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170255	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	8321 BRYAN ROAD		
Owner's	TOWN OF GARNER	Owner's Phone:	919-773-4423
Contractor	FRED SMITH COMPANY	Contractor's Phone:	919-783-5700
Type of Improvement:	Plumbing	Proposed Use	PLUMBING
		Total cost:	\$1,000.00

Permit #:	2170256	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	BREEZEWAY
PropAddress:	125 MONABREEZE WAY		
Owner's	SYLVIA HALL	Owner's Phone:	919-771-1837
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$6,000.00

Permit #:	2170259	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	CLOVERDALE
PropAddress:	902 MEADOWBROOK DRIVE		
Owner's	EARL & LEONISA DAVIS	Owner's Phone:	919-779-4814
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$2,200.00

Permit #:	2170260	Inside Town Limits	Yes
Issue date:	3/16/2017	Census tract:	PIN#:
Lot#:		Subdivision:	CLOVERDALE
PropAddress:	3810 WOODSIDE ROAD		
Owner's	SOLAR HOT USA	Owner's Phone:	919-439-2387
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$3,000.00

Permit #:	2170261	Inside Town Limits	Yes
Issue date:	3/20/2017	Census tract:	PIN#:
Lot#:		Subdivision:	WOODLANDS
PropAddress:	1300 BUCKHORN ROAD		
Owner's	DEBORAH HELMS	Owner's Phone:	910-850-1593
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$4,000.00

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170262	Inside Town Limits	Yes
Issue date:	3/20/2017	Census tract:	PIN#:
Lot#:		Subdivision:	SOUTHVIEW
PropAddress:	117 BLACKTHORNE PLACE		
Owner's	ROBIN TOWNSEND	Owner's Phone:	910-608-1546
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$5,380.00

Permit #:	2170263	Inside Town Limits	Yes
Issue date:	3/22/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	202 BUCKINGHAM ROAD		
Owner's	NORMAN FRYE	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$12,335.00

Permit #:	2170264	Inside Town Limits	Yes
Issue date:	3/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	VANDORA PINES
PropAddress:	171 ROAN DRIVE		
Owner's	BRADLEY & KIRA METZ	Owner's Phone:	
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE
		Total cost:	\$3,200.00

Permit #:	2170265	Inside Town Limits	No
Issue date:	3/21/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A
PropAddress:	1504 WILJOHN ROAD		
Owner's	ERNEST HENDERSON	Owner's Phone:	919-332-0088
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$6,525.00

Permit #:	2170268	Inside Town Limits	No
Issue date:	3/22/2017	Census tract:	PIN#:
Lot#:		Subdivision:	HILLANDALE
PropAddress:	705 LEAH LANE		
Owner's	LINDA SHIMM	Owner's Phone:	919-661-8438
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM
		Total cost:	\$14,595.00

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170269	Inside Town Limits	Yes
Issue date:	3/22/2017	Census tract:	PIN#: 1700-87-5905
Lot#:		Subdivision: N/A	Total cost: \$1,000.00
PropAddress:	204 GRAND SPRINGS COURT		
Owner's	CARI HARDEE	Owner's Phone:	919-291-4688
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	DECK

Permit #:	2170271	Inside Town Limits	Yes
Issue date:	3/21/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$25,000.00
PropAddress:	201 HUTCHINS DRIVE		
Owner's	ROBERT FONTES	Owner's Phone:	919-999-0229
Contractor	OWNER	Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170273	Inside Town Limits	Yes
Issue date:	3/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: CLOVERDALE	Total cost: \$1,170.00
PropAddress:	1217 CURTISS DRIVE		
Owner's	RICHARD RIANO	Owner's Phone:	919-219-3886
Contractor		Contractor's Phone:	
Type of Improvement:	Plumbing	Proposed Use	PLUMBING

