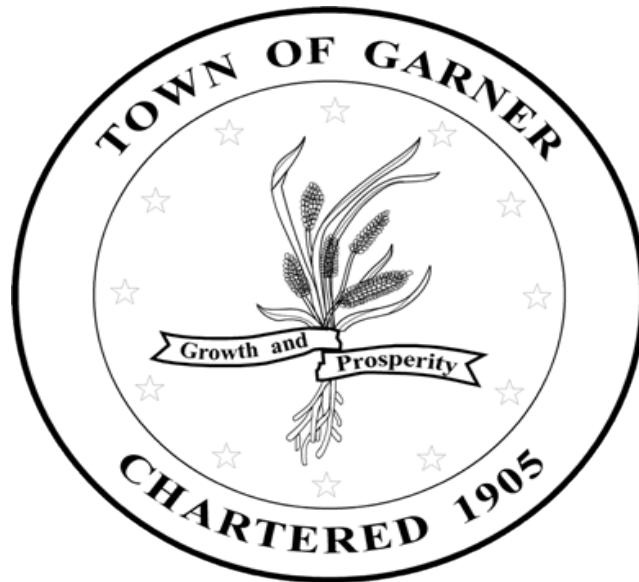


TOWN OF GARNER



TOWN COUNCIL MEETING

FEBRUARY 21, 2017
7:00 P.M.

Garner Police Department
Training Room
912 7th Avenue, Garner

**Town of Garner
Town Council Agenda
February 21, 2017**

Dinner will be served for town officials in the Conference Room at 6:15 p.m.

The Council will meet in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

- A. CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

The Council will call for a brief recess at 9:00 p.m.

- B. PLEDGE OF ALLEGIANCE: Council Member Ken Marshburn

- C. INVOCATION: Council Member Ken Marshburn

- D. PETITIONS AND COMMENTS

This portion of the meeting is to receive comments from the public on items not included in this agenda. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Board is interested in hearing your concerns, but may not take action or deliberate on subject matter brought up during the Petitions and Comments segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

- E. ADOPTION OF AGENDA

- F. PRESENTATIONS

- G. CONSENT

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

1. Resolution Declaring Surplus Property Page 4
Presenter: Pam Wortham, Finance Director

This resolution allows the Public Works department to dispose of vehicles that are no longer in use.

Action: Adopt Resolution (2017) 2314

2. Ordinance Amending FY 2016/17 Operating Budget Page 6
Presenter: Pam Wortham, Finance Director

This budget amendment covers the transfer of \$80,907 in Restricted Asset Forfeiture Fund Balance into the General Fund to be utilized by the Police Department for the

purchase of qualifying department supplies and equipment that will be used to prevent and respond to crime.

Action: Adopt Ordinance (2017) 3846

H. PUBLIC HEARINGS

- 1. FY2017-18 Public Budget Hearing Page 9
Presenter: Rodney Dickerson, Town Manager

Staff will be making a presentation that introduces the FY 2017-18 budget process, provides a preliminary outlook regarding revenues, makes a presentation regarding FY 2017-18 recommended budget priorities and reviews the budget calendar. This meeting provides an opportunity to hear the Town Manager's priorities for developing the recommended budget and provide input on these priorities. The first item outlined in the budget calendar occurs at tonight's meeting, a preliminary public hearing and opportunity for public input. This budget hearing is to receive input from the public on programs or projects that they would like to see considered for inclusion in the FY 2017-18 Budget.

Action: Receive Public Input

I. NEW/OLD BUSINESS

- 1. Resolution Supporting the City of Raleigh Falls Lake Reallocation
Water Supply Plan Page 15
Presenter: Rodney Dickerson, Town Manager

The City of Raleigh Public Utilities Department (CORPUD) is a regional water and sewer utility that serves Raleigh, Garner, Rolesville, Wake Forest, Knightdale, Wendell and Zebulon. Due to steady regional growth and estimated population figures over the next 30 years, CORPUD is seeking additional sources of water supply to meet the anticipated demand. The existing division of conservation storage in Falls Lake consists of water supply and water quality. One solution is to increase the water supply storage pool in Falls Lake from 42% to 59%. In doing so, this would decrease the water quality storage pool from 58% to 41%. A change in the conservation storage requires approval from the US Army Corps of Engineers.

Action: Adopt Resolution (2017) 2315

- 2. Discussion of Town Hall Graphics Page 20
Presenter: John Hodges, Assistant Town Manager-Development Services

As construction of Town Hall progresses, we are approaching deadlines for decisions regarding signage and graphics that need to be produced. Staff seeks input from Council on several items including display panels, Council Chamber and dais graphics and monument signs.

Action: Provide Direction

3. Bond Project Update Page 35
Presenter: Michael Gammon, Budget & Special Projects Manager

A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report.

Action: No action; report only

J. COMMITTEE REPORTS

K. MANAGER REPORTS

1. garner info
2. Finance Report

L. ATTORNEY REPORTS

M. COUNCIL REPORTS

N. ADJOURNMENT

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: February 21, 2017		
Subject: Resolution to Dispose of Surplus Property		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: This resolution allows the Public Works department to dispose of vehicles that are no longer in use.		
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2314		
Detailed Notes:		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: N/A		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	PW	
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

RESOLUTION NO. (2017) 2314

RESOLUTION AUTHORIZING DISPOSITION OF SURPLUS PERSONAL PROPERTY

WHEREAS, pursuant to N.C.G.S. 160A-265 municipalities are authorized to dispose of personal property;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Garner:

That the Town Manager is hereby authorized to sell the following items as provided by G.S. 160A-266:

Asset ID #	Year	Make/Model	Vin/Serial #
100	2007	Chevrolet Tahoe	1GNEC03067R341411
105	2009	Chevrolet Tahoe	1GNEC03049R198817
204	1995	International Dump Truck	1HTSCABN3SH622467
206	1995	Ford F800 Dump Truck	1FDXF80C3SVA40905
417	1998	3930 New Holland Tractor	095582B

AND BE IT FURTHER RESOLVED by the Garner Town Council that the Town Manager is hereby authorized to sell these items by private sale at a negotiated price as provided for by G.S. 160A-267.

Duly adopted this the 21st day of February 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: February 21, 2017		
Subject: Budget Amendment - General Fund Changes		
Location on Agenda: Consent		
Department: Finance		
Contact: Pam Wortham, Finance Director		
Presenter: Pam Wortham, Finance Director		
Brief Summary: This budget amendment covers the transfer of \$80,907 in Restricted Asset Forfeiture Fund Balance into the General Fund to be utilized by the Police Department for the purchase of qualifying department supplies and equipment that will be used to prevent and respond to crime.		
Recommended Motion and/or Requested Action: Adopt Ordinance (2017)		
Detailed Notes: See attached memo		
Funding Source: Restricted Asset Forfeiture Fund Balance		
Cost: \$80,907	One Time: <input checked="" type="radio"/>	Annual: <input checked="" type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Chief Zuidema and I discussed the use of asset forfeiture funds and I approve of the items to be purchased.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:	PW	
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

FINANCE DEPARTMENT MEMORANDUM

TO: RODNEY DICKERSON, TOWN MANAGER
FROM: PAM WORTHAM, FINANCE DIRECTOR
SUBJECT: BUDGET AMENDMENT – ASSET FORFEITURE FUNDS
DATE: FEBRUARY 15, 2017

GENERAL FUND

The purpose of this budget amendment is to appropriate Asset Forfeiture Restricted Fund Balance for the purchase of qualifying Police department supplies and equipment to use for crime prevention.

If you have any questions or concerns, please let me know. Thank you.

ORDINANCE NO. (2016) 3846

ORDINANCE AMENDING ORDINANCE NO. (2016) 3817
WHICH ESTABLISHED THE 2016 – 2017 OPERATING BUDGET

BE IT ORDAINED by the Town Council of the Town of Garner, North Carolina:

Section One. That the GENERAL FUND be amended as follows:

General Fund Budget Changes:

Department/ Category	Description	Current	Amended	Net Change
Expenditures:				
10511000-537405	Equipment – Asset Forfeiture	\$0	\$10,905	+\$10,905
10511000-523355	Supplies – Asset Forfeiture		\$70,002	+\$70,002
Revenues:				
10309000-472087	Restricted Fund Balance Approp – Asset Forfeiture	\$0	\$80,907	+\$80,907

Section Two. Copies of this ordinance shall be furnished to the Finance Director and the Town Clerk for their direction in the disbursement of the Town’s funds and for public inspection.

Duly adopted this 21st day of February, 2017.

Ronnie S. Williams, Mayor

ATTEST: _____
Stella Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: February 21, 2017		
Subject: Preliminary Public Hearing on Fiscal Year 2017-18 Budget		
Location on Agenda: Public Hearings		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Rodney Dickerson, Town Manager		
Brief Summary: <p>Staff will be making a presentation that introduces the FY 2017-18 budget process, provides a preliminary outlook regarding revenues, makes a presentation regarding FY 2017-18 recommended budget priorities and reviews the budget calendar. This meeting provides an opportunity to hear the Town Manager's priorities for developing the recommended budget and provide input on these priorities. The first item outlined in the budget calendar occurs at tonight's meeting, a preliminary public hearing and opportunity for public input. This budget hearing is to receive input from the public on programs or projects that they would like to see considered for inclusion in the FY 2017-18 Budget.</p>		
Recommended Motion and/or Requested Action: <p>Conduct public hearing and receive public input.</p>		
Detailed Notes: <p>N/A</p>		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: <p>The FY 2017-18 budget process is underway. Tonight provides an opportunity for any early input.</p>		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Town Manager's Office

Memorandum

To: Town Council

From: Rodney Dickerson, Town Manager and Michael Gammon, Budget & Special Projects Manager

Date: February 15, 2017

Subject: FY 2017-18 Budget Priorities

Overview

The FY 2017-18 budget process is currently underway. Town departments were required to submit their budget requests on February 13, 2017. The budget team - Town Manager Rodney Dickerson, Assistant Town Managers John Hodges & Matthew Roylance, Finance Director Pam Wortham, and Budget & Special Projects Manager Michael Gammon are currently reviewing requests in preparation for departmental Budget reviews that will take place throughout February and beginning of March.

Budget Calendar

The FY 2017-18 budget calendar is very similar to previous years. Some important dates to note include:

- February 21, 2017 - Preliminary Public Budget Hearing
- March 28, 2017 - March Work Session - Budget Update to Council
- April 3, 2017 - Law and Finance Committee Meeting - Garner Fire
- April 25, 2017 - April Work Session - Recommended Budget Presented to

Council

- May 1, 2017 - Budget Public Hearing and Budget Overview
- May 15, 2017 - Town Council Budget Special Work Session
- June 5, 2017 - Final Public Budget Hearing
- June 20, 2017 - Proposed Town Council Budget Adoption
- July 1, 2018 - Begin 2017-18 Fiscal Year

Budget Priorities

The budget team has developed four budget priorities for the FY 2017-18 budget, they are: 1) Manage New and Existing Operational Costs, 2) Enhance Capital Planning Process and Funding Strategy, 3) Utilize Technology and Tools to Improve Service and Workplace Efficiency, and 4) Provide Comprehensive Benefits to Retain and Attract High-Performing Personnel. Each of these budget priorities are discussed with detail below. These budget priorities were communicated and discussed with Town staff during the January 3, 2017 Budget Kick-Off meeting in order to guide both the process and development of departmental requests.

1) Manage New and Existing Operational Costs

FY 2017-18 will be a year of change for the Town of Garner. Our recent experience managing the opening of the new Police Department over the two most recent budget years will be valuable as the Town opens its new Town Hall and new Recreation Center during the FY 2017-18 budget year. The challenges associated with opening and operating these two new facilities will place significant costs, both direct and indirect, upon the FY 2017-18 budget. It is imperative that departments remain mindful of the increases in these facility related costs as your budgets are prepared. Departments are expected to manage and mitigate the impact of these cost fluctuations across all divisions and programs. Some operating budget highlights for the upcoming year include:

- **Cost of Debt**: The current FY 2016-17 budget included \$3,599,422 for payment of outstanding debt service. The FY 2017-18 debt service due as a result of the Meadowbrook purchase will be \$3,747,982, an increase of \$148,560. In summary, the Town's debt service continues to increase, however, this upcoming fiscal year's increase is not as impactful to the budget as in previous fiscal years.

- **Revenue Savings Plan**: The revenues associated with the Revenue Savings Plan finished FY 2015-16 with a 4.37% increase. This rate of growth triggered the plan into action and generated \$228,767 for the Revenue Savings Plan. As for FY 2017-18, the Revenue Savings Plan will be required to allocate \$641,660 (the cumulative amount from the previous year's budget) plus the new savings the plan generates from our projected growth in the new fiscal year. As we work through the budget process, we will keep you updated on the impacts of the plan. As a reminder, Revenue Savings Plan proceeds are derived from a portion of each budget year's growth of following revenues: Property Taxes (at the 49 cent rate level), Local Option Sales Taxes, Utility Sales Taxes, Beer & Wine Tax, and Video Programming Fees.

- **Fund Balance**: Per the Town's CAFR, unassigned fund balance was \$17.9 million at the end of FY 2015-16. This figure includes approximately \$5.2 million Council has committed to offset future bond debt payments and \$1.1 million that the Revenue Savings Plan has generated. This leaves \$11.6 million (or an amount equal to 38% of the Town's FY 2016-17 budget; Town policy requires at least 30%). While there are small amounts of restricted fund balance (Powell Bill, for example) that can be appropriated to complete projects directly related to their restricted functions, it is the intent of the budget team that our unrestricted fund balance not be used unless directed by Council for one-time/non-recurring expenditures.

- **Personnel Costs**: At this time, base full-time personnel costs (Salary, Merit, Longevity, FICA, Retirement, and Group Insurance) are projected to cost \$14,068,369. This includes a state mandated .25% increase in the Town's portion of state retirement cost and a minimum projected 15% increase in the cost of health and dental insurance. This is a \$631,313 increase over the base personnel costs adopted in the FY 2016-17 budget. This increase can be broken down as follows: \$309,529 increase in the cost of salaries (including merit), \$237,098 increase in group insurance, \$74,840 increase in state retirement costs, \$30,276 increase in FICA, and a -\$20,429 decrease in longevity. These figures will continue to be updated as the budget process continues and the projections are updated.

- **Street Resurfacing**: The Town is committed to continuing our street resurfacing program. The FY 2017-18 budget will be the third fiscal year of the annualized program. The FY 2016-17 budget included \$400,000 for street resurfacing funded entirely from Powell Bill

revenues. The FY 2017-18 budget for the street resurfacing program will be updated based upon the projected cost of continuing to resurface the same amount of Town streets. As the economy continues to grow, the increased demand and competition for contractor services will increase the cost of this program. Powell Bill funds will continue to be used in addition to two-thirds of the proceeds of the Town's Motor Vehicle License fees (per State statute).

- Vehicle/Equipment Replacement Team (VERT): The FY 2016-17 budget included approx. \$750,000 for the replacement of vehicles and equipment. Per the programs projections, this budgeted amount of replacement will be required to keep the Town on a path to completely "catch-up" on all of our vehicle and equipment replacements (currently projected to occur in FY 2020-21).

- Public Facilities Repair & Maintenance Team (PFRM): This is a new Town-wide process that will be used for evaluating and prioritizing repair and maintenance requests for Town facilities. There will be a committee (similar to VERT) made up of representatives from departments that have detailed knowledge and experience with the construction, repair, and maintenance of buildings. This team will evaluate and prioritize requested projects submitted through this process and make a recommendation to the budget team for inclusion in the operating budget (again, similar to the VERT process).

2) Enhance Capital Planning Process and Funding Strategy

While the Town is only mid-way through the projects associated with 2013 bond referendum, there are several important capital projects and studies either currently underway in addition to the Town's bond program. As currently comprised, the Town's Capital Improvement Plan includes projects ranging from those already vetted and approved (bond projects) to smaller department level operating capital that is considered in the operating budget from year-to-year. It is the intent of the budget team to change the Town's capital planning process, create a working multi-year financial forecast, and actually program and dedicate future year funding towards our approved projects. This functioning financial CIP will be reserved for true Capital items only - the construction/maintenance of facilities, construction/maintenance of transportation infrastructure, the construction/maintenance of stormwater infrastructure, etc. The smaller operating capital items currently included in the CIP will solely be evaluated through the operating budget process. The final product of this plan will be a process that will start in July following the adoption of the operating budget, be vetted and discussed during the Council retreat (to be held earlier in the future), and once completed and approved the projects can then be programed into the upcoming operating budget. The work performed by the VERT and PFRM teams will compliment this new process.

3) Utilize Technology and Tools to Improve Service and Workplace Efficiency

The opening of the Town Hall and Recreation Center will provide a unique opportunity to provide not just new buildings, but also new resources to provide our services with. As the Town continues to experience strong levels of development, the budget team recognizes that there are increasing pressures placed upon Town departments to provide a consistent and reliable level of service and to often do so without a corresponding level of growth in resources. One area the budget team would like to emphasize starting in the FY 2017-18 budget is the use of technology to better manage our levels of service and improve our process efficiency. Departments are encouraged to submit requests for new tools and technologies that will allow the Town to more efficiently address our current and future workloads without the need to add personnel as a first

step. Proposals that utilize or are compatible with existing Town systems and tools will be given priority.