Permit #:	2170274	Inside Town Limits	Yes
Issue date:	3/23/2017	Census tract:	PIN#: 1711-11-4719
Lot#:		Subdivision: CLOVERDALE	Total cost: \$12,300.00
PropAddress:	3822 CASON STREET		
Owner's	KEVIN STEDMAN	Owner's Phone:	919-605-2795
Contractor	K & M CONSTRUCTION	Contractor's Phone:	919-605-2795
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170276	Inside Town Limits	Yes
Issue date:	3/22/2017	Census tract:	PIN#:
Lot#:		Subdivision: WESTON TRACE	Total cost: \$5,873.00
PropAddress:	103 WESTCROFT DRIVE		
Owner's	FLORINZA ROCHA	Owner's Phone:	919-825-5168
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170277	Inside Town Limits	Yes
Issue date:	3/24/2017	Census tract:	PIN#:
Lot#:		Subdivision: LAKEMOOR	Total cost: \$8,700.00
PropAddress:	2313 DREYFUS COURT		
Owner's	BILLY PUETT	Owner's Phone:	919-662-5400
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170278	Inside Town Limits	Yes
Issue date:	3/23/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$7,791.00
PropAddress:	1514 KENNON ROAD		
Owner's	ANTHONY HILL	Owner's Phone:	919-931-2027
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170279	Inside Town Limits	Yes
Issue date:	3/24/2017	Census tract:	PIN#:
Lot#:		Subdivision: BRITTMOORE	Total cost: \$6,604.00
PropAddress:	141 BRITTMOORE COURT		
Owner's	GREGORY SMALLS	Owner's Phone:	910-261-0025
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170281	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#: 1710-63-0591
Lot#:	138	Subdivision: VAN STORY HILLS	Total cost: \$7,347.00
PropAddress:	107 MERCER COURT		
Owner's	MARCHIA SCOTT & JESSIE CARRINGTO	Owner's Phone:	919-696-3504
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170282	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#: 1710-17-7093
Lot#:	30	Subdivision: KIMBER WOODS	Total cost: \$8,375.00
PropAddress:	608 WESTWOOD DRIVE		
Owner's	PATRICE WILLIAMS	Owner's Phone:	919-706-9416
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170283	Inside Town Limits	No
Issue date:	3/27/2017	Census tract:	PIN#: 1731-71-2968
Lot#:		Subdivision: N/A	Total cost: \$470,000.00
PropAddress:	6840 ROCK QUARRY ROAD		
Owner's	ROBBIE CROSS	Owner's Phone:	919-235-2942
Contractor	JOHN S ROSE BUILDING INC	Contractor's Phone:	919-552-3813
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170287	Inside Town Limits	Yes
Issue date:	3/31/2017	Census tract:	PIN#:
Lot#:		Subdivision: GREENBRIER	Total cost: \$1,400.00
PropAddress:	3850 VESTA DRIVE		
Owner's	MARK SHREVE	Owner's Phone:	919-744-3211
Contractor		Contractor's Phone:	
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170288	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#:
Lot#:		Subdivision: EAGLE RIDGE	Total cost: \$12,900.00
PropAddress:	412 WATERVILLE ST		
Owner's	MICHAEL & DANA HINTON	Owner's Phone:	919-669-7430
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170289	Inside Town Limits	Yes
Issue date:	3/27/2017	Census tract:	PIN#:
Lot#:		Subdivision: BREEZEWAY EAST	Total cost: \$12,800.00
PropAddress:	136 BROOKWYND COURT		
Owner's	STANLEY & CAROL YOUNG	Owner's Phone:	919-896-7377
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170293	Inside Town Limits	Yes
Issue date:	3/30/2017	Census tract:	PIN#:
Lot#:		Subdivision: N/A	Total cost: \$4,300.00
PropAddress:	5711 JONES SAUSAGE ROAD		
Owner's	JOHN & CHANELL CLOYD	Owner's Phone:	609-558-2210
Contractor	ROMANOFF RENOVATIONS	Contractor's Phone:	770-980-1234
Type of Improvement:	Alteration	Proposed Use	SINGLE FAMILY DWELLIN

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170295	Inside Town Limits	Yes
Issue date:	3/28/2017	Census tract:	PIN#: 1619-12-3258
Lot#:	55	Subdivision: CREEKSIDE	Total cost: \$194,500.00
PropAddress:	273 ROARING CREEK DRIVE		
Owner's	D.R. HORTON, INC	Owner's Phone:	919-407-2037
Contractor	D.R. HORTON, INC.	Contractor's Phone:	704-345-1019
Type of Improvement:	New Building	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170298	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#:
Lot#:		Subdivision: GREENBRIER	Total cost: \$1,000.00
PropAddress:	4908 GREENBRIER ROAD		
Owner's	ZULFQUAR ALI	Owner's Phone:	919-808-2274
Contractor		Contractor's Phone:	
Type of Improvement:	Electrical	Proposed Use	SINGLE FAMILY DWELLIN

Permit #:	2170300	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#: 1710-85-3658
Lot#:	57	Subdivision: BAINBRIDGE	Total cost: \$6,850.00
PropAddress:	101 TOTTINGHAM COURT		
Owner's	CLYDE & DOROTHY WATSON	Owner's Phone:	919-749-0570
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170301	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#: 1710-15-8762
Lot#:		Subdivision: HEATHER HILLS	Total cost: \$7,500.00
PropAddress:	1205 BUCKINGHAM ROAD		
Owner's	REGINA & AARON FRANGOS	Owner's Phone:	919-656-8191
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170305	Inside Town Limits	Yes
Issue date:	3/29/2017	Census tract:	PIN#: 1710-22-7184
Lot#:		Subdivision: HEATHER WOODS	Total cost: \$8,600.00
PropAddress:	422 OLD SCARBOROUGH LANE		
Owner's	ROBERT ROSE	Owner's Phone:	919-779-1655
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permits Issued From 03/01/2017 To 03/31/2017

Permit #:	2170306	Inside Town Limits	Yes
Issue date:	3/30/2017	Census tract:	PIN#: 0970-90-2435
Lot#:	419	Subdivision:	EAGLE RIDGE Total cost: \$6,582.00
PropAddress:	431 WATERVILLE STREET		
Owner's	JOHN MORT	Owner's Phone:	703-470-1203
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	MECHANICAL REPLACEM

Permit #:	2170311	Inside Town Limits	No
Issue date:	3/31/2017	Census tract:	PIN#:
Lot#:		Subdivision:	N/A Total cost: \$500.00
PropAddress:	1000 MAXWELL DRIVE		
Owner's	ROY TRIP	Owner's Phone:	919-422-2498
Contractor		Contractor's Phone:	
Type of Improvement:	Mechanical	Proposed Use	GAS FUEL LINE

Total Number of Permits on Repor 132
Total Construction Value \$9,803,103.00