4) Provide Comprehensive Benefits to Retain and Attract High-Performing Personnel

The FY 2016-17 budget process for benefits was challenging. The degree to which uncertainty in the cost of providing high-quality benefits to employees can change the entire focus of budget deliberations will only increase into the future. This process is compounded by the budget team's commitment to both fully fund the Town's pay for performance system and provide these benefits while minimizing their impact on employees. The budget team remains committed to preserving both of these programs in the FY 2017-18 budget as our revenues allow.

Summary

With the FY 2017-18 budget process already underway, the budget team looks forward to any input the Town Council and Public may want to provide at this time and throughout the process.

January

- FY 2017-18 Budget Kick-Off Meeting with Department Heads.....1.3.17
- Operating Budget Data Entry by Departments begins.....1.3.17
- Last Day to Submit Personnel Forms & IT Request Forms to HR & IT1.13.17
- Last Day for HR & IT to Provide Response and Costs to Departments.....1.20.17
- Personnel Budget Entered by Budget Team1.23.17

February

- Council Retreat.....2.8.17-2.9.17
- Last Day to Enter Operating Budget2.13.17
- Last Day to Submit Decision Packages (New Positions, New IT Requests, New Equipment, New Programs), Grant Applications, and CIP forms.....2.13.17
- Last Day for Non-Departmental Agencies to submit budget requests to Town.....2.13.17
- Budget Team Internal Operating Budget Reviews2.14.17-2.21.17
- Overview of Budget Priorities & Council Public Hearing on Budget2.21.17
- Operating & Capital Reviews with Departments.....2.22.17-3.3.17

March

- FY 2017-18 Budget Preparation.....3.3.17-3.31.17
- Last Day for Department Narratives (Mission, Vision, Goals, Objectives, Performance Measures, Workload Indicators).....3.10.17
- Budget Update.....3.28.17

April

- Budget Preparation.....4.1.17-4.25.17
- Law and Finance Committee Meeting - Garner Volunteer Fire-Rescue, Inc.....4.3.17
- Final Budget Overview with Department Heads.....4.14.17
- Management Team Review of Printed Working Copy of Recommended Budget.....4.17.17-4.25.17
- Council Receives Copy of Proposed Budget/Initial Presentation.....4.25.17

May

- Recommended Budget - Public Hearing and Overview.....5.1.17
- Town Council Budget Special Work Session5.15.17
- Town Council Additional Budget Special Work Session (If Needed).....TBD

June

- Budget Public Hearing.....6.5.17
- Budget Proposed Council Adoption.....6.20.17
- Prepare Budget Book and Budget Brief.....6.20.17-6.30.17

July

- Prepare Budget Book and Budget Brief (continued).....7.01.17-7.31.17

August

- Publish Budget Book and Submit to GFOA.....7.31.17

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: February 21, 2017		
Subject: Resolution Supporting the City of Raleigh Falls Lake Reallocation Water Supply Plan		
Location on Agenda: Old/New Business		
Department: Administration		
Contact: Rodney Dickerson, Town Manager		
Presenter: Rodney Dickerson, Town Manager		
Brief Summary: The City of Raleigh Public Utilities Department (CORPUD) is a regional water and sewer utility that serves Raleigh, Garner, Rolesville, Wake Forest, Knightdale, Wendell and Zebulon. Due to steady regional growth and estimated population figures over the next 30 years, CORPUD is seeking additional sources of water supply to meet the anticipated demand. The existing division of conservation storage in Falls Lake consists of water supply and water quality. One solution is to increase the water supply storage pool in Falls Lake from 42% to 59%. In doing so, this would decrease the water quality storage pool from 58% to 41%. A change in the conservation storage requires approval from the US Army Corps of Engineers.		
Recommended Motion and/or Requested Action: Adopt Resolution (2017) 2315		
Detailed Notes:		
Funding Source: N/A		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: Supporting this request could increase the water supply pool and be instrumental in the future growth of Garner and its need for a reliable water supply.		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	RD	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		



NEW SUPPLY FOR WAKE COUNTY COMMUNITIES

The City of Raleigh Public Utilities Department is a large regional water and sewer utility that serves Raleigh, Garner, Rolesville, Wake Forest, Knightdale, Wendell and Zebulon – comprising 55 percent of Wake County’s population.

Our communities need 22 million gallons per day (mgd) of **new** water supply to support continued regional growth.

Year	Population Served	Water Use	Available Supply
2015	549,112	49.9 mgd	75.9 mgd
2045	1,048,700	97.9 mgd	22 mgd shortfall

The City of Raleigh petitioned the United States Army Corps of Engineers (USACE) to study reallocation of storage in Falls Lake on June 9, 2013.

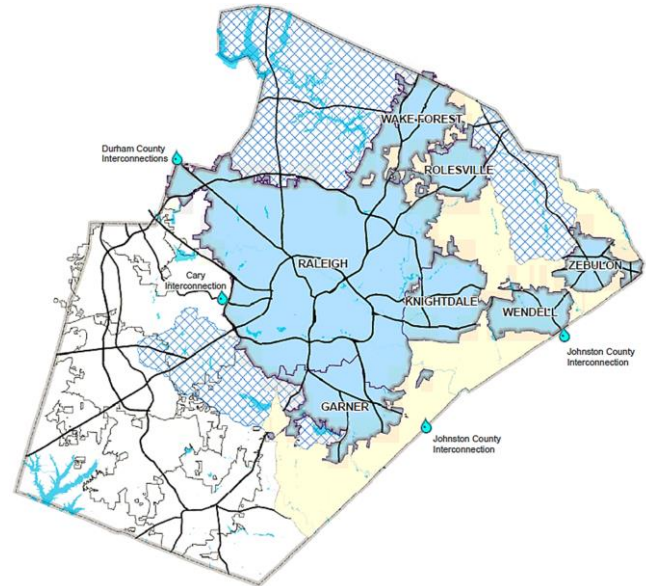
The USACE is authorized by Congress to consider and approve a reallocation of storage.

On January 25, 2017, the reallocation was confirmed by the USACE as the *Tentatively Selected Plan*, authorizing the release of the draft report for public, policy, and agency technical review, which will occur between March and June 2017.

The North Carolina Department of Environmental Quality (DEQ) will have an opportunity to comment on reallocation.

The final decision and Water Supply Agreement will require approval by the Assistant Secretary of the Army for Civil Works.

City of Raleigh – Regional Utility System 2016



- Raleigh Contractual Service Area
- Watersheds
- City of Raleigh Future Service Area

Our Story



HOW CAN OUR MERGED UTILITY COMMUNITY PARTNERS HELP?

- **Let the USACE know this project is important** to Wake County, the Triangle Region, and the State as whole.
- **Thank the USACE for their work** on this project and their continued support.
- **Let the incoming Cooper Administration and the new Secretary of DEQ know this project is important** to Wake County, the Triangle Region, and the State as whole.
- **Encourage the North Carolina Congressional delegation to actively support this project** for the economic wellbeing of Wake County, the Triangle Region, and the State as whole.

Our Need

Project Contacts

Utilities Director: Robert.Massengill@raleighnc.gov
 Asst. Utilities Director: Kenneth.Waldrup@raleighnc.gov
 (919) 996-3479 or (919) 996-3489



Address

City of Raleigh Public Utilities Depart.
 Page 16 of 18
 Box 590
 Raleigh, North Carolina 27602-0590



THE MOST COST-EFFECTIVE AND ENVIRONMENTALLY RESPONSIBLE OPTION FOR FUTURE WATER SUPPLY IN THE UPPER NEUSE RIVER BASIN

When the Falls Lake project was approved in 1972, storage was reserved for flood control, sedimentation, water supply and water quality (i.e., downstream uses in the Neuse River).

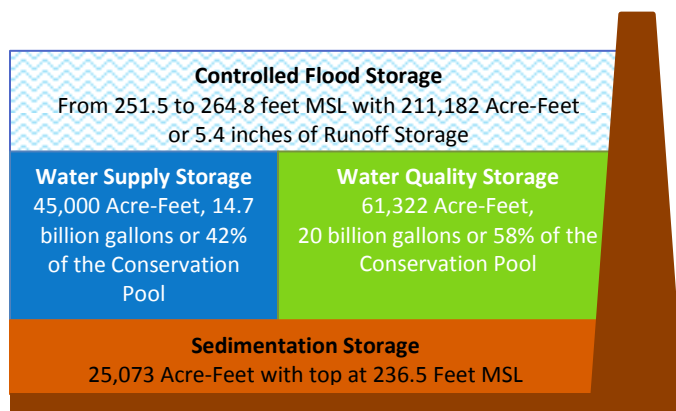
The City of Raleigh Public Utilities Department is the only agency approved to use Falls Lake as a water supply.

The **existing** division of conservation storage (water supply + water quality) in Falls Lake is 42 percent dedicated to water supply and 58 percent dedicated to downstream water quality.

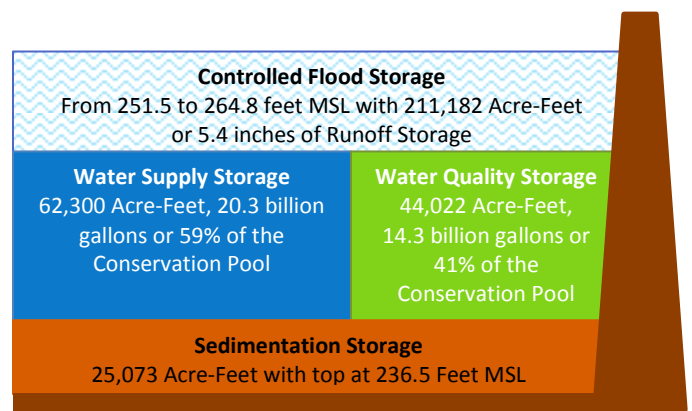
The City of Raleigh, as a regional utility, returns 85 percent of the water used to the Neuse River – that is, for every 10 gallons used, the City returns 8.5 gallons for downstream use.

The **future** division of conservation storage (water supply + water quality) in Falls Lake **after the reallocation** would be 59 percent water supply and 41 percent dedicated to downstream water quality.

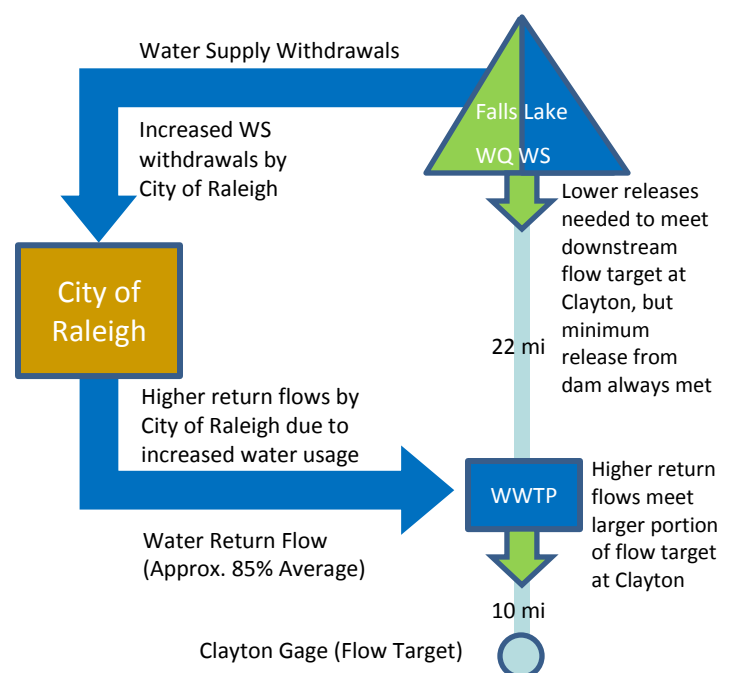
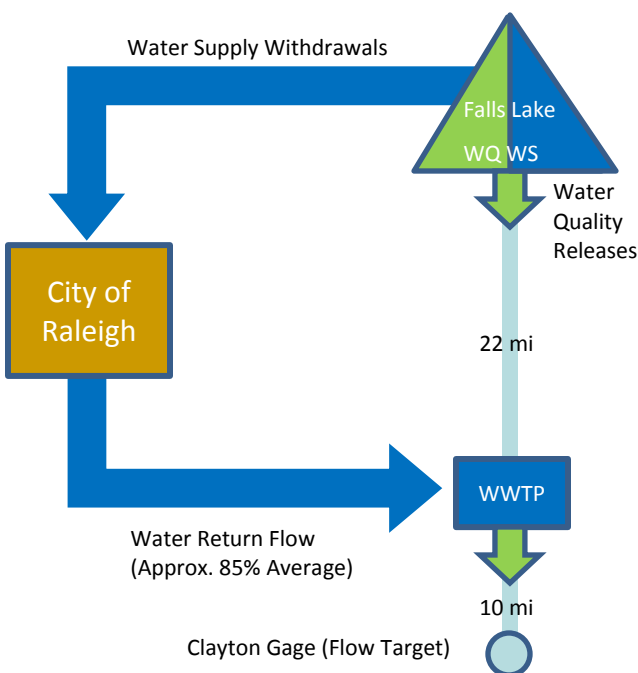
Existing



Future



How Reallocation Works



RESOLUTION (2017) 2315

**RESOLUTION SUPPORTING THE CITY OF RALEIGH FALLS LAKE
REALLOCATION WATER SUPPLY PLAN**

WHEREAS, Wake County and the Research Triangle Region continue to grow and serve as the premier economic engine for our State; and

WHEREAS, the local government jurisdictions in Wake County and the Triangle Region have responsible and thoughtful land use plans to accommodate the projected growth of our region; and

WHEREAS, the local government jurisdictions are responsible for providing for the publicly owned water supply that is a critical ingredient in the economic wellbeing of the region; and

WHEREAS, the City of Raleigh is a regional water and wastewater utility serving Raleigh and the Towns of Garner, Knightdale, Rolesville, Wake Forest, Wendell and Zebulon; and

WHEREAS, the City of Raleigh has developed water demand projections and future water supply needs for the service area that have been reviewed by the United States Army Corps of Engineers; and

WHEREAS, the City of Raleigh Public Utilities Department service area has one of the lowest per capita water consumption rates in the nation for all uses, is aggressively conserving water and has implemented measures to further minimize water use, including tiered rate billing, a public education program and a reclaimed water utilization program; and

WHEREAS, the City of Raleigh has made a request for 17,300 acre feet of additional storage in Falls Lake via a reallocation of storage from the water quality pool; and

WHEREAS, this reallocation is a preferred alternative for the City of Raleigh as identified in the City's water supply plan and the Triangle Regional Water Supply Plan; and

WHEREAS, the United States Army Corps of Engineers has identified the reallocation at the Tentatively Selected Plan after exhaustive review of alternatives and future water resources needs;

NOW THEREFORE BE IT RESOLVED that the Town of Garner, North Carolina, supports the efforts of the City of Raleigh to work collaboratively on regional water supply planning; and

BE IT FURTHER RESOLVED that the Town Council of the Town of Garner, North Carolina, supports the City of Raleigh's request for additional storage from Falls Lake, which is in keeping with the Triangle Regional Water Supply Plan which outlines a regional strategy to ensure adequate, sustainable and reliable supplies of water for the future; and

BE IT FURTHER RESOLVED that the Garner Town Council herein requests the United States Corps of Engineers grant such reallocation as quickly as possible to ensure stable regional water supplies; and

BE IT FURTHER RESOLVED that the Garner Town Council herein in authorized communication of the same to the United States Corps of Engineers and the Congressional delegation of the Town of Garner, North Carolina.

Duly adopted this 21st day of February, 2017.

Ronnie S. Williams, Mayor

ATTEST:

Stella L. Gibson, Town Clerk

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: February 21, 2017		
Subject: Town Hall Signage and Graphics Discussion		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: John Hodges, Assistant Town Manager - Development Services		
Presenter: John Hodges, Assistant Town Manager - Development Services		
<p>Brief Summary:</p> <p>As construction of Town Hall progresses, we are approaching deadlines for decisions regarding signage and graphics that need to be produced. Staff seeks input from Council on several items including display panels, Council Chamber and dais graphics and monument signs.</p>		
<p>Recommended Motion and/or Requested Action:</p> <p>Provide direction for staff to proceed with design and installation.</p>		
<p>Detailed Notes:</p> 		
<p>Funding Source: NA</p>		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
<p>Manager's Comments and Recommendations:</p> <p>These items will affect the aesthetics and appeal of the new Town Hall, especially for visitors.</p>		
<p>Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/></p>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:		
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

TO: Town Council

FROM: John Hodges, Assistant Town Manager – Development Services

DATE: February 15, 2017

SUBJECT: Town Hall Signage and Graphics Discussion

As construction of Town Hall progresses, we are approaching deadlines for decisions regarding signage and graphics that need to be produced. Staff seeks input from Council on the following items at the February 21 Council Meeting.

Display Panels

The Town Hall design includes three sets of glass panels that will display graphics that we will develop working with a designer. Each set is made up of three panels (2' wide x 6' tall) that are hung close together (2" apart), so they can display three separate elongated images or one large image divided across the panels. The panel sets are located in the main corridor, the lobby staircase and the upstairs corridor outside the training room. *Please see the attached renderings for locations and how the groupings are hung.*

These panels will be highly-visible and will provide a great opportunity for us to feature parts of our Garner story for visitors to see and learn from. Given the prominent placement in our new facility, and the unique challenges of mounting images on glass, we will work with a skilled designer to help select specific images, text and content that will best represent the stories we would like told on the panels. To narrow down the many possibilities, staff suggests three themes that the panel groupings could represent:

- Our Community – located in the main corridor
 - These panels would represent people, events and places in our community similar to the stories told in our All-America City bid. The objective is to illustrate and celebrate Garner's strong community spirit.
 - Another objective is to show who we are now. Visitors will connect most strongly with these panels, so they should be the most prominent.
- Our History – located in the lobby staircase
 - These panels would represent the history of Garner through photographs and text.
 - These panels are visible from the main lobby reception area.
- Our Vision – located upstairs outside the training room
 - These panels would represent how we execute the four goal statements from our strategic plan.
 - The location outside the training room provides an opportunity for visitors and staff who work outside Town Hall to learn more about our Town-wide goals.

Staff seeks approval of these three themes and authorization to work with a designer to produce the panels.

Council Chambers and Dais Graphics

The original design of the Council Chambers includes the “Great Place to Be” logo behind the dais made up of individual letters and elements cut from brushed aluminum and pin mounted into the stone veneer. The design also includes the Town Seal mounted to the wood casework on the front of the dais.

Staff suggests that Council consider using the Town Seal behind the dais instead of the marketing logo and not mount the seal or other graphics to the front of the dais. The seal could be crafted from metal for a monochromatic look instead of the full-color version.

Basis for this recommendation includes:

- The seal represents the official business of the Town, which is conducted at the dais and in this chamber.
- The seal suggests permanence and is much more unlikely to change. If it is ever changed, the shape would remain the same and a new seal could be mounted without exposing holes in the stone veneer.
- The marketing logo is more likely to change over time. If it is ever changed, a new logo may not conceal holes in the stone veneer.
- The seal provides a cleaner backdrop for the dais both in the chamber and when recorded and televised.

The architect agrees that this is a viable option and is investigating materials and options for you to consider. They have prepared the attached images of the current design using the logo and options for a grayscale/metal seal or a full-color seal. We will provide additional details at the Council Meeting.

Staff seeks Council’s approval of the desired Chamber and dais graphics.

Monument Signs

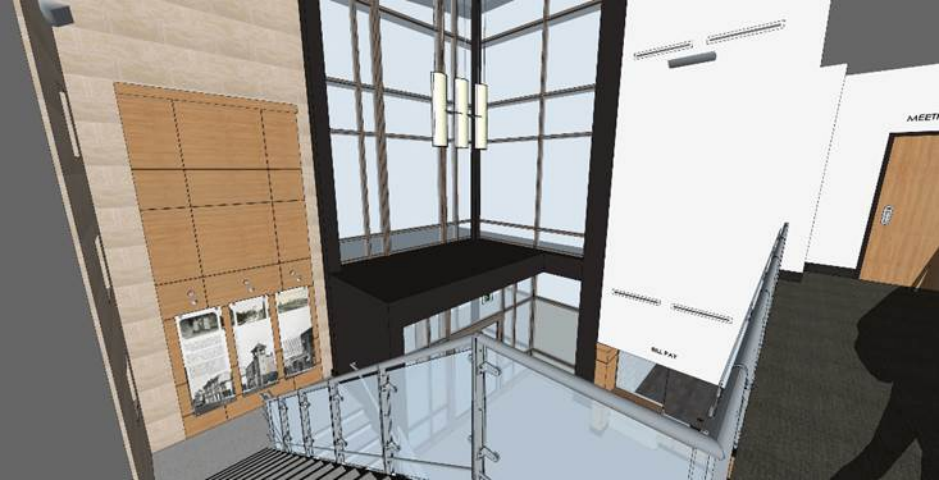
The Town Hall campus will have a monument sign, similar in design to the Police Department sign, at each of the two public driveways. The design and font style is being repeated to create continuity across the campus. *A line drawing of the sign design is attached for your review.*

Concerns have been expressed that the Police Department sign is hard to read. Staff agrees that the brushed aluminum color of the lettering does not contrast on the monument sign as well as on the front of the building. Several factors may contribute to this including placement of the sign at an elevated location and filtered sunlight.

While the design of the Town Hall signs will be almost identical to the Police Department, the lettering will be a very dark grey color (the same as the front canopy) and the cast stone block used for the Town Hall is lighter in color. The architects believe that the lighter stone and darker letters will result in a greater contrast and achieve the desired effect. *Staff will have the finishes board at the meeting so the sample color for lettering can be seen in person.*

Staff seeks Council’s approval of the sign design or other guidance.





MEET

BILL PAY



GARNER
A Good Place to Be

GARNER TOWN HALL

Garner, N.C.

Council Chambers Signage Options | 02.14.17





*Council Chambers
Signage as Specified*



*Council Chambers
Town Logo in color of exterior and interior letters*



*Council Chambers
Large Town Seal - Grayscale*



*Council Chambers
Large Town Seal - Grayscale*



*Council Chambers
Large Town Seal - Full Color*



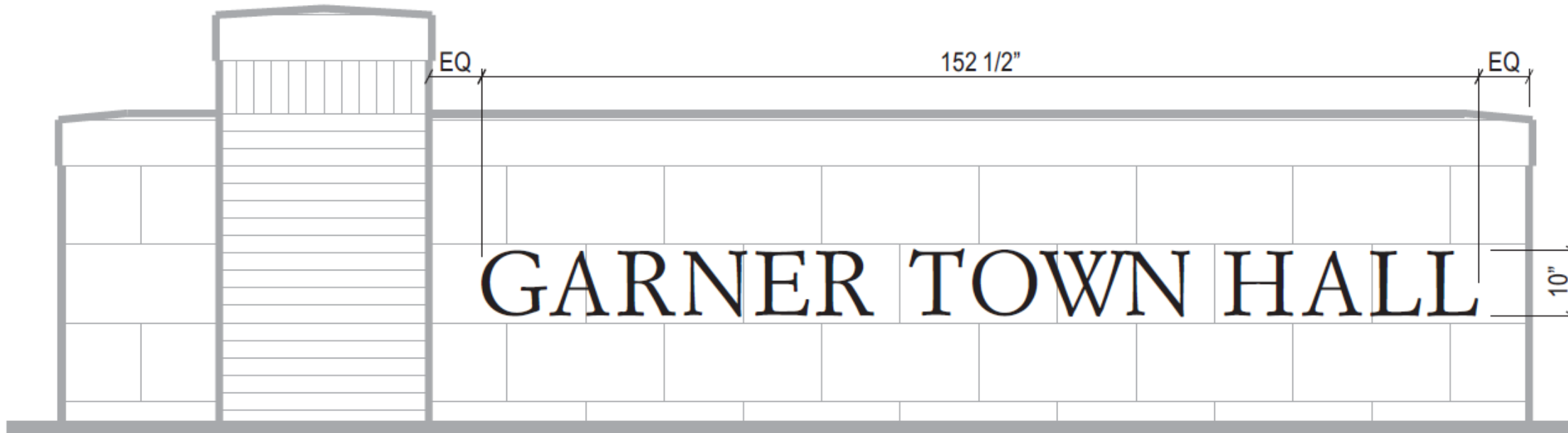
Council Chambers
Large Town Seal - Full Color

adw architects
environmentsforlife

architecture planning interiors

suite 270 101 w. worthington avenue
charlotte, nc 28203
704 379 1919 tel
704 379 1920 fax

a d w a r c h i t e c t s . c o m



MONUMENT SIGN ELEV.

SIGN TYPE: EDS-1b

QTY: 4 SETS

EXTR. PIN MNTD. SIGNAGE

SIGN TYPE: EDS-1b

SPECIFICATIONS:

SERIES: CAST ALUMINUM

MATERIAL: ALUMINUM

LETTER FINISH: BAKED ENAMEL

LETTER COLOR: CUSTOM MATCH TO "EFCO's MINERAL BROWN"

LETTERSTYLE: GARAMOND

MOUNTING: 1/2" PROJECTION W/ CONCEALED STUDS

MANUFACTURER: GEMINI INC.

DESIGNED FOR:

GARNER TOWN HALL

CONTRACTOR:

RESOLUTE BUILDING CO.

ARCHITECT:

Town of Garner
Town Council Meeting
Agenda Form

Meeting Date: February 21, 2017		
Subject: February Bond Project Tracking Report		
Location on Agenda: Old/New Business		
Department: Town Manager's Office		
Contact: Michael Gammon, Budget and Special Projects Manager		
Presenter: Michael Gammon, Budget and Special Projects Manager		
Brief Summary: A brief overview will be provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report is included in the agenda package.		
Recommended Motion and/or Requested Action: No action required; Report only.		
Detailed Notes: Please see report.		
Funding Source:		
Cost:	One Time: <input type="radio"/>	Annual: <input type="radio"/> No Cost: <input checked="" type="radio"/>
Manager's Comments and Recommendations: 		
Attachments Yes: <input checked="" type="radio"/> No: <input type="radio"/>		
Agenda Form Reviewed by:	Initials:	Comments:
Department Head:	MG	
Finance Director:		
Town Attorney:		
Town Manager:	RD	
Town Clerk:		

Bond Improvements Completed - January 31, 2017



Bond Description	Active Projects	Revised Budget	Actual to Date	Available Budget	% Spent
Parks and Recreational	Greenways, Land, Park Projects	\$ 3,014,087	\$ 1,101,952	\$ 1,912,135	36.56%
Parks and Recreational	Recreation Center	\$ 10,379,718	\$ 1,316,629	\$ 9,063,089	12.68%
Public Safety and Services Facilities	Police Facility and Town Hall	\$ 14,371,004	\$ 8,315,262	\$ 6,055,742	57.86%
Redevelopment	Land Acquisition	\$ 2,043,951	\$ 1,220,466	\$ 823,485	59.71%
Street and Sidewalk	Land Acquisition, Sidewalk Construction, US Highway 70 Improvements, Montague, Purvis and New Rand Construction, Jessup, Benson/Garner	\$ 14,857,044	\$ 2,804,747	\$ 12,052,297	18.88%
Total		\$ 44,665,804	\$ 14,759,056	\$ 29,906,748	33.04%

Accomplishments by Bond Issuance

As of January 31, 2017

Parks and Recreational

- Site clearing and grading underway at the Garner Recreation Center site.
- Lake Benson Dog Park Parking and Stormwater BMP are preparing to go out for bid in March.
- Wake County has approved Garner's Open Space Program Grant for the South Garner Greenway.

Public Safety and Services Facilities

- The new Town Hall's exterior brick and block installation is underway. Interior finishes have also started their installation. The exterior glass storefront installation should begin soon.

Redevelopment

- The Recreation Center project's construction improvements to stormwater, US Hwy 70, and Montague St. under construction.
- Underground Power & Utility lines in downtown will be relocated as part of the Recreation Center Construction.

Street and Sidewalk

- The Benson/Main St. sidewalk project is complete.
- Right-of-way acquisition for the Thompson Road sidewalk project is nearly complete. Project should go out for bid in March.
- Road widening and the installation of curb and gutter as part of the Buffalo Road sidewalk project is nearing completion.
- Cloverdale street lighting project has been awarded.



Bond Improvements Summary

#	Project Name	Budget	Status	Completion Date	Council Next Steps
1.1.b	Buffaloe Road Sidewalk	\$1,074,000	Delayed	TBD	Attend Ribbon Cutting
1.1.d	Thompson Road Sidewalk	\$220,000	Delayed	TBD	Award bid
1.1.e	Vandora Springs Sidewalk	\$245,000	On-Track	Spring 2018	Award bid in Spring 2017
1.1.f	Spring Drive Sidewalk	\$335,000	On-Track	Winter 2017	Award bid in Fall 2017
1.1.g	Avery Street/Curtis Drive Sidewalk		On-Track	Fall 2017	Award bid in Spring 2017
5.1	Greenways	\$830,000	Delayed	TBD	Discuss funding options
6.1	Neighborhood Improvements	\$750,000	On-Track	Varies	Review/Authorize the next group of ranked project(s)
7.1	Land Acquisition (Historic Downtown Garner Plan)	\$1,400,000	On-Track	June 2019	Continue consideration of properties as necessary
8.1	Park Enhancements - General	\$10,365	On-Track	TBD	NA
8.1.e	Lake Benson Dog Park (incl. Parking & Stormwater BMP)	\$125,000	On-Track	Summer 2017	Award Parking Lot and Stormwater BMP Bid
8.1.g	Park Enhancements - Garner Recreational Park Picnic Shelter	\$85,000	On-Track	Spring 2017	Attend Ribbon Cutting
9	Garner Recreation Center	\$8,897,287	On-Track	Spring 2018	Attend Ribbon Cutting
9.1.a	Underground Power at Garner Recreation Center	\$200,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.b	Downtown Stormwater Facilities	\$600,000	On-Track	Winter 2017	Attend Ribbon Cutting
9.1.c	Montague Street Improvements	\$3,779,183	On-Track	Winter 2017	Attend Ribbon Cutting
10	Town Hall	\$7,500,000	On-Track	June 2017	Attend Ribbon Cutting
11	Parking Lot at GPAC	\$250,000	On-Track	Winter 2017	Attend Ribbon Cutting
12	GPAC Sidewalk Connections and Parking Improvements	\$500,000	On-Track	Winter 2017	Attend Ribbon Cutting

Status Indicator

Green	On-track - no issues likely to affect project scope, schedule or budget.
Yellow	Delayed - known issues are likely to affect project scope, schedule and/or budget.
Red	Critical - significant unresolved issues will impact project, schedule and/or budget.

Completed Projects Summary

#	Project Name	Project Budget	Total Spent	Over/(Under)	Status	Completion Date
1.1.a	Claymore Drive/Buckingham Sidewalk	220,000	149,007	(70,993)	Complete	Fall 2014
1.1.c	Timber Drive Sidewalk	220,000	TBD	TBD	Complete	Spring 2016
2	U.S. 70 Improvements - Jessup Drive	375,000	350,300	(24,700)	Complete	Fall 2014
3	Police Facility	4,500,000	TBD	TBD	Complete	Spring 2016
4	Benson & Main Street Sidewalks	652,791	TBD	TBD	Complete	Fall 2016
8.1.a	Park Enhancements - Concessions Buildings	556,522	537,884	(18,638)	Complete	Fall 2015
8.1.b	Park Enhancements - Dugout Covers	108,148	108,148	0	Complete	Spring 2015
8.1.c	Park Enhancements - Mobile Stage	108,438	TBD	TBD	Complete	Fall 2016
8.1.d	Park Enhancements - Dog Park (Garner Rec. Park)	75,000	47,324	(27,676)	Complete	Spring 2015
8.1.f	South Garner Park Fencing (Soccer)	16,703	16,703	0	Complete	Spring 2016
9.1.d	ROW Acquisition for Montague/Purvis/N. Rand Improvements	1,116,000	TBD	TBD	Complete	June 2015
15	Bond Related Property Tax Increase	-	-	-	Complete	

1.1.a



Bond Improvements Status Report

1. Project Name	Claymore Drive/Buckingham Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The Claymore Drive sidewalk project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project completed in the first week of October. Final cost of the project is \$149,007 which is under budget.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

1.1.b



Bond Improvements Status Report

1. Project Name	Buffaloe Road Sidewalk		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Curb and gutter is installed from Briarhaven Ct. to Old Scarborough Lane.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	60" storm drainage pipe extension is underway. Completion of storm drain pipe installation in the next few weeks with curb and gutter to follow.
8. Upcoming Work	Completion of curb and installation of sidewalk.
9. Status explanation (for yellow or red)	The completeion of the City of Raleigh's force main project was delayed, causing the project to begin later than originally planned, In addition, required relocation of utility lines has delayed the Town's completion of the project.

1.1.c



Bond Improvements Status Report

1. Project Name	Timber Drive Sidewalk		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Project was completed in April.

Progress Update (Updated as of June 14, 2016)

7. Recent Progress	
8. Upcoming Work	
9. Status explanation (for yellow or red)	Unexpected delays due to the discovery of underground utilities that will require relocation.

1.1.d



Bond Improvements Status Report

1. Project Name	Thompson Road Sidewalk		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	Right of way and easements have been obtained from all of he private property owners along Thompson Road. Negotiations with Wake County Public Schools continues.

Progress Update (Updated as of February 1, 2017)

7. Recent Progress	Coordination with other utilities that are in conflict have been made and these companies have initiated projects to relocate these utilities.
8. Upcoming Work	Relocation of AT&T lines and Time Warner. Project will be bid in February with extended time to retain bid prices in order to allow time for utility relocations and right of way acquisition.
9. Status explanation (for yellow or red)	Survey data gathered during design indicated that there was no right of way on Thompson Road. Right of way acquisition is currently under way.

1.1.e



Bond Improvements Status Report

1. Project Name	Vandora Springs Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Spring 2018
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed along Vandora Springs Road to Tiffany Circle.
6. Milestones & Major Activities (timeframe)	Design of the project has commenced

Progress Update (Updated as of February 1, 2017)

7. Recent Progress	Survey work has been started.
8. Upcoming Work	The Town must obtain a CLOMR from FEMA for this project.
9. Status explanation (for yellow or red)	

1.1.f



Bond Improvements Status Report

1. Project Name	Spring Drive Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed from Garner Magnet High School to Vandora Springs Road. There will also be sidewalk and curb and gutter installed along Vandora Springs from Foxwood Drive to Spring.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of February 1, 2017)

7. Recent Progress	Design of project started
8. Upcoming Work	Survey data is being obtained.
9. Status explanation (for yellow or red)	

1.1.e



Bond Improvements Status Report

1. Project Name	Avery Street/Curtis Drive Sidewalk		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Sidewalk will be installed along Avery Street from Powell Drive to Creekbrook Court and along Curtis to Johnson Street
6. Milestones & Major Activities (timeframe)	Preliminary layout of sidewalk complete. Additional cross section work needed to refine design is underway.

Progress Update (Updated as of February 1, 2017)

7. Recent Progress	Preliminary design complete. Sidewalk is proposed to be installed on the west side of Avery Street.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	U.S. 70 Improvements - Jessup Drive		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	This project extends the three lane section of west bound US Highway 70 to the intersection of Timber Drive.
6. Milestones & Major Activities (timeframe)	This project is complete.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Project is complete with a total cost of \$311,870.
8. Upcoming Work	
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Police Facility		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Renovation & Construction of public safety facility
6. Milestones & Major Activities (timeframe)	Police moved into building in late December 2015.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Bioretention areas have been installed and landscaped.
8. Upcoming Work	Completion of punchlist items.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

1. Project Name	Benson & Main Street Sidewalks		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	The 2010 Garner Transportation Plan prioritizes the various sidewalk needs based on access to parks, schools, downtown Garner and connectivity to existing sidewalks. This list will be revisited and reprioritized to determine which sidewalks will be funded.
6. Milestones & Major Activities (timeframe)	The project is complete except for some pavement markings and installation of a rail along the sidewalk.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	NCDOT punchlist sent to Town. Contractor is going through items at this time.
8. Upcoming Work	Project is complete.
9. Status explanation (for yellow or red)	Project was delayed obtaining right of entry agreement with NCRR.



1. Project Name	Greenways - Design		
2. Project Status	Delayed	3. Target Completion Date:	TBD
4. Project Manager	Jeff Triezenberg, Interim Planning Director		

Project Plan

5. Project Overview	There is high demand for greenways and other pedestrian-related infrastructure in Garner. \$750,000 will be used to construct greenways that would link to parks, schools and key community features.
6. Milestones & Major Activities (timeframe)	May 2013 WK Dickson retained to evaluate alignments for proposed South Garner Greenway Extension. July 2013 S. Garner Greenway Alignment Study completed. August 2013 Public Meeting to review Alignment Alternatives. March 2014 McKim & Creed retained for additional greenway alignment review. October 2015 Council reviewed preferred alignment with a cost estimate of just over \$ 1.3 million (approximately \$500,000 over allocated funding).

Progress Update (Updated as of February 15, 2017)

7. Recent Progress	November 2016 Staff submitted this project to Wake County for funding consideration. January 2017 Wake County Commissioners awarded \$245,828 toward the project.
8. Upcoming Work	To move the project forward, a consultant should be retained to develop a final design, identify required easements and provide revised cost estimates. Staff will schedule a discussion at an upcoming Work Session to discuss funding and next steps with Council.
9. Status explanation (for yellow or red)	The project was put on hold to determine funding options once the budget exceeded the original amount available in the 2013 bonds.



Bond Improvements Status Report

1. Project Name	Neighborhood Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Varies
4. Project Manager	Reginald Buie, Neighborhood Improvement Manager		

Project Plan

5. Project Overview	The Town of Garner’s Neighborhood Improvement Program Initiative has tackled five areas for concentrated enforcement and support using Town resources. The Bond program dedicated \$750,000 for neighborhood improvement projects. This project manages the approval process for allocation of Neighborhood Improvement Bond Funds for approved projects.
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6. Milestones & Major Activities	Ranked existing Neighborhood Improvement Projects - Set 1.
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Progress Update (Updated as of February 1, 2017)

7. Recent Progress	Woodland North Lighting Project is complete. The Van Story Hills Lighting Project has been completed. Malibu Valley Lighting Project is complete. Evaluation of Cloverdale subdivision is underway.
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8. Upcoming Work	Installation of new lighting (approximately 49) in Cloverdale Subdivision and installation of new sidewalk (approximately 850 feet) on Perdue Street. Projects will be evaluated once cost estimates have been received. Quote for Cloverdale Street Lighting Project has been received and reported to Town Council. Work has not been scheduled. Talks between Neighborhood Improvement, Parks and Recreation and Rebuilding Together of the Triangle are underway to determine scope of work needed to upgrade facilities at New Rand Park.
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8a. Cloverdale	The Cloverdale Street Lighting Project is underway. Duke Energy has been contacted to begin the installation process.
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8b. Rand Mill Park	Rebuilding Together of the Triangle has submitted a work plan for improvements to Rand Mill Park.
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9. Status explanation (for yellow or red)	
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Bond Improvements Status Report

1. Project Name	Land Acquisition (Historic Downtown Garner Plan)		
2. Project Status	On-Track	3. Target Completion Date:	June 2019
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	The 2013 Bond Referendum approved \$2 million for Downtown Redevelopment initiatives including \$1.4 million for property acquisition in furtherance of the HDGP. This report will track the property acquisition portion of this bond program.
6. Milestones & Major Activities (timeframe)	Property acquisition will be prioritized to facilitate development of anchor facilities, future development sites and as opportunities are presented by owners.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	To date, 16 parcels totaling 6.8 acres have been purchased for the Indoor Recreation Center site, off-site parking and improvements to Montague Street using bond funds. 25 parcels totaling 9.8 acres are now under town control. The Montague/Purvis/Main assemblage desired to begin the Indoor Recreation Center and road improvements is now under town control. GRA is developing criteria for private development in the area.
8. Upcoming Work	<ol style="list-style-type: none"> 1. Continue communications with all area property owners to take advantage of any opportunities that arise. 2. Continue discussions with interested developers to evaluate appropriate opportunities.
9. Status explanation (for yellow or red)	

Bond Improvements Status Report

1. Project Name	Park Enhancements - General		
2. Project Status	On-Track	3. Target Completion Date:	TBD
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved \$1 million bond for Park Enhancement Projects.
6. Milestones & Major Activities (timeframe)	Town Council approved the park enhancement project ranking and estimated project costs as follows: Replacement of Restroom and Concession Areas at Garner Recreational Park and South Garner Park (\$510,000), Dugout Covers (\$107,500), Town Mobile Stage (\$90,000), Town Dog Parks (\$200,000), Various (\$92,500). These projects are being advanced as soon as possible and detailed in the following project sheets.

Progress Update (Updated as of February 1, 2017)

7. Recent Progress	Town staff continues working on the planning and construction of all park enhancement projects.
8. Upcoming Work	Completed: Dugout covers, South Garner Park Fencing, North Garner Dog Park, Mobile Stage, Concessions/Restrooms Project has been completed except for the associated parking area and stormwater BMP.
9. Status explanation	N/A

8.1.a



Bond Improvements Status Report

1. Project Name	Park Enhancements - Concessions Buildings	
2. Project Status	Complete	3. Target Completion Date: Complete
4. Project Manager	Tony Chalk, Town Engineer	

Project Plan

5. Project Overview	This project includes replacing restrooms, concessions, and trash/recycling receptacles at Garner Recreational Park and South Garner Park.
	Project Complete.
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of November 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project complete in November 2015.

8.1.b



Bond Improvements Status Report

1. Project Name	Park Enhancements - Dugout Covers		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	<p>This project includes constructing dugout covers at baseball/softball fields at South Garner Park (3 fields) and Garner Recreational Park (2 fields) - 5 total fields</p> <p>All dugout covers have been constructed.</p>
6. Milestones & Major Activities (timeframe)	

Progress Update (Updated as of May 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	N/A
9. Status explanation	Project completed in May 2015.



Bond Improvements Status Report

1. Project Name	Park Enhancements - Mobile Stage		
2. Project Status	Complete	3. Target Completion Date:	Fall 2016
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project acquires a new Town Mobile Stage for use at various Town and GRA events.
6. Milestones & Major Activities (timeframe)	The Mobile Stage has been acquired and used in several Town sponsored events.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	Staff worked with graphic designer to develop exterior graphics for the stage and received initial approval from the Advisory Committee.
8. Upcoming Work	Once the initial stage wrap design was completed, the manufacturer sent safety updates required to operate the stage. As a result, the stage wrap would not be seen during special events, so the department opted to forego spending dollars on a design that would not be seen during events.
9. Status explanation	Project completed November 2016.

8.1.d



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Garner Recreational Park)		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	This project includes constructing one dog park now and constructing a second dog park at a later date.
6. Milestones & Major Activities (timeframe)	The Dog Park has been opened to the public. A Ribbon Cutting Ceremony occurred on June 9, 2015.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	N/A
8. Upcoming Work	Grand Opening occurred on June 13, 2015.
9. Status explanation	Project completed June 2015



Bond Improvements Status Report

1. Project Name	Park Enhancements -Dog Park (Lake Benson Park)	
2. Project Status	On-Track	3. Target Completion Date: Spring 2017
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	This project includes constructing dog park #2, located at Lake Benson Park, which will include two fenced areas- one for small dogs and one for large dogs.
6. Milestones & Major Activities (timeframe)	Staff presented plans to Council for review. Feedback was received from Council and shared with consultant. Council approved the addition of storm water BMP to accommodate additional parking at Lake Benson Park. Final plans approved at February 1, 2016 Council Meeting.

Progress Update (Updated as of February 2, 2017)

7. Recent Progress	Dog Park soft opening was in September 2016. Construction of stormwater BMP and parking lot to commence soon.
8. Upcoming Work	Plans have been reviewed and project will be bid in February, 2017.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	South Garner Park Fencing (Soccer)		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director		

Project Plan

5. Project Overview	Fencing was requested to help keep soccer balls from going into the parking lots. Project budget \$17,000.
6. Milestones & Major Activities (timeframe)	Fencing quotes were received.

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	Fencing work completed March 20, 2015.
8. Upcoming Work	
9. Status explanation (for yellow or red)	

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Bond Improvements Status Report

1. Project Name	Park Enhancements - Garner Rec. Park Picnic Shelter	
2. Project Status	On-Track	3. Target Completion Date: Spring 2017
4. Project Manager	Sonya Shaw, Parks, Recreation & Cultural Resources Director	

Project Plan

5. Project Overview	Council requested staff gather costs and design picnic shelter to accommodate 75-85 people at Garner Recreational Park. Project budget is \$85,000.
6. Milestones & Major Activities (timeframe)	Picnic shelter costs were received and reviewed with Council. McQueen construction was selected as project contractor.

Progress Update (Updated as of February 13, 2017)

7. Recent Progress	Staff is finalizing contract with McQueen construction.
8. Upcoming Work	Construction slated to begin April 2017.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Garner Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of Indoor Recreation Center Facility
6. Milestones & Major Activities (timeframe)	Erosion control measures are 90% complete. Contractor modified erosion control plan and received permission from the State to begin clearing and grading of the site.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	Several utility conflicts in Montaque Street with storm drainage installation. Relocation of the utilities in conflict has been scheduled.
8. Upcoming Work	Grading of building pad should start week of 2/1/17.
9. Status explanation (for yellow or red)	



Bond Improvements Status Report

Project Timeline

A timeline for the Indoor Recreation Center has some flexibility in that design and construction is not dependent on the completion of any other facilities. It is estimated that one year is needed to design the facility.

Preliminary Schedule*

October 2014	Contract approval with Clark Patterson Lee
December 2014	Begin Schematic Design
June 2015	Begin Design/Development Drawings
November 2015	Begin Construction Drawings
January 2016	Complete Construction Drawings
February 2016	Construction Drawings submitted for review
April 2016	Site Plan Approval
May 2016	Bid Project
August 2016	Award Project
December 2017	Complete Construction



Bond Improvements Status Report

1. Project Name	Underground Power at Recreation Center		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Overhead power lines around the Indoor Recreation Center are to be placed underground..
6. Milestones & Major Activities (timeframe)	AT&T has completed their design to place lines underground. Duke Energy is currently working on their design.

Progress Update (Updated as of February 2, 2017)

7. Recent Progress	Went over proposed design with Duke Energy in late January, 2017. Pro Construction has received conduit layout plan and should be getting back with prices for installation of conduit to accomodate underground installations.
8. Upcoming Work	Install conduit
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Downtown Stormwater Facilities		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2014
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	A stormwater management area is to be constructed at the Montague St./Highway 70 intersection. This device will serve the area of the Indoor Recreation Center along with future projects on that site.
6. Milestones & Major Activities (timeframe)	Erosion control portion of pond completed.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	Pond is ready for erosion control sign off.
8. Upcoming Work	Pond will need to be excavated to final depths at completion of project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Montague & Purvis Street Improvements		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Access to Montague Street from eastbound 70 traffic and improvements to Montague St.
6. Milestones & Major Activities (timeframe)	Project bids were received on May 26, 2016

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	Required easements have been obtained. Construction will commence with the Recreation Center construction.
8. Upcoming Work	
9. Status explanation	

Bond Improvements Status Report

1. Project Name	ROW Acquisition for Montague/Purvis/N.Rand Improvements		
2. Project Status	Complete	3. Target Completion Date:	Completed
4. Project Manager	John Hodges, Assistant Town Manager - Development Services		

Project Plan

5. Project Overview	Right of Way will be needed for proposed improvements to Montague Street, Purvis Street and Rand Mill Road.
6. Milestones & Major Activities (timeframe)	Surveying authorized for additional right of way acquisition.

Progress Update (Updated as of March 31, 2016)

7. Recent Progress	Roadway drawings have been generated. Right of way maps are being generated.
8. Upcoming Work	Right of way/easement acquisition is complete.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Town Hall		
2. Project Status	On-Track	3. Target Completion Date:	June 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	Design & Construction of new Town Hall building.
6. Milestones & Major Activities (timeframe)	Exterior brick and block being installed. Installation of drywall and windows should be complete in early February.

Progress Update (Updated as of February 2, 2017)

7. Recent Progress	Base layer of parking lot has been paved, with final layer of asphalt to be installed at the end of the project.
8. Upcoming Work	Installation of curtain wall at the front entrance will take place in the next few weeks.
9. Status explanation (for yellow or red)	

Project Timeline

The schedule has been updated and will be revised as we move through the different stages of the project. The architect hopes to advance the schedule if possible.

Preliminary Schedule*

November 2014	Precedence Study and follow up meeting
December 2014	Begin Schematic Design Phase
May 2015	Begin Design/Development Drawings
August 2015	Complete Design Development drawings
October 2015	Begin construction drawing and specifications
December 2015	Complete construction drawings
January 2016	Prequalification of contractors/Building permit review
March 2016	Bid project
April 2016	Award Bid
May 2016	Start Construction
June 2017	Project Complete



Bond Improvements Status Report

1. Project Name	Parking Lot at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Winter 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$250,000 will be used to complete construction of the existing overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	Bids received on May 26, 2016.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	Work should begin in Spring 2017.
8. Upcoming Work	
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Lighting and Covered Sidewalks at GPAC		
2. Project Status	On-Track	3. Target Completion Date:	Fall 2017
4. Project Manager	Tony Chalk, Town Engineer		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved Parks and Recreation Bonds, of which \$500,000 will be used to construct lighting and covered sidewalks for the overflow parking lot at GPAC.
6. Milestones & Major Activities (timeframe)	Additional parking spaces added when space made available with no driveway connecting to Garner Road.

Progress Update (Updated as of December 9, 2016)

7. Recent Progress	See comments for the GPAC parking lot.
8. Upcoming Work	Design will proceed with and was bid with the Recreation Center project.
9. Status explanation	



Bond Improvements Status Report

1. Project Name	Property Tax Increase		
2. Project Status	Complete	3. Target Completion Date:	Complete
4. Project Manager	Complete		

Project Plan

5. Project Overview	On March 12, 2013, Town of Garner voters approved four bond referendums authorizing the Town to issue up to \$35.716 million in general obligation bonds. Town Council and staff anticipate a tax increase up to 2 ¾ cents.
6. Milestones & Major Activities (timeframe)	With the approval of the FY 15-16 budget, the tax rate was increase 1.75 cents (for a total of 2.75 cents when combined with the tax rate increase of 1 cent implemented in FY 14-15).

Progress Update (Updated as of September 30, 2015)

7. Recent Progress	See number 6 above.
8. Upcoming Work	The Town implemented the first year of the Revenue Savings Plan with the FY 14-15 budget. We know from the FY 14-15 budget that the Revenue Savings Plan generated \$46,313. Staff has recently provided Council with an update showing that the FY 14-15 actual revenues produced an additional \$157,963 for the capital reserve funding. The models of the FY 2015-16 Revenue Savings Plan that were factored in to the approved budget show growth of 7%, which will continue to support the funding model. Staff will continue to monitor revenues associated with the Revenue Savings Plan as well as the upcoming Wake County property revaluation that will factor in to the FY 16-17 budget next year.
9. Status explanation	Approvals related to tax increase complete. Continued monitoring of Revenue Savings Plan.